

TOWN OF GLASTONBURY

GLASTONBURY, CONNECTICUT



ANNUAL TOWN REPORT

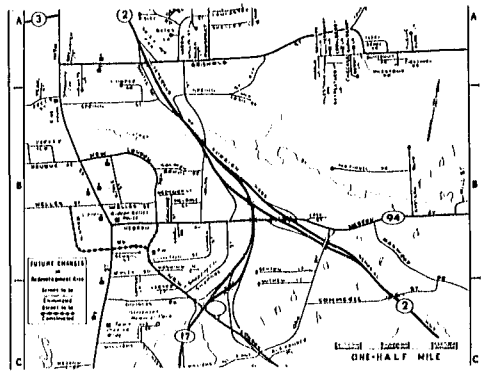
JULY 1, 1974 — JUNE 30, 1975



A BICENTENNIAL COMMUNITY

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HISTORY—Incorporated May 8, 1693.

POPULATION—24,500/density 467/sq. mi./6038 dwelling houses/15,585 vehicles.

AREA—52.5 square miles.

GOVERNMENT—Council-Manager form with 9 member council. There are 165 full time employees in general government and 516 with the Board of Education.

FINANCE—Following adoption of the budget by the Council, the tax rate for the ensuing year is set by the Board of Finance. Based on an assessment rate of 70%, and a net taxable grand list of \$247,553,200, the 1975-76 mill rate is 39.2. The uniform fiscal year budget for 1974-75 is \$12,188,505 and for 1975-76 is \$13,248,164.

SCHOOLS—The Town is served by 7 elementary, 1 junior high school and 1 high school. The total enrollment is 6,014.

CHURCHES—Eight denominations are represented by: 3 Congregational churches, 3 Roman Catholic, 2 Episcopalian, 2 Methodist, 2 Baptist and 1 each: Ukranian Catholic, Lutheran and Unitarian Meeting.

LIBRARY—The Welles-Turner Memorial Library, containing more than 75,000 volumes, and located in the Center section of the Town, provides reciprocal borrowing services with libraries of 33 other towns. Libraries, staffed by volunteers and partially funded by the Town, serve East and South Glastonbury.

FIRE DEPARTMENT—Four organized companies, with a complement of 160 volunteer firemen, serve the Town. In addition to the headquarters on Pratt Street, companies are located in South Glastonbury, on Chestnut Hill and Manchester Roads.

POLICE DEPARTMENT—Consists of 30 full-time police personnel, 5 dispatchers, 1 secretary, 3 clerks and 1 dog warden. Eleven cars and 1 van make up the automotive fleet. Five supernumeries, 12 special police and 8 school guards provide assistance as required. The Glastonbury Auxiliary Police Ambulance Association, consisting of 30 members, provides volunteer ambulance service to local residents.

Appointed March 8, 1960
DONALD C. PEACH



TOWN MANAGER

Town of Glastonbury

2108 MAIN STREET • GLASTONBURY, CONNECTICUT 06033 • (203) 633-5231

TO THE TOWN COUNCIL, AND CITIZENS OF GLASTONBURY

One can hope that the Town can gain strength from adversity. In 1974-75, the Town faced an energy crisis, an economic recession, and a successful suit by the City of Hartford which stopped the Community Development Block Grant Program in its tracks.

There are tough decisions to be made in 1975-76, many of them bound to be controversial, such as on the proposed landfill, the design for reconstruction of Main Street, and the level of public services to be maintained.

Yet the Town has more than survived. It is facing its problems, there are dedicated citizens participating in its government, and it has escaped the difficulties that have beset so many other communities. There is some measure of optimism for 1975-76.

Very truly yours,

Donald C. Peach

Donald C. Peach
Town Manager



Town of Glastonbury

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TOWN COUNCIL

To The Citizens of Glastonbury:

The annual report of a town does more than its title implies. Not only does it inform citizens of the immediate past, in review form, but it serves as a reference source for future use. It is necessary, therefore, that those of us who have the opportunity, record the most significant things that we feel will affect our town in the coming years.

In my mind, the lawsuit of the City of Hartford verses H.U.D. and the seven suburban towns is an event that could prove to be most destructive to our community. I feel that this is only the "tip of the iceberg" and if the suit is successful, suburbanites will find the larger cities dictating the course of small-town life styles. I feel strongly enough about the suit to use this precious space to relay my message to the Citizens of Glastonbury and all suburban townspeople. If we are to remain autonomous, we must be vigilant and determined in our efforts to thwart those who would dictate to us.

