

TOWN OF GLASTONBURY

INVITATION TO BID

<u>BID #</u>	<u>ITEM</u>	<u>DATE &amp; TIME REQUIRED</u>
GL-2018-13	Electrical Upgrades at Four Elementary Schools	February 6, 2018 @ 11:00 a.m.

The Town of Glastonbury is seeking bids for the Electrical Upgrades at Four Elementary Schools: Buttonball Lane Elementary School, Hopewell School, Hebron Avenue School and Naubuc School.

**A mandatory pre-bid meeting will be held at the Buttonball Lane Elementary School, 376 Buttonball Lane, Glastonbury, CT 06033 on January 24, 2018 at 3:30 p.m.** All bidders must attend in order for their bid to be considered.

Bid Forms only may be downloaded from the Town's website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov) or the State of Connecticut Department of Administrative Services website at [www.das.state.ct.us](http://www.das.state.ct.us) at no cost. Bid specifications/plans only will be distributed at the mandatory pre-bid meeting.

Prevailing Wages: The contractor must comply with Section 31-53 of the Connecticut General Statutes as amended, including annual adjustments in prevailing wages.

Bid Security shall be issued payable to the "Town of Glastonbury" in the form of a certified check or Bid Bond in an amount not less than 10% of the total amount of the base bid. The Bid Bond must be issued by a surety company licensed in the State of Connecticut. Cashier's checks will not be accepted.

The Town reserves the right to waive informalities or reject any part of, or the entire bid, when said action is deemed to be in the best interest of the Town. All Sealed Bids must be submitted to the Office of the Purchasing Agent no later than the time and date indicated. All bids will be publicly opened and read.

The Town of Glastonbury is an Affirmative Action/Equal Opportunity Employer. Minority/Women/Disadvantaged Business Enterprises are encouraged to bid.

Mary F. Visone  
Purchasing Agent

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\*Plans are only available to mandatory pre-bid attendees.

**TOWN OF GLASTONBURY**  
**Electrical Upgrades at Four Elementary Schools**  
**INFORMATION FOR BIDDERS**

**BID #GL-2018-13**

1. Sealed bids (**one original and one copy**) on the attached Bid Forms will be received at the Office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, Connecticut, 06033 (second level). At the designated time of opening, they will be publicly opened, read, recorded and placed on file.
2. Whenever it is deemed to be in the best interest of the Town, the Town Manager, Purchasing Agent or designated representative shall waive informalities in any and all bids. The right is reserved to reject any bid, or any part of any bid, when such action is deemed to be in the best interest of the Town of Glastonbury.
3. Bidders shall submit a bid on a lump sum basis for all line items in the bid. The basis of award will be based upon the bid line items selected by the owner of the lowest qualified, responsible and responsive bidder for each line item. The Town reserves the right to make a partial award of any combination of the line items in the lump sum bid and to split the award to more than one bidder as deemed in the Town's best interest.
4. Bids will be carefully evaluated as to conformance with stated specifications.
5. The envelope enclosing your bid should be clearly marked by your company name and address, bid number, time of bid opening, and date.
6. Specifications must be submitted complete in every detail and, when requested, samples shall be provided. If a bid involves any exception from stated specifications, they must be clearly noted as exceptions, underlined, and attached to the bid.
7. The Bid Documents contain the provisions required for the requested item. Information obtained from an officer, agent, or employee of the Town or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him/her from fulfilling any of the conditions of the bid.
8. Each Bidder is held responsible for the examination and/or to have acquainted themselves with any conditions at the job site which would affect their work before submitting a bid. Failure to meet these criteria shall not relieve the Bidder of the responsibility of completing the bid without extra cost to the Town of Glastonbury.
9. Any bid may be withdrawn prior to the above-scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and the date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof. Should there be reasons why a bid cannot be awarded within the specified period, the time may be extended by mutual agreement between the Town and the Bidder.
10. Each bid must be accompanied by a bid bond payable to the Town for ten percent (10%) of the total amount of the bid. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a bid bond. The Town of Glastonbury will not be liable for the accrual of any interest on any certified check submitted. Cashier's checks will not be accepted.
11. A 100% Performance and Payment bond is required of the successful bidder. This bond shall cover all aspects of the specification and shall be delivered to the Purchasing Agent prior to the issuance of

- a purchase order. The Performance and Payment Bond will be returned upon the delivery and acceptance of the bid items.
12. The Bidder agrees and warrants that in the submission of this sealed Bid, they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religion, national origin, sex, or physical disability including, but not limited to blindness, unless it is shown by such Bidder that such disability prevents performance of that which must be done to successfully fulfill the terms of this sealed Bid or in any manner which is prohibited by the laws of the United States or the State of Connecticut: and further agrees to provide the Human Relations Commission with such information requested by the Commission concerning the employment practices and procedures of the Bidder. An Affirmative Action Statement will be required by the successful Bidder.
  13. Bidder agrees to comply with all of the latest Federal and State Safety Standards and Regulations and certifies that all work required in this bid will conform to and comply with said standards and regulations. Bidder further agrees to indemnify and hold harmless the Town for all damages assessed against the Town as a result of Bidder's failure to comply with said standards and/or regulations.
  14. All correspondence regarding any purchase made by the Town of Glastonbury shall reference the Town purchase order number. Each shipping container shall clearly indicate both purchase order number and item number.
  15. Bidder is required to review the Town of Glastonbury Code of Ethics adopted July 8<sup>th</sup>, 2003 and effective August 1, 2003 and revised October 29, 2013 and effective November 8, 2013. Bidder shall acknowledge that they have reviewed the document in the area provided on the bid / proposal response page (BP). The selected Bidder will also be required to complete and sign an Acknowledgement Form prior to award. The Code of Ethics and the Consultant Acknowledgement Form can be accessed at the Town of Glastonbury website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov). Upon entering the website click on **Bids & Proposals Icon**, which will bring you to the links for the **Code of Ethics** and the **Consultant Acknowledgement Form**. If the Bidder does not have access to the internet a copy of these documents can be obtained through the Purchasing Department at the address listed within this bid / proposal.
  16. Any bidder, in order to be considered, shall be engaged primarily in the business of construction/electrical installation with for minimum of five (5) years and have a valid electrician's contractor's license in the State of Connecticut.
  17. **Non-Resident Contractors (IF APPLICABLE):Resident Contractors:**  
  
Upon award the Town is required to report names of nonresident (out of state) Contractors to the State of Connecticut, Department of Revenue Services (DRS) to ensure that Employment Taxes and other applicable taxes are being paid by Contractors. **A single surety bond for 5% of the entire contract price is required to be filed with DRS by any unverified nonresident prime or general contractor (if awarded) where the contract price for the project is \$250,000 or more.** The contractor will be required to promptly furnish to the Town a copy of the **Form AU-968 - Certificate of Compliance** issued by the State of Connecticut, DRS. See State of Connecticut **Notice SN 2012 (2)**.

18. Bidder shall include on a sheet(s) attached to its proposal a complete disclosure of all past and pending mediation, arbitration and litigation cases that the bidder or its principals (regardless of their place of employment) have been involved in for the most recent five years. Please include a statement of the issues in dispute and their resolution. Acceptability of Bidder based upon this disclosure shall lie solely with the Town.
19. Bidder or its principals, regardless of their place of employment, shall not have been convicted of, nor entered any plea of guilty, or nolo contendere, or otherwise have been found civilly liable or criminally responsible for any criminal offense or civil action. Bidder shall not be in violation of any State or local ethics standards or other offenses arising out of the submission of bids or proposals, or performance of work on public works projects or contracts.
20. After award of Contract, Owner will require the Contractor's Schedule of Values, which shall be submitted at the preconstruction meeting. The Schedule of Values must accurately reflect job costs and include a complete breakdown of material and labor costs.

