

ANNUAL TOWN REPORT
of
GLASTONBURY, CONN.

INCORPORATED 1693



Year Ending August 1959

Foreword

The new Town Office Building is shown on the cover of this Annual Report for the year ending August, 1959.

By coincidence this new building comes into being in the very year the Town inaugurates a new form of government.

On October 5, 1959, Council-Manager Government became effective and our traditional government by Selectmen and Town Meeting became history.

Within these pages is the last Annual Report of the old governmental form, prepared under the auspices of the new.

At this juncture, then, a salute to the old; a tribute to all those dedicated citizens who made it so effective over the many decades; and a fervent hope that in the decades ahead our new governmental process may serve the Town and its changing needs as well as did the old.

Glastonbury Town Council

Sayre B. Rose, Chairman

ELECTIVE TOWN OFFICERS

TOWN COUNCIL

Sayre B. Rose, Chairman Robert D. Bowden Harley J. Brook
John C. Cruickshanks George T. LaBonne, Jr. Robert Merritt
Brereton H. Mucklow George D. Royster Richard G. Williams

SELECTMEN

Herbert T. Clark John Luchs, Jr. John A. Carini

BOARD OF FINANCE

¹⁹⁶¹ John Q. Goodrich ¹⁹⁶³ Henry S. Beers ¹⁹⁶⁵ William B. Glotzer
William G. Affleck Earl H. Hodge George W. Trepp, Jr.

BOARD OF EDUCATION

¹⁹⁶¹ Anne R. Gustafson ¹⁹⁶³ Verl S. Lewis ¹⁹⁶⁵ James F. Breen
Helen M. Shaw William K. Paynter John M. Finney

FIRE COMMISSION

¹⁹⁶¹ Edmund Bellotti ¹⁹⁶³ Robert G. Parks ¹⁹⁶⁵ Dwight E. Weir
John Maggi Lyman F. Matson Gerard D. Cusson

BOARD OF TAX REVIEW

¹⁹⁶³ Hugh S. Crim ¹⁹⁶³ Merritt B. Pratt ¹⁹⁶³ Richard Katz

ZONING BOARD OF APPEALS

¹⁹⁶¹ N. F. Kuntzelman ¹⁹⁶¹ Donald H. Hunt ¹⁹⁶¹ Philip Locke
¹⁹⁶³ Richard W. Allen ¹⁹⁶³ Henry Jackson

ZONING BOARD OF APPEALS

ALTERNATE MEMBERS

¹⁹⁶³ Edwin Holland ¹⁹⁶³ William R. Johnson ¹⁹⁶³ Justus A. Littel

REGISTRARS OF VOTERS

Elizabeth D. Wilcox Jean T. Thornton

(Figures indicate expiration of term)

APPOINTIVE TOWN OFFICIALS

ACTING TOWN MANAGER

William F. Connery

TOWN CLERK

John A. Miller

TOWN TREASURER

Mervin B. Edmonston

TAX COLLECTOR

Dorothy B. Finney

TOWN ATTORNEY

Edward C. Wynne

ASSESSOR

Ray W. Walz

SUPERINTENDENT OF SCHOOLS

Laurence Paquin

BUSINESS MANAGER OF SCHOOLS

E. John Vincenti

WELFARE DIRECTOR

Hazel N. Hutt

FIRE MARSHAL AND FIRE CHIEF

Albert W. Dickau

HEALTH OFFICER

Dr. Joseph Raffa

ACTING HEALTH OFFICER

Dr. Edwin M. Griswold

SANITARIAN

John Potkay

BUILDING INSPECTOR

Col. John Harry

CHIEF OF POLICE

Terrence J. McKaig

TOWN ENGINEER

William D. E. Colgan

CIVIL DEFENSE DIRECTOR

E. M. Baldwin, Jr.

TREE WARDEN

George H. Shipman

DOG WARDEN

Frank Kocum

DEPUTY DOG WARDEN

Joseph Bisi

TOWN PLAN AND ZONING COMMISSION

¹⁹⁶¹ A. Bruce Onderdonk
Edward Seaward
Henry J. Carini

¹⁹⁶³ Louis Longo
Homer G. Scoville
William L. McGaw, Jr.

(Figures indicate expiration of term)

WELFARE ADVISORY COMMITTEE

1961	1963	1965
Harriett K. Hyyppa	Nelson Scull	Jane Carrier Nystrom
James A. McAvoy	Mario Accornero	Annette Jurev

WELLES-TURNER LIBRARY DIRECTORS

1961	1963	1965
James Hattings	Mary W. Doherty	Alice Gurney
Fred L. Hurd	Thomas B. Rhines	Margaret Stone

RECREATION COMMITTEE

1961	1963
Harry Nickel	Bernard W. Funk
Joseph S. Morris	Merritt B. Pratt
Cecelia Glick	Peter Monaco

DEVELOPMENT AND INDUSTRIAL COMMISSION

1960	1961	1961
R. Gordon Wooldridge	Henry N. Igo	Paul Silvergleid
1962	1963	
Caleb H. O'Connor	J. William Purtill	

GLASTONBURY SEWER COMMISSION

1960	1961	1961
John S. Purtill	Alden G. Hastings	Edwin B. Burdick

1962	1963
Ross C. Powell	Henry Saglio

GLASTONBURY PUBLIC BUILDING COMMITTEE

1960	1961	1961
Martin L. Roser	John A. Carini	John Gregory

1962	1963
Albert E. Moseley	Howard S. Bidwell

(Figures indicate expiration of term)

GLASTONBURY SAFETY COMMITTEE

1961	1963
Robert J. Lewis	Vincent E. Poepelmeier
Joseph A. Goodhue	Florence Henderson
John Davis	William Faber

GLASTONBURY TOWN COURT

<i>Judge</i>	<i>Deputy Judge</i>	
Walter M. Downes	Robert J. Hale	
<i>Prosecutor</i>	<i>Clerk</i>	<i>Probation Officer</i>
George W. Ripley, 2nd	Donald C. Hotchkiss	Henry Borawski
<i>Assistant Prosecutor</i>	<i>Court Officer</i>	
Charles A. Mahan	Earl C. Goodale	
<i>Clerk, Small Claims Division</i>		
Nellie Phillips		

JURY COMMITTEE

1961	1963	1965
J. Daniel Ferraris	Addie M. Tiger	Nora Hughes

GLASTONBURY PARKING AUTHORITY

1961	1963
Clifford R. Blood	William Hudson
Donald C. Hotchkiss	Helen Phinney
	Philip Baribault

GLASTONBURY HOUSING AUTHORITY

1960	1961	1962
Graham E. Tyrol	Mervin B. Edmonston	Arthur Goethner

1963	1964
Michael Bisi	Charles F. C. Hutt

(Figures indicate expiration of term)

BUILDING BOARD OF APPEALS

1961
Robert P. Lathrop
Angelo Daglio

1963
Paul Wethey
William Robotti
Calvin Carini

INCORPORATORS GLASTONBURY FREE ACADEMY

1960
Robert M. Taylor

1961
Kosma J. Thurz
Byron H. Griswold

CAPITOL REGIONAL PLANNING AUTHORITY

Homer G. Scoville

Henry Carini

JUSTICES OF THE PEACE

Francis B. Barnett, Jr.
Sebastian Catana
W. Z. Holman
William Hudson
Richard B. Moore
Brereton H. Mucklow
Otto W. Pfau
Butler L. Ripley

Richard P. Macaboy
John Kemp
Catherine J. Carini
Mary M. Merritt
Frederick Malecky
Edward W. Lingner
James H. Wehrly
Carl W. Skold

FIRE WARDENS

Alvah Russell (District Warden)
Michael Aglio
Albert Chapman

Norwood Frye
Sayre B. Rose
Llewellyn L. Turner

(Figures indicate expiration of term)

MINUTES OF TOWN MEETINGS

**(Abridged; complete minutes may be inspected in the
Town Clerk's Office)**

SPECIAL TOWN MEETING

September 29, 1958

Richard G. Williams, Moderator

John A. Miller, Clerk

Mr. Connery offered the following resolution:

Resolved: That Cortland Lane and the Extension of Pippin Drive be accepted as town roads subject to the securing of proper deeds to the Town of such roads and their appurtenances, and that the Board of Selectmen be authorized to examine and approve such deeds on behalf of the Town. Motion unanimously carried.

John Cruickshanks offered the following resolution:

Resolved: That the following ordinance be and hereby is adopted by the Town of Glastonbury:

Section 1. Pursuant to the provisions of Section 1 of Public Act 635 of the January 1957 session of the General Assembly, the Town of Glastonbury **** hereby adopts Chapter 46 of the General Statutes, as amended, and joins the regional planning authority for the Capitol Planning Region, **** which planning region includes the municipalities of East Granby, Windsor Locks, Ellington, East Windsor, Tolland, Simsbury, Bloomfield, Windsor, South Windsor, Avon, West Hartford, East Hartford, Hartford, Glastonbury, Manchester, Bolton, Wethersfield, Newington, Vernon, and Rocky Hill.

Section 2. The Town of Glastonbury having a population of 8809, according to the federal census of 1950 shall have two representatives on the board of the authority who shall be electors of the Town of Glastonbury appointed by the Town Plan and Zoning Commission of the Town of Glastonbury, one member to serve two (2) years and one member to serve one (1) year. Thereafter all appointments shall be made for a period of two (2) years. ****

Section 3. (Rule on attendance).

Section 4. This ordinance shall become effective on its passage.

This motion was unanimously carried.

William Connery offered the following resolution:

Resolved: That the Glastonbury Police Department shall be the official body of the Town of Glastonbury authorized to maintain the Pistol Firing Range on the town gravel pit property westerly of the New London Turnpike **** and that the resolution of the Town Meeting of October 21, 1957 be repealed to the extent that it is inconsistent with this resolution. Motion unanimously carried.

William Connery offered the following resolution:

Resolved: That this meeting approves future discontinuance by the Selectmen in accordance with Section 2147 of the General Statutes as amended by Section 72 of Public Act 13 of the 1957 General Assembly of Three Mile Road from Neipsic Road southerly to the New London Turnpike except for that portion running from Neipsic Road southerly about 500 feet and that portion which forms a part of the Eastwood Subdivision.

Mrs. Raymond G. Clark offered the following resolution:

Resolved: That the final report of the Secondary School Building Committee be accepted and placed on file and that said Committee be discharged. **** Motion unanimously carried.

John Goodrich offered the following resolution:

Resolved: That on recommendation of the Board of Finance, the Town Treasurer be authorized to transfer as of August 31, 1958 the sum of \$65,000 from the General Fund Surplus to the Reserve Fund for Capital and Non-Recurring Expenditures. Motion unanimously carried.

William Connery offered the following resolution:

Resolved: That the ordinance concerning expenditures of Town Officials enacted at Town Meeting November 10, 1950 and amended at Town Meeting April 29, 1957 be amended so that Section 1 thereof shall read as follows:

Any elected official, commission or committee which may favor making an expenditure, purchase or commitment in excess of \$1,500 shall, after obtaining the necessary approval of the Board of Finance and a Town Meeting, invite sealed bids or proposals, giving ten (10) days Public Notice thereof by at least one (1) publication in a newspaper having a substantial circulation in this town.

This amendment shall become effective fifteen (15) days after publication thereof in accordance with statute.

Motion carried unanimously.

SPECIAL TOWN MEETING

October 30, 1958

Laurence Paquin, Moderator

John A. Miller, Clerk

Richard Buck offered the following resolution:

Resolved: That the sum of \$14,000 be appropriated as recommended by the Glastonbury Public Building Committee for working architect's drawings for the new Town Office Building **** and that said committee be authorized to expend said appropriation on behalf of the Town. **** The motion was declared carried.

Robert Lewis offered the following resolution:

Resolved: That the Town Treasurer be authorized to draw on the Reserve Fund for Capital and Non-Recurring Expenditures to the extent of \$14,000 to defray said appropriation. **** Motion unanimously carried.

William Connery offered the following resolution:

Resolved: That May 1, 1958 be established and confirmed as the due date of October 1, 1957 grand list taxes, first instalment. Motion carried unanimously.

William Connery offered the following resolution:

Resolved: That the discontinuance by the Selectmen in accordance with the General Statutes of Three Mile Road so-called, or the land dedicated as such, from Neipsic Road southerly to the New London Turnpike, except for that portion running from Neipsic Road southerly about five hundred (500) feet, and that portion which forms a part of the Eastwood Subdivision, be and hereby is approved. Motion carried unanimously.

ADJOURNED ANNUAL TOWN MEETING

November 24, 1958

Henry S. Beers, Moderator

John A. Miller, Clerk

* * * * *

William Connery offered the following resolution:

Resolved: That the reports of all the Town Officers and Commissions be accepted as printed in the 1957-1958 Annual Town Report. **** Motion carried unanimously.

John Goodrich offered the following resolution:

Resolved: That the Budget for the fiscal year 1958-1959 as prepared by the Board of Finance in the sum of Two Million One

Hundred and Fifty Thousand Sixteen Dollars and fifty-five cents (\$2,150,016.55) be adopted. **** Motion was carried.

John Roser offered the following resolution:

Resolved: That the Treasurer of the Town be authorized to borrow on the faith and credit of the Town a sum of money not to exceed One Million Dollars (\$1,000,000.) for the current expenses of the Town during the ensuing year and to issue therefor the note or notes of the Town and in renewal thereof as needed. Motion carried unanimously.

Thomas Rhines offered the following resolution:

Resolved: That the Annual Town Tax due on the list of 1958 be payable in two equal instalments due April 1, 1959 and July 1, 1959 with the provision that tax bills under thirty dollars (\$30.00) be paid in one instalment due April 1, 1959. Motion carried unanimously.

Mervin Edmonston offered the following resolution:

Resolved: That upon recommendation of the Board of Finance the Town Treasurer be authorized to transfer the sum of \$27,544.68, representing a portion of the unexpended balance from the High School Expansion Program, to the Reserve Fund for Capital and Non-Recurring Expenditures. Motion unanimously carried.

The report of the Water Committee as prepared by Harry F. Porter, was read by C. Marvin Curtis, and ordered placed on file.

SPECIAL TOWN MEETING

December 15, 1958

Henry S. Beers, Moderator

John A. Miller, Clerk

Brereton Mucklow offered the following ordinance for consideration and moved its adoption:

ORDINANCE REGULATING THE DISPOSAL OF GARBAGE, RUBBISH OR WASTE MATERIAL

In order to regulate the disposal of garbage, rubbish or waste material be it hereby enacted pursuant to and in accordance with the Statutes in such cases made and provided, as follows:

Section 1. (Definitions)

Section 2. No person shall collect refuse in the Town of Glastonbury without first obtaining a license for such purpose from the Board of Selectmen.

Section 3. (Manner of applying for license)

Section 4. * * * such license shall be issued by the Board of Selectmen upon the payment of \$10.00, said license to be for a period of one year from the date of issuance and annual renewals thereof shall be upon the payment of \$10.00 per year, thereafter.

Section 5. No person shall dump, leave, or otherwise place garbage at the Glastonbury Town Dump at any time.

Section 6. (Separability clause)

Section 7. Any violation of any portion of this ordinance shall be punished by imposition of a fine not to exceed \$100.00 for each violation * * * .

Section 8. The Board of Selectmen may, at its discretion, revoke the license of any person licensed under this ordinance where such person has been convicted in the Glastonbury Town Court of any violation of this ordinance.

Section 9. This ordinance shall become effective 15 days after publication in a proper newspaper in accordance with the General Statutes in such cases made and provided.

Ordinance adopted by unanimous vote.

William Connery offered the following ordinance for consideration and moved its adoption:

HIGHWAY EXCAVATION ORDINANCE

In order to control the excavation of highways and streets maintained by the town and prevent obstructions therein,

Be it hereby ordained pursuant to the General Statutes in such cases made and provided as follows:

Section 1. No person, firm or corporation shall perform any construction or excavation of any kind in or under any street, road, highway, or public ground within the Town of Glastonbury, * * * without a written permit obtained forty-eight hours prior to excavation or construction from the * * * Town of Glastonbury. * * *

Section 2. (Permit also required for other similar work)

Section 3. No person shall lay, or construct, or open, or maintain, any drain or conductor pipe in such a manner that the water from the same is discharged upon any sidewalk, street, or highway of the Town of Glastonbury, or other public place in said town, either by discharge of said water directly onto said public way or public land, or by discharge of said water onto private land in such

a way that it drains onto said public way or public land in a definable stream.

Section 4. No person, firm or corporation shall place, permit, maintain or allow any obstruction in any street or highway in the Town of Glastonbury * * *

Section 5. Any violation of Section 1, 2, 3, or 4, of this ordinance shall be deemed a single and separate violation of this ordinance for each and every week that the same is allowed to continue or does continue.

Section 6. The highway excavation and construction ordinance and the highway drainage ordinance passed by the Town of Glastonbury to be effective December 1, 1954, are hereby repealed.

Section 7. (Separability clause)

Section 8. Any violation of this ordinance is punishable by a fine not to exceed \$100.00 for each violation and jurisdiction of said violations is in the Glastonbury Town Court.

Section 9. This ordinance shall become effective fifteen days after publication in a proper newspaper in accordance with the General Statutes in such cases made and provided.

Motion was carried unanimously.