I am not seeking re-election this year, and so I would like to thank you for the opportunity to serve my community. I have enjoyed the past four years very much.

I would also offer my opinion; that the employees of the Town of Glastonbury are, without a doubt, more dedicated and conscientious than any I have ever encountered in government. This, I think, is a direct result of the leadership and integrity of our Town Manager, Don Peach, who has served the town so well.

Last, but certainly not least, may I praise the citizens who served so capably and unselfishly on the Town Council and all of the Boards and Commissions. It is people like these who will make it possible for all of us to enjoy this beautiful town for generations to come.

Sincerely,

James F. Flanagan
James F. Flanagan
Chairman, Town Council



Majority Leader
Constantine Constantine



Chairman
James F. Flanagan



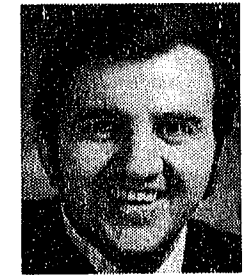
Minority Leader
Robert G. Nystrom



Henry Kinne



Sally Wisniewski



Bill Fochl



Robert R. Googins



Hooks Johnson, Jr.



Robert Basine

THE TOWN COUNCIL

The Town Council consists of nine members who are elected every two years and serve without pay. It is the legislative and policy making body of the Town and deals with problems and issues of every type and degree of complexity.

COUNCIL ACCOMPLISHMENTS

MAIN STREET RECONSTRUCTION—Authorized the execution of an agreement whereby the street would be rebuilt from the Center to the Putnam Bridge Approach under the federal Urban Systems Program.

HUMAN RELATIONS—Created a Human Relations Commission which concerns itself with equal opportunities and related activities and adopted an Affirmative Action Plan for Town employment.

ZONE CHANGES—Changed from Rural Residence (40,000 square foot lots) to Residence A (15,000 square foot lots) substantial tracts of land in the area of Great Swamp Road and extended the limits of the industrial zone of Hebron Avenue and east of Routes 2 and 17.

COMMUNITY DEVELOPMENT—Held public hearings on and approved plans under the Community Development Block Grant Program to complete redevelopment, provide housing opportunities and develop various facilities for people. These plans were stopped by a court suit brought by the City of Hartford.

SOLID WASTES DISPOSAL SITE—Continued the search for a sanitary landfill site as the most economical solution to the problems of waste disposal and selected with state and federal assistance a site off Old Maids Lane near the Portland Line.

TOWN OFFICE BUILDING ADDITION—Authorized the Public Buildings Commission to proceed with planning of an addition to the Town Office Building to include space for school business offices, an action strongly opposed by the Board of Education.

1975-76 TOWN BUDGET—Approved a total Town budget for 1975-76 of \$13,248,164 of which \$7,776,364 was for education, \$3,975,538 for general Town purposes, and \$1,496,262 for debt service.

VOTER REDISTRICTING—Authorized the creation of seven voter districts, rather than three, for the convenience of the voting public.

DRAINAGE PROGRAM—Approved a five year program to improve storm drainage and eliminate a number of serious drainage problems on a scheduled basis.

HEALTH SERVICES—Approved contracts whereby, for a fee, Town personnel would provide certain public health services to the towns of Marlborough and Hebron.

WELLES BIRTHPLACE and TAVERN—Approved plans for the Birthplace and Tavern at the corner of Hebron Avenue and Birthplace and appropriated funds to establish a Senior Citizens Center in the latter.

REDEVELOPMENT PROGRESS—Met several times with the Redevelopment Agency to review progress and cope with the financial problems occasioned by the suit brought by Hartford to prevent use of Community Development funds to complete the project.

ELECTED TOWN OFFICIALS

TOWN COUNCIL '75

**Robert B. Basine
Constantine Constantine
*James F. Flanagan
William A. Fochi
Hooks K. Johnston, Jr.
Henry A. Kinne
Robert G. Nystrom
William S. Rogers
Sally C. Wisniewski
Robert R. Googins

BOARD OF EDUCATION

*Eleanor R. Geiser '75
Vincent P. Jusellis '75
Maureen Labenski
Jeanne B. Pearson '75
Richmond Perley '77
George D. Royster, Jr.
'75
N. Robbins Winslow, Jr.
'75

**Dr. Maryann Zaiman '77

FIRE COMMISSION

William Constantine '75
Earl C. Goodale '77
Thorne Perry '79
Dr. Ernest E. Novey, Jr.
'77

