

**MINUTES – GLASTONBURY RECREATION COMMISSION  
REGULAR MEETING – January 13, 2020**

The Glastonbury Recreation Commission held a Regular Meeting on Monday, January 13, 2020, at the Glastonbury Parks & Recreation Department, 2143 Main Street, Glastonbury, Connecticut.

Commission Members Present: John Langmaid, Yola Rondinelli, Jessica Wallace and Corey Turner

Commission Members Absent: Michael Clinton and Mario DiLoreto

Others Present: Lisa Zerio, Director of Parks & Recreation

The meeting was called to order at 5:45 p.m.

**1. Correspondence:**

- Lisa read Ray McFall's letter of resignation, as well as, the Town Manager's letter to Ray thanking him for his service. Also discussed was Corey Turner's appointment to the Recreation Commission.

**2. Minutes:**

A motion was made by Jessica Wallace to accept the minutes of the November 18, 2019 regular meeting, and was seconded by Yola Rondinelli. The minutes were approved unanimously.

**3. Committee Reports:**

There were no Committee Reports.

**4. Director's Report:**

- J.B. Williams Park: Lisa Zerio reviewed the new application form for rental of the J.B. Williams Park and discussed the new policies in effect. The forms can now be filled out on-line. All cancellations must now be submitted in writing. There was some discussion on holding the cancellation date for a period of time, and issuing partial refunds if a party cancels.
- Summer Programs: Lisa Zerio reported that the brochure is going to print on February 20, 2020, and registrations will begin on Tuesday, March 17, 2020.

Parks and Recreation will not be able to use Hopewell School or GHS for summer camp programs due to summer projects at those locations. The staff is working on a re-location plan for summer programs typically held at those two schools.

**5. Old Business**

- Budget FY 2020-2021: Lisa Zerio reported that the CIP meeting will take place on Thursday, January 23<sup>rd</sup> and a budget meeting on Tuesday, February 25<sup>th</sup>. As soon as the information is released, Lisa stated she will share with the Commission.
- Santa's Run: Lisa Zerio reported that the Santa's Run went very well with kudos to Bill Engle and Anna Park for their coordination of the event. There were 1,040 runners this year. The new registration software was very well received by registrants. The new software also allowed registrants that wished to do so to make a donation to the Fuel Bank, which in turn raised \$982.00 for the Fuel Bank.

**6. New Business:**

- Minnechaug Golf Course Update: Lisa Zerio stated it was a great year at the golf course, bringing in 15,322 rounds of play. Lisa passed out the 2020 planned programs and clinics being scheduled this year. Offerings include a Junior Spring Clinic for ages 6-17, a Junior League, Adult Spring Clinic, single and group lessons, private lessons, Junior Summer Camp, and a Golf Boot Camp. Course improvements within the CIP include an irrigation assessment and repair.
- Skating Rink Update: The skating area at the Riverfront Park has not held water in the past. There are four basins that each have three inlet pipes (yard drains) and one outflow pipe that leads to its own gate valve outside the skating area. A contractor was brought in to seal the basins, and we have been able to have ice skating this year when the weather cooperates. John Langmaid said he went skating a few weeks ago and it was great.
- Boathouse Caterer RFP: Lisa updated the Commission that the RFP's for the catering services were opened on December 11, 2019. Yola Rondinelli was a member of the Committee and she shared her knowledge on how the rating works.

**7. Any Other Business to Come Before the Commission:**

- Jessica Wallace would like the Park and Recreation Department to hold a Spring Egg Hunt for families. Lisa stated she will look at the feasibility of the event with staff.

**8. Adjournment**

The meeting was adjourned 6:45 p.m.

Respectfully submitted,



Lisa Zerio  
Director of Parks & Recreation