William Connery then offered the following resolution:

RESOLUTION PROPOSED FOR SUBMISSION TO TOWN MEETING BY THE BOARD OF SELECTMEN RELATIVE TO THE EXISTING SANITARY SEWER SYSTEM

Resolved: That until the Glastonbury Sewer Authority shall take responsibility for the Sanitary Sewer System of the Town of Glastonbury, the following procedures shall be followed for allowing additional connections or connections of greater volume of use than previously, into any of the pipe systems which have been installed by the Town, and into which discharge of sanitary sewerage has been permitted by the Town in the past:

1. Additional connections and connections involving greater volume of sewerage may be permitted * * * .
2. For additional connections so permitted * * * , there shall be a charge of \$50.00 for the first two family and/or commercial units * * * .
3. For every additional family unit, commercial unit, or multiple of five working personnel connected with a commercial unit

where such personnel exceed five in number, there shall be an additional charge of \$10.00.

4. Such charges shall be collected * * * in advance, and shall entitle the permittee to connection to said pipe systems until such time as the same are taken over by the Glastonbury Sewer Authority.

5. ****

Motion unanimously carried.

William Connery offered the following resolution:

Resolved: **** that Evergreen Road and Old Village Road be accepted as Town roads * * * . Motion carried unanimously.

William Connery offered the following resolution:

Resolved: That the Board of Selectmen be authorized and instructed to enter into agreements in the name and behalf of the Town of Glastonbury with the State Highway Commissioner for the expenditure of all funds to be available to said Town for the fiscal year beginning July 1, 1959 under the provisions of Chapter 106, as amended, of the General Statutes. Motion carried unanimously.

SPECIAL TOWN MEETING

January 12, 1959

Richard G. Williams, Moderator

John A. Miller, Clerk

Martin Roser, Chairman of the Public Building Committee offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of \$7,000 be appropriated to prepare working drawings, details, and specifications for an intermediate classroom wing, consisting of eight classrooms and accessory facilities for completion of the Hebron Avenue School, and that the Public Building Committee be authorized to expend said appropriation on behalf of the Town. Motion carried unanimously.

John Goodrich offered the following resolution:

Resolved: That the Town Treasurer be authorized to draw upon the Reserve Fund for capital and non-recurring expenditures to the extent of \$7,000 to defray said appropriation. Motion carried unanimously.

Martin Roser offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of Five Thousand (\$5,000) Dollars be appropriated to permit the Glastonbury Public Building Committee to engage an architect to proceed with a study of the feasibility and cost of converting and expanding the Academy School at 2143 Main Street to a Junior High School with a 700 pupil capacity as outlined in the long range plan prepared by the Board of Education, said study to include a thorough investigation of fire protection. Motion carried unanimously.

Mrs. Harriet Hyyppa offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of \$7,095 be appropriated to install a dry pipe sprinkler system for the Town Farm. * * * Thomas Rhines offered a resolution to table for further study and report to a future Town Meeting. The motion to table was declared carried.

John Goodrich offered the following resolution:

Resolved: That the Town Treasurer be authorized to draw on the Reserve Fund for Capital and Non-Recurring Expenditures to the extent of \$5,000 to defray the cost of Mr. Roser's resolution regarding study of cost of converting and expanding Academy School. Motion carried unanimously.

SPECIAL TOWN MEETING

January 26, 1959

Richard G. Williams, Moderator

John A. Miller, Clerk

Mario Accornero, Chairman of the Welfare Commission, offered the following resolution:

Resolved: That upon recommendation of the Board of Finance the sum of \$7,095 be appropriated to install a dry pipe Sprinkler system for the Town Farm. * * *

Mr. Accornero stated that if this sprinkler system is not installed in the building, the State Fire Marshal would close it down in about a month. Resolution carried unanimously.

Raymond Friel offered the following resolution:

Resolved: That the Town Treasurer be authorized to draw on the Reserve Fund for Capital and Non-Recurring Expenditures to the extent of \$7,095 to defray the aforesaid appropriation. Motion carried unanimously.

SPECIAL TOWN MEETING

March 9, 1959

Richard G. Williams, Moderator

John A. Miller, Clerk

Martin Roser offered the following resolution:

Resolved: That a final report of the Building Committee on the construction of the Town Garage and an addition and alterations to Company #1 Firehouse be accepted and placed on file. This was unanimously carried.

William Connery offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of three hundred eighty-eight dollars and sixteen cents (\$388.16) which represents the unexpended balance of the appropriation for the construction of the Town Garage, and the sum of one hundred ninety-six dollars and ninety cents (\$196.90) which represents the unexpended balance of the appropriation for the addition and alterations to Company #1 Firehouse be restored to the unallocated portion of the Reserve Fund for Capital and Non-Recurring Expenditures. Motion unanimously carried.

Thomas Rhines offered the following resolution:

Resolved: That upon the recommendation of the Board of Directors of the Welles-Turner Memorial Library, a sum not to exceed Nine Thousand (\$9,000.00) Dollars be withdrawn from the so-called Agency Account established by Act of Town Meeting of January 4, 1954 with the Glastonbury Bank and Trust Company, and that said sum be used for remodeling, for purchase of furnishings and fixtures, and for other expenses, to provide improved accommodations for the Children's Department of the Library and for related alterations, said recommendation having been approved by the Board of Finance, and to empower said Directors to expend said sum and determine its amount. Motion unanimously carried.

William Connery offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of one thousand six hundred forty-two dollars and seventy-two cents (\$1,642.72) be appropriated to supplement the appropriation for Town Counsel, said appropriation being for the purpose of paying for legal services and expenses, including sheriff, court and witness fees, pertaining to the case of Adriel J. Bidwell et al, vs. Town of Glastonbury, et al, said appropriation to be taken from the Contingent Fund. The motion was declared carried.

Joseph Goodhue offered the following resolution:

Resolved: That the following resolution duly passed by the Board of Selectmen on February 11, 1959, be and hereby is approved: "**Resolved:** That the Town of Glastonbury, acting herein by its Board of Selectmen, subject to approval by its electors, at a meeting called for such purpose, accept the provisions of Sections 7-425 through 7-459 inclusive of the General Statutes, 1958 Revision, and provide that regular employees of the Police Department of the Town of Glastonbury be included in Fund A of the State Municipal Employees Retirement Fund." Motion unanimously carried.

William Connery offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance, the sum of one thousand one hundred (\$1,100.00) dollars be appropriated to supplement an appropriation of five thousand (\$5,000.00) dollars already approved for Retirement, said appropriation to be taken from the Contingent Fund. Motion unanimously carried.

SPECIAL TOWN MEETING

March 30, 1959

Richard G. Williams, Moderator

John A. Miller, Clerk

John Tyler offered the following resolution:

Resolved: That the electors of Glastonbury support the plan of the Board of Education to establish public kindergartens in Glastonbury beginning with the academic year 1959-60. We further recommend that the Board of Finance approve a Board of Education budget sufficient to provide for said kindergartens. Resolution was carried.

George LaBonne moved to table Item #1 of the call relating to a referendum. * * * Motion unanimously carried.

SPECIAL TOWN MEETING

April 6, 1959

Henry S. Beers, Moderator

John A. Miller, Clerk

William Connery offered the following resolution:

Resolved: That upon the recommendation of the Board of Finance the sum of one thousand four hundred sixty-one dollars (\$1,461.00) be appropriated for the purchase of a Nine Party Row, Thirty Office Column size Automatic Voting Machine and that said

sum be taken from the contingent fund. Motion carried unanimously.

Martin Roser presented a Report of the Glastonbury Public Building Committee recommending an appropriation for the completion of the Hebron Avenue School by constructing an intermediate classroom wing with eight classrooms and accessory facilities, and the following resolution:

Resolved: That the Report of the Glastonbury Public Building Committee be accepted and a copy filed with the records of this meeting. Resolution unanimously adopted.

Earl Hodge presented a Report of the Board of Finance recommending that an appropriation of \$149,000 be made for the completion of the Hebron Avenue School and the following resolution:

Resolved: That the Report of the Board of Finance be accepted and a copy filed with the records of this meeting, and that the sum of One Hundred Forty-nine Thousand Dollars (\$149,000) be appropriated for the completion of the Hebron Avenue School * * *. The resolution was adopted.

Earl Hodge presented the following resolution:

Whereas: It will be necessary to issue bonds in the sum of \$149,000 to defray the aforesaid appropriation * * * and such issue will not cause the aggregate net indebtedness of the town to exceed 10% of its grand list;

Now, Therefore, Resolved: That the town issue its serial bonds in the principal sum of One Hundred Forty-nine Thousand Dollars (\$149,000) * * *

The resolution was adopted.

Earl Hodge presented the following resolution:

Resolved: That the Board of Selectmen be authorized to apply to the State Board of Education of the State of Connecticut for state aid, and be it further **Resolved:** That said Board of Selectmen be authorized to accept or reject such state aid grant in the name of the town on the following school building project: Completion of the Hebron Avenue School.

John Goodrich presented the following resolution:

Resolved: That the town issue its temporary notes from time to time in an amount not exceeding \$149,000 ****

This resolution was adopted.

John Goodrich presented a Report of the Board of Finance recommending that an appropriation of \$354,000. be made for the construction of a town office building on town-owned land on Main Street known as the Canione property, and the following resolution:

Resolved: That * * * the sum of Three Hundred Fifty-four Thousand Dollars (\$354,000) be appropriated for the construction of a town office building on town-owned land on Main Street known as the Canione property, including furnishings and equipment therefor, site development, landscaping, engineers' and architects' fees and other expenses incident thereto, and the Glastonbury Public Building Committee is authorized to expend such appropriation. The resolution was adopted.

John Goodrich presented the following resolution.

Whereas: It will be necessary to issue bonds in the sum of \$354,000 to defray the aforesaid appropriation for the construction of a town office building and such issue will not cause the aggregate net indebtedness of the town to exceed 10% of its grand list;

Now Therefore Resolved: That the town issue its serial bonds in the principal sum of Three Hundred Fifty-four Thousand Dollars (\$354,000) * * * ; the Board of Selectmen is hereby authorized to determine the form of such bonds, and, with the Treasurer, to sell such bonds at public or private sale, to deliver the same on behalf of the town and to do all other acts necessary and appropriate to complete such issue. The resolution was adopted.

John Goodrich presented the following resolution:

Resolved: That the town issue its temporary notes from time to time in an amount not exceeding \$354,000 * * *, in anticipation of the receipt of the proceeds from the sale of bonds authorized at this meeting * * *. The resolution was adopted.

* * * * *

SPECIAL REFERENDUM MEETING

April 20, 1959

High School Auditorium 6 A.M. to 6 P.M.

Six (6) voting machines were used to vote on the following question:

"FOR THE TOWN OF GLASTONBURY ADOPTING THE COUNCIL AND MANAGER CHARTER, YES".

"FOR THE TOWN OF GLASTONBURY ADOPTING THE COUNCIL AND MANAGER CHARTER, NO".

2087 voters were checked by the Registrars as having voted. Machine vote results were:

YES 1261 votes NO 551 votes

The moderator declared the new charter as being adopted.

SPECIAL TOWN MEETING

May 19, 1959

Richard G. Williams, Moderator

John A. Miller, Clerk

Mario Accornero offered the following resolution:

Resolved: That the sum of Seven Thousand Two Hundred dollars (\$7,200.00) be appropriated to supplement the present budget of the Welfare Commission for outdoor aid purposes and that said appropriation be taken from the contingent fund. Motion carried unanimously.

Norman Landry offered the following resolution:

Resolved: That the following contract which is attached to this resolution and made a part hereof, between the Town and Glastonbury Grange No. 26 P. of H. Inc., regarding acceptance by the Town of a swimming pool on property on Hopewell Road in South Glastonbury, be and hereby is approved and authorized and that the Board of Selectmen are authorized to execute the same on behalf of the Town.

AGREEMENT

It is hereby agreed this 19th day of May, 1959, by and between the TOWN OF GLASTONBURY, a municipal corporation organized and existing under the laws of the State of Connecticut, and acting herein by its Board of Selectmen herein authorized by vote of Town Meeting of May 19, 1959, hereinafter called the Town, and GLASTONBURY GRANGE NO. 26 P. of H. Inc., a corporation organized and existing under the laws of the State of Connecticut, and located in said Town of Glastonbury, County of Hartford, and State of Connecticut, hereinafter called the Grange, that

Whereas the Grange is constructing a swimming pool on property owned by it on Hopewell Road near its intersection with Matson Hill Road in said Town, which it desires the Town to accept and to maintain as a community recreational facility, and which the Town is willing to accept under certain conditions;

Now Therefore, it is hereby agreed in consideration of mutual promises herein made, as follows:

1. The Grange will complete said swimming pool and its appurtenances in accordance with State Statutes, State Sanitary Code, State Building Code, and applicable Town Regulations and Ordinances, and in accordance with the requirements of the Glastonbury Health Officer and Building Inspector, including roughing out the required roadway ready for gravel in accordance with the requirements of the Glastonbury Town Engineer.

2. The Town, upon completion of said pool in accordance with paragraph one hereof, will accept a deed to said swimming pool property now owned by the Grange and such deed shall be examined and approved by the Glastonbury Recreation Committee on behalf of the Town.

3. The Town will gravel the road and otherwise complete it as a roadway and will continue to maintain the swimming pool and its appurtenances as a town recreational facility thereafter.

The motion was carried unanimously.

Robert Hale offered the following resolution:

Resolved: That the Old Town Hall at Hubbard and Main Streets be leased to the Glastonbury Historical Society for a period of ninety-nine (99) years in accordance with the lease which is attached hereto and made a part of this resolution, and that the Board of Selectmen be authorized to execute said lease on behalf of the Town. * * * The motion was carried.

SPECIAL TOWN MEETING

June 29, 1959

Henry S. Beers, Moderator

John A. Miller, Clerk

Walter Downes offered the following resolution:

Resolved: That the Town of Glastonbury does not request the Executive Secretary of the Judicial Department of the State to hold sessions, including small claims sessions, of the Circuit Court in the Town of Glastonbury pursuant to Public Act 28 of the 1959 General Assembly. * * * The motion was declared lost.

Edward Wynne offered the following resolution:

Resolved: That the Town of Glastonbury does request the Executive Secretary of the Judicial Department of the State to hold night sessions in Glastonbury for Glastonbury cases pursuant to Public Act 28, including Small Claims sessions. This motion was declared carried.

Walter Downes offered the following resolution:

Resolved: That the Town of Glastonbury grant an easement to the Hampden Oil Company to install an underground pipe line on town owned property between the end of Welles Street and the Connecticut River, * * * . The motion was carried.

Mrs. Pauline Tyler offered the following resolution:

Resolved: That a committee of Six (6) be appointed by the Board of Selectmen to make a study with respect to classification of town employees' salary ranges, vacations and fringe benefits, and other appropriate matters in connection therewith, and to make its report on or before January 1, 1960 to the proper town authority.

An amendment was offered that the committee be composed of three Republicans and three Democrats. The amendment was carried and the motion was carried.

William Connery offered the following resolution:

Resolved: That Three Mile Road as shown on a map entitled, "Subdivision Plan Eastwood Realty Co., Inc. Three Mile Road, Glastonbury, Conn. Scale 1" - 40' Date 7-24-58 (including 4 sheets) Sheet 4 revised August 20, 1958 Megson & Hyypa Civil Engineers", * * * be accepted. This motion was carried.

William Connery offered a resolution pertaining to regulating the issuance of building permits. There was no one present to explain the resolution and the wording was deemed ambiguous by the assembled meeting. Mr. Beers thought it would be well to table the item and this was so voted.

R E P O R T S

BOARD OF SELECTMEN REPORT

The Board of Selectmen held regular weekly meetings throughout the year to conduct the routine business of the office and also held four special meetings to consider a charter that was being drafted for the Town by the Charter Commission.

A Special Election was held on April 20, 1959 to consider whether or not to adopt a proposed charter which resulted in the adoption of the charter with 1261 votes for and 551 votes against.

Important events of the year where action originated with the Board of Selectmen were as follows:

1. The adoption of an ordinance to permit the Town to join the Capitol Regional Planning Authority.
2. The adoption of an agreement permitting the Pfau-Smyk Post #7659 to use the facilities of the Buckingham School in conjunction with the Civil Defense Council.
3. Co-operation with the Public Building Committee to facilitate the construction of a new Town Office Building.
4. The discontinuance of Three Mile Road (so-called) between Neipsic Road and the New London Turnpike except for a section about 500 feet long running southerly from Neipsic Road.
5. The adoption of an ordinance regulating the collection of rubbish and other related material.
6. The appointment of a Tracting Committee to lay out tracts to be used in connection with the 1960 Federal Census.
7. The adoption of a resolution to provide that regular employees of the Police Department be included in Fund "A" of the State Municipal Employees Retirement Fund.
8. The appointment of a Committee to work in conjunction with the Towns of Wethersfield, Newington and Rocky Hill to study

the feasibility of the four towns forming a district to construct and operate an incinerator.

9. The leasing of the Old Town Hall at the corner of Main and Hubbard Street to the Historical Society for a period of ninety-nine years.

