

**GLASTONBURY TOWN COUNCIL AGENDA
TUESDAY, JUNE 25, 2019 – REGULAR MEETING
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL
2155 MAIN STREET, GLASTONBURY**

Council Members: Thomas P. Gullotta, Chairman; Lawrence Niland, Vice Chairman; Deborah A. Carroll; Dr. Stewart Beckett III; Kurt P. Cavanaugh; Mary LaChance; Jacob McChesney; George P. Norman; Whit Osgood

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

**NO 1 ACTION ON PROPOSED TEXT AMENDMENTS TO THE BUILDING-ZONE REGULATIONS, SEC 6.11
SPECIAL PERMIT FOR AN ACCESSORY APARTMENT WITHIN A SINGLE FAMILY DWELLING.**

1. Roll Call.
 - (a) Pledge of Allegiance.
2. Public Comment.
3. Special Reports.
4. Old Business.
 - (a) Continued discussion on feasibility analysis – Indoor Aquatic Facility.
5. New Business.
 - (a) Action on Agreement between the Town of Glastonbury and Wastewater Treatment and Facilities Maintenance Collective Bargaining Unit (AFSCME) effective July 1, 2017 – June 30, 2021.
 - (b) Action on amendment to Parks and Recreation Fee Schedule effective July 1, 2019.
 - (c) Action on establishing Council policy/guidelines concerning receipt of gifts to the Town (refer to Council Policy & Ordinance Review Subcommittee).
6. Consent Calendar.
 - (a) Action on proposed amendment to Building Zone Regulations – Building Heights (set public hearing).
 - (b) Action on between department transfer – Debt Service to the Capital Reserve Fund – \$110,000.
 - (c) Action on transfer and appropriation from General Fund to Capital Projects – Public Safety – \$18,000 (set public hearing).
 - (d) Action on application for a Major Amendment to a Major Amendment to an Approved PAD Final Development Plan – Somerset Square – 75 Glastonbury Boulevard (set public hearing).
 - (e) Action on transfer from General Fund-Unassigned Fund Balance to Education (Agriscience VoAg Program) (set public hearing).
 - (f) Action to approve Investment Pools for Town Funds.
7. Town Manager's Report.
8. Committee Reports.
 - (a) Chairman's Report.
 - (b) MDC.
 - (c) CRCOG.
9. Communications.
10. Minutes.
 - (a) Minutes of June 11, 2019 Regular Meeting.
11. Appointments and Resignations.
12. Executive Session.
 - (a) Potential land acquisition.



Town of Glastonbury

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FAX (860) 652-7505

Richard J. Johnson
Town Manager

PUBLIC HEARING NO. 1
06-25-2019 Meeting

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: **Proposed Amendment to Building Zone Regulations Text Amendment –
Section 6.11, Accessory Apartments**

Dear Council Members:

A public hearing is scheduled for Tuesday evening on proposed Text Amendments to the Building-Zone Regulations, Sec 6.11 Special Permit for an Accessory Apartment Within a Single Family Dwelling. This is a recommendation by the Town Plan and Zoning Commission and the amendments are intended to provide refined guidance to single-family property owners on the requirements of accessory apartments. The amendments are based upon experience of the staff and Commission in administering applications per the current regulation.

The action scheduled for Tuesday evening is as follows.

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendments to Section 6.11 of the Building Zone Regulations – Special Permit for an Accessory Apartment Within a Single Family Dwelling, as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Town Plan and Zoning Commission."

The proposed amendments are summarized in the attached memorandum by Director of Planning and Land Use Services Khara Dodds.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of Glastonbury

OFFICE OF COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Richard Johnson, Town Manager
FROM: Khara Dodds, AICP, Director of Planning and Land Use Services
DATE: May 10, 2019
RE: Text Amendment- Section 6.11, Accessory Apartments

Handwritten signature in blue ink

RECEIVED
2019 MAY 10 PM 1:33
TOWN MANAGER

Richard,

Attached are recommended changes from the Town Plan and Zoning Commission for Section 6.11 of the Building-Zone Regulations pertaining to accessory apartments. One attachment highlights the changes that are being recommended. The other document is a clean version of the zoning text with the amendments included.

These amendments are being recommended to give clarity of the overall intent for the regulation and to give guidance to single-family property owners on how to incorporate the use of an accessory apartment on their properties. The goal of these changes is to continue to support the creation of accessory apartments while ensuring that the properties maintain the use and appearance of single-family homes. There were minor language changes added to the text to provide for this clarity.

Two different types of accessory apartments were included in these amendments. The reason this language was included was to acknowledge the different types of accessory apartments that residents often request for approval by the Commission and to illustrate the requirements that are necessary for the approval of each apartment type.

Basement-type accessory apartments- these are accessory apartments that are located within a basement of the primary dwelling. Requirements are recommended to reaffirm for the applicants that this apartment-type will be required to meet all applicable building and fire codes and should be designed to reflect those requirements.

Semi-detached accessory apartments- As stated in the text, semi-detached accessory apartments are partially attached to the primary dwelling and outside of the existing footprints of the house. The key for this apartment type is that it must share a common wall with the primary dwelling. Requirements in the text identify how the semi-detached apartment should

be designed to meet the overall intent of Section 6.11 which allows for accessory apartments that are subordinate to the primary dwelling in scale and are compatible to the dwelling in terms of architectural design. This accessory apartment type also must meet all applicable town codes and ordinances.

Please let me know if you have any questions or concerns.

Thank you!

Text Amendment – Accessory Apartments

Changes in Yellow Highlight

6.11 Special Permit For An Accessory Apartment Within A Single Family Dwelling

6.11.1 Statement of Purpose

The Town of Glastonbury recognizes the public need for the provision of a variety of housing types including efficient and affordable rental housing for singles, couples, single parents with one child, elderly and new households. Throughout the Town, opportunities exist within underutilized and or large single-family dwellings to create small accessory apartments to meet these needs. To accomplish this purpose, while preserving the character and appearance of existing neighborhoods and protecting their health, safety and welfare, the following regulation is enacted.

6.11.2 The Town Plan and Zoning Commission may grant a Special Permit to allow the construction of, addition to, renovation of, and use and occupancy of a single-family dwelling in any zone, in order to create a maximum of one subordinate accessory apartment unit as an integrated part of said single family dwelling, in accordance with the following performance standards.

6.11.3 Performance Standards

- a. Each accessory apartment unit shall have a maximum floor area of 800 sq. ft. and shall contain at a minimum, a cooking area with a kitchen sink, one full bathroom and not more than one bedroom. Enlargements of existing apartments, to a maximum of 800 sq. ft., that only involve interior modifications, shall be subject to Section 12.10 of the Building Zone Regulations. Those enlargements involving exterior modifications/enlargements shall be subject to Section 12.9 of the Building Zone Regulations. AMENDED EFFECTIVE AUGUST 1, 2008
- b. Each accessory unit shall be limited to a maximum occupancy of three persons, not more than two of whom may be adults.
- c. The resultant two dwelling units may have common utilities and may have separate metering devices.
- d. A minimum of one additional off-street parking space shall be provided for use by the occupant(s) of the accessory apartment.
- e. The property owner shall reside on the premises in either the primary single-family dwelling or in the accessory apartment unit.
- f. An approval notice from the Health Department on the adequacy of onsite sewage disposal and well water supply, if utilized, shall be required.

g. Accessory Apartment Forms

1. Basement Accessory Apartments - Basements may be converted to an accessory apartment subject to the following conditions:
 - i.) The finished space shall conform to all applicable Town ordinances, as well, as the Building and Fire codes with regard to egress and the use of basements as habitable space;
 - ii.) One internal access, while not required, may be provided between the accessory apartment and the primary dwelling.

2. Semi-Detached Accessory Apartments - For the purposes of this section, "a semi-detached accessory apartment" shall mean a unit that is outside of the existing footprint of the primary residence, which unit shares a common wall with the primary residence in accordance with these regulations. Semi-detached accessory apartments are permitted subject to the following conditions.
 - i.) The semi-detached accessory apartment unit shall be externally and internally constructed and maintained in such a manner as to retain the appearance and character of the structure as a single-family dwelling and shall be structurally and architecturally compatible to the existing single-family dwelling in terms of style and design;
 - ii.) The scale of the semi-detached accessory apartment shall be secondary to that of the primary residence;
 - iii.) Building materials, including siding, exterior walls and roofs, shall be compatible with the primary dwelling in terms of style, design, texture and pattern;
 - iv.) The placement and design of windows, doors, and any decorative architectural elements shall follow a compatible style as the primary structure
 - v.) One internal access, while not required, may be provided between the accessory apartment and the primary dwelling.
 - vi.) The finished space shall conform to all applicable Town ordinances as well as the Building and Fire codes with regard to egress.

6.11.4 The Town Plan and Zoning Commission shall consider and apply the criteria set forth in Section 12 of these Regulations in the consideration and granting of a Special Permit. Additionally, the applicant shall provide notice to all abutters within 100' of the premises by regular mail with certificates of mailing no less than 10 days prior to the public hearing. The applicant shall provide the Town Plan and Zoning Commission with copies of the certificate of mailing.

6.11.5 The owner and occupant of said primary single family dwelling shall, initially and every two years thereafter, and when the dwelling is sold, execute and file an affidavit with the Zoning Enforcement Officer stating that the owner continues to occupy the primary dwelling or accessory apartment.

EFFECTIVE DATE _____, _____, _____



Town of Glastonbury

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ITEM #4(A)
06-25-19 Meeting

Richard J. Johnson
Town Manager

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Feasibility Analysis – Indoor Aquatic Facility

Dear Council Members:

The feasibility analysis on the indoor aquatic facility is scheduled for continued discussion on Tuesday evening. Members of the project team and particularly George Deines of Councilman-Hunsaker will be in attendance to present updated information from the May 28th discussion.

Summary background information and response to questions at the May 28, 2019 meeting is as follows:

- The attached page summarizes current Parks and Recreation Department use of the pool at GHS.
- Options for a single pool container and 50 meter 8-lane facility will be reviewed on Tuesday evening in addition to the 3 options discussed on the 28th.
- Estimated operating revenues will be updated to include swim meet revenues including general rentals and events hosted by Glastonbury. These estimates are based on discussions with representatives of the swim parents group.
- Operating revenues for local and regional swim meets will be greater with the 50 meter option. Operating expenses will also be higher for a larger structure and container. Debt service will also be significantly higher.
- Preliminary research indicates state school grant funding would not be available for pool construction as an addition to a school facility, e.g. Smith Middle School.
- Operating revenues and expenses are preliminary, order of magnitude and intended to present a comparison between the various options. This data is based on general "industry" trends for such facilities.
- Estimated capital costs include an allowance for site improvements but not site acquisition.
- A 4± acre site (subject to configuration) is identified for the options presented to date. For the 50 meter option, a 6+ acres site is estimated, subject to configuration and building design.
- Approximately 255± parking spaces would be required per Building Zone Regulations. 425± for the 50 meter option. Both estimates subject to final design.
- A new facility could accommodate other uses (e.g. gymnastics) and return the Academy gymnasium to a variety of programming uses.

