



Town of Glastonbury

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Richard J. Johnson
Town Manager

ITEM #7
06-23-2020 Meeting

June 19, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19

For Glastonbury, as of June 14th, there were 1,991 tests performed with 297 positive results. Sadly, 74 deaths. No new deaths have been reported since May 30th.

A copy of the weekly update posted to the website is attached. This provides a variety of information on Town operations, important resources, etc. and continues to be well received by Glastonbury residents.

2. Residential Development

The attached page summarizes residential development activity in Glastonbury over the past year. This includes projects approved, pending, constructed and under construction. This report will be updated and forwarded throughout the year.

3. Minnechaug Golf Course

Rounds through the month of May this season total 3,741 more than the same period last year. Estimates are total rounds will equal 10,000 by month's end. This compares to 15,322 for the 2019 season. COVID-19 is influencing the number of rounds played, however, ongoing course operations by Guilmette Golf in cooperation with the Town build upon the highly successful 2019 season. A nice job by all.

4. Slocomb Dam

Based on the independent analysis by Princeton Hydro, the project to remove the dam at the Town-owned former Slocomb property was approved by Council in November of 2019. All local approvals are in place and pending final state/federal permitting, the goal is to bid for construction during low water levels this summer. As explained by Laura Wildman of Princeton Hydro, the state has specific standards to de-regulate a dam and she reaffirmed that opening the low-level outlet alone would not meet the standards. The structure would still remain a dam and would need to be repaired, replaced or removed to meet dam safety regulations. The cost to reconstruct and remove was thoroughly reviewed as part of the Princeton Hydro analysis. Based on this report and preliminary cost estimates, the decision was made to remove the dam. I have reviewed the preceding with Town Engineer Dan Pennington, who confirms the low-level opening is small and often becomes clogged with debris such as tree branches. When this occurs, the pond reforms, meaning the structure acts as a dam which is structurally deficient. If considered a spillway, the retaining wall would be structurally deficient.

5. **Cotton Hollow**

Discussions continue with all parties concerning the Mill.

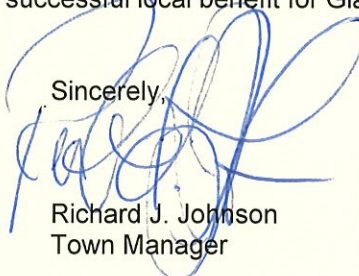
6. **Legal Services – Labor and Employee Relations**

Counsel for labor, personnel and employee relations provide advice to the Town Manager, Director of Human Resources and others as needed and authorized. This has been handled outside of the ongoing Town Attorney and Alternate Town Attorney engagement. It has been some years since the original proposal and two transitions since Attorney Saranne Murray was selected for this assignment. Over coming weeks, I would like to conduct an RFQ for these legal services to identify firms or individuals for this role. This is an administrative/management resource and called upon as needed with the complexity of applicable laws and regulations. I wanted to advise Council in this regard in case of any questions or concerns with the approach.

7. **Homeowner's Tax Credit**

In her June 19th report, Assessor Nicole Lintereur summarizes the homeowner's tax credit program on the 2019 grand List. This program continues as a highly successful local benefit for Glastonbury's older tax payers.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Community Development - Subdivision Reviews - June 15, 2020

Approved Subdivisions - 2019-2020

Name of Subdivision	Location	Applicant/Owner	Date of Approval	# of Lots
River Road Subdivision-Phase III	S-4 Dug Road & S-3A Dufford's Landing	William Dufford	3/3/2020	6
223 Dug Road Resubdivision	223 Dug Rd	Gregory Bonaiuto	5/21/2019	3

Under Final Review- Commission Review Stage

Name of Subdivision	Location	Applicant/Owner	Date of Approval	# of Lots
Dorothy's Place-I Subdivision	181-A Main Street (west side)	Paul Jacques	Conservation Commission Approval 6/11/20; TPZ Review TBD	2
Dorothy's Place-II	180 Main Street (east side)	Paul Jacques	Conservation Commission Approval 6/11/20; TPZ Review TBD	4
84 Redwood - Rear Lot	84 Redwood	Matthew Coit	Conservation Commission Approval 5/28/20; Pending TPZ Review-6/16/20	1

In the Pipeline (Completed the Initial Step- Administrative Review) Land Use Review-TBD