21. Prevailing Wage Rates:

Bidders shall comply with State Statutes concerning Employment and Labor Practices, if applicable, and Section 31-53 of the Connecticut General Statutes, as amended (Prevailing Wages). Wage Rate Determination for this project from the State of Connecticut is included in the Bid Documents. Certified payrolls for site labor shall be submitted weekly to the Town's Representative or his designee on the correct State of Connecticut form. The Town reserves the right to, without prior notice, audit payroll checks given to workers on site in order to ascertain that wages and fringe benefits are being paid as required by the State of Connecticut. Please make special note of the State requirement to adjust wage and fringe benefit rates on each July 1<sup>st</sup> following the original published rates.

NOTE that bidder is to include in its bid proposal all costs required by such annual increases in the PREVAILING RATES. No Escalation Clauses are to be included in the bidder's proposal and no Escalation Clauses will be in the Contract Agreement. Bidder is to anticipate any future increases and include these costs in its quotation.

Contractor's invoices will not be paid if certified payrolls are incomplete, incorrect or not received in a timely manner.

All Apprentices must be registered with the State of Connecticut and their number shall not exceed the number allowed by law. Otherwise, all workers must be paid at least the Journeyman rate listed including benefits.

**OSHA SAFETY AND HEALTH CERTIFICATION:** Effective July 1, 2009: Any Mechanic, Laborer, or Worker, who performs work in a classification listed on the prevailing wage rate schedule on any public works project covered under C.G.S. Section 31-53, both on site and on or in the public building, must have completed a federal OSHA Safety and Health course within the last 5 years.

22. Each Bidder shall submit a list of similar projects completed within the last three years. In order to be eligible for consideration, the Bidder must have successfully completed a minimum of five (5)

similar projects within the last three (3) years. Please provide project name and contact information for project coordinator (name, title, address, phone number). Please also provide contract value.

23. **Compliance with Town Ordinance Prohibiting Natural Gas Waste & Oil Waste From Natural Gas Extraction Activities or Oil Extraction Activities:** If this bid is for the construction, repair or maintenance of Town owned and/or maintained roads or real property within the Town related to either (a) the purchase or acquisition of materials by the Town to be used to construct, repair or maintain any Town owned and/or maintained road or real property within the Town or (b) the performance of services for the Town to construct, repair or maintain any Town owned and/or maintained road or real property within the Town, the Bidder shall provide the following signed statement to the Town in its bid response, which shall be a certification under penalty of perjury by the Bidder:

*“The undersigned Bidder, \_\_\_\_\_, hereby submits a bid for materials, equipment and/or services for the Town of Glastonbury. The bid is for bid documents titled Electrical Upgrades at 4 Elementary Schools. The undersigned Bidder hereby certifies under penalty of perjury that in connection with the bid and, if it is awarded the purchase order or contract by the Town, in connection with any purchase order or contract: (1) no materials containing natural gas waste or oil waste from natural gas extraction activities or oil extraction activities shall be provided to the Town or shall be used in providing any services to the Town by the undersigned Bidder or any contractor, sub-contractor or agent of the undersigned Bidder; (b) nor will the undersigned Bidder or any contractor, subcontractor or agent of the undersigned Bidder apply any natural gas waste or oil waste from natural gas extraction activities or oil extraction activities to any publicly owned and/or maintained road or real property within the Town of Glastonbury in performing its obligations under the purchase order or contract. The undersigned Bidder hereby agrees and acknowledges that this requirement shall be a term of the purchase order or contract, if it awarded the purchase order or contract by the Town, and any breach of this provision shall be a breach of the purchase order or contract.”*

24. For technical questions regarding this Bid, please contact David Sacchitella, Building Superintendent, at (860) 652-7706, email [dave.sacchitella@glastonbury-ct.gov](mailto:dave.sacchitella@glastonbury-ct.gov). For administrative questions regarding this Bid, please contact Mary F. Visone, Purchasing Agent at (860) 652-7588, email [purchasing@glastonbury-ct.gov](mailto:purchasing@glastonbury-ct.gov). The request must be received at least three (3) business days prior to the advertised response deadline. All questions, answers, and/or addenda, as applicable, will be posted on the Town’s website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov) (Upon entering the website click on Bids & Proposals Icon; click the Bid Title to view all bid details and document links). It is the respondent’s responsibility to check the website for addenda prior to submission of any proposal.

**IMPORTANT:**

- Failure to comply with general rules may result in disqualification of the Bidder.
- Municipal projects are exempt from Federal Excise Taxes, as well as, State of Connecticut Sales, Use and Service Taxes and should not be include in the Bidder’s proposal.

**01.00 WORKMANSHIP, MATERIALS AND EMPLOYEES**

- 01.01 Wherever in this contract the word “Engineer” is used, it shall be understood as referring to the Building Superintendent of the Town of Glastonbury acting personally or through any assistants duly authorized.
- 01.02 The entire work described herein shall be completed in accordance with the plans and specifications to the full intent and meaning of the same. Unless otherwise specified, all materials incorporated in the permanent work shall be new, and both workmanship and material shall be of good quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.
- 01.03 The wording “furnish”, “install”, “construct”, “furnish and install”, or any similar terms, unless specifically noted to the contrary, shall include all labor, materials, water, tools, equipment, light, power, transportation, and any other services required for the completion of the work.
- 01.04 The Contractor shall at all times enforce strict discipline and good order among his employees, and shall seek to avoid employing on the work any unfit person or anyone not skilled in the work assigned to him.

**02.00 SUPERINTENDENT**

- 02.01 The Contractor shall keep on the work during its progress, in the absence of the Contractor, a competent Superintendent. The Superintendent shall be acceptable to the Engineer and shall fully represent the Contractor. All directions given to the Superintendent shall be binding as if given to the Contractor.

**03.00 PRECONSTRUCTION MEETING**

- 03.01 A Preconstruction Meeting will be held with the Engineer, Contractor, and any other interested parties prior to commencing any work. The Engineer shall arrange the meeting based on a mutually convenient time.

**04.00 PERMITS**

- 04.01 All permits, licenses, and fees required for the performance of the Contract work shall be secured and paid for by the Contractor. The local building permit fees will be waived.

**05.00 PROPERTY ACCESS**

- 05.01 The Contractor shall take all proper precautions to protect from injury or unnecessary interference, and provide proper means of access to abutting property where the existing access is cut off by the Contractor.
- 05.02 The Contractor shall take all proper precautions to protect persons from injury or unnecessary inconvenience and leave an unobstructed way along the public and private places for travelers, vehicles, and access to hydrants.

05.03 The Contractor shall make arrangements with the adjacent property owners for such trespass as he may reasonably anticipate in the performance of the work. All such arrangements shall be reported, in writing, to the Engineer.

**06.00 PROTECTION OF THE PUBLIC AND OF WORK AND PROPERTY**

06.01 The Contractor shall continuously maintain adequate protection of all work from damage, and shall take all reasonable precautions to protect the Town from injury or loss arising in connection with the Contract.

06.02 The Contractor shall adequately protect adjacent private and public property as provided by law and the Contract Documents.

06.03 The Contractor shall make good any damage, injury, or loss of work and to the property of the Town resulting from lack of reasonable protective precautions.

06.04 The school buildings involved will be occupied while school is in session and no work shall be performed during education hours. The contractor shall work closely with the Town's Representative to schedule work. The Contractor may be required to adjust his work schedule should the work have an adverse impact on operations. There will be no modification of the bid price should a schedule adjustment be required.