*Bernard G. Sweetland '79
Edward H. Tyrol, Jr. '75

*Chairman

BOARD OF FINANCE

Samuel Delch '75
*William B. Glotzer '77
Thomas H. Murphy '79
Diane Northrup '79
**George W. Trepp, Jr. '77
Richard G. Williams '75

BOARD OF TAX REVIEW

*Carl Bolln '77
J. Blaine Lewis, Jr. '75
William M. Low '75
Robert A. Phelon '75
Richard J. Yedzinlak '77

ZONING BOARD OF APPEALS

Walter L. Eley '77
Robert Gamer '75
*Charles Monaco '77
Eugene Scalise, Jr. '77
**Douglas T. Scott '75

ALTERNATES

Arthur W. Bostick '75
Maurice Bourbeau '75
Louis P. Costanzo '75

REGISTRARS OF VOTERS

Helen B. Litwin (D)
Carolyn S. Larson (R)

**Vice Chairman

JUSTICES OF THE PEACE '75

Mario L. Accornero
Robert H. Andrews
Francis B. Barnett, Jr.
Phillip J. Barbault, Jr.
Carolyn O. Brown
Catherine J. Carini
John F. Casella
Marjorie A. DeGray
Olga R. deSpautz
Robert F. DiBella
Elizabeth B. Giamalis
Robert E. Goodrich
Winthrop M. Goodwin
Ann H. Hippler
Herbert M. Johnson
Mary R. Lamphire
Laura F. McLean
Betty D. Mieczkowski
Butler L. Ripley
Kenneth P. Smith

CONSTABLES '75

Edward W. Lingner
Clarence F. Norton

STATE REPRESENTATIVE

Jean Thornton
(31st Dist.)

U.S. REPRESENTATIVE

William R. Cotter
(1st Dist.)

APPOINTED ADMINISTRATIVE OFFICIALS

TOWN MANAGER

Donald C. Peach

ASSESSOR

David D. MacArthur

ASSISTANT TOWN

MANAGER
Anthony H. Shookus

ASSISTANT TOWN

MANAGER—
COMMUNITY
DEVELOPMENT
Mark Branse

BUILDING OFFICIAL

Bernard A. Dion

COMPTROLLER

William H. Beyer

DIRECTOR OF HEALTH

Richard B. Coppa

DOG WARDEN

Joseph M. Bisi

FINANCE DIRECTOR—

SCHOOLS
Robert E. Custer

FIRE CHIEF

Edward Siwy

SUPERINTENDENT OF SCHOOLS

Dr. Hugh McG. Watson

FIRE MARSHAL

Howard H. Horton, Jr.

HIGHWAY

SUPERINTENDENT
Edward G. Carini

HOUSING AUTHORITY EXECUTIVE DIRECTOR

Milton S. Nilson

INSURANCE AGENT

Alvar H. Anderson

LIBRARY DIRECTOR

Elnor Hashim

RECREATION DIRECTOR

Michael P. Kreuzer

SUPERINTENDENT

SANITATION
Ralph Mandeville

PUBLIC WORKS DIRECTOR

Alvin L. Bean

REDEVELOPMENT AGENCY EXECUTIVE DIRECTOR

Paul L. Rabenold

CHIEF OF POLICE

Francis J. Hoffman, Jr.

TAX COLLECTOR

John F. Croce

TOWN ATTORNEY

Lloyd Frauenglass

TOWN CLERK

Edward J. Friedeberg

TOWN ENGINEER

Leslie G. Nafis

TREE WARDEN & PARKS SUPERINTENDENT

John B. Earle

SOCIAL SERVICE DIRECTOR

Hazel N. Hutt

YOUTH SERVICES

BUREAU DIRECTOR
Edmund Melncke

BUILDING BOARD OF APPEALS/CODES REVIEW COMMITTEE

Calvin J. Carlini
Otis F. Hall
William L. Robotti
*Paul L. Wethey
David E. Woodward
ex officio: Fire Marshal

CAPITOL REGION COUNCIL OF GOV'TS.

