



# ANNUAL TOWN REPORT

1965 - 1966

Glastonbury, Connecticut

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### Glastonbury, Connecticut

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To every thing there is a season,  
and a time to every purpose under  
the heaven.

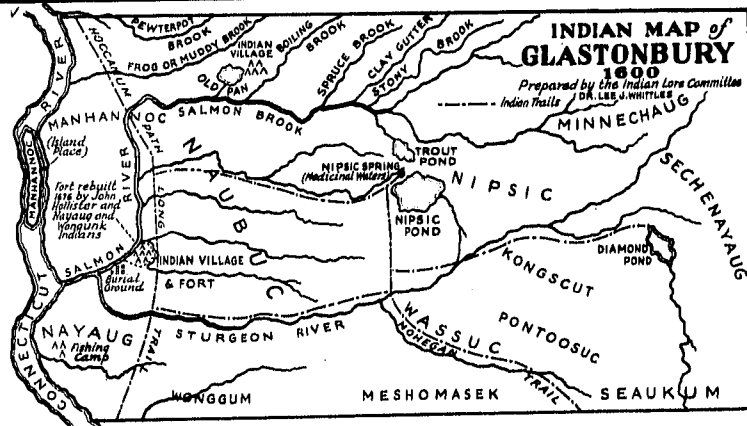
*Ecclesiastecs, III, 1*

#### ACKNOWLEDGEMENTS

Grateful acknowledgement is made to those fellow townspeople and employees who contributed to the preparation of this report.

Cover photograph by Kevin Donovan Films; Winter Scene in East Glastonbury.

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### SKETCH OF INDIAN HISTORY

Prior to the coming of the white settlers to Wethersfield in 1934-35, the east bank of the river was occupied by the Nayaug or Red Hill Indian tribe. This tribe was under the control of Sowheag, sachem of the Wangunk Indians. Nearly annihilated by the marauding Mohawks and Pequots, and weakened by the great small pox epidemic of 1633, the Nayaug Indians welcomed the arrival of the white men as a means of succor and protection.

Sowheag, in 1636, sold a three mile strip on the east side of the Connecticut River to the Wethersfield settlers, this sale being confirmed by a second deed in 1671. The remaining portion, a five mile strip to the eastward, was sold to Wethersfield in 1673 by Terramugus and the other heirs of Sowheag.

In alliance with the white settlers the Nayaug Indians aided in the extermination of the Pequot nation in 1637. At the outbreak of King Philip's War in 1675 the colonial government permitted the Nayaug and Wangunk Indians to unite under Oweneco, the eldest son of Uncas, sachem of the Mohegans. They were authorized to re-build the fort at Red Hill, this being done in 1676 with the aid of Lieutenant John Hollister. Here they gathered their corn, beans, and squash in preparation against the expected attacks of King Philip's warriors. Throughout the remainder of the 17th century, this tribe played a major part in aiding the Connecticut militia in the expeditions against the Narragansetts and in defending the Massachusetts towns.

The headquarters of the Nayaug tribe for years before the arrival of the white man was located at Red Hill where they raised their corn and maintained a palisaded fort. Summer villages were scattered along the "Meadow-hill" at the entrances of each stream running into Salmon River. The Hoconum tribe, a branch of the Podunks, occasionally used a camp site at the Old Pan as a fishing village.

Nipsic pool was known and used by the Connecticut Indians as a medicinal spring. It was the mecca for the sick and ailing, some of whom traveled many miles to partake of the ferruginous water.

The number of Indians inhabiting Glastonbury cannot be accurately determined. Before 1636, they possibly numbered 100 to 150. As the eastern tribes were split up and depleted, many from those parts in 1650 to 1680 came to live with the Nayaugs. In 1774, there remained only 16 poor survivors of the proud race which once occupied this territory.

Map and historical sketch prepared by Indian Lore Committee 1935.

### ELECTIVE TOWN OFFICIALS

#### TOWN COUNCIL '67

\*\*Edwin B. Burdick  
Robert E. Goodrich  
J. Keith Gustafson  
James R. McIntosh  
Butler L. Ripley  
George W. Ripley  
Eugene A. Scallie  
Dale W. Van Winkle  
\*Richard G. Williams

#### BOARD OF FINANCE

Samuel Delch '69  
\*\*William B. Glotzer '71  
\*John Q. Goodrich '67  
Thomas M. Murphy '67  
Charles T. Roelke '69  
George W. Trepp, Jr. '71

#### BOARD OF EDUCATION

Arthur A. Brown '71  
Alice G. Davis '67  
Eleanor R. Geiser '67  
William L. McGaw, Jr. '69  
\*Robert Merritt '71  
H. William Reed, Jr. '69

#### BOARD OF TAX REVIEW

John C. Cruickshanks '67  
Richmond Perley '67  
\*Merritt B. Pratt '67

#### FIRE COMMISSION

George Lang '71  
Robert J. Lewis '67  
Lyman F. Matson '69  
\*Ernest E. Navay, Jr. '71  
Bernard G. Sweetland '67  
\*\*Edward H. Tyrol, Jr. '69

#### REGISTRARS OF VOTERS '68

Betty D. Mieczkowski  
Elizabeth D. Wilcox

#### SELECTMEN '67

Leon J. Ezzell  
William J. Faber  
Bruce Ralston

#### ZONING BOARD OF APPEALS

H. Alden Jackson '67  
William R. Johnson '67  
\*\*Wm. Mieczkowski, Jr. '69  
\*Robert G. Nystrom '69  
George F. Shepard '69

#### Alternates:

Justus A. Littel '67  
Edward Lopez '67  
E. Marston Moffatt '67

#### TOWN REPRESENTATIVE

Jean T. Thornton

#### JUSTICES OF THE PEACE '68

Marlo L. Accornero  
Phillip J. Baribault  
Francis B. Barnett  
Carolyn O. Brown  
Priscilla L. Burkhardt  
Catherine J. Carlini  
F. Howard Carrier  
John F. Casella  
Sebastian Catana  
Ceilla Glick  
E. John Gregory  
Leon J. Huntley, Jr.  
Harvey A. Katz  
Thomas W. Kolls  
Mary R. Lamphire  
C. Edward Lamson  
Thomas D. Leahy  
Florence M. Megson  
Barbara Owens  
Wesley Pollard

#### CONSTABLES '67

William P. Baribault  
Edward W. Lingner

\*Chairman

\*\*Vice Chairman

### ADMINISTRATIVE OFFICIALS

#### TOWN MANAGER

Donald C. Peach

#### SUPERINTENDENT OF SCHOOLS

Dr. Hugh M. Watson

#### ASSESSOR

Ralph O. Carter

#### BUILDING INSPECTOR

Bernard A. Dion

#### CHIEF OF POLICE

Terrence J. McKaig

#### CIVIL DEFENSE DIRECTOR

Alvin L. Bean

#### COMPTROLLER

C. Joseph Butera

#### FIRE CHIEF

Edward Siwy

#### FIRE MARSHAL

Howard H. Horton, Jr.

#### FIRE WARDENS

Charles Busca

#### Albert Chapman

Harry Evans, Jr.  
Narwood Frye  
Alvah A. Russell,  
District Warden

#### HEALTH OFFICER

Dr. Joseph Raffa

#### ACTING HEALTH OFFICER

Dr. Charles R. Preble

#### SANITARIAN

Richard B. Coppa

#### SANITATION SUPERINTENDENT

Alvin L. Bean

#### TAX COLLECTOR

Dorothy B. Finney

#### TOWN ATTORNEY

Edward C. Wynne

#### TOWN CLERK

John A. Miller

#### TOWN PLANNER

Anthony R. Sullivan

#### RECREATION DIRECTOR

Roger A. LaPlante

#### DOG WARDEN

Joseph Bisi

#### ENGINEER

William D. E. Colgan

#### FINANCE DIRECTOR—

SCHOOLS

E. John Vincenti

#### HIGHWAY SUPERINTENDENT

Angelo Malaspina

#### INSURANCE AGENT

OF RECORD

Alvar H. Anderson

#### TREASURER

Charles W. Schieding

#### TREE WARDEN—PARKS SUPT.

John B. Earle

#### WELFARE DIRECTOR

Hazel N. Hutt

town of **Glastonbury** Connecticut



TOWN COUNCIL

TO OUR FELLOW CITIZENS:

The Council believes the accomplishments of the past year will prove of great future benefit to Glastonbury.

The selection of a new site has solved the refuse disposal problem. A Committee of three citizens, whose duty is to oversee its use and to make such suggestions as are deemed proper and practical for its improvement, has been appointed. The change to the Uniform Fiscal Year will be immediately beneficial during budget considerations and the administration of the Town's finances and will produce tax savings in the years ahead. Expansion of the sewer system will enable the Town to provide all utilities at its industrial sites and is a major step towards eliminating pollution in our streams.

Having brought to fruition some of the programs inherited from the Third Council, the Fourth has initiated several of its own. A major one is the appointment of the Redevelopment Agency. Cooperating with the Housing Authority, plans for housing for the elderly have been started and now await approval by the State and the appropriation of funds by the Legislature. Private competition in a tight labor market has required the Town to start upgrading salaries to acquire new employees and retain valued ones in a continuing effort to meet the demands of a growing community.

In June, the Council regretfully accepted the resignation of George T. LaBonne. Mr. LaBonne had been a member of the Council since its inception, serving as majority leader at the time of his resignation. We were fortunate to obtain, as Mr. LaBonne's replacement, Mr. Dale Van Winkle, former chairman of the Town Plan and Zoning Commission.

Statistically, the Council met in regular and special meetings 24 times and held 46 public hearings plus additional meetings limited to budget considerations. Increased public attendance at Council meetings is most encouraging and we all welcome your questions, participation and advice.

Respectfully submitted,

*Richard G. Williams*  
Richard G. Williams  
Chairman

town of **Glastonbury** Connecticut



TOWN MANAGER

To the Town Council and Citizens of Glastonbury:

This is the seventh annual report it has been my privilege to present as Town Manager. This report records at a point in time the flow of our local history. Issues have been met and decided; others are in the process of study and decision. By the time this report is distributed, it will be, in part at least, no longer current.

Events are moving swiftly, and Glastonbury is finding itself caught up in the pressures of population growth, the issues of clean water and the urban environment, the proper use of our extensive resource of undeveloped land, the need for funds to meet ever more costly demands for public services, and the strong movement toward regionalization.

The expansion of the sanitary sewer system, the comprehensive planning program now under way, and the proposed Center redevelopment program prove that the Town is not unaware of the issues it must face. Whether it will be successful in shaping its own destiny, or whether the initiative will be taken away to rest with other levels of government, only the future can tell.

Respectfully submitted,

*Donald C. Peach*

Donald C. Peach  
Town Manager



**TOWN COUNCIL.** l. to r. (seated) Majority leader Robert E. Goodrich, Vice Chairman Edwin B. Burdick, Chairman Richard G. Williams, Minority leader George W. Ripley; (standing) Eugene A. Scalise, J. Keith Gustafson, James R. McIntosh, Dale W. Van Winkle, Butler L. Ripley.

## COUNCIL RECORD

Elected every two years, the Town Council, serving without pay, translates the will of the people into public programs and policies. In 1965-66 the Council met 24 times in regular and special sessions and held 13 public hearings on 40 separate items.

### HEALTH AND SANITATION

Continued its search for a solution to the problems of refuse disposal, including analysis of sites for suitability as land fills and public meetings on methods of incineration . . . after careful study selected a site off New London Turnpike for a sanitary land fill and appropriated \$90,000 for its purchase . . . appropriated \$16,200 for the preparation of a master sanitary sewer plan in Roaring Brook . . . created a Refuse Disposal Commission to review operations at the sanitary land fill.

### PUBLIC WORKS

Added 6.7 miles of road to the Town highway system, including New London Turnpike, Johnny Cake Lane, Delmar Road, Brookhaven Drive, Toll Gate Road, and sections of Tall Timbers Road, Candlelight Drive, and Salmon Brook Drive . . . heard reports of the Road Evaluation Committee on long-range highway reconstruction programs and of the Sidewalk Evaluation and Program Commission on long-range sidewalk construction plans . . . ordered sidewalks installed on Stancliff Road and sections of Buttonball Lane . . . voted to a referendum an appropriation of \$2,675,000 for the construction of the new Gideon Welles Junior High School.

## PLANNING AND ZONING

Approved a change of zone from Residence A to Planned Business and Development for a parcel of land east of House Street . . . denied a change of zone from Rural Residence to Planned Industrial of lands east of Addison Road . . . adopted an ordinance creating a panel of alternates for the Plan and Zoning Commission . . . approved 14 amendments to the zoning regulations including elimination of apartments as a permitted use in all but Planned Business and Development Zones and authorization of stabling of horses for domestic use in Residence AA Zones . . . adopted regulations governing the removal of gravel and fill in new and existing excavations.

## COMMUNITY DEVELOPMENT

Reviewed proposals for redevelopment of the Center and created a Glastonbury Redevelopment Agency . . . appointed a Water Resources Commission to study matters of water supply and water pollution . . . appropriated \$3,933 as the Town's share of the cost of preparing a comprehensive plan of community development . . . appropriated \$13,000 for the purchase of open space lands on Roaring Brook near Weir Street . . . voted to a referendum the continuance of the Historic District as required by state law . . . persuaded the U. S. Post Office to discontinue its plans for an addition to the existing post office and consider other sites for a new post office building . . . heard proposals for a swimming pool off House Street and voted the question to a referendum.

## FINANCE AND TAXATION

Adopted, after a thorough review of agency and departmental requests, a budget of \$4,684,768 for the 1965-66 fiscal year with a mill rate of 37.5 mills . . . recommended to a referendum the sale of the old fire station in East Glastonbury to a local industrialist for \$9,100 . . . recommended a Charter change providing for adoption of the Uniform Fiscal Year and selected a means of financing the transition to the UFY . . . adopted a major medical insurance plan for Town and Education employees . . . authorized the submission of six applications for federal grants, two for open space land purchases, three for sanitary sewers, and one for neighborhood recreational facilities, including a pool, off House Street.