**07.00 EXISTING IMPROVEMENTS**

07.01 The Contractor shall conduct his work so as to minimize damage to existing improvements designated to remain. Except where specifically stated otherwise in the specifications, drawings, or as directed by the Engineer, it will be the responsibility of the Contractor to restore to their original condition, as near as practical, all improvements on public or private property. This shall include:

- a. Property within and adjacent to the work area such as shrubs, walks, driveways, fences, etc.
- b. Utility mains, ducts, poles, and services. The Contractor is hereby notified that utilities, if/where shown on the plans, are at approximate locations. These locations are subject to possible errors in the source of information and errors in transcription. The Contractor shall make certain of the exact location of all mains, ducts, poles, and services prior to excavation.

**08.00 SEPARATE CONTRACTS**

08.01 The Engineer reserves the right to let other contracts in connection with this work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work, and shall properly connect and coordinate his work with theirs. Wherever work being done by the Town of Glastonbury forces or by other contractors is contiguous to work covered by this Contract, the respective rights of the various interests involved shall be established by the Engineer to secure the completion of the various portions of the work.



**09.00 INSPECTION OF WORK**

- 09.01 The Town shall provide sufficient personnel for the inspection of the work.
- 09.02 The Engineer shall at all times have access to the work whenever it is in preparation or progress, and the Contractor shall provide proper facilities for such access and for inspection.
- 09.03 If the specifications or the Engineer's instructions require any work to be specially tested or approved, the Contractor shall give the Engineer timely notice of its readiness for inspection and, if the inspection is by another authority other than the Engineer, of the date fixed for such inspection. Inspections by the Engineer shall be made promptly. If any work should be covered up without approval or consent of the Engineer, it must, if required by the Engineer, be uncovered for examination and properly restored at the Contractor's expense.
- 09.04 Re-inspection of any work may be ordered by the Engineer. If such work is found to be in accordance with the Contract Documents, the Town shall pay the cost of re-inspection and replacement. If such work is not in accordance with the Contract Documents, the Contractor shall pay such cost.

**10.00 RIGHT TO INCREASE OR DECREASE WORK**

- 10.01 The Town shall have the right to increase or decrease the amount of work herein specified as may be required.

**11.00 RIGHT OF ENGINEER TO STOP WORK FOR WEATHER CONDITIONS**

- 11.01 Should the work, in the opinion of the Engineer, be in danger by reason of inclemency of weather, or could not be finished in time to prevent such danger, the Contractor shall cease operations upon order of the Engineer, and shall not resume them until ordered to do so by the Engineer when the weather conditions are favorable. The Contractor shall, upon such orders, discontinue work, remove all materials or appliances for or in use upon the work, and place the premises in proper condition for use by the public during the time the work is suspended as herein provided, without cost to the Town.

**12.00 CONTRACTOR TO BE RESPONSIBLE FOR IMPERFECT WORK OR MATERIALS**

- 12.01 Any faithful work or imperfect material that may be discovered before the acceptance and the payment of the work shall be corrected upon the order of the Engineer. The acceptance and payment of the work does not in any manner relieve the Contractor of his obligation to construct work in the proper manner and the use of materials herein specified.

**13.00 TOWN MAY NOTIFY CONTRACTOR IF WORK IS NOT CARRIED ON SATISFACTORILY**

- 13.01 If, in the opinion of the Engineer, the Contractor is not proceeding with the work at a sufficient rate of progress so as to finish in the time specified, or has abandoned said work, or is not complying with the terms and stipulations or the Contract and specifications, the Engineer may serve notice on the Contractor to adopt such methods as will ensure the completion of the work in the time specified.

13.02 If, within five days after the Engineer has notified the Contractor that his work is not being carried on satisfactorily as before mentioned, the Engineer shall have the right to annul the Contract and manage the work under the direction of the Engineer, or re-let, for the very best interest of the Town as a new contract, the work under said new Contract shall be considered the responsibility of the defaulting Contractor.

13.03 Additional costs incurred over and above the original Contract shall be borne by the Performance Bond.

**14.00 DEDUCTIONS FOR UNCORRECTED WORK**

14.01 If the Engineer deems it inexpedient to correct work that has been damaged or that was not done in accordance with the Contract, an equitable deduction from the Contract price shall be made there for.

14.02 The Contractor shall promptly remove from the premises all materials condemned by the Engineer as failing to meet Contract requirements, whether incorporated in the work or not, and the Contractor shall promptly replace and re-execute his own work in accordance with the Contract and without expense to the Town, and shall bear the expense of making good all work by other contractors destroyed or damaged by such removal or replacement.

14.03 If the Contractor does not remove such condemned work and materials as promptly as possible after written notice, the Engineer may remove them and store the materials at the expense of the Contractor.

**15.00 CLEANING UP**

15.01 The Contractor must remove all debris of every description as the work progresses and leave the surroundings in a neat and orderly condition to the satisfaction of the Engineer.

15.02 Upon completion, and before acceptance and final payment, the Contractor shall remove from the site all equipment, forms, surplus material, rubbish and miscellaneous debris and leave the site in a neat and presentable condition.

**16.00 ROYALTIES AND PATENTS**

16.01 The Contractor shall pay all royalties and license fees. He shall defend all suits or claims for infringement of any patent rights and shall save the Town of Glastonbury harmless from loss on account hereof, except that the Town of Glastonbury shall be responsible for all such loss when a particular manufacturer, product, or process is specified by the Town of Glastonbury.

**17.00 ERRORS OR CONFLICT IN DRAWINGS AND SPECIFICATIONS**

17.01 The Contractor shall immediately notify the Owner/Engineer should he find any errors or conflicts in the contract documents. The Owner/Engineer shall render his interpretation or instruction in writing on the items as soon as possible.

17.02 Any work undertaken by the Contractor containing possible errors or conflicts will be done at his own risk unless he has received prior written approval from the Owner/Engineer.

17.03 The Contractor shall be responsible for estimating and supplying all quantities, and where clarification or additional information is required, a request in writing to the Owner/Engineer shall be made. No extra charge or compensation will be allowed the Contractor unless there is a change in scope or dimension of the project resulting in need for extra material, equipment and/or labor. Said differences are to be handled under Article 18.

#### **18.00 EXTRA WORK AND EXTRA COST**

18.01 The Owner, without invalidating the contract documents, may order extra work or make changes by altering, adding to or deducting from the work, the contract price being adjusted accordingly. All such work shall be executed under the conditions of the original contract except that any claim of extension of time caused thereby shall be adjusted at the time of ordering the change.

18.02 No extra work or change shall be performed unless in pursuance of a written order from the Owner/Engineer, with the agreed price prior to the commencement of the work, and no claim for an addition to the contract price shall be valid unless so ordered.

18.03 The value of any such work or change shall be determined, in one or more of the following ways:

- a) By estimate and acceptance on a lump sum.
- b) By unit prices named in the contract or subsequently agreed upon.
- c) By cost and percentage or by cost and a final fee.

#### **19.00 SUBSTITUTIONS**

19.01 The Contractor shall use materials as specified unless material list is of an open nature. Material other than specified will be permitted only after written application, including four (4) copies of specifications, is made by the Contractor and written approval received from the Engineer or Owner.

The material installed in the job site shall be new and of the quality specified.

The manufacturer's recommendation shall be followed for the installation of all equipment.

#### **20.00 PRODUCT SUBMITTALS**

20.01 Prior to ordering materials, the Contractor shall submit submittals as specified in the detailed specification sections. Three (3) copies of the submittals shall be forwarded to the Engineer for review and approval.