Name of Subdivision	Location	Applicant/Owner	Review Date	# of Lots
Equestrian Ridge Subdivision	582 Main Street	Newberry Homes	TBD	4
64 Foote Rd Resubdivision	64 Foote Rd	Bushnell Associates	TBD	2
Stallion Ridge Subdivision	524 Bell Street	Dan Gassner	TBD	28
Casella Subdivision	245, 256, Parcel W-19c	Michael W Pucci	TBD	3
Carrini Farms	470 Chestnut Hill Rd Subdivision	Allen Cohon, Creative Communities	TBD	19
Hi Gait Farms Subdivision - Phase II	Hi Gait Farms Rd	Edward Kamis	TBD	17
New London Turnpike Resubdivision	N-67, 1899,1939 New London Turnpike	Fred and Paul Cesana	TBD	4
53 Wickham Rd	53 Wickham Rd	George Catarino	TBD	4
Bona Subdivision	1597 New London Turnpike	John Bona	TBD	2

RESIDENTIAL BUILDING PERMITS- June 2019-June 2020

Date Issued	House #	Street	Dwelling type
6/3/2019	25	PEMBROKE TER	SFD
6/3/2019	251	PENWOOD XING	SFD
6/5/2019	2040	MANCHESTER RD	SFD
6/25/2019	79	DUG RD	SFD
7/12/2019	763	GOODALE HILL RD	SFD
8/26/2019	55	RAMPART DR	SFD
9/5/2019	43	DRUMLIN RD	SFD
10/11/2019	206	BLUE HILLS TRL	SFD
10/17/2019	210	PEMBROKE TER	SFD
10/17/2019	171	PENWOOD XING	SFD
10/21/2019	596	MATSON HILL RD	SFD
10/22/2019	57	DERBY WAY	SFD
11/6/2019	42	GLEN PLACE	PAD-SFD
12/4/2019	65	GLEN PLACE	PAD-SFD
12/11/2019	10	CRYSTAL RIDGE DR	SFD
12/23/2019	262	PENWOOD XING	SFD
12/23/2019	180	PENWOOD XING	SFD
1/9/2020	246	COUNTRY LN	SFD
1/17/2020	32-32	ADENAS WALK	PAD-SFD - 55+
1/28/2020	55	GLEN PLACE	PAD-SFD
2/24/2020	38	PEMBROKE TER	SFD
2/24/2020	185	PENWOOD XING	SFD
2/26/2020	15-15	ADENAS WALK	PAD-SFD - 55+
3/4/2020	32	DERBY WAY	SFD
3/30/2020	56-58	ADDISON POND RD	SFD
4/3/2020	58	GLEN PLACE	PAD-SFD
4/13/2020	68	GLEN PLACE	PAD-SFD
4/16/2020	645	COLDBROOK RD	SFD
4/17/2020	358	WEIR ST	SFD
5/4/2020	190	CLARK HILL RD	SFD
5/4/2020	219	LAKWOOD RD	SFD
6/10/2020	360	DAYTON RD	SFD

SFD-Single Family Dwelling

PAD-SFD- Single Family Dwelling in a Planned Area Development

PAD-SFD-55+-Single Family Dwelling in a Planned Area Development Age 55+

DU-Duplex

News

Weekly Town Manager COVID-19 Update - June 15, 2020

Post Date: 06/15/2020 10:20 AM

Please review the following town updates, which have been summarized here for resident convenience.

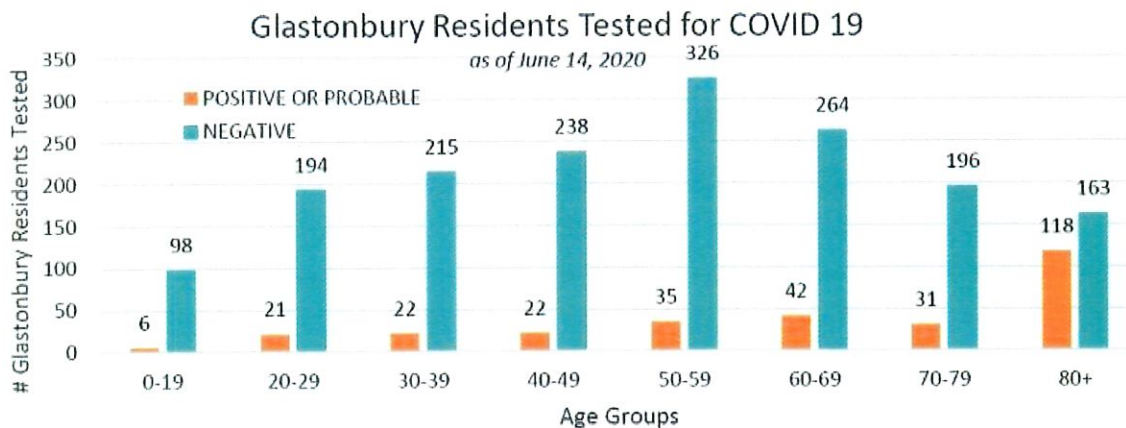
Glastonbury COVID-19 Figures as of 6/14/2020

