

GLASTONBURY TOWN COUNCIL AGENDA
WEDNESDAY, OCTOBER 9, 2019 – REGULAR MEETING
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL
2155 MAIN STREET, GLASTONBURY

Council Members: Thomas P. Gullotta, Chairman; Lawrence Niland, Vice Chairman; Deborah A. Carroll; Dr. Stewart Beckett III; Kurt P. Cavanaugh; Mary LaChance; Jacob McChesney; George P. Norman; Whit Osgood

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

- NO 1 ACTION ON APPLICATION FOR CHANGE OF ZONE FROM PLANNED EMPLOYMENT ZONE TO RESERVED LAND AND RURAL RESIDENCE ZONES FOR TOWN AND UTILITY-OWNED LAND OFF ADDISON ROAD.
 - NO 2 ACTION ON PROPOSED AMENDMENT TO SECTION 18-5 OF TOWN CODE – PROPERTY TAX EXEMPTION FOR AMBULANCE-TYPE VEHICLES; APPLICATION.
 - NO 3 \$75,000 TRANSFER FROM THE CAPITAL PROJECT ACCOUNT TO THE GENERAL FUND FOR THE ELEMENTARY SCHOOL AIR CONDITIONING PROJECT.
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- 1. Roll Call.
 - (a) Pledge of Allegiance.
- 2. Public Comment.
- 3. Special Reports.
 - (a) Status Report on Welles-Turner Memorial Library project.
- 4. Old Business.
- 5. New Business.
 - (a) Action on potential land acquisition (refer to Board of Finance, set public hearing).
 - (b) Action to establish working group for discussions concerning private wells and possible public water service.
 - (c) Action on letter of support – Capitol Region Council of Governments Economic Development District.
- 6. Consent Calendar.
- 7. Town Manager's Report.
- 8. Committee Reports.
 - (a) Chairman's Report.
 - (b) MDC.
 - (c) CRCOG.
- 9. Communications.
- 10. Minutes.
 - (a) Minutes of September 24, 2019 Regular Meeting.
- 11. Appointments and Resignations.
- 12. Executive Session.
 - (a) Potential land acquisition.



Town of Glastonbury

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**PUBLIC HEARING NO. 1
10-09-2019 Meeting**

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Change of Zone – Town and Utility-Owned Land off Addison Road

Dear Council Members:

As discussed previously, this matter involves a proposed change of zone for the two parcels located at the Town-owned Addison Bog and Woodlands. The properties involve land owned by the Town and Eversource. The site for the Smith Middle School and Addison Bog and Woodlands was purchased in multiple phases and rezoning of the subject parcel was not processed at the time. The proposed change of zone is scheduled for Council public hearing and action Wednesday evening as follows:

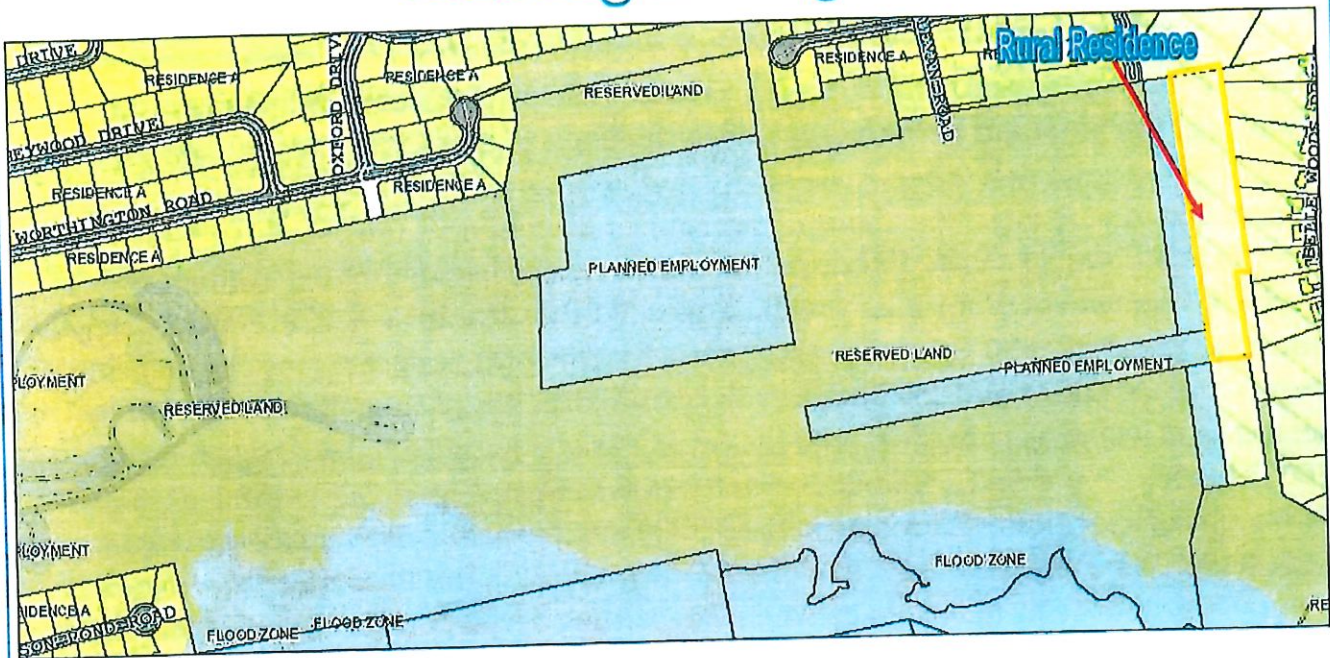
"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the application of the Town of Glastonbury for a change of zone from Planned Employment Zone to Reserved Land for the following lots off Addison Road: Lot E0017E, Eversource Energy, Owner; Lot E0017G, Eversource Energy, Owner; and Lot E0024, Town of Glastonbury, Owner; and a change of zone from Planned Employment & Rural Residence Zones to Reserved Land for Lot E0017A, Eversource Energy, Owner, as described in a report by the Town Manager dated October 4, 2019 and as recommended by the Town Plan and Zoning Commission."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Existing Zoning



