



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
07-09-2019 Meeting

July 8, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Farmer's Market

The Farmer's Market is open at the Riverfront Park from 5:00-8:00 p.m. on Wednesday evenings through August 28th.

2. Minnechaug Golf Course

Minnechaug Golf Course celebrated its 70th anniversary on Sunday, July 1st with a variety of events. The anniversary was very successful with some 168 nine-hole rounds played on Sunday. Thanks to all for a nice job.

3. Summer Concert Series

The annual summer concert series at the Riverfront Park Fairgrounds kicks off on Wednesday, July 10th and continues for 4 consecutive Wednesday evenings. Concerts start at 7:00 p.m. with the following entertainment. Town band concerts will shift from Sunday to Wednesday evenings with performances in August at the Riverfront Park.

- July 10 - Shaded Soul
- July 17 - White Wedding
- July 24 - Maxxtone
- July 31 - ETA
- August 7 - Glastonbury Town Band Movie Magic
- August 14 - Glastonbury Town Band Broadway
- August 21 - Glastonbury Town Band World of Music

4. Tax Bill Insert

The public information distributed with the July 1st tax bills is attached. This is a cost effective way to provide important information to Glastonbury property owners. New this year is the information on helping to achieve savings and efficiencies.

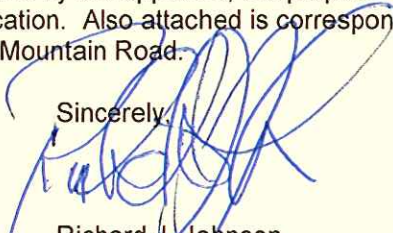
5. **Glastonbury Poet Laureate**

Glastonbury Poet Laureate Mike Lepore was recently recognized as the second place for his poem "Impaired" by the Connecticut Poetry Society (CPS). The poem will be posted on the CPS website and will be published in the Connecticut River Review in 2020.

6. **Communication Towers**

This involves new antennas and replacement antennas at the communication tower located at 2577 Main Street westerly of St. Paul's Catholic Church. As noted by the applicant, the proposal is for the Siting Council to consider this matter as an exempt modification. Also attached is correspondence concerning proposed modification to the tower located off Birch Mountain Road.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of *Glastonbury*

Town Hall Office Hours: Monday - Friday; 8:00 a.m. - 4:30 p.m.

Since 1693

Tax Payment Options More Convenient Than Ever!

Glastonbury offers the following secure, convenient methods for paying your Tax & Sewer Use bills.

★**Online:** Visit www.glastonbury-ct.gov/taxpmt to pay your bill, view your balance, and more.

Applicable service fees:

- ACH payments (electronic checks) for tax and sewer use = \$0.95
- Debit/Credit Card payment for:
 - Taxes = 2.95%
 - Sewer Use = \$7.95 minimum service fee (not to exceed \$400 per transaction)

★**On the Go:**

- **People's United Bank Branches:** Visit any branch countrywide (including those in Stop & Shop stores) to process your current Tax or Sewer Use bill. Any tax bill WITHOUT a "Back Tax" message on it may be presented to a People's United Bank teller for payment by cash or check and you do NOT need to be a bank member! A receipt will be provided and payment will be posted to your account by the Revenue Collection staff the next business day.
- **Drop Boxes:** Deposit check payments only (no cash accepted) at the Drop Boxes at Town Hall - one is located on the left-hand side of the driveway, (past the flagpoles), and the other is on the exterior wall to the right of the main entrance. Payments are collected Monday - Friday for processing.
- **Revenue Collection Office (lower level of Town Hall):** Cash and check payments accepted.

By Mail: All tax and sewer use payments must be mailed to the following address:

Town of Glastonbury
 Revenue Collector
 PO Box 376
 Glastonbury, CT 06033-0376

Due Dates:

- Real Estate and Personal Property Taxes over \$100: July and January
- Motor Vehicle: July
- Sewer Use: November
- Supplemental Motor Vehicle (vehicles registered after Oct. 1): January

If you have additional questions, please contact the Revenue Collection office at (860) 652-7614.

