



ANNUAL TOWN REPORT

1959-1960

Glastonbury, Connecticut

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COVER ILLUSTRATION

At this spot generations ago a forge was actively engaged in the manufacture of anchors and other metal products. As the years went by the forge was abandoned and only the great stone walls remained. Today, just a short distance away, a new activity is taking place. On the banks of the same stream the Glastonbury Grange has built a modern swimming pool, complete in every detail. From an idea conceived in 1958 the Grange devoted two years to the project. The project chairman, Mr. Norman Landry, and his Community Service Committee, deserve much of the credit for its success. Persons observing the pool in operation (see the Recreation page in this report) and seeing the vestiges of the old forge will be impressed how one activity succeeds another over the years.

COMMUNITY SERVICE COMMITTEE OF GLASTONBURY GRANGE NO. 26

NORMAN LANDRY, <i>Chairman</i>	MARIO ACCORNARO
LYMAN MATSON	RICHARD G. WILLIAMS
ELLIS NYE	MRS. HILDA TRYON
HARRY HALL	MRS. ELIZABETH WILLIAMS, <i>ex officio</i>

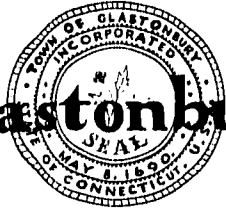
ACKNOWLEDGMENTS

The assistance of the various agency and department heads in compiling this report is gratefully acknowledged. Without their full co-operation this report would not have been possible.

Edited By DONALD C. PEACH

Printed By PYNE-DAVIDSON

town of **Glastonbury** Connecticut



TOWN MANAGER

To our Fellow Citizens,

October 4th ended the first year of Council-Manager government in Glastonbury. Naturally, it was a "year of doubt" both for those who had strongly advocated the "new" form of government as well as for those who had wanted to keep the "old". While there are problems of procedure and responsibility still to be resolved, we of the Council are convinced that the new government is functioning well and to the advantage of the Town.

During the first year the Council held thirty-five regular and special meetings plus numerous public hearings and Town Meetings as required by the Charter. In addition, there were executive sessions, committee meetings, attendance at meetings of other Town Boards and Commissions and various ceremonial events. All Town Boards and officials have cooperated fully with the Council. Members of the Council, the Board of Finance and the Board of Education met regularly to discuss mutual problems. The invitation from the Board of Education to attend their budget meetings proved most helpful to the Council.

Without doubt, our major accomplishment of the year has been the hiring of our first Town Manager, Mr. Donald C. Peach. The Council held some fifteen meetings to screen and interview applicants, and we were all very pleased when Mr. Peach accepted our offer to join us in Glastonbury. Mr. Peach came to us in March, soon after the dedication of the new Town Office Building, and is constantly proving that our choice of Manager was the right one.

Of the ceremonial events in which the Council participated, the most outstanding were the laying of the cornerstone of the new Town Office Building, its dedication, and the visit of Mrs. Cynthia Legh representing Glastonbury, England. Mrs. Legh's visit proved extremely interesting and did much to cement close relations with our "namesake town".

The Council regrets that two of its original members have resigned: Mr. Cruidokshanks to run for the Legislature, and Mr. Rose because of a prolonged illness. We miss their help and counsel. However, we are happy to welcome Mr. Moriarty and Mr. Silvergleid, who have already proved to be worthy replacements.

To repeat, we of the Council, while realizing that we have only begun our work, believe that the change in form of government is wise and that Glastonbury can look forward to increased efficiency and the same high standard of government that we have always enjoyed.

Respectfully submitted,

THE GLASTONBURY TOWN COUNCIL

Richard G. Williams

Richard G. Williams, Chairman

town of **Glastonbury** Connecticut



TOWN MANAGER

Honorable Town Council and Citizens of Glastonbury:

This is the first annual report it has been my privilege to make as your Town Manager. This report is also the first to cover nearly a full year of municipal operation under the Council-Manager plan.

The past year has been one of transition. Certainly the dedicated public officials under the old form of government have served ably and well. I feel this is significant and has eased the adjustment to the new form of government.

There is no question that Glastonbury faces tremendous challenges in the years to come. Growth creates challenge, and, in a rapidly developing community such as Glastonbury, problems multiply. Every citizen realizes that a growing residential community such as ours must expect constant pressure for more schools, public works projects, and other capital items as well as higher operating costs for municipal operations. To meet these demands and yet provide the necessary funds without excessive tax increases is a task that requires courage, foresight, and effective action on the part of all of us.

As one reviews this Annual Report, it is evident that the accomplishments of the Town are not the result of any one group or any one person. In closing I would like to express my sincere thanks to all who have contributed their time and effort this past year in the interests of their town.

Sincerely yours,

Donald C. Peach

Donald C. Peach, Town Manager

Agencies Appointed By The Town Council

Municipal government is a complex operation. The Town gives its citizens a variety of services. Many of these services pose unusual problems. To seek solutions to these problems, the Town Council appoints commissions and agencies made up of citizens with special talents and abilities. Sometimes in an advisory capacity, sometimes supervising certain Town functions, these citizens serve without pay, contributing their time and efforts to making their community a better place in which to live. Glastonbury is unique in the number of its citizens who take an active and constructive part in Town affairs. To all these people, not only those presently serving, but also those who served in past years, this Annual Town Report is respectfully dedicated.

BUILDING BOARD OF APPEALS

CALVIN CARINI
ANGELO DAGLIO
*ROBERT P. LATHROP
WILLIAM ROBOTTI
PAUL WETHEY

CAPITOL REGION PLANNING AGENCY

HENRY CARINI
HOMER SCOVILLE

CHARTER REVISION COMMISSION

ROBERT ARNOLD
MRS. G. CIRILLI
CARL JOSEPHSON
*HARVEY A. KATZ
J. BARD McNULTY

DEVELOPMENT AND INDUSTRIAL COMMISSION

HENRY N. IGO
CALEB O'CONNOR
J. W. PURTILL
*PAUL SILVERGLEID
DELMAR O. THORNTON

INCORPORATORS FREE ACADEMY

BYRON H. GRISWOLD
ROBERT M. TAYLOR
KOSMA J. THURZ

*Chairman

BUILDING BOARD OF APPEALS

Builders or citizens have the right to appeal decisions of the Building Inspector and terms of the Building Code to this agency. Such appeals may be made when it can be demonstrated that provisions of the Code do not apply or that the intent of the Code is being wrongly interpreted.

CAPITOL REGION PLANNING AGENCY

Two citizens represent the Town on this agency which has the responsibility for coordinating local planning among towns in the Hartford Area and for formulating plans for the development of the Area as a whole.

CHARTER REVISION COMMISSION

In the summer of 1960, the Commission was appointed and instructed by the Council to make certain technical corrections in the Town Charter. The Commission studied the Charter and recommended changes to the Council. Public hearings were held in order to give citizens a chance to review, question, and discuss the proposed changes. The question of the acceptance of the changes were on the voting machines for the 1960 fall elections.

DEVELOPMENT AND INDUSTRIAL COMMISSION

Glastonbury is a growing residential community. Over the years the tax rate has steadily risen. In order to broaden the tax base and relieve the homeowner of some of the property tax burden, the Commission is encouraging desirable industrial and commercial development in the Town.

INCORPORATORS FREE ACADEMY

This agency supervises the distribution of funds received from investments on behalf of the old Glastonbury Free Academy, now a part of the Academy School. These funds are earmarked for the purchase of library books for the Senior and Junior High Schools.



ADMINISTRATION
BUILDING AND
COMMUNITY HALL
IN WELLES VILLAGE

HOUSING AUTHORITY

MICHAEL BISI
MERVIN EDMONSTON
*ARTHUR GOETHNER
CHARLES F. C. HUTT
GRAHAM E. TYROL

GLASTONBURY HERITAGE COMMITTEE

ROBERT ARNOLD
CLIFTON AUSTIN, JR.
RICHARD CONANT
A. DeGEMMIS, JR.
MRS. ROBERT DILTS
THEODORE GURNEY
MRS. ARTHUR MERRITT
*J. BARD McNULTY
MRS. NORMAN NEWTON

INSURANCE ADVISORY COMMITTEE

(Report Submitted April 1960)
WILLIAM AFFLECK
LYMAN MATSON
HARRY NICKEL
SAYRE B. ROSE
*D. O. THORNTON

INSURANCE ADVISORY COMMITTEE

(Appointed as continuing committee)
*ALVAR ANDERSON
DONALD C. PEACH
PHILIP S. MAY
RUSSELL REDDIG
JOHN VINCENTI

JURY COMMITTEE

J. DANIEL FERRARIS
NORA HUGHES
*ADDIE M. TIGER
*Chairman

HOUSING AUTHORITY

This Authority has the responsibility of operating Welles Village, a public housing development originally built by the federal government during the war years and later sold to the Town. Consisting of about 200 units, the houses are fully occupied, and at the end of the year, there was a waiting list in excess of 125.

GLASTONBURY HERITAGE COMMITTEE

Glastonbury is a community with a colonial heritage. It has, for example, more 18th Century homes within its borders than any other community in the State. To preserve this heritage, the Council appointed the Heritage Committee. Acting as consultants to both private and public groups responsible for the growth and development of the Town, the Committee is endeavoring to see that the values of the new do not destroy or deface the real values of the old.

INSURANCE ADVISORY COMMITTEE

The Town has a large capital investment in buildings and equipment. To find the best methods of protecting this investment and to recommend adequate insurance in other areas is the responsibility of this Committee. Actually two committees were active this past year, one submitting its report in April 1960 and a second appointed in August 1960. This second committee will be a continuing committee, advising on insurance problems as they arise.

JURY COMMITTEE

Each year the Superior Court of the State of Connecticut notifies the Committee of necessary additions to be made to the list of jurors. Each spring the Committee meets to screen prospective jurors and determine eligibility so that names of local residents can be added to the jury list.

PARKING AUTHORITY

PHILIP BARIBAULT
 *CLIFFORD R. BLOOD
 DONALD HOTCHKISS
 WILLIAM HUDSON
 HELEN PHINNEY

PLAN AND ZONING COMMISSION

HENRY J. CARINI
 LOUIS LONGO
 WILLIAM McGAW, JR.
 HARRY W. REED
 HOMER SCOVILLE
 *EDWARD SEAWARD

PUBLIC BUILDING COMMISSION

HOWARD S. BIDWELL
 JOHN A. CARINI
 JOHN GREGORY
 CARL LARSON, JR.
 ALBERT E. MOSELEY
 *MARTIN L. ROSER

RECREATION COMMISSION

BERNARD W. FUNK
 CECELIA GLICK
 PETER MONACO
 JOSEPH S. MORRIS
 *HARRY NICKEL
 MERRITT B. PRATT

SAFETY COMMITTEE

JOHN DAVIS
 WILLIAM FABER
 JOSEPH A. GOODHUE
 FLORENCE HENDERSON
 *ROBERT J. LEWIS
 V. E. POEPELMEIER

*Chairman

PARKING AUTHORITY

With the expansion of business in Glastonbury Center, the need for parking facilities grows. The Authority maintains the parking lot north of the Post Office and continually seeks further solutions to parking problems. Jointly with the Town Plan and Zoning Commission, the Authority is considering a proposal for a system of parking lots, pedestrian malls, and a new street west of Main Street in the area of the Center.

PLAN AND ZONING COMMISSION

Under the new Town Charter the Town Plan and Zoning Commission is an advisory group to the Town Council in matters of zoning. It retains its powers as a planning body. These powers are expressed in the Comprehensive Town Plan and in the Subdivision Regulations. Among its specific duties are the naming of streets, proposing the acceptance of streets as Town Roads, approval of subdivisions, and the holding of hearings on planning and zoning matters.

PUBLIC BUILDING COMMITTEE

Over the past five years this Committee has supervised the acquisition and construction of public buildings such as the Town Office Building and schools. Its activities can be divided into four phases: location and negotiation for suitable building sites; design, preliminary planning, and final plans and specifications for buildings; securing approval of plans and proper financing from state and local authorities; and the awarding of the contract and supervision of the project until its completion.

RECREATION COMMISSION

This Commission supervises the recreational program for the Town, including sports, ice skating, and the popular summer swimming activities. With the recent hiring of a Recreation Director, the Commission looks ahead to an expanded program, professionally planned and directed.

SAFETY COMMITTEE

Increased traffic, higher insurance costs, and safety education are some of the factors the Safety Committee considers in planning safety programs. During the year the Committee made recommendations on solving many traffic safety problems and installed a signboard in the Center which presents up-to-date information on accidents on the local highways.

SALARY STUDY COMMITTEE

An equitable salary plan is important in attracting and retaining competent employees for the general Town government. Such a plan was prepared by the Committee and adopted by the Council this year. The Committee also recommended a program of fringe benefits for Town employees.

SEWER COMMISSION

A sanitary sewerage system was considered seriously by the Town twenty-five years ago. As the Town grew, public health problems multiplied, old sewer systems became inadequate, and the pollution of streams and the Connecticut River with raw sewage from the Town was criticized strongly by state and federal agencies. After several years of preparation, the Sewer Commission recommended an extensive sanitary sewerage system, including a treatment plant, to the Town. Approved by the voters, the project is now well under way.

UNUSED BUILDING COMMITTEE

Appointed to consider the best future use of the old Town Office building and the former Police Station, the Committee recommended that the former Police Station frontage be earmarked for possible use as access to rear properties in the area and that the old Town Office Building be retained until an attractive offer of purchase is received or some appropriate civic use is revealed.

WELFARE ADVISORY COMMITTEE

Under the new Charter, this Committee has the duty of overseeing the operations of the welfare director in the administration of welfare activities. The Committee also has the responsibility for advising the Council on the use of welfare funds.

WELLES-TURNER LIBRARY DIRECTORS

This agency supervises the operations of the Welles-Turner Memorial Library, the largest of the three public libraries in the Town. Located in the Center, the Library has expanded its services to keep pace with the growing number of adults and children who use its facilities.

SALARY STUDY COMMITTEE

ALFRED DUSSAULT
 ROBERT E. GOODRICH
 E. JOHN GREGORY
 JOHN W. NORTH
 E. ROBERT RUSSO
 *EDWARD C. WYNNE

SEWER COMMISSION

*EDWIN B. BURDICK
 ALDEN G. HASTINGS
 ROSS C. POWELL
 JOHN S. PURTILL
 HENRY SAGLIO

UNUSED BUILDING COMMITTEE

ALFRED J. DUSSAULT
 GRACE LANGDON
 CARL LARSON, JR.
 VERL S. LEWIS
 LOUIS LONGO
 HELEN S. PHINNEY
 *MERRITT B. PRATT
 ALBERT MOSELY
 EDWARD RICHARDSON

WELFARE ADVISORY COMMITTEE

*MARIO ACCORNERO
 HARRIETT HYYPPA
 ANNETTE JUREV
 JAMES A. McAVOY
 JANE NYSTROM
 NELSON SCULL

WELLES-TURNER LIBRARY DIRECTORS

MARY DOHERTY
 ALICE GURNEY
 FRED L. HURD
 *THOMAS RHINES
 MARGARET STONE
 MILTON WILDE

*Chairman



GLASTONBURY TOWN COUNCIL, L. to R.—George T. LaBonne, Jr.; George D. Royster; Paul Silvergleid; Harley J. Brook, Vice-Chairman; Doris P. Pratt, Recording Secretary; Richard G. Williams, Chairman; John A. Miller, Town Clerk; Robert Merritt; Thomas J. Moriarty; Robert D. Bowden; Brereton H. Mucklow.

Glastonbury has a Council-Manager form of government established by Charter in October 1959. A Council elected by the people makes policy decisions. A Manager appointed by the Council carries out these decisions. The Council serves without pay and gives its time and the best of its knowledge to the solution of problems facing the Town. This past year the Council held eighteen hearings and met thirty-four times in regular and special sessions. The highlights of Council action are listed on these pages.