The relocation and the reconstruction of about 3400 feet of Oakwood Drive beginning at Hebron Avenue and running southeasterly and the new construction of Commerce Street, 3100 feet in length, between Oak Street and Oakwood Drive will open a large tract of land for industrial development. This combination of road projects guarantees the construction by the State of a grade separation structure separating Commerce Street and the extension of the Glastonbury Expressway through this area.

Hopewell Road has been given top priority for highway improvements and a contract has been awarded to E. B. McGurk Company for the reconstruction of a section 2200 feet in length running southeasterly from the intersection of Lakewood Road and Hopewell Road.

Due to a slight slow-down in construction earlier in the year only three roads were accepted by the Town, namely; Evergreen Lane, Old Village Road and an extension of Three Mile Road. There are, however, a number of others in the final stages of construction.

During the year the William H. Putnam Memorial Bridge was opened to traffic. This, with the proposed construction of Interstate Route 491 from Glastonbury Main Street to the Wilbur Cross Highway in Manchester and the construction of Interstate Route 91 from Wethersfield to the Connecticut Turnpike in New Haven, should result in the Town experiencing an unparalleled commercial, industrial and residential expansion.

WILLIAM F. CONNERY
BRERETON H. MUCKLOW
R. GORDON WOOLDRIDGE

BOARD OF SELECTMEN

**SUPERINTENDENT'S REPORT
TO THE BOARD OF EDUCATION**

This report is a survey of the important developments in the local schools during 1958-1959. It has been prepared so that Glastonbury citizens will have a better understanding of the nature and scope of public education in this community, knowledge of the advances that have been made during the past year, and finally, an introduction to some of the major problems and issues which will need to be faced in the near future.

Schools and Staff

During 1958-1959, the Glastonbury Public Schools were in operation for a total of 182 days. The buildings which were in regular use in the instructional program are as follows:

Elementary

Academy	Grades 1-6	475 pupils
Buttonball Lane	Grades 1-6	347 pupils
Eastbury	Grades 1-6	164 pupils
Hebron Avenue	Grades 1-6	360 pupils
High Street	Grades 1-6	170 pupils
Naubuc	Grades 1-6	184 pupils
Total	Grades 1-6	1700 pupils

Secondary

Glastonbury High	Grades 7-12	1261 pupils
Neipsic	Vocational Agriculture	
Total	Grades 7-12	1261 pupils

Aggregate Total Grades 1-12 2961 pupils

During the school year 1958-1959 there were 216 persons on the school staff. These were distributed as follows:

Elementary teachers	67
Secondary teachers	71
Other	16
Total Certified Personnel	154
Secretarial staff	18
Health staff	4
Custodial-maintenance staffs	18
Cafeteria staff	18
Bus drivers	14
Total Non-Certified Personnel	62
Aggregate Total	216

At the end of the 1958-1959 school year there were twenty-two resignations from the teaching staff. This compares with twenty-six for the previous year. The reasons for these resignations are as follows:

Contract not renewed	2
Retirement	1
Marriage	2
Advanced study	3
To take another position	11
Left teaching profession	1
Maternity	2

Instructional Program

The following are some of the important developments in the improvement of the instructional program during 1958-1959:

1. The preparation of a curriculum guide for kindergartens.
2. The preparation of a curriculum guide for science in the elementary schools.
3. The introduction of a new arithmetic textbook series in the elementary schools. In addition, there was a workshop on the teaching of arithmetic for all elementary school teachers.

4. The addition of Russian to the foreign language program.
5. The addition of a special teacher in the field of art in the elementary schools.
6. The continued expansion of the audio-visual program and the improvement of library facilities, particularly at the elementary school level.
7. The reorganization of the curriculum in both chemistry and physics.
8. The setting up of a broader program in history at the secondary level. This has included the addition of Current Issues and International Relations. Furthermore, an effort has been made to re-establish Ancient History as a part of the program.
9. The rescheduling of driver education from the regular school day to after-school hours.
10. The inauguration of a summer school program.
11. The establishment of a class for exceptional pupils in the secondary school.

Physical Plant

The following are some of the major projects in the improvement of the physical plant which were completed in 1958-1959:

1. The repainting of the auditorium, the Veterans' Memorial Gymnasium, and the corridors and classrooms in the original section of Glastonbury High School.
2. The construction of additional office and meeting room facilities at the Board of Education office.
3. The construction of two additional classrooms in the Academy #1 building.
4. The construction of a concrete barrier to protect the front lawn at Glastonbury High School.
5. The landscaping of Buttonball Lane School.
6. The razing of the Glastonbury Free Academy Association building.
7. The replacement of the roof on the old section of Naubuc School.

Teachers' Salaries

The salary schedule in effect during the 1958-1959 school year was as follows:

	<u>Minimum</u>	<u>Maximum</u>	<u>Steps</u>
Bachelor's degree	\$4,000	\$6,200	13
Master's degree	4,300	6,600	14

Building Program

During the 1958-1959 school year, the school administration and the Board of Education worked closely with the Public Building Committee in the planning for the construction of the intermediate wing of Hebron Avenue School. When this wing is completed in the fall of 1959, Hebron Avenue School will have a total of twenty-two classrooms.

The Board of Education and the school administration also worked with the Public Building Committee to study the feasibility of converting Academy School to a junior high school.

For Future Consideration

The improvement of the Glastonbury schools can continue only if Glastonbury citizens are informed on certain trends and issues which have a direct bearing on the educational program. These trends and issues are as follows:

1. Enrollments continue to increase at a steady rate. The estimated enrollments for the next several years are as follows:

<u>Year</u>	<u>Grades K-6</u>	<u>Grades 7-12</u>	<u>Total K-12</u>
1959-60	2098	1410	3508
1960-61	2252	1429	3681
1961-62	2352	1513	3865
1962-63	2427	1608	4035
1963-64	2507	1729	4236

2. The long-range plan of the Board of Education to provide needed elementary and secondary school facilities is predicated on the fact that it will be educationally and financially feasible to convert the Academy I, the Academy II, and the

Williams Memorial buildings to a junior high school. The conversion of these buildings to secondary school use cannot be done until additional elementary classrooms are provided elsewhere. This matter is presently under study by the school administration and the Board of Education.

3. In the report of the superintendent of schools for 1957-1958, the attention of the community was called to the critical situation in regard to facilities for vocational agriculture. With the 1959-1960 school year, a classroom at Glastonbury High School will be used for this program. While this is an improvement over the use of Neipsic School, it is not a satisfactory permanent arrangement. If Glastonbury were to be awarded a regional vocational agriculture center by the state, the problem would be solved. If not, then it becomes a question for the local community to consider.
4. The school administration has continued its program to recruit quality teachers from the leading colleges and universities. There are indications that the teacher recruitment program has been successful in attracting high caliber teachers to Glastonbury.

Acknowledgements

Finally, I thank the members of the Board of Education, my associates on the school staff, the parents and pupils in the Glastonbury Public Schools, the Board of Finance, the Board of Selectmen, the Public Building Committee, the Police Department, the parent-teacher organizations, and all the civic groups and individual citizens for their cooperation and assistance.

Respectfully submitted,

LAURENCE G. PAQUIN,
Superintendent of Schools

BOARD OF EDUCATION 1958-1959

During the year 1958-1959, the officers of the Board of Education were as follows:

Chairman	James F. Breen
Vice Chairman	Anne R. Gustafson
Secretary	Helen F. Shaw

The Board of Education met on the following dates:

9 September	6 January	12 May
23 September	20 January	19 May
14 October	3 February	2 June
21 October	24 February	16 June
3 November	3 March	28 June
12 November	17 March	6 July
18 November	7 April	18 August
2 December	28 April	27 August
16 December	5 May	

The following are the principal actions taken by the Board of Education during the year:

1. Authorized the conversion of Academy I from elementary school use to use as a junior high school housing Grade 7, the change to become effective in 1959-1960.
2. Accepted with deep regret the resignation of Mr. Charles A. Bader after eleven years as a member of the Board of Education and eight years as chairman of the Board of Education.
3. Adopted a five-year plan for providing the necessary elementary and secondary facilities for the Glastonbury schools.
4. Elected Mr. Sayre B. Rose to serve the unexpired term of Mr. Charles A. Bader on the Board of Education.
5. Established an annual tuition rate of \$400 for all non-residents attending the Glastonbury schools and an annual rate of \$300 for non-resident students in the vocational agriculture course.

6. Reaffirmed a previous decision of the Board of Education that ultimately the Glastonbury schools would be set up on a 6-3-3 plan of organization.

7. Established a new salary schedule for teachers as follows:

	<u>Minimum</u>	<u>Maximum</u>	<u>Steps</u>
Bachelor's degree	\$4100	\$6500	13
Master's degree	4400	7000	14

8. Accepted a total budget of \$1,285,000 as established by the Board of Finance.

9. Requested the Public Building Committee to proceed immediately with the completion of Hebron Avenue School to its ultimate size of twenty-two classrooms and that the school be ready for occupancy by September, 1959.

10. Voted a requirement that all staff members presently employed receive either a tuberculin test or a chest x-ray and that all new teachers submit a chest x-ray or present evidence of a negative reaction to a tuberculin test within a six month period prior to employment.

11. Accepted as completed the Glastonbury High School Expansion project.

12. Voted to approve the plans for the intermediate wing of Hebron Avenue School.

13. Established a new salary schedule for members of the custodial and maintenance staffs as follows:

	<u>Minimum</u>	<u>Maximum</u>	<u>Steps</u>
Custodial staff	\$3300	\$4200	7
Maintenance staff	3700	4600	7

14. Adopted a school calendar for 1959-1960 providing for not more than 184 days and not less than 180 days.

15. Established a new salary schedule for members of the secretarial staff as follows:

	<u>Minimum</u>	<u>Maximum</u>	<u>Steps</u>
Group I (12 months)	\$3250	\$4450	7
Group II (12 months)	3000	3900	7
Group III (10 months)	2450	3350	7

16. Voted that the superintendent of schools be requested to prepare for consideration by the Board of Education at the time of planning the 1960-1961 salary schedule a program by which teacher compensation may be related to quality of performance; and that the president of the Glastonbury Education Association be advised of this request and be invited to submit a proposal for accomplishing the same purpose.

17. Adopted a policy regarding music instruction in the Glastonbury schools.

18. Approved the appointment of Mr. Leverett T. Holder as principal of the junior high school.

19. Adopted a policy regarding grievances of members of the school staff including a procedure drawn up by the Glastonbury Education Association.

20. Adopted a revised policy regarding absences by school employees.

21. Voted that the Board of Education take over operation of the junior high school (formerly Academy School) cafeteria effective with the 1959-1960 school year.

22. Appointed a special citizens' committee to study the present curriculum in physical education, the program of intramural and interscholastic athletics, the operating policies and procedures of the physical education staff, and such other aspects of the school program relating to sports and physical development.

23. Approved the appointment of Mr. Edward Bierman as elementary school principal.

24. Elected Mr. Laurence G. Paquin to a three-year term as superintendent of schools.

25. Adopted a new salary schedule for principals and other members of the administrative staff. Any interested citizens of Glastonbury may examine this schedule at the Board of Education office.

26. Adopted a salary schedule for cafeteria managers in the Glastonbury schools as follows:

	<u>Minimum</u>	<u>Maximum</u>	<u>Steps</u>
JHS Cafeteria Manager	\$2450	\$3200	6
GHS Cafeteria Manager	2450	3500	8

27. Appointed Dr. Charles R. Preble to the position of Assistant Director of School Medical Services.
28. Authorized the employment of an additional school nurse beginning with the 1959-1960 school year.
29. Voted to authorize the superintendent of schools on behalf of the Glastonbury Public Schools to enter into a contract with the United States Office of Education for the purposes of conducting research on more effective methods of teaching foreign languages and developing specialized materials for use in teaching and training foreign language teachers.

Respectfully submitted,

JAMES F. BREEN,
Chairman

HELEN F. SHAW,
Secretary

FINANCIAL STATEMENT

Fiscal Year 1958-1959

	<u>Budget</u> 1958-1959	<u>Revised</u> <u>Budget</u> 1958-1959	<u>Budget</u> <u>Expended</u> 1958-1959
General Control			
A. Administrative Salaries	\$ 19,800.00	\$ 19,800.00	\$ 19,800.00
B. Clerical Salaries	11,500.00	11,500.00	11,500.00
C. General Supplies	3,200.00	3,971.17	3,971.17
D. Office Expenses	3,000.00	2,545.94	2,545.94
E. Teacher Recruitment	1,500.00	1,292.62	1,292.62
TOTAL GENERAL CONTROL	\$ 39,000.00	\$ 39,109.73	\$ 39,109.73
Instruction			
A. Salaries—Administrative Staff	\$ 83,850.00	\$ 83,850.00	\$ 83,850.00
B. Salaries—Elementary Teachers	355,200.00	348,504.06	348,504.06
C. Salaries—Secondary Teachers	380,425.00	376,117.67	376,117.67
D. Substitute Teachers	9,500.00	8,820.03	8,796.00
E. Clerical Salaries	31,000.00	31,000.00	29,826.83
F. Textbooks	22,500.00	22,500.00	22,381.37
G. Instructional Supplies & Expenses....	27,495.00	29,534.20	29,534.20
H. Audio-Visual Supplies & Expenses	5,000.00	5,000.00	4,761.32
I. Guidance and Special Service Supplies and Expenses	6,930.00	6,563.86	6,455.66
J. Travel Expenses	3,000.00	1,845.45	1,845.45
K. Laundry Expenses	1,350.00	977.55	890.55
L. Transportation—Special	4,000.00	2,545.99	2,545.99
M. Professional Meetings	3,500.00	3,500.00	2,344.41
N. Summer School	2,500.00	2,500.00	2,400.00
O. Tuition	1,000.00	1,000.00	50.50
P. Other Expenses	750.00	507.70	503.11
TOTAL INSTRUCTION	\$938,000.00	\$924,766.51	\$920,807.12
Operation			
A. Salaries—Custodial & Maintenance	\$ 82,050.00	\$ 81,573.48	\$ 81,544.29
B. Fuel	26,000.00	25,225.48	25,225.48
C. Water, Light and Power	20,300.00	22,908.35	22,908.35
D. Supplies and Expense	22,000.00	24,823.44	24,823.44
E. Telephone	4,300.00	4,314.62	4,314.62
F. Cartage	850.00	850.00	704.10
G. Snow Removal	500.00	500.00	—
TOTAL OPERATION	\$156,000.00	\$160,195.32	\$159,520.28

	Budget 1958-1959	Revised Budget 1958-1959	Budget Expended 1958-1959
Maintenance			
A. Replacement	\$ 7,974.00	\$ 9,750.00	\$ 9,750.00
B. Repairs and Service	13,921.00	16,445.54	16,445.54
C. Service Contracts	7,105.00	7,258.50	7,258.50
TOTAL MAINTENANCE	\$ 29,000.00	\$ 33,454.04	\$ 33,454.04
Auxiliary Agencies			
A. Library Services	\$ 11,950.00	\$ 13,629.22	\$ 13,629.22
B. Health Services	15,000.00	15,000.00	14,932.67
C. Transportation	41,310.00	42,159.83	42,159.83
D. Enumeration and Attendance	1,340.00	1,340.00	1,320.79
E. Cafeteria Services	6,200.00	6,200.00	6,186.96
F. Adult Education	1,400.00	1,484.85	1,484.85
G. Driver Education	3,300.00	3,300.00	3,083.91
TOTAL AUXILIARY AGENCIES ..	\$ 80,500.00	\$ 83,113.90	\$ 82,798.23
Fixed Charges			
A. Insurance	\$ 22,500.00	\$ 21,379.49	\$ 21,379.49
TOTAL FIXED CHARGES	\$ 22,500.00	\$ 21,379.49	\$ 21,379.49
Capital Outlay			
TOTAL CAPITAL OUTLAY	\$ 20,000.00	\$ 22,981.01	\$ 22,981.01
GRAND TOTAL	\$ 1,285,000.00	\$ 1,285,000.00	\$ 1,280,049.90
TOTALS: BUDGET—1958-1959			\$ 1,285,000.00
EXPENDED—1958-1959			1,280,049.90
BALANCE—August 31, 1959			\$ 4,950.10

BUDGET FOR 1959-1960		Budget 1959-1960
Administration		
A. Administrative Salaries		\$ 63,500.00
B. Contracted Services		1,200.00
C. Other Expenses of Administration		7,800.00
TOTAL — ADMINISTRATION		\$ 72,500.00
Instruction		
A. Salaries		\$ 984,450.00
B. Textbooks		22,500.00
C. School Libraries and Audio Visual Materials		12,400.00
D. Teaching Supplies		30,600.00
E. Other Expenses of Instruction		12,600.00
TOTAL — INSTRUCTION		\$ 1,062,550.00
Attendance And Health Services		
A. Attendance Services		\$ 350.00
B. Health Services		18,350.00
TOTAL — ATTENDANCE & HEALTH SERVICES ...		\$ 18,700.00
Pupil Transportation Services		
A. Salaries		\$ 30,080.00
B. Contracted Services		3,600.00
C. Replacement of Vehicles		6,400.00
D. Pupil Transportation Insurance		2,800.00
E. Other Expenses for Operation & Maintenance		15,800.00
TOTAL — PUPIL TRANSPORTATION SERVICES		\$ 58,680.00
Operation Of Plant		
A. Salaries		\$ 75,000.00
B. Contracted Services		2,615.00
C. Heat for Buildings		26,000.00
D. Other Utilities—Water, Light, Power, Telephone		24,600.00
E. Supplies		20,000.00
F. Other Expenses		500.00
TOTAL — OPERATION OF PLANT		\$ 148,715.00
Maintenance		
A. Salaries		\$ 17,850.00
B. Contracted Services for Maintenance of Plant		9,903.00
C. Replacement of Equipment		1,630.00
TOTAL — MAINTENANCE OF PLANT		\$ 29,383.00
Fixed Charges		
A. Insurance and Judgments		\$ 21,450.00
TOTAL — FIXED CHARGES		\$ 21,450.00
Food Services And Student Body Activities		
A. Salaries — Food Services		\$ 9,250.00
B. Other Expenses — Food Services		100.00
TOTAL — FOOD SERVICES AND STUDENT BODY ACTIVITIES		\$ 9,350.00
Capital Outlay		
A. Sites		\$ 900.00
B. Buildings		4,400.00
C. Equipment		22,249.00
TOTAL — CAPITAL OUTLAY		\$ 27,549.00
TOTAL GROSS BUDGET		\$ 1,448,877.00

WELLES-TURNER MEMORIAL LIBRARY

As in previous years, library activity has continued to grow at a rate somewhat exceeding the population growth of the town. The circulation of books, periodicals and records for the year was 124,787. As compared with the previous year, this represents an increase of approximately eighteen percent. In the children's department, especially, the growth of reading activity in Glastonbury has been evident.

