

**GLASTONBURY TOWN COUNCIL AGENDA (AMENDED)
TUESDAY, JUNE 11, 2019 – REGULAR MEETING
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL
2155 MAIN STREET, GLASTONBURY**

Council Members: Thomas P. Gullotta, Chairman; Lawrence Niland, Vice Chairman; Deborah A. Carroll; Dr. Stewart Beckett III; Kurt P. Cavanaugh; Mary LaChance; Jacob McChesney; George P. Norman; Whit Osgood

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO 1 PROPOSALS SUBMITTED BY THE MAFFE FOUNDATION AND CONNECTICUT RIVER VALLEY CHAMBER OF COMMERCE UNDER THE 2019 NEIGHBORHOOD ASSISTANCE ACT PROGRAM.

NO 2 PROPOSED ORDINANCE REGARDING RETAIL CHECKOUT BAGS.

1. Roll Call.
 - (a) Pledge of Allegiance.
2. Public Comment.
 - (a) Greg Manzotti – Glastonbury Hartwell Soccer Club
3. Special Reports.
4. Old Business.
5. New Business.
 - (a) Action on amendment to fees and charges – Transfer Station operations - effective July 1, 2019.
 - (b) Action on Agreement between the Town of Glastonbury and Wastewater Treatment and Facilities Maintenance Collective Bargaining Unit (AFSCME) effective July 1, 2017 – June 30, 2021.
 - (c) Action on lease of Town-owned property – 35 Bell Street.
6. Consent Calendar.
7. Town Manager's Report.
8. Committee Reports.
 - (a) Chairman's Report.
 - (b) MDC.
 - (c) CRCOG.
 - (d) Policy & Ordinance Review Subcommittee - Status Report (Tobacco and Nicotine Products).
9. Communications.
 - (a) Letter from CT Siting Council regarding shared use of an existing telecommunications facility located at 63 Woodland Street.
10. Minutes.
 - (a) Minutes of May 28, 2019 Regular Meeting.
11. Appointments and Resignations.
 - (a) Resignation of Kim Perna from the Board of Assessment Appeals (R-2019).
12. Executive Session.



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

PUBLIC HEARING NO. 1
06-11-2019 Meeting

Richard J. Johnson
Town Manager

June 6, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Neighborhood Assistance Proposal

Dear Council Members:

A public hearing is scheduled for Tuesday evening on the proposals presented by The Maffe Foundation and Connecticut River Valley Chamber of Commerce under the 2019 Neighborhood Assistance Program. A copy of the proposals are attached. Spokespersons for both applications have been asked to attend Tuesday evening's meeting to provide background and respond to Council questions.

This state coordinated program allows businesses to contribute monies to programs sponsored by municipalities and non-profit organizations. The contributions are eligible for state corporate tax credits (60%-100%) and a federal tax deduction as a charitable contribution. The program requires legislative approval of proposed projects. The proposals are then reviewed by state offices and approved under various program criteria. Program sponsors then seek business funding support.

Subject to the public hearing process, favorable action would take the following form:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the proposal submitted by The Maffe Foundation under the 2019 Neighborhood Assistance Act Program, as described in a report by the Town Manager dated June 6, 2019."

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the proposal submitted by Connecticut River Valley Chamber of Commerce under the 2019 Neighborhood Assistance Act Program, as described in a report by the Town Manager dated June 6, 2019."

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments

RECEIVED
2019 MAY 20 PM 3:11
TOWN MANAGER



Municipality: Glastonbury

Form NAA-01

**2019 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal**

This form **must** be completed and submitted to your municipality for approval. All items must be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

Maffe Foundation

Address: 624 Hebron Avenue, Glastonbury, CT 06033

Federal Employer Identification Number: 20-1365653

Program title: Helping Low Income Students

Name of contact person: John Maffe Jr.

Telephone number: (860) 430-1977

Email address: maffefinancial@hotmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?



Yes



No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; or
- Comprehensive college access loan forgiveness (see Conn. Gen Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; or
- Other (specify): _____

Description of program: _____

The Maffe Foundation proposes a program to provide financial assistance in the form of academic scholarships to low-income residents of the Greater Hartford res seeking higher education in vocational or traditional education. Individuals seeking to participate in this program must meet income requirements and complete an application.

Need for program: _____

According to the most recent statistics from the US BLS, the unemployment rate for Hartford County residents is 4.6% which is consistent with the state's unemployment rate. According to recent US Census data, Hartford County contains 8 municipalities (Hartford, New Britain, East Hartford, Enfield, Bristol, Windsor Locks, Plainfield and East Windsor) that rank in the top of poorest municipalities in the state with Hartford ranking #1. The Maffe Foundation seeks to positively impact the community by providing financial resources to those seeking higher education thus improving the economy and lowering unemployment rates in and around the city

Neighborhood area to be served: _____

The program seeks to service students in the Hartford Labor Market areas with a focus on East Hariford and Glastonbury students.

Plan to implement the program: _____

The Maffe Foundation will invest in community and business outreach via information sessions, community events, social media, and partnership ith local non-profit organizations to solicit scholarship applications from members of the community looking to participate in the program. Applications will be reviewed by members of the Board of Directors and will be awarded to students based on their meeting the financial and academic requirements. Prior to awarding funds, the Maffe Foundation will enter into contracts with institutes of higher education to ensure their compliance with the program.

Timetable:

Program start date: 12/31/19

Program completion date: 12/31/21

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>150,000.00</u>
Other funding sources - itemized sources:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding: _____

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) Tuition Scholarship	<u>\$150,000.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Administrative expenses - itemized description:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures: _____

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Glastonbury
Mailing address: _____ 2155 Main Street, Glastonbury, CT 06033
Name of municipal liaison: Durlene Mikkelson
Telephone number: (860) 652-7671
Fax number: (860) 652-7659
Email address: durlene.mikkelson@glastonbury.org

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">3/31/22 should funds be received _____</p> <p style="text-align: center;">Date</p>
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e-Postcard Worksheet

Form 990-N

2015

For calendar year 2015, or tax year beginning 07/01/15, and ending 06/30/16

Name

Employer Identification Number

Maffe Foundation, Inc.

20-1365653

Note: Form 990-N can ONLY be filed electronically, and to filed in lieu of Forms 990 or 990-EZ, if eligibility is met.

The following items are required for a complete electronic submission:

- 1. Employer identification number (EIN), also known as a Taxpayer Identification Number (TIN) 20-1365653
- 2. Tax year 2015
- 3. Legal name of organization Maffe Foundation, Inc.