Milestones 1959-60 Glastonbury Town Council

1959-60 BUDGET—Adopted, after a thorough review of Town Departmental and Board of Education requests, a budget for the 1959-60 fiscal year of \$2,407,198.80 based on a basic mill rate of 36.5 and rates of two, one, and one-half mills in the three fire zones.

JUNIOR HIGH SCHOOL—Authorized purchase of 11.5 acres of land in the back of the Academy School, appropriated \$32,500 for drawings and specifications for converting the Academy Schools and Williams Memorial into a Junior High School, and recommended to the voters a bond issue of \$900,000 to finance the conversion project.

PERSONNEL RULES—Established personnel rules for Town employees, including hours and fringe benefits, methods of recruitment, and other personnel policies.

SEWER PROJECT—Recommended to the voters a bond issue of \$440,000 to complete the financing of Glastonbury's first sewer project.

CENTRAL ACCOUNTING—Accepted a proposal for the establishment of a central accounting and purchasing operation for the General Town departments and agencies.

BUTTONBALL SCHOOL ADDITION—Appropriated \$8,000 for drawings and specifications for an addition to the Buttonball School and recommended to the voters a bond issue in the amount of \$260,000 to finance the project.

CODIFICATION OF ORDINANCES—Adopted a Glastonbury Town Code which is a compilation of all ordinances. For the first time, all Town ordinances are gathered in a booklet for easy reference.

HERITAGE COMMITTEE—Appointed a Heritage Committee to serve as consultants to town agencies and private developers with the purpose of recommending ways to preserve historical values as the Town grows.

INSURANCE ADVISORY COMMITTEE—Heard the report of the Insurance Advisory Committee and appointed a continuing Insurance Advisory Committee to deal with problems of insurance.

REFUSE DISPOSAL—Reviewed the report of the Joint 4-Town Incinerator Study Committee concerning the disposal of refuse by incineration or sanitary land fill methods.

CHARTER REVISION—Appointed a Charter Revision Commission and instructed them to consider certain technical changes in the Charter which experience indicated should be made.

UNUSED BUILDINGS COMMITTEE—Appointed an Unused Buildings Committee to study the problem of the disposition of the old town office and police buildings in the center.

CIRCUIT COURT—Instructed the Town Manager to make arrangements for facilities for the Circuit Court in the new Town Office Building so that court sessions could be held locally.

Elective Town Officials

TOWN COUNCIL

ROBERT D. BOWDEN
 **HARLEY J. BROOK
 JOHN C. CRUICKSHANKS (resigned)
 GEORGE T. LABONNE, JR.
 ROBERT MERRITT
 THOMAS J. MORIARTY
 BRERETON H. MUCKLOW
 SAYRE B. ROSE (resigned)
 GEORGE D. ROYSTER
 PAUL SILVERGLEID
 *RICHARD G. WILLIAMS
ZONING BOARD OF APPEALS
 RICHARD W. ALLEN
 *DONALD H. HUNT
 HENRY JACKSON
 N. F. KUNTZELMAN
 PHILIP LOCKE
 alternates
 EDWIN HOLLAND
 WILLIAM R. JOHNSON
 JUSTUS A. LITTEL
SELECTMEN
 JOHN A. CARINI
 HERBERT T. CLARK
 JOHN LUCHS, JR.

BOARD OF FINANCE

WILLIAM G. AFFLECK
 HENRY S. BEERS
 WILLIAM B. GLOTZER
 *JOHN Q. GOODRICH
 EARL H. HODGE
 GEORGE W. TREPP, JR.

FIRE COMMISSION

EDMUND BELLOTTI
 GERARD D. CUSSON
 *JOHN MAGGI
 LYMAN F. MATSON
 ROBERT G. PARKS
 DWIGHT E. WEIR

TOWN REPRESENTATIVES

1959-61
 HARVEY A. KATZ
 RUSSELL R. NAUGHTON
 1961-63
 WILLIAM F. CONNERY
 HOMER G. SCOVILLE

BOARD OF TAX REVIEW

HUGH S. CRIM
 RICHARD KATZ
 *MERRITT B. PRATT

REGISTRARS OF VOTERS

JEAN T. THORNTON
 ELIZABETH D. WILCOX

BOARD OF EDUCATION

JAMES F. BREEN
 JOHN M. FINNEY
 ELEANOR GEISER
 ANNE R. GUSTAFSON
 (resigned)
 VERL S. LEWIS
 *WILLIAM K. PAYNTER
 HELEN M. SHAW

JUSTICES OF THE PEACE

MARIO L. ACCORNERO
 FRANCIS B. BARNETT, JR.
 DWIGHT BLISH
 SEBASTIAN CATANA
 WILLIAM Z. HOLMAN
 WILLIAM K. HUDSON
 RICHARD B. MOORE
 OTTO W. PFAU
 BUTLER L. RIPLEY
 ROBERT VIENS

*Chairman
 **Vice Chairman

Town Officials Appointed by State Authority

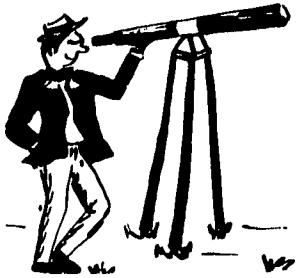
TOWN COURT

WALTER M. DOWNES, Judge
 ROBERT J. HALE, Deputy Judge
 GEORGE W. RIPLEY 2nd, Prosecutor
 DONALD C. HOTCHKISS, Clerk
 CHARLES A. MAHAN, Assistant Prosecutor
 EARL C. GOODALE, Court Officer
 HENRY BORAWSKI, Probation Officer
 NELLIE PHILLIPS, Clerk, Small Claims Division

FIRE WARDENS

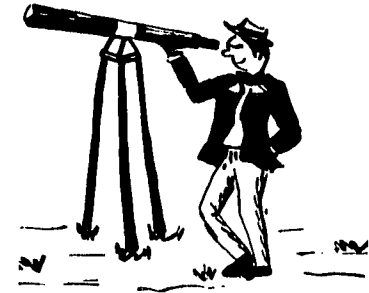
ALVAH A. RUSSELL, District Warden
 MICHAEL AGLIO
 ALBERT CHAPMAN
 NORWOOD FRYE
 SAYRE B. ROSE
 LEWELLYN L. TURNER

The Year in Review



- Completion and dedication of new Town Office Building.
The new building provides modern and spacious facilities for municipal operations.
- Preparation of revisions to the Town Charter.
To be approved by the voters, these revisions are technical corrections only and do not basically change the Charter.
- Appointment of Glastonbury Heritage Committee.
This Committee endeavors to preserve our colonial heritage as the community develops.
- Hiring of a Director of Recreation.
Professionally trained, this employee will direct an expanded recreation program.
- Adoption of personnel rules and a salary plan for Town employees.
Recommended by the Salary Study Committee, these rules and salary plan are the framework for effective personnel administration.
- Start of an extensive municipal sewer system.
To cost in excess of \$1,600,000, this system will eliminate many of the pollution and sewage nuisance problems experienced in Glastonbury Center.
- Completion of the Buttonball School Addition project.
Rising school population made this elementary school project necessary.
- Authorization of funds for conversion of the Academy School to a Junior High School.
A \$900,000 bond issue was recommended to the voters to finance this project.
- Appointment of a continuing Insurance Advisory Committee.
This Committee will keep pace with new developments in insurance and make recommendations thereon.
- Compilation of local ordinances into a Town Code.
All ordinances have been brought together in a booklet for easy reference.
- Purchase of microfilm equipment in the Town Clerk's office.
This equipment will expedite the recording of land records.
- Preparation of a General Plan of Operations by the Civil Defense Organization.
The plans details the actions and responsibilities of the Civil Defense Organization in case of a war emergency or natural disaster.
- Opening of the Grange Pool for the summer swimming program.
Made possible by the public spirited efforts of the Glastonbury Grange, this pool is a much needed recreational facility.

The Year Ahead



- Organization of a central accounting and purchasing operation for the General Town.
Centralized purchasing and accounting procedures for the diverse Town departments will encourage efficiency.
- Completion of a new sewer system, including a treatment plant.
By the summer of 1961 it is expected that the system will be in operation.
- Finding solutions to the problem of refuse collection and disposal in the Town.
These solutions involve the purchase of a sanitary land fill site and proposals for letting contracts for refuse collection.
- Completion of arrangements for the Circuit Court to meet locally.
Facilities will be provided so that the Circuit Court can meet several times a month to hear local cases.
- Signing of agreement for donation of a portion of the Great Pond area to the Town.
In an attractive natural setting in South Glastonbury, this area will be preserved in its natural state.
- Purchase of a new fire engine for Company No. 1.
This fire apparatus will replace an engine that is 33 years old and no longer adequate for fire fighting.
- Organization of a Parks and Public Grounds operation in the Public Works department.
Centralizing equipment and personnel, this operation will make provision for the care of all public grounds.
- Reconstruction of sections of Hopewell and Manchester Roads.
An expanded maintenance program in 1960 will allow more time for reconstruction in 1961.
- Review of a salary plan for teachers which will be related to quality of performance.
Already approved by a joint Board of Education-Glastonbury Education Association Committee, the salary plan will go into effect in 1961-62.
- Development by the schools of materials for teaching foreign languages.
The schools have signed a two-year contract with the federal government for this work.
- Installation of an addressograph system for assessment and tax operations.
This installation should speed up and make more efficient the assessment and the billing functions.



Your Town

- History** Settled about 1650 as a part of Wethersfield and incorporated as a separate Town in 1693. Named from a town in Somersetshire, England.
- Population** In 1960, 14,454 persons, an increase of 64 percent over the 1950 population of 8,818. Density of population is not large since the Town is 53.5 square miles in area.
- Schools** Eight modern public schools, including a high school, serve 3,629 pupils. One school is currently being converted to a Junior High School.
- Government** A Council Manager form of government adopted by Charter in 1959. There are 44 full time Town employees and 259 Education employees.
- Finances** A 1960-61 operating budget of \$2,306,081 and a budget for debt service of \$319,799. Tax rate for 1960 was 36.5 mills, with an additional tax of 2, 1, and 0.5 mills in three fire zones.
- Recreation** Three town parks of about 20 acres total. Facilities include 6 playgrounds, 9 ballfields, 6 tennis courts, 4 basketball courts, a swimming pond, a community pool, and numerous picnic areas. Within the Town is a golf course, Gay City State Park, and extensive rural areas available for outdoor recreation.
- Churches** Ten churches serving the following denominations: Congregational (2), Catholic (2), Greek Catholic, Episcopal (2), Methodist, Baptist, and Lutheran.

Town Clerk

1959-60 APPROPRIATION \$12,340.00
 Monthly Cost per Citizen 7¢

TOWN CLERK KEEPS OFFICIAL RECORDS OF TOWN

The office of the Town Clerk is the focal point for official records of the Town. Here are recorded vital statistics, documents relating to land transactions, tax liens and releases, and other papers. The Town Clerk also issues a variety of licenses and maintains records of elections. As Clerk of the Town Council, he keeps minutes of the Council meetings.

ACTIVITY IN CLERK'S OFFICE REMAINS AT HIGH LEVEL

A total of 1,040 documents was recorded by the Town Clerk during the past year. About 1,500 game licenses and 1,200 dog licenses were issued for the same period.

	VITAL STATISTICS			Also recorded were 171 Armed Service Discharges. Formerly, fees for recording documents and issuing licenses were retained by the Town Clerk. Under the new Charter, the position is salaried, and all fees revert to the Town.
	1959	1958	1957	
BIRTHS	331	337	324	
MARRIAGES	117	107	112	
DEATHS	126	115	152	

NEW EQUIPMENT AND PROCEDURES PLANNED

During the year microfilm equipment was purchased. It is expected that this equipment will expedite the recording of land records and make better use of storage space. Next year the Town Clerk plans to reorganize the filing and indexing of maps with the purpose of permitting easier and quicker reference to maps on the part of lawyers, engineers, and interested citizens.

Elections

1959-60 APPROPRIATION \$6,850.00
 Monthly Cost per Citizen 4¢

TOWN CLERK, REGISTRARS AND SELECTMEN SHARE RESPONSIBILITIES

The responsibility for registration of new voters is shared by the Town Clerk, Registrars of Voters, and the Board of Selectmen. The Town Clerk and Board of Selectmen, serving as a Board of Admissions, examine and admit new voters. About 1,300 new voters were so admitted last year. The Registrars maintain records of voters by name, street and political party. The Registrars also conduct an annual canvas to keep voting lists up to date. At election time the Town Clerk prepares ballots and legal notices, and reports election results. The Registrars hire election workers and keep track of those voting. During the year the State and municipal election and three referendums were held.

REFERENDUMS

		Yes	No
March 7, 1960	\$260,000—Buttonball Lane School Addition	617	118
July 26, 1960	\$900,000—Academy School Conversion	313	45
Aug. 10, 1960	\$440,000—Sewer Bond Issue (Additional)	305	30



GREAT POND AREA IN SOUTH GLASTONBURY. The Town Plan and Zoning Commission is negotiating for future ownership of this area by the Town. Eventually, the area would be developed as a park retaining its natural beauty.

Town Plan and Zoning Commission	1959-60 APPROPRIATION	\$3,170.00
	Monthly Cost per Citizen	2¢

COMMISSION COMPLETES ACTIVE YEAR

During the past year 27 meetings of the Commission were held, of which seven were public hearings and the remainder regular and special meetings. The public hearings considered ten items: three re-subdivisions, one change of zone, one amendment to the Zoning Regulations, four applications for excavation permits, two of which were approved, and a proposal for operation of a private nursery school.

ACCEPTANCE OF STREETS BY TOWN CARRIES OUT COMPREHENSIVE PLAN

Under the Charter and Town Code, the Commission proposes the acceptance of streets by the Town, initiates projects for monumenting roads, and in other ways carries out the planned development of the Town according to the Comprehensive Plan adopted in 1956. The following roads were recommended to the Council for acceptance as Town Roads: Olde Wood Road, Farmcliff Drive, Commerce Street, Fairview Terrace, Carriage Drive, Robin Road, April Drive, Oakwood Drive, and portions of Pippin Drive and Applewood Lane. The monumenting of Hopewell Road from Main Street to Chestnut Hill has been proposed by the Commission.

COMMISSION APPROVES 11 SUBDIVISIONS DURING YEAR

During the year the Commission approved eleven subdivisions with a total of 92 building lots. Those approved were Eastbury Homes on Weir Street, Felix Monzeglio on Coleman Road, Olde Stage Road Extension, Hebron Heights on Bell Street, Three Mile Road, Armando extension of Apple Hill, Sherwood Forest, Cider Mill Road Extension and Applewood Lane, Farmcliff Drive Extension, and one lot on Olde Wood Road.

TRAFFIC PROBLEMS CREATED BY INTERSTATE 91 STUDIED

A strenuous effort was made to persuade the State Highway Department to include a full interchange between Interstate 91 and Main Street. Because technical standards for safety established by federal authorities could not be met if the interchange were built, this effort was unsuccessful. However, ramps will be provided at Naubuc Avenue for traffic to and from Glastonbury.

CONNECTICUT BASIC BUILDING CODE RECOMMENDED TO COUNCIL

The Building Inspector maintains a close relationship with the Commission and acts as its agent on all appropriate matters. Over the years the Building Code has been changed several times with resultant confusion. After much discussion with interested groups, the Commission recommended to the Town Council the adoption of the Connecticut Basic Building Code with modifications. At the same time the licensing provisions of the Code were expanded to include private sewage disposal system contractors.