Proposed Zoning





Town of Glastonbury

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PUBLIC HEARING NO. 2
10-09-2019 Meeting

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Code 18-5 – Tax Exemption for Certain Motor Vehicles

Dear Council Members:

This is a proposal to amend Section 18-5 of the Town Code now entitled "Property Tax Exemption for Ambulance Type Vehicles" to achieve efficiencies for the individuals qualifying for the exemption and better match the Town Code with enabling State Statute. There are approximately 30 vehicles now exempt under this Ordinance. Amendments are proposed as follows:

- Amend the title to better match with enabling State Legislation.
- Amend definitions to better reflect current practices and State Statute.
- Eliminate the requirement for applications to be filed annually. After the initial application, the exemption would be effective in each successive year the vehicle is owned. This eliminates the need to yearly print, mail, track, etc. exemptions and potentially deny if the owner is late or forgets to file the annual application.
- Extend the timeframe for making application from 30 days to 90 days after purchase. Experience shows that applications are routinely denied given the relatively short period (30 days) between purchase, registration, and the application deadline.

The preceding are technical changes to better match State Statute and improve administration for the Assessor's Office and those eligible for the exemption. The matter is scheduled for Council public hearing and action on Wednesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendment to Town Code Section 18-5 entitled "Property Tax Exemption for Ambulance Type Vehicles; Applications" effective with the October 1, 2019 Grand List, as described in a report by the Town Manager dated October 4, 2019."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal
Attachment

**Sec. 18-5. Property tax exemption for ~~ambulance-type~~certain motor vehicles;
application.**

(a) Pursuant to ~~G.S. § 12-81c~~, Section § 12-81c of the Connecticut General Statutes, the following shall be exempt from personal property taxation by the Town:

(1) any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle ~~use~~used to transport any such individual for ~~payment, shall be exempt from the local personal property tax, profit, and~~

~~(1-2) any motor vehicle owned by a person with disabilities, or owned by the parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person.~~

(b)(1) The term "used exclusively" in Section (a)(1) herein means that the vehicle is used and devoted primarily and inherently for the purpose of transporting medically incapacitated individuals and does not mean vehicles used partly for transporting medically incapacitated individuals and partly for other purposes.

(2) The term "Ambulance-type motor vehicle" used in Section (a)(2) herein means any motor vehicle specially equipped or modified in a significant way for the purpose of transporting medically incapacitated individuals, including, but not limited to, the inclusion of lifts, ~~the equipping with~~ stretchers, beds or other special seating, and significant ~~modification~~modifications to accommodate medical or emergency equipment such as oxygen; ~~and~~

(2) "Used exclusively" means that the vehicle is used and devoted primarily and inherently for the purpose of transporting medically incapacitated individuals and does not mean vehicles used partly for transporting medically incapacitated individuals and partly for other purposes.

(b)(c) Applications for such exemption shall be filed ~~annually~~ with the town assessor's office, in such manner and including such information as required by the town assessor, no later than November 1 following the assessment date with respect to which such exemption is claimed or for vehicles purchased on or after October 2 and on or before July 31 of the assessment year for which such exemption is requested, not later than ~~thirty (30) days after such purchase. This section shall be applicable with respect to the assessment year which commenced October 1, 1985. Applications for exemptions relative to the assessment year which commenced on said October 1, 1985 shall be made not later than thirty (30) days following the effective date of this section [February 24, 1986], or, for vehicles purchased after said effective date, but on or before July 31, 1986, not later than thirty (30)~~ninety (90) days after such purchase.

(Ord. of 2-11-86, §§ A, B)

Editor's note— Ord. No. 227, §§ A, B, enacted Feb. 11, 1986, did not specifically amend the Code, hence inclusion of these provisions as § 18-5 was at the discretion of the editor.



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PUBLIC HEARING NO. 3
10-09-2019 Meeting

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Transfer from Capital Reserve to General Fund – Elementary School Air Conditioning Project

Dear Council Members:

A final step in reimbursing the General Fund for the Elementary School Air Conditioning Project involves a \$75,000 transfer from the Capital Project Account to the General Fund. Reimbursement to the General Fund to date is summarized as follows:

- July 1, 2018 \$1M Capital Program
- October 9, 2018 \$400,000 Partial Project Closeout
- July 1, 2019 \$525,000 Capital Program

The final \$75,000 scheduled for public hearing and action on Wednesday evening includes the final project closeout and reimbursement through the Eversource Energy Rebate Program as follows:

“BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$75,000 transfer from the Capital Project Account to the General Fund-Unassigned Fund Balance as the final reimbursement for the Elementary School Air Conditioning Project, as described in a report by the Town Manager dated October 4, 2019 and as recommended by the Board of Finance.”

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

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ITEM #3(A)
10-09-2019 Meeting

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Welles-Turner Memorial Library Renovation and Expansion Project

Dear Council Members:

Preliminary design is under way on the library project approved at referendum in November 2018. TKSP Architecture is working on the project and will be in attendance on Wednesday evening to present a status report. Library Director Barbara Bailey will also attend along with others involved in supporting the project.

