

# **Glastonbury Age-Friendly Community Initiative**

## **Core Leadership Team July 23<sup>rd</sup> Meeting Notes**

### **I. Attendees:**

- a. CLT Chair – Jennifer DiSette, Dr. Carrie Andreoletti, Barbara Bailey, Bruce Bowman, Deb Carroll (Town Council), Jeff Stein, Barbara Evans, Wendy Mis, Doug Brown, Staff and Consultants – Lisa Zerio, Patti White, Bobby Ashton (IT), Tom Phillips, Sandy Rodriguez

### **II. CLT Background, Purpose and Outcomes – Jennifer DiSette**

#### **BACKGROUND**

- a. The Town of Glastonbury and Commission on Aging (COA) established the Core Leadership Team (CLT) in March 2020.
- b. The 17 member CLT is led by a Chair Jennifer DiSette.
- c. Members represent a diverse group of key stakeholders/organizations that bring different perspectives and share a common passion and vision regarding the benefits of an Age-Friendly Community.
- d. Committed to leveraging their collective assets and networks to achieve measurable outcomes, positive impacts, and long-term success.
- e. Because of the COVID-19 pandemic, the CLT has been delayed in beginning its work.

#### **PURPOSE**

- f. Responsible for guiding Glastonbury's AFC initiative through the assessment, planning, oversight, and evaluation phases.
- g. Includes oversight of the Action Plan development and implementation

- h. Identify and secure both financial and in-kind resources
- i. Reach out to other community and business leaders and relevant organizations to create critical partnerships
- j. Assist with development of both mission, vision, and value propositions.
- k. Prepare the presentation of the Domains of Livability Priorities and final Action Plan to the Town Council for approval.
- l. Delivers a unified, consistent, and ongoing message to the broader community
- m. Assist with the submission of the Action Plan to WHO/AARP for certification.
- n. Provide Action Plan implementation ongoing oversight including assessment and evaluation.
- o. Work closely with both town officials and the Commission on Aging.

#### **INTENDED OUTCOMES**

- p. Actively engaged and committed members who have a clear understanding of the CLT's purpose, roles and work plan and are committed to Glastonbury's AFC mission and vision.
- q. Clear knowledge and support of governance structure in terms of both the leadership model and decision-making protocols.
- r. Town Council approval of AFC Action Plan Domains of Liabilities priorities.
- s. All necessary and value-added community stakeholder partnerships established.
- t. Resource needs assessment completed, and potential financial and in-kind opportunities identified.
- u. Town Council approval of Action Plan.
- v. Action Plan submitted to and certified by WHO/AARP.
- w. Action Plan implemented and ongoing performance monitored.

### **III. Age-Friendly Community / Domains of Livability Overview - Tom Phillips**

- a. Reviewed 8 Domains of Livability
- b. Spoke about Glastonbury's, (more than 30 % over the age of 50) and Connecticut's older ( 7<sup>th</sup> oldest state demographically) population
- c. Lisa Zerio spoke about the Town Manager's and Town Council's support of the AFC initiative and commitment to the final Action Plan priorities and recommendations.

### **IV. Community Conversation Session and Three Focus Group Results**

- a. Reminded the group about the February Community Conversation, and the outcomes from that session – and consensus for a focus on the DOL priorities of Open Spaces / Public Buildings, Housing and Transportation
- b. Reviewed the outcomes and key takeaways of three focus groups that drilled down including preliminary ideas on the three selected priorities:
  - i. **Housing Authority Residents 6/8/20**
  - ii. **Youth (8<sup>th</sup> and 10<sup>th</sup> Grader Students) 6/16/20**
  - iii. **Business Participants 7/21/20**

### **V. “Draft” CLT Work Plan Approval – Tom Phillips**

- a. Outlined Glastonbury AFC GOAL: to create a blueprint that will make the town and even better place for people of all ages to live, work and play.
- b. Reviewed the 4 key strategies/actions for the CLT's work between now and 1/31/21

### **VI. DISCUSSION**

- a. Jeff Stein asked what work was taking place between the meetings.

- b. Tom Philips mentioned he is looking at Best Practices around the country as Glastonbury prepares its Action Plan and will be working on a power point for the Town Council Meeting in September that will include the work related to the three DOL priorities and “draft’ Action Plan framework.
- c. Question was asked if the Town Council approval was needed at this juncture.
- d. Deb C. noted that the work that is being conducted is aligned with activities the Council is already involved with. The priorities that the community has focused on (Housing, Transportation, Open Spaces) and many of the recommendations are at the heart of what the Council is doing.
- e. Bruce Bowman Question – what is the timeline for this work – it seems like it is going slowly? Asked if there was a structural basis for holding off on forming subcommittees.
  - i. Response is that this may be part of the implementation phase. The community input (through community conversations and focus groups) is what informs the development of the Action Plan.
  - ii. Staff and Consultants agreed to further investigate and report back on how other cities have addressed this, as well as how they have also been impacted and delayed because of COVID-19.
  - iii. Lisa noted that while 3 domains have been selected for focus, there will still be some crossover and some of the other domains may also be acted on as part of implementation.
- f. Carrie shared her experience in attending the national livable communities conference and noted it will be advantageous to have projects in mind when entering the Action Plan phase.
- g. Lisa, Patti, and the consultants noted that the community outreach has already defined several projects that the town is already looking into (i.e. intergenerational activities that the Youth Focus Group asked about relating to Tech Support and Chores for Seniors.
- h. Bruce Bowman expressed concern of inaction between now and September when the CLT’s work will be communicated to the Town Council. He also questioned when and how subcommittees will be formed to review specific priority recommendations.

- i. Tom Phillips indicated that AFC subcommittees are formed at different stages during the Action Plan's development and implementation phases.
- j. Sandy Rodriguez also noted that there has been a good cross section of community input collected thus far in a short and COVID-challenged time.
- k. Tom and Sandy agreed to further investigate and report back on how/when other AFC sites have formed DOL priorities/recommendations subcommittees.

VII. Next Steps / Meetings Schedule

- a. Town Council Presentation to Approve Three DOL Priorities.
- b. Research Best Practice Action Plans
- c. Develop "draft" Action Plan outline
  - i. **CLT Meetings Schedule: Sept 10; Oct 22; Nov 19**

VIII. Adjournment