A major rearrangement of the library building has been completed, centering around removal of the children's section to the second floor to provide urgently needed expansion. The exhibition rooms had to be sacrificed for this change, but serious over-crowding of the first-floor facilities left no choice. A very satisfactory junior department is now in use, and an improved reference room and better reading-room provisions are now operating. The stack space added by the change has made it possible to organize proper book storage. The cost of this rearrangement was met by drawing on funds held in trust for the library.

Several maintenance projects have been completed during the year, and improved heating has been installed in the basement. This area was previously limited in its usability during winter months. The library building is in good condition as a result of these projects.

The Library Board would like to extend the open hours of each week to meet the evident increase in demand for library service to the town. Fund limitations made such extensions impractical for the present. Some increases in book and recording purchases are planned, and these are considered more important than extended open time.

THOMAS B. RHINES, President

WELLES-TURNER MEMORIAL LIBRARY ACCOUNT

RECEIPTS

Cash on Hand, September 1, 1958	\$ 1,512.00
Town Appropriation	26,500.00
Trustee Account	7,393.89
Agency Account	3,827.15
Fines	2,550.87
Interest	77.99
State Grant	500.00
	\$42,361.90

EXPENDITURES

Salaries, including F.I.C.A.	\$28,420.58
Books	6,333.98
Supplies	1,285.26
Records	693.28
Periodicals	356.00
Bindery	326.76
Equipment	270.45
Telephone	275.56
Electricity, Fuel and Water	1,822.98
Insurance	617.93
Maintenance	607.38
Miscellaneous	142.87
Cash on Hand, August 31, 1959	1,208.87
	\$42,361.90

FRED L. HURD, Treasurer

SOUTH GLASTONBURY PUBLIC LIBRARY ASSOCIATION, INC.

Report of the Treasurer for the fiscal year ending, October 31, 1958

RECEIPTS

Balance on Hand, Sept. 1, 1957	\$ 980.08
State of Connecticut	500.00
Town of Glastonbury	750.00
Membership Drive	414.75
Book Fines	106.80
Donation of High Street P.T.O.	10.00
Transfer from Building Fund	200.00
Interest on Endowment Fund	121.39
Transfer from Louise Kinne Endowment Fund	281.50

\$3,814.52

PAYMENTS

Repairs	145.00
Books and Magazines	649.71
Heat	174.41
Cleaning and Janitor Service	280.00
Water	18.50
Electricity	80.29
Insurance	64.56
Equipment	7.96
Transfer to Capital Non-Recurring Expense	500.00
Repairs—Oil Burner	30.85
Miscellaneous	15.35
Supplies	37.45
Petty Cash	10.00
Capital Expenditures (Lighting Fixtures)	421.81
Book Case for Kinne Memorial	220.00
Books for Kinne Memorial	120.97

2,771.86

Balance on Hand, October 31, 1958

542.66

\$3,814.52

H. J. THOMPSON, Treasurer

BOARD OF FIRE COMMISSIONERS

During the past year we again experienced a large property loss by fires in our town. There is no need to elaborate on the endless job that confronts our Fire Department. A few facts and figures may help us to realize that fires are not only costly but also a continuous threat to us all.

The Fire Department records reveal that 146 alarms were answered last year, 60 more than in the previous year, also at an increase in cost of \$105,990.

SUMMARY OF ALARMS

	Number	Estimated Losses
Building Fires	14	\$116,390.00
Vehicle Fires	9	290.00
Chimney Fires	13	
Electric Motors	4	135.00
Grass and Brush	69	
Oil Burners	6	90.00
Hydraulic System on Crane	1	25.00
Emergency Calls	5	
Still Alarms	6	
False Alarms	5	
Electric Wires	5	
Gasoline on Road	5	
Grease on Stove	2	
Dump Fires	2	
Total	146	\$116,980.00

Some of the previous years records were more encouraging, such as two years ago when we had only \$10,940. in fire losses. There seems to be no definite way for anyone to prevent these unfortunate happenings but we feel sure that if each individual put a little more effort into fire prevention, we might be able to keep our fire losses at a minimum and also live in a much happier and safer place.

Apparatus and Equipment

Although our present first-line pumping equipment is in excellent condition, we have asked the Board of Finance for a new appropriation for another truck to be placed at Company No. 1. This new truck would replace a piece of equipment which is now thirty years old. We consider it defective in many ways and a real hazard on the road. Company No. 3 also has a truck that is about in the same condition. We feel that something will have to be done about that truck in the near future.

Firehouses

Our firehouses had very few changes last year except for a new Siren Tower at Company No. 2 which should help to disperse the alarm to a larger area. Repairs and painting of buildings have been of a minor nature and the buildings are all in excellent condition. A continuous complaint that we get is that the driveway at Company No. 3 is often blocked by parked cars and trucks. If the people who are particularly involved in this situation would take notice, we feel that all can be remedied without our need to take action.

Protection

Hydrants were installed wherever water mains were extended into new developments and to date we have 199 hydrants which cover most of the thickly settled area of the town. Three new electric generators have been purchased to be located at each firehouse. They will be adequate to provide all the power needed at each fire house in any emergency, and are portable and can be moved elsewhere in other emergencies.

Alarm System

The present fire alarm system which is operated in conjunction with the police switchboard and radio base station has proved to be the most efficient method of handling our emergency calls. Two-way radio communication between the fire trucks base station and walkie-talkie radios enables the fire department to maintain communications during any emergency conditions. Two more pieces of radio equipment were purchased last year. They are now on trucks that were not equipped with radios before.

Street Lighting

The street lighting program is progressing all the time. New units have been installed on Main Street from Naubuc Avenue to Griswold Street. This change will not cost the Town of Glastonbury any extra money because the Bridge Authority took over a section of street lighting on Main Street, this section being from Griswold Street to the entrance of the new bridge. This change had to be done because a uniform lighting system had to be met. Other lights have been approved on Main Street at the New Town Office Building and also on New London Turnpike at the intersection of the driveway to the Town Garage.

GERARD D. CUSSON, Secretary

FIRE MARSHAL

The Fire Marshal made 370 inspections last year, including 16 reinspections, 36 inspections at Christmas and New Years and 8 fire investigations.

Inspections reveal that the practice of improper outside burning is again on the increase. Violation of improper outside burning has increased about 95 per cent.

A year ago there were 38 grass and brush fires, 95 per cent of which were caused by careless burning. Last year there were 69 of the same type of fires. Careless burning was the cause in most instances.

There were 14 building fires in town last year. There were 5 serious fires. Causes of all fires were not determined. Probable causes of some of these fires were — careless burning, improvised incinerators, defective wiring, sparks from chimney, defective chimneys and careless smoking.

The installation of automatic sprinkler systems where they were required by the State Fire Safety Code in all convalescent homes, homes for the aged and the Town Farm was completed this year. Smoke barriers are being installed in two schools and an additional exit has been constructed at one school.

I recommend that everyone using outside incinerators obtain covers for them and thereby our grass fires will be practically eliminated.

Fire drills were called by the Fire Marshal and Assistants in all public schools during Fire Prevention Week and met with our approval.

ALBERT W. DICKAU, Fire Marshal

THE POLICE COMMISSION

The fiscal year 1958-59 has brought about major accomplishments in connection with the Police Department and its administrative responsibilities. This is the final report of a Board of Police Commissioners, a body which has been the executive body of the Police Department since 1937 but which no longer exists under the Council-Manager charter.

As Chairman, and speaking for the entire Board of Police Commissioners, I wish to express sincere thanks to Chief Terrence J. McKaig and to Sergeant John Solarz, Jr., second in command, for their full-hearted cooperation during the term of the present Board. To the other members of the Department, we wish to say thanks for a job well done. We strongly feel that the Department will continue to be respected by all agencies for its efficient work.

Without doubt the most important event of the past year was the adoption of a pension plan for members of the Department. The Board would be remiss if it did not express appreciation to those members of previous Boards who have for many years advocated such a plan, and to the Board of Finance for recognizing the need and recommending the appropriation of the necessary funds.

Perhaps the second most important accomplishment was bringing about, in conjunction with the Greater Hartford Bridge Authority and the State Highway Department, the construction of a ramp for southbound traffic coming across the Putnam Bridge into Glastonbury. This ramp eliminates a great deal of summer traffic through the center of Glastonbury.

Tribute should be paid to those businessmen (and the Police Officers) who so ably assisted materially, financially and otherwise in the construction of the police range and building. The Board feels, as does Chief McKaig, that these people recognize the need for this facility to further the training in law enforcement.

The Department has an ever-increasing amount of work due to the growth in population and the ease with which irresponsible people travel from one town to another. The statistics submitted will demonstrate this.

We appreciate the action taken by the townspeople in approving the construction of our new Town Office Building, part of which will house the Police Department. As was stated at the Town Meeting, the Department is in dire need of more room for more efficient operation.

We have discussed the personnel needs of the Police Department with Chief McKaig and he has recommended the addition of at least one car on a twenty-four hour basis. This will require the services of three men. There is also need for foot patrolmen in the business area, and additional personnel for day patrol and investigation work. The Board and the Chief realize this means more money; but we sincerely hope that the Council and the Town Manager will give serious consideration to these needs. The Board feels it would be better to follow the Chief's recommendation for gradual increases rather than to face a large increase in one year some time in the future.

During this fiscal year, as in past years, we have conscientiously tried to operate the Department within the budget set up by the Board of Finance. There were many times when we felt concern but through the fine administration of Chief McKaig we were able to finish the year within our budget.

The Board of Police Commissioners has recommended to the Board of Finance annual increments for members of the Department over a seven-year period, and the payment by the Town of half of the cost of Blue Cross and CMS for members of the Department. We understand that the Salary Study Committee, which will report by January 1960, will consider all such matters; and we hope that they will keep our recommendations in mind.

The Board expresses its appreciation to the Glastonbury Auxiliary Police, and in particular to the Auxiliary Police Ambulance Group, for the excellent services rendered to the Town.

Inasmuch as this is our final report, I want personally and on behalf of the Board to express to Chief Terrence J. McKaig our deepest gratitude for his cooperation, guidance and understanding, and for the personal and deep interest he has shown in the activities of the Board. Often, indeed, his calmness and wise judgment demonstrated his training and ability as a professional law enforcement officer.

In closing we wish to thank the Board of Selectmen, Town Attorney Edward Wynne, the Board of Finance, the Highway Department, the Welfare Department, Superintendent of Schools Laurence G. Paquin, the Fire Commission, and all town agencies for the assistance they have given the Board and the Department during our term of office.

ROBERT J. LEWIS, Chairman

GLASTONBURY PARKING AUTHORITY

The Glastonbury Parking Authority meets monthly on the last Thursday of the month at the Town Office Building. During the past year we have maintained the municipal parking lot north of the post office and have made several improvements including the following:

1. Built up the gravel surface of the lot.
2. Increased the depth of the lot by twenty feet.
3. Installed boundary poles adjacent to the post office property.
4. Installed signs showing time limits for parking. These limits only allow all day parking at the rear of the lot which has greatly facilitated its use by people interested in parking for only a few minutes near the street.

The off-street parking situation in Glastonbury has been greatly alleviated by the opening of privately owned free parking facilities connected with the new stores and shopping areas that have opened up in the past year.

We are making a continuing survey of the business areas of the town with every thought being given to providing additional municipal off-street parking facilities wherever the need arises.

The Glastonbury Parking Authority would like to take this opportunity to express its thanks to the various town departments and citizens who have aided us during our second year of operation. Anyone wishing more information on off-street parking in Glastonbury is welcome to attend our regular meetings.

WILLIAM K. HUDSON, Secretary

RECREATION COMMITTEE

An event of outstanding importance took place this year with the construction of a public swimming pool on Hopewell Road, which will greatly relieve the overcrowded conditions at Eastbury Pool in future seasons. The pool is being provided for the benefit of the town as a community service project of Glastonbury Grange P. of H. #26. The pool is large enough to handle four hundred people at a time, and during the coming season will become an integral part of the swimming program which has been in effect for many years. The pool has been constructed on property donated to the town, contingent on the construction of the pool, by the Cotton Hollow Club and Hodge Enterprises, Inc. The land, bordering Roaring Brook, is well suited for recreational development, and the future inclusion of picnic facilities will make the area ideal for family outings.

For years your Committee has been encouraging civic groups and organizations to sponsor recreational activities, and our program has become dependent upon these groups for the operation of the programs. The Glastonbury Grange, by adding a \$35,000 facility for the town at no cost, has gone a giant step farther and actually provided a facility that otherwise could only have been obtained by taxation. It is hoped that this will serve as an example for other organizations in the future.

A word of thanks is due the Lions Club for its direction of the junior baseball program. With the cooperation of local business organizations and service clubs the Lions Club provided over four hundred boys with a wholesome and athletic outlet for their energies during the summer. The softball league at the same time has continued to be an important part of the adult recreation program. The winter basketball competition takes over the energies of the young boys after the Midget Football Association finishes its games in the fall, and for those interested in outdoor winter activity a cold open winter made the skating rinks popular.

The Recreation Committee will continue to try to provide adequate recreational facilities in the future. The extreme competition for the tax dollar will continue for some time to make an expanded recreational program largely dependent upon the voluntary assistance of civic-minded individuals and organizations.

HARRY R. NICKEL, Chairman

HOUSING AUTHORITY

This year a painting contract for exterior painting of the project in the amount of \$36,943.00 was awarded and the work was completed during the period covered by this report.

We feel that for the coming year the present rent schedules can be maintained. It should provide sufficient income to operate the project in a satisfactory manner and meet interest and amortization schedules. We believe that sufficient operating reserves have been established for all known expenses. Sewer costs, increased taxes and unknown contingencies may, however, alter our rent schedules.

The financial report of this committee consists of a balance sheet and an income and expense statement as of August 31, 1959 to coincide with the fiscal year of the town.

ARTHUR F. GOETHNER, Chairman

HOUSING AUTHORITY INCOME AND EXPENSE STATEMENT Sept. 1, 1958 to Aug. 31, 1959

		WELLES VILLAGE
INCOME		
Dwelling Rent Income	\$123,696.00	
Interest on Savings	324.10	
Miscellaneous Income	538.36	\$124,558.46
EXPENSES		
Central Office Salaries	\$ 9,724.98	
Central Office Expenses	1,444.82	
Fiscal Fees	600.00	
Water	3,491.25	
Repairs, Maintenance & Replacements	26,535.70	
Insurance	6,234.40	
Real Estate Taxes	23,166.00	
Social Security Taxes	400.36	
Debt Service	40,045.92	
TOTAL EXPENSES		<u>\$111,643.43</u>
NET INCOME		<u>\$ 12,915.03</u>

HOUSING AUTHORITY

BALANCE SHEET August 31, 1959

		WELLES VILLAGE
ASSETS		
Administration Fund	\$ 2,209.29	
Petty Cash Fund	25.00	
Change Fund	100.00	
Savings Fund	10,628.26	\$ 13,052.55
Tenants Accounts Receivable		658.12
Prepaid Insurance	1,979.19	
Prepaid Taxes	1,944.00	3,923.19
Furniture & Fixtures	449.45	
Automobile	250.00	699.45
Development Costs		648,000.00
TOTAL ASSETS		<u>\$666,333.31</u>

LIABILITIES		
Tenants Security Deposits	\$ 2,000.00
Tenants Prepaid Rents	784.50	\$ 2,784.50
Payroll Deductions		315.73
Notes Payable	648,000.00	
Notes Retired	11,113.26	636,886.74
Development Cost Liquidation	11,113.26	
Operating Reserves	2,318.05	13,431.31
Income & Expenses		12,915.03
TOTAL LIABILITIES		<u>\$666,333.31</u>

CIVIL DEFENSE COMMITTEE

To my mind the most significant change in Civil Defense for the past year was the abandonment of evacuation.