Town Attorney	1959-60 APPROPRIATION	\$4,675.00
	Monthly Cost per Citizen	3¢

TOWN ATTORNEY IS LEGAL OFFICER OF TOWN

Under the new Charter, the Town Attorney is appointed by the Town Council. His duties are to advise all Town officials and agencies who request opinions from him on legal problems, to prepare ordinances, regulations, deeds, contracts, leases, bonds and other legal papers, and to represent the Town in any court actions in which it may be involved.

ADOPTION OF NEW CHARTER POSED LEGAL PROBLEMS

The adoption of the new Charter introduced numerous legal problems. All the ordinances setting up the terms of office of the various appointive boards, commissions and other agencies, providing ground rules for the operation of the Council and carrying out provisions of the Charter were prepared. It was also necessary to give many written opinions on questions arising out of the Charter and its relationship to General Statutes and older special acts.

CODIFICATION OF TOWN ORDINANCES COMPLETED

During the year the codification of Town ordinances was completed. Much credit for this work goes to the Glastonbury Codification Committee. The code includes not only the new ordinances implementing the Charter but also completely new ordinances on the building code, on regulation of various tradesmen and artisans, and on traffic regulation. Older ordinances were either re-adopted, or, if obsolete and unnecessary, were repealed.

Financial Administration

1959-60 APPROPRIATION \$29,718.60
Monthly Cost per Citizen 17¢

FINANCIAL ADMINISTRATION RESTS WITH SEVERAL OFFICIALS

Municipal government is a big business. Nearly two and a half million dollars were spent in financing local services this year. Nearly 80% of all revenue comes from the property tax, based on assessments of real and personal property. The preparation of the Grand List based upon assessments is the responsibility of the Assessor. The calculation of taxes, preparation of bills, and collection of taxes is the responsibility of the Tax Collector. The responsibility for controlling expenditures and receipts and keeping financial records is divided among the individual departments, the Town Treasurer, and the office of the Board of Education.

ADDRESSOGRAPH AND ACCOUNTING MACHINES WILL ADD EFFICIENCY

An addressograph machine has been purchased for use by the assessing and tax collecting departments. This machine will prepare the abstract and rate books. An accounting machine will compute and prepare tax bills. Formerly this work was done by hand or by typing. The mechanization of these procedures will not only make unnecessary the hiring of additional personnel for some time to come but will also speed up operations considerably. An addressograph operation will allow more time for the Assessor's Office in gathering and entering values as of the October 1 assessment date. Under the present system, this is very difficult.

ACCOUNTING DEPARTMENT WILL CENTRALIZE ACCOUNTING FUNCTIONS

Various departments have shared the responsibility for processing of bills, preparation of payrolls, and maintenance of budget records. With the purchase of an accounting machine, the way is open for the organization of an accounting department. Although the Board of Education will continue to prepare its own payroll and process its own bills, all other accounting functions will be centralized in this department, including control of bank deposits, maintenance of budget records, reserve fund accounts, records of capital projects, and payrolls and invoices for general Town departments. The new department will also centralize purchasing procedures.

Board of Tax Review

1959-60 APPROPRIATION \$425.00
Monthly Cost per Citizen 1¢

BOARD HEARD APPEALS IN FIVE SESSIONS

The Board of Tax Review was in session on five publicly advertised dates during the month of February 1960 to hear appeals from assessments in the 1959 Grand List and to make changes in the Assessor's figures as appeared justified. A total of 26 formal appeals were taken and numerous routine adjustments were considered.

ASSESSOR'S LIST REDUCED BY NET OF \$142,747

As a result of these deliberations, the Assessor's List was reduced by a net amount of \$142,747, broken down as follows:

18 Service exemptions (Late filing approved)	\$ 15,000
39 Lists reduced	170,858
5 Lists increased	25,845
10 New lists added	17,266

Public Building Committee

1959-60 APPROPRIATION \$300.00
Monthly Cost per Citizen 1¢

PUBLIC BUILDING COMMITTEE COMPLETES FIRST FIVE YEARS

The fall of 1960 marked the first five year term originally assigned to the Committee. Its responsibilities lie in four areas: the location and acquisition of suitable sites; design, preliminary planning, and the preparation of final working plans and specifications for buildings; securing of approval of plans and budget by proper state and local authorities; and the awarding of the contract. All items under the contract are handled by public bid. In all these areas the school authorities have worked in close cooperation with the Committee. Such cooperation is of utmost importance in securing maximum state aid for school construction.

SEVEN BUILDING PROJECTS UNDERTAKEN IN PAST FIVE YEARS

Seven building projects were completed or started in the past five years. During 1959-60 alone the Hebron Avenue School and Town Office Building were occupied, and the Buttonball School Addition was ready for school opening September 7, 1960. The Academy School contract has been awarded and a start made on construction. The scheduled completion date is September 1961. All structures were designed without frills and with utmost economy consistent with good quality and present day needs.



Mr. Martin Roser, Chairman of Public Building Committee, and Mr. Sayre B. Ross, former Chairman of the Town Council, laying corner stone for new Town Office Building.

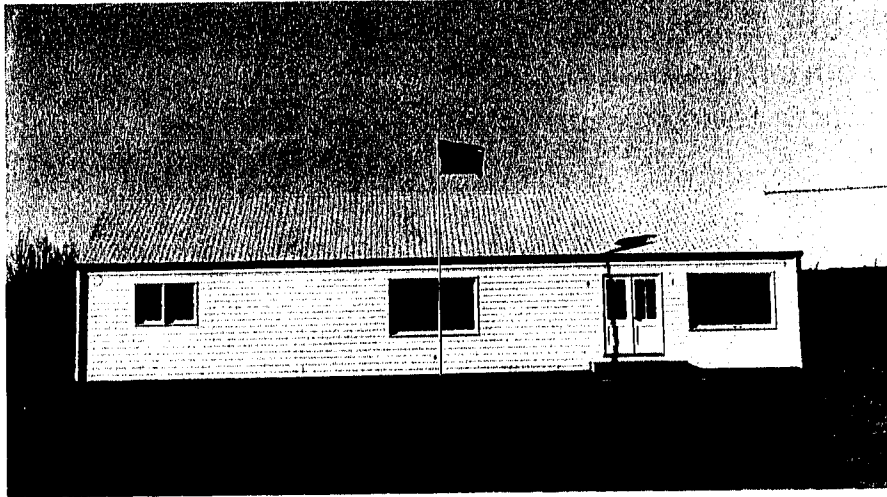
ACADEMY JUNIOR HIGH SCHOOL CONVERSION under construction



SEVEN PROJECTS IN FIVE YEARS

1. Addition to Firehouse # 1
2. Hebron Avenue School
3. Intermediate Wing for Hebron Avenue School
4. Town Garage
5. Town Office Building
6. Buttonball Lane School Addition
7. Academy Junior High School

The total cost of these projects is about \$2,575,000. From this must be deducted State Aid for schools. This large sum reflects the amazing growth of the Town during this period.



Range House of the Glastonbury Police Benefit Association. Over the last six years police officers have been contributing their free time to the construction of this building.

Police Department

1959-60 APPROPRIATION \$110,650.00

Monthly Cost per Citizen 63¢

BASIC FUNCTION OF POLICE DEPARTMENT IS PROTECTION

The fundamental duties of the Police Department are to serve mankind; to safeguard lives and property; to protect the innocent against deception; the weak against oppression or intimidation; the peaceful against violence or disorder; and to respect the constitutional rights of all men to liberty, equality, and justice.

POLICE SERVICES EXPAND IN RATIO TO POPULATION

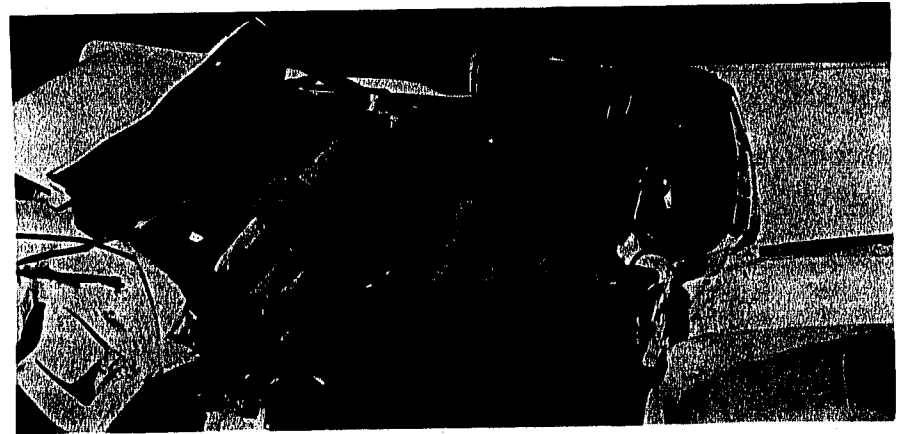
The Police Department is one of the municipal services whose activities expand in proportion to the growth in population, as new highways are built, and as vehicular traffic increases. In nearly all major classifications of police activity, increases are apparent. To keep pace with such increases, the Department, besides hiring additional personnel, is conscious of the need for better training, more effective law enforcement procedures, and more specialized police equipment.

MOVE TO NEW QUARTERS ADDS TO POLICE EFFECTIVENESS

Perhaps one of the most important events of the year was the move of the Department to spacious and efficiently planned quarters in the new Town Office Building. Not only this move but also the purchase of new equipment have benefited police operations. Fingerprinting and photographing equipment, including a mugging camera, were obtained by the Department.

ACCENT ON PREVENTION OF CRIME HAS GOOD RESULTS

An important police responsibility is the prevention of crime. A good example of this was a special patrol during the recent strike at one of the major industries in the area. Many employees of this firm had received threats and were concerned about the welfare of their homes and families. The effectiveness of this patrol was demonstrated by the fact that only one incidence of violence occurred locally during the ten weeks the strike was in progress.



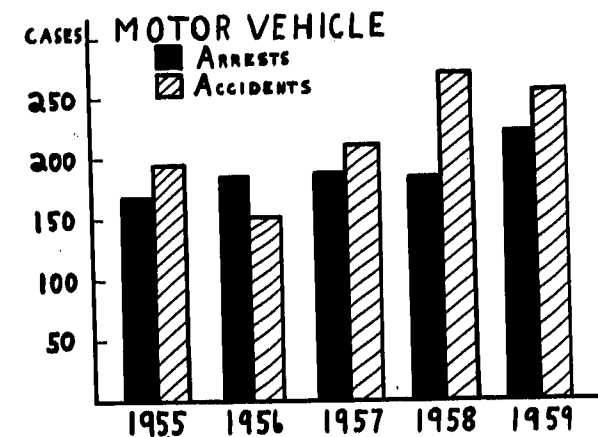
A stark reminder of the effects of a moment of recklessness

DEPARTMENT CONTINUES EXTENSIVE TRAINING PROGRAMS

The Glastonbury Police Department is considered one of the best trained small departments in the State. Five of its members are graduates of the New Haven Police Academy; one attended the Northeastern University Traffic School; two are graduates of the Connecticut Chiefs of Police Academy; and one member is attending a specialized course for Detectives and Plain-clothesmen at the New Haven Police Academy. The entire Department was given a six weeks course in Defensive Tactics by an agent of the Federal Bureau of Investigation.

DEMAND FOR EXPANDED SERVICES SEEN IN FUTURE

As the Town grows in population, consideration must be given to an increase in personnel. Presently the Department operates two cruisers on each eight-hour shift. There has been considerable citizen demand for the instituting of a third cruiser patrol from 6.00 P.M. until 2:00 A.M. As road mileage and traffic volume increase, the establishment of a third cruiser patrol on each shift may be justified.



Board of Fire Fire Commissioners

1959-60 APPROPRIATION \$42,800.00
Monthly Cost per Citizen 25¢

RECORDS REVEAL LESS FIRES AND LOWER FIRE LOSSES

The Fire Department records reveal that during the past year there were fewer fires than the previous year. The Fire Board wishes to thank the Town's residents for their effort on fire prevention. The fire loss for the year ending August 1960 shows a decrease of over \$100,000 in comparison to the previous year.

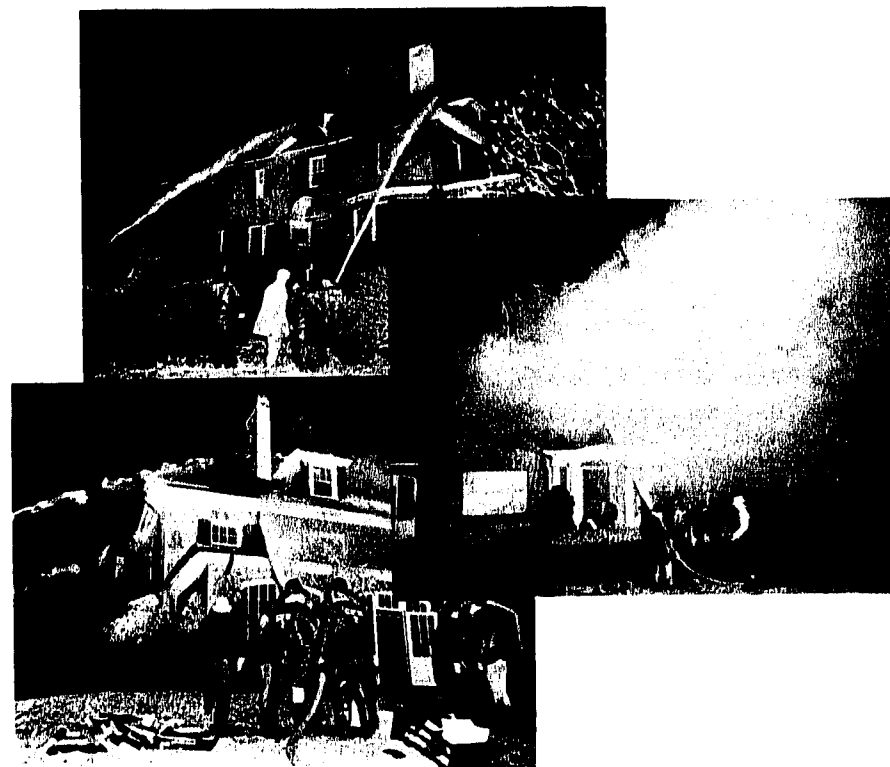
ALARMS		ESTIMATED LOSS
Buildings and Contents	13	\$ 8,714.00
Vehicles	21	6,350.00
Washing Machine and Dryers	4	300.00
Tobacco and Tenting	1	650.00
Grass and Brush Fires	46	—
Gasoline on Roads	4	—
Chimney Fires	5	—
Still Alarms	8	—
Oil Burners	1	—
Grease on Stove	3	—
Electric Wires	5	—
Emergency Calls	6	—
Trees Burning	1	—
Mutual Aid Calls	1	—
False Alarms	5	—
Summary of Alarms	124	Total \$16,014.00

There seems to be no definite way to prevent some of these unfortunate happenings; only common sense and good judgment will help to prevent loss by fire.

1. *Apparatus and Equipment.* At present the Finance Board has taken into consideration an application for a new truck at Co. #1 Fire House to replace an antiquated, obsolete truck which cannot be used. Consideration should also be given to another truck for Co. #3 to replace a makeshift truck that is 16 years old and has a 275 gal. oil tank for carrying water. Something will have to be done about this truck in the near future.

2. *Protection.* Hydrants were installed wherever water mains were extended into new developments and to date we have 199 hydrants which cover most of the thickly settled area of the town. Three new electric generators have been purchased to be located at each firehouse. They will be adequate to provide all the power needed at each fire house in an emergency, and are portable and can be moved elsewhere in other emergencies.