ATTENTION HONORABLY DISCHARGED VETERANS!

If you have NOT done so already, please remember to bring your DD-214 to the Property Assessment Office (located in the lower level of Town Hall) by September 30, 2019 for a possible exemption on your home or motor vehicle assessment. For more information, please visit www.glastonbury-ct.gov/vet.

New Services Available at the Customer Service Center in Town Hall!

In 2018, Glastonbury restructured its Customer Service Center (CSC) to serve as a one-stop-shop for residents. As part of this effort, the CSC now offers Notary Services and Passport Processing.

★ Passport Processing*

Passport processing is available by appointment only. To schedule your appointment, contact a CSC Representative at (860) 652-7710 or customerservicecenter@glastonbury-ct.gov. Walk-ins cannot be accommodated. For more information and appointment hours at Town Hall & WTML, please visit www.glastonbury-ct.gov/passports.

**Probate is no longer offering this service.*

★ Notary Services

Stop by the CSC (main entrance of Town Hall), Monday-Friday between 8:00 a.m. and 4:30 p.m. to have your document(s) notarized. A \$5.00 cash fee per signature will apply. Please note, the Town does NOT notarize wills, I-9s, or documents written in a non-English language.

Learn more about the services offered by the Customer Service Representatives at www.glastonbury-ct.gov/customerservice.

Lock Your Vehicles!

Recently, Glastonbury and surrounding communities have seen a number of car thefts/burglaries during the overnight and early morning hours. In fact, thefts from unlocked vehicles are the #1 theft in Glastonbury over the past 5 years.

The Glastonbury Police Department continues to encourage residents who witness suspicious activity to report it to (860) 633-8301, and to:

ALWAYS:

Remove keys/fobs from vehicles, even when parked in a garage, and roll up windows/lock doors in unattended vehicles.

NEVER:

Leave valuables in your vehicle or keep your car running while unattended, especially with keys in the ignition.

Resident Participation Requested in Town Surveys



Police Department Satisfaction Survey

The men and women of the Glastonbury Police Department (GPD) take great pride in providing quality, professional service to all community members. Chief of Police, Marshall Porter, wants to ensure the Department is being responsive to citizen needs, therefore residents are encouraged to provide feedback on the quality of all Glastonbury Police activities through their satisfaction survey. To take the survey, visit www.glastonbury-ct.gov/PDSurvey or stop by the GPD office for a printed copy at 2108 Main Street.



Livable Communities Survey

Last June, Glastonbury was designated as a member of the AARP Network of Livable communities. As part of the program, the Commission on Aging (COA) is seeking resident feedback on how the Town fares under the initiative's 8 Domains of Livability Index. To help ensure effective, responsive services, all residents ages 18+ years are encouraged to submit survey input by visiting www.glastonbury-ct.gov/livable.

★ Items with this star help reduce Town operating costs and save tax dollars!

Town Pools - A Great Value!

Seasonal pool passes allow admission to Addison, Grange, and the High School pools and stickers are available for Eastbury Pond if the beach is more your style. **Summer Passes are valid June 1 - September 3 and Yearly Passes are valid June 1 - May 31.** Passes allow use of all pools during the summer and the High School pool in the winter and can be purchased at the Parks & Recreation office (2143 Main St.), or at each pool/pond. For rates and more information, please visit www.glastonbury-ct.gov/poolschedule.

Summer Fun You Won't Want To Miss!

To learn more about any of the following programs, visit www.glastonbury-ct.gov/events.

