

TOWN OF GLASTONBURY

INVITATION TO BID

<u>BID #</u>	<u>ITEM</u>	<u>DATE & TIME REQUIRED</u>
GL-2009-36	Gideon Welles School Greenhouse	June 11, 2009 @ 11:00 a.m.

The Town of Glastonbury is seeking bids for the construction of a greenhouse at the Gideon Welles School located at 1029 Neipsic Road, Glastonbury, Connecticut.

Plans and specifications may be purchased on or after 5/20/09 for a nonrefundable purchase price of \$30 from Crest Graphics, 220 Farmington Avenue, Farmington, CT (860-677-8817). Checks should be made payable to Crest Graphics. Call Crest Graphics for availability.

Plans and specifications may also be viewed at www.crest-graphics.com and at the Town of Glastonbury Facilities Department, 2143 Main Street, Glastonbury, CT 06033. Planholders are required to check the Crest Graphics website for Addenda related to this project.

A **MANDATORY** pre-bid meeting and site walk through will be held at the Gideon Welles School located at 1029 Neipsic Road, Glastonbury, Connecticut on Wednesday, May 27th at 3:00 p.m. All Bidders must attend in order for their bid to be considered. Sealed bids must be accompanied with Bid Security. Bid Security shall be issued payable to the "Town of Glastonbury" in the form of a certified check or Bid Bond in an amount not less than 10% of the total amount of the base bid. The Bid Bond must be issued by a surety company licensed in the State of Connecticut. Cashier's checks will not be accepted.

The Town reserves the right to waive informalities or reject any part of, or the entire bid, when said action is deemed to be in the best interest of the Town. All Sealed Bids must be submitted to the Office of the Purchasing Agent, 2155 Main Street, PO Box 6523, Glastonbury, CT 06033 no later than the time and date indicated. All bids will be publicly opened and read.

Mary F. Visone
Purchasing Agent