James F. Flanagan
Robert B. Basine
(alternate)

CITIZENS ADVISORY COMMITTEE

Manuel Almagro
David A. Blanchard
S. Hugh Brockunier
Priscilla L. Burkhardt
Judith Carrithers
Catherine M. Cerrina
Donald S. Cromwell
Esther Derench
Barbara S. Ebstein
Mark Faber
Carol L. Frederickson
Elizabeth M. Hamilton
John H. Hirschenhofer
Denis Jones
Marianne Klein
Carolyn S. Larson
Michael W. Longo
Dr. J. Bard McNulty
Diane R. Montenieri
Barbara Oberg
Robert A. Pullito
Peter Paterson
Daniel J. Seery
Lucretia Seidel
*Anthony R. Sullivan
Joan Switalski
Elizabeth Taylor
Robert Trowbridge
Robert W. Wyman
W. Gilbert Wolf
Martin Byrnes
George C. Dunn

COMMISSION ON AGING

Estelle Flanagan
Yvonne Gagnon
Judith Harper
Helen Matson
Winona Morse
Albert Mosely
*Gilbert Spencer

COMMUNITY BEAUTIFICATION COMMITTEE

Lillian Loveland
Robert Papetti
Anne Peacock
Mimi Sanford
Robert G. Shipman
Salvatore Vullo
*Dana B. Warning

CONSERVATION COMMISSION

Robert F. Brodell
Carolyn Brown
*Elizabeth K. Brown
Harry Carter
Richard Mihm
Robert B. Pikula
Franklin Pond

ECONOMIC DEVELOPMENT COMMISSION

George Adamson
Henry J. Cullinane
Robert F. DiBella
David H. Lips
*Richard J. Perras
Leo Steinhardt
James Uccello

FENCE VIEWING COMMITTEE

R. Richard DeBella
Richard A. Fochi
Howard R. Kirck

FINE ARTS COMMISSION

Marilyn Becker	Roger Loucks
Estelle Beckerman	Patricia McLean
Frank Dellert	Doris O'Rourke
Joan W. Dufford	Roberta Werner
*Barbara Frauenglass	Carolyn A. Woodward
Janet B. Holmes	Woodward Waesche
Julle Jones	

HERITAGE COMMITTEE

*Richard E. Ballard	Sandra R. O'Leary
W. Michael Downes	Barbara Pond
C. E. Lamson	Catherine E. Shea
Anthony Maurer	Elizabeth Taylor
Elaine Moorcroft	

HOUSING CODE APPEALS COMMITTEE

Nelson C. Brown	ex officio:
Harold C. Griesing	*Building Official
Joseph J. Kugler	Fire Marshal
Daniel McCoy	Town Engineer

INCORPORATORS OF THE FREE ACADEMY

George W. Allen	Edward Labenski
Robert L. Henderson	

INSURANCE ADVISORY COMMITTEE

*Alvar Anderson
David Canapari
Thomas Leahy
Sylvester Murano, Jr.
Ronald Palmer
Craig Smith
Robert E. Custer
Donald C. Peach

JURY COMMITTEE

Barbara A. Brown
Betty Giamalis
Mary Mello

PARKING AUTHORITY

*Albert E. Aubin
Raymond C. Brezzo
James Noonan
Zygmund Onacki
Leo Sullivan

PERSONNEL APPEALS BOARD

Arthur R. Colby
Richard N. Dupuis
William J. Faber
Gordon Ferguson
*Robert H. Pearson

PLAN AND ZONING COMMISSION

Charles F. Ames, Jr.
Henry J. Carini
Donald R. Mahoney
*Walter A. McGuinness
John O'Rourke
Richard Tomeo
Marian Connell (alternate)
Benson Ford (alternate)
Patricia Low (alternate)

PUBLIC BUILDINGS COMMISSION

Herbert W. Behrens
*Flori G. Minietti
Elliot Paternoster
Robert J. Fagnoni
Joseph Truste
(Bd of Education)
Diane Northrop
(Bd of Finance)
Joseph Orzech

HUMAN RELATIONS COMMISSION

*Robert B. Titus
Marilyn P. Seichter
Freya L. Sonnenstein
Margaret A. McKeever
James F. Noonan
Maxine Peek
Susan Motycka
George J. Sanford, Jr.
Robert E. Goodrich

PUBLIC HOUSING AUTHORITY

Harvey A. Katz
Barrett R. Lucas
Joseph Melzen
William J. Roche
*Graham E. Tyrol

SEWER COMMISSION

*Edward Kowsz
J. Philip Berggren
George Smith
Walter Casella
Lucretia Seidel
David Schwartz
John Cullinane

