

New Residential Construction Building Permit Information



What do I need to submit to obtain a building permit?

A completed building permit application which includes 'Building Permit Residential Part A' as well as 'Building Permit Application Part B' submitted to the Building Division 3rd floor Town Hall - 860-652-7521

4 copies of a building plot plan certified A-2 by a Professional Engineer or Land Surveyor. *If a septic system is proposed, certification by a Professional Engineer is required. The building plot plan shall contain the building footprint together with driveway location, utility location, building setbacks, erosion control measures and any relevant notes, conditions or requirements of the subdivision approval that created the lot. The plot plans will be circulated for review and approval by the Building Department, Engineering Division, Community Development Division, Health Department, and Fire Marshal's Office.

1 copy of building construction plans to scale, dimensioned and with sufficient information to provide for full code compliance review by the Building Division.

1 copy of a completed model energy code compliance statement. The energy code software is available at www.energycodes.gov/rescheck/index.stm

Individual permit applications are also required for associated

1) plumbing 2) electrical and 3) heating, ventilation and/or air conditioning.

How much will the permit cost?

The permit fee is based on the estimated cost of the proposed work:

Permit fee is \$17.26/\$1,000.

Certificate of Occupancy \$25.00

For a new house, all fees will be paid by the General Contractor

No fees are collected until permit has been fully approved.

**This fee schedule covers all permits (structural, plumbing, electrical, heating and air conditioning)*

What if there is a well or septic system?

If a new home has a proposed septic system, the Health Department charges a fee of \$425.00 for their Septic Plan Review.

If a house has a proposed well, the Health Department charges a fee of \$150.00.



**FOR INSPECTIONS OR
GENERAL QUESTIONS
CALL 860-652-7521**