This is a national movement dictated by the problems of traffic and lack of shelters on a large scale, so now everyone is on his own if an emergency arises. This means everyone must provide a shelter for his family, and food and blankets for a period of about two (2) weeks.

The national alert in April was very well handled by our Civil Defense volunteers. Special notice should be given to our communications group, under Richard Kitson, and to the group of nurses under Ruth Nye. The Ambulance Group of the Auxiliary Police have done a splendid job in raising money to pay for the ambulance and also in the use of the ambulance as a service to the Town.

During the past year Glastonbury has been well provided with instruments for measuring radio-active fallout. Fire Company No. 1 has such equipment and also the Police Department. In addition, there are a large number of well trained men in the Radef unit who have additional equipment, under the able direction of Radef Chief, Mr. Fred Elsaesser of Lakewood Drive.

We have also installed a new siren on top of Roser's Tannery. This can be heard on Buttonball Lane and in the Neipsic Road area. The location of the siren in South Glastonbury was changed on advice of a company that made a survey of our sirens.

The Fire Department has obtained a Base Station and Walkie Talkie Unit which is tied-in on a Hartford County frequency with all other Fire Departments in the County. This would insure contact in the event of an emergency.

It is with deep regret that I was forced to resign because of ill health; however, I am sure that Glastonbury will continue to have a competent Civil Defense Unit under the direction of your new Director, Edward M. Baldwin, Jr.

BRUCE E. RICHARDS, Director

PUBLIC BUILDING COMMITTEE

A year ago we reported the completion of Hebron Avenue School in time for the opening of school in September. All bills have now been paid and there are no further outstanding obligations. A balance of \$7,812.88 remains unexpended and will be turned back to the General Fund. A final detailed report will be made upon completion of the Intermediate Wing of this school.

During the past fiscal year plans were completed and funds authorized for the construction of a new Town Office Building on Main Street. The firm of Wadhams and May Company of Hartford was the low bidder and was awarded the contract. Progress has been very gratifying and this building should be ready for occupancy sometime in February, 1960.

To start on the Board of Education's long-range building program, funds were authorized by a Town Meeting for the enlargement of Hebron Avenue School to a complete 22-room unit. This involved the construction of an 8-classroom intermediate wing. Low bidder on this project was the A. F. Squillacote Company of Newington, Connecticut. Completion is now scheduled for November 1. Careful timing combined with a lull in the construction industry enabled the Committee to receive favorable bids for both of these projects.

An exploratory conference between the Board of Education, the Board of Finance, and the Public Building Committee agreed tentatively on steps two and three of the school building program. This would involve the addition of an 8-classroom addition to the Buttonball Lane School plus additional play area to be completed by September, 1960, and the conversion of the Academy Schools and Williams Memorial to a junior high school to be ready by September, 1961. This latter project involves the addition of 12 classrooms, gymnasium, cafeteria, kitchen, and sanitary facilities to tie all three existing buildings together. Preliminary detailed studies by the architects prove this plan to be practical and sound financially. In order to meet the completion deadline, it will be necessary to start detailed working plans almost at once as this is a very large undertaking and will require about fifteen months to construct. The Build-

ing Committee has already received a formal request from the Board of Education and must act at once if the needs of our growing school population are to be met on time.

If the Town authorizes funds for working plans for these projects, it will mean another very busy year for this Committee. The past year was no exception with 24 official meetings.

The Committee again wishes to express its appreciation to the School authorities, the Board of Selectmen, and the Public Works Department for their valued cooperation.

MARTIN L. ROSER, Chairman

**REPORT OF THE PUBLIC BUILDING COMMITTEE
concerning the feasibility of converting Academy I, Academy II, and Williams Memorial Building to a Junior High School**

Acting on authorization of a Town Meeting, this Committee engaged the firm of Lyons & Mather, architects, to make an analysis and submit plans. A most thorough and unbiased study was made involving numerous meetings with this Committee. A detailed analysis was also made comparing the cost of conversion with two other alternates, namely the construction of a new 750-pupil Junior High School and construction of a 20-room new elementary school to replace the 20 rooms lost by conversion.

Final plans and report were accepted by this Committee too late to bring before a Town Meeting prior to October 1st. This condensed report is herewith made in lieu of a verbal detailed outline.

The conclusions reached by the architects and concurred in by this Committee are as follows:

It is the conclusion of this office that it is feasible and sound to convert the present Academy School to a 700-750 pupil junior high school for the following reasons:

1. It is more economical. For example, an entirely new junior high school would cost the Town approximately \$100,000 net more than converting the present Academy Schools plus the addition of 20 classrooms to existing elementary schools (spread over a period of three years).

2. It locates the junior high school away from the senior high school and in a location well-suited to the present and likely future distribution of population in Glastonbury.
3. The conversion of Academy School to junior high school use gives the Board of Education and the community an opportunity to expand certain of the elementary schools. Such expansion will mean that these schools will be able to serve their neighborhood areas more effectively thus reducing transportation costs. Furthermore, with larger elementary schools, it is possible to justify full-time administrative leadership.
4. It provides the community with a completely modern and up-to-date secondary school plant capable of carrying a load of 1900-1950 pupils. This will give the community adequate secondary school facilities until sometime in the late 1960's. This conclusion assumes no unusual increase in the rate of growth of the school population.

The Public Building Committee unanimously agrees with the above report of the architects. We therefore recommend that the plans submitted for the conversion of the Academy schools to a Junior High School be adopted as part of the long range school building program.

MARTIN L. ROSER, Chairman

INDUSTRIAL DEVELOPMENT COMMISSION

Following is a general report covering the activities of the Industrial Development Commission, for the past fiscal year.

1. Studies were made of all town advantages such as industrial tax structure, with possible abatements if any, that might be used as selling points when approaching potential industry and it was agreed in meetings with Town Tax Assessor, R. Walz, that any such action would be unconstitutional.
2. A complete review was made of all available land now zoned for industry, or industrial expansion, with recommendations for further expansion being sent to the Town Plan & Zoning Commission.
3. Efforts were made, both by the Commission as a whole and by individual members, to retain present industry, such as J. B. Williams Company and Consolidated Cigar Corporation.
4. Continuous efforts were made, both by mail and personal contact, to sell various interested industries on the merits of our town.
5. Much work and planning in conjunction with the Industrial Development Committee of the Chamber of Commerce went into a "Design for Living" pamphlet, the printing and distributing cost of which was co-sponsored by our Commission.
6. Further study of inquiries resulting from the distribution and mailings of above pamphlet showed the need for concise, factual, informative literature covering the specific needs of interested companies.
7. It was voted to extend official backing to John Bradley's petition, now pending with the Interstate Commerce Commission, for the right to operate a public carrier general freight service on the Connecticut River from Glastonbury, which would serve as the central Connecticut Terminal to New York City and points adjacent to Long Island Sound. As a further follow-up to the above, a member of our Commission testified in John Bradley's behalf before a hearing

of the United States Government Inland Waterways Commission in October of this year.

8. Several combined meetings were held with representatives of the Chamber of Commerce, Town Plan & Zoning Commission, Board of Finance and Tyrol and Wethey Builders, for the discussion and study of the proposed completion of Commerce Street through to Oakwood Drive. Final agreements by all parties concerned will result in a fully subsidized State Highway Department overpass at the intersection of Commerce Street and relocated Route 2, which will greatly assist in the future promotion of adjacent industrial parks.

CALEB H. O'CONNOR, Secretary

GLASTONBURY SAFETY COMMITTEE

During 1958-1959, the following organizations were represented on the Glastonbury Town Safety Committee:

Police Commission	Monaco Marine Det.
American Legion	Chief, Fire Department
League of Women Voters	Enforcement
Rotary Club	Schools:
Service Club	Superintendent
Fire Department	Principal, GHS
Selectmen	Health-Safety Committee
Town Plan & Zoning	Press:
Women's Club	Citizen
PTA Council	Courant
Veterans of Foreign Wars	Times

At the organization meeting-September 15, 1958--it was agreed that subsequent meetings of the Safety Committee would be held on November 10, 1958, May 11, 1959 and September 14, 1959.

It was unanimously voted that Mr. Verie Hartwell serve as chairman of the Safety Committee and that Reverend Karl Blake serve as secretary and treasurer.

It was recommended to the Police Commission that they study the hazardous conditions at the intersections of High Street and Main Street; Park Place and Main Street; Overlook Road and Main Street; and Hubbard Street, Neipsic Road, and New London Turnpike.

The committee voted to authorize the chairman to place AAA Safety Posters in each classroom in the schools and that the cost of such posters not exceed \$125.

Superintendent Paquin reported that all school accidents are now being reported on special forms designed by the National Safety Council in order that an over-all picture of the hazards existing in the schools can be obtained readily.

Communications were received from the State of Connecticut Safety Commission regarding the intensive pedestrian safety program for November, December, and January.

It was recommended that School Street be made a one-way street going from east to west.

It was recommended to the Bridge Authority to build a ramp from the Glastonbury-Wethersfield Bridge to the Hartford-Glastonbury Express Highway for southbound traffic.

The Committee recommended to the Police Commission that it was in favor of Senate Bills 332, 377, and 610.

A budget request for \$250. for the 1959-1960 budget was made.

REV. KARL E. BLAKE, Secretary

REPORT OF THE GLASTONBURY SEWER COMMISSION

During the past year, the Sewer Commissioners have continued to work with their design engineers, Buck & Buck, of Hartford, Conn. and their surveyors, Megson & Hyyppa, of Glastonbury in the engineering studies and mapping necessary to produce a sewage-treatment plan for Glastonbury. As the work progressed, meetings were held with Town Officials and representatives of various Town agencies, both to obtain their advice on the impact of a sewer system on their agency and to inform them of the Sewer Commission's current thinking. Late this year the plans and specifications had reached semi-final completion and a more accurate estimate of engineering and construction costs could then be made. The Commission intends shortly to hold public hearings in East and South Glastonbury, as well as in the center, to acquaint the public with our progress to date. We anticipate reporting to the Town prior to October 1 with a recommendation that the Town authorize the construction of a treatment plant and sewer system at an estimated cost of approximately \$1,300,000., including engineering, and that application be made for a Federal Grant estimated at \$175,000.

E. B. BURDICK, Chairman

THE TREE WARDEN

Probably the most important project carried out by this department in 1959, with the much appreciated help of Mr. William Connery, was the spraying of the oak trees for the oak worm, which had been very troublesome the previous year.

All of the oak trees on the town highways were sprayed and in some sections of town a program was set up whereby property owners could have the trees on their own property sprayed for a nominal sum. The usual spraying of the elm trees was carried out, also the removal of many elms that had been victims of the Dutch Elm Disease.

For the year 1960 the sum of fifteen hundred dollars has been appropriated to continue the spraying of the oak trees if it seems necessary to do so and of course the regular spraying of the elms and removal of trees and tree trimming will be carried on as usual.

GEORGE H. SHIPMAN, Tree Warden

TOWN PLAN AND ZONING COMMISSION

Due to a misinterpretation of the date of publication of the annual Town Report for 1958 there was no report of the Town Plan and Zoning Commission included therein. This report therefore covers the two fiscal years 1957-58 and 1958-59.

During 1957-58 the Commission met 51 times. Thirteen of these meetings were public hearings during which two resubdivision applications, four applications for excavation permits and one change of zone application were heard. The remainder were for the purpose of publicizing proposed changes in the Zoning Regulations. The completely revised Zoning regulations were made effective on July 1, 1958. Eight subdivision proposals were acted upon and approved during the year. These were the third, fourth and fifth extensions of the Apple Hill Subdivision, the Diamond Lake Road Subdivision, the Hurlburt Road subdivision for Mr. Shannon, the Jonkers Road subdivision, the Pineledge subdivision and the fourth extension of the Eastwood subdivision on Three Mile Road.

The income attributed to the activities of the Commission during the year was \$947.31 derived from fees charged for Zoning Regulations, Zoning Maps, Change of Zone applications, Master Tradesmen examinations, excavation applications and engineering supervision fees on subdivision improvements. The expenses for the year were \$1,265.27 for stenographic service, printing, technical planning advice, advertising of legal notices and other miscellaneous items.

During 1958-59 thirty-five meetings of the Commission were held. Eleven of these meetings were public hearings for the consideration of six requests for change of zone, two requests for special exception for the construction of public buildings, two applications for excavation permits, one amendment to Zoning Regulations and the complete revision of the Subdivision Regulations.

After much discussion in the Commission a complete revision of the Subdivision Regulations was completed and after consideration at a public hearing was adopted and made effective on May 6, 1959. This brings the Subdivision Regulations governing the physical growth of the town into line with the latest thought on the subject. It is our belief that these regulations will guide the growth of

the town so that its present attractive characteristics will be maintained and the expenditure of public funds entailed by such growth kept to the minimum consistent with proper design and care of the streets and drainage requirements.

During this year the Capitol Regional Planning Authority became active. The Commission participated in this planning activity by having a representative thereon. To provide the authority with a work fund to enable it to carry out its objectives, each participating municipality contributes thereto according to an objective formula. The contribution of Glastonbury this year is \$1,120.

The other expenses of the Commission for the year were \$1733.75. These expenditures were for the purchase of stenographic service, printing, preservation of records, technical planning advice, advertising and other miscellaneous services. The income of the Commission was derived from the fees charged for zoning regulations, zoning maps, change of zone applications, excavation applications, master tradesmen examination applications, resubdivision applications, subdivision approval and engineering supervision of the construction of subdivision improvements. They all total \$1,103.95.

Eight subdivisions were approved during this year: two extensions of the Apple Hill Subdivision, the Farmcliff Subdivision with one extension, an extension of the Ledgewood Drive Subdivision, the April Drive Subdivision off Addison Road, one extension of Carriage Drive Subdivision and a subdivision of the Posuniak property on Hurlburt Street.

EDWARD T. SEAWARD, Chairman

BUILDING INSPECTOR'S REPORT

Due to a misunderstanding of directions last year no report of the Building Department was included in the annual town report for 1958, consequently this report covers two fiscal years. For clarity the statistical data is presented in the following tables:

Building Permits

	Fiscal Year	
	1957-58	1958-59
Total Permits	418	485
Industrial	5	4
Business Buildings	18	21
Public Buildings	2	3
New Residential Units	116	151
Accessory Buildings	45	62
Miscellaneous	232	245
Valuation, New Work	\$2,003,201	\$3,112,481
Valuation, Repair, Renov. etc.	448,405	183,561

Major Industrial Buildings 1957-58

Concrete batching plant, 172 Welles Street
Peerless Woodworking Co., Fisher Hill Road
Aluminum Wire Products Co., Naubuc Avenue
Quality Name Plate Co., Fisher Hill Road
Joseph Falk, 46 Parker Terrace

1958-59

Raymond C. Kelly Bldg., 38 Addison Road
Charles Monzeglio, 45 Nutmeg Lane
Quality Name Plate Co., Fisher Hill Road
Rae Battery Mfg. Plant, 2817R Main Street

Inspections Made of Construction Projects

	Fiscal Year	
	1957-58	1958-59
Structural	362	531
Rough Plumbing	165	182
Rough Electrical	197	199
Rough Heating, Special	51	65
Oil Burner, Special	11	21
TV Antenna	9	7
Foundation	184	171
Sewage Disposal System	209	217
Completion *	285	215
Miscellaneous	57	149
Trailer	—	13
Total	1530	1770

*Final inspections made in preparation to the issuance of a Certificate of Occupancy, which under the Building Code is a legal requirement before a building is occupied, include the final checking of the heating system, the fuel consumption appliances, the electrical system and the plumbing system to ascertain that they all comply with the minimum requirements of the code.

The following tradesmen were licensed to practice their trades in this Town during the past two years:

	1957-58	1958-59
Master Electrician	107	119
Master Plumber	92	101
Master Heating Contractor	86	89
Master Oil Burner Contractor	67	68

The Town Plan and Zoning Commission on January 15, 1958 adopted a resolution establishing Boards of Examination of candidates for licenses to practice the trades of Plumbing, Electrical installation, heating contractor and oil burner contractor in Glastonbury. This was the result of a demand that means of becoming licensed in this town be provided whereby it would not be necessary for a man to become licensed in some other town first. The Boards for the several trades are composed of five Master Workmen of

their respective trades who are resident in Glastonbury. They operate under the supervision of the Building Inspector. The examinations are held twice annually, the examination dates are the first Friday of May and October. The applications must be filed with the Building Department by the last day of March and of August for the following examination date. The fee for the examination is \$50.00 payable at the time the application is filed. Each member of the board is paid \$10.00 for serving on the board. An unsuccessful applicant at an examination is entitled to a re-examination within a period from 30 days to 45 days after the date of the original examination without having to pay an additional fee.

The table which follows shows the permits for the several types of installations which have been issued in the past two years:

Class	Fiscal Year	
	1957-58	1958-59
Electrical	234	257
Plumbing	236	227
Heating	219	243
Oil Burner	139	141
TV Antenna	7	2
Total	835	870

The income of the department as differentiated from that of the Town Plan and Zoning Commission is shown in the following table:

Income	Fiscal Year	
	1957-58	1958-59
Building Permits	\$ 6,428.	\$ 7,868.
Plumbing Permits	697.	813.
Electrical Permits	683.	731.
Heating Permits	813.	1,076.
Oil Burner Permits	283.	299.
Plumbing License	640.	705.
Electrical License	575.	695.
Heating License	745.	665.
Oil Burner License	535.	520.
Certificate of Occupancy	276.	345.
Total	\$11,625.	\$13,717.