Based on Tuesday evening's presentation and discussion, additional information can be provided as applicable. As discussed previously, this topic would seem best reviewed as part of the Capital Improvement Program for FY2021-2025.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Aquatic Programs at the GHS Pool.

Generally, the Town has access to the Glastonbury High School Pool at the following Times, with the exception of some special events/programs that require earlier or later timeslots.

School Year:

6:00 a.m.-7:10 a.m. & 5:30-9:30 p.m. Monday-Friday (when high school swimming is complete the Town uses the pools early at 2:45 in the afternoon) Saturdays 10:30 a.m.-8:00 p.m. & Sunday 12:00-7:00 p.m.

Summer:

6:00 a.m.-9:30 p.m., Monday-Friday. Saturday & Sunday 12:00-4:00 p.m.

Programs that run out of the High School Pool

Recreation & Adult Swim
Fall & Spring Swim Team Clinics
Winter Recreation Swim Team
USA Short Course Swim Team
USA Long Course Swim Team
Summer Swim Team
Children & Adult Group Swim Lessons
Children & Adult Private Swim Lessons
Camp Discovery Swim Lessons
Camp Discovery Open Swim
Diving Lessons
Red Cross Lifeguard Training
Red Cross Water Safety Instruction

Aquatic Facility Rentals

Trinity College Pool for the winter recreation swim team. The Town uses the pool from 6:45-8:30 p.m., four days a week from late September until mid-February. The size of the team requires additional pool time. (budget \$14,000 in rental fees).

Terry Pool in East Hartford. The USA Long Course program conducts meets at various 50 yard pool facilities. To help prepare swimmers for the difference between a 25 yard pool and a 50 meter pool, the Town uses Terry Pool 3 evenings a week from 6:30-8:30 p.m. from the end of June until Late July. (budget \$1,300 in rental fees).

Programs not able to do with the Glastonbury High School Pool.

- Because the GHS pool shallow area is 3.5 feet, it hinders the ability to teach group lessons to children under the age of 5 unless a parent is in the water with them. It is also true during open swim where the child must be with parent/guardian. This affects the ability for the child to enjoy the pool and explore on his/her own. It also limits the ability for The Town to have special events (such as an Easter egg hunt) that are inclusive of all ages.
- The cool temperature of the pool (82-83). We are not able to offer aquatic fitness programs, especially to senior citizens whom have often complained the pool was too cold.

- The pool ladders and 3.5 feet shallow area are not conducive to senior and special needs programming. While there is a chair lift in site, it is not viewed as a favorable means of entry as opposed to a ramp or zero depth entry point.
- During the school year, the Town does not have access to the pool during the school hours. The late morning, early afternoon would be viewed favorably to seniors, young children and adults who work second or third shifts.
- The school year early morning swim is only from 6:00-7:10 a.m. It's not an ideal amount of time, but patrons must be out of the building by the start of the school day.
- The Swim Team program's success and the number of young swimmers participating has limited the Town's ability to try new creating programs such as paddleboard yoga, aquatic spin classes, etc. Any extra time has been given to the swim team based on the need.
- Even if we could find time for creative programming, the lack of storage space is counterproductive.



Town of Glastonbury

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ITEM #5(A)
06-25-2019 Meeting

Richard J. Johnson
Town Manager

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Wastewater Treatment and Facilities Maintenance

Dear Council Members:

This is action to extend the Collective Bargaining Agreement with the Wastewater Treatment and Facilities Maintenance Bargaining Unit (AFSCME) for the four-year period July 1, 2017 through June 30, 2021. By action on Friday, June 21, 2019, the Bargaining Unit ratified the Agreement. Amendments per the new four-year contract are as follows:

General Wage Adjustment (GWA)

July 1, 2017 - 2.0%
July 1, 2018 - 2.0%
July 1, 2019 - 2.0%
July 1, 2020 - wage re-opener

Note: The proposed GWA effective July 2017, 2018 and 2019 is consistent with the adopted budget for those years and reserved for these retroactive costs.

Pension – Increase to Employee Contribution

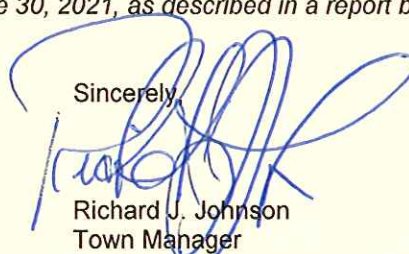
July 1, 2020 - .25%
January 1, 2021 - .25%

Health Insurance

- Increases to out of pocket deductibles for prescription drugs, office visits, emergency, specialists, etc.
- Re-opener on health insurance benefits effective July 2020.

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the funds necessary to implement the written Agreement between the Town of Glastonbury and Wastewater Treatment and Facilities Maintenance Collective Bargaining Unit (AFSCME) effective July 1, 2017 through June 30, 2021, as described in a report by the Town Manager dated June 21, 2019."

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

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ITEM #5(B)
06-25-2019 Meeting

Richard J. Johnson
Town Manager

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Parks & Recreation Schedule of Fees and Charges

Dear Council Members:

Each spring Council is asked to approve various amendments to the Parks & Recreation Schedule of Fees and Charges effective the respective July 1st. The Fee Schedule for the General Fund is designed to achieve the budget estimates for FY2020 of while the Special Revenue Fund is structured to offset all program costs. The adopted Recreation Special Revenue Fund for the coming year budget is \$1,487,716 for estimated expenses and revenues.

The following information is attached with proposed changes highlighted in red:

- Summary of Proposed Changes
- Comparative Statement of Fees, Charges and Revenues – General Fund
- Comparative Statement of Fees, Charges and Revenues – Special Revenue Fund

While not proposed as a change to the Schedule of Fees and Charges, the thought is to require a deposit in advance of major activities using Town facilities. Primarily athletic fields and the Riverfront fairgrounds. The amount of deposit would be determined by staff based on the scope and nature of a particular event. This will help fund extraordinary site repair and restoration costs resulting from a particular activity. For example, activities during inclement weather conditions.

Action is scheduled for Tuesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the Parks & Recreation Department Schedule of Fees and Charges – General Fund and Special Revenue Fund, as amended, for fiscal year 2019-2020, as detailed in a report by the Town Manager dated June 21, 2019 and as recommended by the Recreation Commission."

I have asked Director of Parks and Recreation Lisa Zerio to attend Tuesday evening's meeting to respond to questions as applicable.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments

GLASTONBURY PARKS & RECREATION

Summary of Proposed Changes

Fees & Charges FY 2019-2020

GENERAL FUND

- **Eastbury Pond Passes:** Fee increase to offset operating costs. Last increase was in 2014/2015.
- **J.B. Williams & Riverfront Fairgrounds:** Fee increase to offset increased operating costs. Last increase was in 2016/2017.
- **Pool Daily Admission:** Fee increase to offset increased operating expenses. Last increase was in 2014/2015.

RECREATION ACTIVITIES FUND

- **Athletic Fields:** Fee increase to offset increased operating costs. Last increase was in 2016/2017.
- **Babysitting:** Fee increase to offset salary increases.
- **Basketball (Men's):** Annual per team adjustment to reflect schedule.
- **Camp Discovery:** Fee increase to maintain self-supporting status.
- **Gymnastics:** Fee increase in summer camp format to maintain self-supporting status.
- **Kangaroo Kids:** Fee increase to offset increased operating costs.
- **Jukido:** Rate increase from contractual provider.
- **Lifeguard Training:** Contractual rate with American Red Cross.
- **Kid's Fitness:** Fee adjustments with contractual program provider.
- **Music & Arts Camp After Camp:** Fee increase to maintain self-supporting status.
- **Music Together:** Rate increase from contractual provider.
- **Pilates Personal Euphoria:** Fee adjustments with contractual program provider.
- **Softball (Co-Ed, Men's and Women's):** Annual fee adjustments to reflect schedule changes and other program revisions.
- **Swim Lessons (child):** Fee increase to cover costs.
- **Swim Lessons (Adult):** Fee increase to cover costs.
- **Private Swim Lessons:** Fee increase to be consistent with Private Swim Instructors.
- **Field Maintenance & Amenities:** Player fee increase to offset increased operating costs. Last increase was in 2016/2017.
- **Hubbard Green:** Fee increase to offset increased operating costs.

- **Teen Camp:** Fee increase to offset salary increases.
- **Skate Lessons:** Fee increase to offset salary increases.
- **Tennis Adult & Child:** Fee increase to offset operating costs.
- **Yoga:** Fee increase to offset salary increases.
- **Zumba:** Fee adjustments with contractual program provider.

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
GENERAL FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
SWIM FEES							
Daily Admissions: Addison	24,000.00	RESIDENT - NON-RESIDENT 5.00 8.00 Children 8.00 10.00 Adults N/C under 2 years of age	17,100.00	18,500.00	13,894.00	RESIDENT - NON-RESIDENT 3.00 5.00 Children 5.00 8.00 Adults N/C under 2 years of age	16,770.00
High School	4,600.00	5.00 N/A 8.00 N/A N/C under 2 years of age	3,400.00	3,200.00	3,058.00	3.00 N/A 5.00 N/A N/C under 2 years of age	3,220.00
Grange	7,800.00	5.00 8.00 Children 8.00 10.00 Adults N/C under 2 years of age	5,100.00	6,000.00	3,897.00	3.00 5.00 Children 5.00 8.00 Adults N/C under 2 years of age	4,653.00
Eastbury							
Car Sticker	16,000.00	RESIDENT - NON-RESIDENT 30.00 60.00 (2 vehicles) 15.00 30.00 (additional) 15.00 30.00 (replacement)	12,500.00	18,000.00	7,460.00	RESIDENT - NON-RESIDENT 25.00 50.00 (2 vehicles) 15.00 30.00 (additional) 15.00 30.00 (replacement)	14,499.50
Daily Admission (vehicle)		RESIDENT - NON-RESIDENT Weekdays 5.00 10.00 Weekends/Holidays 10.00 20.00				RESIDENT - NON-RESIDENT Weekdays 5.00 10.00 Weekends/Holidays 8.00 16.00	
Pool Passes Grange/High School/Addison	80,000.00	RESIDENT - S / I / Y (1) Household 99.00/109.00/149.00 Individual 79.00/95.00/119.00 Sr. Citizen Free Replacement 25.00	76,500.00	80,000.00	25,725.00	RESIDENT - S / I / Y (1) Household 99.00/109.00/149.00 Individual 79.00/95.00/119.00 Sr. Citizen Free Replacement 25.00	69,789.50
		NON-RESIDENT (Summer) Household 198.00 Individual 158.00				NON-RESIDENT (Summer) Household 198.00 Individual 158.00	
TOTAL SWIM FEES:	132,400.00		114,600.00	125,700.00	54,034.00		108,932.00
RECREATION FEES							
J.B. Williams	15,750.00	175/day no charge - schools	13,500.00	17,500.00	12,900.00	150/Day no charge - schools	15,320.00
Kangaroo Kids	0.00	859.00/32 Weeks 1535.00/32 Weeks	0.00	0.00	0.00	Moved to Recreation Activities	46,049.75
Miscellaneous	0.00		0.00	0.00	0.00		0.00
Open Gym Card (Adults)	0.00	Moved to Recreation Activities	0.00	0.00	0.00	Moved to Recreation Activities	10,572.00
Open Gym - Daily Admission							
Open Gym (Under 18)							