## OTHER ACTIONS

Heard recommendations of the Committee to Study Needs of and Coordinate Programs for the Aging for elderly housing and increased services to the elderly . . . met with the Housing Authority to review policies for middle-income public housing and establish a formula for payments in lieu of taxes . . . adopted an Ordinance joining Glastonbury with other towns of the Capitol Planning Region to create a Regional Council of Elected Officials . . . accepted a sapling of the Charter Oak from Chief Justice Raymond Baldwin, delegate to the Constitutional Convention, to commemorate the adoption of a new state constitution . . . dealt with the problems of local youth and appointed an ad hoc committee to evaluate adequacy of Town facilities for young people . . . authorized purchase of the Filip property for a future elementary school, accepted a gift of land behind the Academy School, and approved an exchange of land behind the Eastbury School.

## CITIZEN COMMITTEES

Glastonbury is unique in the extent and quality of citizen participation in its government. Serving without compensation, citizens on these committees apply a wealth of background and skill to community problems and activities.

### BUILDING BOARD OF APPEALS

Calvin J. Carini '67  
Angelo Daglio '69  
\*Robert P. Lathrop '69  
William L. Robotti '67  
Paul L. Wethey '67

### CAPITOL REGION PLANNING AGENCY

Donald F. Auchter '68  
John Tubiak '67

### CHARTER REVISION COMMISSION 1965

\*Robert A. Watson  
James R. McIntosh  
Antonia E. Parker  
Robert N. Davis, Jr.  
Alice A. Poepfelmeyer  
George J. Poulin  
Alexandrina M. Sergio  
Gordon W. Tasker  
Jacqueline C. Walker

### COMMITTEE FOR THE AGING

\*Bernard W. Funk  
Leverett T. Holder  
Rev. Theodore Hoskins  
Helen S. Litwin  
Charlotte W. Motyka  
J. William Rath  
Arthur G. Tyröl

### ECONOMIC DEVELOPMENT COMMISSION

Kevin Donovan '67  
Edward F. McCabe '67  
Robert H. Pascoe '69  
Bruce Ralston '69  
Arthur W. Riordan '67  
\*William S. Rogers '69  
Richard R. Whipple '69

### HERITAGE COMMITTEE

\*Richard E. Ballard  
Marie K. Bierman  
A. N. DeGemmis, Jr.  
Warlan T. Hawkins  
Olive S. Rhines  
Thomas A. Ridler  
Elizabeth R. Taylor  
Marion D. Tucker  
Dr. James Walker

### BUILDING BOARD OF APPEALS

Function: Hear appeals from decisions of the Building Inspector concerning interpretations of the Building Code.

Activities: No appeals were taken in 1965-66.

### CAPITOL REGION PLANNING AGENCY

Function: Serve as representative of the Town on the Agency.

Activities: Took part in policy decisions involving regional planning programs and objectives.

### CHARTER REVISION COMMISSION

Function: Review and analyze charter provisions and recommend changes deemed advisable to meet the needs of the community.

Activities: After a series of meetings and public hearings, recommended to the Town Council revisions providing for the adoption of the Uniform Fiscal Year and certain technical changes involving terms of office and other matters.

### COMMITTEE FOR THE AGING

Function: Determine needs and recommend and coordinate programs for older citizens.

Activities: Undertook Town-wide survey of citizens 62 and older. Made three recommendations to Town Council: 1) provide housing for the elderly, 2) provide meeting places for the elderly to get together, and 3) provide extended bus service to alleviate transportation problems of the elderly.

### ECONOMIC DEVELOPMENT COMMISSION

Function: Encourage and assist industrial and commercial expansion and relocation.

Activities: Undertook a series of new programs and expanded existing ones, including meetings with local industries, liaison with service clubs, communication with industrial prospects, and support of plans for developing industrial and commercial areas.

### HERITAGE COMMITTEE

Function: Preserve attractive features of the community and encourage new construction.

Activities: Continued a program of awards to new buildings contributing to the good appearance of the Town and in cooperation with the Service Club undertook a program of placing historic site markers.



Cover of booklet published by Conservation Commission, written by Edward A. Richardson and illustrated by Cornelia Raring. Several civic groups contributed financially to the publication.

### CONSERVATION COMMISSION

Function: Recommend steps for the acquisition and preservation of open space and development programs for the appreciation and conservation of natural resources.

Activities: Acknowledged generous gifts of open space to the Town by Mr. Henry Beers and Mr. John Carini in Cotton Hollow and by the East Glastonbury Athletic Association adjacent to Eastbury Park. Recommended purchase with the aid of federal and state grants of open space along Roaring Brook at Weir Street and near the Coldbrook Reservoir. Prepared a report on A Conservation and Open Space Plan for Glastonbury. Held a series of successful public walks. Worked with power companies on control of erosion on power line easements. Sponsored a roadside cleanup day in cooperation with local Girl and Boy Scouts and the Parks Department.

### INCORPORATORS OF THE FREE ACADEMY

Function: Supervise distribution of income from invested funds of old Glastonbury Free Academy.

Activities: Authorized purchase of school library books for senior and junior high schools.

### CONSERVATION COMMISSION

\*Elizabeth K. Brown '69  
Henry J. Baechler '67  
John M. Finney '69  
Richard J. Mihm '67  
Edward A. Richardson '71

### INCORPORATORS OF THE FREE ACADEMY

George W. Allen  
Dr. Frank M. Gaiser  
Robert L. Henderson

**INSURANCE ADVISORY COMMITTEE**

Alvar H. Anderson  
 Thomas D. Leahy  
 Ronald L. Larcheveque  
 \*Harry R. Nickel  
 Donald C. Peach  
 Russell D. Reddig  
 E. John Vincenti  
**JURY COMMITTEE**  
 Lucy E. Gibson '67  
 Florence M. Megson '69  
 Shari C. Steinhardt '71

**PERSONNEL APPEALS BOARD**

Dr. Wm. M. Liebman '69  
 Richard C. Malloy '71  
 Rev. Sherrill Smith '67

**PLAN AND ZONING COMMISSION**

Donald F. Aughter '67  
 Robert E. Brown '69  
 \*Gurdon H. Buck '69  
 Henry J. Carlini '69  
 Donald R. Mahoney '67  
 Robert H. Morse '67

**Alternates:**

N. J. Blazensky, Jr. '69  
 Carlton W. Bristol '69  
 Richard G. Mankey '67

**PUBLIC BUILDINGS COMMISSION**

Herbert W. Behrens '67  
 \*Robert E. Custer '67  
 Thomas W. Kolls '69  
 Flori G. Miniotti '69  
 Thomas J. Moriarty '67  
 Dr. Arthur A. Brown  
 Thomas M. Murphy

**RECREATION COMMISSION**

Cecilia S. Glick '69  
 Walter F. Hemlock '67  
 Henry A. Kinne '67  
 Nancy W. McGuinness '69  
 \*Harry R. Nickel '69  
 Dr. E. A. Wicas '67

**INSURANCE ADVISORY COMMITTEE**

Function: Review Town insurance coverage and recommend changes as seem advisable.  
 Activities: Recommended an increase in the amounts of the employee group life insurance program.

**JURY COMMITTEE**

Function: Screen and select prospective jurors among local citizens.  
 Activities: Submitted a jury list to the Superior Court after determining eligibility.

**PERSONNEL APPEALS BOARD**

Function: Hear appeals of employees in cases of dismissal or demotion.  
 Activities: No appeals were taken in 1965-66.

**PLAN AND ZONING COMMISSION**

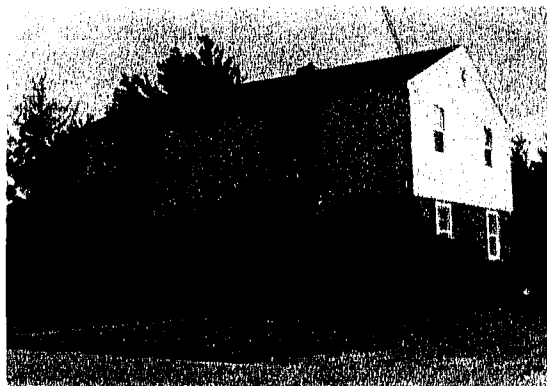
Function: Supervise subdivision activity, make decisions involving planning activities, and prepare and recommend to the Town Council changes in the zoning regulations.  
 Activities: Changed the Town Plan to permit future extension of commercial and industrial areas, approved 12 subdivision plans with a total of 157 building lots, negotiated a contract for the preparation of a Master Plan for the Town, and recommended a series of changes in the zoning regulations to the Town Council.

**PUBLIC BUILDINGS COMMISSION**

Function: Supervise the planning and construction of Town building projects.  
 Activities: Accepted the addition to the Town Garage and two new fire houses on Hopewell Road and on Manchester Road as completed, approved final plans for the Gideon Welles Junior High School and awarded construction contracts in May 1966, studied future school needs and possible school sites, recommended the acquisition of the Bunk property adjacent to the High School.

**RECREATION COMMISSION**

Function: Make policy decisions and review recreational programs and operations.  
 Activities: Supported the proposed swimming pool off House Street, approved plans for summer swimming and playground programs and winter vacation and special programs, cooperated with civic groups which sponsored sports programs and contributed to improved recreational facilities and equipment.



One of many attractive and well-maintained public housing units in Welles Village

**PUBLIC HOUSING AUTHORITY**

Function: Supervise the operations of the 199-unit Welles Village public housing project.  
 Activities: Refinanced at considerable savings the real estate mortgage and sewer assessments at 4-1/4%, placed insurance out to bid and are now insured for full replacement cost at a lower price than the previous 90% coverage on depreciated values, put in effect a new rental policy providing for operation as a moderate income housing area, moved families internally into apartments of proper size, practiced preventive maintenance including installation of aluminum combination windows and doors, applied to the State for funds to construct 55 units of elderly housing, agreed with the Town Council on a procedure for figuring and meeting payments in lieu of taxes.

**REFUSE DISPOSAL COMMISSION**

Function: Review operations of the sanitary land fill and make recommendations as necessary.  
 Activities: Inspected the existing sanitary land fill periodically.

**PARKING AUTHORITY**

Function: Establish and maintain off-street parking facilities in commercial areas.  
 Activities: Continued its interest in Center parking problems but deferred major actions pending urban redevelopment decisions.

**PUBLIC HOUSING AUTHORITY**

Wm. E. C. Hennessey '67  
 Herbert M. Johnson '69  
 Herbert K. Keeney, Jr. '69  
 Barrett R. Lucas '71  
 \*Graham E. Tyrol '71

**REFUSE DISPOSAL COMMISSION**

L. C. Dursthoff, Jr.  
 John Luchs, Jr.  
 Joseph A. Owens

**PARKING AUTHORITY**

\*Albert E. Aubin '67  
 William K. Hudson '69  
 Laura F. McLean '69  
 Leo G. Sullivan '67  
 James N. Wehrly '69

**REDEVELOPMENT AGENCY**

Edmund V. D. Cox  
 \*Robert N. Davis, Jr.  
 Edmund Downes  
 Richard Katz  
 Edward F. McCabe  
 Mary Merritt  
 A. Bruce Onderdonk

**ROAD EVALUATION COMMITTEE**

John F. Casella '67  
 F. A. Clinton, Jr. '69  
 Wm. D. E. Colgan  
 \*Francis E. Giontonlo '69  
 Donald C. Peach

**SAFETY COMMITTEE**

Walter R. Casella '67  
 Robert W. Dussault '67  
 Frank A. Garavelli '69  
 \*E. O. Lomerson, Jr. '67  
 Howard T. O'Connell '69  
 Allen R. Young '69

**SEWER COMMISSION**

A. Paul Feeney '69  
 Robt. A. Karwoski '67  
 J. H. Keithline, Jr. '69  
 Edward A. Kowasz '67  
 J. B. Lewis, Jr. '67  
 Charles A. Mahan '67  
 \*Franklin H. Pond '69

**SIDEWALK EVALUATION COMMISSION**

Fred Balet '67  
 Charles K. Barton '69  
 Vernon W. Cooke '69  
 Paul E. Grogan '67  
 \*Hooks K. Johnston, Jr. '67  
 Vincent P. Jusellis '69  
 vacancy

**WELFARE ADVISORY**

\*David W. Bowman '69  
 Maurice R. Chevalier '67  
 Barbara A. Merritt '67  
 Nelson R. Scull '69  
 Alexandrina M. Sergio '71  
 E. A. Van Deusen '71

**REDEVELOPMENT AGENCY**

Function: Prepare plans for redevelopment of the Center with financial assistance from the State and Federal governments.

Activity: Set objectives and guidelines for the project, approved tentative boundaries, employed a consultant to prepare a preliminary application to the Federal government, and met with landowners and other interested parties.

**ROAD EVALUATION COMMITTEE**

Function: Evaluate road conditions and prepare a long-range road reconstruction program.

Activities: Adopted a six-year road reconstruction program and gave highest priority to such arterial streets as Hopewell Road.

**SAFETY COMMITTEE**

Function: Review and make recommendations on traffic safety, school safety, and safety programs for Town employees.

Activities: Submitted proposals for gradual elimination of diagonal parking in the Town, recommended safety improvements at a number of intersections, worked with the Police Department and Public Schools.

**SEWER COMMISSION**

Function: Set policy for maintenance and operation of sanitary sewer system, provided for the planning and construction of extensions.

Activities: Reviewed plans and awarded contracts for large sewer extensions in the Hubbard and Salmon Brook areas, adopted master sewer plans for these areas, reviewed drafts of a capped sewer ordinance, and began a review of assessment and outlet charge policies.

**SIDEWALK EVALUATION & PROGRAM COM.**

Function: Establish long-range sidewalk construction programs and recommend assessment policies and other actions concerning sidewalks.

Activities: Recommended sidewalk construction along Buttonball Lane and Stancliff Road near the Buttonball School, recommended continuation of established assessment policies with minor changes, undertook a review of snow removal laws applying to sidewalks.

**WELFARE ADVISORY COMMITTEE**

Function: Set policy for welfare operations and advise Town Council on use of welfare funds.

Activities: Held several meetings with Welfare Director. No changes in policies recommended.

**WATER RESOURCES COMMISSION**

Function: Study and make recommendations concerning water supplies and water pollution.