The preliminary design presented at referendum envisioned a 536± sf addition to the Children's Library (south) and 3,210 sf addition (over two levels) to the west of the existing building. After detailed review of program requirements, patron circulation and related factors, all program requirements can effectively and efficiently be satisfied through one addition (westerly).

This concept is supported by Library staff and others (Library Board, Friends, Second Century, PBC) and allows the area initially contemplated for the addition to the Children's Library to be transitioned to much needed outdoor activity space.

Based on Wednesday evening's discussion, design work will continue with bidding early in the second quarter of 2020 anticipated. The goal is to start construction early summer and continue for 9-12 months. The schedule will be better understood as design and permitting continues.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal



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ITEM #5(B)
10-09-2019 Meeting

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Private Wells – Public Water Service – Working Group

Dear Council Members:

At the September 10th meeting, I presented Council with a series of proposed actions concerning private wells and potential public water service. The activities were recommended to proceed concurrently over coming months as follows:

- Comprehensive review of scope and cost for extension of public water service.
- Opportunity for state and federal grant funding to support way forward plan including legislation to create a state fund for private wells.
- Ongoing mapping of test results provided to the Glastonbury Health Department.
- Continuing review of the "science" of uranium and other contaminants in private wells including possible negative influence of backwash discharge to ground water from existing and new whole-house systems.
- Review of special permit requirements for new residential development and private wells to address potential for uranium and other contaminants (pesticides, salt) along with influence of treatment systems on ground water.
- Public education – efforts will continue to provide updated information to the public.

When discussing on the 10th, Council supported a general "working group" for the activities noted above with the understanding such an approach would not delay progress on the various action items. Much of the work involves gathering of information, preparing designs and cost estimates, and evaluating funding options. When discussing the working group, the Council did not specify membership, but indicated that Council Leadership and the Town Manager would propose the group's composition. It would seem that some members would serve as ex officio or participate on an as needed basis. Participants could include members of the Town Council, Board of Finance, TP&Z, Town Manager, Director of Health, State Legislators (Senator Cassano and Representatives Barry and Doucette), State DPH and other members/property owners. Representatives of the Metropolitan District and Manchester Water will likely to be asked to participate as needed along with other experts as applicable. This would include the scientist from the Thriving Earth program.

The goal is to establish a working group that can support the action items noted above as applicable.

Action on this matter can be coordinated based on Wednesday evening's discussion.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

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ITEM #5(C)
10-09-2019 Meeting

Richard J. Johnson
Town Manager

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: CRCOG Economic Development District

Dear Council Members:

Council Member Beckett will discuss the attached letter of support regarding Capitol Region Council of Governments (CRCOG) Economic Development District scheduled for action Wednesday evening.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of Glastonbury

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Richard J. Johnson
Town Manager

October 10, 2019

John Fleming, M.D.
U.S. Assistant Secretary of Commerce for Economic Development
U.S. Department of Commerce
1401 Constitution Avenue, NW
Suite 71014
Washington, DC 20230

Dear Assistant Secretary Fleming:

This letter is to endorse the formation of the Capitol Region Council of Governments Economic Development District, comprising the City of Hartford and 37 surrounding municipalities. Economic Development District (EDD) designation will help the region continue to implement its recently completed Comprehensive Economic Development Strategy (CEDS). Designation will provide CRCOG and its partners with valuable recognition, resources, and tools to implement this strategy.

CRCOG has proven itself to be an effective organization for coordinating planning in the Region. They already host the region's Metropolitan Planning Organization for transportation planning purposes, coordinate land-use planning, and run a successful municipal services program that includes a cooperative purchasing council. We applaud the diverse stakeholders who worked on this plan, analyzing and reviewing the current and future potential of the Hartford Metropolitan Region. The result of their work is a strategy that will be a significant benefit to the Region in planning, prioritizing and funding the important economic development projects that it contains. EDD designation will strengthen their ability to see these projects to fruition.

We give our full support and endorsement to this designation.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal



Metro Hartford Future

Upcoming Events & News ^

There are no upcoming events at this time.

Past Events & News v

? About the CEDS	 Background	 Partners	 Committees	 Reports (NEW)	 Strategies
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Metro Hartford Future is an initiative to develop a strategy to guide the region's economic development efforts. CRCOG is leading this effort in partnership with the Hartford Foundation for Public Giving and the MetroHartford Alliance. The Metro Hartford Future planning process will involve four primary tasks:

- **Goal-Setting:** Build consensus around the need for accelerating inclusive/equitable economic growth; that is raising incomes across the income distribution with particular attention to opportunities for engaging those who have often been left behind.
- **Situational Analysis:** Do a clear-eyed assessment of our situation: who, what, where to identify opportunities that we should be pursuing as a metropolitan region (i.e., SWOT with an emphasis on context and opportunities).
- **Strategic Planning:** Formulate a limited number of "game changer" strategies that will move the trajectory of inclusive economic growth in the right direction.
- **Capacity-Building:** Identify organizational forms and collaborations that we will need to implement and sustain the strategies over time.

This effort will also result in a new Comprehensive Economic Development Strategy (CEDS) for the region, which enable municipalities to apply for certain economic development grants.

UPDATE: A final draft of the report is available in the "Reports" section.

This entry was posted in [Plans and Studies](#), [Uncategorized](#). [Bookmark the permalink.](#)



Town of Glastonbury

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Richard J. Johnson
Town Manager

ITEM #7
10-09-2019 Meeting

October 4, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. **Sidewalk Matrix**

Attached is a copy of the current Sidewalk Matrix. Cost estimates are being verified and the document will be amended and redistributed with the new estimates when available.

