

**GLASTONBURY TOWN COUNCIL
SPECIAL MEETING MINUTES
TUESDAY, JANUARY 28, 2020**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Special Meeting at 6:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman {excused}
Mr. Lawrence Niland, Vice Chairman (Acting Chairman)
Dr. Stewart Beckett III
Ms. Deborah A. Carroll
Ms. Mary LaChance
Mr. Jacob McChesney
Mr. Kurt P. Cavanaugh
Mr. Whit C. Osgood
Ms. Lillian Tanski

a. Pledge of Allegiance Led by Ms. Tanski

2. Public Comment

Allen Friedrich of 47 Prospect Street Apt D, Vice President of Bike Walk Glastonbury Group, asked the Council to support projects that enhance driver awareness and safety for bicyclists in the CIP budget.

Shawnee Baldwin of 57 Nuthatch Knob explained that she would love to see more walkways and safe places to walk in town.

Mark McCall of 63 Wadsworth Street also expressed support for cycling in town and agreed with the comments made by the previous public speakers.

3. Special Reports. None

4. Old Business. None

5. New Business.

a. Action on Capital Improvement Program Criteria FY 2020-2021.

Mr. Johnson presented the annual review of the CIP criteria, noting that the document was drafted years ago and has been significantly updated in recent years. He explained that no changes were recommended by the BOF. Mr. Osgood asked if there is a clause regarding how much they could spend on the capital versus how much they could bond. Mr. Johnson replied that, generally, it is 2% of the applicable year's adopted budget, with caveats for the net cost.

- b. Action on 2021-2025 Capital Improvement Program – preliminary priorities for July 2020 funding (refer to Board of Finance).

Mr. Johnson explained that the action tonight is to refer the matter to the BOF, and there is no commitment on behalf of the Council to support or not support the project.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby refers the 2021-2025 Capital Improvement Program to the Board of Finance for a funding report and recommendation, including the following preliminary project recommendations for fiscal year 2020-2021.

Disc: Mr. Osgood asked about the locker facility’s preliminary estimates. Mr. Johnson explained his process for how he arrived at those numbers. Mr. Niland asked if there is any possibility that the project could go forward this summer. Mr. Johnson said no, the engineers need a contract in place by July/August of the prior year, so under both design scenarios, the completion date would be in 2021. Mr. Osgood stated that he will support the motion, but the Council should take a closer look at the line item issues. Mr. McChesney also expressed support in sending this forward to the BOF, but he recalls that the discussion of the locker facility was already conducted.

Result: Motion passed unanimously {7-0-0}.

6. Consent Calendar.

- a. Action on Effective date for Amendment to Town Code 17-49 – Inspection of Public Sidewalks.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves an effective date of March 1, 2020 for amendment to Town Code Section 17-49 entitled “Inspection” as formally approved by the Town Council by action at its meeting of Tuesday, January 14, 2020, as described in a report by the Town Manager dated January 24, 2020.

Disc: None

Result: Motion passed unanimously (7-0-0).

7. Town Manager’s Report.

Mr. Johnson reviewed the report, noting that Glastonbury was among six towns selected to receive a statewide recognition for the roundabouts, and they received a \$50k grant from the Hartford Foundation to relamp Ross Field. He also stated that the Police Officer of the Year award program will be held next Thursday evening to honor Officer Michael Magrey. Mr. Cavanaugh reiterated a congratulations to all who worked on the roundabouts and expressed hope that this award will encourage people in town to show more support for them.

Mr. Cavanaugh asked why stop signs were installed on the intersection of Woodland Street, Matson Hill, and Clark Hill. Mr. Johnson stated that they reconstructed that intersection and the feedback has been very positive. Mr. Cavanaugh asked if they are legal stop signs. Mr. Johnson replied yes, both of

the stop signs were put in place to regulate traffic, not to control speeding, though he agreed to come back with more information. Ms. LaChance asked if there are any updates on the Douglas Road and Hurlburt Street areas. Mr. Johnson stated that they have all of the data, and they will report back to the Council next month. Mr. McChesney asked about the stop sign that was placed on a very steep incline on Mott Hill Road. Mr. Johnson stated that he does not know whether it being on a hill would preclude it from the ability to have a stop sign.

8. Committee Reports.

- a. Chairman's Report. None
- b. MDC. None
- c. CRCOG. None
- d. Status Report – Policy & Ordinance Review Committee.

Ms. Carroll stated that the Committee met last Friday to discuss two issues, which Mr. Johnson will draft and present to the Council.

- The Council's policy and protocol regarding (non-cash) gifts and donations to the town.
 - These concern gifts that require long-term maintenance, for which the Council needs to discern what their threshold is for long-term upkeep and eventual replacement.
- A concern in a difference of language between land acquisition and development rights

Mr. McChesney asked if that would exclude the \$500k they will be receiving from the Rotary Club. Ms. Carroll explained that that would not exclude that project, and it potentially could be \$250k from the Rotary Club and \$250k from the town. The cost of that facility will be a part of their discussion. Ms. Tanski added that the goal of this is to implement a process that is transparent for the community, not to put a chilling effect on donations.

9. Communications.

Ms. Carroll stated that they received a letter from Dale and Jeff Carstens regarding the dedication of the plaque at the boat house.

10. Minutes.

- (a) Minutes of January 14, 2020 Regular Meeting.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes as submitted for the meeting held January 14, 2020.

Result: Motion passed unanimously {7-0-0}.

11. Appointments and Resignations.

(a) Appointment of Christopher Griffin to the Capitol Region Council of Governments-Regional Planning Commission (Regular Member to RPC).

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby appoints Town Plan and Zoning Commission Member, Christopher Griffin, to serve as a regular member on the Capitol Region Council of Governments-Regional Planning Commission.

Result: Motion passed unanimously {7-0-0}.

(b) Appointment of Alice Sexton to the Capitol Region Council of Governments-Regional Planning Commission (Alternate Member to RPC).

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby appoints Town Plan and Zoning Commission Member, Alice Sexton, to serve as an alternate member on the Capitol Region Council of Governments-Regional Planning Commission.

Result: Motion passed unanimously {7-0-0}.

12. Executive Session. **None**

(a) Potential land acquisition.

13. Adjournment

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their special meeting of January 28, 2020, at 6:41 pm and will return at 7:00 pm for the Annual Town Meeting.

Result: Motion passed unanimously {7-0-0}.

Respectfully submitted,

Lilly Torosyan

**Lilly Torosyan
Recording Clerk**

**Thomas Gullotta
Chairman**