3. *Alarm System.* The present fire alarm system which is operated in conjunction with the police switchboard and radio base station has proved to be the most efficient method of handling our emergency calls. Two-way radio communication between the fire trucks, base station and walkie-talkie radios enables the fire department to maintain communications during any emergency conditions. Two more pieces of radio equipment were purchased last year. They are now on trucks that were not equipped with radios before.



Volunteer firemen risk their lives in fires such as this in order to protect persons and property.

Fire Marshal

1959-60 APPROPRIATION \$1,054.00
Monthly Cost per Citizen 1¢

INSPECTIONS MADE FOR COMPLIANCE WITH FIRE SAFETY REGULATIONS

A total of 358 inspections were made by the Fire Marshal this past year. Inspections revealed that all public and private schools conformed to Fire Safety regulations. The three convalescent homes and five homes for the aged in Glastonbury also met Fire Safety requirements. Fire drills were held monthly in the public schools, and annual drills called by the Fire Marshal and his Assistants during Fire Prevention Week were prompt and orderly.

FIRE LOSSES TAKE TURN FOR THE BETTER

Fire losses in Glastonbury dropped from \$116,390. to \$16,014. this year. Only 13 building fires with a loss of \$8,714. were recorded. There were 21 vehicle fires, the most on record in one year, with a loss of \$6,350. Careless burning, either in improvised incinerators or in the open in dry weather, caused 46 grass and brush fires. Careless smokers accounted for 25% of fire losses. Most of the causes for these fires can be eliminated by property owners and tenants practicing better fire prevention.

Civil Defense Organization

1959-60 APPROPRIATION \$3,950.00
Monthly Cost per Citizen 2¢

MAJOR FUNCTION IS CO-ORDINATION OF LOCAL OPERATION IN EMERGENCY

The major function of the Civil Defense Organization is to co-ordinate all local operations in the event of a wartime Civil Defense emergency. These include such services as Police, Fire, Medical, Clergy, Welfare, Highway, Radiological and Communications. Orders received from the National level by the Governor are dispersed through the State Civil Defense Organization to the local levels to insure a co-ordinated effort of all operations.

MUCH PROGRESS MADE IN RE-ORGANIZING CIVIL DEFENSE UNITS

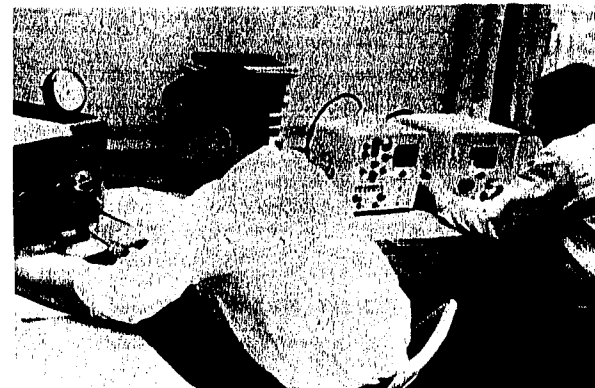
During the year 1959-60, Glastonbury was fortunate not to encounter any serious emergencies which could not be handled by the individual local services. Much progress was made, however, in re-organizing the various Civil Defense units and in relocating the operational Headquarters from the old Buckingham School building to the new Town Office building. The new headquarters is completely equipped and is ready for use during any emergency. It contains all the necessary equipment for radiological monitoring and communicating directly with the State Civil Defense Organization. In addition, food and water are available to sustain a normal operating crew for an indefinite period.

PREPARATION OF GENERAL PLAN OF OPERATIONS A MAJOR ACCOMPLISHMENT

One of the major accomplishments was the preparation of a "General Plan of Operations" for the Town of Glastonbury. This is a general operation plan which sets forth the mission, organization and responsibilities, as well as the general actions, to be taken by the public and Civil Defense forces in the event of a wartime emergency. This plan has been distributed to members of the Council, and Town Officials, and copies are available in the Glastonbury Library for interested citizens.



CIVIL DEFENSE DIRECTOR AND DEPUTY DIRECTOR CONFER DURING HURRICANE "DONNA" EMERGENCY.



MEMBERS OF CIVIL DEFENSE COMMUNICATIONS UNIT OPERATING DURING HURRICANE "DONNA" EMERGENCY.

MATCHING FUNDS RECEIVED FOR A VARIETY OF EQUIPMENT

During the year a total of \$1,954.93 was received from the Government in matching funds for Civil Defense equipment currently used by our police, fire and communications services. These include such items as the new transmitting and receiving tower for Police, Fire and Civil Defense Communications, a trans-receiver for the Ambulance, a generator for Civil Defense, a portable trans-receiver for the Fire Department, raincoats and rubber boots for the Auxiliary Police and leased wires for actuating the attack warning sirens.

IMPROVEMENTS BEING SOUGHT IN SEVERAL AREAS

Although the Civil Defense Organization is sufficiently staffed and equipped to handle any emergency, there are still several areas in which improvement is being sought. A complete survey of the attack warning network is being made and plans will be formulated to re-arrange and supplement the present network to provide a more adequate coverage of Glastonbury. In addition, a Civil Defense Rescue Squad will be formed by the Fire Department. This squad will be thoroughly trained and equipped with a rescue truck and the necessary rescue tools.

Dog Warden

DOG WARDEN HANDLES VARIETY OF CANINE COMPLAINTS

The Dog Warden is appointed by the Chief of Police and works in close cooperation with the Police Department. On 24 hour call, the Dog Warden is contacted for such reasons as dog bites, stray dogs, barking dogs, injured dogs, or dogs which have been killed or abandoned. If dogs are for any reason impounded, they may be redeemed, sold, or if after proper advertising, are not claimed, may be destroyed.

INCREASING DOG PROBLEMS MEAN ADDITIONAL FACILITIES

Approximately 1,100 dogs are licensed in Glastonbury. Monthly reports are compiled for local and state authorities and list the number of dogs impounded, sold, redeemed, and destroyed. All of these items show increases over past years, and it is apparent that the dog pound will soon need additional runs and other facilities.

Town Court

1959-60 APPROPRIATION \$6,150.00
 Monthly Cost per Citizen 4¢

TOWN COURT ENTERS FINAL MONTHS OF EXISTENCE

The Town Court of Glastonbury has entered its final months of existence. On January 1, 1961, the Town Court will cease to exist, and the business of the Court will be absorbed by the newly created State Circuit Court. In the early days, the Court was truly a local Court, handling offences committed by local persons. With the rise in popularity of the automobile, the great majority of people arrested, particularly in recent years, are residents of other communities.

NEED FOR STRICTLY LOCAL COURT HAS CEASED

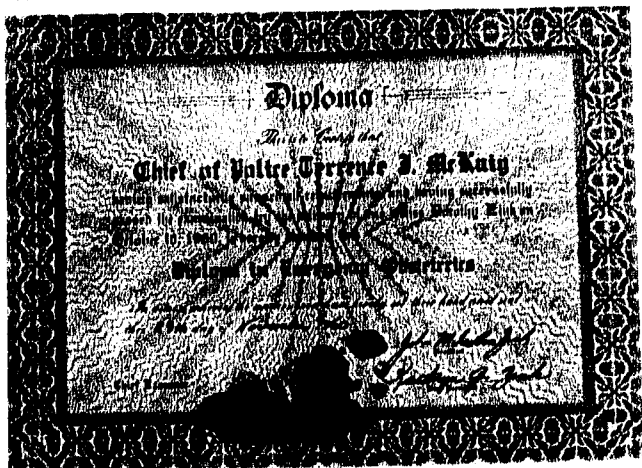
The nature of the business of the Court has ceased to be a strictly local matter. This same historic development occurred in most of the towns in Connecticut. The Legislature, taking cognizance of this development, created the State Circuit Court. The Town Council has made facilities available in the new Town Office Building for the Circuit Court. Thus, although Circuit Court headquarters will be located elsewhere, Court sessions will still be held in Glastonbury, at least twice a month, for the convenience of local residents.

Glastonbury Auxiliary Police

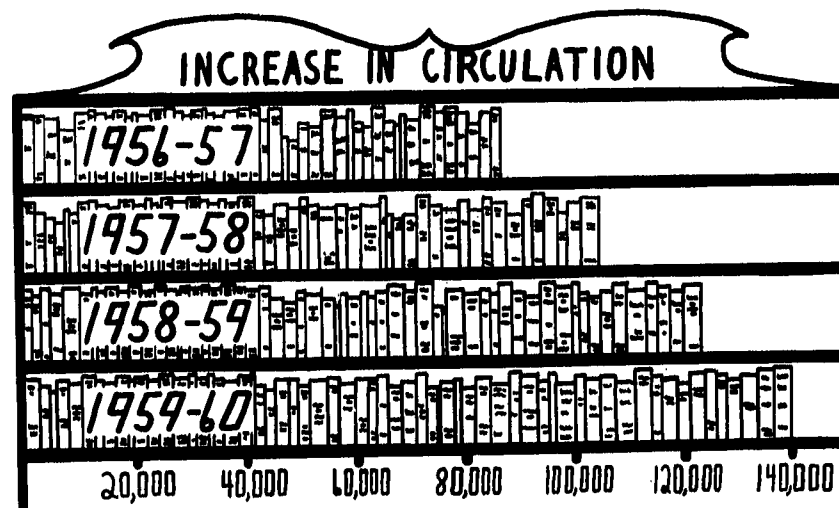
1959-60 APPROPRIATION \$1,000.00
 Monthly Cost per Citizen 1¢

SUPPORT AND CONTRIBUTIONS MAINTAIN STANDARDS OF SERVICE

The Glastonbury Auxiliary Police Ambulance Service is proud to report that the continued support of the Town and generous voluntary contributions have made it possible to maintain a high standard of service. Use of the ambulance has steadily increased to an average of two calls a day. The busiest month was January, when 35 calls were answered. The busiest day was November 6th, when the ambulance responded to 9 calls. The number of trained men active at any one time has never exceeded 16 and at present is down to 14. The service is desirous of adding additional men to its service and welcomes new applicants.



BIRTH ON WAY TO HOSPITAL IN AMBULANCE EARNS POLICE CHIEF MCKAIG A DIPLOMA.



Welles Turner Memorial Library

1959-60 APPROPRIATION \$32,500.00
 Monthly Cost per Citizen 19¢

USE OF LIBRARY INCREASES AT REMARKABLE RATE

Use of the library has continued to increase at a remarkable rate, with adult circulation up six percent and juvenile up nineteen percent for the year. The Reference Room is now operating with a staff member in attendance. Many standard reference works have been added, strengthening the service in this section. Library work with the schools has continued with nearly 7000 books sent to classrooms for student use. In addition 70 class groups have come to the library for instruction in its use and to borrow books.

LIBRARY DIRECTORS FEEL THAT BUILDING ADDITION NOT FAR OFF

Growth of library activity over the years since the opening of the building in 1952 has accumulated to a point of general overload of the existing facility. Stack area for book storage is inadequate, the Reference and Reading Rooms are too frequently overcrowded, and the Exhibition Rooms have been sacrificed to the necessary expansion of the Children's Department. If the library service to the town is to continue to be adequate, the Library Directors feel that expansion of the facilities by a building addition must be undertaken soon.

South Glastonbury Library Association

1959-60 APPROPRIATION \$500.00
 Monthly Cost per Citizen 1¢

The South Glastonbury Library is supported in great measure by contributions and by volunteers who assist at the Library. It is truly a community effort and over the years has gradually expanded its services to the adults and children of South Glastonbury. Analysis of its financial report for 1959-60 shows expenditures of \$1,939.65 for books, maintenance of plant, and other items. Nearly a third of this amount was raised by a membership drive and contributions from organizations. A state grant of \$750. and the Town appropriation of \$500. accounted for most of the remainder.

Welfare Department

1959-60 APPROPRIATION \$46,510.00
Monthly Cost per Citizen 27¢

FINANCIAL AID GIVEN ON EMERGENCY BASIS

Under the General Statutes, each Town must provide support for its needy, whether the client has legal settlement there or not. All financial aid is given on an emergency basis and is planned to supplement what the individuals or family group can do for themselves. Such aid is based on standards used by the State Welfare Department.

CASE WORK AND INVESTIGATIONS KEEP PERSONS OFF RELIEF

Many clients are handicapped by advanced age or are poorly equipped mentally and physically to cope with difficult problems. Budget planning, job referrals, detailed investigations, and case work keep many persons off relief. At times, children and their parents are brought before juvenile authorities for such offenses as stealing and property damage. An attempt is made through case work to rehabilitate these families. Such services, involving no expenditure of funds, do, however, require extensive investigation.

REIMBURSEMENT OF WELFARE FUNDS SOUGHT BY DEPARTMENT

It is the policy of the Department to seek reimbursement from all Welfare recipients who are later able to repay. The knowledge that Welfare payments constitute a loan may conceivably act to reduce the number of requests for aid. This policy of reimbursement also benefits the individual in terms of self-respect. The advantage to the taxpayer is obvious. For these reasons, the time spent by the Department on this phase of the work is justifiable.

MONTHLY ACTIVITY DURING 1959-60

1959-60 Month	Number of Persons	Cost	Receipts	Net Cost (Net Income)
September	45	\$ 1,445.41	\$ 1,250.58	\$ 194.83
October	41	1,186.63	327.19	859.44
November	86	3,092.36	873.65	2,218.71
December	91	6,026.67	2,872.41	3,154.26
January	81	2,818.14	2,641.96	176.18
February	100	4,738.78	3,573.74	1,165.04
March	52	3,168.78	1,729.46	1,439.32
April	56	4,326.77	5,070.55	(743.78)
May	52	3,193.49	1,071.34	2,122.15
June	56	3,818.13	1,419.67	2,398.46
July	45	1,991.16	4,104.28	(2,113.12)
August	73	3,704.44	1,307.64	2,396.80
		\$39,510.74	\$26,242.47	\$13,268.29

Recreation Committee

1959-60 APPROPRIATION \$12,810.00
Monthly Cost per Citizen 7¢

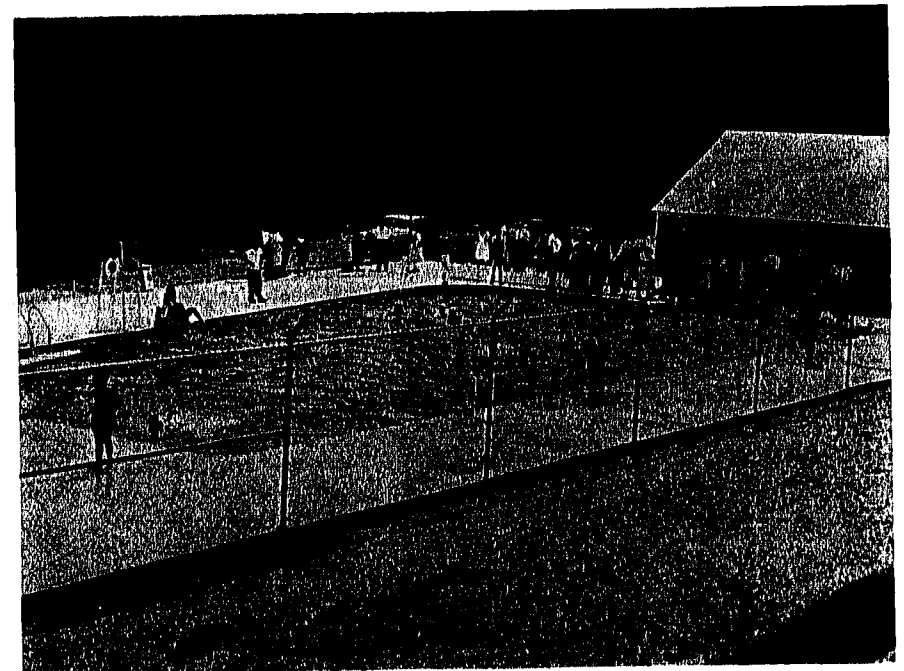
OPENING OF GRANGE POOL ONE OF YEAR'S MAJOR EVENTS

One of the year's major events was the opening of the Grange Pool on Hopewell Road, thereby adding a much needed recreational facility. While this in itself is important, the fact that a civic-minded group spearheaded a program to provide a facility without recourse to Town funds is of even greater importance. With the constant competition for tax funds, the Committee feels this method of financing may be the only hope for getting additional major facilities in the near future.