Mailing street address 624 Hebron Ave
 Room or suite number
 City or foreign province Glastonbury
 State or foreign country code CT
 Zip code 06033

- 4. Any other names the organization uses (Doing Business As)
- 5. Principal officer name John Maffe, JR
 Mailing street address 162 Cornerstone Drive
 Street address line 2
 City or foreign province South Windsor
 State or foreign country code CT
 Zip code 06074

- 6. Web site address if the organization has one
- 7. Organization's annual gross receipts are normally \$50,000 or less X
- 8. Organization is terminated or in the process of termination

RECEIVED

2019 MAY 20 PM 3:11

TOWN MANAGER



Municipality: Glastonbury

Form NAA-01

**2019 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal**

This form must be completed and submitted to your municipality for approval. All items must be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. Do not submit this form directly to the Department of Revenue Services.

Part I — General Information

Name of tax exempt organization/municipal agency: _____

Connecticut River Valley Chamber of Commerce

Address: 2400 Main Street, Glastonbury, CT 06033

Federal Employer Identification Number: 06-0790227

Program title: Providing Academic Scholarships for Low Income Greater Hartford Residents

Name of contact person: Mary Ellen Dombrowski

Telephone number: (860) 659-3587

Email address: maryellen@crvchamber.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If Yes, attach a copy of the first page of your most recent return.

If No, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; or
 Comprehensive college access loan forgiveness (see Conn. Gen Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
 Job training/education for persons with physical disabilities;
 Program serving low-income persons;
 Child care services;
 Establishment of a child day care facility;
 Open space acquisition fund; or
 Other (specify): _____

Description of program: _____

The CT River Valley Chamber of Commerce proposes a program to provide financial assistance in the form of academic scholarships to low income residents of the Greater Hartford area seeking higher education in vocational programs at Stone and Goodwin College. Individuals seeking to participate in this program must meet income requirements and complete an application.

Need for program: _____

According to the most recent statistics from the US BLS, the unemployment rate for Hartford County residents is 4.6% which is consistent with the state's unemployment rate, also 4.6%. According to the US Census data, 11.6% of Hartford County residents live below the poverty level, higher than the state's level which is 10%. The largest demographic in this selection are females age 18-24. The Chamber of Commerce seeks to positively impact the community and those seeking higher education thus improving the economy and lowering unemployment rates in and around the city.

Neighborhood area to be served: _____

The CT River Valley Chamber of Commerce will invest in community and business outreach via information sessions, community events, social media, and partnership with local non profit organizations to solicit scholarship applications from members of the community looking to participate in the program. Applications will be reviewed by members of the Board of Directors and will be awarded to students based on their meeting the financial and academic requirements. Prior to awarding funds, the chamber will enter into contracts with institutes of higher education to ensure their compliance with the program.

Plan to implement the program: _____

The CT River Valley Chamber of Commerce will invest in community and business outreach via information sessions, community events, social media, and partnership with local non-profit organizations to solicit scholarship applications from members of the community looking to participate in the program. Applications will be reviewed by members of the Board of Directors and will be awarded to students based on their meeting financial and academic requirements. Prior to awarding funds, the chamber will enter into contracts with institutes of higher education to ensure their compliance with the program.

Timetable:

Program start date: 12/31/19

Program completion date: 12/31/21

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>150,000.00</u>
Other funding sources - itemized sources:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding: _____

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) Tuition Scholarships	<u>\$150,000.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Administrative expenses - itemized description:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures: \$150,000.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Glastonbury
Mailing address: _____ 2155 Main Street, Glastonbury, CT
Name of municipal liaison: Durlene Mikkelson
Telephone number: (860) 652-7671
Fax number: (860) 652-7659
Email address: durlene.mikkelson@glastonbury.org

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">3/31/22 if funds are received</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
--

EXTENDED TO NOVEMBER 15, 2017

Form 990

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2016

Department of the Treasury Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Open to Public Inspection

Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2016 calendar year, or tax year beginning and ending

B Check if applicable

- Address change, Home office, Initial return, Final return/terminated, Amended return, Application pending

C Name of organization: CT RIVER VALLEY CHAMBER OF COMMERCE INCORPORATED. Doing business as: 2400 MAIN STREET. City or town, state or province, country, and ZIP or foreign postal code: GLASTONBURY, CT 06033. F Name and address of principal officer: MARY ELLEN DOMBROWSKI SAME AS C ABOVE

D Employer identification number: 06-0790227. E Telephone number: 860-659-3587. Q Amounts plus: 545,591. H(a) Is this a group return for subordinates? No. H(b) Are all subordinates included? No. H(c) Group exemption number

I Tax-exempt status: 501(c)(3) [X] 501(c)(6) (insert no.) 4947(a)(1) or 527

J Website: WWW.GLASTONBURYCHAMBER.ORG

K Form of organization: [X] Corporation [] Trust [] Association [] Other

L Year of formation: 1956 M State of legal domicile: CT

Part I Summary

Table with 3 columns: Line number, Description, and Amount. Rows include: 1. Mission statement (PROMOTE BUSINESS, ECONOMIC CLIMATE & ENHANCED QUALITY OF LIFE...), 2-7. Governance and membership statistics, 8-12. Revenue (Total revenue: 529,687), 13-19. Expenses (Total expenses: 551,252), 20-22. Net assets or fund balances (Total: 199,865).

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here: MARY ELLEN DOMBROWSKI, PRESIDENT. Date: 11-14-17. Preparer: MARK A. OSORA, CPA. Date: 11-13-17. Firm: SHEPTOFF, REUBER & COMPANY, P.C. Address: 111 NEW LONDON TURNPIKE, GLASTONBURY, CT 06033.

May the IRS discuss this return with the preparer shown above? (see instructions) [X] Yes [] No

SCANNED DEC 18 2017



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

PUBLIC HEARING NO. 2
06-11-2019 Meeting

Richard J. Johnson
Town Manager

June 6, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Ordinance – Retail Checkout Bags

Dear Council Members:

A public hearing on the proposed new Section of the Town Code entitled "Ordinance Regarding Retail Checkout Bags" is scheduled for Tuesday evening. The Ordinance introduced at the May 14, 2019 meeting results from review and deliberations by the Council Policy & Ordinance Review Subcommittee. Supplemental background information is summarized below:

- Proposed Amendments – The Council Policy & Ordinance Review Subcommittee continued discussions on the proposed ordinance at its meeting of Tuesday, June 4, 2019. The items highlighted in yellow on the attached pages are recommended to update the proposed legislation.
- Old Growth Fiber – This is referenced in the proposed ordinance and defined as follows:
"An old-growth forest is a forest that has attained great age without significant disturbance and thereby exhibits unique ecological features and might be classified as a climax community. Old-growth features include diverse tree-related structures that provide diverse wildlife habitat that increases the biodiversity of the forested ecosystem. The concept of diverse tree structure includes multi-layered canopies and canopy gaps, greatly varying tree heights and diameters, and diverse tree species and classes and sizes of woody debris."
- Reusable/Recyclable – Also referenced in the draft ordinance, these phrases are commonly stated on paper checkout bags.
- Pending State Legislation – Attached is a copy of the approved State Legislation concerning single-use checkout bags.

