

**ECONOMIC DEVELOPMENT COMMISSION
MINUTES OF MARCH 4, 2020 SPECIAL MEETING**

The meeting commenced at 6:02 p.m. in **Meeting Room A, 2nd Floor**, Glastonbury Town Hall, 2155 Main Street. *[Meeting was scheduled for the Engineering Conference, 3rd Floor, but the 3rd Floor is not accessible at 6 o'clock in the evening.]*

PRESENT: Commissioners Raymond A. Dolan, Harold Harris, Harry Im, David O'Connor and Matthew Saunig; and Khara C. Dodds, AICP, Director of Planning & Land Use Services

EXCUSED: Commissioner Anthony L. Lazzaro, Jr.

1. ELECTION OF OFFICERS

Officers elected were as follows:

Matthew Saunig as Chair, Harold Harris as Vice Chair and Raymond Dolan as Secretary.

2. Acceptance of Minutes – Minutes of April 2, 2018 Regular Meeting

The minutes of April 2, 2018 were approved unanimously.

3. Guest Speaker: Mary Ellen Dombroski, Connecticut River Valley Chamber of Commerce

Mary Ellen Dombrowski discussed services that the Chamber of Commerce provides to its members.

Members discussed the potential of the Commission being a body to offer assistance or support to existing and new businesses. Also discussed were different ways in which they may be able to assist small businesses in town.

4. Update on Town-wide Commercial Development Activities

Mrs. Dodds gave an update on the commercial development activities in Glastonbury including projects that have been approved, constructed, and are in the pipeline for approval. The Commission had a brief discussion on the recent commercial activity.

5. Other Business

Members discussed other ideas such as working with the farmers on a Farm Day event, producing a business survey to get feedback from businesses throughout town and developing a promotional page to market to new businesses. It was discussed that the projects would require the volunteerism of the Commission members to execute and the support of the Town Manager and Town Council.

6. Ethics Training – Not Discussed

Hearing no other matters, the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Khara C. Dodds, AICP
Director of Planning & Land Use Services