"Universe of Stories" Summer Reading Programs - June 17 - August 15
Available for all ages (infants to adults). Details and registration available at www.wtmlib.info
Child & Adult Fun Runs - Tuesday Evenings at 6:30 p.m., June 25 - August 6
Kidding Around the Center - Tuesday, 7/16 (Rain date, 7/18)
Sand Castle Contest - Tuesday, 7/16
Children's Water Festival - Tuesday, 7/23
Addison Pool Ice Cream Social - Tuesday, 7/30
Senior Citizens' Indoor Picnic - Wednesday, 8/7

Riverfront Music Series Expanded!

Head down to Riverfront Park on Wednesday nights all summer long to enjoy some great music! Bring a picnic or purchase dinner on-site as you relax with family and friends on warm summer nights with entertaining music.

This series of free, outdoor concerts beginning at 7:00 p.m. on the field behind the Riverfront Community Center on Welles St. will be held on the dates below.

June 19: Children's Performance & Camp Kickoff (6:00 p.m. start); Movie Night at 9:00 p.m.
Bring the family for a fun night and special concert just for kids! Those who are attending Glastonbury Parks & Recreation summer camp programs will also have the opportunity to meet camp staff.
June 26: Glastonbury Town Band - Patriotic Music followed by Movie Night at 9:00 p.m.
July 3: Movie Night ONLY at 9:00 p.m.
July 10: Shaded Soul*
July 17: White Wedding*
July 24: Maxxtone*
July 31: ETA*
August 7: Glastonbury Town Band - Movie Magic
August 14: Glastonbury Town Band - Broadway
August 21: Glastonbury Town Band - World of Music

*Headline Concerts

These concerts are co-sponsored by the Connecticut River Valley Chamber of Commerce. Free parking and shuttle service will be available at 180 & 200 Glastonbury Blvd., adjacent to the Shops at Somerset Square. Several food trucks will also be on-site to accommodate the larger crowds.

Farmers' Market

Local Farmers will join the Music Series festivities with booths to sell their locally-sourced products. Enjoy one-stop-shopping to purchase fresh, high-quality produce and specialty items.

Plant a Tree, Honor a Loved One, Leave your Legacy

In recent years, the urban forest has sustained substantial losses due to invasive species and persistent drought conditions. Glastonbury staff are now removing trees that have died from these factors to reduce risk and prevent injury on town roadways and in public parks/open spaces. In an effort to replace these trees and preserve the beautiful foliage within the Glastonbury community, the Parks & Recreation Department recently launched the "Leave a Legacy Program" to provide community members with an opportunity to remember a loved one, celebrate a milestone, or recognize/honor a special person or group through the planting of a dedication tree. Interested participants will have a variety of species and planting locations to choose from (e.g. public parks, schools, and along town streets), and will have the ability to watch it grow and evolve for years to come. Each legacy tree will be adorned with a plaque to serve as a longstanding dedication to your loved one and will provide many benefits to the local ecosystem, such as improved air quality, shade, and a habitat for wildlife. For more information or to participate, please contact the Parks & Recreation Department at (860) 652-7679.

Follow Town Updates through Facebook and eNotify!

Find and Follow us on Facebook at "Town of Glastonbury CT", (profile picture is the Town seal), and sign up for real-time email updates through the Town eNotification system. Visit www.glastonbury-ct.gov/enotify and choose the topics that are relevant to your interests. If you have a suggestion as to how the Town can improve communications with community members, please contact Kathryn Paquette at marketing@glastonbury-ct.gov.

The Glastonbury Fire Dept. (GFD) Needs You!

As a Firefighter, you will not only serve your community but will gain the personal satisfaction of knowing you're helping others in immediate need. The men and women of the Department pride themselves in being one of the best-trained and equipped fire service organizations in the State of Connecticut. Should you join, you'll be trained in, and experience fire behavior, suppression, and prevention as well as numerous lifesaving rescue techniques. There is nothing more rewarding than helping your neighbor. It is an awesome feeling that you can only experience first-hand. If you ever thought about becoming a member, now is the time to get involved! To fill out the GFD New Member Application, please visit www.glastonbury-ct.gov/GFDnewmember or contact the Department at info@fire.glasct.org or (860) 652-7555 with any additional questions.