20.02 Submittals shall indicate specification Section for each product. Submittals not containing all the required information shall be returned to the contractor for re-submittal.

**21.00 OWNER'S ACCEPTANCE**

21.01 Within seven (7) days of the Contractor's notification that the installation is substantially complete, the Owner's authorized representative shall inspect the installation. The Owner, with the Contractor, shall take necessary steps to inspect the installation. Upon completion of the inspection, the Owner or the Owner's authorized representative may either accept the work outright or prepare a "Punch List" that upon completion by the Contractor and acceptance by the Owner will signify final acceptance provided that all other applicable terms and provisions of the Contract have been completed to the Owner's satisfaction.

**22.00 RESPONSIBILITY FOR MAINTENANCE**

22.01 It will be the Contractor's responsibility to maintain the work as specified in the detailed specifications during the warranty period.

**23.00 SERVICE BY THE CONTRACTOR**

23.01 The Contractor shall maintain the work as specified during the warranty period.

**24.00 WARRANTY**

24.01 The guarantee shall be one year for parts and labor unless otherwise indicated in the specifications/plans.

24.02 The Contractor shall be responsible for the repair and/or replacement of all defective work and materials. All repair work shall be completed in a timely fashion.

24.04 Should the Contractor not respond promptly, the Owner may take any action he deems necessary to repair the defect and prevent further damage to his property, including the hiring of another contractor, or the repairing of such a defect with material supplied by the Contractor. In this event, the Contractor shall be liable for expenses incurred and property damages suffered by the Owner.

**01.00 NOTICE TO CONTRACTOR**

- 01.01 Intent of Contract: The intent of the Contract is to prescribe a complete work or improvement which the Contractor undertakes to do, in full compliance with the specifications, plans, special provisions, proposal and Contract. The Contractor shall perform all work in close conformity with the plans or as modified by written orders, including the furnishing of all materials, supplies, transportation, labor, and all other things necessary to the satisfactory prosecution and completion of the project.

The scope of the work shall include all labor, materials and equipment needed upgrade the electrical distribution systems and associated materials, complete and ready for use, as described in the plans and specifications for Electrical Upgrades in Four Elementary Schools in Glastonbury, CT.

**02.00 COMMUNICATIONS**

- 02.01 All notices, demands, requests, instructions, approvals, proposals, and claims must be in writing.
- 02.02 Any notice to, or demand upon, the Contractor shall be sufficiently given if delivered at the office of the Contractor stated on the signature page of the Agreement (or at such other office as the Contractor may, from time to time, designate) in a sealed, postage-prepaid envelope or delivered with charges prepaid to any telegraph company for transmission, in each case addressed to such office.
- 02.03 All papers required to be delivered to the Town shall, unless otherwise specified in writing to the Contractor, be delivered to the Building Superintendent, 2143 Main Street, Glastonbury, CT 06033, and any notice to, or demand upon, the Town shall be delivered at the above address in a sealed, postage-prepaid envelope or delivered with charges prepaid to any telegraph company for transmission, in each case addressed to such office or to such other representatives of the Town, or to such other address as the Town may subsequently specify in writing to the Contractor for such purpose.
- 02.04 Any such notice shall be deemed to have been given as of the time of actual delivery or, in case of mailing, when the same should have been received in due course of post or, in the case of telegrams, at the time of actual receipt, as the case may be.

**03.00 WORK BY OTHERS**

- 03.01 Private utilities, contractors, developers or other parties may be expected to be working within the Contract area during this Contract. It shall be the responsibility of the contractor to coordinate his work with the work being done by others in order that the construction shall proceed in an efficient and logical manner. The Contractor shall have no claim or claims whatever against the Town, the Engineer, or other parties due to delays or other reasons caused by the work by others or his failure to coordinate such work.

**04.00 CONTRACTOR'S WORK AND STORAGE AREA**

- 04.01 The Contractor shall contact the Town to determine if any specific locations will be designated, or gain its approval prior to using any area for storage of equipment, materials and trailers during

the period of this Contract. The Contractor shall confine his work/storage area to the limits as designated or approved and shall be responsible for the security of the work/storage area. Upon completion of the Contract, the Contractor shall remove all equipment and materials, except as otherwise specified, and restore the site to its original condition as approved by the Engineer and at no cost to the Town.

**05.00 DISPOSAL AREA**

05.01 The Tryon Street Bulky Waste Facility will be available to the Contractor, at no charge, for disposal of materials that are accepted at that facility. No materials containing lead-based paint of any level shall be dumped at the Tryon Street facility. The Contractor is required to obtain a disposal area for all other unsuitable or surplus materials at no cost to the Town.

**06.00 DUST CONTROL**

06.01 During the progress of the work, the Contractor shall conduct his operations and maintain the area of his activities so as to minimize the creation and dispersion of dust. If the Engineer decides that it is necessary to use water or calcium chloride for more effective dust control, the Contractor shall furnish and spread the material, as directed, without additional compensation.

**07.00 PROTECTION OF EXISTING UTILITIES**

07.01 Before starting any excavation, the Contractor shall submit to the Engineer plans or details showing the proposed method the Contractor will use to support and protect all existing utilities during construction. The furnishing of such plans and details shall not serve to relieve the Contractor of any responsibility for the proper conduct of the work.

07.02 There will be no extra payment for submitting plans or details for supporting and protecting all existing utilities during construction.

**08.00 TIME FOR COMPLETION/NOTICE TO PROCEED**

08.01 Within ten (10) calendar days after the date of the Notice of Award, the Contractor must provide the appropriate insurance certificates to the Town Purchasing Agent and shall be issued a Notice to Proceed and a Purchase Order prior to initiating any work on the project.

08.02 Work shall commence within thirty (30) days of the date of the Notice to Proceed/Purchase Order.

08.03 After the work has begun, it will continue in an orderly fashion and shall be fully completed within 90 consecutive calendar days from the date of commencement. The Engineer reserves the right to extend the contract an additional thirty (30) days by mutual written agreement.

08.04 It is the intention of the Town to have all work required under this Contract completed no later than May 1, 2018. In no case, however, shall the work be completed any later than May 18, 2018.

08.05 Because the facilities remain open during the installation period, the Contractor shall make every reasonable effort to complete the installation as expeditiously as possible.

**09.00 MEASUREMENT AND PAYMENT**

- 09.01 All direct, indirect, or incidental costs of work and/or services required by these specifications shall be included in the Lump Sum price.
- 09.02 Monthly progress payments will be made, based on the approved Schedule of Values, for work that has progressed in accordance with the contract documents, subject to a deduction of five percent (5%) of the amount of the application for payment to be retained by the Owner until completion of the entire contract in an acceptable manner and two and one half percent (2.5%) until the applicable one year warranty period has expired and all required inspections have been completed and results have been submitted and approved by the Engineer.

**10.00 COMPLIANCE WITH APPLICABLE FEDERAL, STATE AND LOCAL REQUIREMENTS**

- 10.01 This award of bid is subject to the conformance of the Contractor to all Federal, State, and Local laws, statutes, regulations, ordinances or other requirements that are applicable to the type of work contained in these specifications.

## INSURANCE

The Bidder shall, at its own expense and cost, obtain and keep in force during the entire duration of the Project or Work the following insurance coverage covering the Bidder and all of its agents, employees and sub-contractors and other providers of services and shall name the **Town of Glastonbury and Board of Education and their employees and agents as an Additional Insured** on a primary and non-contributory basis to the Bidders Commercial General Liability and Automobile Liability policies. **These requirements shall be clearly stated in the remarks section on the Bidders Certificate of Insurance.** Insurance shall be written with insurance carriers approved in the State of Connecticut and with a minimum Best's Rating of A-VIII. In addition, all carriers are subject to approval by the Town. Minimum Limits and requirements are stated below:

1) Worker's Compensation Insurance:

- Statutory Coverage
- Employer's Liability
- \$500,000 each accident/\$500,000 disease-policy limit/\$500,000 disease each employee
- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and Board of Education and their employees and agents.