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
GENERAL FUND**

2019-2020

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
Riverfront Baseball	900.00	Town/BOE Local Youth sports 60.00, 20.00/additional hour plus personnel costs. Local non-profits, adult teams, programs with admission. 120.00, 40.00/additional hour plus personnel costs. Commercial & private, non-residents regional non-profits, CIAC tournaments (neutral site). All reservations are for a 3 hour minimum.	585.00	900.00	585.00	Town/BOE Local Youth sports 60.00, 20.00/additional hour plus personnel costs. Local non-profits, adult teams, programs with admission. 120.00, 40.00/additional hour plus personnel costs. Commercial & private, non-residents regional non-profits, CIAC tournaments (neutral site). All reservations are for a 3 hour minimum.	1,480.00
		<u>DAY</u> N/C				N/C	
Riverfront Fairgrounds	1,750.00	Town/BOE Local Youth sports 210.00, 70.00/additional hour plus personnel costs. Local non-profits, adult teams, programs with admission. 270.00, 90.00/additional hour plus personnel costs. Commercial & private, non-residents regional non-profits, CIAC tournaments (neutral site). All reservations are for a 3 hour minimum.	1,500.00	600.00	300.00	Town/BOE Local Youth sports 210.00, 70.00/additional hour plus personnel costs. Local non-profits, adult teams, programs with admission. 270.00, 90.00/additional hour plus personnel costs. Commercial & private, non-residents regional non-profits, CIAC tournaments (neutral site). All reservations are for a 3 hour minimum.	1,500.00
		<u>NIGHT</u> N/C				N/C	
Senior Picnic	0.00	5.00/Person	0.00	0.00	0.00	Moved to Recreation Activities	790.00

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
GENERAL FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
Teen Center	17,789.00	59.00/Yearly Pass (grades 6-8) 29.00/summer pass 5.00/daily **Trips-Special Events Vary Teen Center Rental \$100/2 hours \$150 w/add on	16,950.00	16,950.00	17,789.00	59.00/Yearly Pass (grades 6-8) 29.00/summer pass 5.00/daily **Trips-Special Events Vary Teen Center Rental \$100/2 hours \$150 w/add on	17,090.25
SUMMARY							
TOTAL SWIM FEES	132,400.00		114,600.00	125,700.00	54,034.00		108,932.00
TOTAL RECREATION FEES	36,189.00		32,535.00	35,950.00	31,574.00		92,802.00
TOTAL REVENUE BEFORE REFUNDS	168,589.00		147,135.00	161,650.00	85,608.00		201,734.00
REFUNDS	0.00		1,000.00	1,000.00	0.00		0.00
TOTAL REVENUE TO GENERAL FUND	168,589.00		146,135.00	160,650.00	85,608.00		201,734.00

** Teen Center Trip fees are adjusted to reflect costs charged by vendor.

(1) Pool passes for admission to the High School, Addison, and Grange pools. Options include the Summer season pass (S), Indoor Season pass (I), and Yearly pass (Y). Household is defined as either one or two adults and dependent children under the age of 21 living in the same household.

Note: Actual and Anticipated figures are net and include the effect of program refunds.

June 20, 2019

APPROVED BY RECREATION COMMISSION

APPROVED BY TOWN COUNCIL

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
RECREATION ACTIVITIES REVENUE FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
RECREATION FEES							
Athletic Fields'	18,920.00	120/non-resident 60/resident & comm. 40/hour plus personnel costs (lighted)	14,220.00	16,000.00	13,410.00	90.00/non-resident 40.00/resident & comm. 30.00/hour plus personnel costs (lighted)	15,750.00
Babysitting	2,760.00	\$69/Person	2,145.00	2,600.00	2,145.00	\$65/Person	2,230.00
Basketball (GBA)	69,886.00	53.00	60,332.00	66,264.00	60,332.00	53.00	67,892.00
Basketball (GBA Travel)	19,776.00	Varies**	18,231.00	21,630.00	18,231.00	Varies**	14,729.00
Basketball (Men's)	7,110.00	775.00/team** 35.00/non-resident player	8,064.00	4,830.00	8,064.00	700.00/team** 35.00/non-resident player	4,755.00
Basketball (Summer)	8,205.00	79.00/player 20.00/non-resident player	9,455.00	7,373.00	8,762.00	79.00/player 20.00/non-resident player	9,769.00
Bus Trips (Adult)	7,560.00	varies**	4,125.00	7,560.00	4,125.00	varies**	8,885.00
Camp Discovery	168,475.00	415.00/2 weeks 220.00/1 week	188,561.75	188,328.00	186,346.25	399.00/2 weeks 210.00/1 week	159,070.25
Camp Sunrise	5,125.00	400.00/Town \$25/Week Transportation	4,350.00	5,125.00	2,350.00	400.00/Town \$25/Week Transportation	4,722.50
Concessions	3,300.00	varies	3,300.00	3,300.00	3,300.00	varies	3,300.00
Diving Lessons	1,350.00	50.00	1,610.00	1,600.00	1,610.00	50.00	1,200.00
Dog Obedience	2,400.00	100.00/session**	2,100.00	3,200.00	900.00	100.00/session**	4,210.00
Field Hockey	0.00	Program No Longer Running	0.00	944.00	0.00	59.00	794.00
Field Maint. & Amenities	50,000.00	10/player	42,000.00	42,000.00	30,152.00	8.00/player	33,672.00
Fitness Classes - EES	2,400.00	60/10 Classes	0.00	4,992.00	0.00	66/77/88/119 - Cardio, Core & More 75/88/100 - Yogalates & Other	2,872.00
Fund Balance Allocations	0.00		39,984.00	39,984.00	0.00		0.00
Garden Plots	0.00		2,805.00	2,650.00	2,805.00	35.00 20.00	2,770.00
Girls in Stride	2,520.00	89/Person (Fall) 79/Person (Spring) Includes Santa's Run Registration	3,054.00	5,040.00	3,054.00	89/Person (Fall) 79/Person (Spring) Includes Santa's Run Registration	5,870.00

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
RECREATION ACTIVITIES REVENUE FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED REVENUE 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
Gymnastics	193,947.00	19/20 140.00/130.00 lesson* 314/334 274/294 254/274 team** 105.00/week/lesson summer 130.00/team summer	188,000.00	191,100.00	177,572.50	18/19 140.00/130.00 lesson* 314/334 274/294 254/274 team** 99.00/week/lesson summer 125.00/team Summer	17/18 192,378.00
Hubbard Green	1,500.00	150/day	400.00	2,000.00	400.00	100.00/day	700.00
Jukido	2,310.00	50.00/8 weeks 45.00/6 weeks	2,162.00	2,760.00	2,162.00	46.00/6 weeks 41.00/6 weeks	1,642.00
Kangaroo Kids	55,151.25	959.00/32 Weeks 1,675.00/32 Weeks	41,995.00	52,172.00	41,495.00	909.00/32 Weeks 1,600.00/32 Weeks	46,049.75
Kiddie Kamp	4,987.50	70.00	-105.00	6,248.00	-105.00	2 days/week 4 days/week	5,295.00
Kid's Fitness	7,650.00	79.00/after school program/twice week** 52.00/after school program once/week 50.00/Zumba Kids (6 weeks)	8,451.00	5,660.00	8,451.00	79.00/after school program/twice week** 49.00/after school program once/week	5,732.00
Lifeguard Training	7,650.00	255.00**	6,800.00	8,424.00	6,270.00	234.00**	5,430.00
Mad Science	5,760.00	160.00**	4,650.00	5,400.00	4,340.00	160.00**	4,375.00
Mini-Camp	7,012.50	75.00	5,643.00	7,125.00	5,268.00	75.00	7,613.75
Miscellaneous	0.00		8,900.00	12,500.00	7,310.00	Varies	10,627.52
mpower	2,520.00	89/Person (Fall) Includes Santa's Run Registration 79/Person (Spring)	1,424.00	2,520.00	1,424.00	89/Person (Fall) 79/Person (Spring)	0.00
Music & Arts	66,250.00	265.00/participant	62,269.00	69,430.00	60,679.00	265.00/participant	56,750.00
M&A ED - Camp After Camp	10,320.00	245.00	7,892.00	10,785.00	7,653.00	239.00	9,618.00
M&A ED - Teen Scene	12,432.00	259.00	14,490.00	12,462.00	14,490.00	259.00	12,292.00
Music Together	20,220.00	140.00/60.00 2nd child**/6 Weeks 190.00/105.00 2nd child**/8 weeks	17,040.00	19,680.00	17,315.00	135.00/55.00 2nd child**/6 Weeks 185.00/100.00 2nd child**/8 weeks	18,592.50
New Programs	25,500.00	Varies**	2,000.00	25,500.00	1,125.00	Varies**	-340.00
NSF Service Charge	0.00		0.00	0.00	0.00	15.00	0.00
Open Gym Pass (Adults)	8,240.00	40.00/Res: \$60/NR Over30; \$80/NR Vball	9,780.00	8,500.00	9,700.00	40.00/Res: \$60/NR Over30; \$80/NR Vball 4.00/Resident; 8.00/Non Resident	0.00
Open Gym - Daily Admission		Free				Free	
Open Gym (Youth/Under 18)		38.00	7,700.00	3,780.00	7,700.00	35.00	3,150.00
Parent Toddler	8,208.00	Varies**	3,776.00	3,968.00	3,776.00	119.00/person (grades K-2)** 129.00/person (grades 3-6)**	3,737.00
Performing Arts	10,940.00						
Pilates Personal Euphoria	65,424.00	927/9/59/46 - Mat Pilates** 87/75/56/44 - AM & PM Classes** 102/87/66/51 - Yoga(75)** 64/32 - Family Yoga**	67,500.00	67,153.00	67,448.00	907/8/59/46 - Mat Pilates** 86/74/55/43 - AM & PM Classes** 100/86/65/50 - Yoga(75)** 94/80/60/47 - Yoga (60)**	62,283.00
Playground (Summer)	75,557.50	275.00	75,872.00	80,528.00	74,828.00	275.00	58,890.00