SIDEWALK EVALUATION & PROGRAM COMMISSION

S. William Clulow	Charles Greenwald
Bradley Easterson	*Alan R. Speir
Thomas P. Fitzgerald	Sherman Wolff

WELFARE ADVISORY COMMITTEE

Olga DeSpautz	*F. Peter Schevola
Dorothy S. Peltzer	Margot Winslow
Laurence P. Fleming III	Anne Ferriera

WELLES-TURNER LIBRARY BOARD

Margaret Berg	Marcia Erey
Dennis Carrithers	Howard T. O'Connell
Lucille Jonah	*Beverly Walton

YOUTH SERVICES COMMISSION

Jeanne Babinneau	Wayne Owen
Gary A. Fortier	Margaret Richards
Dr. Ruthellen Gahm	Alexandrina Sergio
Sonya Googins	Rev. Craig N. Raeburn
Stephen Jusellis	Richard Lawton
*Rev. Malcolm H. McDowell	ex officio: Police Chief

PUBLIC BUILDINGS COMMISSION—The highlights for 1974-75 included the completion of plans for the renovation of the Academy School. Financing of the project, approved in a spring referendum, has authorized the Town to appropriate \$1,200,000 in bond issues for the contract awarded to the New England Contractors of Avon.

The construction, completed in January of 1975, included the multistory classroom section on Main Street. Renovation of the single story administration, gymnasium, cafeteria and classroom area was completed during the summer and fall of 1974.

The entire project required and received excellent intercooperation among all parties concerned, thus minimizing disruption of ongoing school activities as each new section was completed and became functional.

GLASTONBURY REDEVELOPMENT AGENCY—The completion of two major shopping centers, the Glen Lochen Marketplace and the Fox Run Mall, highlighted the progress made in the Glastonbury Center Project by the Redevelopment Agency during the fiscal year 1974-1975.

Other work completed during the same period included: the Diamond Grill; First Federal Savings addition; 50 units of elderly housing; one of three planned office condominiums which is a part of the Glen Lochen project; relocation of the Welles Chapman Tavern and Gideon Welles house to the corner of Main Street and Hebron Avenue; the relocation of and the rededication of the St. John the Baptist Ukranian Church which was moved to the corner of New London Turnpike and new Grove Street; and the completion of relocated New London Turnpike between Welles and Clinton Streets.

Construction was also started on the new office for Society for Savings Savings Bank at the intersection of New London Turnpike and Hebron Avenue.

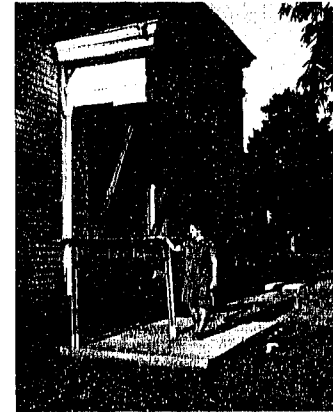


**GIDEON WELLES
HOUSE RELOCATED**

The relocation of the Barnett-Bowman building to the corner of Rankin Road and New London Turnpike also took place this year.

Since the project started in October of 1971, the Agency has purchased all but seven of the properties slated to be acquired at a cost of \$4,571,810.50.

THE GLASTONBURY HERITAGE COMMITTEE—1975 was a year of preparation for the Bicentennial in Glastonbury. Concern for the restoration of the center under redevelopment culminated in the opening to the public of the Welles-Chapman Tavern and the Gideon Welles Birthplace, August 16th.



**Elaine Moorcroft of the Heritage
Committee with Federal mantel
presented to the Gideon Welles
Birthplace ladies' parlour.**

Participation in the restoration of both buildings, concern for future plans for the new Town Green and appropriate marking of entrances to the town and the new green all appeared on agendas for the Heritage Committee. Contribution of an 18th century mantel piece to the Gideon Welles Birthplace and being a catalyst for town participation in restoration of the Conference Room at the Tavern (through the Youth Services Bureau) and in the "Night at the Tavern" fund raiser—with help from the Parks Department—helped to preserve Glastonbury's Heritage for the Bicentennial and the future.



**Janet Gurley (Welles Turner Library),
Kenny Ballard and Betty Billings in
costume for the "Night At The
Tavern" fund raiser opening the two
historic buildings to the public
August 16th, 1975.**

ZONING BOARD OF APPEALS—The charge of the Zoning Board of Appeals, a duly elected body, is to hear appeals of the citizenry and to take action as deemed appropriate in the following areas: (1) variances of the zoning regulations, (2) special exceptions as provided for in specific regulations, and (3) appeals from the decisions of the Building Official.