RECREATION DIRECTOR EMPLOYED TO HEAD PROGRAM

Late in the year a Director of Recreation was employed to plan and administer a more complete recreational program for residents. The Committee feels the time has come to give the townspeople the advantage of a professionally planned and directed program. It is the hope of the Committee that civic groups will afford the new Director and the Committee the high degree of co-operation and assistance that has been given in the past. Without this continued assistance an expanded program will be impossible.

The tremendous popularity of the Grange Pool among young and old is justification for the successful and outstanding efforts of the Glastonbury Grange in providing this facility. Below is the Grange Pool in operation.

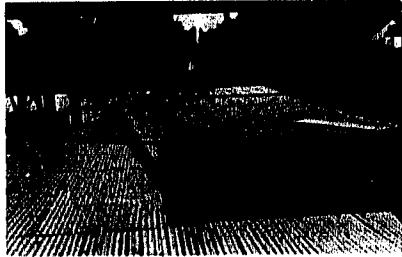


Building Inspection

1959-60 APPROPRIATION \$11,500.00
Monthly Cost per Citizen 7¢

BUILDING INSPECTOR CARRIES OUT VARIETY OF DUTIES

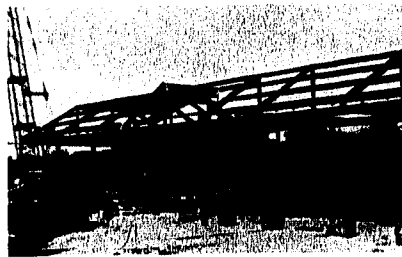
The Building Inspector supervises all building activities and enforces the building code. Acting as agent for the Town Plan and Zoning Commission, the Building Inspector enforces the Zoning Regulations and maintains records for the Commission. He also performs clerical work for the Zoning Board of Appeals including the notification of applicants of meetings and decisions of the Board and accepting appeals which applicants may file. Working closely with the Director of Health, the Inspector assists in sanitary inspections and keeps records of private sewage disposal installations.



LICENSING AND CONSTANT INSPECTIONS IMPORTANT TO OPERATIONS

The basic function of the Building Inspector is to protect the person building or buying a home or business from improper materials, workmanship, or construction methods. An important part of this responsibility is the licensing of tradesmen such as plumbers and electricians so that only competent persons may do this work.

A second means by which the Building Inspector discharges his responsibilities is constant inspection: building sites for conformance to zoning and proper location on the site; foundations and the superstructure at several stages; and electrical wiring, heating, and sewage disposal systems. A final inspection is made before the issuance of a Certificate of Occupancy to see that all codes have been complied with and that the building can be safely occupied.



RESIDENTIAL AND COMMERCIAL BUILDING ACTIVITY CONTINUES

During 1959-60, 504 Building Permits were issued, 140 of them for new residences. Two industrial buildings were expanded—the Pequot Spring Water Company expanded and modernized its plant, and a more complete utilization of the old Williams storehouse on Addison Road was carried out by Mr. Ray Kelley. Two completely new business buildings, the Medical Center on Main Street and the Glastonbury Luncheonette on New London Turnpike, were built. Six other business buildings were extensively renovated. A total of 391 building tradesmen licenses and 878 permits for various types of work were issued. The building Inspector made 1866 inspections during the year.

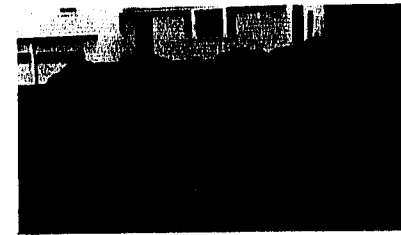
SEVERAL PROJECTS COMPLETED DURING THE YEAR

During the last six years the numbering of residences and other structures has been a continuing project. This is now essentially completed. Another project nearing completion is a geographical card index of all structures in the town so that reference to a street number will give a complete history of the structure. During the year the Town brought up to date its licensing system for tradesmen and adopted the Connecticut Basic Building Code. This latter action cleared up considerable confusion that existed because of the several codes that had previously been adopted without repealing inconsistent sections.



GREATER BUILDING ACTIVITY SEEN FOR FUTURE

It is expected that 1960-61 will be more active than last year. Subdivisions in process will add several hundred more building lots. A 104 unit apartment project is scheduled for construction off Hebron Avenue. The municipal sewer system now being installed may encourage further development in the Center. It appears reasonable to expect a growth of between six and eleven thousand in population over the next ten years. The town has authorized the employment next year of an assistant Building Inspector to keep pace with the expected increased activity.



Zoning Board of Appeals

1959-60 APPROPRIATION \$350.00
Monthly Cost per Citizen 1¢

During the year the Zoning Board of Appeals held twelve public hearings at which it heard 66 appeals for variances or special exceptions from the zoning regulations. The Board has the power to grant variances in case of hardship or to allow special exceptions, which are listed in the Zoning Ordinance. Twenty-nine of the appeals concerned variances for set back lines or side yard lines. Seven appeals were for special exceptions. The remainder ranged from appeals for variances in fence heights to more difficult interpretations of the Zoning Ordinance involving house trailers and multi-family dwellings. Of the 66 appeals heard, 44 were granted, 16 were denied, 4 were withdrawn, and 2 were tabled for further action.

Department of Highways

1959-60 APPROPRIATION \$141,752.70
Monthly Cost per Citizen 82¢

Perhaps no other department has such a direct impact upon the average citizen as the Highway Department. Nearly everyone uses the roads every day, and their condition and the appearance of roadsides and public grounds is of universal interest. There are nearly 115 miles of Town roads, one of the largest Town road mileages in the state, and the Highway Department, consisting of only sixteen full-time employees, has done an excellent job of carrying out the variety of tasks assigned to it.

MAINTENANCE. The program for maintaining older roads and protecting them from deterioration was expanded this year. Over fifteen miles of road were armor-coated and 28 miles were sand-sealed. Armorcoating is a process by which broken stone spread on the road is bound together with bituminous material. This process extends the life of a road from seven to ten years depending on the traffic volumes. Other maintenance work included patching roads, cleaning catch basins and culverts, mowing roadsides, cutting brush, and grading unpaved roads.

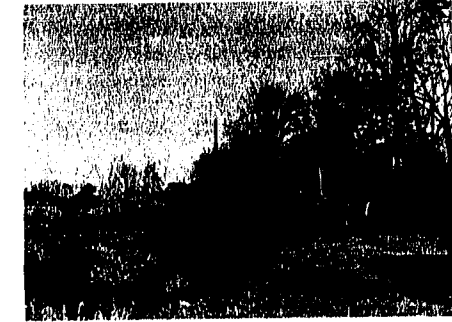
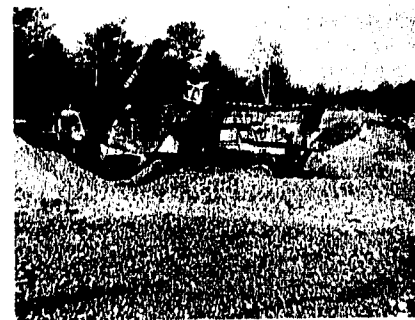
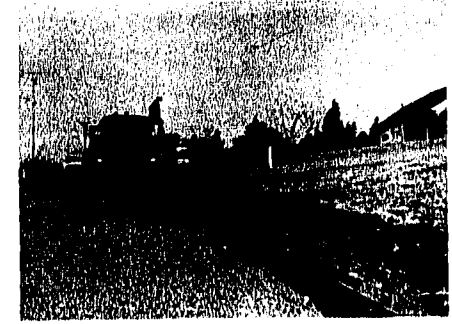
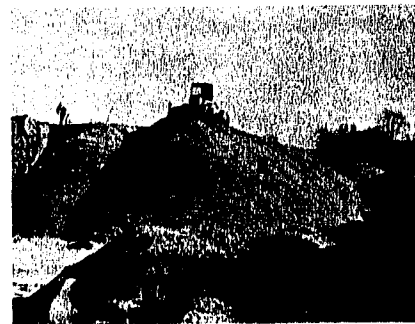
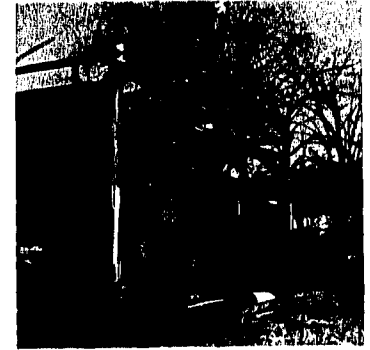
DRAINAGE. As the Town develops, drainage becomes more of a problem. In the more level areas it is no longer satisfactory to let water run off the road and lose itself in abutting properties. In hillier sections gutter washouts occur after every storm. The purchase of a curbing machine will permit gradual elimination of washout problems, and the Department has scheduled several drainage projects to alleviate some of the worst conditions. Among major projects completed this year were the curbing and widening of Bayberry Road and the installation of pipe on Chestnut Hill and Great Swamp Roads.

RECONSTRUCTION. One of the more serious problems the Town faces is that many of the older roads are not satisfactory for today's traffic volumes. Furthermore, some of the new roads have not held up as well as anticipated. During the year Town forces repaved Fairview Terrace, Evergreen Lane, and Foote Road with a high-type bituminous pavement. By contract about 2200 feet of Hopewell Road were reconstructed east of South Glastonbury. Town forces followed the contractor, seeding, loaming, and extending curb and drainage.

WINTER PROGRAM. A vital task of the Department is keeping the roads safe and passable during winter months. During winter storms over a thousand loads of a salt-sand mixture were spread on roads to give traction and relieve icy conditions. Between storms normal maintenance continued. This coming year the Department has scheduled an ambitious program of brush cutting to provide better sight lines at corners and blind curves.

PARKS AND PUBLIC GROUNDS. For some years the Highway Department has maintained grounds around public buildings other than schools and has assisted the Recreation Commission with ballfields and other projects. For example, last year Town forces built a parking lot at the Grange Pool, requiring the moving of 330 truckloads of fill plus paving, curbing, and loaming. The schools have maintained their own grounds and Town cemeteries have been cared for by contract. Next year the care of all public grounds, including schools, Town-care cemeteries, and recreation areas will be centralized. This will permit a more efficient use of manpower and equipment.

Of Men and Machines



MISCELLANEOUS WORK. The Department is called upon to perform a variety of tasks ranging from the moving of certain equipment for the schools to the setting up of Christmas decorations at the Town Office Building. A partial listing of such odd jobs include: paint street sign posts, maintain police cruisers and school buses, move furniture for the Welfare Department, set up voting machines, conduct semi-annual townwide cleanups, and install traffic control signs. To perform these many jobs and yet meet responsibilities toward Town roads requires a high degree of efficiency in the Department.

PLANS FOR NEXT YEAR. The expanded maintenance program this past year will allow more time for major reconstruction projects next year. One such project is the rebuilding of sections of Hopewell Road, once the road is monumented and street lines set. Other projects scheduled are the reconstruction of Manchester Road from Howe Street to Mountain Road and the widening of sections of Fisher Hill Road and Forest Lane. If time permits, parts of Woodland Street will be rebuilt. All of this work includes installation of drainage and curb. In addition to reconstruction, the Department will continue its maintenance program, including curbing of streets and widening of shoulders on country roads.

Tree Warden

1959-60 APPROPRIATION \$6,750.00
Monthly Cost per Citizen 4¢

Tree bordered roads are one of the attractive features of any town. It was unfortunate that several trees were killed due to leakage of gas mains. The Hartford Gas Company has not only worked hard at locating and repairing these leaks but has also agreed to replace the trees that had to be removed. A second problem is the removal of old elms along the main street; ten were removed last year and others extensively trimmed. The Town and civic minded groups hope this coming year to step up roadside planting of young trees.

Town Engineer

1959-60 APPROPRIATION \$14,200.00
Monthly Cost per Citizen 9¢

DRAINAGE STRUCTURES AND OTHER PUBLIC WORKS DESIGNED

Extensive drainage structures were surveyed and designed for Overlook Road, Three Mile Road, Spring Street, Cedar Ridge Terrace, and Great Swamp Road. A flood hazard was eliminated on Chestnut Hill near Hopewell Road, and an ice hazard was alleviated on Chestnut Hill Road west of Coleman Road. A ledge outcrop was also removed from this area. On Wickham Road a shoulder improvement was carried out to reduce hazards to motorists and school buses.

MEETING TECHNICAL NEEDS OF TOWN IS PRIMARY FUNCTION

It is the primary function of the Town Engineer to satisfy most of the technical needs of the Town, its officials, departments, and residents. The services rendered include surveying, design, estimating, drafting, inspection, and counsel on engineering matters. The Town Engineer acts as liaison between the Town and the State, public utilities, developers, and others when engineering problems occur. Supervision and inspection of public works in subdivisions are also important phases of the work of the Town Engineer.



Town Engineer William D. E. Colgan. Public works projects require careful engineering design and review of work.

ENGINEER WORKS CLOSELY WITH DEVELOPERS IN SUBDIVISIONS

Although few developers' roads were accepted last year, subdivision activity continues to require close working relationships with developers and subdividers. Preliminary field inspection of plans for each project with subsequent inspection at all stages of construction assured compliance with present Town specifications. Approximately 6000 feet of sidewalk were constructed mostly in connection with new developments. These sidewalks add considerably to the safety of school children and other pedestrians.

DESIGNS FOR RECONSTRUCTION OF PARTS OF HOPEWELL ROAD IN PROCESS

Hopewell Road has been placed high on the priority list. Under State supervision 2600 feet were reconstructed last spring. Surveys are in progress to establish street lines on Hopewell Road from Main Street to Chestnut Hill. Subject to acceptance of street lines by the abutting property owners, the Town Engineer will proceed immediately with plans for improving grades, alignment, and drainage on many sections of the road.

OFFER OF DRAINAGE RIGHTS OF WAY PERMITS MANCHESTER ROAD PROJECT

Another project long awaited is the reconstruction of Manchester Road. Design has been completed for three-quarters of a mile of drainage, grading, and paving, starting at Howe Street and ending with a major improvement at the intersection of Mountain Road. This project has been made possible through the cooperation of a public spirited property owner who has offered to the Town drainage rights of way necessary to complete the project.

Health Officer

1959-60 APPROPRIATION \$4,700.00
Monthly Cost per Citizen 3¢

HEALTH OFFICER AND SANITARIAN WORK ON PUBLIC HEALTH PROBLEMS

The Health Officer is responsible for public health programs in the Town and the maintenance of adequate public health standards. Working closely with him is the Town Sanitarian who carries out many inspections and investigates public health nuisances. During the year 42 inspections were made of establishments preparing and handling food, and 274 environmental inspections were made, nearly half of these being private sewage disposal systems.

LOCAL AND STATE OFFICIALS MEET ENCEPHALITIS DANGER

Encephalitis, introduced by the mosquito, was found in several areas in the state. Locally this virus-caused disease was discovered in a pheasant flock. The surrounding area was promptly sprayed with DDT. To train public health personnel in meeting the danger, the State Health Department conducted a training course in mosquito control. Both the Health Officer and Sanitarian attended. The Sanitarian also participated in regional meetings of the Greater Hartford Mosquito Control Committee.