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
RECREATION ACTIVITIES REVENUE FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
Pottery/Art Classes	81,000.00	Varies**	8,295.00	8,100.00	8,295.00	Varies**	9,631.00
Preschool Activities	4,800.00	Varies**	4,940.00	3,600.00	4,940.00	Varies**	1,930.00
Santa's Run	19,000.00	10.00/15.00 Pre-registered 20.00/day of race	13,149.00	19,000.00	13,149.00	10.00/15.00 Pre-registered 20.00/day of race	20,559.20
Sciensational Workshops	42,246.00	159/125/105/Engineering; 185/Incredifix**	46,238.00	42,260.00	46,238.00	125&159/Engineering; 185/Incredifix**	33,136.00
Scuba	0.00	0.00	0.00	0.00	0.00	45.00/resident 55.00/non-resident	0.00
Senior Picnic	800.00	\$5/Person	845.00	800.00	845.00	\$5/Person	0.00
Skate Park Lessons	1,940.00	Beginner/\$4.00 Advanced Beginner/\$74.00 Intermediate/\$74.00	2,243.00	1,790.00	2,243.00	Beginner/\$49.00 Advanced Beginner/\$69.00 Intermediate/\$89.00	2,702.00
Skate Park Special Events	150.00	5.00	100.00	150.00	15.00	5.00	50.00
Softball (Co-ed)	5,280.00	850.00/resident team; 1,000.00/nonresident team	5,730.00	6,520.00	5,530.00	640.00/team** 25.00/non-resident player	5,012.00
Softball (Men's)	8,640.00	850.00/resident team; 1,000.00/nonresident team	12,740.00	10,980.00	12,740.00	740.00/team** 25.00/non-resident player	5,920.00
Softball (Women's)	3,360.00	850.00/resident team; 1,000.00/nonresident team	4,200.00	3,520.00	4,200.00	630/team** 25.00/non-resident player	2,770.00
Sports Camps	55,571.00	Skyhawks: Spring Volleyball 99.00 Half Day Camps 136.00** Volleyball PM Camp 89.00** Spring 70.00** Tiny-Hawk 86.00** Sports & Games/Multi-Sport 159.00**	52,500.00	69,440.00	52,353.00	Skyhawks: Spring Volleyball 99.00 Half Day Camps 136.00** Volleyball PM Camp 89.00** Spring 70.00** Tiny-Hawk 86.00** Sports & Games/Multi-Sport 159.00**	50,561.50
Sr. Fitness	30,294.00	69.00/12 weeks 59.00/10 weeks 49.00/8 weeks	27,869.00	24,115.00	27,649.00	69.00/12 weeks 59.00/10 weeks 49.00/8 weeks	25,565.00
Swim Lessons - Adult	2,106.00	54.00	1,625.00	2,058.00	1,453.00	49.00	2,121.00
Swim Lessons - Children	57,000.00	44.00	54,600.00	56,610.00	44,569.00	39.00	54,588.75
Swim Lessons - Private	12,000.00	\$120.00 / \$180.00 \$120.00 Comp 99.00	9,500.00	8,480.00	9,325.00	\$100.00 / \$160.00 \$120.00 Comp 92.00	11,259.00
Swim Team (spring clinic)	6,435.00	179.00	4,456.00	6,900.00	4,456.00	179.00	5,880.00
Swim Team (summer)	9,129.00	179.00	3,000.00	8,950.00	2,362.50	179.00	8,307.75
Swim Team (USA Long Course)	52,987.00	Full 669.00 Summer 115.00	55,537.00	50,541.00	55,537.00	Full 669.00 Summer 115.00	56,196.00

**COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
RECREATION ACTIVITIES REVENUE FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/31/19	APPROVED FEE 18/19	ACTUAL 17/18
Swim Team (USA Short Course)	16,548.00	354.00 199.00 high school boys	18,142.00	16,039.00	18,142.00	354.00 199.00 high school boys	17,735.00
Swim Team (winter)	90,229.00	455.00 seniors 387.00 juniors 302.00 pre-comp. 344.00 h.s. girls 232.00 h.s. boys 1 185.00 h.s. boys 2 75.00 clinic 146.00 Pre-team Includes GSPO Dues of \$25.00/pp	91,486.00	90,229.00	91,486.00	455.00 seniors 387.00 juniors 302.00 pre-comp. 344.00 h.s. girls 232.00 h.s. boys 1 185.00 h.s. boys 2 75.00 clinic 146.00 Pre-team Includes GSPO Dues of \$25.00/pp	85,464.00
Tag Sale	1,050.00	25.00/35.00 rental space	1,050.00	1,050.00	750.00	25.00/35.00 rental space	1,335.00
Teen Camp	75,280.00	229.00/2 week session 329.00/L.I.T. program	56,649.00	78,650.00	52,269.00	219.00/2 week session 319.00/L.I.T. program 15.00/late fee	53,443.25
Teen Center Party Rental	0.00	Moved to Teen Center Budget	300.00	550.00	300.00	100.00/rental 150.00/rental w/add on	450.00
Teen Trips	7,803.00	Varies**	1,023.00	4,418.00	543.00	Varies**	1,021.00
Teen Vacation Camp	2,700.00	Varies**	0.00	2,235.00	0.00	149.00/person	0.00
Tennis Fall/Spring (adult)	946.00	42.00	624.00	994.00	624.00	39.00	780.00
Tennis Fall/Spring (child)	2,740.00	29.00	3,314.00	2,552.00	3,314.00	27.00	2,727.00
Tennis Lessons (adult)	1,008.00	72.00/PM only	950.00	1,863.00	483.00	69.00/PM only	1,173.00
Tennis Lessons (child)	11,052.00	47.00/43.00 \$60.00 elite	9,100.00	11,440.00	7,397.00	42.00/39.00 \$60.00 elite	10,112.00
Tennis (private)	0.00		120.00	960.00	0.00	120.00	600.00
Water Safety Inst. (WSI)	2,900.00	300.00/student**	1,400.00	2,900.00	1,400.00	290.00/student**	2,295.00
Yoga (evenings)	7,056.00	78.00/13 classes 66.00/11 classes 48.00/8 classes 42.00/7 classes 36.00/6 classes 64.00/12 weeks 44.00/8 weeks	7,403.00	6,947.00	7,091.00	(2 days week) 69.00/6 weeks (1 day week) 39.00/6 weeks (2 days week) 92.00/8 weeks (1 day week) 52.00/8 weeks	7,435.00
Yoga (mornings)	2,640.00		2,842.00	2,277.00	2,842.00	59.00/12 weeks 49.00/10 weeks 40.00/8 weeks	2,476.00
Youth Vacation Camp	3,650.00	One Day (Full) - 50.00/person** One Day (Half) - 35.00/person** 4 Day (Full) - 185.00/person** 4 Day (Half) - 130.00/person** 3 Day (Full) - 139.00/person**	1,685.00	7,860.00	1,685.00	One Day (Full) - 50.00/person** One Day (Half) - 35.00/person** 4 Day (Full) - 185.00/person** 4 Day (Half) - 130.00/person** 3 Day (Full) - 139.00/person**	3,782.00
Zumba	6,699.00	88.00/14 classes; 75.00/12 classes 63.00/10 classes; 50.00/8 classes 44.00/6 classes	6,215.00	6,956.00	6,303.00	75.00 participant/6 weeks 88.00 participant/7 weeks 100.00 participant/8 weeks	7,845.00

**GLASTONBURY PARKS & RECREATION DEPARTMENT
COMPARATIVE STATEMENT OF FEES, CHARGES, AND REVENUE
RECREATION ACTIVITIES REVENUE FUND
2019-2020**

ACTIVITY	PROPOSED REVENUE 19/20	PROPOSED FEE 19/20	ANTICIPATED 18/19	BUDGET REVENUE 18/19	ACTUAL THRU 5/24/19	APPROVED FEE 18/19	ACTUAL 17/18
SUMMARY							
TOTAL GROSS REVENUE	1,586,405.75		1,450,845.75	1,582,849.00	1,355,416.25		1,339,168.72
REFUNDS	0.00		100.00	100,000.00			0.00
TOTAL NET REVENUE	1,586,405.75		1,450,745.75	1,482,849.00	1,355,416.25		1,339,168.72

** The team fee for organized leagues is based on anticipated cost for umpires/referees, and materials and supplies. In the event actual costs differ substantially, the per team fee will be adjusted up/down accordingly.
(Men's Basketball, Co-ed Softball, Men's Softball, Women's Softball) The same principle applies to the Dog Obstacle, Sky Hawks Camps, Bus Trips, Lifeguard Training, the Water Safety Instruction Course, Basketball GBA - Travel, Pre-School Activities, Youth Vacation Camp, Jukido, Mad Science, Performing Arts and Golf Camp clinics and lessons, Kid's Fitness, Solsensational Workshops, Pilates, Pilates-morning, and Yogalates.
* Indicates that the approved fee is prorated, and those registering after the midpoint of the program are charged 1/2 the approved fee.

(1) Athletic Field Rentals: Academy, Addison, Buckingham, Butler, GHS 1, 2, 3, 6 & 11-14, Hebron #1, Nayaug, Ross, Riverfront 1-3, Welles Park, Smith.

Note: Actual and Anticipated figures are net and include the effect of program refunds.

June 20, 2019

APPROVED BY RECREATION COMMISSION

APPROVED BY TOWN COUNCIL



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(C)
06-25-2019 Meeting

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

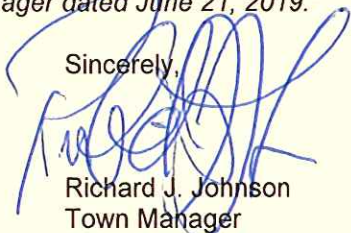
Re: Gifts to the Town

Dear Council Members:

At the June 11, 2019 Council meeting, there was a suggestion that the Council establish a policy or guidelines when considering gifts to the Town. Over the years, there have been a variety of community donations to support projects, equipment, programs, etc. To begin this review, a referral to the Council Policy & Ordinance Review Subcommittee is suggested and scheduled for Tuesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby refers review of a proposed Council policy or guidelines for gifts to the Town to the Council Policy & Ordinance Review Subcommittee for a report and recommendation, as described in a report by the Town Manager dated June 21, 2019."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505
ITEM # 6(A-F)
06-25-2019 Meeting

Richard J. Johnson
Town Manager

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Consent Calendar

Dear Council Members:

The following items are scheduled for Consent Calendar action on Tuesday evening:

a. Building Zone Regulations – Building Heights

The Town Plan and Zoning Commission has completed its review of proposed changes to the Building Zone Regulations concerning building heights. This is based on the recommendations developed by the working group established by the Council. The initial process involved changes to building heights in various commercial zones and for consistency, the TP&Z is recommending a per floor height limit in all zones. The proposed changes are summarized on the attached pages. Action for Tuesday evening is as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, July 23, 2019 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, on the proposed changes to the Building Zone Regulations concerning building heights, as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Town Plan and Zoning Commission."

b. Transfer from Debt Service to Capital Reserve Fund

The annual budget for Debt Service includes an estimate for short-term interest and the cost of bond sales for short-term and long-term borrowing. Actual expenditures are influenced by activities during the respective year. For example, land acquisition, referenda requiring design funding and other such actions. When the Debt Service budget has an available balance at year end, the practice has been to transfer these funds from Debt Service to the Capital Reserve-Unassigned Fund Balance. This action is proposed for Tuesday evening as a between department transfer of \$110,000.

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the transfer of \$110,000 from Debt Service to the Capital Reserve-Unassigned Fund Balance, as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Board of Finance."