Activities: Reviewed regulations on private sewage disposal systems and recommended that they be made more stringent, met with representatives of the Metropolitan District on plans for extension of public water supply, and explored the various Federal programs pertaining to water resources.

**WELLES-TURNER LIBRARY BOARD**

Function: Supervise the operations and administration of the Welles-Turner Memorial Library.

Activities: Adopted a schedule opening the library all weekday evenings, proceeded with expansion of microfilm library, and recommended that solutions be found to problems of inadequate lighting and ventilation.

**WATER RESOURCES COMMISSION '67**

Norman Gordon  
 Daniel T. Hedden  
 Richard C. Huttering  
 Edward A. Kowasz  
 Donald R. Mahoney  
 Nancy W. McGuinness  
 \*Mary E. Roelke  
 Kenneth P. Smith

**WELLES-TURNER LIBRARY BOARD**

Fred L. Hurd, Jr. '67  
 Harvey A. Katz '71  
 Roger F. Loucks '67  
 Thomas B. Rhines '69  
 \*Margaret N. Stone '71  
 Dorothy H. Waring '69

**TOWN CLERK**

The Town Clerk is responsible for recording legal documents, vital statistics, preparing voting machine ballot labels, and recording election results and referendum results. The office issued 1,456 dog licenses, 1,580 game licenses, 70 boat registrations, and recorded 144 veterans' discharges. During the year, 575 warrantee deeds were recorded as compared to 448 the year before. Mortgages totaling \$11,600,000 were placed on record as compared with \$10,900,000 the previous year.

VITAL STATISTICS	1961	1962	1963	1964	1965
Births	292	335	300	345	322
Marriages	128	128	174	150	150
Deaths	147	136	130	124	107

**ELECTIONS**

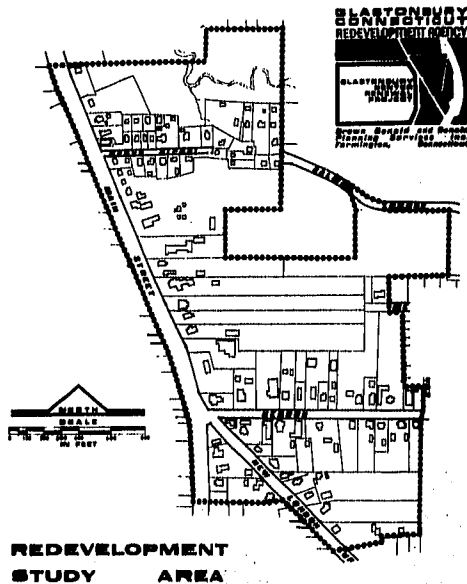
The Board of Admissions, consisting of the Selectmen and Town Clerk, admitted 652 new voters. This total compares with 925 new voters the year before. There are now 9,283 voters registered, and plans are under way to create additional voting districts. Since 1961, the number of registered voters has increased by 1,568.

Referendum  
 October 4, 1965

	Yes	No
Shall the Town of Glastonbury issue \$2,390,000 of Bonds for various sewer construction projects including the Hubbard Brook and Salmon Brook sewer extensions and modification to the sewage treatment plant?	2881	932
Shall the 1965 Charter Revisions affecting fiscal year, finance and taxation made in revision sections 501, 601, 602, 603, 604, 605, 606, 607, 608, 620, 701, 907, and 1202 be approved?	2941	664
Shall the 1965 Charter Revisions affecting terms of office and number of members of Boards and Commissions made in revised sections 803, 203, 204, 205, and 206 be approved?	2782	637
Shall the 1965 Charter Revisions affecting general Charter changes made in revised sections 307, 314, 406, 911, 912 and 1101 be approved?	2715	660
Shall the Town of Glastonbury issue \$2,675,000 of bonds for the construction, furnishing and equipping of the Gideon Welles Junior High School?	1169	933

Referendum  
 May 5, 1966





REDEVELOPMENT  
STUDY AREA

#### STATEMENT OF OBJECTIVES

1. To eliminate the existing blight and prevent further deterioration of the central area of the Town.
2. To provide adequate physical facilities for the continuing expansion of business, mercantile, and professional requirements.
3. To provide opportunity for such social and economic developments as low cost housing, housing for the elderly, and future governmental needs.
4. To protect and enhance sound residential areas in and near the center and to provide locations for new private residences if appropriate.
5. To improve traffic flow, reduce existing traffic congestion, and provide easier access to and around the center area of Town.
6. To achieve these objectives in an orderly planned manner consistent with the demonstrated growth potential of the Town.

### REDEVELOPMENT AGENCY

The idea of redevelopment of the Center has received support from the Chamber of Commerce and other civic groups, private citizens and official agencies such as the Town Plan and Zoning Commission. In late 1965, a subcommittee of the Town Council reviewed the experience of small communities with redevelopment, heard the reports of state and federal officials responsible for development programs and determined that redevelopment was the only feasible way to solve existing problems and assure future development of the Center.

In early 1966 a Redevelopment Agency was appointed. The Agency has met with many of the landowners in the area, has established goals for the project and has prepared, with the assistance of consultants, an application for federal funds. When federal approvals are obtained, the Agency will prepare detailed renewal plans. It is estimated that three to four years will be required before the proposals will be ready for submission to the voters at a referendum.

Glastonbury Center today is the result of almost three years of physical growth and is a mixture of new and converted commercial buildings and single and multi-family residences. Undeveloped land is not accessible, parking is inadequate, and traffic congestion is serious. These are problems which cannot be solved by private enterprise alone. The alternative to redevelopment is to abandon the Center as a vital commercial area and to see business move elsewhere. It is the intent of the Redevelopment Agency, with the full knowledge and cooperation of all segments of the public, not only to preserve the traditional Center but to renew it so that it reflects the highest aspirations of the community.



Aerial view of industrial area to be served by access road now under construction. Area is north of Hebron Avenue near Route 2-Glastonbury Expressways Interchange.

### ECONOMIC DEVELOPMENT COMMISSION

During the year the Commission has been actively engaged in solving problems of local industries and undertaking programs to complete our inventory of basic industrial promotion aids, to project the desirable commercial and industrial climate of the Town, to give prompt attention and follow-up to all prospective new industries, and to awaken all residents to the need for a concerted community effort for commercial and industrial development. Activities are summarized below:

- Welcomed five new industrial firms to Glastonbury and assisted in plans for relocation and expansion of ten local industrial and commercial firms.
- Established a liaison program with local men's service clubs to maintain communications and enlist support for Commission objectives.
- Planned a direct mail program, effective January 1967, to manufacturers on a selected industry basis.
- Undertook design of an industrial brochure to publicize and explain the assets of the community for industrial and commercial development.
- Designed for the industrial park areas directory signs to locate and publicize existing industries.
- Began an Industry of the Month Series in the Glastonbury Citizen to acquaint residents of the activities and contributions of local industries.
- Conferred with industrial landowners and local industrialists to establish close relationships and help solve problems.

The tight money market, full employment in the area, and loss of investment credit has greatly slowed expansion and relocation activity. The picture should brighten in 1967, and the Commission is prepared with a series of new and expanded programs to take advantage of renewed interest in industrial and commercial expansion.



Nerve center of police headquarters. Sophisticated radio, telephone, and alarm equipment keeps department in close touch with cruisers on the road, the volunteer fire companies, state police, and other local police departments.

## POLICE DEPARTMENT

### Communications

Communications are vital to the police function. Dispatchers average 182 calls a day including radio calls. Each radio call must be logged, and a report filled out on each complaint. The table set out below accents the activities of the dispatchers:

	First Six Months of		Percentage Change
	1965	1966	
Telephone complaints	1,176	1,365	+16%
Police radio calls	21,451	26,185	+22%
Municipal radio calls	5,727	4,059	-16%
Personal complaints	237	276	+17%
Written complaints	290	312	+7%
Radio complaints	563	546	-3%

### Hot Line

The department recently joined a hot-line communications system. This system is instantaneous and makes it possible to talk with sixteen different police departments at the same time. Primarily used when a major crime occurs, the system is also available if the local radio transmitter should fail. The system is a good example of inter-town cooperation among police departments.

### Personnel

The department is not up to authorized strength. Recruitment programs are expected to add personnel so that it will be possible to place all men on a 40-hour week and permit three cruisers to be on full-time patrol. Plans are being made to employ civilian radio dispatchers so that the highly-trained patrolmen will be relieved of office duty and assigned full-time to cruiser patrols.

### Training

State law now requires all policemen to receive training prior to permanent appointment. All new officers are sent to the Connecticut Chiefs of Police Academy for four weeks of training. Officers are allowed home on weekends only. This training, a minimum of 160 hours, is considered basic, and members of the department are urged to be alert to specialized schooling which will improve performance and permit advancement in the department.

### Auxiliaries

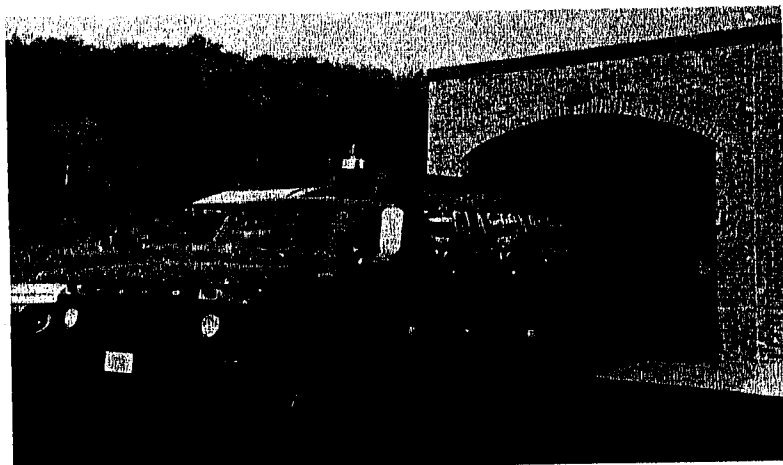
The auxiliary police deserve praise for their assistance to the department. They donated 1,060 hours without pay last year to police work, including searches for two lost children and assistance in recovering two persons drowned in the Connecticut River. They worked on special details, church traffic, and construction assignments for a total of 2,357 hours, for which they receive pay.

### Comparative Statistics

	1964-65	1965-66
Complaints	4,403	4,978
Motor Vehicle Accidents	243	242
Motor Vehicle Arrests	500	527
Motor Vehicle Warnings	735	682
Breaking and Entering	135	85
Larceny and Thefts	170	143
Breach of Peace	103	159
Wilful Destruction of Property	218	308
Criminal Arrests	169	194



School crossing guards carry out their assignments each school day in all kinds of weather



The Fire Department advocates the addition of new equipment and replacement of obsolete equipment. Fire Department personnel are shown with a new tank truck placed in operation this year. This truck will improve fire protection in areas distant from fire hydrants and public water supplies.

## FIRE DEPARTMENT

An elected Fire Commission sets policy and supervises the operations of the Glastonbury Fire Department. There are four companies within the Department, each with its own officers, equipment, and fire station. The Fire Chief provides overall direction to the Department. The Department consists entirely of volunteers and is one of the most efficient and respected in the region.

The Fire Department responded to 37 less alarms in 1965-66 than the preceding year. All the brush and grass fires were incendiary or due to carelessness. Alarms for brush and grass fires and building fires dropped 27%, but motor vehicle alarms increased 37%, mostly due to defective equipment. Major losses, high damage, and serious burns were comparatively low for the amount of alarms responded.

## FIRE MARSHAL

During the year inspections were made of nearly all industrial and commercial occupancies as well as a thorough inspection of all public schools, convalescent and boarding homes, and churches and other places of assembly. Violations of the Fire Safety Code were noted and brought to the attention of the owner or occupant.

Fire drills were conducted in all public schools. A uniform drill procedure was prepared as a result of a meeting of all school principals with the Superintendent of Schools and the Fire Marshal. Other activities included issuance of eighteen permits for the use, transportation, or storage of explosives. Next year a new state law prohibiting use of certain oil-fired heaters may require some home inspections.

## DOG WARDEN

As the Town becomes more urban in character, the frequency of dog complaints increases, particularly roaming dogs and dogs creating a nuisance by prolonged barking. Roaming dogs have several times caused automobile accidents and have harassed children at school bus stops. Frequently roaming dogs have damaged private property. State laws specifically require dogs to be under the control of owners at all times.

Owners are reminded that each dog over six months' old must be licensed annually. If licensed, a stray dog can be easily traced. Unlicensed strays are impounded, and notices are placed in the newspaper. After seven days, if unclaimed, the dogs may be purchased for pets. The Dog Warden also quarantines for fourteen days any dog that has bitten a person in order to determine whether or not rabies exists.

### SUMMARY OF ACTIVITIES

Complaints Investigated	526	Dogs sold	6
Dogs Impounded	165	Dogs Killed on Highways	24
Dogs Redeemed	89		

## CIVIL DEFENSE

The November 1965 blackout demonstrated the efficiency with which local Civil Defense operations are carried out. Auxiliary power units, communications and transportation were readily established. All emergency procedures were under way and effectively coordinated. The Glastonbury Civil Defense organization coordinates all local operations in the event of national emergency — both peacetime and wartime. This includes special services such as police, fire, medical, transportation, radiological and communications. Local government personnel comprise the nucleus of civil defense operations.

Our single shelter area is located in the East Hartford Federal Savings Bank. During the past year this has been stocked with food and water which will provide for 386 people for a period of fourteen days. The local shelter program is inadequate for Glastonbury's population of nearly 20,000 residents. It is necessary to review our public building program to include shelters in new public buildings. An Emergency Operating Center, which is a necessity in the event of a prolonged emergency, should also be incorporated in the public building program in the near future.



Mr. Richard Flaherty, Manager of East Hartford Federal Savings, shows shelter area recently stocked in bank building.