2) Commercial General Liability:

- Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Contractors.
- Limits of Liability for Bodily Injury and Property Damage  
Each Occurrence \$1,000,000  
Aggregate \$2,000,000 (The Aggregate Limit shall apply separately to each job.)
- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and Board of Education and their employees and agents.

3) Automobile Insurance:

- Including all owned, hired, borrowed and non-owned vehicles
- Limit of Liability for Bodily Injury and Property Damage: Per Accident \$1,000,000
- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and Board of Education and their employees and agents.

The Bidder shall direct its Insurer to provide a Certificate of Insurance to the Town before any work is performed. The Contractor shall be responsible to notify the Town 60 days in advance with written notice of cancellation or non-renewal. The Certificate shall evidence all required coverage. The Bidder shall provide the Town copies of any such insurance policies upon request.

## INDEMNIFICATION

To the fullest extent permitted by law, the Bidder shall indemnify and hold harmless the Town of Glastonbury and Board of Education, their consultants, agents, and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of engineers, attorneys and other professionals and court and arbitration costs) to the extent arising out of or resulting from the performance of the Bidder's work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission by the Bidder, or breach of its obligations herein or by any person or organization directly or indirectly employed or engaged by the Bidder to perform or furnish either of the services, or anyone for whose acts the Bidder may be liable.



**TOWN OF GLASTONBURY**  
**Electrical Upgrades at Four Elementary Schools**  
**LIST OF DRAWINGS**

**BID #GL-2018-13**

**List of Drawings: \***

Cover Sheet

- E1.1 Buttonball Elementary School Section A Electrical New Work Floor Plan
- E1.2 Buttonball Elementary School Section B Electrical New Work Floor Plan
- E1.3 Buttonball Elementary School Section C Electrical New Work Floor Plan
  
- E2.1 Hebron Elementary School Section A Electrical New Work Floor Plan
- E2.2 Hebron Elementary School Section B Electrical New Work Floor Plan
- E2.3 Hebron Elementary School Section C Electrical New Work Floor Plan
  
- E3.1 Hopewell Elementary School Section A Electrical New Work Floor Plan
- E3.2 Hopewell Elementary School Section B Electrical New Work Floor Plan
- E3.3 Hopewell Elementary School Section C Electrical New Work Floor Plan
  
- E4.1 Naubuc Elementary School Section B Electrical New Work Floor Plan

\*Plans are only available to mandatory pre-bid attendees.



TOWN OF GLASTONBURY \* 2155 MAIN STREET \* GLASTONBURY \* CT

BID / PROPOSAL NO: GL-2018-13 DATE DUE: 02-06-18

DATE ADVERTISED: 01-18-18 TIME DUE: 11:00 AM

NAME OF PROJECT: Electrical Upgrades at Four Elementary Schools

In compliance with this Invitation to Bid, the Bidder hereby proposes to provide goods and/or services as per this solicitation in strict accordance with the Bid Documents, within the time set forth therein, and at the prices submitted with their bid response.

It is the responsibility of the Bidder to clearly mark the outside of the bid envelope with the Company name and Address, Bid Number, Date and Time of Bid Opening, and it also THE RESPONSIBILITY OF THE BIDDER TO CHECK THE TOWN'S WEBSITE BEFORE SUBMITTING BID FOR ADDENDA POSTED PRIOR TO BID OPENING.

**THE BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA AS REQUIRED:**

**Addendum #1** \_\_\_\_\_ (Initial/Date) **Addendum #2** \_\_\_\_\_ (Initial/Date) **Addendum #3** \_\_\_\_\_ (Initial/Date)

Other Items Required with Submission of Bid Proposal

The following bid checklist describes items required for inclusion with the above-referenced bid proposal package. It is provided for the convenience of the bidders and, therefore, should not be assumed to be a complete list.

\_\_\_\_\_ Bid Bond (10% of total bid amount).

\_\_\_\_\_ List of five (5) similar projects completed within last three (3) years.

\_\_\_\_\_ Acknowledgement of Addendums (as applicable).

\_\_\_\_\_ Acknowledgement of Code of Ethics on Bid Proposal page.

\_\_\_\_\_ Sealed bids, one original and one copy. Clearly marked envelope with Bid Number, Date, Time of opening, Bidder's Company Name and address.

\_\_\_\_\_ Disclosure of past and pending mediation, arbitration and litigation cases that the Bidder or its principals have been involved in for the most recent five years (if applicable).

\_\_\_\_\_ Included Affidavit in compliance with Town ordinance prohibiting natural gas waste & oil waste from natural gas extraction activities or oil extraction activities as per Section 23 of the Information for Bidders.

Name of Bidder: \_\_\_\_\_

**LUMP SUM BID AMOUNT:**

Furnish and install electrical upgrades as described in GL-2018-13 at the following elementary schools:

Item No.	Item Description	Lump Sum Amount
1.	Buttonball Lane School	\$ _____
Written Amount:		_____
2.	Hopewell School	\$ _____
Written Amount:		_____
3.	Hebron Ave School	\$ _____
Written Amount:		_____
4.	Naubuc School	\$ _____
Written Amount:		_____

**NON-COLLUSION AFFIDAVIT:**

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to their own organization that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

**CODE OF ETHICS:**

I / We have reviewed a copy of the Town of Glastonbury's Code of Ethics and agree to submit a Consultant Acknowledgement Form if I / We are selected. Yes \_\_\_\_\_ No \_\_\_\_\_ \*

\*Bidder is advised that effective August 1, 2003, the Town of Glastonbury cannot consider any bid or proposal where the bidder has not agreed to the above statement.

\_\_\_\_\_  
Print Name, Title of Individual

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Date

\_\_\_\_\_  
E:mail Address

\_\_\_\_\_  
Doing Business as (Trade Name)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number / Fax Number

# ATTENTION CONTRACTOR

- APPROVED FORM FOR YOUR FILES-NOTE ANY COMMENTS BOTTOM OF PAGE 2 - APPROVAL REQUIREMENTS
- APPLICATION DENIED-SEE BOTTOM PAGE 2

## GLASTONBURY PUBLIC SCHOOLS

### OFFICES OF DISTRICT SAFETY OFFICERS

Dr. Jill Carey  
 Safety Compliance Officer  
 Director of Safety Compliance  
 Email: careyj@glastonburyus.org

Dr. Kenneth Roy  
 Safety Compliance Officer  
 Director of Environmental Health & Chemical Safety  
 Email: royk@glastonburyus.org

Glastonbury High School  
 330 Hubbard Street  
 Glastonbury, CT 06033  
 Phone: (860) 652-7200 Ext. 2002  
 Fax: (860) 652-7275

## CONTRACTOR COMPLIANCE PERMIT APPLICATION

Notice to Contractors:

In concert with, but not limited to, all OSHA General Industry and Construction standards, EPA, NFPA, AHERA, and building codes, contractors conducting work activities at/on any Glastonbury Public Schools District property are required to provide the following information to Lori Pacifici (pacificil@glastonburyus.org).