The \$110,000 noted above compares to \$132,000, \$133,800 and \$130,000 in FY 2015, 2016 and 2018 respectively.

c. Capital Reserve Transfer – Rental Income

The fiscal year 2019 budget estimated \$18,000 in operating revenue from lease of the communication tower at 2108 Main Street (Police Department). Actual revenues will total \$36,000 per the Lease Agreement with AT&T. As discussed during the recent capital budget process, effective July 2019 and thereafter, lease revenues for the referenced communication tower will be deposited to the Capital Project Account for Public Safety Communications. This will make these funds available for ongoing repair, upkeep and improvements to the public safety communication system. This will be supplemented by annual capital reserve funding. Since the \$36,000 in actual revenues exceeds the current year budget, the proposal is to transfer \$18,000 to the Capital Project Account for Public Safety Communications. A transfer from the Capital Reserve Fund-Unassigned Fund Balance, requires a Council public hearing.

"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, July 23, 2019 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, to consider a \$18,000 transfer and appropriation from the Capital Reserve Fund-Unassigned Fund Balance to Capital Projects-Public Safety Communications, as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Board of Finance."

d. Major Amendment to an Approved PAD Plan – Somerset Square – 75 Glastonbury Boulevard

At its meeting of Tuesday, June 18, 2019, the Town Plan and Zoning Commission approved a favorable recommendation on a proposed major amendment to the approved PAD plan for 75 Glastonbury Boulevard. The proposed project involves a 131-room 4-level hotel proposed for this location. This matter was the subject of a joint Council/TP&Z preliminary hearing at the January 8, 2019 meeting and subsequent review by the Council TP&Z Subcommittee. A public hearing at the July 9, 2019 meeting is proposed as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a Public Hearing for 8:00 p.m. on Tuesday, July 9, 2019 in the Council Chambers of Town Hall at 2155 Main Street, Glastonbury, on the Application by 75 Glastonbury Land, LLC for a Major Amendment to the September 23, 2008 Major Amendment to the Somerset Square Planned Area Development and a Section 4.11 Flood Zone Special Permit, as described in a report by the Town Manager dated June 21, 2019."

Note: The attached pages summarize the proposal approved by TP&Z with more detailed information to be forwarded in preparation for the July 9th public hearing.

e. Appropriation of Grant Monies for Agriscience (VoAg) Program

State Statute requires that for fiscal years ending June 30, 2013 and thereafter, State grant monies received for Agriscience and Technology programs in excess of the prior year grant must be allocated to activities specifically benefitting the Agriscience & Technology Program. The additional grant monies shall not be used to supplant Education funding. For fiscal years 2013, 2014 and 2015, the Town received grants in excess of prior year funding totaling \$44,970, \$121,006 and \$103,178 respectively. These excess funds were transferred from the General Fund-Unassigned Fund Balance to Education. For fiscal year 2019, funds exceed the 2018 grant by \$64,781. Initial action on the transfer is scheduled for Tuesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, July 9, 2019 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, to consider a \$64,781 transfer from the General Fund-Unassigned Fund Balance to Education (Agriscience and Technology Program), as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Board of Finance."

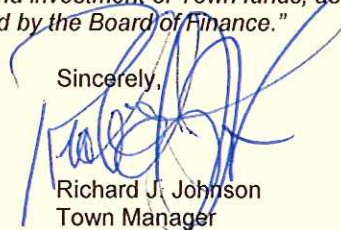
f. Action to Approve Investment Pools – Town Funds

Per applicable general statutes, Council approval is required for investment of Town funds in Investment Pools. For Glastonbury this involves the State of Connecticut Short Term Investment Fund (STIF) and investments through Northern Capital. This action is typically proposed before the start of each fiscal year. These investments are all FDIC insured or collateralized. In most cases these are short-term investments, however, there are some laddered investments over multiple years to achieve favorable interest rates. Investments are principal protected.

The Board of Finance unanimously approved a favorable recommendation for continued use of the above referenced investment pools.

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the State of CT Short-Term Investment Fund (STIF) and Northern Capital Investments for the deposit and investment of Town funds, as described in a report by the Town Manager dated June 21, 2019 and as recommended by the Board of Finance."

Sincerely,



Richard J. Johnson
Town Manager



Town of Glastonbury

OFFICE OF COMMUNITY DEVELOPMENT

To: Richard J. Johnson, Town Manager

From: Khara C. Dodds, Director of Planning/Land Use Serv. 

Date: June 17, 2019

Re: Building-Zone Text Amendments – Building Heights

Richard,

Please find a favorable recommendation from the Town Plan and Zoning Commission to increase the building heights in the Building-Zone Regulations attached. This recommendation is in accordance with the outcomes of the joint meeting held between the Plans Review Subcommittee and the Building-Height Subcommittee on March 27, 2019. In general, the recommendations are in accordance with the following:

1. Provide consistency in the per floor height limits in all zones so that each floor can achieve a maximum of 14.25 feet in height.
2. Increase the number of permitted floors in the Planned Business and Development and Planned Travel Zone from 2.5 floors to 3 floors.
3. Increase the number of permitted floors in the Planned Employment and Planned Commerce zone from 2.5 to 4 stories.

In accordance with the objectives as identified above, please find the text amendments attached. The text amendments will change various sections in the Building-Zone Regulations to increase the per floor height to 14.25 feet and to increase the height limits as discussed in items 2 and 3 above. In addition, the Summary Table will also be revised. These items have been sent to CRCOG as of June 17, 2019.

RECEIVED
2019 JUN 18 PM 1:48
TOWN MANAGER

**SUMMARY TABLE
AREA, FRONTAGE, YARD, COVERAGE AND HEIGHT REQUIREMENTS
SECTION 4.0**

(in all instances reference shall be made to the specific provisions of these Regulations)

Zones	Minimum Required Lot Area (sq. ft.)	Minimum Frontage (ft.)	Maximum Lot Coverage (%)	Minimum Principal Front	Required Building Side	Yards (ft.) Rear	Maximum Permitted Height (stories) (feet)	Minimum Floor Area for Living Quarters per Dwelling Unit (sq. ft.)	Minimum Open Space (IN ALL RESIDENCE ZONE, FRONT YARD, REAR YARD AND TWO SIDE YARDS)
CR	80,000 ¹	200 ¹	15	75	35 ³	75	2 1/2 ⁶	1250/1500/850 ⁷	Minimum Open Space (IN ALL RESIDENCE ZONE, FRONT YARD, REAR YARD AND TWO SIDE YARDS) See section 4.15.11 Twice building coverage
RR	40,000 ¹	125 ¹	10	50	25 ³	50	2 1/2 ⁶	1250/1340/850 ⁷	
AAA	40,000 ¹	150 ¹	15	50	25 ³	50	2 1/2 ⁶	1500/1650/1150 ⁷	
AA	25,000 ¹	110 ¹	15	50	20 ³	50	2 1/2 ⁶	1250/1500/1000 ⁷	
A	15,000 ¹	100 ¹	15	40 [*]	15 ³	50	2 1/2 ⁶	1000/1340/850/775 ⁷	
PC	40,000 ²	150 ²	20 ¹⁰	50 ¹²	25 ⁴	25	4	N/A	
PBD	60,000 ²	200 ²	20	75	25 ^{3/4}	25	3	N/A	
Development ⁸									
PE	40000 ²	150 ²	20 ¹⁰	50 ¹²	25 ⁴	25	4	N/A	
PT	10 acres ²	400 ²	20	75	50 ^{3/4/5}	50	3	N/A	
PI	40,000 ²	150 ²	20 ¹⁰	50	25 ^{3/4/5}	25 ⁵	2 1/2	N/A	
RL	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
F	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
PAD	See specific regulations in Section 4.12								
Development									
VC	20,000 ¹³	100	20,000sq ft	N/A	N/A	N/A	2 1/2	950 ¹⁴	N/A
VR	10,000	75	20	20	10	30	2 1/2	N/A	N/A
TC	40,000	100	FAR 0.5	20	8	20	3	42.3/4	
TCMU	10,000	75	20%	20	20/8	30	2 1/2	35 1/2	
Use									

NOTES: N/A = Not Applicable; N/R = No Specific Requirements. Approval by TPZ and/or ZBA.

- Minimum required lot area for residential uses. Requirements for other permitted uses as set forth and approved by TPZ and/or ZBA.
- Some standard lots of record and smaller legal lots of record under separate ownership may be developed and used as set forth in Section 3.10 and in the specific zone regulations. There shall be a minimum of two (2) side yards for each principal building, except as explained in Note #4. The requirement indicated is the minimum width for each side yard. The Owner of a corner lot may, at the time a building permit for a principal building thereon is applied for, designate which yard abutting a street shall be deemed the front yard, in which case the other yard abutting a street shall be considered a side yard requiring a minimum yard depth of 50 feet in CR zone, 40 feet in RR, AAA, AA and PI zones, and 30 feet in A zone.
- Side yard requirement may be modified or waived by TPZ in the case of a Plan of Development as set forth in the specific zone regulations. Side yard requirement may be modified or waived by TPZ, and/or ZBA.
- Additional requirements for yards and screening when the PT Zone, PI Zone or I Zone adjoins a residential use or zone. See specific zone regulations.
- Applies only to residential buildings. Height limit for other permitted buildings as set forth and approved by TPZ, and/or ZBA.
- The first number indicates the required minimum total floor area for a 1 story dwelling. The second number indicates the required minimum total floor area for a 1 1/2, 2 or 2 1/2 story dwelling. The third number indicates the minimum amount of such total minimum floor area which must be on the first floor of a 1 1/2 story dwelling. At least 600 square feet of floor area, which need not be finished, shall be above the first floor of a 1 1/2 story dwelling. The fourth number, if any, indicates the required minimum floor space for living quarters per dwelling unit in a two-family dwelling. For dwellings without cellar, the minimum floor area shall be increased by a separate room containing at least 120 square feet for heating, utility and storage space.
- As to single and two-family dwellings existing in non-residence zones on (effective date of Regs.) the area, frontage, yard, coverage and height requirements shall be those of the A residence zone.
- As to certain uses in the PT zone, the area, frontage, yard, coverage and height requirements shall be those of the PBD zone (see Sec. 4.7.1). See Sec. 6.5 for area and frontage requirements for new motor vehicle or gasoline service stations.
- See Sec. 4.8.6, 4.14.6, 4.15.6 (Lot Coverage) EFFECTIVE 12/26/80, 4/14/04
- See Sec. 4/8/10 (Building Height) EFFECTIVE 3/26/84
- See sec. 4.14.7, 4.15.7 (Front Yard) Effective 4/14/04
- Minimum required for new lots only - Effective 12/29/04
- Maximum floor area for 2nd floor accessory dwellings - Effective 12/29/04
- Building Heights (Effective) see 4.1.9.4.2.9, 4.3.9, 4.4.9.4.5.9, 4.6.10, 4.7.10, 4.8.10, 4/12.3.h, 4.13.e, 4.14.10, 4.15.10, 4.16.3.b-3, 4.16.4.c, 4.17.2(d), 4.18.4.e

TOWN OF GLASTONBURY
ZONING REGULATIONS-AMENDMENTS TO BUILDING HEIGHTS

*Amendments identified in red.