## HIGHWAY DEPARTMENT

### 1965 Summary of Activities

- Installed 5,907 feet of bituminous curb as a part of long-range program to improve street and gutter drainage.
- Installed 770 feet of drainage pipe on ten roads and replaced seven inadequate cross culverts.
- Surface-treated with 59,400 gallons of oil and tar 38 different roads to prevent deterioration.
- Plowed and sanded roads during 18 separate storms, twelve of them on weekends.
- Devoted nearly two months to improvements at Eastbury Pool, including, building dikes and gates, and spreading clean sand.
- Swept nearly all town roads between spring and fall and cleaned all catch-basins over a two and a half month period.
- Graded the ski area at the Williams Park and assisted in clearing brush and trees.

### Major projects for 1966-67

- Continue curbing and drainage installation programs.
- Reconstruct Wassuc Road.
- Prepare new land fill refuse area.
- Resurface approximately 2,000 feet of highway with bituminous concrete.

## ANECDOTE . . .

Although they try not to, local officials sometimes succumb to that peculiar language called governmentese in which big words are used to express basic ideas, such as **implement** for **put into effect** or **expedite** for **get with it**. Even at their eloquent best, official documents are scarcely exciting reading. Every now and then, however, a communication works its way up through official channels and makes its point in a clear and refreshing way. Quoted below is a request for the budgeting of funds for a new highway truck.

TO: TOWN MANAGER

FROM: EQUIPMENT OPERATOR — HIGHWAY DEPT.

In response to your request regarding the condition of the truck driven by me which should be traded in I submit the following list of things wrong with it:

1. The square wheels should be matched up with the oblong ones. At present there is one of each on each corner.
2. I have reason to believe that one of the mechanics at the International Harvester Plant must be trapped inside of the motor because someone is in there pounding the devil out of the inside.
3. The carbureter needs checking to see if it would be happier chomping alfalfa rather than Chevron gas.
4. Finally, it should be checked to see why every 32 feet something goes bang and an object tied with string flies out from under the tailgate.

Note: Needless to say, money for the new truck was appropriated.



(Above) Screening sand for winter use. By renting screening plant and using own sand, Town saved \$3,000 compared to previous year. (Left above) Eastbury Pool being cleaned out by the Highway Dept. (Below) Eastbury Pool improvement project nearing completion.





Roadside cleanup by Girl and Boy Scouts in cooperation with Parks Department

## PARKS DEPARTMENT

**First Annual Roadside Cleanup** Six troops of Girl Scouts and Boy Scouts participated in a Town-wide spring cleanup along several Town highways. An accumulation of fifteen truckloads of debris was picked up during a three-hour period. It is hoped that this cleanup can be done on a larger scale in 1966-67.

**Williams Park** Eight new fireplaces were built in the winter and installed in the spring. A well for drinking water was dug and a pump donated by the Exchange Club. The ski area was cleared of brush and trees with assistance from members of the High School ski club and Future Farmers of America. The Glastonbury Sportsmen's Club released a number of pheasants in the park; cover and food plants for the birds were planted. Troops of cub scouts and brownies pitched in to give the park a good cleanup.

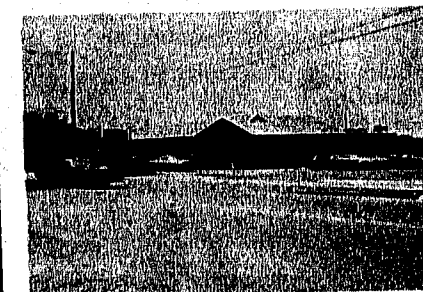
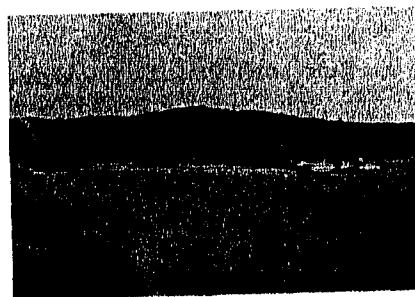
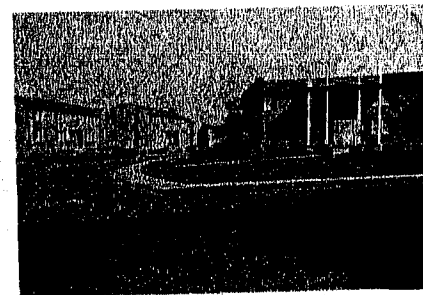
**Landscaping** The street tree planting program was continued with an assist from the Service Club. This group also caused the Wassuc Green to be renewed. The Department undertook landscaping projects at the two new firehouses, the pre-school play area at the Town Office Building, and the grounds around the new library addition.

**Ballfields** The Department maintains five Little League fields, three softball fields, and two handball fields for the Recreation Department, as well as all school physical education and varsity sport areas.

**Vandalism** There has been a marked increase in the extent and variety of vandalism: signs, map boards, lights, telephones, skating areas have all been targets for destruction.

**Tree Care** The use of DDT will be discontinued next year; less controversial sprays will be used. Loss of trees due to drought and disease is a serious problem still.

Construction activity in apartments, commercial buildings, and government installations. (right) New apartments off Griswold Street. (lower right) Renovated restaurant in Center. (below) New junior high school off Neipic Road.



## BUILDING INSPECTOR

The Building Inspector acts as enforcing officer of the Zoning Regulations in addition to receiving applications and maintaining records for the Zoning Board of Appeals. The department made 2,644 inspections during the year, including 181 finals, 272 sewage disposal systems, and 22 complaint investigations. Inspections involve all phases of building construction to assure compliance with various codes.

Total valuation of all construction amounted to \$7,271,412. New construction included 160 single-family homes, 3 two-family homes, 100 apartment units, 7 commercial buildings, 4 industrial buildings, and 7 swimming pools. Construction was started on the new Gideon Welles Junior High School. An increase in fees permitted the activities of the department to be self-sustaining.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals held 13 meetings at which 63 appeals for variances or special exceptions from the Building-Zone Regulations were heard. The most numerous appeals involved side-yard, rear-yard, and setback requirements (21), lot area and frontage (7), signs (7), and regulations on service stations (9). Others involved multi-family dwellings (3), municipal recreation areas (4), business uses in residential zones (2), sale of alcoholic beverages at golf courses (2), stream encroachment (2), dog kennel (1), and horse stabling (1). Three hearings were held on the location of sanitary land fill disposal areas. Of the 63 appeals, 44 were approved, 14 were denied, 2 were withdrawn, and 3 were tabled.

## TOWN ENGINEER

The office of the Town Engineer covers all aspects of design, layout, inspection, and engineering in connection with all public works projects and the construction of subdivision improvements. The scope of work in subdivisions was less this year, but activities in the area of public works increased considerably, particularly sidewalk construction, commercial site improvements, school building projects, major drainage installations, and street reconstruction.

Major projects completed or under way are:

- Start of construction of sidewalks in the Buttonball-Stancliff neighborhood. Over 3,800 feet of new walk will be added and will reduce considerably the hazards to pedestrians, both adults and children, along these busy streets .
- Completion of sidewalk installation on certain sections of Prospect Street. This installation was paid for by developers. Only small sections of walk remain to be built on this street.
- Plans completed for the reconstruction of Oak Street. Necessary rights of way must yet be obtained. It is intended to coordinate this project with sanitary sewer installations in the area.
- Replacement of the bridge over Roaring Brook on Coldbrook Road. This old stone arch is no longer suitable for today's traffic. The project is under design and will be let out to bid in the spring.
- Inspection of all existing sidewalks. Property owners were notified of defects and cooperated in making repairs.
- Work begun on another section of Hopewell Road. Under State supervision, this reconstruction is slated for completion in the spring of 1967.

The excellent cooperation of developers with the Town should be noted. Both commercial and residential developers have contributed to the widening of streets abutting their properties and the installation of drainage structures and sidewalks. New roads within subdivisions are of good quality and are free of future liabilities.

## STREET LIGHTING

The Town pays annually an energy charge for each existing street light. New street lights may be requested by residents; however, because new street light installations are often controversial, the Town requires such requests to be accompanied by a petition of a substantial majority of the people in a neighborhood. Except in business districts, it is the policy of the Town to install new street lights, once a petition has been received, only at intersections, cul-de-sacs, and vertical and horizontal curves.



Sixty-eight individuals and organizations contributed toward Christmas baskets.

## WELFARE DEPARTMENT

The majority of persons who apply for aid are temporarily unemployed, ill, or are waiting for Federal-State categorical assistance, Social Security, unemployment compensation, workmen's compensation, veterans' benefits, or disability insurance. A person owning his own home and living in it may be found eligible to receive assistance provided a lien is executed and recorded in the land records of the Town. Many services are rendered which require extensive investigation but involve no expenditure of funds.

According to the General Statutes each town must provide support for its needy whether the client has legal settlement there or not. The State Welfare Department reimburses the town for 50% of case costs, less case receipts from clients or legally liable relatives. All financial aid is given on an emergency basis and planned to supplement what the individuals or family groups have or can do for themselves, and is based on uniform standards.

Legally liable relatives are contacted and their ability to contribute is determined. The client's need and the ability of relatives to support the client change frequently and require revision of the assistance plan.

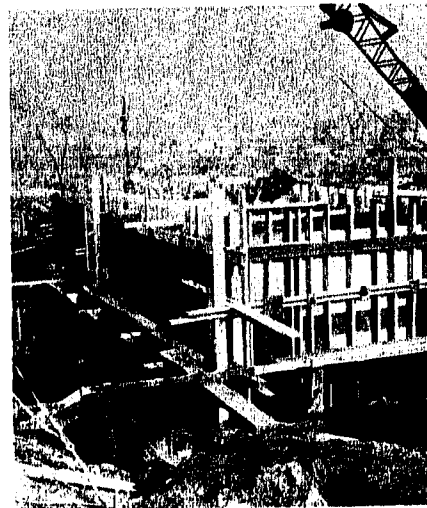
Reimbursement from any person who receives aid from the Town is provided for by statute. The knowledge that welfare payments constitute a loan to be repaid when that becomes possible may conceivably act to reduce the number of requests for aid and benefit the individual in terms of self-respect.

Many children and their parents are brought before juvenile authorities during the year. Neglect, abuse, property damage, and being ungovernable are the chief offenses.

The Welfare Director has actively participated in the standardization of assistance on a state-wide basis, and has also been an active member of the Study Group of the Psychiatric Consultation Service provided for by the Poverty Act.



Sanitary sewer construction. Town is meeting its obligations in drive toward clean water and elimination of pollution problems.



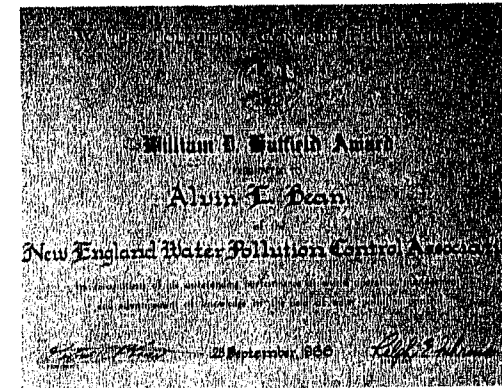
## SEWER COMMISSION

During the past year the Sewer Commission has held many meetings reviewing plans and specifications submitted by the engineers for the Salmon Brook and Hubbard Brook sewer expansion programs. Construction was started in May 1966 on the Salmon Brook interceptor sewer which is scheduled to be operational in May 1967. The Hubbard Brook sewer expansion program was initiated in October 1966 and is scheduled to be completed in early 1968. Word has been received from the State Water Resources Commission that secondary treatment is a requirement of the plant expansion which is scheduled for completion by 1970.

A capped sewer ordinance study is being conducted by the Sewer Commission and is expected to be presented to the Town in 1967. Capped sewers are sewer lines placed in subdivisions during original construction along with septic tanks. These sewers will be utilized at a future date when the interceptor sewer system is extended to their locations. Capped sewers will eliminate the problems of excavating new streets and procuring rights of way, and will reduce costs to new homeowners.

The Superintendent of Sanitation is responsible for the administration and coordination of the sewer system expansion program. The issuing of licenses to drainlayers and permits for house connections to sewers, inspection of house connections, and review and inspection of subdivision plans and construction have been undertaken by the Sanitation Department. A record of all house connections and maps of subdivision sewer systems are maintained by the department's clerical staff.

Increased flow has been experienced during the past year due to the additional connections made to the sanitary sewer system. With the potential growth of the sanitary wastes system, it is inevitable that more personnel and equipment will be required in the coming year for the continued efficient operation which has been carried out in the past.



The superintendent of Sanitation is the 1966 recipient of the Hatfield Award presented by the New England Chapter of the Water Pollution Control Federation. This award is given in recognition of outstanding performance in works operation, management and advancement of knowledge in the field of water pollution control.

## HEALTH DIRECTOR

Well child clinics were held monthly in conjunction with the Visiting Nurse Association. Immunization and physical examinations were given with a total attendance of 380, 91 of which were new. Eighteen defects were found, eight being corrected. Immunizations were given as follows:

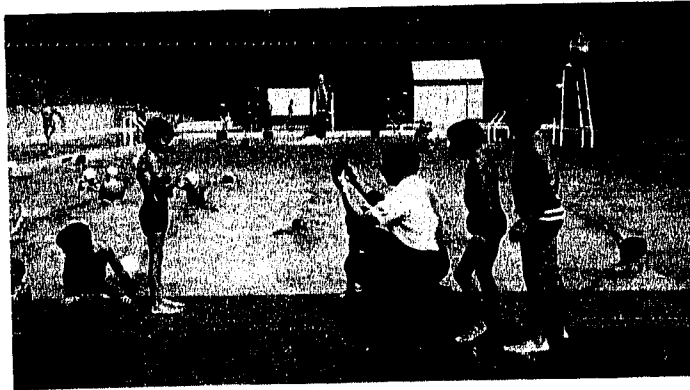
Diphtheria, Tetanus, and Whooping Cough	88
Polio (Sabin)	83
Smallpox	19
Measles	12

Thirty-two Tuberculin Tine Tests were given, and 69 physicals were done. Other activities were:

- 6 dental clinics attended by 54 children.
- Audiometric tests given to 39 children.
- 230 children tested in 11 vision screening clinics.
- One flu clinic attended by 31 persons.
- 200 flu inoculations for Town personnel.
- Tetanus boosters for 14 agriculture students and staff.
- 750 children examined at schools.
- Physicals for school bus drivers and cafeteria workers.
- 80 travel certificates validated for overseas trips.
- 206 private sewage disposal system permits reviewed.