**NOTICE: THIS FORM MUST BE COMPLETED AND APPROVED 3 DAYS PRIOR TO COMMENCING ANY OPERATIONS. ALL CONTRACTORS AND SUB CONTRACTORS MUST SUBMIT THEIR OWN PERMIT APPLICATION.**

Once approved, the form will be returned to the originator. Approval is conditional relative to noted specifications by GPS Safety Compliance Officers.

1. Project Information:

<b>Project Description:</b>
-----------------------------

<b>Location:</b>		
<b>Start Date:</b>	<b>Completion Date:</b>	
<b>Contractor Safety Officer</b>	<b>Phone:</b>	<b>Fax:</b> <b>Email:</b>

**Permit Prepared By:**

**Date Prepared:**

Project Scope	Yes	No	Comments
Confined Spaces*	<input type="checkbox"/>	<input type="checkbox"/>	
Electrical Work**	<input type="checkbox"/>	<input type="checkbox"/>	
Forklift	<input type="checkbox"/>	<input type="checkbox"/>	
Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	
Ladders/Scaffolds	<input type="checkbox"/>	<input type="checkbox"/>	
Respirators	<input type="checkbox"/>	<input type="checkbox"/>	
Rigging/Lifting*****	<input type="checkbox"/>	<input type="checkbox"/>	
Welding***	<input type="checkbox"/>	<input type="checkbox"/>	
Asbestos Management****	<input type="checkbox"/>	<input type="checkbox"/>	
Polychlorinated Biphenyls (PCBs) Management – Gideon Welles School only *****	<input type="checkbox"/>	<input type="checkbox"/>	

- \* Contractors need to secure, complete and submit a "Confined Space Permit" from a GPS safety compliance officer for approval **3 days PRIOR** to doing any work in a Permit Required Confined Space Area.
- \*\* Contractors need to secure, complete and submit an "Energized Electrical Work Permit" from a GPS safety compliance officer for approval **3 days PRIOR** to doing any energized electrical work.
- \*\*\* Contractors are required to secure, complete and submit a "Hot Work Permit" from a GPS safety compliance officer for approval **3 days PRIOR** to doing any hot work (e.g., welding, etc.).
- \*\*\*\* Contractors need to secure the Asbestos Management Plan from the Director of Environmental Health & Chemical Safety prior to all construction/demolition work.
- \*\*\*\*\* A safety plan must be submitted and approved for use of cranes. Copies of current completion documents or certifications of training/operation must be provided.
- \*\*\*\*\* Contractors need to secure the PCB Management Plan from the Director of Environmental Health & Chemical Safety prior to all construction/demolition work at Gideon Welles.

2. Provide completion documentation with issuance date for 10-hour OSHA construction safety and health course for any contracted employee working on GPS site. Additional training certificates may be required.
3. Provide district safety officer with Safety Data Sheets (SDS) for all materials used on-site.

LIST EITHER CHEMICAL OR TRADE NAME OF EACH ATTACHED SDS SHEET BELOW	

4. In cases of hazardous waste production, a written disposal plan must be provided to and approved by the district safety officers, 5 days prior to initiation of work for those materials disposed of on site.
5. All contractors and/or their personnel are required to be in compliance with all EPA, NFPA, AHERA and OSHA and other appropriate safety standards when working on site (under the direction of a contractor's project supervisor).
6. All on-site activities carried out by contractors, and/or their employees, must be done in such a manner as to maintain a safer working environment for all Glastonbury Public Schools' employees, students and visitors.
7. Contractor employees found to be in non-compliance may be removed from the District worksite by the District Safety Officer.
8. Contractors found to be in non-compliance will be subject to forfeiture of payment and/or contract termination.
9. The district reserves the right to inspect the worksite at any time for safety compliance.
10. The district may require review of a contractors OSHA 200/300 log for a period of three (3) previous years.
11. A Copy of the "Completion Document" for 10 Hour OSHA training within the last five years for contractor employees working on-site must be provided.

**Please type company name and address below**

	<p><b>RETURN TO:</b>  Lori Pacifici  Secretary – Safety Compliance Office  E-mail: pacificil@glastonburyus.org</p>
--	--

By signature, the contractor agrees to adhere to all components and the spirit of this document.		
Signature of Contractor	Title	Date

**INTERNAL USE ONLY**  
**APPROVAL STATUS:**

Dr. Jill Carey  
Director of Safety Compliance

\_\_\_\_\_ Date:  
Signature

- YES
- NO

Dr. Kenneth Roy  
Director of Environmental Health & Chemical Safety

\_\_\_\_\_ Date:  
Signature

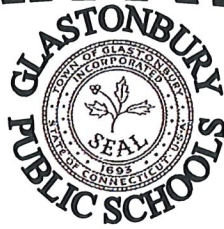
- YES
- NO

- cc:  Building Principal/Supervisor  
 Contractor  
 Maintenance Office File  
 Director of Environmental Health & Chemical Safety  
 Director of Safety Compliance  
 Other

**Revised: 3/14/17**

**NOTE TO CONTRACTOR: APPROVAL CONTINGENT ON**  
**THE FOLLOWING ITEMS:**

# SCHOOL YEAR AT A GLANCE



**2017**

**2018**

SCHOOL BEGINS: AUG 30 Grs. 7-12  
SCHOOL BEGINS: AUG 31 Grs. K-6

M	T	W	TH	F
<b>AUGUST 2017</b> <small>Gr. 7-12 2 Days Gr. K-6 1 Day</small>				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

<b>SEPTEMBER 2017</b> 19 DAYS				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

<b>OCTOBER 2017</b> 21 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

<b>NOVEMBER 2017</b> 19 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

<b>DECEMBER 2017</b> 16 DAYS				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

<b>JANUARY 2018</b> <small>Gr 7-12 20 DAYS Gr. K-6 21 DAYS</small>				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUG 28	Teacher Work Day-Convocation
AUG 29	Teacher Professional Development
<input type="checkbox"/> AUG 30	<b>FIRST DAY OF SCHOOL, GRADES 7-12</b> Teacher Work Day, Grades K-6
<input type="checkbox"/> AUG 31	<b>FIRST DAY OF SCHOOL, GRADES K-6</b> FULL DAY
SEPT 4	Labor Day
SEPT 21	Rosh Hashanah
OCT 9	Columbus Day
NOV 7	Election Day - No School for Students
NOV 22	Early Dismissal
NOV 23-24	Thanksgiving Recess
DEC 25- JAN 1	Holiday Recess (Includes New Year's Day)
JAN 15	Martin Luther King Day
JAN 18-23	Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
<input type="checkbox"/> JAN 24	Gr. 7-12 No School for Students Teacher Work Day, Grades 7-12
FEB 19-20	Winter Recess (includes Presidents' Day)
MAR 30	Good Friday
APR 9-13	Spring Recess
MAY 28	Memorial Day
Last 4 Days	Final Exams, Grades 7-12 (Early Dismissal Grades 7-12)
Last Day	<b>Projected Last Day – June 8</b> Early Dismissal Grades K-12
	<b>Projected Teacher Work Day – June 11</b> Teacher Work Day will be the first work day following the last day for students.
<input type="checkbox"/>	SCHOOL CLOSED

Projected Last Day – June 8

M	T	W	TH	F
<b>18 DAYS FEBRUARY 2018</b>				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

<b>21 DAYS MARCH 2018</b>				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

<b>16 DAYS APRIL 2018</b>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

<b>22 DAYS MAY 2018</b>				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

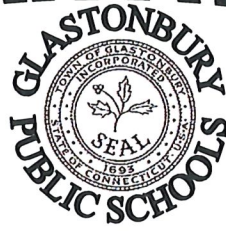
<b>6 DAYS JUNE 2018</b>				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**\*SCHOOL ENDS JUNE 8**

\*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 10 days.  
If additional days are needed, they will be taken from the Spring Recess, beginning April 9.