Should Council be prepared to take action on Tuesday evening, the following is provided for your consideration:

"BE IT RESOLVED, that the Glastonbury Town Council hereby enacts new Town Code Chapter 13, Article V, entitled "Ordinance Regarding Retail Checkout Bags", Sections 13-60 through 13-66, as described in a report by the Town Manager dated June 6, 2019 and as recommended by the Policy & Ordinance Review Committee."

Note: The preceding would be amended subject to Tuesday evening's discussion.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments

TOWN OF GLASTONBURY
ARTICLE V
ORDINANCE REGARDING *(insert: SINGLE-USE)* RETAIL CHECKOUT BAGS

Sec. 13-60. Purpose; Legislative authority.

The intent of this article is to protect and improve the environment and promote sustainable practices in the Town of Glastonbury by encouraging the use of reusable checkout bags and prohibiting the use of plastic bags for retail checkout of purchased goods. Retail sales establishments are encouraged to make reusable checkout bags available to customers at the point of sale.

Plastic bags are often discarded into the environment and can pollute waterways, clog sewers, endanger marine life and cause unsightly litter. These bags last hundreds of years in landfills and are a potential source of harmful chemicals when they eventually break down.

This article is adopted in accordance with the provisions of Section 7-148 (c)(8)(A) of the Connecticut General Statutes as amended.

Sec. 13-61. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CHECKOUT BAG - A carryout bag provided by a retail sales establishment to a customer at the point of sale that is not designed for repeated use. A carryout bag does not include recyclable paper checkout bags, reusable checkout bags, laundry/dry cleaner bags, plastic produce/product bags and bags designed for specific product use.

(Revised Definition) SINGLE-USE CHECKOUT BAG - A plastic bag with the thickness of less than 12 mils provided by a retail sales establishment to a customer at the point of sale. Single-use checkout bag does not include: (A) a bag provided to contain meat, seafood, loose produce, or other unwrapped food items; (B) a newspaper bag; or (C) a laundry or dry cleaning bag.

CITATION HEARING OFFICER - An individual(s) appointed by the Town Manager to conduct official hearings authorized by this article, who may not be a Police Officer or other person/employee who issues citations on behalf of the Town.

PLASTIC PRODUCE/PRODUCT BAG - A flexible container made of *(delete: very)* thin plastic material with a single opening *(insert: and without handles)* that is used to transport produce, meats or other items selected by customers to the point of sale and/or out of the retail sales establishment.

RECYCLABLE PAPER CHECKOUT BAG - A paper bag that:

- (1) contains no old growth fiber,

- (2) is 100% recyclable overall and contains a minimum of 40% post-consumer recycled content, and
- (3) displays the words "Reusable" and "Recyclable" on the outside of the bag.

RETAIL SALES ESTABLISHMENT - A location where goods are transferred to customers in exchange for payment, including, but not limited to, retail stores, restaurants, pharmacies, convenience and grocery stores, grocery delivery services, liquor stores, seasonal and temporary businesses, food trucks, and household goods stores.

REUSABLE CHECKOUT BAG - A bag with handles that is specifically designed and manufactured for multiple reuse, can be cleaned or disinfected and is made of cloth, fabric, or durable plastic that is at least 2.25 mils thick **(change to: 12 mils thick)**.

TOWN MANAGER - The Town Manager of the Town of Glastonbury or a person designated by the Town Manager to act on his or her behalf.

Sec. 13-62. Requirements and restrictions.

- A. Any person engaged in retail sales shall provide only reusable checkout bags and/or recyclable paper checkout bags as checkout bags to customers.
- B. Nothing in this section shall:
 - (1) Preclude persons engaged in retail sales from making reusable checkout bags available **(insert: for sale)** to customers.
 - (2) Prohibit customers from bringing their own bags or containers to a point of sale at a retail sales establishment for the purpose of carrying goods away.

Sec. 13-63. Notification; issuance of citations.

Upon notification that a violation exists, the Town Manager will investigate and verify the noncompliance. The Town Manager is authorized to enforce this article as follows:

- A. Notification of violation. The Town Manager shall provide written notice to any person who violates this article. The notice of violation shall state the violation and the date by which said violation shall be remedied. Upon the failure to remedy the violation or commence corrective action to the satisfaction of the Town Manager within the time specified in the notice, the Town Manager shall issue a citation as provided for in Subsection (b) hereof. Repeat offenders shall be issued additional citations without first receiving a notice of violation. Additional citations shall be issued no more frequently than 90 days following a prior citation.
- B. Citation issuance. The Town Manager shall issue a citation when a violation persists beyond the date by which the Town Manager required that the violation be remedied in accordance with this Section. The citation shall state:
 - (1) A description of the violation.

- (2) That after ~~(delete: five/ten days)~~ from the date of the issuance of the citation, and each day thereafter, the violator is subject to a fine of \$100.00 per day, until the violator has sent notification of compliance to the Town Manager. This Section 13-63 B. (2) shall only apply to first time violations of this ordinance.
- (3) That any subsequent violation after the first violation referenced in Section 13-63 above, shall be subject to a fine of \$100.00 per day until the violator has sent notification of compliance to the Town Manager.
- (4) That the uncontested payment of such fine(s), penalties, costs and/or fees shall be made within ten days of the date of the citation.
- (5) That such person may contest the liability before a citation hearing officer by delivering in person or by mail within ten days of the date of the citation a written demand for a hearing.
- (6) That if such a hearing is not demanded, it shall be deemed an admission of liability and an assessment and judgment shall be entered against the person, and that such judgment may issue without further notice.

Any notice of violation or citation issued hereunder shall be sent to the person named in the citation by certified mail, return receipt requested and simultaneously by regular United States Postal Service mail.

Once a written demand for a hearing has been received by the Town Manager, no additional citations shall be issued for the violation, nor shall daily fines be imposed until after the conclusion of the hearing procedure as set forth in Section 13-65 hereof.

Sec. 13-64. Amount of fine; continuing violations.