Waste Disposal Stickers

Permit Stickers will be available for purchase beginning July 1 at the Customer Service Center in Town Hall; Transfer Station, & Bulky Waste Facility.

Ongoing Uranium Efforts

The Town of Glastonbury is continuing to take action regarding elevated uranium levels found in some private wells. This year, over 600 homes have been tested through the Town's testing efforts with over 500 results received back from the CT Department of Public Health (DPH) Laboratory to date. Remaining test results will be forwarded to property owners as soon as they are recorded in the Health Department. Using results from the water tests, the Town has created a map depicting the location and amount of uranium in tested wells. The map is now available online at www.glastonbury-ct.gov/wellwater and residents are encouraged to continue to share their own well water sample results with the Glastonbury Health Director, Wendy Mis, to support the map's development. The Town will be submitting an application to the CT Drinking Water State Revolving Fund for a grant and loan to support a technical study of factors impacting expansion of public water systems in neighborhoods heavily affected by uranium in well water. Questions regarding uranium and well water should be directed to the Health Department at (860) 652-7534.

2019 Community Guide to Save Tax Dollars and Improve Operating Efficiencies

Save Time and Go Online to...

Register...

- Parks & Recreation Program: www.glastonbury-ct.gov/recregister
- Vote / change voter preferences: www.govote.ct.gov

View...

- License/Permit applications, details, and requirements: www.glastonbury-ct.gov/licensesandpermits
- Town job opportunities: www.glastonbury-ct.gov/employment
- Land records, utility locations, property data: www.glastonbury-ct.gov/GIS

Download...

- Audio books, eBooks, magazines, streamed movies: www.wtmlib.info
- Absentee ballot application: www.glastonbury-ct.gov/absentee. (Mail the application in as soon as you know you'll be out of town on Election Day.)

Request Service

- Report a broken swing, fallen tree, pothole, drainage issue, and other non-emergency concerns through the Town Citizen Request System at www.glastonbury-ct.gov/citizenrequest. Inquiries are routed directly to the appropriate staff for resolution and you have the option to receive real-time updates as the issue is addressed. This system also allows the Town to manage requests from a centralized platform and more effectively allocate time and resources.

Secrets to Skip the Lines!

The following tips help save time and can contribute to shorter wait times at town facilities.

Use Alternate Payment Methods

Please consider paying your tax/sewer use bills and permit/license fees online or by check/money order. Cash payments are always welcome and appreciated, however these alternate methods are offered for your convenience and help reduce wait times, expedite processes, and improve Town operating efficiencies.

Schedule a Marriage License Appointment

Please schedule an appointment with the Town Clerk's office to get your marriage license rather than walking in. This will help ensure you are seen promptly and will expedite the time it takes to get your license issued so you can focus on planning your wedding! Schedule your appointment by calling (860) 652-7616.

Renew Your Dog License Online

Renew your dog license quickly and easily online. Just have your license year, dog tag number, current (non-expired) rabies vaccination and recent spay/neuter documents ready and visit www.glastonbury-ct.gov/doglicense.

Help the Snow Plows Clear the Roads!

During the winter season, please remember to shovel and plow snow into your YARD rather than into the STREET to reduce the amount of time and materials needed to effectively clear town roads after a storm.

Snow plowing operations represent a large expense with respect to labor hours, equipment maintenance, and snow/ice removal materials and when property owners use snow blowers and shovels to move snow from sidewalks and driveways into the street, it slows down plow progress and often requires drivers to revisit and re-plow streets after they would otherwise be complete.

Please do your part to keep snow off our roadways and thank you in advance for your cooperation.

4 Simple Ways YOU Can Help **SAVE** Tax Dollars!

1. Reduce, Reuse, Recycle

Effective July 1, 2019, MIRA, (Materials Innovation and Recycling Authority), will increase the trash disposal tip fees from \$72 to \$83 per ton, therefore it's more important than ever to reduce the volume of trash generated in Glastonbury. The state of Connecticut has introduced a new, universal list of what CAN and CANNOT be recycled, called "What's In and What's Out?", which is available at www.recyclect.com/why-recycle with common items summarized below.