## REFUSE DISPOSAL

A new sanitary landfill site for refuse disposal was purchased this year. Although litigation is still pending, the site is expected to be opened in the spring of 1967. This action culminates several years of search for new sites, review of proposals for incineration, and negotiations with other towns for joint disposal operations. The new site has received necessary approvals from local and state health authorities, and the local Zoning Board of Appeals has set stringent standards for the proper operation and maintenance of the new site.



Sanitarian tests water for purity and clarity at public swimming pools.

## TOWN SANITARIAN

The services of a full-time Sanitarian became available January 31, 1966 with the termination of a contract sharing these services with the Town of Wethersfield. More frequent inspections and a program showing more continuity in action were established. Complaint inspection indicates a sizeable increase with sewage disposal problems still most prevalent.

**Environmental Health.** Subdivision inspections and sewage disposal problems account for the major portion of time allotted. Continuation of the weekly swimming pool inspection program resulted in only minor problems. The sanitary landfill was operated without complaint and will be transferred to a new site shortly. Many small dumps and junk yards throughout Town were eliminated; this problem could be reduced further by initiating a town-wide collection service.

**Food Sanitation.** This program which was neglected in the past was re-activated, and all food establishments received approximately three inspections during the year. Food service has increased with the addition of approximately one thousand new seating facilities in our restaurants. The upgrading of food service has been made possible by a general improvement and renovation program in this industry.

**Recommendations.** Consider and formulate plans for a town-wide collection service of rubbish and garbage. Initiate more stringent controls over sewage disposal systems by enacting new legislation through our Water Resources Commission. Promote house connections to public sanitary sewers where available. Initiate a training course for food service employees.

**SANITARY INSPECTIONS:**  
Garbage & Rubbish 63; Housing & Tenements 36; Stream Pollution 29; Sewerage 261; Other 19.

**ROUTINE INSPECTIONS:**  
Subdivisions 248; Sewage Disposal 164; Swimming Pools 75; Private Wells 60; Other 39.

**FOOD INSPECTIONS:**  
Grocery Stores (Meat) 45; Restaurants 83; Drug Stores 11; School Cafeterias 10; Other 37.

**ENFORCEMENT:**  
Orders Sent 181; Orders Complied With 102; Referrals to Court 8; Orders Pending 71; Court 2.

## PLANNING AND ZONING

The Town Plan and Zoning Commission is charged by Town Charter and State Statutes with the legislative responsibility of planning for the Town, including the formulation of a Comprehensive Plan, the adoption of subdivision regulations, administration of subdivision approval, the approval of municipal facilities, and the acceptance of Town roads. The Commission has also the responsibility of formulating and recommending zone regulation changes to the Town Council, and the administrative duty of approving certain special exceptions to the regulations.

In 1965-66 the Commission held 26 meetings and 29 public hearings. It took the following planning actions :

- Changed the Town Plan of Development by designating as "Industrial (Planned)" an area east of Addison Road, and designating as "Commercial" an area on Medford, Concord and Melrose Streets.
- Approved 12 subdivisions with 157 lots and 6 minor resubdivisions.
- Recommended acceptance of 7 Town roads, the acquisition of 19½ acres of land for open space on Weir Street, the acquisition of the landfill site on New London Turnpike, and the acquisition of the Bunk property to the rear of the High School.
- Adopted a comprehensive revision of the Subdivision Regulations.

The Commission also recommended, and the Council adopted, 14 changes in the Zoning Regulations, the most important including a comprehensive change in the gravel pit regulations, an increase in the minimum floor area requirements, and the deletion of apartments from Neighborhood and General Business and Residence A and B Zones.

By administration of the special exception powers, the Commission granted 3 excavation permits, reviewed the administration of a permit under which discrepancies had occurred, and approved 124 units of apartments and certain commercial activities.

During 1965-66 the Commission contracted on behalf of the Town with the Connecticut Development Commission, and the planning firm of Brown, Donald and Donald as its consultants, for a complete comprehensive planning of the Town to be based on extensive surveys, mapping, data gathering and growth projections. This program is being funded in part by the Town and in part by the Federal government. The program will result in a major revision of the Comprehensive Plan for the Town, eventually will cause significant changes in the zoning map, and will influence the development of the Town for generations to come.

The Commission also has begun consideration of several far-reaching changes in the Zoning Regulations which would adopt some of the most modern thinking in zoning practice. The first is the Planned Unit Development Zone procedure, wherein, under strict procedural controls, a developer may submit a development plan and apply for a zone change. A departure from traditional zoning concepts is possible, since there is built-in protection to the Town and neighbors. The second is a cluster zoning regulation which will allow a developer to build homes on smaller lots while maintaining over-all density and dedicating surplus land as open space.



George Mellen, President of the Glastonbury Lions Club, presents a \$200 check to Miss Mary H. Falt, Head Librarian. This check will enable the library to have nine years of U. S. News and World Report on microfilm and will also permit the purchase of four years of Scientific American.



### WELLES-TURNER MEMORIAL LIBRARY

For the first time, non-current periodicals have been placed on microfilm. It is planned to expand this microfilm library as a ready reference to older issues of periodicals. Space limitations prevent storage of adequate back files of such materials in other than microfilm. A microfilm reader has been ordered, but delivery has been delayed because of critical material shortages.

- 3,883 new books for a total of 54,429 volumes
- 1,000 net gain in new borrowers for a total of 9,876
- 11% increase in total circulation
- Goal attained of extending open hours to all weekday evenings
- Problems of lighting and summer cooling in new wing require attention
- Pre-school story hours attended by average 23 youngsters at 55 sessions
- 400 children took part in Carnival of Books.

### EAST GLASTONBURY PUBLIC LIBRARY

Progress has been made in the number of borrowers, about 600, and number of books in circulation, about 13,000. The summer reading program was successful with 29 children participating, and plans are under way for opening a special room for children. The volunteer staff has not increased enough to keep pace with the work load, and consideration must be given to paid help and expansion of hours that could occur through federation with the Town library service.

### SOUTH GLASTONBURY PUBLIC LIBRARY

The South Glastonbury Public Library Association was formed 40 years ago, is staffed by devoted volunteers, and offers an informal, attractive setting where people may browse or borrow books, periodicals, and records. Instituted 11 months ago, a story-time for pre-school children was attended by an average of 16 youngsters each session. Held each Thursday morning, it is open to all Glastonbury children. The Service Club presented a book-drop to the Library, and this has proven its usefulness in facilitating a prompt return of books.

### AN ASIDE....

In 1930 the Service Club of Glastonbury compiled and published a booklet entitled *Survey of Glastonbury, Connecticut, particularly The Changes and Developments in Glastonbury since January 1923*. The Committee in charge of this publication was Martin L. Roser, B. Floyd Turner, and Lee J. Whittles, all of whom were then active in community affairs and still retain an abiding interest in the Town.

To those interested in the history of the Town and the changes over the years, the booklet is well worth reading and one gets a glimpse of the Glastonbury of another day. The booklet takes a comprehensive view not only of the problems then existing but lists in detail the needs of the Town. Most of the needs so listed have been satisfied; yet many of the problems and needs have a familiar ring today.

On sanitary sewers . . .

"Glastonbury must have a sewer system running the whole length of Main Street with laterals on all the thickly settled side streets in the Center of Glastonbury and in South Glastonbury."

On garbage collection . . .

"Within a short time, some provision for garbage collection in the Center of Glastonbury will be necessary."

On parks and open space . . .

"... wise for the Town at this early date to purchase and set aside these spots as parks before they are spoiled or are secured by outside interests."

On the tax base . . .

"... Glastonbury is not growing industrially . . . The Town is growing residentially, and will continue to grow . . . homes are not bearing their share of the expense of the town considering the children are being educated here."

On sidewalks in built up areas . . .

"There are no sidewalks along these streets, and pedestrians walk in the road . . . In the near future, sidewalks must be laid along these streets especially since so many school children travel them."

On water resources . . .

"The safety of this supply depends entirely upon the watershed being free from dangerous human pollution . . . constant force of public opinion to insure improvement of the quality of Glastonbury's public water supplies."

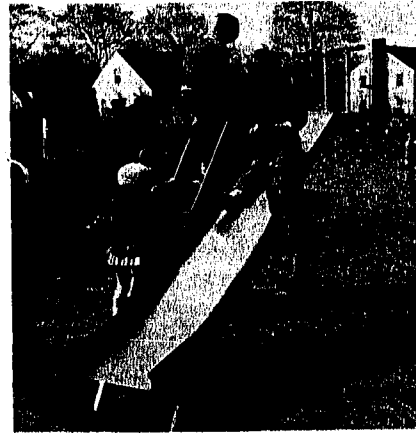
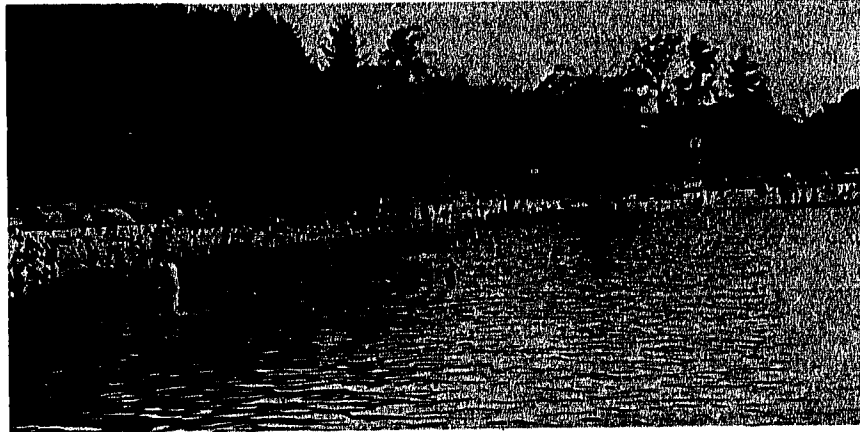
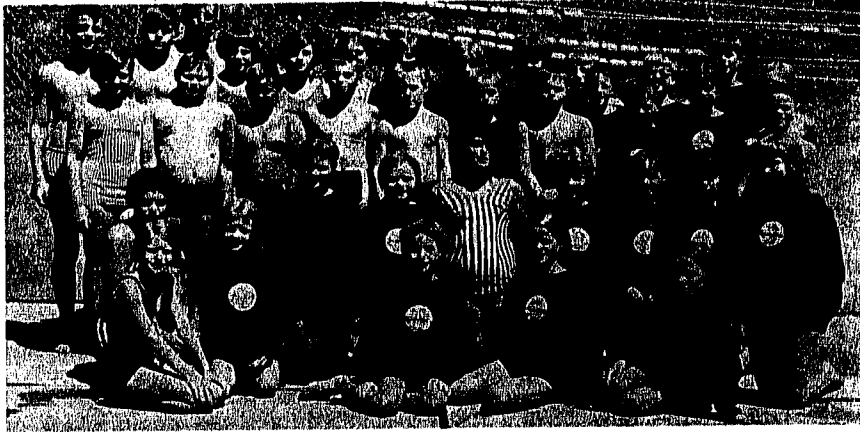
On the center traffic problem . . .

"Marking for pedestrian crossings . . . curbing of streets . . . enlargement of 'square' or street intersections . . . rotary traffic . . . pavement traffic lanes with arrows pointing the direction in which traffic should go . . . installation of lights . . ."

On urban beautification . . .

"Adoption and execution of plan for landscaping schools and other public buildings . . . increase the aesthetic value of these buildings by appropriate planting of trees, shrubs, or flowers . . . tree planting and ivy planting . . ."

Space does not permit a listing of the many suggestions contained in the booklet that have been adopted. Thirty-six years later one cannot help but be impressed by the public spirit and vision of the men who compiled the booklet.



Top, Glastonbury's outstanding swim team. Middle, Eastbury Pool.  
 Bottom, from left: Christmas vacation program, tot lot area behind Town Office Building.

## RECREATION

- Recreation programs were expanded and facilities improved in 1965-66:
- Dredging, cleaning, and expanding of the swimming facilities at Eastbury Pool. Increased use of Eastbury was a direct result of this project.
  - Additional instructional swimming period. Even with this added session, many swimmers were not able to receive instruction due to crowded conditions.
  - Ski instruction at the new ski slope in J. B. Williams Park. This program was offered here for the first time.
  - Installation of lights to permit night skating on the large pond in the Williams Park.
  - Success of the Junior and Senior Swim Teams in the Central Connecticut Swim League. The Junior Team won the Dual Meet Championship. The swim teams also won the Sixth Annual Glastonbury Invitational Swim Meet for the fifth straight year.

The Glastonbury Schools cooperated fully in the scheduling of programs and use of school facilities for recreation. The Recreation Department not only used school facilities extensively but served as a clearing agency for most Town organizations sponsoring recreational functions requiring the use of schools.

The Grange Pool opened on weekends in late May and early June prior to the close of schools. This addition to the program proved successful. On a number of occasions during the summer, persons using the pool were required to swim in one-hour shifts because of overcrowded conditions. The Recreation Commission reviewed and accepted plans for a new swimming pool off House Street. The Board of Finance and Town Council subsequently placed the question of the House Street Pool on a referendum.

In 1966-67 certain projects will be completed; others require further study and the setting of priorities. A few of these projects are:

- Installation of ski tow by Glastonbury Jaycees in Williams Park
- Construction of a multiple-purpose area at the Academy Junior High School
- Installation of lights at the high school tennis courts
- Expansion of parking lot at the Grange Pool and repairs to the deck area
- Provision of drinking water at Eastbury Pool
- Exploration of ways to provide additional swimming facilities



Winter activities in Williams Park: l. skating on large pond; r. ski instruction at ski area.

GLASTONBURY PUBLIC SCHOOLS  
GLASTONBURY, CONNECTICUT

Annual Report of the Chairman of the Board of Education

To the Citizens of Glastonbury:

At the beginning of the period covered by this report, the Board accepted with considerable regret the resignation of Superintendent William M. Mahoney, who became Superintendent in Hingham, Massachusetts. His successor is Dr. Hugh McG. Watson, who came to us from Suffield, Connecticut. We have already come to respect his quiet efficiency, sound judgment, and carefully thought out recommendations.