Approved: September 28, 2015  
Revised March 3, 2017

# SCHOOL YEAR AT A GLANCE



2018

2019

SCHOOL BEGINS: AUG 29 Grs. 7-12  
SCHOOL BEGINS: AUG 30 Grs. K-6

M	T	W	TH	F
<b>AUGUST 2018</b>				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

<b>SEPTEMBER 2018</b>					17 DAYS
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

<b>OCTOBER 2018</b>					22 DAYS
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

<b>NOVEMBER 2018</b>					19 DAYS
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

<b>DECEMBER 2018</b>					15 DAYS
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

<b>JANUARY 2019</b>					Gr 7-12 20 DAYS Gr. K-6 21 DAYS
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

AUG 27	Teacher Work Day-Convocation
AUG 28	Teacher Professional Development
<input type="checkbox"/> AUG 29	<b>FIRST DAY OF SCHOOL, GRADES 7-12</b> Teacher Work Day, Grades K-6
<input type="checkbox"/> AUG 30	<b>FIRST DAY OF SCHOOL, GRADES K-6</b> FULL DAY
SEPT 3	Labor Day
SEPT 10	Rosh Hashanah
SEPT 19	Yom Kippur
OCT 8	Columbus Day
NOV 6	Election Day - No School for Students
NOV 21	Early Dismissal
NOV 22-23	Thanksgiving Recess
DEC 24- JAN 1	Holiday Recess (Includes New Year's Day)
JAN 21	Martin Luther King Day
JAN 17-23	Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
<input type="checkbox"/> JAN 24	Gr. 7-12 No School for Students Teacher Work Day, Grades 7-12
FEB 18-19	Winter Recess (includes Presidents' Day)
APR 15-19	Spring Recess (Includes Good Friday)
MAY 27	Memorial Day
Last 4 Days	Final Exams, Grades 7-12 (Early Dismissal Grades 7-12)
Last Day	<b>Projected Last Day – June 10</b> Early Dismissal Grades K-12
	<b>Projected Teacher Work Day – June 11</b> Teacher Work Day will be the first work day following the last day for students.
<input type="checkbox"/>	SCHOOL CLOSED

Projected Last Day – June 10, 2019

M	T	W	TH	F
<b>18 DAYS</b>				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

<b>21 DAYS</b>					<b>MARCH 2019</b>
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

<b>17 DAYS</b>					<b>APRIL 2019</b>
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

<b>22 DAYS</b>					<b>MAY 2019</b>
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

<b>DAYS 6</b>					<b>JUNE 2019</b>
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

**\*SCHOOL ENDS JUNE 10**

\*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 9 days.  
If additional days are needed, they will be taken from the Spring Recess, beginning April 15.



Project: Electrical Upgrades To Four Elementary Schools

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**Minimum Rates and Classifications  
for Building Construction**

ID# : B 24290

**Connecticut Department of Labor  
Wage and Workplace Standards Division**

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By virtue of the authority vested in the Labor Commissioner under provisions of Section 31-53 of the General Statutes of Connecticut, as amended, the following are declared to be the prevailing rates and welfare payments and will apply only where the contract is advertised for bid within 20 days of the date on which the rates are established. Any contractor or subcontractor not obligated by agreement to pay to the welfare and pension fund shall pay this amount to each employee as part of his/her hourly wages.

Project Number: GL-2018-13

Project Town: Glastonbury

State#:

FAP#:

Project: Electrical Upgrades To Four Elementary Schools

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<b>CLASSIFICATION</b>	<b>Hourly Rate</b>	<b>Benefits</b>
1a) Asbestos Worker/Insulator (Includes application of insulating materials, protective coverings, coatings, & finishes to all types of mechanical systems; application of firestopping material for wall openings & penetrations in walls, floors, ceilings	38.25	27.96
<hr/>		
1b) Asbestos/Toxic Waste Removal Laborers: Asbestos removal and encapsulation (except its removal from mechanical systems which are not to be scrapped), toxic waste removers, blasters.**See Laborers Group 7**		
<hr/>		
1c) Asbestos Worker/Heat and Frost Insulator	39.00	28.76

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**As of: Friday, January 12, 2018**

Project: Electrical Upgrades To Four Elementary Schools

2) Boilermaker	38.34	26.01
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3a) Bricklayer, Cement Mason, Concrete Finisher (including caulking), Stone Masons	33.48	30.61 + a
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3b) Tile Setter	34.90	24.69
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3c) Terrazzo Mechanics and Marble Setters	31.69	22.35
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3d) Tile, Marble & Terrazzo Finishers	26.70	21.02
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3e) Plasterer	33.48	30.61
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**As of: Friday, January 12, 2018**

Project: Electrical Upgrades To Four Elementary Schools

-----LABORERS-----

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4) Group 1: Laborers (common or general), acetylene burners, carpenter tenders, concrete specialists, wrecking laborers, fire watchers.	29.25	19.50
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4a) Group 2: Mortar mixers, plaster tender, power buggy operators, powdermen, fireproofers/mixer/nozzlemans (Person running mixer and spraying fireproof only).	29.50	19.50
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4b) Group 3: Jackhammer operators/pavement breaker, mason tender (brick), mason tender (cement/concrete), forklift operators and forklift operators (masonry).	29.75	19.50
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4c) **Group 4: Pipelayers (Installation of water, storm drainage or sewage lines outside of the building line with P6, P7 license) (the pipelayer rate shall apply only to one or two employees of the total crew whose primary task is to actually perform the mating of pipe sections) P6 and P7 rate is \$26.80.	29.75	19.50
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4d) Group 5: Air track operator, sand blaster and hydraulic drills.	29.75	19.50
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**As of: Friday, January 12, 2018**

Project: Electrical Upgrades To Four Elementary Schools

4e) Group 6: Blasters, nuclear and toxic waste removal.	31.00	19.50
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4f) Group 7: Asbestos/lead removal and encapsulation (except it's removal from mechanical systems which are not to be scrapped).	30.25	19.50
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4g) Group 8: Bottom men on open air caisson, cylindrical work and boring crew.	28.38	19.50
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4h) Group 9: Top men on open air caisson, cylindrical work and boring crew.	27.86	19.50
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4i) Group 10: Traffic Control Signalman	16.00	19.50
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5) Carpenter, Acoustical Ceiling Installation, Soft Floor/Carpet Laying, Metal Stud Installation, Form Work and Scaffold Building, Drywall Hanging, Modular-Furniture Systems Installers, Lathers, Piledrivers, Resilient Floor Layers.	32.60	25.34
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**As of: Friday, January 12, 2018**

Project: Electrical Upgrades To Four Elementary Schools

5a) Millwrights	33.14	25.74
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6) Electrical Worker (including low voltage wiring) (Trade License required: E1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9)	39.15	25.17+3% of gross wage
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7a) Elevator Mechanic (Trade License required: R-1,2,5,6)	50.14	31.585+a+b
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-----LINE CONSTRUCTION-----

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Groundman	25.93	6.5% + 8.53
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Linemen/Cable Splicer	47.14	6.5% + 20.98
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8) Glazier (Trade License required: FG-1,2)	36.28	20.45 + a
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9) Ironworker, Ornamental, Reinforcing, Structural, and Precast Concrete Erection	35.47	33.39 + a
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----OPERATORS----