HOMEOWNERS COOPERATE IN MOSQUITO CONTROL PROGRAM

In any mosquito control program the first approach to the problem is a survey of mosquito-breeding areas. The data obtained indicated that mosquito breeding was not as rampant as anticipated. Where mosquito breeding was found, the water was immediately treated with a capsule type DDT larvacide. This work was supplemented with an instructional pamphlet prepared for the householder entitled "Death to the Mosquito". Over 2500 copies of this pamphlet were distributed.

IMPROVEMENTS APPARENT IN LOCAL HEALTH PICTURE

Several improvements were made in the local health picture. The quality of local eateries showed marked improvement. Under a new program several of the farm labor boarding and lodging homes were inspected jointly with the sanitarian from the State Health Department. The State Legislature finally adopted law requiring cooking of garbage before feeding to hogs. Considerable progress has been made in reducing pollution of Salmon Brook although unsightliness and rodent problems still persist. Lastly, the Town Council revised the Building Code to require contractors to obtain licenses and permits before installing private sewage disposal systems. This action should alleviate the growing problem of sewage overflow nuisances.

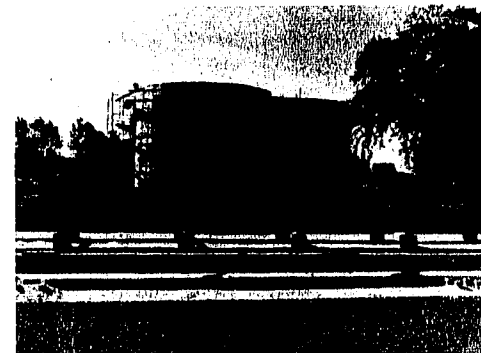
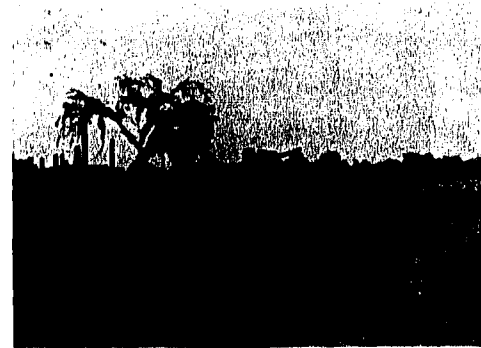
VARIETY OF PUBLIC HEALTH ACTIVITIES CARRIED OUT

Other health activities included inspection and certification of four nursery schools and the addition of two new artificial public swimming pools to the continuing sanitary survey made of bathing areas. These pools, the private Orchard Hill Club Pool and the Town-operated Grange Pool and Eastbury Pool, were tested weekly for chemical and bacterial content. Monthly immunization and well-child clinics were held with the V.N.A. and local physicians participating.

Sewer Commission

Public sanitary sewers have been a long time in coming to Glastonbury. In the late 1920's old Town files show periodic reference to the need for sewers. In 1935 a system for Glastonbury Center costing \$250,000 with the federal government paying \$120,000 was voted down at a Town Meeting. In 1938 a smaller version of the same project died when a Town Meeting refused to authorize \$1,000 to cover costs of applying to the federal government for aid. From 1938 to the present a series of dedicated Sewer Committees, Town Health Officers, and other local agencies wrestled with the public sewer problem. Very little progress could be made.

In the late 1950's the State Water Resources Commission, which had been urging action on sewers for two decades, became more and more concerned with the continuing and increasing pollution of the Connecticut River by the Town and the apparent lack of progress in eliminating the problem. At the same time health authorities, both state and local, were alarmed at the inadequate private sewage disposal systems in many parts of the Center. The State Water Resources Commission had the power to force construction of a public system; it appeared that the time when this power would be used was not far away.



Treatment Plant Project

By 1959 the Sewer Commission had supervised the preparation of another set of plans and specifications. A Town Meeting in September 1959 appropriated \$1,044,000 for this project and a referendum in August 1960 approved another \$440,000. The project includes laying of sewer mains in much of Glastonbury Center and the construction of a sewage treatment plant. The cost of the treatment plant and force mains will be borne by the general taxpayer plus a grant from the Federal Government. The sewer mains in the streets will be financed by assessments against the abutting property owners.



Sewer Main Construction

Although Glastonbury's first public sanitary sewage disposal system is well under way, much remains to be done. Ordinances must be passed regulating the use of the system and setting adequate standards for house connections and laterals. Procedures must be set up to operate the system. Assessment figures, now estimated to be about \$15 a front foot, must be finalized. Methods of planning and extending sewers to neighborhoods petitioning for sewers must be worked out. Fair and equitable means of financing the operation of the system must be detailed. All this work must be done by the late spring or early summer of 1961 when the system will be completed.

Visiting Nurse Association

1959-60 APPROPRIATION \$12,000.00
Monthly Cost per Citizen 8¢

JOINING FEDERATED FUND AND SPECIAL BEQUESTS HIGHLIGHT YEAR

During the year the Association joined the Glastonbury Federated Fund, thus voluntarily ceasing its yearly membership campaign in favor of the more efficient method of joining with other agencies in a single campaign for funds. Several bequests were received, both of money and equipment. The 40 and 8 of the American Legion gave a hospital bed, and a blood pressure testing apparatus was purchased with some of the funds donated in memory of Ida Lee Hale. Monetary gifts in memory of Charles Chapman and Jessie Hollister were received. These special bequests were of great help in allowing the Association to do a little more than its budget would allow.

STATISTICS TELL PART OF STORY OF NURSE ACTIVITIES

When reduced to statistics, the fine work of the nurses loses the personal touch so characteristic of their work, but only statistics tell the true scope of their work. During the year, the nurses made 5,766 visits. Twelve dental clinics were held, sponsored by the State Bureau of Dental Hygiene. Under direction by the Town Health Officer, nine clinics for pre-school children and nine clinics for school children were held. A total of 67 triple series injections, 111 polio series, and 40 quadrigen series were given, plus 56 smallpox vaccinations and 49 flu injections, at these clinics.

GLASTONBURY PUBLIC SCHOOLS GLASTONBURY, CONNECTICUT

BOARD OF EDUCATION OFFICE
HUBBARD STREET
MEDFORD 3-9437

To the Citizens of Glastonbury:

We have had a year of progress in our schools toward meeting the quantity needs of a rapidly growing enrollment and the quality needs of an era which places an ever more exacting demand on our educational system.

Some of the highlights were: the completion of the **BUTTONBALL LANE SCHOOL** Wing and the start of the conversion of the Academy schools into a **JUNIOR HIGH SCHOOL**; the acceptance of the job of administering for the federal government the development of a teaching program and instructional materials in five **LANGUAGES** for secondary schools; the installation of a **PROFESSIONAL SALARY PROGRAM** to relate compensation to quality of performance; the operation of a free public **SUMMER SCHOOL** both as enrichment for the able student and as help for the slow; the development of a joint study of **SCHOOL AND TOWN FINANCIAL PROBLEMS** by the Boards of Education and Finance and the Town Council, designed to keep our schools operating frugally but without sacrifice of quality.

Three chief forces are at work to advance the schools in Glastonbury: a skillful, enthusiastic and well-informed faculty; creative and sound administrative leadership; and a community which desires a good school system and is willing to bear the necessary expense. The Board of Education is proud of all three, and grateful for the efforts of so many people to help sustain our progress.

Very truly yours,

William K. Payne

Chairman

Glastonbury Public Schools

1959-60 APPROPRIATION \$1,417,000.00
Monthly Cost per Citizen \$8.17

FACTS AND FIGURES

About 25% of the 14,500 residents of Glastonbury are directly associated with the schools either as students or as employees.

About two-thirds of the families in Glastonbury have at least one child enrolled in the schools.

The school system is the largest single enterprise in the community, with the largest transportation system, the largest physical plant, the most extensive health service, the greatest number of employees, and serving the greatest number of meals.

In 1959-60, 2116 pupils were enrolled in the elementary schools, Grades K-6, and 1363 pupils were enrolled in the secondary schools, Grades 7-12. There were 74 elementary teachers and 76 secondary teachers.

Change is inevitable in education as in all other aspects of human affairs. No school system can stand still—it must either move forward or slip backward. In moving forward, it is essential not only to preserve the best of the past but also to be receptive to the new ideas that are indicative of progress.

THE INSTRUCTIONAL PROGRAM

Many staff members contributed in developing new materials and defining content for various courses and grades. The major responsibility for this activity rests with the curriculum staff. In this respect a new curriculum guide was developed for science in Grades 7 and 8, and the first section of a curriculum guide for the language arts was completed for the elementary schools. Other significant accomplishments are listed below.

Kindergartens. For the first time kindergartens were operated as a part of the public school system with a fully developed curriculum.

Foreign Languages. Teaching of French and Spanish was extended to all pupils in grade 5 as well as in Grades 3 and 4. About 850 elementary school pupils received instruction in either French or Spanish.

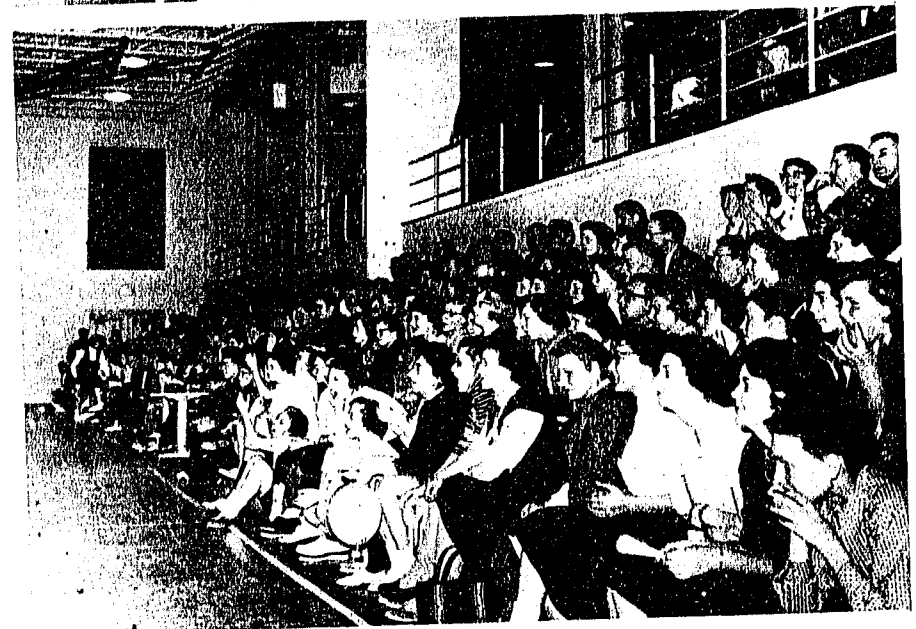
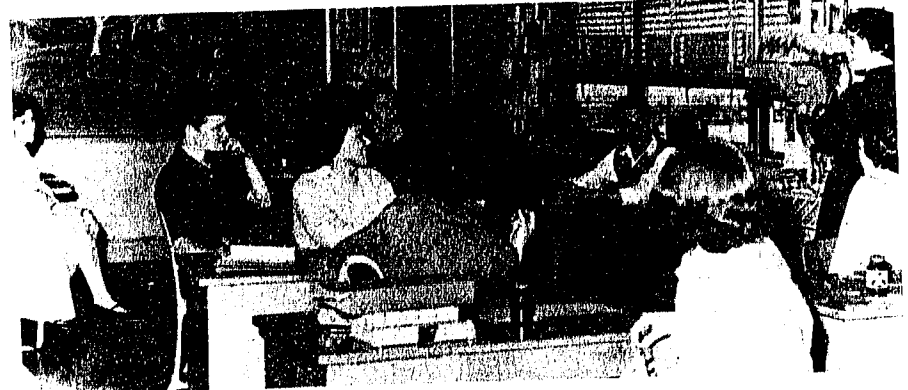
Science Program. A new science program featuring multiple texts in each grade and the use of scientific instruments for experiments was established in the elementary schools.

Writing Skills. In the elementary schools the work load of English teachers has been modified so as to permit emphasis on developing students' writing skills.

Techniques of Instruction. A special work conference was held on methods of teaching science in the elementary schools. The supervisory staff also held individual and group conferences on instructional problems.

Special Programs. Extra study was given to special programs for students of high ability and for those with special learning difficulties. The choice of students for high ability sections is made as a result of the collective judgment of the classroom teacher and the guidance, administrative and curriculum staffs. Such factors as the classroom teacher's estimate of the student's ability, scores on standardized tests, the student's intelligence quotient, record of attendance, study and work habits and initiative and interest are analyzed in making these choices.

Summer School. An anonymous gift of \$3,000 made a summer school program possible in 1960. The purposes of the program were to give students a chance to work in fields they cannot undertake during the school year and to give students a chance for special study in fields that interest them. The enrollment in the program was 272 pupils.



Physical Education. With the advice of an advisory citizens group, steps were taken to reorganize the physical education and interscholastic sports program. The appointment of a Director of Physical Education and Town Recreation in cooperation with the Recreation Commission will encourage more effective use of school facilities in the Town recreation program.

THE BUILDING PROGRAM

Close cooperation between the Public Building Commission, the Board of Education and the school administration has made it possible to keep ahead of rising school enrollments. A long-range plan for meeting school population needs contemplates the addition of fourteen more elementary school classrooms by no later than September 1962. The conversion of the Academy School to a 750-pupil junior high school should provide adequate secondary school facilities until about 1965. The intermediate wing of the Hebron Avenue School, an eight classroom addition, was completed this year. An addition of eight more classrooms and a library to the Buttonball School is scheduled for completion in the fall of 1960.

PHYSICAL PLANT

The Town has an investment of over \$6,000,000 in school buildings and equipment. Emphasis is placed on a program of care and maintenance to preserve and protect this investment. Constant attention is also given to making sure that the school plant is used at its maximum efficiency in the instructional program. Principal projects completed during the year were:

1. *Academy School.* Construction of new office facilities, installation of smoke barriers, and construction of another exit.
2. *Eastbury School.* Provision of library facilities utilizing the Neipsic School in conjunction with the East Glastonbury Library Association.
3. *Glastonbury High School.* Re-establishment of the vocational agriculture program in the building and setting aside of exterior space for instruction in landscaping.

THE SALARY PROGRAM

All full-time employees are on salary schedules except for six members of the administrative staff whose salaries are set by the Board of Education. The salary schedules for teachers were revised this year. The schedules in effect during 1959-60 were \$4,100-\$6,500 (13 steps) for teachers with a Bachelor's degree, and \$4,400-\$7,000 (14 steps) for teachers with a Master's degree. A joint Board of Education-Glastonbury Education Association committee has approved a salary plan which, beginning in 1961-62, will seek to relate teachers' salaries to the quality of performance. This proposed plan is currently being reviewed.

LANGUAGE MATERIALS PROJECT

During the year the schools entered into a two-year contract with the United States Department of Health, Education and Welfare. The purpose of the contract is the development of materials for the teaching of French, Spanish, German, Russian and Italian in the secondary schools. The Town is reimbursed for services rendered by its employees. The school system will receive without charge copies of all printed materials, tapes and disks which are prepared by the staff of the project. These will be invaluable in the local foreign language program.



ACADEMY SCHOOL. This school will be converted to a Junior High School.

FOR FUTURE CONSIDERATION

There are issues and problems to be studied and decisions to be made by the citizens of the Town, their elected representatives, and the school staff. Some of the major issues and problems to be faced in the years ahead are listed below.

1. *Increasing Enrollments.* Facilities must be provided, and new teachers must be employed. In 1955-56 there were 2,372 pupils in the school system; today there are 3,468; by 1964-65 it is estimated that there will be 4,369 pupils.