2. **Between Department Transfer**

At the September 24, 2019 meeting, Council approved a \$10,961 between department transfer as part of year-end closeout. The number was updated to \$18,233 and I wanted to advise Council accordingly. If you can so note on Wednesday evening, I will appreciate.

3. **Commuter Lots**

Commuter lots are located at churches including St. Paul's on Main Street and St. Augustine's off Hopewell Road. The State DOT is revising its License Agreement for such commuter lots and placing additional responsibilities on the owner of the underlying parking area. This includes insurance and indemnification. The changes to insurance and indemnification are not acceptable to the church organization. The Town would need to accept responsibility for the commuter lots through agreements with the church and State. This should include changes to insurance and indemnification now required by the State. As I understand, DOT is not prepared to make such changes and would prefer to consolidate commuter parking in Glastonbury at the lot off Main Street by Putnam Boulevard/Route 3. Use of the commuter lots at the churches noted above is not at a level to support changes to the new License Agreement satisfactory to the Town and parish priests.

4. **Compost Bins and Rain Barrels**

On Wednesday, October 2nd, approximately 60 Glastonbury residents attended a composting workshop at the RCC. The event was sponsored by Glastonbury and led by Alistair Ong, a certified Master Composter. Residents from South Windsor who is also sponsoring the compost/rain barrel program also attended. Mike Bisi is coordinating this initiative. To date 29 compost bins and 11 rain barrels have been ordered through the sustainability program.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments

Completed Projects
Projects Approved 9/2019

R = Resident Request
S = Staff Priority Identification

Sidewalk Project Location	Approximate Length (feet)	Estimated Construction Cost	School Access	School Bus Route Reduction	Special Needs Community Area	Town Center or other Commercial Area	Access to Town Park or other Town Facility	Regional Sidewalk Network Connection	Heavy Recreational Use Area	Heavy Pedestrian Traffic Area	Arterial Road (ADT > 3000)	Special Safety Concern Area	Total Prioritization Score (10 max)	Comments
House Street R/S Hebron Ave. North to Salmon Brook	915				1	1		1		1	1	1	6	High vehicle volume; difficult geometry; proximity to Salmon Brook Center Transitional Care Unit.
Naubuc Avenue R/S Main St. to Welles St.	1560				1	1	1		1	1			6	New project to address foot traffic to Riverfront Park. Proximity to Naubuc Green.
New London Tpk R/S Full Circle to Rt17 ramps	900				1	1		1		1	1	1	6	Existing path in snowshelf; market access for Full Circle Co-op.
House Street R/S Spring St. Extension to Salmon Brook Drive	1365				1	1		1		1	1	1	6	High vehicle volume; difficult geometry; proximity to Salmon Brook Center Transitional Care Unit.
Naubuc Avenue R/S Welles St. to Glastonbury Blvd	3130					1	1	1	1	1	1		6	Riverfront Community Center, Riverfront Park access from Somerset Square area.
Willieb Street R #37 to Hubbard Street	470		1		1		1			1			5	Connects existing section to Hubbard St. Access to Hubbard Green, GHS
Main St/Route 17 R/S Old Maids Lane to Great Pond	770		1			1		1		1	1		5	Access to Nayaug School; connect existing sections
Addison Road R Norman Drive to Hebron Avenue	1312		1					1		1	1		5	Hold pending completion of bridge reconstruction; access to Smith School
Main St Phase 2 R/S Whapley to Mallard, Buttonball to Stancilff	3100							1	1	1	1	1	5	Significant wetlands crossing
Main St Phase 3 R/S Mallard to Stockade								1	1	1	1	1	5	Need to determine if provisions could be made to improve bicycle safety as part of project. Completes E. Hlfd. to So. Glastonbury
Spring Street R Willow Brook to Cooper Drive, Cooper Drive	2100		1	1	1	1	1						5	Access to Naubuc School and State group home. Multiple resident requests received.
Main Street R Hopewell to 908 Main (Harpos Bakery)	300					1				1	1	1	4	Fills a gap in the sidewalk in a busy commercial area of South Glastonbury.
New London Tpk R Carriage to Old Stage	300					1	1	1			1		4	Completed 2018/2019 with Willow Pond Subdivision and fill in work by the Town
New Lndn Tpk R East Carriage to Paxton	3850					1	1	1			1		4	High Volume / speed roadway. Requested by resident 2011.
Hopewell Road S Main to Southpond	1900					1		1			1	1	4	Provides access to South Glastonbury Commercial / Retail Area
Founders Rd Path S Wright's Lane	750		1	1			1			1			4	Connect to GHS fields
Hebron Av at Bell St S	650		1	1		1	1						4	Recommended only if BOE policy will allow for walkers from Wright's Lane to Naubuc School
Bell Street R 10 Bella Woods Drive	850		1				1				1	1	4	Path across rear property at 1387 Hebron Avenue should be considered as alternate to sidewalk; Hebron Avenue School access.
Eastern Boulevard S Hebron Ave to National Drive	1000					1		1	1	1	1		4	Requested by resident in Qalert on 5/2/2017. Access to Multi-Use Path and Hebron Ave School.
Eastern Boulevard S Western Blvd to Addison Rd	1300					1		1	1	1	1		4	Important corporate park amenity. Mid-day usage by employees.
Douglas Rd R Street to New London Turnpike	1550					1	1	1	1	1	1		4	Important corporate park amenity. Mid-day usage by employees.
William St East R New London Tpk Sidewalks	1200					1	1 of 3	1				1	4	Well traveled connector road