- A. The fine for each violation shall be \$100.00, and shall be payable to the Town.
- B. Each occurrence of a violation, and each day that such violation continues, shall constitute a separate violation and shall be subject to a separate fine and may be cited as such.
- C. The person to whom a citation has been issued shall be responsible for reporting, in writing, subsequent compliance to the Town Manager. Until such time, the fine(s) shall continue to be imposed on a daily basis.

Sec. 13-65. Hearing procedure for citations.

- A. The Town Manager shall appoint one or more hearing officers, other than any employee of the Town, to conduct the hearings resulting from violations of this article. Any assessment by a hearing officer shall be entered as a judgment against the violator.
- B. A person who chooses to appeal a citation and requests a hearing to this effect shall be given written notice of the date, time and place for the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the hearing notice, provided the hearing officer shall grant upon good cause shown any reasonable request by an interested party for

postponement or continuance. An original or certified copy of the citation issued by the Town Manager shall be filed and retained by the Town and shall be deemed to be a business record and evidence of the facts contained therein. Upon request of the person appealing the citation, the presence of the Town Manager and/or employee who issued the citation shall be required at the hearing. A designated Town employee other than the hearing officer may present evidence on behalf of the Town. A person wishing to contest liability shall appear at the hearing and may present evidence. If the person who received the citation fails to appear, the hearing officer may enter an assessment by default upon a finding of proper notice and liability under the ordinance.

- C. The hearing officer shall conduct the hearing in the order and form and with such methods of proof as he/she deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce his/her decision at the end of the hearing. If the hearing officer determines that the person is not liable, he/she shall dismiss the matter and enter his/her determination, in writing, accordingly. If the hearing officer determines that the person who received the citation is liable for the violation, the hearing officer shall then enter and assess the fines, penalties, costs or fees against the person as provided by this article.
- D. If such assessment is not paid on the date of its entry, the hearing officer shall send by first class mail a notice of the assessment to the person found liable and shall file, not less than thirty (30) days nor more than 12 months after such mailing, a certified copy of the notice of assessment with the Clerk of the Superior Court for the geographical area in which the Town is located, together with the applicable entry or filing fee. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, all assessments against the same person may be accrued and filed as one record of assessment. The Clerk shall enter judgment, in the amount of the hearing officer's record of assessment, as well as court costs, against such person in favor of the Town. The hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may be issued without further notice to such person.
- E. A person against whom an assessment has been entered pursuant to this article is entitled to judicial review by way of appeal in accordance with C.G.S. § 7-152c(g).

Sec. 13-66. Effective date.

Option 1: This article shall become effective on July 1, 2020.

(Recommended Option) Option 2: This article shall become effective on January 1, 2020 and retail sales establishments are encouraged to comply by this date. However, the provisions regarding the issuance of citations and penalties and fines as set forth in Sections 13-63 and 13-64 shall become effective on July 1, 2020.

Option 3: The Town Manager may grant a six-month extension from the January 1, 2020 effective date for compliance with this article upon the written request of a retail sales establishment. The six-month extension shall not extend beyond June 30, 2020.

The Town Manager may grant a second six-month extension from the July 1, 2020 to December 31, 2020 for compliance with this article upon the written request of a retail sales establishment.

Nothing in this article shall prohibit the recycling of materials not mandated by the State of Connecticut by retail sales establishments. Retail sales establishments are encouraged to provide for the public education, collection, and recycling of products such as, but not limited to, plastic overwrap, dry cleaning bags, shipping envelopes and other such materials.

DRAFT



General Assembly

January Session, 2019

Raised Bill No. 1003

LCO No. 5319



Referred to Committee on ENVIRONMENT

Introduced by:
(ENV)

AN ACT CONCERNING THE USE OF SINGLE-USE PLASTIC AND PAPER BAGS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. (NEW) (*Effective from passage*) (a) For the purposes of this
2 section:

3 (1) "Single-use carryout bag" means a bag made of plastic, paper or
4 other material that is provided by a store to a customer at the point of
5 sale, customarily without a fee, and that is not one hundred per cent
6 recyclable. "Single-use carryout bag" does not include any of the
7 following: (A) A bag provided by a pharmacy to a customer
8 purchasing a prescription medication, (B) a nonhandled bag used to
9 contain a purchased item or to protect a purchased item from
10 damaging or contaminating other purchased items when placed in a
11 reusable carryout bag or a single-use carryout bag made of paper, in
12 accordance with the provisions of this section, or a bag brought by a
13 customer at a store for the customer's own use, (C) a bag provided to
14 contain an unwrapped food item, or (D) a nonhandled bag that is
15 designed to be placed over: (i) Articles of clothing on a hanger, or (ii) a

16 newspaper.

17 (2) "Store" means a retail establishment that meets any of the
18 following requirements: (A) Is a full-line, self-service retail store with
19 gross annual sales of two million dollars or more and that sells a line of
20 dry groceries, canned goods or nonfood items and some perishable
21 items, (B) contains not less than ten thousand square feet of retail space
22 that generates sales or use tax in accordance with title 12 of the general
23 statutes, (C) is a convenience food store, foodmart or other entity that
24 is engaged in the retail sale of a limited line of goods, generally
25 including milk, bread, soda and snack foods, or (D) is a convenience
26 food store, foodmart or other entity that is engaged in the retail sale of
27 goods intended to be consumed off the premises.

28 (3) "Reusable carryout bag" means a bag with handles that is
29 specifically designed and manufactured for multiple reuses and is
30 made of cloth, fiber, other machine washable fabric, or durable plastic
31 that is at least twelve mils thick.

32 (b) (1) On and after January 1, 2020, no store shall provide or sell to
33 any customer at the point of sale a single-use carryout bag that is made
34 of plastic. In the event that a store provides a customer with a single-
35 use carryout bag made of paper after January 1, 2020, such bag shall be
36 one hundred per cent recyclable, contain a minimum of forty per cent
37 post-consumer recycled content and conspicuously display the
38 following phrase on such bag: "Please Reuse and Recycle This Bag".

39 (2) Any owner or operator of a store who violates the provisions of
40 this section shall be issued a warning for a first violation and shall be
41 fined two hundred fifty dollars for a second or any subsequent
42 violation, provided no such fine shall be assessed against any such
43 owner or operator more than once in a seven-day period. The
44 provisions of this section may be enforced by any municipality or
45 health district and any agent of the Departments of Consumer
46 Protection and Energy and Environmental Protection. One-half of any
47 fine imposed by a municipality or health district shall be retained by

48 the municipality where such violation occurred.