2. *Improved Instructional Program.* Significant progress has been made, particularly in science and language arts. Other subject fields must be included—greater proficiency in written expression, better reading skills, and more interest in reading; emphasis on good health habits and correction of physical deficiencies through a program of instruction in health and physical education; and development of courses in history, government and economics which will give students a better understanding of their democratic heritage and a sense of civic and personal responsibility.

3. *Education after High School.* In recent years more students have been continuing their education after high school. In 1956-57, about 25% of the graduating class went on to college; 35% of the 1960 class is seeking further education. It is important that all students who can benefit by further education be encouraged to continue their studies.

THE BOARD OF FINANCE

Glastonbury, Connecticut

To the Citizens of Glastonbury:

The transition from Selectmen to Council Manager Form of Government was accomplished during the early months of the past fiscal year. The Council took office on October 5th and received the Budget recommendations of the Board of Finance two days later. The Budget, as adopted by the Council, was \$2,407,198.80, a net increase of only \$6,190. over the amount recommended by the Board of Finance. A tax increase of 2 1/2 mills followed the adoption of this Budget in spite of an increase of \$2,981,388. in the Grand List.

Our new form of Government should result in greater efficiency and closer coordination of departments under the direction of the Town Manager. The current financial position of the Town is good. We ended the year with a substantial cash balance in the General Fund and the prospects for the coming year are encouraging. As long as Glastonbury remains a residential community in character, the costs of Government must be borne largely by taxes on residential properties. As town services increase, taxes must be increased. Without industrial development, it will become increasingly difficult to provide the services for an expanding population and maintain a favorable tax rate.

Looking back over the past decade, we note that Glastonbury's population has increased from 8,818 to 14,458, a gain of 63.96%. The Town Budget during this same period has risen from \$646,479.31 to \$2,407,198.80, an increase of 272.35%. Recent population surveys indicate that Glastonbury may expect a continuation of this growth in the decade of the sixties.

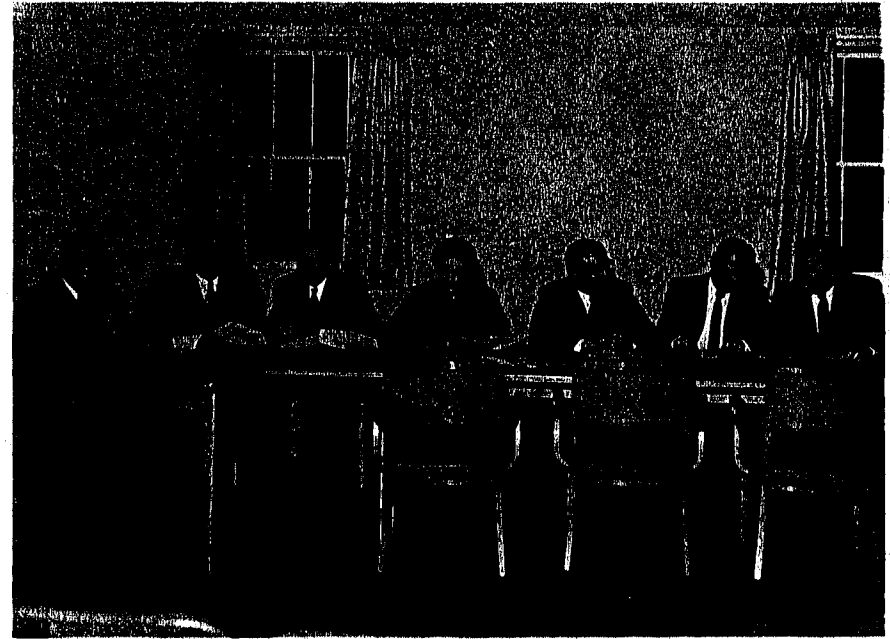
Although the responsibility of the Board of Finance has been somewhat curtailed under our new Charter, it still performs a very important service. This is evidenced by the fact that nineteen regular meetings, two Budget hearings and several joint conferences with members of the Board of Education and Council were held during the past year. The membership of the Board is presently comprised of citizens having broad business experience and sound judgment, and a clear understanding of the financial problems of the growing residential town of Glastonbury.

Sincerely,



John Q. Goodrich, Chairman

JQG:mb



BOARD OF FINANCE (left to right): John Q. Goodrich, Chairman; Henry S. Beers; Earl H. Hodge; Mrs. Helen Sweet, Recording Secretary; William B. Glotzer; William G. Affleck; George W. Trepp, Jr.

GENERAL FUND CASH RECEIPTS AND DISBURSEMENTS

FISCAL YEAR ENDING AUGUST 31, 1960

Our bank balance, September 1, 1959 was		\$ 153,577.25
The Tax Collector turned over	\$1,939,842.74	
State grants for education amounted to	368,881.83	
Other State grants and receipts were	28,394.02	
The federal government made payments of	20,063.46	
Payments in lieu of taxes came to	24,948.00	
Licenses and permits brought in	15,048.99	
Refunds to the Welfare Department were	15,623.35	
Fees and income collected by other departments came to	20,545.62	
The Town Court collected in fines	6,278.48	
Payments to various school accounts were	6,778.71	
Miscellaneous receipts totaled	11,916.38	
Borrowings in anticipation of taxes were	1,265,000.00	
Thus total receipts were		\$3,723,311.58
With our opening cash balance the total dollars available were		3,876,888.83
Paying back tax anticipation notes took	1,265,000.00	
Payments to the Reserve Fund amounted to	84,639.32	
Operation of our schools cost	1,420,630.07	
Bills for Welfare operations totaled	51,660.43	
The Police Department spent	111,238.29	
Bills processed thru the Town Manager took	775,980.24	
Other disbursements came to	15,375.81	
Thus we spent a total of		\$3,724,524.16
This left a cash balance on August 31, 1960 of		\$ 135,312.96

1960-61 Budget

Expenditures General Government	Actual 1959-60	Budget 1960-61	Expenditures	Actual 1959-60	Budget 1960-61
Town Council	\$ 2,657.21	\$ 3,525.00	Recreation Comm.	\$ 12,798.45	\$ 14,400.00
Board of Finance	251.10	275.00	Libraries Welles-Turner	\$ 32,500.00	\$ 50,260.00
Town Manager	13,354.22	13,777.60	So. Glast. Eastbury	750.00	1,000.00
Selectmen	1,550.99	—	Insurance & Bonds	\$ 33,250.00	\$ 51,760.00
Town Pl. & Zon.	3,011.77	2,770.00	Pension Plan	\$ 18,385.75	\$ 21,180.00
Bd. of Tax. Rev.	383.13	400.00	Unclassified Contingency	21,788.05	29,200.00
Courts	5,241.44	3,607.12	TOTAL GEN. OPERATING	\$ 18,236.56	\$ 25,000.00
Zon. Bd. of App.	812.15	790.00	Cap. Improv.	—	59,660.00
Staff Agencies	\$ 27,262.01	\$ 25,144.72	TOTAL GEN. TOWN	\$ 614,362.85	\$ 687,761.54
Town Clerk	\$ 11,206.67	\$ 13,575.60	Bonds & Int.	33,138.92	319,799.00
Town Attorney	5,475.00	5,000.00	Bd. of Ed.	\$ 647,501.77	\$ 747,421.54
Parking Auth.	753.99	1,112.00	Trans. to Capital Res.	299,122.80	54,000.00
Pub. Bldg. Comm.	284.38	300.00	Cash end of yr.	\$ 946,624.57	\$ 1,558,659.00
Dev. & Ind. Comm.	4.65	100.00	GRAND TOTAL	\$2,367,254.64	\$2,625,879.54
Elections	5,806.34	7,140.00			
Safety Comm.	18.00	100.00			
Public Safety	\$ 23,549.03	\$ 27,327.60			
Police Dept.	\$ 107,594.76	\$ 112,129.40			
Fire Comm.	38,184.17	35,597.00			
Civil Def.	3,473.89	6,120.00			
Street Lighting	23,038.24	24,000.00			
Fire Marshal	964.25	875.00			
Aux. Pol. Amb.	1,000.00	1,100.00			
Public Works	\$ 174,255.31	\$ 179,821.40			
Adm. & Payroll	\$ 81,965.58	\$ 85,356.00			
Opr. of Equip.	28,721.27	27,844.80			
Parks & Pub. Gr.	2,354.00	7,570.00			
Snow & Ice Rem.	15,365.46	17,100.00			
Rdways & Drains	10,032.85	10,000.00			
Town Engineer	11,498.68	12,403.00			
Tree Warden	6,379.97	6,300.00			
Public Bldgs.	15,181.22	18,585.60			
Bldg. Inspector	11,405.35	14,420.32			
Financial Adm.	\$ 182,904.38	\$ 199,579.72			
Tax Collector	\$ 9,926.81	\$ 9,043.30			
Town Account.	4,421.50	12,325.00			
Assessor	14,658.79	14,845.60			
Health & Sanitation	\$ 29,007.10	\$ 36,213.90			
Sewer Comm.	\$ 322.31	\$ 3,300.00			
Health Depart.	16,964.61	17,260.00			
Refuse Disp.	3,978.86	4,150.00			
Welfare Administration	\$ 21,265.78	\$ 24,710.00			
Outdoor Aid	\$ 20,797.47	\$ 21,424.20			
	30,862.96	31,000.00			
	\$ 51,660.43	\$ 52,424.20			

Receipts	Actual 1959-60	Budget 1960-61
Prop. Taxes	\$1,939,842.74	\$1,986,847.35
In Lieu of Tx	25,606.09	25,650.00
Courts	6,278.48	1,690.00
Education	329,002.61	356,158.23
Bldg. Ins.	14,806.47	15,150.00
Recreation	1,343.00	2,000.00
Police	11,551.19	5,900.00
Lic. & Permits	8,539.19	2,525.00
Public Works	13,682.36	3,850.00
Welfare	26,242.47	26,100.00
State Grants for School Constr.	65,744.85	73,280.85
Town Clerk	3,205.48	7,860.00
Civil Defense	1,954.93	4,400.00
Welles-Turner Lib.	—	15,639.57
Unclassified	2,882.32	6,700.00
Totals	\$2,450,682.18	\$2,533,751.00
Cash on Hand Sept. 1	62,701.00	92,128.54
GRAND TOTAL	\$2,513,383.18	\$2,625,879.54

Detailed budget documents are available at the Office of the Town Manager for interested citizens.

TAX COLLECTOR

REPORT OF PROPERTY TAX COLLECTOR
YEAR ENDED AUGUST 31, 1960

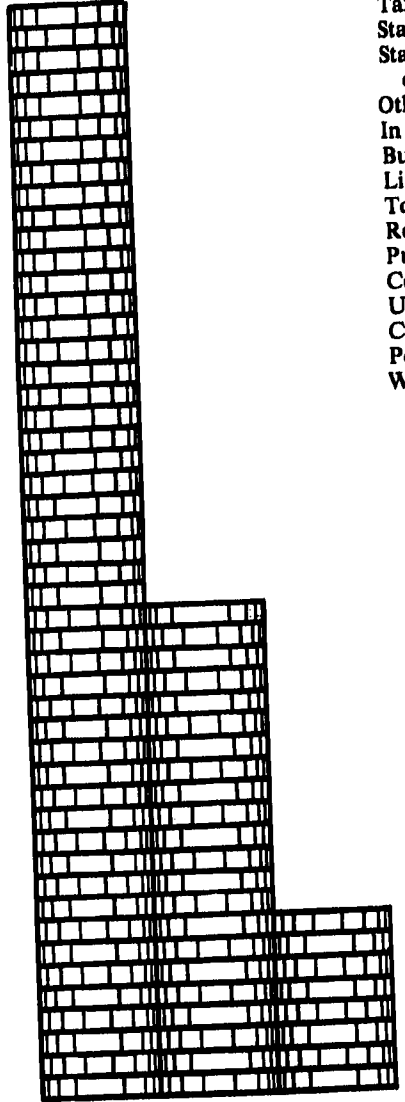
Grand List October 1	Due Date of Tax	Collectible 9/1/59	Additions	Deductions	Adjusted Collectible	Paid to Treasurer
1959	4/1/60	\$1,966,243.47	\$576.40	\$4,353.44	\$1,883,103.23	\$1,962,466.43
1958	4/1/59	61,170.44	—	185.02	51,002.54	60,985.42
1957	4/1/58	8,302.83	—	.28	2,435.30	8,302.55
1956	4/1/57	5,539.97	—	—	1,581.27	5,539.97
1955	4/1/56	1,893.65	49.41	—	689.52	1,943.06
1954	4/1/55	1,371.62	\$625.81	—	1,030.88	1,371.62
		\$2,044,521.98		\$4,538.74	\$1,939,842.74	\$2,040,609.05

ACTUAL COLLECTIONS DURING YEAR

Grand List October 1	Taxes	Lien Fees	Interest	Total	Collectible Uncollected Taxes 9/1/60
1959	\$1,882,446.02	\$ 657.21	—	\$1,883,103.23	\$ 80,020.41
1958	48,931.87	2,018.17	\$ 52.50	51,002.54	12,053.55
1957	2,193.59	215.46	26.25	2,435.30	6,108.96
1956	1,318.30	236.72	26.25	1,581.27	2,231.59
1955	543.36	134.91	11.25	689.52	1,399.70
1954	792.75	204.38	33.75	1,030.88	578.87
Prior Years	\$1,936,225.89	\$3,466.85	\$150.00	\$1,939,842.74	1,473.24
					\$103,866.32

REVENUES 1959-60

	Amount	% of Total
Property taxes	\$1,962,466.43	79.1
Tax interest and fees	3,616.85	0.1
State aid to education	303,527.26	12.2
State aid for school construction	65,744.85	2.7
Other education income	28,919.26	1.2
In lieu of taxes	25,606.09	1.1
Building inspection	14,806.47	0.6
Licenses and permits	8,539.19	0.3
Town clerk fees	3,205.48	0.1
Recreation fees	1,343.00	0.1
Public works	11,884.75	0.4
Court fines	5,958.11	0.2
Unclassified	5,168.16	0.2
Civil defense	1,954.93	0.1
Police department	12,345.87	0.5
Welfare	26,867.52	1.1
Total	\$2,481,954.22	100.0



Property Tax 79¢

Dollar of Revenue

In Lieu of Taxes 1¢ Licenses and Permits 1¢

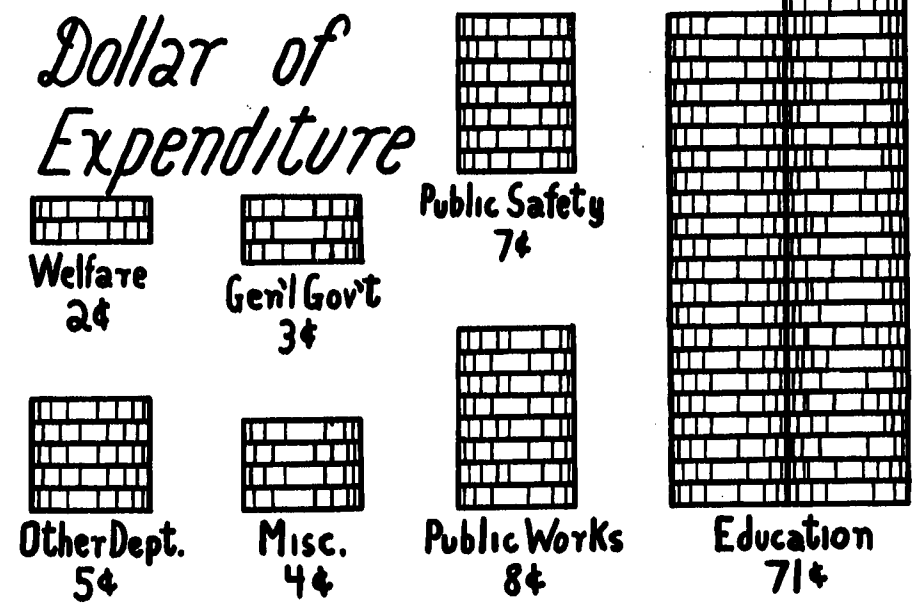
Education Income 16¢ Welfare Payments 1¢ Other 2¢

EXPENDITURES 1959-60

	Amount	% of Total
General gov't	\$ 67,655.56*	2.9
Staff agencies	23,549.03	1.0
Public safety	174,255.31	7.4
Public works	181,122.66	7.7
Financial adm'n	29,007.10	1.2
Health & san.	21,265.78	0.9
Welfare	51,660.43	2.2
Recreation	12,798.45	0.5
Libraries	33,250.00	1.4
Insurance & bonds	18,385.75	0.8
Pension plan	21,788.05	0.9
Capital improve.	33,138.92	1.4
Unclassified	17,036.56	0.7
Education	1,679,259.32**	71.0
Total	\$2,364,172.92	100.0

*Includes applicable debt service costs of \$26,549.00 for the new Town Office Building and \$13,844.55 for interest on tax anticipation notes and other temporary borrowings.

