

**TOWN OF GLASTONBURY**  
**REQUEST FOR QUALIFICATIONS**  
**RPGL-2019-34**  
**INFORMATION SYSTEMS SECURITY RISK ASSESSMENT AUDIT**  
**ADDENDUM NO. 1**  
**April 10, 2019**

The attention of respondents submitting proposals for the above-referenced project is called to the following Addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or other change, are all to be included in and form a part of the proposed Contract Documents for the work. Respondents shall acknowledge this Addendum on the Proposal Response Page (Attachment A).

**In response to questions received regarding the certification requirements the following sections of the Request for Qualifications have been revised and replaced with the following:**

**MINIMUM REQUIREMENTS**

To be considered, interested firms and individuals must satisfy the following requirements:

- Experience and competency in providing IT security risk assessment audits with security technologies, including planning, architecture, policies and procedures within the last five (5) years, municipal or government experience preferred.
- Project Manager shall possess one or more of the following certifications: Certified Information Systems Security Professional (CISSP), Certified in Risk and Information Systems Control (CRISC), Certified Information Systems Auditor (CISA).

**PROPOSAL INSTRUCTIONS**

- d. A background and qualifications statement, including description and history of your firm and the servicing office. The Respondent shall indicate, if any, experience in providing these services to municipalities or government agencies.
- f. List of personnel to be assigned to this project, including years of experience in their current position, municipalities served (if applicable) and their roles in providing services. Please provide their resumes, and document the chain of command for these individuals. The Project Manager assigned to this project shall possess one or more of the following certifications: Certified Information Systems Security Professional (CISSP), Certified in Risk and Information Systems Control (CRISC), Certified Information Systems Auditor (CISA), and ideally have demonstrable work history with technology audits and assessments.

**EVALUATION CRITERIA**

- The qualifications and experience of the Respondent and the designated account executive and other key personnel to be assigned to the account. Project Manager shall possess one or more of the following certifications:
  - Certified Information Systems Security Professional (CISSP),
  - Certified Information Systems Auditor (CISA),
  - Certified in Risk and Information Systems Control (CRISC) certification.