49 (c) Nothing in this section shall be construed to prohibit a
50 municipality from enacting or enforcing an ordinance concerning
51 single-use carryout bags made of plastic, provided such ordinance is as
52 restrictive or more restrictive concerning the provision or selling of
53 such bags to customers by stores.

This act shall take effect as follows and shall amend the following sections:		
---	--	--

Section 1	<i>from passage</i>	New section
-----------	---------------------	-------------

Statement of Purpose:

To reduce the use of single-use plastic bags in the state.

[Proposed deletions are enclosed in brackets. Proposed additions are indicated by underline, except that when the entire text of a bill or resolution or a section of a bill or resolution is new, it is not underlined.]



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(A)
06-11-2019 Meeting

June 6, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Refuse and Recycling Fees and Charges

Dear Council Members:

This topic involves proposed changes to fees and charges for disposal of municipal solid waste (MSW) and non-processible items at the Town Transfer Station. Summary background information is provided below and on the attached page:

- The adopted budget for FY2020 assumes a \$50,000± increase in revenues from refuse disposal operations.
- The tip fee for disposal of MSW assessed by MIRA increases 15% from \$72 to \$83 on a budget to budget basis. This is estimated to increase refuse disposal costs by \$18,000 in the coming year.
- For non-processible items (chairs, mattress, carpet, etc.) increase from \$120 per ton to \$175 per ton. This 45% increase in unit cost is estimated at \$18,000 annually.
- Recycling revenues have declined and revenues/costs are expected to continue to change over coming months.

The changes outlined on the attached page are intended to respond to the cost increases noted above and reasonably achieve the \$50,000± revenue increase budgeted for the coming year. These changes also support the ongoing goal of offsetting refuse/bulky waste/recycling operating costs by 75% to 80% of expenditures.

When discussing this topic previously, there was a suggestion for a senior discount. For example, a reduction in the proposed unlimited permit cost. As noted on the attached page, each 10% decrease in proposed new unlimited permit charges, reduce estimated revenue by \$3,200. Unlimited permit costs are not specifically related to activity levels, whereas, unit costs are generally closely linked to activity levels and costs to the Town. Accordingly, if a senior discount is to be considered, the recommendation that this be related to the cost for an unlimited permit.

Subject to Tuesday evening's discussion, action is suggested as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendments to the Schedule of Fees and Charges for Refuse Disposal Operations effective July 1, 2019, as described in a report by the Town Manager dated June 6, 2019."

As discussed previously, a closure fund for the Bulky Waste Facility is proposed. This topic will be presented at a near term Council meeting. Changes to the Bulky Waste fee structure are not recommended for action on Tuesday evening.

Additional information can be provided as may be requested.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Town of Glastonbury

Refuse Recycling Revenues

Proposed Amendments July 1, 2019

	Current	Proposed	\$ change	
<u>Permits</u>				
Unlimited Cars/Vans	100	115	20,250	
All Other Vehicles/Pickups	145	165	10,500	
All Others/More than 4 wheels	220	250	see note	
			<u>30,750</u>	Subtotal
<u>Trip Fees (Refuse)</u>				
Cars/Vans	3	4	3,500	
Cars/Vans with Trailers	5	6	3,200	
All More than 4 wheels	7	8	5	
Trailer Surcharge (Refuse)	5	6	50	
			<u>6,755</u>	Subtotal
<u>Non-Processibles</u>				
Arm Chair	5	8	1,500	
Couch	9	13	2,900	
Carpet (12 X 12)	7	10	2,850	
Padding (12 X 12)	4	6	650	
Mattress/Box Spring (Non-Recy)	6	9	150	
Oversize Couch (Sleep/Sectional)	New	15	TBD	
Trips - Pass Cars/Vans	3	5	3,600	
-Cars/Vans with Trailers	5	8	4,350	
-All More than 4 Wheels	7	10	30	
			<u>16,030</u>	Subtotal
			<u>53,535</u>	Total \$ Change

Option for Senior Discount (65+)

Each 10% reduction in the proposed cost for unlimited permits reduces estimated revenues by \$3,200 - see note below

Notes: Revenues estimated and subject to activity levels. Approximately 17% of Glastonbury residents are 65 years of age or older. For the potential senior discount, the 17% was rounded to 15% as an assumption of permit holders 65+ years of age. For the all other/more than 4 wheels, there is a permit fee, but limited activity per this category. Charges for non-processible assume average weight of item. Proposals presented above include only those fees recommended for change.

Dated: 6/6/2019



Town of Glastonbury

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FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(C)
06-11-2019 Meeting

June 6, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Lease – 35 Bell Street

Dear Council Members:

The 1.08± acre property at 35 Bell Street is located immediately adjacent to Hebron Avenue School and the 3.2± acre former Santhouse parcel at the corner of Bell Street and Hebron Avenue. The parcel was purchased by the Town in 2013 and includes a 4,000± square foot, two-story structure that is allocated to residential purposes on the second floor and Parks and Recreation programming on the main level. Before Town purchase, the main level served for many years as the location of the popular Creative Preschool Program. The upper level residential unit has been leased since 2014. The current lessee has decided to relocate after 5± years and a new residential lease is proposed. This will be subject to the standard terms and conditions of the Town's Form of Lease Agreement and a monthly rent of \$2,200. Favorable action is recommended as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the residential lease for the Town-owned property at 35 Bell Street effective June 22, 2019 through June 21, 2020 as described in a report by the Town Manager dated June 6, 2019."

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
06-11-2019 Meeting

June 6, 2019

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

2. Building Zone Regulations – Building Heights

The Town Plan and Zoning Commission has completed its review of proposed changes to the Building Zone Regulations concerning permitted building heights in various commercial zones. Specific amendments to the Regulations will be presented at the June 25th meeting. Next step is Council public hearing and action.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Incorporated By Act of Congress

PETER P. MONACO, JR. DETACHMENT
MARINE CORPS LEAGUE, INC.

17 MAY 2019

Dear Chief Parker -

Thank you very much for the excellent support given by members of the Colerainburg Police Dept during our 7th annual hike.

Your officers were crucial to our hike being safe as we hiked the 13+ miles throughout town.

Over the years, we are grateful for all the support you give our Detachment.

Sincerely,
The Peter P. Monaco, Jr.
Detachment

"ONCE A MARINE, ALWAYS A MARINE"

Hi Mr. Smith!

_____ is 2 weeks away from graduation! There were many people who helped him along the way, you being one of them! Thank you for everything you did to help him get through the rough spots of high school. He'll be heading to Providence College in the fall. We are all very excited. I hope you are doing well and are planning on a relaxing summer vacation.

All the best,

4/12/19

Dear Cathy,
Thank you so very much
for your help, kindness
and compassion!