**Includes applicable debt service costs of \$258,629.25 for new school buildings.



Dollar of Expenditure

Welfare 2¢ Gen'l Gov't 3¢ Public Safety 7¢

Other Dept. 5¢ Misc. 4¢ Public Works 8¢ Education 71¢

AUDITOR'S REPORT

These are excerpts from the Auditor's Report of financial transactions during the 1959-60 fiscal year. The full report is on file in the office of the Town Clerk.

SCOPE OF REPORT

Our audit was conducted in accordance with the requirements of independent auditors, as set forth by the State Tax Commissioner, under authority of Chapter 111 of the General Statutes, Revision of 1958.

CONDITION OF RECORDS AND CONDUCT OF OFFICES

The Town does not maintain a complete double-entry system of bookkeeping. Forms, as prescribed by the Tax Commissioner are used by the Tax Collector and the Town Treasurer. All expenditures of the Selectmen, Town Manager, Board of Education, cafeterias, foreign language project and dog fund were prepared in the school office on an electric budget machine. These expenditures are recorded on cards for each budget item.

Much difficulty was experienced in making the audit because of a transfer of records to the new town office building, changes in personnel and lack of a bookkeeper. It is planned to employ a full-time town accountant this month to supervise the recording of transactions. The town has purchased a new electric budget machine and addressograph for the accounting office and the assessor. These machines will be located in the town office building.

CASH

All cash balances were verified and reconciled with confirmations received direct from the depositories. Receipts were properly and promptly deposited and could be traced to definite groups of deposits. Book balances were reconciled at least monthly. There are no loose or improper methods in the handling of cash except as noted under recommendations.

CASH DISCOUNTS

All cash discounts were taken where payments were made within the time limits. There were instances, however, where the discounts were lost because of late payments.

UNCOLLECTED TAXES

A statement of property tax transactions during the year reflects uncollected taxes at August 31, 1960 of \$103,584.51 as compared with \$79,844.83 at August 31, 1959. Confirmations were mailed on April 11, 1960 to all tax delinquents whose addresses could be obtained, for taxes owed at March 31, 1960, and on October 14, 1960 on the list of October 1, 1959 for taxes owed as at September 30, 1960. Results on those mailed on April 11, 1960 were nine replied agreeing that their accounts were correct; two replied with complaints as to assessment and twenty-six were returned unclaimed. Results on those mailed on October 14, 1960 were twenty-seven replied agreeing that their accounts were correct and three were returned unclaimed. The tax collector presented a list of uncollectible taxes on automobiles on the list of October 1, 1957 amounting to \$2,143.11, which list was not approved. The uncollectible taxes on automobiles are accumulating and some definite action should be taken.

RESUME OF FINANCIAL TRANSACTIONS AND CONDITION

At a Council meeting, held on November 2, 1959, the budget as printed in the annual town report and amounting to \$2,404,091.10, was adopted for the fiscal year ended August 31, 1960. This amount excludes continued appropriations for 1958-59 of \$3,107.70. Consideration has been given to transfers voted by the Board of Finance, Town Council and Board of Education. At a meeting of the Board of Finance, held on February 2, 1960, tax rates on the taxable grand list of October 1, 1959 were voted as follows.

Town Proper—Basic	36½ Mills
Fire Zone (1)	2 Mills
(2)	1 Mill
(3)	1/2 Mill

The current budget operations for the fiscal year ended August 31, 1960 resulted in a net gain of \$176,888.87, a summary of which follows:

	Estimated	Actual	Excess
Revenue	\$2,404,091.10	\$2,541,559.12	\$137,468.02
Expenditures	2,404,091.10	2,364,670.25	39,420.85
Net Gain from Budget Operations			\$176,888.87

It will be noted that the sum of \$59,604.90 was appropriated from general fund surplus to finance the 1959-60 budget. It will also be noted that there was voted to transfer the sum of \$54,000. from the general fund surplus on October 5, 1960, effective as of August 31, 1960. School bonds were retired during the year amounting to \$185,000. and provision was made in the 1959-60 budget for bonds maturing on September 1, 1960 amounting to \$90,000. Bonds were issued during the year for the financing of the Hebron Avenue School Addition of \$149,000. and for the new Town Office Building of \$354,000. Bond anticipation notes were outstanding at the close of the year amounting to \$270,000. These notes were issued to finance the new sewer construction and Buttonball School.

All tax anticipation loans were paid during the year amounting to \$1,265,000.

NEW CONSTRUCTION PROJECTS

Appropriations were voted at town meetings, referendums and by the Town Council during the year as follows:

From Reserve Fund	
Sewer System Study	\$ 25,000.
Fire Code Alterations	26,000.
Commerce Street Extension	22,000.
Academy School Land and Drainage	11,150.
Buttonball School—Plans	8,000.
Conversion Academy School and Williams Building	32,500.
From Bond Issues	
Buttonball School addition	\$ 260,000.
Sewer Projects	1,484,000.
Academy Junior High School	900,000.

RECOMMENDATIONS

Foreign Language Project

Section 7-80 of the General Statutes, Revision of 1958 and Section 910 of the Town Charter provide that the Town Treasurer shall be treasurer of all town funds. Section 910 of the charter provides that the town treasurer shall sign all checks in payment of purchases and services rendered with the Manager or an authorized agent of the Board of Education. It is noted that the foreign language project fund had a cash balance on August 31, 1960 of \$208,134.59. This fund is subject to withdrawal by the superintendent of schools only. He is bonded for only \$35,000. It is recommended that all checks drawn on this fund be countersigned by the town treasurer, as required by law. The town is responsible for the accounting of this fund to the federal government, by a vote of the Town Council who approved the contract. Consideration should be given by the Town Treasurer to invest a part of this fund in treasury bills.

Uncollected Taxes

There are many unpaid tax accounts on real estate which date back to the list of 1946. Some definite action should be taken to collect these accounts. It is recommended that the Tax Collector use the provision of Section 12-183 of the General Statutes, Revision of 1958, to collect these accounts. It is also recommended that the tax collector prepare lists of uncollectible taxes on personal property and automobiles for the years 1958 and 1959. She can also have the new town accountant check these lists, together with those on the list of 1957, before submitting them to the Board of Finance for approval. We feel that every effort has been made by her to collect these accounts and some definite action should be taken.

Town Council Minutes

It was noted that the minutes of meetings of the Town Council have been delayed in filing with the Town Clerk because of the voluminous reports. At the writing of this report, the minutes on file with the Town Clerk are only up to May 1960.

It is suggested that the minutes to be filed with the Town Clerk be confined to the actual resolutions voted by the Council and the remarks be deleted. This would expedite the filing with the Town Clerk and the indexing thereof. The actual indexing of the Council minutes in the Town Clerk's office has been made to February 23, 1960. This action would, no doubt, necessitate a vote of the Council.

Developers' Fee Account

A complete record should be kept of the Developers' Fee account carried in the checking account and the various savings accounts.

Trust Fund Savings Accounts

The withdrawal of the various trust fund savings accounts should bear the signature of the Town Manager as well as the Town Treasurer.

Auditor's Certificate

We have examined the financial transactions recorded in the books and accounting records of the Town of Glastonbury for the fiscal year ended August 31, 1960.

H. N. Alexander and Company
Certified Public Accountants

BONDED INDEBTEDNESS

Purpose of Bond Issue	Date of Issue	Amount of Issue	Rate of Interest	Outstanding Sept. 1, 1959	Paid During Year	Outstanding Aug. 31, 1960
High School	Mar. 1, 1952	\$1,565,000	1.6%	\$1,005,000	\$ 80,000	\$ 925,000
Schools	Sept. 1, 1955	1,140,000	2.7%	960,000	60,000	900,000
Elem. School	Dec. 1, 1957	642,000	3.4%	597,000	45,000	552,000
TOTALS				\$2,562,000	\$185,000	\$2,377,000
Add Hebron Avenue School Addition Issue at 3.7% dated Sept. 1, 1959						\$ 149,000
Add Town Office Building Issue at 3.7% dated September 1, 1959						354,000
Total Bonded Indebtedness August 31, 1960						\$2,880,000

Debt Statement Based on Limitations under Section 7.374 of the 1958 Revision of the General Statutes

Assessed value of taxable property October 1, 1959	\$51,749,445
Assessed value of tax exempt property	6,239,327
Total subject to debt limit	\$57,988,772
Debt limit at 10% thereof	\$ 5,798,877

Summary of Indebtedness

Bonded Debt:	
School bonds of 1952	\$925,000
School bonds of 1955	900,000
School bonds of 1957	552,000
School bonds of 1959	149,000
General bonds of 1959	354,000
Deduct bond payment due 9/1/60	90,000
	\$ 2,790,000
Add bond anticipation notes, except sewer, 8/31/60	165,000
	\$ 2,955,000
Excess of debt limit over actual debt	\$ 2,843,877

ADDITIONAL DEBT LIMITATIONS

Debt limit at 3% for sewers	\$ 1,739,663
Bond anticipation notes for sewers 8/31/60	105,000
Excess of debt limit over actual debt	1,634,663

NOTES

DATES TO REMEMBER

1960

September 1—Beginning of Fiscal Year
 October 1—Personal Property Tax List Due
 October—Annual Town Meeting on Budget
 November 1—Last Date for Personal Property Tax List
 November 8—Election Day

1961

February—Board of Tax Review Meets
 April 1—First Payment Taxes Due
 June—Dogs Licensed
 July 1—Second Payment Taxes Due
 August 31—End of Fiscal Year

Municipal Holidays

Labor Day
 Columbus Day
 Election Day
 Veterans Day
 Thanksgiving Day
 Christmas Day
 New Year's Day
 Lincoln's Birthday
 Washington's Birthday
 Good Friday
 Memorial Day
 Independence Day

... Watch the newspapers for dates of hearings, making of voters, and special meetings. Regular meetings of the Town Council are generally held the second Monday of each month, regular meetings of the Town Plan and Zoning Commission are generally held the second Tuesday of each month, and regular meetings of the Board of Finance are generally held the first Tuesday of each month. Dates of special meetings and meetings of other Boards and Commissions are announced in the newspapers in advance of meetings. These meetings are all public meetings, and you are urged to attend ...

FACTS TO REMEMBER

Library Hours: Welles-Turner—Monday, Wednesday and Friday, 1 P.M. to 9 P.M.
 Tuesday, 1 P.M. to 6 P.M. Thursday, 10 A.M. to 12 Noon and 1 P.M. to 6 P.M.
 Saturday, 9.30 A.M. to 12:30 P.M.
 South Glastonbury—Monday and Thursday, 1:30 P.M. to 4 P.M. and 7:30 P.M. to 9 P.M.
 Eastbury—Monday and Thursday, 1:30 P.M. to 4:30 P.M. and 7 P.M. to 9 P.M.
 Town Office Building Hours: Monday through Friday, 8:30 A.M. to 4:30 P.M.
 Board of Education Office Hours: Monday through Friday, 8:30 A.M. to 4 P.M.
 Town Tax Bills: Interest on unpaid taxes accumulates at rate of 6% per annum, starting one month after due date of taxes.
 Personal Property Tax List: 10% added to total if list not declared by November 1.
 Veterans' Discharges: Bring to Assessor's office by November 1 for tax exemptions.

ADMINISTRATIVE OFFICIALS

Town Manager

DONALD C. PEACH

Superintendent of Schools

LAURENCE PAQUIN

Accountant

CARMELO J. BUTERA

Assessor

RAY W. WALZ

Building Inspector

JOHN W. HARRY

Business Manager of Schools

E. JOHN VINCENTI

Chief of Police

TERRENCE J. MCKAIG

Civil Defense Director

EDWARD M. BALDWIN, JR.

Dog Warden

JOSEPH BISI

Engineer

WILLIAM D. E. COLGAN

Fire Chief

ALBERT W. DICKAU

Fire Marshal

ALBERT W. DICKAU

Health Officer

DR. JOSEPH RAFFA

Acting Health Officer

DR. EDWIN M. GRISWOLD

Highway Superintendent

ANGELO MALASPINA

Insurance Agent of Record

ALVAR ANDERSON

Recreation Director

RANDOLPH E. EDWARDS

Sanitarian

JOHN POTKAY

Tax Collector

DOROTHY B. FINNEY

Town Attorney

EDWARD C. WYNNE, JR.

Town Clerk

JOHN A. MILLER

Treasurer

CHARLES W. SCHIEDING

Tree Warden

GEORGE H. SHIPMAN

Welfare Director

HAZEL N. HUTT

Bulk Rate
 U. S. Postage
 Glastonbury, Conn.
 PERMIT NO. 133

FIRE EMERGENCY—ME 3-9421
POLICE EMERGENCY—ME 3-9411

Be sure to give clearly your name and address as well as the nature of your emergency. Do not hang up until you are sure that your message has been understood.

FOR ANSWERS ON:

Administration	
Assessments	
Bills and Accounts	
Birth Certificates	
Building Permits	
Dead Animals	
Death Certificates	
Deeds for Properties	
Dog Licenses	
Dog Problems	
Education	
Elections	
Engineering	
Fire (routine)	
Health Matters	
Libraries	
Nursing	
Permits for Burning	
Police (routine)	
Recreation	
Sanitary System Inspections	
Schools	
Snow Removal	
Street Maintenance	
Taxes	
Town Farm	
Voting and Registration	
Welfare and Relief	
Zoning	

CALL THE:

WHOSE PHONE IS:

Town Manager	ME 3-4633
Assessor	ME 3-4633
Accountant	ME 3-4633
Town Clerk	ME 3-4633
Building Inspector	ME 3-4633
Dog Warden	ME 3-7493
Town Clerk	ME 3-4633
Town Clerk	ME 3-4633
Town Clerk	ME 3-4633
Dog Warden	ME 3-7493
Superintendent of Schools	ME 3-9437
Town Clerk	ME 3-4633
Town Engineer	ME 3-4633
{ Co. No. 1, Center	ME 3-9390
{ Co. No. 2, South Glastonbury	ME 3-1531
{ Co. No. 3, East Glastonbury	ME 3-1983
Fire Commissioners	ME 3-1542
Health Officer	ME 3-2021
Welles-Turner Memorial Library	ME 3-1300
Visiting Nurse Association	ME 3-2011
District Fire Warden	MI 3-6889
Police Department	ME 3-9411
Recreation Director	ME 3-4633
Sanitarian	ME 3-4633
Superintendent of Schools	ME 3-9437
Town Garage	ME 3-1189
Town Garage	ME 3-1189
Tax Collector	ME 3-4633
Still Hill Boarding Home	ME 3-7328
Town Clerk	ME 3-4633
Welfare Director	ME 3-4633
Building Inspector	ME 3-4633