Connects two areas with extensive existing sidewalk networks

Completed Projects
Projects Approved 9/2019

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Sidewalk Project Location	Approximate Length (feet)	Estimated Construction Cost	School Access	School Bus Route Reduction	Special Needs Community Area	Town Center or other Commercial Area	Access to Town Park or other Town Facility	Sidewalk Project Prioritization Categories					Total Prioritization Score (10 max)	Comments
								Heavy Recreational Use Area	Heavy Pedestrian Traffic Area	Arterial Road (ADT > 3000)	Special Safety Concern Area	Regional Sidewalk Network Connection		
Neipsic Road R Karen Lee Road to Bidwell	1300						1	1			1	4	Suggest Neipsic Road sidewalk be considered together as part of recreation corridor/access to JB Williams.	
Neipsic Road R Karen Lee Road to Wickam Road	3300						1	1			1	4	Suggest Neipsic Road sidewalk be considered together as part of recreation corridor/access to JB Williams.	
Neipsic Road R J.B. Williams Park frontage and #871 to 879	2100						1	1			1	4	Suggest Neipsic Road sidewalk be considered together as part of recreation corridor/access to JB Williams.	
Neipsic Road S #979 to Gideon Welles School	1350		1				1				1	4	Gideon Welles School access. Suggest Neipsic Road sidewalk sections be considered together as part of recreation corridor / access to JB Williams.	
Neipsic Road R/S #1334 to #1362	240		1				1				1	4	Suggest Neipsic Road sidewalk be considered together as part of recreation corridor/access to JB Williams.	
Neipsic Road R/S #15 Bridle Path	130		1				1				1	4	Suggest Neipsic Road sidewalk be considered together as part of recreation corridor/access to JB Williams.	
Hubbard Street Rock Haven to Rt17 Overpass (North Side)	2550		1				1				1	4	Request by resident via Calert on 7/6/2017	
Manchester Road R Sachem Drive to Hebron Avenue	2050					1		1			1	4	Request by resident via Calert on 7/6/2017	
Addison Road R/S #542 to East Hartford Town line	290						1				1	3	Connects to neighboring town, access to Addison Park	
Bell Street R/S Gideon Lane to Somerset	1300						1				1	3	Connects several neighborhoods to Bell St. Bike Path, requested by 2 residents	
Chestnut Hill Rd R Sunset to Hopewell	2200			1							1	3		
Chestnut Hill Road R Hopewell Rd to Hopewell School	3100		1								1	3	Access to Hopewell School	
Spring Street Ext R House Street to Griswold	2230							1			1	3	Previous resident opposition expressed	
Hebron Ave R Path from Buckingham Park to Cricket Lane	460					1					1	3		
Wickham Rd R Candlelight to Hebron Avenue	2800		1				1				1	3	Requested by resident 3/2017	
Keeney Street R Old Reservoir Road to Hebron Avenue	3,860						1				1	3	Requested by resident in Calert on 5/2/2017. Access to Buckingham Park	
Pratt Street R Naubuc to Main St	2200										1	3	Request by resident via walk in to Engineering on 12/4/2017	
Tall Timbers Rd R at Founders Rd Intersection	60							1				2	Requested by resident in Calert 2/28/2018. Difficult travel over short section of missing sidewalk.	
Marlborough Rd R Diamond Lake to Imperial Drive	1350						1				1	2	Connects Balmoral to Imperial Dr. Access to Greylodge Open Space	
Old Maids Lane R	915		1				1					2	North side access to Nayaug School. Allows for supervised crossing at school.	
Hopewell Road R Sunset to Heather Glenn	4250			1							1	2		
Woodhaven Rd R Cedar Ridge Dr to Newkirk St	1880										1	2	Requested by Resident 1/2009	

Completed Projects
Projects Approved 9/2019

R = Resident Request
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Sidewalk Project Prioritization Categories														
Sidewalk Project Location	Approximate Length (feet)	Estimated Construction Cost	School Access	School Bus Route Reduction	Special Needs Community Area	Town Center or other Commercial Area	Access to Town Park or other Town Facility	Regional Sidewalk Network Connection	Heavy Recreational Use Area	Heavy Pedestrian Traffic Area	Arterial Road (ADT > 3000)	Special Safety Concern Area	Total Prioritization Score (10 max)	Comments
Matson Hill Road R Grange Pool to Blueberry Lane	2650						1					1	2	Difficult road geometry. Steep side slopes.
Ripley Road R Main to New London Tpk	1,200					1							2	
Manchester Road R #912 to #924	270							1			1		1	Short gap in existing walk. Previous resident opposition expressed
Strickland Street R Hebron Avenue south	300												1	Existing bituminous walk in very poor condition, needed to be replaced for safety
Cooper Drive R (replace bituminous)	755		1										1	
April Drive R	1250			1									1	Connects existing sections. Private day care in vicinity
Robin Road R Carriage Drive to Olde Stage	1370				1								1	Potential BOE bus route reduction; consistent with BOE policy.
Curtis Road S	1535			1									1	Potential BOE bus route reduction; consistent with BOE policy.
Whapley Road S	1660			1									1	Potential BOE bus route reduction; consistent with BOE policy.
Bayberry Road S	1700			1									1	Potential BOE bus route reduction; consistent with BOE policy.
Woodbridge Rd S	1716			1									1	Potential BOE bus route reduction; consistent with BOE policy.
Hillstown Road R Town line to Opal Drive	650												1	Safety for access to school bus stop.
Oakwood Drive R Neipsic Rd to Warner Court	2200											1	1	Requested by resident on 4/2012.
Clinton/Linden R								1					1	Requested by resident
Coldbrook Rd R Woodland to Country Club	2100											1	1	Request by resident 9/2015
Harvest Lane Footpath R to Shagbark	8800							1					1	Request by resident via Qalert on 8/15/2016
Candlewood Rd R Abbey To Lindsay	TBD											1	1	Requested by resident 3/2013
Chestnut Hill Road R Lenti (west) to Main St	600										1		1	Requested by resident 5/2014
Coleman Road R Chestnut Hill to Overlook	1,100												0	Requested by resident 5/2014
Sunset Rd R Hopewell to Chestnut	1,480												0	Requested by resident 5/2014
Hurlburt Street R #32 to Chalker Hill	3,400												0	Requested by resident 5/2014
Stanley Drive R #68 to Chalker Hill	635												0	
Wagon Road R Old State to Carriage	923												0	
Cutter Lane R Old Stage to Carriage	987												0	
Old Wood Rd R Stonepost to Chestnut Hill	1000												0	
Thompson St R to Toll Gate int.	1476												0	
	775												0	



