

**HISTORIC DISTRICT COMMISSION
MINUTES OF JUNE 24, 2020 SPECIAL MEETING**

The Historic District Commission held a Special Meeting at 5 o'clock in the afternoon *via* Zoom Conferencing.

Present: Barbara Theurkauf, Chair, Geoffrey Dellenbaugh, Secretary, Commissioners Brian Chiffer, Jane Gordon Julien, Robyn Guimont, Cara Keefe, and John Langmaid; and Khara C. Dodds, AICP, Director of Planning & Land Use Services

Excused: Henry von Wodtke, Vice Chair

Chairman Theurkauf called the meeting to order and opened the first Public Hearing.

PUBLIC HEARING

Application of the Town of Glastonbury for a Certificate of Appropriateness – solar carport installation at the Police Station – 2108 Main Street

Dave Sacchitella, Building Superintendent and Police Chief Marshall Porter were present on behalf of the application. The Town's consultant, Carson Mislick, Project Engineer of Greenskies Clean Energy, presented the proposal. The proposal is to install a 140.14 kW DC PV solar carport that will be located at the Glastonbury Police Department, on the southeastern side of the property.

Mr. Mislick presented the architectural detail of the solar array along with photos of similarly designed carports in other locations. The solar array will comprise of ~(364) tier one 385 watt panels mounted to an RBI Solar carport structure at a fixed 7° tilt. The structure will be supported by equidistant columns that are bolted to concrete foundations, flush with the grade of the parking lot. The framing of the carport will be galvanized steel by default, but there is the option to have the racking manufacturer provide painted steel and those cost options can be discussed if the need arises. Mr. Mislick presented the concept plan showing the location in the parking lot.

The concept plan also included major parking layout reconfigurations that will help improve site circulation. Chief Porter spoke on the site improvement plans. The Commission discussed the approval for this project to include the carport and the site improvements surrounding the carport location.

Commissioner Guimont MOVED to APPROVE a Certificate of Appropriateness for the solar carport installation and the site plan improvements immediately surrounding the carport at the Police Station, located at 2108 Main Street. Commissioner Chiffer SECONDED the MOTION and it was unanimously approved.

Application of Tim and Elaine Prewitt for a Certificate of Appropriateness – split rail fence installation on northern property line and window replacement – 2113 Main Street

Property owner Elaine Prewitt presented the application, proposing window replacement and the installation of a new fence. The plan is to replace the windows over time but she included a

request for approval for the entire window replacement package in the application. She said the plan is to maintain the same historic pattern of window panes which are six over six. The proposed windows will be wood protected by Fiberglass and Fibrex composite material.

She then presented the plans for fence installation. The fence will be a wooden, split-rail fence to be installed on the northern side of her property.

Secretary Dellenbaugh MOVED to APPROVE a Certificate of Appropriateness for split rail fence installation on northern property line and window replacement at 2113 Main Street. Commissioner Langmaid SECONDED the MOTION and it was unanimously approved.

REGULAR MEETING

Acceptance of Minutes – October 2, 2019 Special Meeting

Commissioner Guimont MOVED to ACCEPT the minutes as presented. Secretary Dellenbaugh SECONDED the MOTION, and it was unanimously APPROVED.

Other Business

1924 Main Street-Robert Brancato- Informal Review

Robert Brancato was present on behalf of the proposal. The plan is to build an addition with vertical siding. Mr. Brancato presented a preliminary architectural elevation of the proposed addition. The Commission discussed the proposal and expressed their support.

Commissioner Langmaid MOVED to ADJOURN the meeting. Commissioner Chiffer seconded the motion, and it was unanimously APPROVED.

Respectfully submitted,

Khara C. Dodds

Khara C. Dodds, AICP
Director of Planning & Land Use Services