The expenses of the department are set forth in the table below:

	1957-58	1958-59
Salaries	\$ 8,845.00	\$ 9,187.50
Auto. Mileage	444.32	458.94
Telephone Service	165.13	144.05
Equipment	250.28	158.23
Printing	152.25	264.86
Office Supplies	91.44	91.64
Photographic Supplies	29.72	27.64
Dues & Building Official Conf.	134.28	287.34
Postage	79.80	92.58
Mech. Maint. Office Machinery	10.00	10.00
Publications B.O.C.A. Arch. Form	30.50	31.50
Miscellaneous	—	2.80
Total	\$10,232.72	\$10,757.08
Budget Saving	\$ 172.28	\$ 82.92

The Building Department maintains the records of the hearings before the Zoning Board of Appeals, with the exception of the minutes of the Board. During the fiscal year of 1957-58 the records of 78 cases were processed by this office and the income derived from the fees for these cases was \$615.00. During the fiscal year 1958-59 the records of 69 cases were processed and the income derived from the fees for these cases was \$690.00. The Office of the Building Inspector performs all of the clerical work connected with receipt of the applications, the notification of the applicant as to the time and place of hearing and the notification of the applicant as to the result of the hearing. The information transmitted in these notices is secured by written notices received from the Secretary of the Board.

Steady progress has been made in the checking and correction of street numbers in the town during these past two years. The verification of numbers on every major road has been completed but some of the minor roads of the town are yet to be done. Generally speaking the system of numbering the town is based upon Main Street, New London Turnpike, Neipsic Road and Hebron Avenue. Generally Main Street is a base from which the East and West numbers are derived. Also generally speaking, the even numbers are on the East and South sides of roads and the odd numbers are on the West and North Sides. In a number of cases, however, this is reversed, but the numbers have been long established and it was

the decision of the Town Plan & Zoning Commission, which is the authority for establishing street numbers under the general law of the State of Connecticut, that the numbering would not be disturbed. The mathematical formula for the determination of a street number is the assignment of numbers by their distance from the zero point of the street. The rate is eight numbers per 100 feet, with the exception that in the built-up central portion of the town, along a certain portion of Main Street, the numbers are 16 numbers per 100 feet also on Hebron Avenue from Main Street to the Glastonbury Expressway overpass and on New London Turnpike from Main Street to the intersection with Hubbard Street and Neipsic Road.

During the past two years the Building Inspector has attended the National Conference of the Building Officials Conference of America at Atlantic City, New Jersey, 1958 and at St. Paul, Minnesota in 1959. He is a member of the Code Revision Committee of the Conference at present preparing the five years revision of the basic and abbreviated B.O.C.A. Codes which will be acted upon at the next years National Conference. These codes are the basis of the State of Connecticut codes which the town adopted in 1955. He also attended the Annual Building Inspectors School conducted by the New England Building Official Federation at New York City in February 1959.

JOHN HARRY, Building Inspector

ZONING BOARD OF APPEALS

During the past year the Zoning Board of Appeals held eleven public hearings and acted upon seventy-one applications for variances from the Glastonbury Building and Zoning Regulations, or for special exceptions as provided therein. Of these applications, fifty-six were granted, twelve were denied, and three were withdrawn by the applicants during the course of the hearing.

The typical appeal concerns set-back line or side yard line of buildings due to the characteristic rugged terrain of some developments on the hills of Glastonbury. The more difficult appeal arises from interpretations of the Zoning Regulations relative to house-trailers, multi-family dwellings and liquor stores.

Recent legislative enactments appear to require more formal and precise procedure of Zoning Board of Appeals, such as the dual publication of legal notices, and the requirement of recording the evidence at the hearing by a stenographer. Another statutory provision provides for two alternate members to the Board. This provision should provide the Board with experienced members as the alternates later become regular members of the Board.

DONALD H. HUNT, Chairman

THE TOWN COURT

During the fiscal year from September 1st, 1958 through August 31st, 1959, the Town Court of Glastonbury heard 349 criminal and motor vehicle cases; 43 new civil cases were added to the docket.

Total receipts of the Court, including fines, fees and gross income of the Small Claims Court were \$6,543.34.

The following disbursements were made:

To the Motor Vehicle Department	\$1,869.33
To the State Treasurer	140.80
For witnesses, interpreters, prisoners' board	27.06
For postage and incidental expenses	118.28

Amounts paid to the Town Treasurer were as follows:

From the Town Court	\$4,843.38
From the Small Claims Court	238.06

WALTER M. DOWNES, Judge

TOWN ENGINEER

The combined efforts of all concerned have brought the Town of Glastonbury a number of well received changes.

Most noticeable to all the residents were the improvements in the central area where with the removal of the trolley rails came the paving, curbing and drainage of Main and School Streets. The attendant commercial regrowth as a business and shopping center is evident.

There were many other more distant areas that have been served and improved in various respects.

Hopewell Road has a project of twenty-five hundred feet of its length under reconstruction contract for improvement with other portions of the same road planned for immediate attention.

The construction of Oakwood Drive which ties to another project, Commerce Street, both now complete and ready for acceptance, guarantee the construction of a grade separation structure as part of the planned building of the extension Southward of the Glastonbury Expressway in this area. This overpass will prove vital at this Industrially Zoned section of the Town. All rights of way were donated by property owners adjacent to or otherwise.

Overcoming road hazards and maintenance problems of magnitude, extension drainage structures were planned and built on Manchester Road, Littel Acres Road, Oak Street, Quarry Road, Granite Road, Nutmeg Lane and in other spots of lesser importance.

In many of these projects public spirited citizens joined in the work as donors of rights of way or incidental materials saving the Town of Glastonbury considerable expense.

Inspections of all developers' projects in all stages were many. The results have been worthwhile. Your new roads are high in quality and have been built in accordance with plans and specifications with the cooperation of all interested parties.

This department worked with the various Boards and Commissions assisting all as required. It has been a pleasure to have worked with these men and women.

While we have not been able to concentrate on the reduction or removal of too many road hazards, we are planning to go into

this field more thoroughly. We have made a real contribution to this end by improving the Northwest corner of Main Street and Naubuc Avenue and too at the intersection of Wassuc Road and New London Turnpike. A program has been prepared in this respect for the future.

A noticeable number of new sidewalks and replacements must have been noted as a step forward. Lines and grades were furnished by this Department. Additional Engineering was made available in the construction of Commercial and Town structures, particularly the new Town Office Building.

A very important function of this department is Bond control, payments, releasing etc. in connection with all developers' projects.

The Engineering Department now expands into an all encompassing Public Works Department which will handle administration and field duties of the Highway and Building Division together with the Tree Warden section.

The Townspeople may expect all sections of this Department to satisfy the multiple needs of a growing and appreciative community.

W. D. E. COLGAN, Town Engineer

VISITING NURSE ASSOCIATION

The Glastonbury Visiting Nurse Association has as its primary objective the promotion of good health practices in the community. A more personal objective is the furnishing of nursing services to those needing such assistance on a visiting basis. The time of our three full-time graduate public health nurses and one part-time nurse is about evenly divided between these two activities. In addition, a part-time clerk handles the office detail. The nursing staff is directed by the Medical Advisory Board through Dr. Joseph Raffa, the town's Health Officer.

During the year several medical and dental clinics were held, which are described in the Health Officer's Report.

During the year the Association received gifts of three Hollywood folding wheel chairs. One was a gift of the 40 and 8 of the American Legion, one was a gift of Mr. Irving Shapiro of the Colonial Convalescent Home, and one was anonymously given. During the Christmas holidays, as in past years, baskets of food were delivered to needy families with the cooperation of the Welfare Department.

The Association wishes to thank the residents of "Apple Hill" who so generously opened their homes for display in order to avoid a deficit in our fiscal operations, as well as the many friends who have so faithfully contributed and offered their services to make our program successful.

Below is a list of Nursing Visits by Category:

Acute Communicable	17	Diabetes	495
Tuberculosis	140	Cardiac	523
Maternity	202	Shock	225
Hygiene—Infant	217	Neuromuscular	374
Hygiene—Child	1,232	General Nursing	1,298
Hygiene—Adult	305	Crippled Children	93
Cancer	332	Not Located	152

HARRY R. NICKEL, President

VISITING NURSE ASSOCIATION

1959-1960 BUDGET REQUEST

	1958-1959	1959-1960 <u>Request</u>
CASH ON HAND	\$ 455.97	\$ 103.08
RECEIPTS		
Nursing Fees	5,433.53	5,500.00
Memberships	3,714.19	4,000.00
Special Project	492.04	
Town of Glastonbury	10,000.00	12,000.00
TOTAL RECEIPTS	\$19,639.76	\$21,500.00
TOTAL RECEIPTS PLUS CASH ON HAND	\$20,095.73	
EXPENDITURES		
Auto (Assn. Owned)	\$ 410.21	770.00
Auto (Nurse Owned)	1,760.32	1,736.00
Insurance	222.68	485.00
Office		
Dues & Publications	10.00	20.00
Janitor	111.99	120.00
Rent	1,020.00	1,080.00
Supplies (Office & Medical)	147.28	500.00
Utilities	247.62	275.00
Laundry	91.14	100.00
Salaries (3 regular & 1 part-time nurse, 1 part-time clerk)	15,496.06	15,688.00
Miscellaneous & Contingent	104.32	100.00
Taxes (Social Security)	371.03	400.00
TOTAL EXPENDITURES	\$19,992.65	\$21,274.00
CASH ON HAND 9/1/59	103.08	
TOTAL EXPENDITURES PLUS CASH ON HAND	\$20,095.73	

WELFARE DEPARTMENT

The Department has fallen short in relating its many varied activities to the community. Frequently in the past, the Annual report has been kept down to one page. This space limitation has compelled the elimination of much significant material needed to present a more complete picture of the many kinds of services given.

The drunken, the lazy and the chiseler are the exception among Welfare clients. Most are ill, aged or handicapped. Some are seasonally unemployed. The employable clients were either not eligible for Unemployment Benefits or the Unemployment Compensation was not enough to provide basic needs and had to have supplementary assistance. Some had to have aid only until they received their first unemployment check.

Emergency relief in our community is always budgeted on State Welfare standards—this makes for equality and less confusion when shifting clients from one category of aid to another. Our department does not give out money—rather the client is given a written order for the goods or services and the bill is paid by a town check, tax free and at a discount. The aid is of an emergency nature and the client is told the aid is a loan to be paid back when possible. A careful check is made of the client's needs and resources and contact is made with any legally liable relatives to make certain they contribute according to an ability chart. Property liens are used when possible. Legal residence has to be established and if the family is the responsibility of another town, that town is notified and billed.

It is important to have compassion for the afflicted and at the same time be concerned over the expense to the taxpayer on both the local and state level. The client also has to be shielded from intrusion into his troubled affairs. There is a tendency to count the cost of the ill and the aged but to forget the rehabilitated one as a contributing member of the community. More often than not your local administrator is the only person directly and continuously in contact with the client over a long period of time.

Daily hospital costs ranged from \$28.00 to \$32.06. Hospitals have changed to short term diagnostic and treatment centers and out-patient clinics have mushroomed. Your worker is called upon for quick planning to meet the patient's needs on discharge. The patient usually improves best in his own home and a housekeeping

service may be needed while he is seeking mental or physical strength or trying to adapt to his illness. Your worker is in constant contact with all local doctors in planning the needs and placement of the ill and the feeble.

Family budgeting is done with low income families only long enough to help them manage their own affairs.

Much work is done with inadequate parents. Neglected children are referred to Child Welfare Agencies only after it is determined the parents continue to fail to care for and protect them.

Youngsters who break the recognized social code are referred to the children's court where they receive a concentrated effort on the child rather than the offense, which is the exact opposite from adult court. Often these children come from homes with poor work habits and a generally lower family atmosphere. The specialized court appointed agency tries to strengthen the family and minimize the child's difficulty in the community.

Plans with the aged are individual. Even those with physical and intellectual vigor suffer great loneliness and fear their problems of advancing age and prolonged illness. The aged individual who lives alone, even though his support may come from Social Security, Pension or Public Assistance, needs to be contacted frequently to make sure he is not too feeble to live alone and if placement is needed, he never wants to leave Glastonbury.

The Town Farm is not the old-fashioned poor house. It is a clean home operated on a very modest but comfortable standard. The food is well planned and well prepared, and each man has a small private room. The cost is less per man per day than private boarding homes needing a profit and many of the men have enough income to pay in full, thus retain their dignity. The Farm is also used as a temporary home for those needing a place to recuperate but not requiring nursing home care. Some are kept there while being processed for Old Age Assistance or Aid to the Disabled which sometimes takes 2 to 3 months.

In order to improve the service to help the client help himself more and receive the best possible value for money spent, it is imperative that this department be given more help. When the Welfare Department was created as a separate unit in 1940, we saw fit to have a Welfare Director and a part-time clerk. Nineteen years later, with the great increase in population and with the added

problems of a recession year, we did the work with a Welfare Director, clerk and a very limited part-time help.

This past winter, when the Hartford Welfare Department was under great pressure, Dr. Verl S. Lewis, an Associate Professor at the University of Connecticut School of Social Work, did a detailed study on General Assistance in the Hartford area. Dr. Lewis stated that Glastonbury's per capita cost was the heaviest among the suburban towns. The almost overwhelming acts of our own State Legislature are not passed by local administrators but are necessary because of our ever-changing social order. Each day is a challenge in fast moving problems and too much never gets reached at all.

237	New cases
178	Old Age Assistance
22	Aid to Dependent Children
14	Aid to the Disabled
2	Aid to the Blind
11	Town Farm
74	State Institutions
117	General Assistance
65	Closed Out
183	Cases required service
	but no expenditure of funds.

During the year the department spent, including administrative costs, \$47,977.16. We collected \$27,545.83. Net cost to the town was \$20,431.35. More detail can be found in the report of the Board of Finance.

I wish to express my sincere thanks to the heads of all Town Agencies for their help, and especially the Welfare Commission, my secretary, Mrs. Drago, the Visiting Nurses, the doctors and Chief Terrence McKaig. Without their excellent services and thoughtful considerations, the basic needs of many of the community's dependent, ill and maladjusted persons could not have been met.

(MRS.) HAZEL NEVIN HUTT R.N.

Director of Welfare

THE HEALTH OFFICER

Routine examination of school children was carried out during the year with the local physicians participating. Parents were notified of defects and conferences were held between school nurse and parent. Most common positive findings were infected tonsils.

The clinics for immunizations were held monthly along with the well-child conferences. Examinations were done at these clinics and the children received smallpox vaccinations, triple toxoid, tetanus toxoid and polio vaccine as follows:

Physicals	69
Triple Series	22 (#1)
Triple Series	18 (#2)
Triple Series	19 (#3)
Triple Boosters	22
Polio Series	22 (#1)
Polio Series	23 (#2)
Polio Series Booster	32 (#1)
Polio Series Booster	5 (#2)
Smallpox Vaccinations	18
Tetanus Toxoid	9 (#1)
Tetanus Toxoid	5 (#2)
Tetanus Toxoid	3 (#3)

Flu clinics were held in December and February with a total of 153 injections given.

Girl Scout physicals were done in eight sessions, with the local physicians participating. Two hundred sixteen Girl Scouts were examined. Cafeteria workers and School Bus Drivers were examined in the Fall.

Nursery schools were inspected in the Fall and eighty-one public health nuisances were investigated.

The following communicable diseases were reported:

Broncho-pneumonia	11
Chickenpox	17
German measles	32
Lobar pneumonia	5
Measles	41
Mumps	18
Scarlet Fever	3
Tuberculosis (Pul.)	2

JOSEPH RAFFA, M.D.

**THE TAX COLLECTOR
PROPERTY TAX TRANSACTIONS**

List	9/1/58 Uncollected	Lawful Adjustments	Collected Tax	Collected Interest and Lien Fees	Uncollected 8/31/59
1943-1956	\$ 14,845.13	\$ 239.06	\$ 4,234.51	\$ 671.33	\$10,371.56
1957	64,969.73	203.06	56,463.84	2,045.08	8,302.83
Total Prior Years	\$ 79,814.86	\$ 442.12	\$ 60,698.35	\$2,716.41	\$18,674.39
1958 (Due 4/1/59)	1,736,290.16	-8,164.38	1,683,284.10	849.15	61,170.44
Total	\$1,816,105.02	-\$7,722.26	\$1,743,982.45	\$3,565.56	\$79,844.83

The percentage collected continues high with 96.5% of the taxes due on April 1, 1959 being received during the five month period to September 1, 1959. This showing is indeed a credit to the taxpayers of Glastonbury.

Certain aspects of the collection of taxes on automobiles remain a problem since a percentage of owners leave the state after the assessment date of October 1st. A policy has been established which provides for a prompt follow-up of delinquent taxpayers in this category with the serving of warrants as soon as it is apparent delinquency has occurred. This policy has increased collection of automobile taxes and will be continued in the year to come.