Simple ways you can help:

- Always: empty, rinse, clean, and open recyclables.
- Never: shred, box, or bundle recycled items; put plastic bags in recycling bins; or put large trash bags in satellite trash/recycling bins.
- Participate in the Food Waste Collection Program, which has diverted 3+ tons of waste from the trash system since July 2018.
- Reuse/repurpose everyday items from your home/business. (Search Google or Pinterest for ideas.)
- Review all Town recycling programs to see which you can participate in at www.glastonbury-ct.gov/recycle.

What's IN?

- Paper, cardboard, boxboard (cereal, pasta boxes), magazines, and newspapers
- Food and beverage cartons
- Glass and plastic bottles and jars
- Metals: Aluminum foil/containers, aerosol food grade containers
- Plastic one-use cups (no lids or straws)

What's OUT? - DO NOT RECYCLE THESE ITEMS!

- X Plastic Bags and wrap*
- X Straws and cup lids
- X Gift Wrap/Bags
- X Tissue
- X Styrofoam products
- X Prescription bottles
- X Ceramics
- X Paper cups

**Contact grocery stores for plastic bag recycling programs.*

2. Wipe Your Feet!

Before entering a Town facility, please:

- Use the walk-off mats to wipe your feet to remove any snow, ice, or dirt
- Shake out your umbrella
- Wipe snow from your clothing

These simple actions will help prevent liquids and debris from accumulating on facility floors, thus reducing associated labor, cleaning, and maintenance expenses.

3. Keep Calm and Carry Out

The Town allocates ~156 staff hours to filling the Mutt Mitt stations and nearly \$3,000 on pet waste bags each year. Help reduce these expenses by bringing your own bags to public parks/open spaces to collect pet waste and carrying them out to dispose of in your home trash receptacle. This will reduce Town expenses for the bags themselves, the labor costs to empty/maintain the trash receptacles, and the overall trash tip disposal fees (see item #1).

4. Participate in Town Programs

Increased participation in Town programs translates to revenues that help offset Town expenditures.

- Register for Parks & Recreation, Youth & Family, or Senior Programs
- Play Golf at Minnechaug Golf Course
- Apply for a Passport through the Customer Service Center
- Host an event at the RCC or Boathouse
- Pick up a seasonal Pool pass
- Notarize your documents at the Customer Service Center

Save and Share these Tips with Others!

Please share these helpful tips with friends/family who live or work in Glastonbury to contribute to more significant cost savings overall. If you have a suggestion as to how the Town can further improve efficiencies or implement additional cost savings, please contact Kathryn Paquette at kathryn.paquette@glastonbury-ct.gov or (860) 652-7518. Thank you for helping us become the best Glastonbury we can be!



Aaron Meyers, Site Acquisition
c/o New Cingular Wireless, PCS LLC (AT&T)
Centerline Communications, LLC
750 W. Center St., Floor 3
West Bridgewater, MA 02379
Mobile: (774) 420-4202
ameyers@clinellc.com

DATE July 1, 2019

Melanie A. Bachman
Acting Executive Director
Connecticut Siting Council
10 Franklin Square
New Britain, CT 06051

RECEIVED
2019 JUL -3 AM 10: 27
TOWN MANAGER

RE: Notice of Exempt Modification // Site Number: CT5273
2577 Main Street, Glastonbury, CT 06033 (Site Name: Glastonbury)
N 41.714389 // W -72.613028

Dear Ms. Bachman:

New Cingular Wireless, PCS, LLC ("AT&T") currently maintains nine (9) antennas at the 110-foot level of the existing 130-foot Lattice tower at 2577 Main Street, Glastonbury, CT 06033. The tower is owned by SBA Communications Corp. The property is owned by St. Paul's Roman Catholic Church. AT&T now intends to add three (3) antennas, add three (3) RRUS, add one (1) Surge Aresstor, replace three (3) Antennas, and replace three (3) RRUS for its LTE upgrade. This equipment would be installed at the 110-foot level of the tower.