Zoning District	Section Number	Current Regulation	Proposed Regulation
Country Residence Zone	4.1.9	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet.
Rural Residence Zone	4.2.9	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet.
Residence Zone AAA	4.3.9	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet.
Residence Zone AA	4.4.9	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet.
Residence Zone A	4.5.9	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No residential building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet.
Planned Business and Development Zone	4.6.10	No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No building shall exceed a height of three (3) stories or forty-two and three-fourths (42 3/4) feet.
Planned Travel Zone	4.7.10	No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet.	No building shall exceed a height of three (3) stories or forty-two and three-fourths (42 3/4) feet.
Planned Industrial Zone	4.8.10	No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet, except if a building is designed for office, general, and/or professional use excluding manufacturing, in which case no building shall exceed four (4) stories and a height of fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.	ALTERNATE A: No building shall exceed a height of four (4) stories or fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.
			ALTERNATE B: No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five and one-half (35 1/2) feet, except if a building is designed for office, general, and/or professional use excluding manufacturing, in which case no building shall exceed four (4) stories and a height of fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.
Planned Area Development Zone	4.12.3.h	No building shall exceed a height of thirty-five (35) feet, except that the Council may allow buildings to have a greater height when fire fighting feasibility is satisfactory in consideration of the report submitted by the Fire Marshal under Section 4.12.4.b below, and other information which might be included in the record.	No change
Town Center Zone	4.13.e	No building shall exceed a height of 3 stories or 38 feet.	No building shall exceed a height of three (3) stories or forty-two and three-fourths (42 3/4) feet.
Planned Employment Zone	4.14.10	No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet, except if a building is designed for office, general, and/or professional use excluding manufacturing, in which case no building shall exceed four (4) stories and a height of fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.	No building shall exceed a height of four (4) stories or fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.
Planned Commerce Zone	4.15.10	No building shall exceed a height of two and one-half (2 1/2) stories or thirty-five (35) feet, except if a building is designed for office, general, and/or professional use excluding manufacturing, in which case no building shall exceed four (4) stories and a height of fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.	No building shall exceed a height of four (4) stories or fifty-seven (57) feet. For the purpose of this section, the first story shall be the lowermost story entirely above grade plane.
South Glastonbury Village Commercial and South Glastonbury Village Residential Zone	4.16.3 b-3	2 ½ stories or 35 feet maximum	Two and one-half (2 ½) stories or thirty-five and one-half (35 1/2) feet maximum
South Glastonbury Village Commercial and South Glastonbury Village Residential Zone	4.16.4.c	No single family residential building shall exceed 2 ½ stories or 35 feet in height.	No single family residential building shall exceed 2 ½ stories or thirty-five and one-half (35 1/2) feet in height.
Adaptive Redevelopment Zone	4.17.2 (d)	Buildings shall not exceed a height of forty feet (40') as measured in accordance with the Building-Zone Regulations and shall not exceed three stories of living space, except that any existing building that exceeds that height may remain and utilize existing stories, even if greater than the new construction limitation of three stories.	Buildings shall not exceed a height of forty-two and three-fourths (42 3/4) feet as measured in accordance with the Building-Zone Regulations and shall not exceed three stories of living space, except that any existing building that exceeds that height may remain and utilize existing stories, even if greater than the new construction limitation of three stories.
Town Center Mixed Use	4.18.4.e	No building shall exceed 2 ½ stories or a height of thirty five (35) feet.	No building shall exceed 2 ½ stories or a height of thirty five and one half (35 1/2) feet.



EXTERIOR PERSPECTIVE VIEWS

Proposed AC Hotel by Marriott

Glastonbury, Connecticut

April 25, 2019

PROPOSAL





Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
06-25-2019 Meeting

June 21, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Small Cell Wireless Antenna

As reported at the May 28, 2019 meeting, a question was recently asked on the installation of small cell wireless antenna equipment on utility poles located in the public right-of-way. The following summarizes the information reviewed on the 28th.

- Generally, regulation falls under the jurisdiction of the CT Siting Council or Public Utility Regulatory Authority (PURA) subject to the location of the installation.
- The units now being installed by Cellco Partnership (Verizon Wireless) were discussed at the October 23, 2015 Council meeting.
- Notice of proposed installations is received by the Town and also provided by the applicant to abutting property owners and owners located across the street from proposed locations.
- A property owner has 30 days to comment, consent or object. If objecting, the property owner can request a hearing before PURA. The Town can also formally comment or request intervenor status.
- As I understand, aesthetics is not a factor considered by PURA. Provided the equipment satisfies FCC standards, PURA cannot enact additional requirements.
- At this point, I am not aware of additional proposed installations but will advise should notice be received.

2. Uranium – Well Water

Town staff continue to receive requests for extension of public water service, and particularly in the neighborhoods along Chestnut Hill Road. The District will hold a public hearing at 6:00 p.m. on Thursday, June 26th in Council Chambers concerning three pending proposals involving petitions for public water service Chestnut Hill Road, Coleman Road, Lenti Terrace, Moseley Terrace, Raymond Road, Dayton Road, Kimberly Lane. Recently, a petition was received by property owners along Olde Wood Road and Chestnut Hill. At the July 9th meeting, I will forward an outline of a way forward in this regard in response to resident petitions and inquiries and the uranium matter. In the meantime, the Health Department continues to monitor and collect test results. I would expect discussions to involve The Metropolitan District and Manchester Water Company.

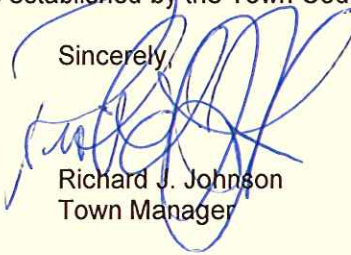
3. Glastonbury Glen PAD

The Glastonbury Glen PAD is proposing to add 2-4 units in the area generally outlined on the attached page. As a first step in review, a joint Council/Town Plan and Zoning preliminary hearing can be scheduled or the matter can be reviewed by the Council/TP&Z PAD Review Subcommittee. This would be considered as a major amendment to the PAD. I will appreciate your advising as to your preference.

4. Elderly Homeowners Tax Credit

In her June 19, 2019 memorandum, Assessor Nicole Lintereur summarizes tax credits granted under the State and Local Elderly Tax Relief Program. The tax credit is provided through the state mandated program and supplemented by additional income limits and credits through local ordinance. The income limits and credits are adjusted administratively per the process established by the Town Code.

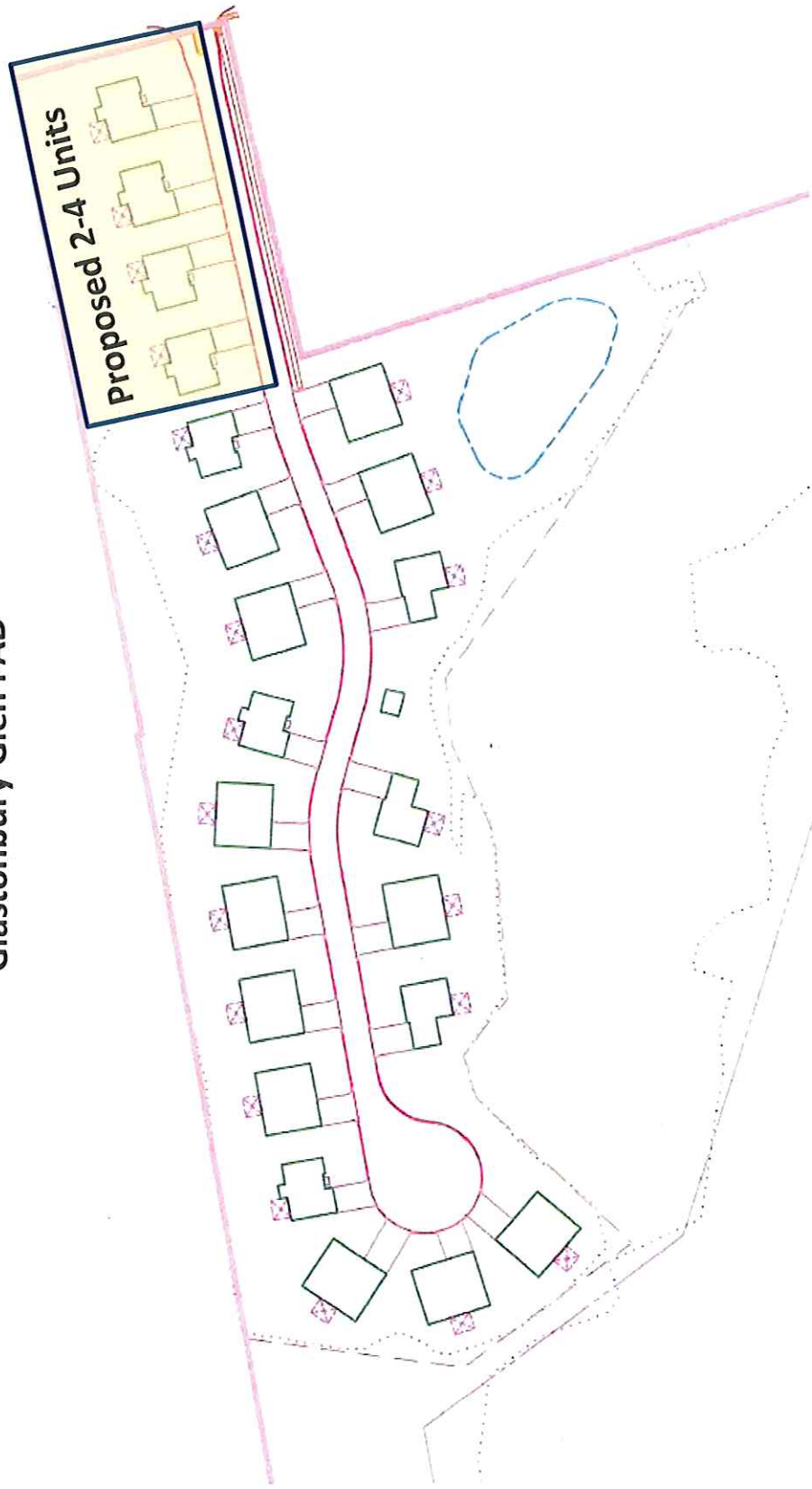
Sincerely,




Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Glastonbury Glen PAD



Memorandum

To: Richard Johnson, Town Manager
From: Nicole Lintereur, Assessor 
Date: 6/19/2019
Re: Elderly homeowners tax credit update

The state and local homeowner's tax credit applications have been processed for the 2018 Grand List and applied to each resident's tax account. The Assessor's Office, with assistance from the staff at the Senior Center at the RCC, handled over 380 applications of the biennial program for elderly homeowners.

The income limit for the state program was \$43,900 while the income limit for Glastonbury's local program was \$57,150. Those who qualify for the elderly state tax credit automatically qualify for the local tax credit.