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

October 4, 2019

2019 OCT -4 AM 11:17
RECEIVED
TOWN MANAGER

Father Mark Suslenko
Pastor
St. Paul Church
2577 Main Street
Glastonbury, CT 06033

Dear Father Suslenko,

This letter is in regards to recent communications between yourself, Town of Glastonbury's Town Manager, Richard Johnson, and the Connecticut Department of Transportation (Department) concerning a renewal of a lease agreement at St. Paul Church in Glastonbury.

Firstly, the Department would like to express its thanks and gratitude towards the parishes of St. Paul Church, St. Augustine Church and the Town of Glastonbury for providing commuter parking to residents in Glastonbury for many years.

Your concerns regarding certain State-mandated requirements in a new lease agreement, coupled with a decrease in commuters utilizing parking at St. Paul Church and St. Augustine church, has led to the Department's decision to vacate both locations by November 15, 2019. The Department will provide notice to commuters that parking will be redirected to the State-owned lot at Putnam Bridge. The Putnam Bridge Park and Ride has adequate space to handle the extra commuters from St. Paul and St. Augustine.

Thank you once again for contributing to the public transportation needs in Glastonbury for all of these years. We are very grateful for your efforts.

Sincerely,

Dennis Solenkey
Public Transit Administrator
Connecticut Department of Transportation

CC: Mr. Richard J. Johnson – Town of Glastonbury – Town Manager (PDF copy via email)
Mr. Cole Pouliot – Connecticut Transit – General Manager (PDF copy via email)

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 24, 2019**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman
Mr. Lawrence Niland, Vice Chairman
Dr. Stewart Beckett III
Ms. Deborah A. Carroll
Mr. Kurt P. Cavanaugh
Ms. Mary LaChance
Mr. Jacob McChesney
Mr. George P. Norman
Mr. Whit C. Osgood

(a) Pledge of Allegiance.

Led by Mr. Osgood

2. Public Comment.

Ms. Reva Menon of 39 Raymond Road said she represented four people on her road and explained the hardships they have faced running out of water. She asked the town to support their effort for public water.

Ms. Kerry Phan of 220 Chestnut Hill Road spoke to the potential assessment that could ultimately offer no value for her and encouraged the town to study the issue and how best to address it. She also advocated for public outreach.

Mr. Jared Soper of 39 Fawn Run and Board of Finance Member thanked Dr. Beckett, Mr. Norman and Mr. Osgood for attending the Board of Finance meeting when their fiduciary advisor reported. She advocated for a budget workshop but suggested that it be chaired by the Board of Finance Chairman instead of the tradition that it be run by the Town Council Chairman.

Mr. Cavanaugh questioned whether their rules of order restricted public comment to residents and taxpayers but Mr. Johnson could find no limitation.

Mr. John Sakon suggested corruption in the opposition of his past development proposal.

Mr. Justin Kelleher of 20 Raymond Road said that they petitioned the MDC but it is on hold awaiting the town. He described the hardships of running out of water.

Mr. Ed Budd of 270 Chestnut Hill Road confirmed with Chairman Gullotta that the MDC can go forward without the input of the Town of Glastonbury.

3. Special Reports.

(a) Presentation by Building Homes for Heroes concerning project in Glastonbury.

Mr. David Weingrad represented the project saying they would be gifting a mortgage-free home on New London Turnpike to Army Specialist Craig Hall and have been overwhelmed with community support. A representative of Nordic Builders praised the organization and their work. A video was shown of numerous similar projects and the recipients. Mr. Cavanaugh thanked Army Specialist Craig Hall for his service. Representative Jill Barry presented a contribution from Connecticut River Book Auctions. Mr. McChesney noted he lives nearby and welcomed him to the neighborhood. Army Specialist Hall spoke fondly of the town and expressed appreciation for the support.

4. Old Business.

None

5. New Business.

(a) Discussion and possible action on request by Housing Authority for Release or Subordination concerning Herbert T. Clark Phase I - Congregate Living Project.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Town of Glastonbury subordinate its rights of reversion as stated in a certain Quitclaim Deed dated December 11, 1989 and recorded in Volume 527, Page 60 in the Glastonbury Land Records, to the financing of the rehabilitation of Unit #1 of the Herbert T. Clark House Condominium from the State of Connecticut Department of Housing (DOH) and from the State of Connecticut pursuant to the National Housing Trust Fund (NHTF) as evidenced and secured by DOH's financing documents and the NHTF financing documents, and in furtherance of such resolution, to authorize the Town Manager to execute a Subordination Agreement in form and substance acceptable to the Town Manager and the Town Attorney.

Disc: Mr. Neil Griffin, Executive Director Housing Authority explained the requested action.