As I said in my
message, you are a
really special person.

Have a great
weekend.

With gratitude,

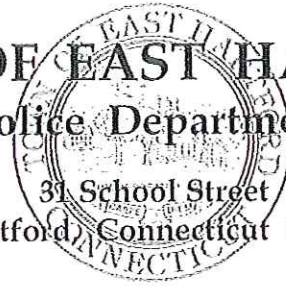
MARIA ☺

5/22/19

We are very grateful to
Glastonbury Animal Control and
the Glastonbury PD for the
return of Sadie! Thanks for
being there when we needed you!

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department



East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

May 15, 2019

Chief Marshall Porter
Glastonbury Police Department
2108 Main Street
Glastonbury, CT 06033

Dear Chief Porter:

I would like to take this opportunity to express my appreciation and thanks for the assistance rendered by Officer Brian Barao and Officer John Bennett to the East Hartford Police Department.

On February 4, 2018, East Hartford Police received a report of a stolen vehicle by a suspect who had outstanding arrest warrants. After East Hartford Police encountered the vehicle and confronted the suspect a violent struggle ensued. The suspect fled from 11 Turtle Creek after injuring officers, the officers pursued the vehicle into Glastonbury where the suspect crashed his vehicle. In fear for their safety and the public's safety, East Hartford Police fired their service weapons at the suspect to stop him from posing harm to the community and themselves.

Officer Barano and Officer Bennett responded to the incident without hesitation and assisted East Hartford Police Officers who had been involved in this dangerous incident. Again, thank you for your agency's assistance and the response provided to the East Hartford Police Department.

Sincerely

Scott M. Sansom
Chief of Police

susan lauzier

Subject: FW: Letter of Commendation

Sent: Tuesday, May 28, 2019 2:04 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Letter of Commendation

To: Chief Marshall Porter,
2108 Main Street
Glastonbury, CT. 06033

Dear Chief Porter,

I am writing this letter to call attention to a specific incident that occurred on May 5, 2019 when my husband, driving on Hebron Avenue and Pond Circle, was stopped by Officer Sharon (Badge 410) for "Traveling too fast for conditions". Officer Sharov was extremely professional and non-threatening when he approached the car-for that I was most grateful as my husband does have some very serious medical/health issues and had the officer been terse or rude, my husbands BP would soar and then a cascade of other life threatening issues could occur.

My husband and I responded respectfully when Officer Sharov approached our car. We handed over the registration and waited as he returned with a warning ticket. At a time when officers are being negatively targeted, we want you to know that this officer represented his uniform and your department with the utmost professionalism. He was just doing his job, as all men who wear that uniform do on a daily basis, keeping their communities safe. His professionalism and genuine concern only enhance the trust and relationship with the police and then builds on relationships. Our men in blue, like Officer Sharov risk their lives every day and a vast majority of citizens like us and others in our great country respect and honor all that he and all our men who wear that uniform do to keep us safe.

On behalf of my husband and myself, we want to express our appreciation and thank this officer. Please include this note in his personnel file.

Respectfully,

MEMORANDUM

To: Town Council Members

From: Policy & Ordinance Review Committee
Tom Gullotta
Deb Carroll
George Norman

Date: June 6, 2019

Re: Status Report

The Council Policy & Ordinance Review Subcommittee met on Tuesday, June 4th to discuss the pending referral concerning a proposed ordinance prohibiting the sale of tobacco and nicotine products to persons under 21 years of age. Public Act 19-13 is approved by the State Legislature to achieve the goal of the proposed local ordinance. A copy was forwarded to Council separately. Accordingly, a local ordinance is not recommended.

RJJ/sal



May 24, 2019

STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.govwww.ct.gov/csc

Lucia Chiocchio, Esq.
Cuddy & Feder, LLP
445 Hamilton Avenue, 14th Floor
White Plains, NY 10601

RE: **TS-CING-054-190501** - New Cingular Wireless PCS, LLC (AT&T) request for an order to approve tower sharing at an existing telecommunications facility located at 63 Woodland Street, Glastonbury, Connecticut.

Dear Attorney Chiocchio:

At a public meeting held on May 23, 2019, the Connecticut Siting Council (Council) ruled that the shared use of this approved tower site is technically, legally, environmentally, and economically feasible and meets public safety concerns, and therefore, in compliance with General Statutes § 16-50aa, the Council has ordered the shared use of this facility to avoid the unnecessary proliferation of tower structures with the following conditions:

1. Approval of any minor changes be delegated to Council staff;
2. Any deviation from the proposed installation as specified in the original tower share request and supporting materials with the Council shall render this decision invalid;
3. Any material changes to the proposed installation as specified in the original tower share request and supporting materials filed with the Council shall require an explicit request for modification to the Council pursuant to Connecticut General Statutes § 16-50aa, including all relevant information regarding the proposed change with cumulative worst-case modeling of radio frequency exposure at the closest point of uncontrolled access to the tower base, consistent with Federal Communications Commission, Office of Engineering and Technology, Bulletin 65;
4. Not less than 45 days after completion of the proposed installation, the Council shall be notified in writing that the installation has been completed;
5. Any nonfunctioning antenna and associated antenna mounting equipment on this facility owned and operated by AT&T shall be removed within 60 days of the date the antenna ceased to function;
6. The validity of this action shall expire one year from the date of this letter; and
7. The applicant may file a request for an extension of time beyond the one year deadline provided that such request is submitted to the Council not less than 60 days prior to the expiration.

This decision is under the exclusive jurisdiction of the Council and applies only to this request for tower sharing dated April 30, 2019 and additional information received May 8, 2019. This facility has been carefully modeled to ensure that radio frequency emissions are conservatively below State and federal standards applicable to the frequencies now used on this tower. Any deviation from the approved tower sharing request is enforceable under the provisions of Connecticut General Statutes § 16-50u.

The proposed shared use is to be implemented as specified in your letter dated April 30, 2019, and additional information received May 8, 2019, including the placement of all necessary equipment and shelters within the tower compound.

Please be advised that the validity of this action shall expire one year from the date of this letter.

RECEIVED
MAY 28 AM 11:30
TOWN MANAGER

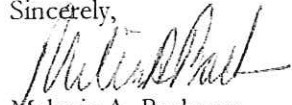


CONNECTICUT SITING COUNCIL

Affirmative Action / Equal Opportunity Employer

Thank you for your attention and cooperation.