With the passage of the 1965 General Assembly of Public Act 298 giving teachers the right to negotiate with Boards of Education on salaries and other conditions of employment, a new era in teacher and Board relations has begun. Having during the past summer recognized the Glastonbury Education Association as the bargaining agency for teachers and administrators, the Board is now working with Association representatives to arrive at a contract. Due in no small part to the foresight of past Boards, we began this process with two important advantages: generally harmonious relations with staff, and a comprehensive set of written policies.

Education is big business in Glastonbury, as indeed it must be in any rapidly growing suburb. Nevertheless, over the seven-year period 1958-1965, educational costs including principal and interest on school bonds have remained very close to a constant 70% of the tax dollar.

Glastonbury is proud of its schools: many of us came here because of them and others are continuing to do so. It is appropriate to pay tribute to the dedicated teachers and administrators who have helped to give our schools the enviable reputation they enjoy. But another indispensable ingredient has been the desire of Glastonbury citizens for excellent schools, expressed in constructive and intelligent support. That we may not rest on our laurels but press forward amid today's rapidly changing educational climate, your Board and teachers will need from you, the people of Glastonbury, a continuation of that same kind of support.

Respectfully submitted,

*Robert Merritt*  
Robert Merritt, Chairman  
Glastonbury Board of Education

January 3, 1967

RM:lap

## BOARD OF EDUCATION

The Board of Education consists of six members elected by the people. It sets educational policy and appoints a superintendent who is responsible for administration of the school system. During 1965-66, the Board met 26 times in regular and special sessions. Highlights of Board action appear below.

### Instruction

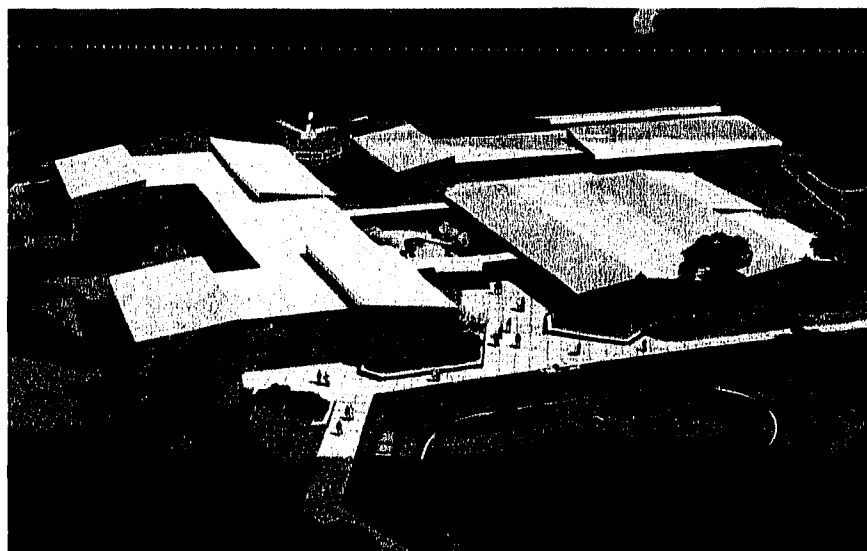
Accepted a grant of \$17,711.25 to conduct the Naubuc School Child Development Project . . . Voted to cooperate with Wethersfield in a study leading to a planning grant . . . Revised the Quality-Incentive Program for 1966-67 by providing that elementary school teachers will be evaluated by the principal only . . . Rejected the proposed plan of the State Department of Education to enroll 25 public school children from Hartford in Glastonbury schools . . . Granted tenure to 39 staff members . . . Authorized 17 new staff positions . . . Approved the adoption of new textbooks for use in the schools . . . Approved the Adult Education Program, the secondary school Program of Studies, and the Summer School Program . . . Changed the elementary school day schedule to 9:00 a.m. to 1:20 p.m. on Wednesdays and 9:00 a.m. to 3:15 p.m. on the other four days . . . Adopted a revised Board of Education Policy Guide . . . Accepted the report of the High School Evaluation made by the New England Association of Secondary Schools and Colleges.

### Buildings and Sites

Approved the final plans and specifications for the Gideon Welles Junior High School . . . Approved the request of the East Glastonbury Library Association to use the basement of the old Neipsic School Building . . . Accepted a report on enrollments and building needs which showed the need for elementary school sites and a new elementary school by 1969 . . . Requested the Public Buildings Commission to reactivate the request for funds for development of Physical Education facilities at the high school . . . Recommended the preparation of a master plan for school building for the next ten years . . . Accepted from the Town Council land in the rear of the Naubuc School and an exchange of property behind the Eastbury School . . . Voted in favor of acquiring the Bunk property adjacent to the high school . . . Voted to request the Public Buildings Commission to acquire a building site in the Griswold-Addison area.

### Other Actions

Voted to affiliate with the New England School Development Council beginning March 1, 1966 . . . Voted to utilize the computer services of the New England Education Data Systems for the secondary schools . . . Voted to recognize the Glastonbury Education Association as the exclusive representative of all certified professional personnel below the rank of Superintendent . . . Voted to increase the price of lunches in the secondary schools and the price of adult lunches by five cents per day . . . Adopted a new salary schedule for non-instructional employees, administrators and supervisors, and teachers.



Gideon Welles Junior High School. Newest addition to school facilities, it is designed to house 1,000 pupils.

## REPORT OF SUPERINTENDENT OF SCHOOLS

It is a privilege for me to present my first annual report on the status of the Glastonbury Public Schools. Since the commencement of my duties here in April, I have been particularly impressed with the interest of citizens, and close cooperation between town and school officials and the dedication of the Board of Education and staff toward providing the best possible educational program for the boys and girls of Glastonbury. Working together, we hope to continue Glastonbury's tradition of combining efforts, talents, and resources in meeting its educational commitments in a manner in which it can take pride.

HUGH WATSON, Superintendent of Schools

**GIDEON WELLES JUNIOR HIGH SCHOOL** — Favorable action by the Town in the referendum for construction of Gideon Welles Junior High School contributed significantly toward future alleviation of enrollment pressures at both the elementary and secondary school levels. Recommendations concerning specific grade level organization for September of 1967 are being developed now, but in general terms the Board of Education has endorsed the placement of ninth grade students at Welles Junior High School and the placement of some upper elementary grade children at Academy Junior High School.

**TEACHER RECRUITMENT** — Assistant Superintendent Henry Schoebel effectively coordinated the teacher recruitment program for this year. The 86 new instructional personnel employed came from 58 different colleges and universities. Forty-three percent of the teachers came to Glastonbury with prior experience.

**ELEMENTARY SCHOOL INSTRUCTIONAL PROGRAM** — Focus on the Child was the theme of the elementary school curriculum brochure published last September. This booklet has had wide distribution among interested citizens in the community. Described are sequential programs in existence in the elementary schools in different subject areas. The development of understandings and skills to challenge the individual abilities of the child has been the major objective during the past year in the continued emphasis on modern mathematics and individualized reading. Consolidation of present programs and evaluation of areas for further research and development will be of primary concern during the coming year.

**GLASTONBURY HIGH SCHOOL** — The total enrollment at Glastonbury High School jumped sharply from 1055 students in May to 1190 students in September. This increase necessitated the addition of several new teachers to the staff and the operation of the high school above capacity for this coming school year. Assistance in scheduling was provided through Glastonbury's affiliation with the New England Educational Data Systems supported in part through Ford Foundation Funds. This research and service organization through the use of computers assists in developing high school schedules and report cards as well as other pupil personnel services.

**ATHLETICS** — This coming year marks the introduction of football as a sport at Glastonbury High School. A two-year development program will be inaugurated before varsity interscholastic competition is introduced in the fall of 1968. During the coming years continuing emphasis will also be placed on expansion of intramural athletic programs and other sports at both the junior and senior high school levels.

**SCHOOL BUILDING IMPROVEMENTS** — The schools were maintained in excellent condition during the past year. Much credit is due to the maintenance and custodial staffs for their attention to the buildings. Appreciation is also extended to the Parks Department for the important part they played in the upkeep of the school grounds. One of the most noteworthy projects completed by the maintenance staff during the past year was the transformation of a basement storage area at Naubuc School into a library. Other renovations were also undertaken at this school and considerable interior painting was done during the summer at Glastonbury High School.

**FOR THE 1966-67 SCHOOL YEAR PROJECTS AND PROGRAMS INCLUDE:**

- Introduction of an elementary school guidance program
- Inauguration of an Adult Education Course on "Know Your Glastonbury School System"
- Development of educational specifications for the Town's next elementary school
- Undertaking of a capital improvements program to extend physical education and athletic facilities at Glastonbury High School
- Investigation of ways in which work-study programs may be extended at the High School
- Development of techniques for evaluating existing school programs and planning new curricular developments.

### FINANCIAL ADMINISTRATION

The Town Comptroller maintains twelve separate cash funds and reconciles all checks drawn on Town accounts, including those drawn by the Board of Education. Interest earned on the investment of idle funds amounted to \$95,841.87. As the Town grows, more duties are assigned the Comptroller. The office is now responsible for collection of Police special details, billing of fees for the Dog Warden, and administration of major medical insurance and payroll savings.

The Tax Collector, in cooperation with the Town Attorney, foreclosed on two properties for non-payment of taxes. This type of action will continue against tax delinquent lands. The increase in activity in the tax office is accentuated by a comparison of accounts and tax levy in 1960 and in 1965. In 1960, there were 9,477 accounts and the levy was \$2,083, 207. In 1965, there were 17,969 accounts and a levy of \$3,719,989.

The Assessor's department is at present going through one of its busiest years. The change in the Town's fiscal year, accompanied by the change in assessment date, has created problems that at one time seemed insurmountable. Statutory deadlines must be met and the work somehow gets done. Some confusion will probably arise in the near future because of the change in assessment and tax dates; however, once adjustments have been made to the new dates, everything should move smoothly.

It might be well to note that the October 1st assessment date harks back to the very early years of state government. At that time taxes were one of the first orders of business after the harvest had been completed. Then, many items were taxed that are now non-taxable — furniture, books, musical instruments, jewelry, watches and clocks, and fuel, as well as all kinds of animals. In this state we have reached a stage of development where we now tax only selected properties, and the time of harvest passes unnoticed by the great majority.

### BOARD OF TAX REVIEW

This Board derives its authority from State statutes and operates under the jurisdiction of the Tax Commissioner. Its principal function is the investigation of appeals from values placed by the Assessor on real and personal property for local tax purposes.

The impact of a Town-wide revaluation on the operations of this Board was quite apparent from the activity at the 1966 hearings. In six legally advertised sessions held during the month of February, a total of 405 appeals were heard. Reductions were allowed in 55 instances and denied in the remaining 350. These actions resulted in a reduction of slightly over \$150,000 in the Grand List.

### TAX COLLECTOR

Report of Property Tax Collector  
Year ended August 31, 1966

Grand List Due Date October 1 of Tax	Collectible 9/1/65 and 1965 List	Additions	Deductions	Adjusted Collectible
1965 4/1/66	\$3,719,989.64	\$1,078.16	\$14,076.30	\$3,706,991.50
1964 4/1/65	123,560.05	121.50	768.01	122,913.54
1963 4/1/64	27,956.16	24.75	82.63	27,898.28
1962 4/1/63	12,728.05	—	11.82	12,716.23
1961 4/1/62	3,551.28	—	—	3,551.28
1960 4/1/61	1,474.36	—	—	1,474.36
Prior Years	4,993.82	—	—	4,993.82
	<u>\$3,894,253.36</u>	<u>\$1,224.41</u>	<u>\$14,938.76</u>	<u>\$3,880,539.01</u>

### ACTUAL COLLECTIONS DURING YEAR

Grand List October 1	Taxes	All Interest	All Lien Fees	Total
1965	\$3,545,123.11			
1964	93,127.65			
1963	9,765.63		\$183.75	
1962	4,914.79	\$9,592.61		
1961	867.27			
1960	46.55			
Prior Years	150.57			
	<u>\$3,653,995.57</u>	<u>\$9,592.61</u>	<u>\$183.75</u>	<u>\$3,663,771.93</u>

Collectible  
Uncollected  
\$161,868.39  
29,785.89  
18,132.65  
7,801.44  
2,684.01  
1,427.81  
4,843.94  
\$226,444.13