Mr. Osgood asked that they make best efforts to obtain the inclusion of notice and a right to cure.

Result: Motion passes unanimously {9-0-0}

(b) Action to adopt fee for non-resident participation in youth sport programs (tabled from September 24, 2019).

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby establishes a registration fee of \$75 for non-residents participating in Glastonbury youth sport groups to be assessed on a per activity, per participant, and seasonal basis effective January 1, 2020, as described in a report by the Town Manager dated September 20, 2019.

Disc: Mr. Johnson reviewed his memo to the Council on the subject dated September 20, 2019. Vice Chairman Niland expressed support saying that residents pay taxes and pay the leagues, so it is reasonable to have out of town families pay their fair share. Mr. Norman asked about the calculations that resulted in the \$75 fee which was explained by Mr. Johnson who added that they could charge up to twice the fee for a resident per state regulations. Mr. Norman agreed with Vice Chairman Niland and expressed support but noted the letter from the Parks and Recreation Commission who cautioned against legislating participation.

Mr. Cavanaugh asked how this got started. Chairman Gullotta said that a couple of years before, Dr. Beckett had suggested user fees to hold down taxes and he said he thought it was a good idea. He added that this is unrelated to recent opinions being expressed in the press. He expressed support. Mr. Cavanaugh said he was on the fence with the Parks and Recreation opposing but heard from a resident who was supportive. Dr. Beckett said he would support it and expressed support for user fees in general. Ms. Carroll expressed ambivalence expressing concern about an extra fee making participation cost prohibitive. Vice Chairman Niland also noted the letter from Parks and Recreation but said they wouldn't be policing it but instead leaving it up to the leagues.

Mr. Osgood asked how the fees are handled. Mr. Johnson said that it was previously \$5 per person but is now \$10 and they rely on the leagues to remit. Mr. Osgood acknowledged the letter from Parks and Recreation but expressed support of the user fee. Mr. McChesney asked if the teams pay more than the per person fee and Mr. Johnson replied indicating only if there was a special project for which they volunteered a contribution. Mr. McChesney expressed concern about preventing participation and the opinion of the Parks and Recreation Commission but also at least one representative from sports expressed support. Mr. Norman said they aren't necessarily solving a problem and the leagues could modulate their fees. Mr. Cavanaugh asked why youth from out of town come to Glastonbury. Mr. Johnson said he understood that youth come to town when there is no program in their own town.

Result: Motion carries {7-2-0} with Ms. Carroll and Mr. Cavanaugh opposing.

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO 1 PROPOSED SALE OF THE TOWN-OWNED 4.8± ACRE PARCEL AT 280 WESTERN BOULEVARD.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves sale of the Town-owned land at 280 Western Boulevard, Parcel E7, in accordance with the Purchase and Sale Agreement dated September 11, 2019, and as described in a report by the Town Manager dated September 20, 2019.

Disc: Mr. Johnson reviewed his memo on the subject to the Council dated September 20, 2019. Dr. Beckett congratulated the Town Manager. Chairman Gullotta asked for public comment but no one spoke. Mr. Osgood expressed support. He asked leadership to put on the agenda action to allocate the sales revenue to the land acquisition fund. Chairman Gullotta expressed support. Hearing nothing further, Chairman Gullotta closed the public hearing.

Result: Motion passes unanimously {9-0-0}

NO 2 PROPOSED PURCHASE OF THE 72.3 ACRE PARCEL OFF DICKINSON ROAD AND A \$385,000 APPROPRIATION.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves, subject to Town satisfaction with the Boundary Survey and Environmental Analysis, purchase of the 72.3±-acre Caron Parcels 8600003, 18600003A and 18600003B, Dickinson Road and a \$385,000 appropriation and transfer per the Reserve for Land Acquisition and Preservation as recommended by the Town Plan and Zoning Commission and Board of Finance, and as described in a report by the Town Manager dated September 20, 2019.

Disc: Mr. Johnson reviewed his memo on the subject to the Council dated September 20, 2019. Chairman Gullotta asked for public comment but no one spoke. Dr. Beckett expressed support and suggested they could close the public hearing and take action this evening. Hearing nothing further, Chairman Gullotta closed the public hearing.

Result: Motion passes unanimously {9-0-0}

NO 3 CONSTRUCTION OF NEW SIDEWALKS ALONG SECTIONS OF ADDISON ROAD, BELL STREET AND NEIPSIC ROAD TO COMPLETE EXISTING SIDEWALK SYSTEMS

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves construction of new sidewalks along sections of Addison Road, Bell Street and Neipsic Road, as described in a report by the Town Manager dated September 20, 2019 and as recommended by the Town Plan and Zoning Commission per CGS Sec. 8-24.

Disc: Mr. Dan Pennington, Town Engineer, reviewed the plans and explained the projects. Chairman Gullotta asked for public comment but no one spoke. Ms. LaChance expressed support. Mr. McChesney asked if the plans included new crosswalks to which Mr. Pennington said yes. Dr. Beckett confirmed with Mr. Pennington that this is on the sidewalk matrix. Vice Chairman Niland asked for an updated matrix. Mr. Norman asked about timing which was explained by Mr. Pennington. Hearing nothing further, Chairman Gullotta closed the public hearing.

Result: Motion passes unanimously {9-0-0}

NO. 4 TRANSFER FROM THE GENERAL FUND-UNASSIGNED FUND BALANCE (\$195,001) AND SEWER OPERATING FUND (\$21,080) FOR GOODS AND SERVICES ORDERED BUT NOT YET RECEIVED AS OF JUNE 30, 2019.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a transfer from the General Fund-Unassigned Fund Balance (\$195,001) and Sewer Operating Fund (\$21,080) for goods and services ordered but not yet received as of June 30, 2019, as described in a report by the Town Manager dated September 20, 2019 and as recommended by the Board of Finance.