Sincerely,



Melanie A. Bachman
Executive Director

MAB/IN/emr

- c: The Honorable Thomas P. Gullotta, Chairman, Town of Glastonbury
- Richard J. Johnson, Town Manager, Town of Glastonbury
- Khara Dodds, Director of Planning and Land Use Services, Town of Glastonbury
- Eco-Site, Inc., Tower Owner
- Paul Cavanna, Property Owner



**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MAY 28, 2019**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman
Mr. Lawrence Niland, Vice Chairman
Dr. Stewart Beckett III
Ms. Deborah A. Carroll
Mr. Kurt P. Cavanaugh
Ms. Mary LaChance
Mr. Jacob McChesney
Mr. George P. Norman
Mr. Whit C. Osgood

(a) Pledge of Allegiance.

Led by Police Chief Marshall Porter

2. Public Comment.

(a) Bicycle Friendly Community.

Mr. Johnson spoke to the prestige of the designation. Ms. Susan Smith, Executive Director Bike Walk CT, said that they work statewide to keep the roads as safe as possible for cyclists. She also spoke to the prestige of the designation. Mr. Dan Sharp of Bike Walk Glastonbury thanked the town for their support and said that they could improve their designation by improving their education. He said that they had suggested how the schools could integrate cycling into the curriculum, but it was rejected by the superintendent. Mr. Osgood thanked the town and the organization and said that they would soon start on the trail from Western Boulevard to House Street.

Mr. David Brown of 61 Coach Road opposed the pool project saying that a special interest minority is pushing for the project the town has no obligation to provide and the facility is expensive. He submitted a petition from a few neighbors and asked the Town Council to end the pursuit of the project and avoid a referendum.

Mr. Joel Ellis of 46 Deerfield Drive also opposed the potential pool facility referendum expressing concern about taxpayer burden.

Mr. Charlie Smith of 417 Buttonball Lane expressed support of the project including the gymnastics facility saying it would add to their property values. He encouraged the project to be considered a recreation center instead of just an aquatic or gymnastics facility.

Mr. Donald Kray said he voted in all the previous referenda but questioned the reason for this proposed facility. He questioned the site and what it would cost for 500 seats. He encouraged the group to put money up for the facility to offset costs.

Ms. Rachel Soporin said she lived across from Grange and is a lifelong swimmer and having an aquatic center in town would mean everything to her and help her choose to stay during retirement.

Ms. Jen Siskind of 101 Fairview Terrace said she was uncertain how she felt about the facility but if it were built, she encouraged the town to consider solar and geothermal.

Ms. Cheryl Edison said she swims three times per week at Trinity and expressed support of the project. She questioned why there was no diving well proposed.

Ms. Jinny Kim of 169 Lakewood said she was part of a larger group in favor of the project. She continued saying that they have formed a non-profit and she was comfortable they would be able to raise funds to offset some of the expenses.

Without objection, Chairman Gullotta re-ordered the agenda to handle the following agenda item next.

5. New Business.

(a) Discussion concerning Condition of Approval – possible turning lane – The Tannery.

Mr. Johnson reviewed his memo to the council on the subject dated May 24, 2019. Police Chief Porter said that they studied the area and felt there was sufficient room for south bound traffic to bypass with no concerns about the existing traffic patterns. Mr. Norman asked how they studied it and if there was any concern about the crosswalk. Chief Porter said that they have officers actually observing the traffic and there are no sight line issues, no complaints and no issues. Mr. Cavanaugh commented on the success of the flashing crosswalk. Mr. McChesney said he had been concerned but was satisfied with the result. Vice Chairman Niland expressed concern

about increased capacity. Mr. Johnson said that he thought they were at or near capacity and that when the bond is released, any work would be on the town.

3. Special Reports.

(a) Report on feasibility study – Indoor Aquatic Facility.

Mr. Johnson reviewed his memo to the council on the subject dated May 24, 2019, noting that they had voted for some repairs on Grange to extend the life approximately 5 years. He said that this is preliminary, order of magnitude information, anticipating there would be questions. He emphasized that this does not include site acquisition and a site has not been identified. Mr. Jim Bell of Moser Pilon Nelson architects introduced John Guinan and George Deines of Counsilman Hunsaker, aquatics consultants. Mr. Bell presented slides speaking to their charge, the process and the options being presented, all of which are two bodies of water with separate temperatures. He said that they propose 200 seats which will seat a dual meet but 600 would be required for state events and 1000 for a sectional event. He said that there were some concerns raised in their meetings including suggestions for a community survey before a referendum, lack of support for library referendum and the high subsidy. He reviewed the three prepared options ranging from \$14.4M to \$18.6M and operating costs which would require a 60-70% subsidy. He said that typically an area of 100,000 people is required to support a 50M facility.

Vice Chairman Niland questioned why a 50M option wasn't included saying while it was more expensive, it is also likely to bring in higher revenue. Mr. Deines said that there wasn't overwhelming support from the community, costs are nearly double and requiring significant manpower to operate. Vice Chairman Niland felt the range of options was too narrow. Mr. Deines said that they try to provide options that best meet needs of the community and are most likely to move forward. Ms. Carroll said she would like to see more variation in the options and questioned how they would divide use. Mr. Johnson said that he could get back to them with an idea for programming. Mr. Cavanaugh said he wasn't interested in the high school commandeering the facility. Mr. Johnson said that the High School would not transition to the new facility.

Ms. LaChance asked if it was predicated on 300-600 memberships. Mr. Deines said that they will look at the rate structure with a lot of factors in the determination. Mr. Norman confirmed that it was not likely there would be any charge to answer the questions and said he wasn't interested in sending it to referendum in November as it needed more time and work. Mr. McChesney indicated he would like to explore more options and felt the population circles don't really work given the significant obstacle of the river. He also said that Glastonbury has a much lower population base than West Hartford. Vice Chairman Niland asked about splash fees going to the club and if there is a revenue potential for an outdoor pool. Mr. Johnson said they would have to look who is renting the facility and determine the best way to maximize revenue but outdoor pools are unlikely to bring revenue.

Dr. Beckett said that they are far too focused on youth swimming from 5 to 18 and wanted greater consideration for other population segments such as those under 5 and 65+. He spoke to livability and all residents living their fullest life saying they have not spent much on non-student community assets since the community center and library. He said it needs time to work on it and wanted to consider a wider spectrum. Mr. Osgood said that the study began when looking for a replacement for Grange Pool and the suggestion they look at a 12-month alternative. He noted that with the repairs recently done, they have extended the life of Grange Pool 3-5 years. He suggested looking at CIP in the budget process and that they don't have to finetune it now.