DOROTHY B. FINNEY, Collector

REGISTRARS OF VOTERS

The annual spring house-to-house survey for the purpose of correcting the voting list was made during May and June.

State Election was held November 4, 1958.

Voting hours were from 6 A. M. to 7 P. M.

Eligible to vote 7130 Those voting 6048

Referendum on the Charter was held April 20, 1959.

Voting hours were from 6 A. M. to 6 P. M.

Eligible to vote 7108 Those voting 2087

Democratic Primary for Board of Education was held August 26, 1959.

Voting hours were from 2 P. M. to 8 P. M.

Eligible to vote 2110 Those voting 973

HERBERT T. CLARK
ELIZABETH D. WILCOX, Registrars

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS

	1958	1957	1956
Births	337	324	314
Marriages	107	112	118
Deaths	115	152	108

A total of 1070 Documents were recorded in Town Records during the past year. 158 Armed Services Discharges were also recorded.

JOHN A. MILLER, Town Clerk

**GRAND LIST
OCTOBER 1, 1958**

3463 Dwelling Houses	\$29,222,718
4287 Barns, Sheds, Poultry and Store Houses, Private Garages, etc.	1,639,690
5272 House Lots and Building Lots	5,090,091
140 Business Buildings (excluding factories)	3,603,931
3 Buildings used for Mills and Manufactories	331,370
28,106 Acres of Land	1,250,524
6408 Motor Vehicles	3,977,954
Machinery, Water Power and Dams	1,328,263
65 Horses	5,500
114 Neat Cattle, including Purebreds	7,265
Sheep, Goats, Swine, and Poultry	42,000
Furniture, Commercial	446,801
Farming Implements and Mechanics' Tools	202,110
Tobacco	1,338,214
Goods of Manufacturers, Merchants and Traders	967,183
Cables, Conduits, Pipes, Underground Mains, etc.	842,792
All Other Taxable Property	165,669
10% Additional on Lists Not Given	13,880
Gross 1958 Grand List	50,475,955
Total Exemptions of Servicemen, Ex-servicemen and the Blind	1,565,151
Net Grand List of Municipality, on Which Tax is Levied	48,910,804
Total List Zone I (extra tax 2 mills)	26,976,275
Total List Zone II (extra tax 1 mill)	16,795,521
Total List Zone III (extra tax 1/2 mill)	5,139,008
Basic Tax Rate Laid by Board of Finance	34 Mills

RAY W. WALZ, Assessor

EXCERPTS FROM THE AUDITOR'S REPORT

We have made an audit of the books of account and financial records of the Town of Glastonbury, Connecticut, for the fiscal year ended August 31, 1959.

Comments

The Town does not maintain a complete double-entry system of bookkeeping.

Forms, as prescribed by the Tax Commissioner, are used by the Tax Collector and Town Treasurer.

All expenditures of the Selectmen, Board of Education, Welfare and Police Commissioners were prepared in the school office on an electric budget machine. These expenditures are recorded on cards for each budget item.

Resume of Financial Transactions and Condition

At a Town Meeting held on November 24, 1958, the budget, as printed in the Annual Town Report, was adopted amounting to \$2,146,069.55, which excludes continued appropriations at August 31, 1958 of \$3,947.00.

At Town meetings, held on March 9, April 6 and May 19, 1959, certain transfers were voted from the contingent fund totaling \$11,403.72.

Consideration has been given to transfers voted by the Boards of Finance and Education.

At Town meetings, held as noted, the following appropriations were voted from the Reserve Fund:

10/30/58	Drawings—Town Office Building	\$14,000.00
1/12/59	Drawings—Hebron Ave. School	7,000.00
1/12/59	Architect—Academy School	5,000.00
1/26/59	Sprinkler—Town Farm	7,095.00

At Town meetings, held as noted, balances from appropriations were authorized to be transferred to the Reserve Fund:

11/24/58	High School Addition	\$27,544.68
3/ 9/59	Town Garage	388.16
3/ 9/59	Firehouse Addition	196.90

At Town meetings, held on September 1 and 28, 1959, it was voted to transfer the sums of \$5,000 and \$85,000 from the General Fund Surplus to the Reserve Fund, effective August 31, 1959.

At a Town meeting, held on April 6, 1959, an appropriation was voted of \$149,000 for an addition of eight classrooms to the Hebron Avenue School. At this meeting an appropriation of \$354,000 was voted for the construction and equipping of a new Town Office Building.

These appropriations are to be financed by bond anticipation notes and finally by bond issues.

At a Finance Board Meeting, held on February 3, 1959, tax rates on the taxable grand list of October 1, 1958 were voted as follows:

Town Proper—Basic		34 Mills
Fire Zone (1)		2 Mills
Fire Zone (2)		1 Mill
Fire Zone (3)		1/2 Mill

At a Town meeting, held on November 24, 1958, it was voted to make the tax due in two installments on April 1 and July 1, 1959.

The current budget operations for the fiscal year ended August 31, 1959 resulted in a net gain of \$146,912.68.

School bonds were retired during the year amounting to \$185,000, and provision was made in the 1958-59 budget for bonds maturing on September 1, 1959 amounting to \$60,000.

Bond anticipation loans were made during the year amounting to \$156,810.97 for the construction of the Hebron Avenue School addition and the new Town Office Building.

All tax anticipation loans were paid during the year amounting to \$912,000.

Housing Authority

It will be noted that the operations for the year ended August 31, 1959 resulted in a net loss of \$12,914.71, a summary of which follows:

Income		\$124,558.46
Expenses		
Ordinary	\$48,431.51	
Painting		
Units Outside	36,943.00	
In Lieu of		
Taxes—Accrued	23,166.00	
Interest on		
Mortgage	28,932.66	\$137,473.17
Net Loss		\$ 12,914.71

The mortgage was reduced during the year by monthly payments totalling \$11,113.26.

Cash

All cash balances were verified and reconciled with confirmations received direct from the depositories.

Receipts were properly and promptly deposited and could be traced to definite groups of deposits.

Book balances were reconciled at least monthly.

There are no loose or improper methods in the handling of cash except as noted under recommendations.

Cash Discounts

All cash discounts were taken when possible.

Uncollected Taxes

A statement of property tax transactions during the year reflects uncollected taxes at August 31, 1959 of \$79,844.83 as compared with \$79,814.86 at August 31, 1958, even with a three mill increase.

The Tax Collector deserves much credit for such a splendid showing.

Confirmations were mailed on September 23, 1959 to two hundred and forty-three taxpayers. Sixty-four taxpayers had paid in full up to the time of mailing the confirmations.

Forty-eight replied agreeing that their accounts were correct; one replied with a complaint as to assessment and three were returned unclaimed.

No action was taken by the Finance Board on a request by the Tax Collector on July 28, 1959. This request was for uncollectible taxes on automobiles on the list of 1956 amounting to \$1,990.08.

Recommendations

Police Department

The recommendations made in our previous audit report on this department were adopted.

Insurance and Bonds

It is recommended that the Surety Bond on the Welles-Turner Library Treasurer be increased to \$5000.00 from \$1000.00. It is also recommended the Surety Bond on the Superintendent of Schools be increased from \$20,000.00 to \$40,000.00 because of the increased sums in his single control.

Town Court

It was noted that fines due to the Motor Vehicle Department for August 1958 had not been paid as of October 2, 1959. It was also noted that no payments had been made to the Town Treasurer since July 19, 1959 as of October 2, 1959.

It is recommended that all expenses of the Court be paid at the end of each month and that the balance of receipts be turned over to the Town Treasurer at the close of each month.

Separate Funds

Chapter 108 of the General Statutes, Revision of 1958, provides for the creation of a Reserve Fund for Capital expenditures. Section 7-361 of this Chapter provides for the establishment of a separate bank account and Section 7-362 provides for the investment of the fund.

It is recommended that the Reserve Fund be separated from the General Fund as provided by law.

It is also recommended that a separate bank account be created under the name of Public Improvement Fund. All transfers from the Reserve Fund would be made to this fund and all special improvement expenditures would be made from this Fund.

It is also recommended that all bond anticipation loans and bond issue proceeds be deposited in a separate bank account for each project, properly identified.

Reserve Fund

It is recommended that a budget item be provided in the regular Town budget not in excess of two mills for the Reserve Fund.

It is also recommended that the income from investments, held for the Reserve Fund, remain in this fund as provided in Section 7-361 of the statutes.

Housing Authority

It was noted that the Housing Authority recently adopted a fiscal year to end on September 30, 1959.

Reference is made to the provisions of the new Charter which has established a fiscal year ending August 31st, for all Departments.

Therefore, it is recommended that the Housing Authority comply with the new Charter.

Board of Education

It was noted that the Board of Education made substantial purchases of textbooks and supplies during August 1959 for use during the school year 1959-60, such purchases being charged against the 1958-59 budget.

In many instances, the materials had not been received although checks were drawn as of August 31, 1959 and were still held a month later.

It is recommended that the purchases be made earlier or commitments shown in place of the payments at the close of the year.

Conclusion

At a referendum, held on April 20, 1959, a new Charter was adopted which provides for a Town Council-Town Manager form of Government. On October 5, 1959, the townspeople elected a Town Council and this body named Mr. William Connery as acting Town Manager.

It has been an extreme pleasure to have worked with the last Board of Selectmen, headed by Mr. Connery and your Board of Finance, whose members have certainly had the interests of the Town at heart.

The new Council will be faced with many problems as the Town grows and it is in the interest of the townspeople to assist in every way possible to make the provisions of the new Charter work.

Auditor's Certificate

We have examined the financial transactions recorded in the books and accounting records of the Town of Glastonbury for the fiscal year ended August 31, 1959.

Our examination was made in accordance with generally accepted auditing standards and in accordance with the requirements of the State Tax Commissioner concerning municipal audits, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Information and explanations were obtained from officials.

Accordingly, in our opinion, and to the best of our knowledge and belief based upon such examination, the attached Exhibits and Schedules accompanied by explanatory comments and recommendations, present fairly the financial position as of August 31, 1959, of the various funds of the Town of Glastonbury and the results of its operations and changes in funds for the fiscal year then ended in conformity with generally accepted accounting principles as applied to municipalities.

H. N. ALEXANDER & COMPANY,

Certified Public Accountants

Note: The complete Auditor's Report, not printed here in its entirety, is available for inspection at the Office of the Town Clerk.

BONDED INDEBTEDNESS

As of August 31, 1959

	<u>Original Issue</u>	<u>Outstanding 8/31/59</u>
High School Bonds		
Dated March 1, 1952, \$80,000 Payable Annually on March 1, 1960 to 1971 and \$45,000 on March 1, 1972, Nos. 561 to 1565 (Interest at 1.6% Due 9/1 and 3/1)	\$1,565,000.00	\$1,005,000.00
High School and Elementary Bonds		
Dated Sept. 1, 1955, \$60,000 Payable Annually on Sept. 1, 1959 to 1974, Nos. 181 to 1140 (Interest at 2.7%, Due 3/1 and 9/1) (Provision has been made in Bond and Coupon Account for Bonds Maturing 9/1/59)	1,140,000.00	960,000.00
Elementary School Bonds		
Dated Dec. 1, 1957, \$45,000 Payable Annually on Dec. 1, 1959 to 1965, \$42,000 on Dec. 1, 1966 and \$40,000 on Dec. 1, 1967 to 1972, Nos. 46 to 642. (Interest at 3.4%, Due 6/1 and 12/1)	642,000.00	597,000.00
Total Bonds		<u>2,562,000.00</u>
Bond Anticipation Notes Held by Glastonbury Bank and Trust Co. and Issued for Hebron Ave. School and Town Office Building-- Due 10/1/59, 2½%	156,810.97	156,810.97
Total		<u>\$2,718,810.97</u>

**RESERVE FUND FOR CAPITAL AND NON-RECURRING
EXPENDITURES**

Balance, August 31, 1958	\$73,506.00	
Transfer from High School Building Fund, Voted 11/24/58	27,544.68	
Transfers from General Fund Surplus of August 31, 1958		
Voted 9/ 1/59	5,000.00	
Voted 9/28/59	85,000.00	
Unexpended Balance of Appropriations Town Garage, Voted 3/9/59 \$388.16 Firehouse Addition Voted 3/9/59 \$196.90		585.06
Adjusted Balance		<u>\$191,635.74</u>
Appropriations during 1958-59		
Drawings — Town Office Building Voted 10/30/58	14,000.00	
Drawings — Hebron Avenue School Voted 1/12/59	7,000.00	
Architect — Academy School Voted 1/12/59	5,000.00	
Sprinkler — Town Farm Voted 1/26/59	7,095.00	33,095.00
Balance, August 31, 1959		<u>\$158,540.74</u>

DEBT LIMITATION STATEMENT

As of August 31, 1959

Taxable Property, October 1, 1958	\$48,910,804	
Exempt Property, October 1, 1957	6,175,677	
Total Subject to Debt Limit	55,086,481	
Ten Per Cent Debt Limit as Approved	5,502,648	
Indebtedness, August 31, 1959—Bonds	\$2,562,000	
Less—Provision for Payment on Bonds Due 9/1/59	60,000	
	2,502,000	
Bond Anticipation Notes	156,811	2,658,811
Excess of Debt Limit over Actual Debt		\$ 2,849,837

THE BOARD OF FINANCE

The Board of Finance held twenty meetings and two public hearings during the past year. Following the Budget hearings last fall and after careful deliberation the Board made reductions totaling \$59,993.11 in the amounts requested by the various town agencies and recommended a budget of \$2,150,016.55 which was approved at the annual town meeting. This represented an increase of 11.2% over the budget total of the previous year.

In February the Board voted to levy a basic tax of 34 mills on the taxable Grand List of October 1, 1958 and fire zone levies as follows:

Zone 1— 2 mills

Zone 2— 1 mill

Zone 3— $\frac{1}{2}$ mill

This was an increase of 3 mills in the basic tax rate over the previous year.

In arriving at the tax rate, after the Grand List has been determined by the Assessor, the Board of Finance estimates the percentage of current taxes that will be collected before the end of the fiscal year. This was estimated at 95% of the total tax levied. Actual collections reported by the Tax Collector on the current list during the five months period from April 1 to September 1, 1959 amounted to 96.5%. This excellent record of tax collections plus unanticipated additional grants for education produced income greatly in excess of our estimate. This income when combined with unexpended Budget appropriations resulted in a General Fund surplus of \$152,712.60 at the end of the fiscal year.

On recommendation of the Board it was voted to transfer \$90,000.00 of this surplus from the General Fund to the Reserve Fund for Capital and Non-Recurring Expenditures leaving a cash balance of \$62,712.60 with which to start the next fiscal year.

The value of the Reserve Fund has been mentioned many times in past reports. This year it provided for architects' drawings for the new Town Office Building and the eight-room wing to the Hebron Avenue School as well as a sprinkler system for the Town Farm.

Appropriations of \$354,000.00 for the construction and equipping of the Town Office Building and \$149,000.00 for the completion of the Hebron Avenue School were recommended by the Board and approved at a Town meeting on April 6. These appropriations were financed by two bond issues totaling \$503,000.00 sold on August 18, 1959 at an interest rate of 3.70%. This increased the bonded indebtedness of the Town to \$3,005,000.00.

The new Town Office Building which is nearing completion should add materially to the efficiency of our new Council-Manager form of government by providing modern office space and equipment for all departments of our town government.