Please accept this letter as notification pursuant to Regulations of Connecticut State Agencies § 16-50j-73, for construction that constitutes an exempt modification pursuant to R.C.S.A. § 16-50j-72(b)(2). In accordance with R.C.S.A. § 16-50j-73, a copy of this letter is being sent to Richard Johnson, Town Manager, as well as SBA Communications Corp., tower owner and St. Paul's Roman Catholic Church, ground owner.

The planned modifications to the facility fall squarely within those activities explicitly provided for in R.C.S.A. § 16-50j-72(b)(2).

Attached to accommodate this filing are construction drawings dated June 21, 2019 by Hudson Design Group, LLC, a structural analysis dated June 19, 2019 by Tower Engineering Solutions, a mount analysis dated April 17, 2019 by Hudson Design Group, LLC, and an Emissions Analysis Report dated June 16, 2019 by Centerline Communications, LLC.

1. The proposed modifications will not result in an increase in the height of the existing structure.
2. The proposed modifications will not require the extension of the site boundary.

3. The proposed modifications will not increase noise levels at the facility by six decibels or more, or to levels that exceed state and local criteria.
4. The operation of the replacement antennas will not increase radio frequency emissions at the facility to a level at or above the Federal Communications Commission safety standard.
5. The proposed modifications will not cause a change or alteration in the physical or environmental characteristics of the site.
6. The existing structure and its foundation can support the proposed loading as shown in the attached structural analysis by Tower Engineering Solutions, dated June 19, 2019.

For the foregoing reasons, AT&T respectfully submits that the proposed modifications to the above referenced telecommunications facility constitute an exempt modification under R.C.S.A. § 16-50j-72(b)(2).

Sincerely,



Aaron Meyers, Site Acquisition
c/o New Cingular Wireless, PCS LLC (AT&T)
Centerline Communications, LLC
750 W. Center St., Floor 3
West Bridgewater, MA 02379
Mobile: (774) 420-4202
ameyers@centerlincommunications.com

Attachments

cc: Richard Johnson, Town Manager - as elected official
SBA Communications Corp. – as tower owner
St. Paul’s Roman Catholic Church – as ground owner
Peter Carey – as Chief Building Official



STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.gov

www.ct.gov/csc

July 2, 2019

The Honorable Thomas P. Gullotta
Chairman
Town of Glastonbury
Town Hall
2155 Main Street
P. O. Box 6523
Glastonbury, CT 06033

RE: **EM-AT&T-054-190628** - AT&T Mobility notice of intent to modify an existing telecommunications facility located at Birch Mountain Road, Glastonbury, Connecticut.

Dear Chairman Gullotta:

Pursuant to the Regulations of Connecticut State Agencies Section 16-50j-72, the Connecticut Siting Council (Council) is in receipt of a request to modify an existing telecommunications facility located in the Town of Glastonbury.

In accordance with Section 16-50j-73 of the Regulations of Connecticut State Agencies, on June 26, 2019, written notice of the intent to modify the existing telecommunications facility was provided to the Council, the property owner of record and the chief elected official of the municipality in which the existing telecommunications facility is located.

Should you have any questions or comments regarding the above-referenced request, please feel free to call me at 860-827-2951 or submit written comments to the Council by July 16, 2019.

Thank you for your consideration.

Sincerely,

Melanie A. Bachman
Executive Director

MAB/IN/emr

c: Richard J. Johnson, Town Manager, Town of Glastonbury
Khara Dodds, Director of Planning and Land Use Services, Town of Glastonbury

RECEIVED
2019 JUL -3 AM 10:59
TOWN MANAGER