Disc: Chairman Gullotta asked for public comment but no one spoke. Hearing nothing further, Chairman Gullotta closed the public hearing.

Result: Motion passes unanimously {9-0-0}

5. **New Business.**

Continued

- (c) **Action on proposed amendment to Section 18-5 of Town Code – Property Tax Exemption for Ambulance-Type Vehicles (set public hearing).**

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. Wednesday, October 9, 2019 in the Council Chambers of Town Hall at 2155 Main Street to consider proposed amendment to Town Code Section 18-5 entitled “Property Tax Exemption for Ambulance Type Vehicles; Applications”, as described in a report by the Town Manager dated September 20, 2019.

Disc: Mr. Johnson reviewed his memo on the subject to the Council dated September 20, 2019.

Result: Motion passes unanimously {9-0-0}

6. **Consent Calendar.**

- (a) **Action on change of zone - Planned Employment to Reserved Land – Town and utility-owned land off Addison Road (set public hearing).**
- (b) **Action on between department transfer – Human Services to Sanitation - \$10,961.**
- (c) **Action on transfer from Capital Project Account – School Air Conditioning to General Fund - \$75,000 (set public hearing).**

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a Public Hearing for 8:00 p.m. on Wednesday, October 9, 2019, in Council Chambers at Town Hall, 2155 Main Street, Glastonbury to consider the approval of the application of the Town of Glastonbury for a change of zone from Planned Employment Zone to Reserved Land for the following lots off Addison Road: Lot E0017E, Eversource Energy, Owner; Lot E0017G, Eversource Energy, Owner; and Lot E0024, Town of Glastonbury, Owner; and a change of zone from Planned Employment & Rural Residence Zones to Reserved Land for Lot E0017A, Eversource Energy, Owner, as described in a report by the Town Manager dated September 20, 2019 and as recommended by the Town Plan and Zoning Commission.

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$10,961 transfer from Human Services to Sanitation, as described in a report by the Town Manager dated September 20, 2019 and as recommended by the Board of Finance.

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a Public Hearing for 8:00 p.m. on Wednesday, October 9, 2019, in Council Chambers at Town Hall, 2155 Main Street, Glastonbury to consider a \$75,000 transfer from the Capital Project Account to the General Fund for the Elementary School Air Conditioning Project, as described in a report by the Town Manager dated September 20, 2019 and as recommended by the Board of Finance.

Result: Motion passes unanimously {9-0-0}

7. Town Manager's Report.

Mr. Johnson reviewed his report to the Council dated September 20, 2019. Ms. Carroll said she does want to see a pre-budget workshop but felt it should be after the election timed mid-November and that it was more appropriate that the Town Council run the meeting. Mr. Osgood said that he supported the second concept, in November where the new Town Council Members could attend. He asked about the closure costs for bulky waste. Mr. Johnson said that he has been working on it. Mr. Osgood said he was concerned by which the demo debris hill was growing and expressed support of increasing fees to help them pay for the closure. Chairman Gullotta asked about the lifespan of the facility and Mr. Johnson replied saying 25-30 years. Ms. LaChance encouraged getting many involved for the Homes for Heroes dedication. She also thanked Mr. Johnson for helping with the robotics service project on short notice. She also praised the passport event to help with schedules of busy families.

Dr. Beckett questioned if there was any benefit to recycling pieces of construction debris. Mr. Johnson said that they are always trying to salvage everything they can. Mr. Cavanaugh acknowledged the notes of praise for the town staff. Mr. Norman said that the information about boathouse revenues was good news and asked if depreciation had been calculated on the Boathouse. Mr. Johnson indicated depreciation had not yet been calculated, but could be. Mr. Norman favored an August or September budget workshop adding that candidates could attend as well. He said that even though it's later than he feels it should be, he favored having it. Chairman Gullotta reiterated his suggestion to have a container for residents to insert their returnable cans. Mr. Johnson said that they are under contractual obligation to bring all recyclables to the MIRA facility.

8. Committee Reports.

(a) Chairman's Report.

Chairman Gullotta encouraged all to sample the season's apples and cider.

(b) MDC.

None

(c) **CRCOG.**
9. **Communications.**

None
None

10. **Minutes.**

(a) **Minutes of September 10, 2019 Regular Meeting.**

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes of the meeting held September 10, 2019, with the following correction:

Page 8, first motion result, correct "passes unanimously" to "carries"

Result: Motion passes unanimously {9-0-0}

11. **Appointments and Resignations.**

None

12. **Executive Session.**

(a) **Potential land acquisition.**

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into Executive Session at 8:45 pm, for the purpose of discussing a potential property acquisition. In attendance will be Council Members and the Town Manager.

Result: Motion passes unanimously {9-0-0}.

Present for the Executive Session item were council members, Mr. Tom Gullotta, Chairman, Mr. Lawrence Niland, Vice Chairman, Dr. Chip Beckett, Ms. Deb Carroll, Mr. Kurt Cavanaugh, Ms. Mary LaChance, Mr. Jake McChesney, Mr. George Norman and Mr. Whit Osgood with Town Manager, Richard J. Johnson.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 9:05 pm.

Result: Motion passes unanimously {9-0-0}.

13. Adjournment

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of September 24, 2019, at 9:06 pm.

Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,



Kimberly Meanix Miller

**Kimberly Meanix Miller
Recording Clerk**

**Thomas Gullotta
Chairman**