As per CT Department of Public Health (DPH) lab testing data available 6/14/20, 1,991 Glastonbury residents have been tested for COVID-19. Of those 1,991 residents, 297 are laboratory-confirmed positive and probable cases of COVID-19. While 0 new deaths were reported this past week, previous data was corrected, resulting in 1 additional death in the last week of May. A total of 74 Glastonbury residents have died COVID-19- related deaths. 0 resident deaths have been recorded since May 30.

Data from DPH is considered preliminary, and changes as new reports are received/data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.

As seen in previous weeks, the greatest number of positive cases is seen in the age group 80 years and older. We continue to see an increase in the number of individuals tested across all age ranges due to increased access to testing, and a focus by DPH to enter testing information to support the new Contact Tracing program. The greatest number of residents tested continues to be in the 50 - 59 year age group. A total of 175 females and 122 males are positive.

- [View the Connecticut COVID-19 website, including resources & data points](#)
- [Data on nursing homes in Connecticut as of June 10, 2020](#)
- [Data on assisted living facilities in Connecticut as of June 9, 2020](#)



Transfer Station Resumes Standard Operating Hours effective June 15

Effective June 15, the Transfer Station will resume its standard, (pre-COVID-19) operating hours:

- Tuesday through Saturday, 7:00 AM to 3:00 PM
- Extended Wednesday hours of 7:00 AM – 7:00 PM during Daylight Savings Time

All standard materials are accepted and applicable fees charged as outlined in the [Waste Disposal Guidelines](#). The Put and Take area will remain CLOSED. The Bulky Waste Facility will continue to operate under the modified schedule, (Mon/Wed/Sat, 7:00 AM - 3:00 PM), until further notice. Please note, new refuse permit issuance (purchase) remains suspended and all existing (current) permits will remain valid. Details on permit purchase is forthcoming. Face masks and social distancing continue to be required at town refuse & recycling facilities. [Click here to view more details](#).

Dog Licenses Renew in June

Dog owners may renew their dog licenses online, by U.S. mail, or using the Tax Drop boxes located at Town Hall. Visit www.glastonbury-ct.gov/doglicense for detailed instructions on each renewal method.

Curbside Pickup at WTML Book Pickup Program and Returns

Welles-Turner Memorial Library has launched a **Curbside Book Pickup Program**. Place holds on WTML items through the library website or by calling the Reference desk. [Click here to browse the library catalog](#). WTML staff will gather your items and call you to schedule a “grab and go” pickup time by the parking lot entrance. Please limit each request to 5 items and allow at least 24 hours for processing. For reservations/questions, call the Reference Desk at **(860) 652-7720**. WTML is also now accepting library item returns through their book return slots on the side of the library building. All returned items are placed in quarantine before they’re checked in.

Vote by Mail in August Presidential and State/Federal Primaries

Vote by mail will be available for the August 11, 2020 primaries. The State of CT is mailing each registered, active Democrat or Republican voter an application for an absentee ballot. Voters do NOT have to do anything to initiate receiving an application. Once the application is received, please read it carefully. In order to vote by mail, you will need to check off one of the reasons listed on the application. The absentee ballot application is in the process of being revised to reflect the Governor’s Executive Order related to absentee ballots and the primary. The voter will return the application by mail to the address provided in a postage paid envelope. The voter will then receive a ballot in the mail with instructions on how to vote. Ballots become available on July 21, 2020. Please note, if you choose not to vote by mail, voting at the polls will still be available.