Of the 668 approved applicants on the 2018 Grand List the tax credits were processed as follows:

APPLICATION YEAR GRAND LIST	STATE APPLICANTS	STATE BENEFIT GRANTED	LOCAL APPLICANTS	LOCAL BENEFIT GRANTED
2018	116	\$60,965.97	231	\$286,733.72
2017	122	\$72,662.87	194	\$282,770.25
TOTAL	238	\$133,628.84	428	\$569,503.97

In addition, the local homeowner's residency bonus tax credit of \$100 to the residents who qualify for the local program and have been residents for at least 20 years was granted to 278 accounts for an additional \$26,516. The Town grants a total of **\$596,019.97** in additional credits to the State of Connecticut Homeowner's Program.

The residents should be pleased to have such a model, progressive program in their town.

TOWN MANAGER
2019 JUN 19 AM 11:19
RECEIVED

**TOWN OF GLASTONBURY
2018 GRAND LIST
ELDERLY TAX RELIEF PROGRAM
STATE & TOWN**

2018 INCOME	STATE TAX CREDIT		STATE TAX CREDIT MAXIMUM		STATE TAX CREDIT MINIMUM		LOCAL CREDIT 2018 FINAL	
	Married	Unmarried	Married	Unmarried	Married	Unmarried	Married	Unmarried
Over	50%	40%	1250	1000	400	350	1997	1897
Exceeding	40%	30%	1000	750	350	250	1897	1797
\$ -	30%	20%	750	500	250	150	1797	1697
18,100	20%	10%	500	250	150	150	1697	1597
24,200	10%	0%	250	0	150	0	1597	1512
30,200	0%	0%	0	0	0	0	1427	1387
36,000	0%	0%	0	0	0	0	1122	1087
43,901	0%	0%	0	0	0	0		
50,401	0%	0%	0	0	0	0		
57,150	0%	0%	0	0	0	0		

REQUIREMENTS

Applicant or Spouse:

1. Must have been 65 years of age or over on or before 12/31/2018.
2. Must own dwelling on 10/1/2018 on which tax credit is claimed.
3. Must be a permanent resident of that dwelling.
4. Must meet income guidelines as noted above. Income based on 2018 calendar year from ALL sources including Social Security. If married, income is total for husband and wife.
5. Proof of ALL income must be filed with application.
6. Application deadline is Wednesday May 15, 2019.
7. Local Credit amounts will be increased based on 50% of the tax increase on the previous grand list, of the median program participant's account.
8. Approved applicants may also receive an additional \$100 if they have owned property and resided in Glastonbury for 20 of the last 25 years.

FOR MORE INFORMATION CALL: SOCIAL SERVICES OFFICE, TOWN OF GLASTONBURY 860-652-7634 or ASSESSOR'S OFFICE, TOWN OF GLASTONBURY 860-652-7600

[Signature]
APPROVED



INSTR # 2019003981
DATE FILED 06/19/2019 04:08:01 PM
JOYCE P. MASCENA
TOWN CLERK
GLASTONBURY CT

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JUNE 11, 2019**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman
Mr. Lawrence Niland, Vice Chairman
Dr. Stewart Beckett III
Ms. Deborah A. Carroll
Mr. Kurt P. Cavanaugh {arrived 7:08pm}
Ms. Mary LaChance
Mr. Jacob McChesney
Mr. George P. Norman
Mr. Whit C. Osgood

(a) Pledge of Allegiance.

Led by Director of Sanitation, Mike Bisi

2. Public Comment.

Mr. Michael Tierney of 84 Hurlburt expressed concern for the amount and speed of traffic through his neighborhood asking the Town Council to make it a no-through zone and submitted a petition of his neighbors.

Mr. Bevan Moor of 65Hurlburt echoed the comments above saying that a tragedy is inevitable but preventable asking the Town Council to take action.

Mr. Justin Copeland of 187 Hurlburt echoed the comments above urging the Town Council to take action to prevent through traffic.

(a) Greg Manzotti – Glastonbury Hartwell Soccer Club

Mr. Manzotti presented draft plans for a turf field at Baldwin Fields saying that youth soccer is the largest in town and one of the largest youth programs in the state. He said that there is a long and proud tradition in town and this would help lacrosse as well.

Mr. Cavanaugh arrived at 7:08pm.

Mr. Manzotti explained that if it is dark or rainy, their teams lose playing time and the competitive environment is moving toward turf.

3. Special Reports.

None

4. Old Business.

None

5. New Business.

(a) Action on amendment to fees and charges – Transfer Station operations - effective July 1, 2019.

Mr. Johnson reviewed his memo to the council on the subject dated June 6, 2019, noting that fees are designed to offset costs. Mr. Osgood asked if the payment had changed for just recycling. Mr. Johnson replied saying it's a fixed cost of \$30. Mr. Osgood asked about dropping refuse with recycling and Mr. Johnson said that they would pay the per trip fees. Ms. Carrol asked about how to move forward with a senior discount. Chairman Gullotta said that being a senior, he would recuse himself. Vice Chairman Niland chaired the meeting. Dr. Beckett said that getting rid of their trash is a rapidly increasing cost to the town and knowing many seniors who have significant wealth, he couldn't support the senior discount. He said that instead, they should look at usage and implement a pay as you throw. Mr. Cavanaugh asked about mattresses. Mr. Bisi said that if they are wet or soiled, the mattresses aren't free.

Mr. McChesney supported a senior discount noting many are on fixed incomes. Mr. Osgood also was supportive of a senior discount noting that they will generally produce less trash. He also suggested they look into a volume-based program. Mr. Norman asked about the suspected \$3000 reduced revenues if they provide a senior discount. Mr. Johnson explained their estimates noting that it would only be on the unlimited permit to avoid staff having to evaluate each visit. Mr. Norman asked about pay as you throw. Mr. Johnson said that either bags or stickers are sold and much of the cost is public education. Dr. Beckett suggested they look into vans as many are as big as trucks. Mr. Bisi noted that they used to be able to use the type of plates but that's no longer indicative. Mr. McChesney said he was not opposed to looking into pay as you throw. Mr. Niland supported the senior discount saying he would like to see a 25% savings for seniors noting they produce less waste.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendments to the Schedule of Fees and Charges for Refuse Disposal Operations effective July 1, 2019, as described in a report by the Town Manager dated June 6, 2019.

Amendment By: Mr. McChesney

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends to motion on the floor to include the 10% senior discount option for unlimited permits as discussed and as described in the report by the Town Manager dated June 6, 2019

Disc: Mr. Osgood expressed support.

Result: Motion to amend passes unanimously {8-0-0}.

Result: Amended motion passes unanimously {8-0-0}.

Chairman Gullotta returned and chaired the rest of the meeting.

- (b) **Action on Agreement between the Town of Glastonbury and Wastewater Treatment and Facilities Maintenance Collective Bargaining Unit (AFSCME) effective July 1, 2017 – June 30, 2021.** *No discussion or action*

- (c) **Action on lease of Town-owned property – 35 Bell Street.**

Mr. Johnson reviewed his memo to the council on the subject dated June 6, 2019.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the residential lease for the Town-owned property at 35 Bell Street effective June 22, 2019 through June 21, 2020 as described in a report by the Town Manager dated June 6, 2019.

Result: Motion passes unanimously {9-0-0}.

6. Consent Calendar.

None

7. Town Manager's Report.

Mr. Johnson reviewed his report to the council dated June 6, 2019, and his supplemental report dated June 11, 2019. Mr. McChesney questioned if the \$500K in state funding that was restored could be used to reduce the mil rate this year and if not possible, if they could use it to reduce the coming year's mil rate. Mr. Johnson said that there was no practical way to adjust the current mil rate for 2020 but they could look at 2021. Mr. Cavanaugh said that once again, Plan B has trash and boxes outside while the other restaurants handle their space appropriately. He suggested that they may need to incur a fine. Ms. Carroll suggested they have an agenda item on gifts. Mr. Osgood asked about Hurlburt. Mr. Johnson said that it is more complicated but would look into it.

8. Committee Reports.

(a) Chairman's Report.

Chairman Gullotta said that the town has excellent compost and mulch urging all to take advantage of it.

(b) MDC.

Mr. Osgood said that the MDC board referred to the water board subcommittee the request from Chestnut Hill residents for public water.

(c) CRCOG.

No report

(d) Policy & Ordinance Review Subcommittee - Status Report (Tobacco and Nicotine Products).

Ms. Carroll said that this was put on hold due to movement at the state level.

9. Communications.

(a) Letter from CT Siting Council regarding shared use of an existing telecommunications facility located at 63 Woodland Street.

10. Minutes.

(a) Minutes of May 28, 2019 Regular Meeting.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves as submitted, the minutes of the meeting held May 28, 2019.

Result: Motion passes unanimously {9-0-0}

11. Appointments and Resignations.

(a) Resignation of Kim Perna from the Board of Assessment Appeals (R-2019).

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby accepts the resignation of Kim Perna from the Board of Assessment Appeals (R-2019).

Result: Motion passes unanimously {9-0-0}

12. Executive Session.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adds to the agenda, Potential Property Acquisition.

Result: Motion passes unanimously {9-0-0}

(a) Potential Property Acquisition

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into Executive Session at 7:54 pm, for the purpose of discussing a potential property acquisition. In attendance will be Council members and the Town Manager.

Result: Motion passes unanimously {9-0-0}.

Present for the Executive Session item (a) were council members, Mr. Tom Gullotta, Chairman, Mr. Lawrence Niland, Vice Chairman, Dr. Chip Beckett, Ms. Deborah A. Carroll, Mr. Kurt Cavanaugh, Ms. Mary LaChance, Mr. Jake McChesney, Mr. George Norman and Mr. Whit Osgood with Town Manager, Richard J. Johnson.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 8:00 pm.

Result: Motion passes unanimously {9-0-0}.

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO 1 PROPOSALS SUBMITTED BY THE MAFFE FOUNDATION AND CONNECTICUT RIVER VALLEY CHAMBER OF COMMERCE UNDER THE 2019 NEIGHBORHOOD ASSISTANCE ACT PROGRAM.

Mr. Eric Jay, CFO Stone Academy, explained that the program allows 0 EFC students to attend college with no out of pocket expenses. He said that it allows about 13 low income students receive scholarships from the greater Hartford area. Dr. Beckett asked how many students from Glastonbury are impacted and questioned why they had to come to Glastonbury Town Council. Mr. Jay said that there are a couple from Glastonbury and when the East Hartford Chamber dissolved, they merged and joined with the Glastonbury Chamber of Commerce. Chairman Gullotta expressed concern about the program. Mr. Osgood noted that up to \$150,000 goes through Chamber to Stone Academy for scholarships asking if it can be used for anything else. Mr. Jay said it could be used for programs. Mr. Osgood said that even though it is convoluted, he it is a good cause and he has no issues. Hearing nothing further, Chairman Gullotta closed the public hearing.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the proposal submitted by The Maffe Foundation under the 2019 Neighborhood Assistance Act Program, as described in a report by the Town Manager dated June 6, 2019.

Disc: Mr. McChesney, Vice Chairman Niland, Ms. LaChance expressed support. Dr. Beckett expressed support although was unclear why the Town Council was involved. Chairman Gullotta said that Stone Academy is a for-profit organization and that the students would be better off counseled to go to Community College.