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Group 1: Crane handling or erecting structural steel or stone, hoisting engineer 2 drums or over, front end loader (7 cubic yards or over), work boat 26 ft. and over and Tunnel Boring Machines. (Trade License Required)	39.30	24.05 + a
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Group 2: Cranes (100 ton rate capacity and over); Excavator over 2 cubic yards; Piledriver (\$3.00 premium when operator controls hammer); Bauer Drill/Caisson. (Trade License Required)	38.98	24.05 + a
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Group 3: Excavator; Backhoe/Excavator under 2 cubic yards; Cranes (under 100 ton rated capacity), Grader/Blade; Master Mechanic; Hoisting Engineer (all types of equipment where a drum and cable are used to hoist or drag material regardless of motive power of operation), Rubber Tire Excavator (Drott-1085 or similar); Grader Operator; Bulldozer Fine Grade. (slopes, shaping, laser or GPS, etc.). (Trade License Required)	38.24	24.05 + a
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Group 4: Trenching Machines; Lighter Derrick; Concrete Finishing Machine; CMI Machine or Similar; Koehring Loader (Skooper).	37.85	24.05 + a
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Group 5: Specialty Railroad Equipment; Asphalt Paver; Asphalt Reclaiming Machine; Line Grinder; Concrete Pumps; Drills with Self Contained Power Units; Boring Machine; Post Hole Digger; Auger; Pounder; Well Digger; Milling Machine (over 24" Mandrell)	37.26	24.05 + a
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Group 5 continued: Side Boom; Combination Hoe and Loader; Directional Driller; Pile Testing Machine.	37.26	24.05 + a
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Group 6: Front End Loader (3 up to 7 cubic yards); Bulldozer (rough grade dozer).	36.95	24.05 + a
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Group 7: Asphalt roller, concrete saws and cutters (ride on types), vermeer concrete cutter, Stump Grinder; Scraper; Snooper; Skidder; Milling Machine (24" and under Mandrell).	36.61	24.05 + a
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Group 8: Mechanic, grease truck operator, hydroblaster; barrier mover; power stone spreader; welding; work boat under 26 ft.; transfer machine.	36.21	24.05 + a
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Group 9: Front end loader (under 3 cubic yards), skid steer loader regardless of attachments, (Bobcat or Similar): forklift, power chipper; landscape equipment (including Hydroseeder).	35.78	24.05 + a
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Group 10: Vibratory hammer; ice machine; diesel and air, hammer, etc.	33.74	24.05 + a
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Group 11: Conveyor, earth roller, power pavement breaker (whiphammer), robot demolition equipment.	33.74	24.05 + a
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Group 12: Wellpoint operator.	33.68	24.05 + a
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Group 13: Compressor battery operator.	33.10	24.05 + a
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Group 14: Elevator operator; tow motor operator (solid tire no rough terrain).	31.96	24.05 + a
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Group 15: Generator Operator; Compressor Operator; Pump Operator; Welding Machine Operator; Heater Operator.	31.55	24.05 + a
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Group 16: Maintenance Engineer/Oiler.	30.90	24.05 + a
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Group 17: Portable asphalt plant operator; portable crusher plant operator; portable concrete plant operator.	35.21	24.05 + a
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Group 18: Power safety boat; vacuum truck; zim mixer; sweeper; (Minimum for any job requiring a CDL license).	32.79	24.05 + a
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-----PAINTERS (Including Drywall Finishing)-----

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10a) Brush and Roller	32.72	20.45
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10b) Taping Only/Drywall Finishing	33.47	20.45
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10c) Paperhanger and Red Label	33.22	20.45
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10e) Blast and Spray	35.72	20.45
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11) Plumber (excluding HVAC pipe installation) (Trade License required: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2)	41.62	30.36
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12) Well Digger, Pile Testing Machine	33.01	19.40 + a
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13) Roofer (composition)	34.92	19.28
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14) Roofer (slate & tile)	35.42	19.28
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15) Sheetmetal Worker (Trade License required for HVAC and Ductwork: SM-1,SM-2,SM-3,SM-4,SM-5,SM-6)	37.18	34.29
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16) Pipefitter (Including HVAC work) (Trade License required: S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4, G-1, G-2, G-8 & G-9)	41.62	30.36
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-----TRUCK DRIVERS-----

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17a) 2 Axle	29.13	22.32 + a
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17b) 3 Axle, 2 Axle Ready Mix	29.23	22.32 + a
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17c) 3 Axle Ready Mix	29.28	22.32 + a
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17d) 4 Axle, Heavy Duty Trailer up to 40 tons	29.33	22.32 + a
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17e) 4 Axle Ready Mix	29.38	22.32 + a
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17f) Heavy Duty Trailer (40 Tons and Over)	29.58	22.32 + a
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17g) Specialized Earth Moving Equipment (Other Than Conventional Type on-the-Road Trucks and Semi-Trailers, Including Euclids)	29.38	22.32 + a
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18) Sprinkler Fitter (Trade License required: F-1,2,3,4)	43.92	15.84 + a
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19) Theatrical Stage Journeyman	25.76	7.34
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*Welders: Rate for craft to which welding is incidental.*

*\*Note: Hazardous waste removal work receives additional \$1.25 per hour for truck drivers.*

*\*\*Note: Hazardous waste premium \$3.00 per hour over classified rate*

***ALL Cranes: When crane operator is operating equipment that requires a fully licensed crane operator to operate he receives an extra \$4.00 premium in addition to the hourly wage rate and benefit contributions:***

***1) Crane handling or erecting structural steel or stone; hoisting engineer (2 drums or over)***

***2) Cranes (100 ton rate capacity and over) Bauer Drill/Caisson***

***3) Cranes (under 100 ton rated capacity)***

*Crane with 150 ft. boom (including jib) - \$1.50 extra*

*Crane with 200 ft. boom (including jib) - \$2.50 extra*

*Crane with 250 ft. boom (including jib) - \$5.00 extra*

*Crane with 300 ft. boom (including jib) - \$7.00 extra*

*Crane with 400 ft. boom (including jib) - \$10.00 extra*

All classifications that indicate a percentage of the fringe benefits must be calculated at the percentage rate times the "base hourly rate".

Apprentices duly registered under the Commissioner of Labor's regulations on "Work Training Standards for Apprenticeship and Training Programs" Section 31-51-d-1 to 12, are allowed to be paid the appropriate percentage of the prevailing journeymen hourly base and the full fringe benefit rate, providing the work site ratio shall not be less than one full-time journeyman instructing and supervising the work of each apprentice in a specific trade.

*The Prevailing wage rates applicable to this project are subject to annual adjustments each July 1st for the duration of the project.*

*Each contractor shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.*

*It is the contractor's responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor's website.*

*The annual adjustments will be posted on the Department of Labor's Web page: [www.ct.gov/dol](http://www.ct.gov/dol). For those without internet access, please contact the division listed below.*

*The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project.*

*All subsequent annual adjustments will be posted on our Web Site for contractor access.*

*Contracting Agencies are under no obligation pursuant to State labor law to pay any increase due to the annual adjustment provision.*

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*Effective October 1, 2005 - Public Act 05-50: any person performing the work of any mechanic, laborer, or worker shall be paid prevailing wage*

All Person who perform work ON SITE must be paid prevailing wage for the appropriate mechanic, laborer, or worker classification.

All certified payrolls must list the hours worked and wages paid to All Persons who perform work ON SITE regardless of their ownership i.e.: (Owners, Corporate Officers, LLC Members, Independent Contractors, et. al)

Reporting and payment of wages is required regardless of any contractual relationship alleged to exist between the contractor and such person.

**~~Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clause (29 CFR 5.5 (a) (1) (ii)).**

Please direct any questions which you may have pertaining to classification of work and payment of prevailing wages to the Wage and Workplace Standards Division, telephone (860)263-6790.

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