Mr. McChesney suggested getting more information now saying he would like to see a single pool facility as what was proposed seems like a duplication of the High School pool. He said that we want people with kids and whose kids have left, to stay. Vice Chairman Niland said he agreed emphasizing that Glastonbury's population is lower than that of West Hartford. He asked about contingency. Mr. Johnson noted that contingency is typically higher at this point with so many unknowns, particularly the site. Vice Chairman Niland asked what would happen with Academy if Gymnastics is incorporated into a new facility. Mr. Johnson said that it had been used for the teen center and coffee houses so it would return as a community resource. Mr. Cavanaugh questioned what size parcel was being targeted and Mr. Deines said less than 5 acres for the 200 seats, .5 to .75 acre for the building and about 3.5 acres for parking. Chairman Gullotta questioned the parking for 500 seats. Mr. Johnson said that it would be 1 space for every 100 square feet so 25,000 square feet is 250 parking spaces. Mr. Cavanaugh questioned the escalation and Mr. Deines said they looked at escalation one year out.

Mr. McChesney felt the costs were excessive and suggested a smaller, more versatile, multi-purpose pool in hopes of bringing the costs down. He said that a 50M pool would normally be built in a larger community. Chairman Gullotta said that the schools are the only reason they have an indoor pool because the state helped pay for it. He suggested they explore potential at Smith and then perhaps have a smaller pool for therapy, etc. He suggested they consider holding a public hearing in a few weeks. Dr. Beckett suggested possible ad alternates and that they consider an expandable facility. Vice Chairman Niland wanted more information on the fees and how they relate to swim teams and town. He said he would be interested in hearing from the public but wanted info back from the Town Manager first. Mr. Osgood agreed. Mr. Norman suggested they consider a survey.

4. Old Business.

None

6. Consent Calendar.

(a) Action to transfer uncollected taxes to Suspense List - \$137,111.78.

Motion By: Ms. Carroll *Seconded By:* Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby approves the transfer of \$137,111.78 of uncollected taxes to the Suspense List as described in a report by the Town Manager dated May 24, 2019 and recommended by the Board of Finance.
Result: Motion passes unanimously {9-0-0}.

(b) Action on proposal for the 2019 Neighborhood Assistance Act Program (set public hearing).

Motion By: Ms. Carroll *Seconded By:* Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, June 11, 2019 on the proposals submitted by Maffe Foundation and Connecticut River Valley Chamber of Commerce under the 2019 Neighborhood Assistance Act Program.
Result: Motion passes unanimously {9-0-0}.

(c) Proposed Amendment to Building Zone Regulations Text Amendment – Section 6.11, Accessory Apartments (reschedule public hearing from June 11, 2019 to June 25, 2019).

Motion By: Ms. Carroll *Seconded By:* Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, June 25, 2019 in the Council Chambers of Town Hall at 2155 Main Street on proposed amendments to Section 6.11 of the Building Zone Regulations – Special Permit for an Accessory Apartment Within a Single Family Dwelling, as described in a report by the Town Manager dated May 24, 2019 and as recommended by the Town Plan and Zoning Commission.
Result: Motion passes unanimously {9-0-0}.

7. Town Manager's Report.

Mr. Johnson reviewed his report to the council dated May 24, 2019. Vice Chairman Niland questioned the resistance of the Board of Education to cycling education and asked if they could encourage it. Mr. Cavanaugh noted the project to remove the diseased trees and suggested notification for property owners about why and when. Dr. Beckett noted the complaint about speed on Linden Street supporting the flashing speed limit signs but also asked about bringing planters in for summertime. Mr. Johnson said that they were looking to put together a list of traffic calming options to evaluate locations such as Linden Street. Dr. Beckett asked about the

mid-block crossing in South Glastonbury. Mr. Johnson said he would circle back but there was a concern with all the curb cuts, they may create more issues than they solved. Mr. McChesney questioned a left turn lane from Oak Street to New London Turnpike. Mr. Johnson said that the elimination of one of the five legs of that intersection is likely to help as the challenge with dedicated turn lanes is that they add wait time. Mr. Norman said that Parks and Recreation appreciated the support for the Memorial Day Parade which recognized John Davis. He expressed concern for safety of diagonal parking on Main Street. Chairman Gullotta said that at Day Break, people ignore the cars coming from the left.

8. Committee Reports.

(a) **Chairman's Report.**

None

(b) **MDC.**

None

(c) **CRCOG.**

None

9. Communications.

None

10. Minutes.

(a) **Minutes of May 14, 2019 Regular Meeting.**

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves as submitted, the minutes of the meeting held May 14, 2019.

Result: Motion passes unanimously {9-0-0}

11. Appointments and Resignations.

None

12. Executive Session.

- (a) Draft Terms and Conditions for sale of Town-owned land – Western Boulevard.
- (b) Personnel Matter

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into Executive Session at 9:13 pm, for the purpose of discussing draft terms and conditions for sale of Town-owned land – Western Boulevard and a personnel matter. In attendance will be Council members and the Town Manager for item (a) and Council Members only for item (b).

Result: Motion passes unanimously {9-0-0}.

Present for the Executive Session item (a) were council members, Mr. Tom Gullotta, Chairman, Mr. Lawrence Niland, Vice Chairman, Dr. Chip Beckett, Ms. Deborah A. Carroll, Mr. Kurt Cavanaugh, Ms. Mary LaChance, Mr. Jake McChesney, Mr. George Norman and Mr. Whit Osgood with Town Manager, Richard J. Johnson. Mr. Johnson left the meeting at 9:25pm as the Council addressed item (b).

Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 9:35 pm.

Result: Motion passes unanimously {9-0-0}.

13. Adjournment

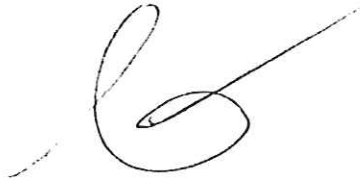
Motion By: Ms. Carroll

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of May 28, 2019, at 9:36 pm.

Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,



Kimberly Meanix Miller
Kimberly Meanix Miller
Recording Clerk

Thomas Gullotta
Chairman

susan lauzier

Subject: Resignation from Board of Assessment Appeals

----- Forwarded message -----

From: **Kim Perna** <realtorkimperna@gmail.com>

Date: Fri, Feb 15, 2019 at 9:10 PM

Subject: Resignation from Board of Assessment Appeals

To: <john.tanski@gmail.com>

Cc: <judyastearns@att.net>

Hello John,

I am writing this to inform you that due to personal reasons I can no longer serve on Board of Assessment Appeals and am resigning effective immediately.

Kim Perna

Sent from my iPad

RECEIVED
2019 JUN -6 AM 11:26
TOWN MANAGER