



The Town of Glastonbury is accepting applications for the following position:

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## **SANITARIAN - Full Time**

### **Community Development Division: Health**

**HOURS: 37.5 per week**

**SALARY: \$34.16 – 36.61 per hour**

**Closing date: November 26, 2018**

The Sanitarian enforces Connecticut General Statutes and public health codes for the protection of environmental and public health. Duties include, but are not limited to, performing subsurface sewage related field work, inspections, evaluates plan designs for subdivisions, septic systems, water supply wells, food service plan review, inspects food service establishments, daycare facilities, rooming housing, hotels for compliance with public health codes. Inspects for violations and enforces municipality's housing and blight codes. Investigates complaints of environmental pollution, public health nuisances and hazards, water quality, vector control, food borne illness, public swimming pools and other environmental hazards. Participates in public health preparedness training, drills and exercises as assigned. Maintains current knowledge of public health trends and best practices; responds and adapts to local health concerns accordingly and addresses public inquiries related to area of work.

Minimum qualifications include a Bachelor's degree in biological science, environmental health or public health and two (2) years of experience in health inspection work. Required certifications and licenses include State of Connecticut Subsurface Sewage Phase I and II, State of Connecticut Certified Food Inspector, Connecticut Lead Inspector/Risk Assessor, State of Connecticut Registered Sanitarian, Driver's License and a Certification in National Incident Management System is preferred.

A detailed job description and employment application may be obtained by visiting the Town's website at [www.glastonbury-ct.gov/employment](http://www.glastonbury-ct.gov/employment), in person at the Customer Service Center or Human Resources Department, or by calling (860) 652-7710. Please send completed applications to the Customer Service Center at Town Hall, 2155 Main Street, Glastonbury, CT, 06033, email to [customerservicecenter@glastonbury-ct.gov](mailto:customerservicecenter@glastonbury-ct.gov), or fax to (860) 652-7505.

The Town of Glastonbury is an Equal Employment Opportunity (EEO) employer. Discrimination is prohibited against applicants on the basis of age, race, color, religious creed, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, genetic information, status as a veteran, present or past history of mental disorder, or intellectual, learning, or physical disability.

**Posted: 10-29-2018**

**TOWN OF GLASTONBURY  
JOB DESCRIPTION**

**TITLE:** Sanitarian  
**DEPARTMENT:** Community Development Division: Health  
**REPORTS TO:** Director of Health

**GENERAL DESCRIPTION:**

Under general supervision of the Director of Health, incumbent enforces Connecticut General Statutes and public health codes for the protection of environmental and public health.

**ESSENTIAL DUTIES:**

1. Performs subsurface sewage related field work and inspections.
2. Evaluates engineered and non-engineered design plans for subdivisions, septic systems and water supply wells.
3. Performs food service plan review and inspects food service establishments for compliance with public health codes.
4. Conducts inspections of child daycare facilities, rooming houses, hotels and other sites as necessary.
5. Investigates reports of elevated blood lead levels in children, performs epidemiological investigation as required.
6. Inspects for violations and enforces municipality's housing and blight codes
7. Investigates complaints of environmental pollution, public health nuisances and hazards, water quality, vector control, food borne illness, public swimming pools and natural bathing areas, and other environmental hazards. Collects samples as required.
8. Develops reports and documentation of inspections in a timely manner.
9. Participates in public health preparedness training, drills and exercises as assigned, with the understanding that the assigned role in a drill or actual emergency may differ from typical daily responsibilities.
10. Addresses public inquires related to area of work.
11. Maintains current knowledge of public health trends and best practices; responds and adapts to local health concerns accordingly.

**OTHER DUTIES:**

1. Conducts presentations related to public health issues.
2. Performs other duties, as required.

**CONFIDENTIALITY:**

- Maintains confidentiality of records and information

**CONDUCT:**

- Observes safe work practices
- Observes state traffic laws
- Represents the Town in a professional and courteous manner at all times

**DEPENDABILITY:**

- Regularly attends and is punctual for work
- Any requirements for work outside the regular workday, e.g. works evenings and weekends, as required

**QUALIFICATIONS PROFILE:**

- Knowledge of principles, techniques and practices of environmental and public health, relevant State of Connecticut Public Health Code and General Statutes
- Ability to apply knowledge to make appropriate observations during facility inspections
- Ability to communicate verbally; ability to explain regulations and enforce with firmness and diplomacy
- Ability to communicate in writing; ability to write clear, concise, accurate reports using computer software
- Ability to organize work and manage time efficiently; ability to produce reports within a prescribed timeframe and maintain accurate, up-to-date records
- Ability to establish and maintain effective working relationships
- Knowledge of state traffic laws

**PHYSICAL/MENTAL REQUIREMENTS:**

- Physical exertion such as walking over rough or difficult terrain; recurring standing, stooping, climbing or walking; occasional lifting or moving items weighing up to fifty (50) pounds. The work may require specific physical characteristics and abilities such as mobility, and dexterity
- The environment involves potential risk exposure to situations or environmental stress that requires a range of safety and other precautions.

**MINIMUM TRAINING AND EXPERIENCE:**

- Bachelor's degree in biological science, environmental health or public health
- Two (2) years of experience in health inspection work

**LICENSE OR CERTIFICATION:**

- State of Connecticut Subsurface Sewage Certification, Phase I and II
- State of Connecticut Certified Food Inspector
- Connecticut Lead Inspector/Risk Assessor
- State of Connecticut Registered Sanitarian
- Driver's License
- Certification in National Incident Management System, preferred