## 1965-66 BUDGET

	Budget 1965-66 12 months	Actual 1965-66 12 months	Budget 1966-67 10 months
<b>EXPENDITURES</b>			
<b>General Government</b>			
Town Council .....	\$ 3,400.00	\$ 3,808.02	\$ 3,813.00
Board of Finance .....	325.00	282.09	325.00
Town Manager .....	27,795.00	27,738.92	25,438.00
Town Plan & Zoning Com. ....	16,471.00	19,454.19	13,245.00
Board of Tax Review .....	375.00	997.20	700.00
Courts .....	1,840.00	1,749.33	1,637.00
Zoning Board of Appeals .....	790.00	1,217.96	705.00
	<u>\$ 50,996.00</u>	<u>\$ 55,247.71</u>	<u>\$ 45,863.00</u>
<b>Staff Agencies</b>			
Town Clerk .....	\$ 17,417.00	\$ 17,381.22	\$ 16,236.00
Town Attorney .....	5,850.00	7,485.65	5,542.00
Treasurer .....	4,400.00	4,399.96	4,434.00
Registrars and Selectmen .....	9,320.00	9,543.93	8,472.00
Public Buildings Com. ....	300.00	238.31	217.00
Economic Development Com. ....	5,650.00	2,995.80	6,500.00
Heritage Commission .....	—	—	78.00
Committee for the Aging .....	3,148.00	2,489.21	300.00
Conservation Commission .....	350.00	284.23	292.00
Redevelopment Agency .....	—	1,659.07	400.00
	<u>\$ 46,435.00</u>	<u>\$ 46,477.38</u>	<u>\$ 42,471.00</u>
<b>Public Safety</b>			
Police Department .....	\$ 175,735.00	\$ 167,555.63	\$ 170,855.00
Fire Commission .....	59,200.00	58,045.98	55,040.00
Civil Defense .....	900.00	1,312.08	1,300.00
Street Lighting .....	27,000.00	26,812.48	22,917.00
Fire Marshal .....	2,000.00	1,361.20	1,650.00
Auxiliary Police Ambulance .....	800.00	547.39	668.00
	<u>\$ 265,635.00</u>	<u>\$ 255,634.76</u>	<u>\$ 252,430.00</u>
<b>Public Works</b>			
Administration & Payroll .....	\$ 118,992.00	\$ 116,201.89	\$ 115,297.00
Operation of Equipment .....	42,945.00	48,793.18	45,205.00
Snow and Ice Removal .....	32,700.00	32,269.05	28,050.00
Roadways and Drains .....	41,240.00	36,385.50	31,309.00
Parks and Public Grounds .....	52,721.00	53,946.87	49,077.00
Town Engineer .....	24,325.00	24,544.72	21,664.00
Building Inspector .....	20,831.00	20,705.79	18,519.00
Public Buildings .....	23,400.00	22,925.91	19,294.00
	<u>\$ 357,154.00</u>	<u>\$ 355,772.91</u>	<u>\$ 328,415.00</u>
<b>Financial Administration</b>			
Tax Collector .....	\$ 14,759.00	\$ 14,250.87	\$ 15,651.00
Comptroller .....	18,377.00	18,018.18	17,539.00
Assessor .....	19,493.00	18,412.47	21,446.00
	<u>\$ 52,629.00</u>	<u>\$ 50,681.52</u>	<u>\$ 54,636.00</u>
<b>Health and Sanitation</b>			
Sewer Commission .....	\$ 15,458.00	\$ 15,458.00	\$ 11,610.00
Health Department .....	26,632.00	26,056.75	23,282.00
Refuse Disposal .....	14,251.00	13,906.67	37,449.00
	<u>\$ 56,341.00</u>	<u>\$ 55,421.42</u>	<u>\$ 72,341.00</u>

	Budget 1965-66 12 months	Actual 1965-66 12 months	Budget 1966-67 10 months
<b>EXPENDITURES</b>			
<b>Welfare</b>			
Administration .....	\$ 24,449.00	\$ 24,376.58	\$ 21,504.00
Outdoor Aid .....	22,000.00	16,670.03	14,000.00
	<u>\$ 46,449.00</u>	<u>\$ 41,046.61</u>	<u>\$ 35,504.00</u>
<b>Recreation</b>			
Recreation Commission .....	\$ 38,858.00	\$ 38,357.14	\$ 23,240.00
<b>Libraries</b>			
Welles-Turner Memorial .....	\$ 75,455.00	\$ 72,063.26	\$ 71,288.00
South Glastonbury .....	1,250.00	1,250.00	1,042.00
East Glastonbury .....	1,000.00	1,000.00	833.00
	<u>\$ 77,705.00</u>	<u>\$ 74,313.26</u>	<u>\$ 73,163.00</u>
<b>Insurance and Bonds</b>			
Insurance and Bonds .....	\$ 46,260.00	\$ 45,586.63	\$ 44,500.00
Pension Plan .....	40,350.00	40,103.75	40,500.00
Unclassified .....	7,650.00	4,985.67	5,695.00
Total General Town Operating ...	<u>\$1,086,462.00</u>	<u>\$1,063,628.76</u>	<u>\$1,018,758.00</u>
<b>Capital Improvements Program</b>			
Capital Improvements Program .....	\$ 191,325.00	\$ 71,065.38	\$ 176,470.00
Total General Town Budget .....	<u>\$1,277,787.00</u>	<u>\$1,134,694.14</u>	<u>\$1,195,228.00</u>
<b>Contingency</b>			
Contingency .....	\$ 30,000.00	\$ —	\$ 28,500.00
Bonds and Interest .....	630,306.00	628,940.95	524,401.00
	<u>\$1,938,093.00</u>	<u>\$1,763,635.09</u>	<u>\$1,748,129.00</u>
<b>Board of Education</b>			
Board of Education .....	<u>\$2,746,675.00</u>	<u>\$2,742,840.50</u>	<u>\$2,892,100.00</u>
GRAND TOTAL .....	<u>\$4,684,768.00</u>	<u>\$4,506,475.59</u>	<u>\$4,640,229.00</u>
<b>RECEIPTS</b>			
Property Taxes — Current .....	\$3,451,812.00	\$3,545,123.23	\$2,050,529.00
— Prior .....	100,000.00	108,872.46	100,000.00
Penalties, Interest & Fees .....	8,000.00	9,776.34	8,000.00
	<u>\$3,559,812.00</u>	<u>\$3,663,772.03</u>	<u>\$2,158,529.00</u>
<b>In Lieu of Taxes</b>			
In Lieu of Taxes .....	\$ 29,751.00	\$ 43,229.69	\$ 20,330.00
Bond Issue for U.F.Y. ....	—	—	1,210,000.00
Courts .....	5,200.00	7,031.50	3,800.00
Education .....	724,344.00	732,158.24	765,300.00
Building Inspection .....	18,800.00	27,309.30	20,000.00
Plan & Zoning Commission .....	400.00	910.50	450.00
Recreation .....	6,500.00	5,199.02	3,900.00
Police .....	9,500.00	7,083.64	8,280.00
Licenses and Permits .....	1,050.00	801.00	800.00
Public Works .....	16,705.00	13,250.31	13,226.00
Welfare .....	23,700.00	22,060.31	19,400.00
State Grants for School Construction ..	126,594.00	126,595.36	81,015.00
Town Clerk .....	13,250.00	14,555.85	11,400.00
Welles-Turner Library .....	14,555.00	16,557.28	13,185.00
Unclassified .....	51,250.00	57,748.38	68,500.00
Total Receipts .....	<u>\$4,601,411.00</u>	<u>\$4,738,262.41</u>	<u>\$4,398,115.00</u>
Cash on Hand September 1 .....	83,357.00	83,357.25	242,114.00
GRAND TOTAL .....	<u>\$4,684,768.00</u>	<u>\$4,821,619.66</u>	<u>\$4,640,229.00</u>

REVENUE  
SOURCE

## REVENUES

1965-66

1964-65

EXPEND-  
ITURES

	Amount	%	%
<b>OTHER</b> 4%			
Property taxes .....	\$3,653,995.69	77.1	78.0
Tax Interest & Fees .....	9,776.34	.1	.2
In lieu of taxes .....	43,229.69	.8	.7
Circuit Court fines .....	7,031.50	.1	.1
<b>EDUCATION</b> 18%			
State Aid to education .....	716,921.48	16.0	13.7
Federal Aid to education .....	8,213.65	.1	.6
Other education revenues .....	7,023.11	.1	.2
Building inspection .....	27,309.30	.5	.4
Plan & zoning fees .....	910.50	.1	.1
Recreation fees .....	5,199.02	.1	.2
Police income .....	7,083.64	.1	.2
Licenses & permits .....	801.00	.1	.1
Public works income .....	13,250.31	.2	.2
Welfare refunds .....	22,060.31	.4	.6
State aid for school construction .....	126,595.36	2.5	2.7
Town Clerk fees .....	14,555.85	.2	.3
Library income .....	16,557.28	.3	.4
Unclassified .....	57,748.38	1.2	1.3
Total .....	\$4,738,262.41	100.0	100.0

PROPERTY  
TAXES  
78%

## EXPENDITURES

1965-66

1964-65

	Amount	%	%
<b>EDUCATION</b> 71%			
General gov't. ....	\$ 55,247.71	1.0	1.1
Staff agencies .....	46,477.38	1.0	1.0
Public safety .....	255,634.76	5.5	5.5
Public works .....	355,772.91	7.4	7.4
Financial adm. ....	50,681.52	1.2	1.2
Health & sanitation .....	55,421.42	1.8	1.7
Welfare .....	41,046.61	1.2	1.2
Recreation .....	38,357.14	0.8	0.8
Libraries .....	74,313.26	1.6	1.6
Insurance .....	45,586.63	0.7	0.7
Pensions .....	40,103.75	0.8	0.8
Unclassified .....	53,818.16(a)	1.1	1.1
Capital improvements .....	200,512.84(b)	4.2	4.2
Education .....	3,193,501.50(c)	71.7	71.7
Total .....	\$4,506,475.59	100.0	100.0

(a) Includes \$48,832.40 cost of borrowing in anticipation of taxes.

(b) Incl. applicable debt service costs. \$129,447.46.

(c) Incl. applicable debt service costs. \$450,661.00.

## YOUR TAX DOLLAR

Property taxes pay 77% of the costs of local government. The other 23% comes from other sources. Education, the largest local function, accounts for 71c out of every dollar of expenditure. Other functions of government take lesser amounts.

It is not accurate, however, to say that education takes 71c out of every dollar of taxes. 17.2% of local revenue is specifically earmarked for educational purposes or is income collected from education activities. To this extent, then, education is self-sufficient.

This is true of other functions of government also. Some agencies collect enough money to offset their costs — building inspection, for example. Others are partially self-supporting — libraries, welfare, recreation, for example.

The following chart shows for 1965-66 the total expenditures of each major function of government, the income received by or on behalf of each such function of government, and the net cost to be raised by local taxes. The last column shows the percentage of total property taxes that the particular function requires and is compared with percentages for the 1960-61 fiscal year to show the change over the last five years.

	1965-66 % of Tax	1960-61 % of Tax			
General government ....	\$ 55,247.71	\$ 910.50	\$ 54,337.21	1.46	1.07
Staff agencies .....	46,477.38	14,555.85	31,921.53	.86	.87
Public safety .....	255,634.76	14,115.14	241,519.62	6.52	7.42
Public works .....	355,772.91	41,360.61	314,412.30	8.48	8.61
Financial administration .....	50,681.52	—	50,681.52	1.37	1.12
Health and sanitation .....	55,421.42	—	55,421.42	1.50	1.20
Welfare .....	41,046.61	22,060.31	18,986.30	0.50	1.32
Recreation .....	38,357.14	5,199.02	33,158.12	0.89	0.59
Libraries .....	74,313.26	16,557.28	57,755.98	1.57	1.67
Insurance and bonds .....	45,586.63	—	45,586.63	1.23	0.99
Pension plan .....	40,103.75	—	40,103.75	1.08	1.43
Capital improvements .....	200,512.84	—	200,512.84	5.41	4.14
Unclassified .....	53,818.16	52,163.45	1,654.71	0.04	0.32
Education .....	3,193,501.50	864,338.53	2,329,162.97	62.84	66.47
Subtotal .....	\$4,506,475.59	\$1,031,260.69	\$3,475,214.90	93.75	97.22
To surplus (a) .....	231,786.82	—	231,786.82	6.25	2.78
TOTALS .....	\$4,738,262.41	\$1,031,260.69	\$3,707,001.72	100.00	100.00

(a) Most of this surplus is transferred to the Reserve Fund to be used for purchase of land, preparation of plans, and other capital items. Some becomes a cash surplus and is applied against the following year's expenditures. Part of it will be used in 1966-67 to finance a portion of the Uniform Fiscal Year transition period.

**BONDED INDEBTEDNESS**

General Town and School	Date of Issue	Orig. Amt. of Issue	% Int. Rate	Outstanding 9/1/65	Redeemed & Canceled	Outstanding 8/31/66
Senior High School	3/1/52	\$1,565,000	1.6	\$ 525,000	\$ 80,000	\$ 445,000
Senior High Addition and Buttonball School	9/1/55	1,140,000	2.7	600,000	60,000	540,000
Hebron Avenue School	12/1/57	642,000	3.4	327,000	45,000	282,000
Hebron Avenue School Add'n	9/1/59	149,000	3.7	99,000	10,000	89,000
Town Office Building	9/1/59	354,000	3.7	254,000	20,000	234,000
Academy School Addition	10/1/60	900,000	3.5	720,000	45,000	675,000
Buttonball School Addition	10/1/60	260,000	3.5	200,000	15,000	185,000
Hopewell Road School	4/15/62	925,000	3.0	775,000	50,000	725,000
Williams Reservoir Purchase	2/1/64	150,000	3.2	135,000	15,000	120,000
Eastbury School Addition	2/1/64	635,000	3.2	600,000	35,000	565,000
Public Improvement Notes (Fire Stations & Garage)	5/1/65	193,000	2.7	193,000	40,000	153,000
*Welles Junior High School	7/1/61	2,675,000	3.1	2,675,000	\$415,000	2,675,000
Sewer Bonds		\$9,588,000		\$7,103,000	\$415,000	\$6,688,000
*Sewer Bonds		\$1,484,000		\$ 810,000	\$135,000	\$ 675,000
		2,390,000		2,390,000		2,390,000
		\$3,874,000		\$3,200,000	\$135,000	\$3,065,000

\*Authorized but not issued

**DEBT STATEMENT BASED ON AVERAGE ANNUAL RECEIPTS FROM TAXATION**  
(Section 7-374 of 1958 Revision of the General Statutes)

Total property taxes, interest, and lien fees last three years	\$9,879,553
Base for determining debt limit (average annual tax receipts)	3,293,184
Debt limit: General purposes at 2-1/4 times average annual tax receipts	\$7,409,664
Schools at 2-1/4 times average annual tax receipts	7,409,664
Sewers at 1-1/2 times average annual tax receipts	4,939,776
Urban renewal at 1 times average annual tax receipts	3,293,184
Total debt limit	23,052,288
Present Bonded Debt: General Purposes	507,000
Schools	6,181,000
Sewers	3,065,000
Total debt	9,753,000
Future Borrowing Capacity: General purposes and schools	\$14,819,328
Sewers	\$ 4,939,776
Urban renewal	\$ 3,293,184