Result: Motion carries with Chairman Gullotta opposing {8-1-0}.

**NO 2
BAGS.**

PROPOSED ORDINANCE REGARDING RETAIL CHECKOUT

Ms. Alison Couture of 37 Shipman Drive expressed support of the proposed ordinance saying the town prides itself in being sustainable and environmentally friendly so this is an easy opportunity to lead instead of follow the state should it take action at some point in the future.

Miss Charlotte Couture of 37 Shipman Drive expressed support of the proposed ordinance saying that it is bad for the planet and animals.

Master Will Daigle of 71 Sherwood Drive expressed support of the proposed ordinance saying that 8 Million pounds of plastic is dumped in the ocean every year and it causes the death of sea mammals, birds and sea turtles.

Ms. Emily Daigle of 71 Sherwood Drive expressed support of the proposed ordinance saying that this is exciting that the town can make a small change for a better tomorrow with multi-generational bi-partisan support. She urged the Council not to wait for the state who seldom handles matters on schedule if at all and to do the right thing.

Mr. Don Goff of 69 High Ridge Road expressed support of the proposed ordinance saying it isn't a plastic or paper thing, it's about reusable bags and encouraged people to get used to them.

Mr. Nick Bernaiche of 3045 Main Street expressed support of the proposed ordinance saying it is a no-brainer to stop using plastic bags, they serve no purpose.

Mr. Harold Harris of 101 Laurel Trail opposed the proposed ordinance saying this should be handled through education and not a law which burdens businesses with higher costs.

Ms. Candice Maningas of 202 Indian Hill Trail expressed support of the proposed ordinance saying that education is not enough, they need to do more. She spoke to the success of these programs across the nation.

Ms. Audrey Beatty of 2025 New London Turnpike expressed support of the proposed ordinance saying regulations need to pick up where education leaves off. She also encouraged the Town Council to reinstate the 10 cents per bag and the increase of the mil thickness from 2.25 to 12.

Ms. Anne Bowman of 62 Morgan Drive expressed support of the proposed ordinance as well as the 10-cent charge and increase of the mil thickness for the bags.

Ms. Chris Krumperman of 202 Grindle Brook Road expressed support of the proposed ordinance and the 10-cent fee calling it the right thing to do.

Ms. Emmy Weil of 233 House Street expressed support of the proposed ordinance saying while she likes plastic bags, she likes the planet better.

Ms. Denise Weeks of 334 Hollister Way West expressed support of the proposed ordinance and the 10-cent fee to ensure the businesses aren't penalized.

Ms. Andrea Allen of 70 Homestead Drive expressed support of the proposed ordinance saying they need to change their approach and showed everyone lightweight cloth bags that can be used again and again.

Miss Saachi Shah of 57 Church Hill Road expressed support of the proposed ordinance saying that the average use of a bag is twelve seconds and it could take 1000 years to break down. She also supported the 10-cent fee and change of the mil thickness. She thanked them for their help for her future and for all the youth.

Miss Cora Smith of 1459 Neipsic Road expressed support of the proposed ordinance saying that not only will it help with pollution but it would reduce greenhouse gases. She was also supportive of the 10-cent fee.

Miss Kelly McCabe of 33 Sunny Slope Drive expressed support of the proposed ordinance and the 10-cent fee.

Miss Alinn Nietupski of 41 Ripley Road expressed support of the proposed ordinance to protect the ocean animals.

Mr. Bevan Moor of 65 Hurlburt Street expressed support of the proposed ordinance including the fee for businesses to charge and increase of the thickness of the plastic. He said he was an educator and regulations were important to enact policy changes on top of education.

Mr. Tom Metzher of 406 Georgetown Drive expressed support of the proposed ordinance saying that they can't sell their recyclables to China due to the contamination of plastic bags, a problem not shared by Canada. He said that after bags, they need to go after straws, stirrers and Styrofoam to get rid of what they don't need. He said that from someone that works at the state level, they do listen to the municipalities and it is important that it be passed at this level.

Ms. Hannah Montesi of 65 Briarwood Drive expressed support of the proposed ordinance and the 10-cent fee.

Ms. Lisa Eldridge of 108 South Mill Drive expressed support of the proposed ordinance, the 10-cent fee and the increase of the mil thickness.

Mr. Steve Dickison of 168 Forest Lane expressed support of the proposed ordinance, the 10-cent fee and the increase of the mil thickness adding that it is particularly important as a town that borders the Connecticut River.

Mr. Rick Eldridge of 108 South Mill Drive expressed support of the proposed ordinance, the 10-cent fee and the increase of the mil thickness.

Ms. Kristi Vitelli of 9 Martin Terrace expressed support of the proposed ordinance, the 10-cent fee and the increase of the mil thickness. She said she hopes people will use reusable bags instead of thicker plastic bags as they are known carcinogens as well.

Mr. Luther Weeks of 33 Hollister Way West expressed support of the proposed ordinance and spoke to how critical the inclusion of the 10-cent fee was to ensure success and avoid all residents paying.

Ms. Shawnie Baldwin 57 Nuthatch Knob and the Interreligious Ecojustice Network expressed support of the proposed ordinance noting that plastic bags disrupt the recycling process. She added that education has not been sufficient as she is aware of most young people continuing unsustainable practices.

Ms. Gail Goddard of 176 Pennywise Drive expressed support of the proposed ordinance showing a cloth bag that is fully washable and easy to make.

Ms. Jen Siskind of 101 Fairview Terrace expressed support of the proposed ordinance showing the Council the number of plastic bags collected in one afternoon. She went into the existing laws in the state and country.

Misses Katie Matson of 61 Colton Road and Alison Desmairis of 252 Woodpond Road expressed support of the proposed ordinance saying plastics are injuring and killing marine life.

Miss Bridget Hernandez of 85 Aspen Drive expressed support of the proposed ordinance to reduce pollution and green house gas problem as well as set an example for other governments.

Ms. Diana Neff of 35 Stanley Drive expressed support of the proposed ordinance as well as 10-cent bags noting that it is similar to the deposit on cans and bottles.

Mr. Norman thought the state passed a law so he was confused about concerns about delays at the state level. Mr. Johnson said it was part of the budget package instead of a formal act. Mr. McChesney asked about impact to town recycling. Mr. Johnson said that plastic bags jam the equipment. Mr. Osgood says that use of plastic garbage bags has the same impact. Ms. Carroll said that at first the subcommittee wasn't excited about requiring business owners to charge the 10-cent fee but they can add it. Chairman Gullotta said that they did hear from Gardiner's who

asked for the 10-cent fee. Mr. Osgood questioned if it was on the public hearing notice. Mr. Johnson said that the question is would it be considered a substantial change.

The meeting recessed at 9:06pm and reconvened at 9:12pm.

Chairman Gullotta closed the public hearing.

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby enacts new Town Code Chapter 13, Article V, entitled "Ordinance Regarding Retail Checkout Bags", Sections 13-60 through 13-66, Option 2 and yellow highlighted language which enacts the law January 1, 2020, and allows enforcement by penalty as of July 1, 2020, as described in a report by the Town Manager dated June 6, 2019 and as recommended by the Policy & Ordinance Review Committee.

Amendment By: Ms. Carroll

Seconded By: Mr. McChesney

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor to change the banned bags from less than 12 mils to less than 8 mils.

Disc: Ms. Carroll said 12 mil bags don't exist so to ban up to 12 mil bags is essentially a total ban without saying it. She said she wasn't willing to do this at this point. Mr. Norman said they wanted to be careful about pick your own farms. Mr. Bisi said they use 6 mil bags. Chairman Gullotta indicated that this would provide time to transition to cloth bags.

Amendment By: Dr. Beckett

Seconded By: Mr. Norman

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor to change the banned bags from less than 8 mils to less than 6 mils to allow for the pick your own farms to continue as they have.

Disc: Mr. Johnson spoke to the state proposal. Mr. Cavanaugh confirmed a farm stand was a retail establishment. Chairman Gullotta said he would support the amendment.

Result: Motion to amend carries by the following vote with Mr. Cavanaugh opposing {8-1-0}.

Amendment By: Vice Chairman Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor to require a 10-cent fee be charged for bags and that fee be retained by the business.

Disc: Vice Chairman Niland expressed support saying that the current language doesn't prohibit it. Mr. Osgood suggested the subcommittee discuss this further and delay it for two weeks to ensure it is right. Ms. Carroll said she would have more discussion about the fee but opposed the

delay. Mr. Norman opposed the amendment saying that he agrees they should allow merchants to charge a fee but shouldn't mandate it. Mr. McChesney supported the ordinance but wasn't entirely sure about the 10-cent fee.

Result: Motion to amend and second withdrawn.

Amendment By: Mr. Osgood

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor enacting the ordinance July 1, 2020, with enforcement 6 months after that to January 1, 2021.

Disc: Vice Chairman Niland said that they are already out one year which is enough.

Result: Motion to amend fails {3-6-0} with Dr. Beckett, Mr. Cavanaugh and Mr. Osgood in favor.

Amendment By: Mr. Osgood

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor striking the language about no old growth fiber.

Disc: Mr. Osgood said if they can't enforce it, it should not be part of the ordinance. Ms. Carroll said that the bags are stamped with language so it is enforceable.

Result: Motion to amend fails {4-5-0} with Dr. Beckett, Mr. Cavanaugh, Mr. Osgood and Mr. Norman in favor.

Amendment By: Mr. Cavanaugh

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the motion on the floor exempting farms from this ordinance.

Disc: Mr. Cavanaugh said they should do anything they can to support farmers to stay in business. Ms. Carroll said that the change to 6 mils was to ensure there was no impact to the farmers as they contend with food safety. Mr. Norman said that he would oppose thinking the 6 mils change would support the farmers but they should revisit if it doesn't. Mr. Cavanaugh asked about the farmers that came out to the subcommittee which was listed by Mr. Johnson. Chairman Gullotta said he would oppose the amendment.

Result: Motion to amend fails {1-8-0} with Mr. Cavanaugh in support.

Disc: Chairman Gullotta recapped the ordinance. Ms. LaChance and Mr. McChesney thanked the public for their participation. Mr. Johnson explained the most recent language changes to the ordinance. Mr. Cavanaugh asked about other town fines for comparison which Mr. Johnson explained. Norman said he recognizes this won't solve the magnitude of the issue but that they ought to do what they can and that protecting the environment is worthy of regulation. Dr.



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Beckett said it was limited in scope but will support in hopes there is more to come. Vice Chairman Niland expressed support and expressed concern that the state action will likely not be enough. Chairman Gullotta said that this is a step and hoped there would be more to come. He hoped the schools would look at their Styrofoam, straws and uneaten food. Vice Chairman Niland thanked Mr. Johnson, Chairman Gullotta, Ms. Carroll and Mr. Norman for their work.

Result: Motion carries with Mr. Cavanaugh opposing {8-1-0}.

13. Adjournment

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of June 11, 2019, at 10:06 pm.

Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,

Kimberly Meanix Miller
Kimberly Meanix Miller
Recording Clerk


Thomas Gullotta
Chairman