JOHN Q. GOODRICH, Chairman

BUDGET ADOPTED BY THE TOWN COUNCIL

RECEIPTS

	Actual Receipts 1958-59	Estimated Receipts 1959-1960
Property Taxes		
General Property Tax—Current Levy	\$1,609,966.53	\$1,765,687.13
General Property Tax—Prior Levies	60,698.35	52,000.00
Fire Zone Levies	73,317.57	75,000.00
Penalties, Interest and Fees	3,565.56	3,000.00
Total—Property Taxes	\$1,747,548.01	\$1,895,687.13
In Lieu of Taxes		
Glastonbury Housing Authority (Welles Village)	\$ 23,328.00	\$ 23,500.00
State of Connecticut (State Parks)	614.02	600.00
Total—In Lieu of Taxes	\$ 23,942.02	\$ 24,100.00
Courts		
Town Court	\$ 4,322.19	\$ 4,000.00
Small Claims Court	238.06	200.00
Total—Courts	\$ 4,560.25	\$ 4,200.00
Education		
State—Adult Education	\$ 448.90	\$ 400.00
State—Driver Education	1,030.00	1,000.00
State—Elementary Transportation	17,469.39	17,500.00
State—Elementary School Libraries	—	350.00
State—Grants in Aid	245,454.50	262,384.22
State—Home Economics	1,883.97	1,430.00
State—Physically and Mentally Handicapped	1,005.96	1,600.00
State—Trade School Transportation	1,283.64	900.00
State—Vocational Agriculture	—	—
State—Industrial Arts	9,028.88	7,000.00
Federal Grant	12,519.01	—
Federal—Guidance	—	500.00
Town Deposit Fund—Interest	211.89	150.00
Rental of School Facilities	2,818.75	2,000.00
Tuition	1,445.00	1,400.00
Miscellaneous	3,035.37	400.00
Total—Education	\$ 297,635.26	\$ 297,014.22
Planning and Zoning		
Building Inspection Fees	\$ 15,701.83	\$ 12,000.00
Police		
Fire Department's Share Alarm System	\$ 9,801.48	\$ 10,000.00
Supernumeraries—Private Duty	5.00	—
Gas Tax Refund	872.82	900.00
Sundry Income	2,068.41	2,300.00
Total—Police	\$ 12,747.71	\$ 13,200.00

	Actual Receipts 1958-1959	Estimated Receipts 1959-1960
Taxes and Licenses		
State Liquor Licenses	\$ 7,886.67	\$ 7,500.00
Peddlers' Permits	292.75	250.00
Total—Taxes and Licenses	\$ 8,179.42	\$ 7,750.00
Public Works Department		
State Aid Roads	\$ 9,009.00	\$ 5,500.00
Refunds—Towns and Individuals	2,326.89	2,500.00
Gas Tax Refunds	350.28	400.00
Refund—Glastonbury Parking Authority	206.60	200.00
Sale of Fill	3,043.77	—
Total—Public Works Department	\$ 14,936.54	\$ 8,600.00
Welfare		
State—Outdoor Aid	\$ 8,910.41	\$ 10,000.00
State—Town Farm	1,331.91	1,500.00
Town Farm Income	6,259.78	5,000.00
Refunds, Towns, Outdoor Aid	1,854.23	1,000.00
Refunds, Individuals, Outdoor Aid	9,039.50	5,000.00
State—Burial of Veterans	150.00	1,000.00
Miscellaneous	—	100.00
Total—Welfare	\$ 27,545.83	\$ 23,600.00
State Grants for School Construction		
Junior-Senior High School	\$ 21,757.50	\$ 21,757.50
Buttonball Lane School	6,900.00	6,900.00
Junior-Senior High School Addition	19,087.35	19,087.35
Total—State Grants for School Construction	\$ 47,744.85	\$ 47,744.85
Unclassified		
Estimated Fees from Town Clerk's Office	—	\$ 3,750.00
Civil Defense Matching Funds	\$ 274.50	2,500.00
Interest on Treasury Bills	1,938.00	4,000.00
Refund—Fuel Town Buildings	282.00	140.00
Miscellaneous	168.39	200.00
Total—Unclassified	\$ 2,662.89	\$ 10,590.00
TOTAL RECEIPTS	\$2,203,204.61	\$2,344,486.20
Cash on Hand September 1, 1958	52,769.94	—
Cash on Hand August 31, 1959	—	62,712.60
	\$2,255,974.55	\$2,407,198.80

DETAILED BUDGET EXPENDITURES

	Actual Expenditures 1958-1959	Budget Appropriations 1959-1960
GENERAL GOVERNMENT		
Selectmen		
First Selectman	\$ 7,200.00	\$ 835.00
Second Selectman	500.00	200.00
Third Selectman	500.00	200.00
Automobile Expense	271.08	50.00
Office Supplies and Expense	1,048.79	50.00
Legal Notices	315.45	100.00
Clerical Salary	3,300.00	300.00
Clerical Expense—Additional	—	75.00
Total—Selectmen	\$ 13,135.27	\$ 1,810.00
Town Council Expense		
Town Manager and Clerical Salary Expense		\$ 11,675.00
Automobile Expense		300.00
Legal Notices		400.00
Office Supplies and Expense		1,400.00
Stenographic Services		400.00
Printing Town Reports	\$ 1,071.50	1,100.00
Total—Town Council	\$ 1,071.50	\$ 15,275.00
Treasurer		
Salary	\$ 1,600.00	\$ 1,600.00
Bond (Two Years)	—	725.00
Bond (Forgery—Three Years)	93.75	—
Expense—Office Supplies	22.00	100.00
Expense—Office Equipment	383.00	—
Total—Treasurer	\$ 2,098.75	\$ 2,425.00
Town Clerk		
Salary	\$ 1,400.00	\$ 4,000.00
Assistant Town Clerk	1,009.00	3,400.00
Supplies	1,100.43	1,200.00
Recording Veterans' Discharges	100.00	50.00
Recording Vital Statistics	1,105.60	800.00
General Index Land Records	100.00	—
Lien Fees	99.25	—
Rebind Record Books	108.20	120.00
Map Cabinet	—	120.00
Total—Town Clerk	\$ 5,022.48	\$ 9,690.00

	Actual Expenditures 1958-59	Budget Appropriations 1959-1960
Town Attorney—Legal Services		
Selectmen	\$ 1,165.00	\$ 200.00
Town Council	—	1,500.00
Police Department	\$ 140.00	150.00
Town Plan and Zoning	2,022.72	2,000.00
Board of Education	65.00	100.00
Tax Collector	40.00	200.00
Zoning Board of Appeals	120.00	150.00
Welfare Department	130.00	150.00
Town Clerk	—	25.00
Legal Expense	446.22	200.00
Total—Town Attorney— Legal Services	\$ 5,028.94	\$ 4,675.00
Town Auditor	\$ 1,700.00	\$ 2,000.00
Town Fire Marshal	\$ 897.32	\$ 1,054.00
Town Buildings		
Maintenance and Supplies	\$ 4,235.50	
(5 months Old Town Office Bldg.) Utilities (Gas, Electricity, Water, Telephone) 7 months New Bldg. Supplies		\$ 8,200.00
Equipment		200.00
Telephone Operator		300.00
Janitor—Salary		1,750.00
Total—Town Buildings	\$ 4,235.50	\$ 12,300.00
Insurance		
Liability	\$ 8,550.63	\$ 13,000.00
Compensation	3,795.51	6,000.00
Fire	1,502.44	2,715.00
Bonds and Boiler	196.87	555.00
Total—Insurance	\$ 14,045.45	\$ 22,270.00
Board of Finance		
Expense	\$ 210.00	\$ 300.00
TOTAL—GENERAL GOVERNMENT	\$ 47,445.21	\$ 71,799.00

DEPARTMENTAL BUDGETS	Actual Expenditures 1958-59	Budget Appropriations 1959-1960
Assessment Expense		
Assessor's Salary	\$ 8,000.00	\$ 8,000.00
Clerical Salary	3,600.00	3,700.00
Printing and Office Supplies	783.54	700.00
Automobile Expense	830.80	800.00
Repairs and Maintenance	211.33	200.00
Copy Machine	288.20	—
School & Conferences for Assessor	150.00	250.00
Special Appropriation (Clerical Expense)	748.00	750.00
Outside Field Work	150.00	300.00
	<u>\$ 14,761.87</u>	<u>\$ 14,700.00</u>
Board of Tax Review	395.00	425.00
Total—Assessment Expenses	\$ 15,156.87	\$ 15,125.00
Capital Expenditures		
Highway, 1 Dump Truck, 4 Yards	\$ 7,910.44	\$ 8,300.00
Highway, 2 Sand Spreaders	609.00	—
Highway, 2 Snow Plows	1,500.00	—
Highway, 1 One-Half Ton Pick-Up Truck	1,249.65	—
Highway, Expense of Constructing Salt Storage Shed	315.17	—
Highway, 1 Road Sweeper	—	13,000.00
Town Manager, Automobile	—	2,500.00
New Voting Machine	1,461.00	—
Microfilm Equipment	—	2,600.00
	<u>\$ 13,045.26</u>	<u>\$ 26,400.00</u>
Architectural Fees—Town Office Bldg, (Encumbered 1957-58 Appropriation)	3,000.00	—
Total—Capital Expenditures	\$ 16,045.26	\$ 26,400.00
Civil Bodies		
County Tax	\$ 11,426.25	\$ 12,575.00
Probate Court Tax	834.69	900.00
Total—Civil Bodies	\$ 12,260.94	\$ 13,475.00
Courts		
Town Court	\$ 4,425.53	\$ 4,600.00
Small Claims Division	600.00	600.00
	<u>\$ 5,025.53</u>	<u>\$ 5,200.00</u>
Town Court Salaries (Encumbered 1957-1958 Appropriation)	375.00	—
Small Claims Division Salaries (Encumbered 1957-58 Appropriation)	50.00	—
Total—Courts	\$ 5,450.53	\$ 5,200.00

	Actual Expenditures 1958-59	Budget Appropriations 1959-1960
Debt Retirement		
Junior-Senior High School Bonds—1952	\$ 80,000.00	\$ 80,000.00
School Bonds—1955 (9-1-59)	60,000.00	60,000.00
School Bonds—1957	45,000.00	45,000.00
School Bonds—1959 (9-1-60)	—	10,000.00
New Town Office Building Bonds—1959 (9-1-60)	—	20,000.00
Total—Debt Retirement	\$ 185,000.00	\$ 215,000.00
Education Board		
Operational Expense	\$1,280,049.90	\$1,417,000.00
Encumbered 1957-58 Appropriation	522.00	—
Total—Education Board	\$1,280,571.90	\$1,417,000.00
Engineering Expense		
Engineer's Salary	\$ 7,300.00	\$ 7,600.00
Additional Services	2,370.00	4,600.00
Office Supplies and Expense	367.95	600.00
Office and Field Equipment	56.00	600.00
Automobile Expense	462.32	600.00
Town Road Monumenting (Materials)	—	200.00
Clerical Expense	—	—
Total—Engineering Expense	\$ 10,556.27	\$ 14,200.00
Fire Department		
New Equipment and Replacements	\$ 4,211.45	\$ 5,000.00
Maintenance of Buildings and Equipment	6,894.46	7,000.00
Improvement of Buildings	890.32	1,500.00
Hydrant Rentals	1,348.50	1,600.00
Office and Administration Expense	262.95	300.00
Insurance	2,416.97	3,050.00
Special Services	770.20	1,100.00
Hydrant Installation	1,111.25	2,600.00
Education	392.00	800.00
Firemen's Expenses	7,508.20	8,000.00
Chief and Assistant's Expenses	575.00	650.00
Alarm System and Telephone Expense	10,739.36	11,200.00
	<u>\$ 36,920.66</u>	<u>\$ 42,800.00</u>
Street Lighting	23,033.58	26,000.00
Total—Fire Department	\$ 59,954.24	\$ 68,800.00
Health		
Health Officer—Salary	\$ 2,500.00	\$ 2,500.00
Health Officer—Expense	280.95	800.00
Acting Health Officer	500.00	500.00
Sanitarian	873.02	900.00
	<u>\$ 4,153.97</u>	<u>\$ 4,700.00</u>
Visiting Nurse Association	10,000.00	12,000.00
Total—Health	\$ 14,153.97	\$ 16,700.00

	Actual Expenditures 1958-1959	Budget Appropriations 1959-1960
Interest on Indebtedness		
High School Bonds—1952	\$ 17,360.00	\$ 16,080.00
Temporary Borrowings	7,814.99	13,000.00
School Bonds—1955	26,730.00	25,110.00
Service Charges on School Bonds Coupons	63.83	125.00
Hebron Avenue School—1957	21,063.00	19,533.00
Hebron Avenue School—1959	—	2,756.50
New Town Office Building Bonds—1959	—	6,549.00
Total—Interest on Indebtedness	\$ 73,031.82	\$ 83,153.50
Libraries		
Welles-Turner Memorial Library	\$ 26,500.00	\$ 32,500.00
South Glastonbury Library	750.00	750.00
Total—Libraries	\$ 27,250.00	\$ 33,250.00
Planning and Zoning		
Town Plan and Zoning Commission Expense	\$ 1,076.59	\$ 1,300.00
Capitol Planning Authority Fee	1,120.00	1,120.00
Assistance in Planning	690.00	750.00
Building Inspector		
Salary—Building Inspector	6,100.00	6,400.00
Salary—Vacation Replacement and BOAC Conference	212.50	340.00
Salary—Clerical	2,875.00	3,120.00
Salary—Clerical Vacation Substitute	—	110.00
Automobile Expense	458.94	480.00
Administration Expense	1,103.24	1,050.00
Total	\$ 13,636.27	\$ 14,670.00
Zoning Board of Appeals	175.65	350.00
Total—Planning and Zoning	\$ 13,811.92	\$ 15,020.00
Police Department		
Salaries & Wages (Including Fire Department's Share of Alarm System)	\$ 71,022.70	\$ 79,810.00
Equipment and Training	2,527.20	2,500.00
Insurance	3,683.34	5,650.00
Cruisers	8,097.56	8,840.00
Headquarters	5,343.67	3,550.00
Supplies	1,333.51	2,500.00
New Equipment	4,801.79	3,800.00
Total	\$ 96,809.86	\$ 106,650.00
Capital Outlay—New Police Headquarters	—	4,000.00
Street Line Painting	92.30	2,000.00
Street Line Painting (Encumbered 1958-59 Appropriation)	—	1,907.70
Total—Police Department	\$ 96,902.16	\$ 114,557.70

	Actual Expenditures 1958-1959	Budget Appropriations 1959-1960
Public Service Enterprises		
Tree Warden—Salary	\$ 250.00	\$ 250.00
Tree Warden—Expense	5,805.90	6,500.00
Green Cemetery	675.00	675.00
Old Church Cemetery	250.00	250.00
Old South Cemetery	200.00	200.00
Buckingham Cemetery	35.00	35.00
Town Care Cemeteries—Wassuc, Eastbury	367.00	450.00
John Tom Hill Cemetery	20.00	20.00
Green Park Association	700.00	800.00
Memorial Day Observance	749.29	750.00
Glastonbury Public Building Committee	205.30	300.00
Safety Committee Expense	—	250.00
United Nations Day Committee	—	10.00
Total—Public Service Enterprises	\$ 9,257.49	\$ 10,490.00
Public Works Department		
Wages	\$ 75,353.99	\$ 90,365.00
Garage Expense	3,094.61	3,000.00
Hired Services	4,721.00	4,500.00
Gas, Oil and Tires	11,427.13	12,000.00
Repairs to Equipment	5,988.59	6,000.00
Tools and Materials	5,834.47	5,850.00
Total	\$ 106,419.79	\$ 121,715.00
Hired Equipment—Snow Removal	—	1,200.00
Snow and Ice Removal (Materials)	6,564.28	7,000.00
Overtime Wages (State-Town Aid)	5,684.40	5,500.00
Highway Construction	25,435.88	10,000.00
Total—Public Works Department	\$ 144,104.35	\$ 145,415.00
Recreation Committee		
Eastbury Park and Other Recreational Facilities	\$ 6,943.93	\$ 12,810.00
Williams Memorial Building	533.63	—
Total—Recreation Committee	\$ 7,477.56	\$ 12,810.00
Registrars' Expense		
Registrars' Salaries	\$ 3,309.38	\$ 3,650.00
Election Attendants	1,056.54	1,200.00
Printing and Supplies	1,766.67	2,000.00
Total—Registrars' Expense	\$ 6,132.59	\$ 6,850.00
Sanitation		
Meadow Drain	\$ —	\$ 500.00
Care of Town Dump	3,734.90	4,000.00
Repairs to Sanitary Sewers	87.56	600.00
Sewer Commission Expense	—	250.00
Total—Sanitation	\$ 3,822.46	\$ 5,350.00

	Actual Expenditures 1958-1959	Budget Appropriations 1959-1960
Tax Collection Expense		
Collector's Salary	\$ 4,000.00	\$ 5,000.00
Collector's Bond (Two Years)	—	848.60
Clerical Expense	2,050.00	2,500.00
Printing and Supplies	1,472.71	1,750.00
Lien Fees	209.00	—
Office Equipment and Expense	280.00	—
Total—Tax Collection Expense	\$ 8,011.71	\$ 10,093.60
Welfare Commission		
Outdoor Aid	\$ 27,441.88	\$ 25,000.00
Town Farm Expenses	8,355.28	8,500.00
Director—Nursing Supervision at Town Farm	600.00	600.00
Director—Salary	4,700.00	5,000.00
Clerical—Salary	3,360.00	3,500.00
Helper—Salary	1,000.00	1,800.00
Car Allowance	1,040.00	1,200.00
Office Expense	1,105.00	800.00
Office Equipment	375.00	110.00
Total—Welfare Commission	\$ 47,977.16	\$ 46,510.00
Unclassified Expenditures		
Contingent Fund (1958-59—\$25,000)	—	\$ 30,000.00
Tax Refunds	\$ 141.50	500.00
Civil Defense Committee Expense	2,870.43	3,950.00
Jury Committee	35.00	50.00
Social Security	7,126.96	8,500.00
Retirement	5,322.46	12,000.00
Micro-film Storage	—	50.00
Development and Industrial Commission Expense	8.90	500.00
Dog Damage	154.75	250.00
Dog License Fund Deficit	300.00	500.00
Glastonbury Charter Commission	1,376.76	—
Off-Street Parking Expense	1,098.33	1,500.00
Auxiliary Police Ambulance	452.45	1,000.00
Total—Unclassified Expenditures	\$ 18,887.54	\$ 58,800.00
Codification of Town Ordinances (Encumbered 1958-59 Appropriation)	—	1,200.00
Total—Unclassified Expenditures	\$ 18,887.54	\$ 60,000.00
TOTAL BUDGET EXPENDITURES AND APPROPRIATIONS	\$2,103,261.95	\$2,407,198.80
Transfers to Capital Reserve Fund as of August 31, 1959*	90,000.00	
General Fund Cash, August 31, 1959	62,712.60	
	<u>\$2,255,974.55</u>	<u>\$2,407,198.80</u>

* Two Transfers—\$ 5,000.00 and
85,000.00

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