**FINANCES**

**FINANCES**

**RESERVE FUND**  
for Capital and Non-Recurring Expenditures  
**BALANCE SHEET AS OF AUGUST 31**

Assets:	1965	1966
Cash on deposit	\$102,435.26	\$ 13,763.58
U. S. Treasury bills, at cost	49,509.00	—
Due from General Fund	5,999.37	63,030.00
Due from State of Connecticut (grant for language laboratories)	27,764.24	20,823.18
Due from Bond Capital Projects Fund (reimbursement for architects' fees)	—	91,719.43
	<u>\$185,707.87</u>	<u>\$199,336.19</u>
Liabilities:		
Unexpended appropriations	\$ 73,853.40	\$ 34,588.86
Fund balance	111,854.47	164,747.33
	<u>\$185,707.87</u>	<u>\$199,336.19</u>

**CASH RECEIPTS AND DISBURSEMENTS**

Cash on deposit September 1	\$ 74,428.19	\$102,435.26
Receipts:		
Sale of Buckingham School	9,001.00	—
State grant for language laboratories	6,941.06	6,941.06
Transfer from sewer fund	—	56,308.26
Transfer from general fund	97,103.00	5,999.37
Transfer from Bond Capital Projects Fund	18,603.71	—
Sale of U. S. Treasury bills	229,982.50	125,883.62
	<u>\$436,059.46</u>	<u>\$297,567.57</u>
Disbursements:		
Project expenditures:		
Commerce Street	\$ —	\$ 650.00
Hartford Foundation Library Book grant	4,278.52	167.59
Sanitary sewers — Salmon Brook plans	11,565.00	5,769.49
Gideon Welles Junior High plans	16,075.00	75,644.43
Hebron Avenue reconstruction	—	36,200.00
J. B. Williams Park fence	—	1,900.00
Sanitary land fill and open space	—	89,243.45
Welles-Turner library addition	919.00	—
Sewage treatment plant addition	25,499.17	—
Fire station plans	2,521.85	—
Feasibility studies — sewers	4,850.00	—
Purchase of Kristoff property	20,000.00	—
Soil borings at House Street pool site	350.00	—
Sanitary sewers — Hubbard Brook plans	4,900.00	—
Subtotal	\$ 90,958.54	\$209,574.96
Purchase of U. S. Treasury bills	242,665.66	74,229.03
	<u>\$333,624.20</u>	<u>\$283,803.99</u>
Cash on deposit August 31	\$102,435.26	\$ 13,763.58



## AUDITOR'S REPORT

These are excerpts from the Auditor's report of financial transactions during the 1965-66 fiscal year. The full report is on file in the Office of the Town Clerk.

### SCOPE OF AUDIT

We have audited the financial statements of the Town of Glastonbury for the fiscal year ended August 31, 1966 according to regulations prescribed by the Tax Commissioner of Connecticut and the provisions of Chapter 111 of the General Statutes of the State of Connecticut, Revision of 1958.

Our audit was performed in accordance with generally accepted auditing standards and accordingly consisted of a review of the internal control of the Town's accounting records and cash. In addition, we examined on a test basis the accounts, records, and supporting documents maintained by the Treasurer, Comptroller, Tax Collector, Board of Education, Housing Authority and other departments of the Town.

We examined all major General Fund receipts by either confirmation or tracing recorded receipts from departmental records to the Treasurer's records and bank deposits. Expenditures from all funds were examined in detail to the extent required by the State Tax Commissioner's regulations.

Bank balances, as confirmed by the various depositories, were reconciled with the balances indicated by the Town's records as of August 31, 1966.

Requests were mailed to approximately 10 per cent of the uncollected property tax and sewer assessment accounts as of August 31, 1966 asking that they correspond directly with us if the balances were incorrect. Items questioned were investigated and found to be in order.

The Town Charter and minutes of meetings of the Town Council, Board of Finance, Sewer Commission, and the Board of Education were examined to determine the authority for financial transactions which occurred in the Town during the year. Surety bonds and insurance policies in force were examined and the coverages provided appeared to be adequate.

### FINANCIAL OPERATIONS

The original budget, approved for the fiscal year ended August 31, 1966 amounted to \$4,684,768.00. General Fund expenditures for the 1965-66 fiscal year were \$4,506,476.00. After a transfer of \$73,070 was made to the Reserve Fund for Capital and Non-Recurring Expenditures, unappropriated surplus amounted to \$468,957.20. The fund balances reflected in the "Reserve Fund for Capital and Non-Recurring Expenditures" of \$164,757.00 represents an increase of \$52,893.00 from the previous year.

The Bond Capital Project Fund's net asset increase of \$2,373,416.00 reflects the effect of the \$2,675,000 new appropriation of the Gideon Welles Junior High School and the expenditures attributable thereto.

**Town Owned Property:** Amounts for realty were based on the assessor's records. Amounts indicated for Town owned equipment were based on inventory records furnished by your Comptroller from departmental sources.

**General Debt:** The General Debt of the Town of Glastonbury is well within prescribed statute limits.

## COMMENTS AND RECOMMENDATIONS

First year audits are in large measure devoted to the check of fidelity accounting—that is, the accurate recording and presentation of accounting statements. From this point of view, it is fair to state that the performance is of such high caliber that we requested and received permission to use your Comptroller's report as a model of municipal accounting presentation elsewhere.

Even more impressive was the speed and cooperation received with which changes were made when pointed out in the course of our audit.

We recommended and your Treasurer and Comptroller agreed that cremation certificates should be requested from bond paying agents rather than storing coupons at City Hall.

We recommended and your Tax Collector agreed that a suspense tax write off is to be made for the fiscal year ended June 30, 1967. The August 31, 1966 write off to suspense was not submitted in time for write off through clerical error — a violation of the statute.

We recommended and your Comptroller and Board of Tax Review have agreed that the changes made by the Board of Tax Review shall be presented to the assessor in a form sworn to by the Board of Tax Review and this shall be incorporated into the abstract sworn to by the assessor.

We had noted a lack of interdepartment communication between the Board of Tax Review, Assessor, Tax Collector and outside bank data processing service, which this recommendation should serve to eliminate through a division of function.

We recommended and the Manager obtained insurance bond coverage on Town Constables required by statute.

The other differences noted in the course of our audit were of clerical nature immaterial to overall performance. In one instance where our statements showed a major change from the report presented by your Comptroller, the difference was clerical in nature and independently discovered by him.

We wish to express our thanks for the cooperation received throughout this audit engagement.

### AUDITOR'S CERTIFICATE TO BUDGET MAKING AUTHORITY

We have examined the financial transactions recorded in the books and records of the Town of Glastonbury for the year ended August 31, 1966. Our examination was made in accordance with generally accepted auditing standards and in conformity with the applicable requirements of the State Tax Commissioner concerning municipal audits, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Information and explanations were obtained from officials.

In our opinion, to the best of our knowledge and belief based on such examination, the attached exhibits and supporting schedules, accompanied by explanatory comments and recommendations, present fairly the financial position of the various funds of the Town of Glastonbury as of August 31, 1966 and the results of the Town's operations and changes in funds for the year then ended, in conformity with generally accepted principles of municipal accounting.

GEORGE J. KLEMAN, C. P. A.

## YEAR IN REVIEW

Each year there are certain decisions and actions that have a vital influence on public services and the growth and development of the Town. Some of these decisions and actions in 1965-66 are listed below.

- Construction of the Gideon Welles JUNIOR HIGH SCHOOL on Neip-sic Road near the Williams Park.  
A referendum approved a bond issue of \$2,675,000 for this school, scheduled to be opened in the fall of 1967.
- Creation of a REDEVELOPMENT AGENCY to study proposals for redevelopment of the Center.  
Consultants were hired and an application filed for federal funds to prepare detailed plans.
- Purchase of a land fill site for REFUSE DISPOSAL off New London Turnpike beyond Hopewell Road.  
This action, pending the outcome of court appeals, resolves a long-standing issue.
- Authorization of \$2,390,000 for extension of SANITARY SEWERS in the Salmon Brook and Hubbard Brook areas and an addition to the treatment plant.  
The Salmon Brook and Hubbard Brook projects are under way. The plant addition is delayed pending new state legislation.
- Proposal for construction of SWIMMING POOL off House Street.  
A highly controversial issue, it will be settled by the voters at a referendum in the fall of 1966.
- Approval of Charter revisions providing for the adoption of the UNI-FORM FISCAL YEAR.  
The 1966-67 fiscal year will consist of ten months and will be a transition to the Uniform Fiscal Year.
- Improvements at EASTBURY POOL to expand facilities and improve water quality.  
The work was performed by the Highway Department at considerable savings to the Town.
- Acceptance of a grant of \$17,711.25 to conduct the Naubuc School CHILD DEVELOPMENT PROJECT.  
This program was instituted during the year and served a number of pupils in the Town.
- Acquisition of OPEN SPACE along Roaring Brook as a part of a long-range green belt plan.  
One parcel is east of Weir Street and the other between New London Turnpike and Coldbrook Road.
- Initial steps in updating the COMPREHENSIVE PLAN OF DEVELOPMENT for the community.  
Funds have been made available to carry out this program, scheduled for completion in early 1969.

## DATES TO REMEMBER

### 1966

September 1 — Beginning of 10-months Transition Period  
 October 1 — Personal Property Tax List Due  
 October — Annual Town Meeting on Budget  
 November 1 — Last Date for Personal Property Tax List (10-months Transition Period)  
 November 8 — Election Day  
 December 31 — Last Date for Personal Property Tax List (January 1st list for Uniform Fiscal Year)

### 1967

January 30 — Last Date to apply for P. A. 490 Exemption  
 February — Board of Tax Review Meets on October 1 List  
 April 1 — Only Tax Payment Due for Transition Period  
 April 15 - May 15 — Board of Tax Review Meets on January 1 List for New Uniform Fiscal Year  
 June — Dogs Licensed  
 June 5 — Annual Town Meeting on Budget  
 July 1 — Beginning of New Uniform Fiscal Year  
 July 15 — First Payment Taxes Due for New Uniform Fiscal Year

### Municipal Holidays

Labor Day  
 Columbus Day  
 Election Day  
 Veterans Day  
 Thanksgiving Day  
 Christmas Day  
 New Year's Day  
 Lincoln's B'day  
 Washington's B'day  
 Good Friday  
 Memorial Day  
 Independence Day

... Watch the newspapers for dates of hearings, making of voters, and special meetings. Regular meetings of the Town Council are generally held on the second Monday of each month, regular meetings of the Town Plan and Zoning Commission are generally held on the second Tuesday of each month, and regular meetings of the Board of Finance are generally held on the first Tuesday of each month. Dates of special meetings and meetings of other Boards and Commissions are announced in the newspapers in advance of meetings. These meetings are all public meetings, and you are urged to attend.

## FACTS TO REMEMBER

### Library Hours:

Welles-Turner — Monday through Friday, 9 A.M. to 9 P.M.

Saturday 9:00 A.M. to 12:00 Noon.

Closed Saturdays during July and August.

South Glastonbury — Monday and Thursday, 1:30 P.M. to 4 P.M. and 7:30 to 9 P.M. Watch newspapers for summer hours.

East Glastonbury — Monday and Thursday, 1:30 P.M. to 4 P.M. and 7 P.M. to 9 P.M. Watch newspaper for summer hours.

Town Office Building Hours: Monday through Friday, 8:30 A.M. to 4:30 P.M.

Board of Education Office Hours: Monday through Friday 8 A.M. to 4 P.M.

Refuse Disposal Area, New London Turnpike. Open daily 8 A.M. to 4:20 P.M., except Sundays and Holidays.

Sewer Assessment Bills: Due September 1. Interest on unpaid installments accumulates at rate of 5% per annum, starting one month after due date of installment, effective from the due date.

Sewer Use Charges: Due November 1, with 30 days to pay without interest

Town Tax Bills: Interest on unpaid taxes accumulates at rate of 6% per annum, starting one month after due date of taxes, effective from due date.

Personal Property Tax List: 10% added to total if list not declared by February 1.

Veterans' Discharges: Must be filed in Town Clerk's Office for recording by December 31, for tax exemptions.

Bulk Rate  
U. S. Postage  
Glastonbury, Conn.  
PERMIT NO. 133

## FIRE EMERGENCY — 633-9421

## POLICE EMERGENCY — 633-9411

Be sure to give clearly your name and address as well as the nature of your emergency. Do not hang up until you are sure that your message has been understood.

**WE NEED YOUR HELP. PLEASE DO NOT CALL THE FIRE OR POLICE PHONE NUMBERS DURING A FIRE EMERGENCY UNLESS ABSOLUTELY NECESSARY.**

The dispatcher must be free to route fire trucks and fire department personnel to a fire. If the phone lines are monopolized by people asking routine questions or questions about the location of the fire, the dispatcher may be unable to reach fire trucks and firemen. This could result in serious delays in getting to a fire with possible greater property damage and even loss of life.

CALL THE:	FOR ANSWERS ON:	WHOSE PHONE IS:
Assessor .....	Assessments .....	633-5231
Building Inspector .....	Building Permits, Zoning Board of Appeals .....	633-5231
Comptroller .....	Bills and Accounts, Purchasing .....	633-5231
District Fire Warden .....	Permits for Burning .....	643-6889
Dog Warden .....	Dead Animals, Dog Problems .....	633-9411
Parks Superintendent .....	Parks & Public Grounds, Tree Problems .....	633-5231
Police Department .....	Police (routine) .....	633-9411
Recreation Director .....	Recreation .....	633-5231
Recreation Answering Service .....	Scheduled Events .....	633-5550
Sanitarian .....	Public Health Matters .....	633-5231
Sanitation Superintendent .....	Sanitary Sewers, Treatment Plant .....	633-5231
Still Hill Boarding Home .....	Town Farm .....	633-7328
Superintendent of Schools .....	Schools and Education .....	633-5231
Tax Collector .....	Taxes .....	633-5231
Town Clerk .....	Birth and Death Certificates, Property Deeds, Fishing and Hunting Licenses, Elections, Voting and registration, Dog Licenses .....	633-5231
Town Engineer .....	Engineering .....	633-5231
Town Garage .....	Street Maintenance, Snow Removal .....	633-5231
Town Manager .....	Administration .....	633-5231
Town Planner .....	Town Plan and Zoning Commission, Municipal Planning .....	633-5231
Visiting Nurse Association .....	Public Nursing, Clinics .....	633-2011
Welfare Director .....	Welfare and Relief .....	633-5231
Welles-Turner Library .....	Libraries .....	633-1300