Eversource Offering Help to Customers Having Difficulty Paying Utility Bills

Eversource is offering flexible payment plans to all customers who are having difficulty paying their energy bill during the COVID-19 pandemic. While customers are not currently at immediate risk of losing service, these plans provide them with an important option whenever moratoriums on disconnections expire. [Click here to learn more](#).

In-Person Programs/Events

At this time, most In-person Events and Programs are cancelled through at least June 20 per the Governor’s Orders. This includes all July concerts of the Riverfront Music Series. At this time, the Town Band concerts scheduled for August are still on and pending a decision as those dates approach.

- Parks & Recreation summer programs and camps have been canceled or modified to comply with CDC guidelines and Executive Orders. Please [click here to view their revised brochure which outlines these changes](#).
- Youth & Family Services (Y&FS) in-person programs have also been modified to comply with these CDC guidelines and Executive Orders. [Visit the Y&FS web page](#) for more information on programs of interest.
- Most WTML programs continue to be offered virtually. Please [visit their website](#) for more information.
- Senior Services programs are available virtually. [View the June/July Sharing Tree](#) newsletter for scheduled and ongoing programming.

Reminders

- The final day to pay July taxes without interest is Oct. 1, 2020. [Review eligibility & application requirements](#).
- **Temporary Outdoor Dining Applications** are available on [the town website](#). Please email completed applications/supporting documentation to planning@glastonbury-ct.gov.
- **Request a free face mask** at www.glastonbury-ct.gov/mask
- **Legal notices** – Posted online until further notice at www.glastonbury-ct.gov/legalnotice
- **Marriage Licenses - Available by appointment only**
- **Written testimony (public hearings) and Public Comment – Electronic forms:**
 - **Public HEARINGS - [click here to complete the form](#)**
 - **TOWN COUNCIL - www.glastonbury-ct.gov/TCpubliccomment**
 - **ALL OTHER Board/Commission Meetings - www.glastonbury-ct.gov/publiccomment**

Resources:

- [Click here to view a summary list of available Town services vs. Suspended.](#)
- Grocery services for residents in need. [Click here to view options.](#)
- Virtual programs, mental health resources, & activities: www.glastonbury-ct.gov/stayengaged
- Glastonbury COVID-19 updates - www.glastonbury-ct.gov/covid19
- State of Connecticut COVID-19 updates, visit www.ct.gov/coronavirus
- [Subscribe to the Governor's email updates](#)

Donate or Volunteer

Please contact Glastonbury Social Services at socialservices@glastonbury-ct.gov to discuss available volunteer opportunities. To donate supplies or assist with making face masks for residents in need, please contact Anna Park at anna.park@glastonbury-ct.gov.

Sincerely,

Richard J. Johnson
Town Manager

[Return to full list >>](#)

Memorandum

RECEIVED
2020 JUN 19 PM 1:13
TOWN MANAGER

To: Richard Johnson, Town Manager
From: Nicole Lintereur, Assessor
Date: 6/19/2020
Re: Elderly homeowners tax credit update

The state and local homeowner's tax credit applications have been processed for the 2019 Grand List and applied to each resident's tax account. Although the reapplication process was modified due to the COVID19 shutdown, we were able to assist anyone who needed special considerations, in a timely manner. The Assessor's Office, with assistance from the staff at the Senior Center at the RCC, handled over 450 applications of the biennial program for elderly homeowners.

The income limit for the state program was \$45,100 while the income limit for Glastonbury's local program was \$58,800. Those who qualify for the elderly state tax credit automatically qualify for the local tax credit.

Of the 661 approved applicants on the 2019 Grand List the tax credits were processed as follows:

APPLICATION YEAR GRAND LIST	STATE APPLICANTS	STATE BENEFIT GRANTED	LOCAL APPLICANTS	LOCAL BENEFIT GRANTED
2019	135	\$80,186.50	225	\$313,355.39
2018	107	\$56,172.45	194	\$272,317.42
TOTAL	242	\$136,358.95	419	\$585,672.81

In addition, the local homeowner's residency bonus tax credit of \$100 to the residents who qualify for the local program and have been residents for at least 20 years was granted to 275 accounts for an additional \$27,492. The Town grants a total of **\$613,164.81** in additional credits to the State of Connecticut Homeowner's Program.

The residents should be pleased to have such a model, progressive program in their town.