During the year, the Board held twelve public hearings, during which it considered 63 applications for relief from restrictions imposed by zoning regulations. There were forty seven appeals for variances and sixteen for special exceptions. Thirty seven applications for variances and thirteen for special exceptions were approved, seven applications for variances and one for a special exception were denied, while five applications were withdrawn.

INSURANCE ADVISORY COMMITTEE—The effects of the economy, increasing claims, and larger settlements, have placed a strain on the insurance coverages and annual premiums for our Town and the Board of Education. We are fortunate in that the Insurance Reserve Fund was created years ago. Because of this we have been able to self-insure many of the insurance coverages that normally would have had to be purchased. The result is an annual savings of approximately \$25,000.00 per year. Primary control of this Fund is under the jurisdiction of this Committee and we are constantly seeking ways to utilize this Fund further thereby helping to hold budget increases to a minimum.

TOWN PLAN AND ZONING COMMISSION—During the past year, the Town Plan and Zoning Commission experienced a slight lull in development activity during the spring months, but the rate of applications thereafter returned to a normal level. Glastonbury was thus hardly affected by this year's adverse economic conditions. Major subdivisions and proposals considered included Phase 1 of the LaCava Construction Company's 76-lot Rolling Woods Estates Subdivision east of Great Swamp Road, the 52-lot subdivision of John Cocomo west of New London Turnpike, and the 81-lot Eastbury Hill Subdivision of Eastbury Hill Associates east of Manchester Road. Other significant proposals were the amendment to the approved Buck's Corners Village Planned Area Development of the MAB Machine Corporation, the Cocomo Convalescent Home, the Schwartz Nursing Home, the Kamis residential Planned Area Development in South Glastonbury, and several small industrial and commercial buildings.

The year ended with the resignation of Walter A. McGuinness as Commission Chairman. Mr. McGuinness was praised by fellow Commissioners in a formal resolution which expressed their "heartfelt appreciation . . . for his loyal and dedicated service . . . ability, equity and honor." John J. O'Rourke, who had been Vice Chairman and, was elected as the new Chairman and Richard W. Tomeo was elected Vice Chairman.

GLASTONBURY HOUSING AUTHORITY (GHA)—The Housing Authority continues to operate Welles Village, Moderate Income Rental Housing, and Village Green, Housing for the Elderly, on a sound financial basis.

During the past year at Welles Village, 14 new roofs were installed which completed the program of installation of new roofs. Seventeen (17) buildings were painted, linoleum floors in kitchens and bathrooms were replaced and electric service changed. Also, The Welles Village Community Building was made available to the Recreation Department for conducting the Tiny Tot Program and the Senior Citizen Club during this past year.

The Authority is completing the construction of 50 additional units of State Elderly Housing in the Redevelopment Area. Funds for this construction have been provided by the Department of Community Affairs, State of Connecticut. The name of this new development is Village Center.

The Housing Authority wishes to express its appreciation to the Community, the Garden Clubs, Service Clubs and all departments of the town for their cooperation to GHA. We continue to look forward to the future in the important task of providing and maintaining adequate housing for our Community.

CONSERVATION COMMISSION—This was a productive year for the Conservation Commission. Previously planned programs were refined as the Commission continued to analyze subdivisions and other forms of local development for their potential environmental impact. The Commission recommended many safeguards that were incorporated into numerous projects in an effort to prevent significant environmental damage. Primary consideration has been given to sediment and erosion control, protection of inland wetlands and water courses, open space preservation and storm water management to prevent damage from increased flooding.

Over forty applications were reviewed to conduct regulated activities under Glastonbury's streambelt protection regulation. Recommendations to approve some thirty of these applications with mitigating conditions were forwarded to the Town Plan and Zoning Commission. Close cooperation between the two Commissions has resulted in a successful program.

Looking ahead, the Commission hopes to pursue such projects as:

1. Approval of a grant by the Federal Bureau of Outdoor Recreation to fund 50 per cent of the cost of acquiring Tanglewood area open space.
2. Expansion of the leaf composting program.
3. Participation in a Connecticut River case study concerning alternative flood plain management techniques.
4. Refinement of Glastonbury's flood plain management program.
5. Additional open space acquisitions and gifts along Roaring Brook and Hubbard Brook.

SEWER COMMISSION—On 6 November 1974 the first of (5) contracts for the South Glastonbury Sewer Project was signed. Progress on this project is nearing the halfway mark. This is the largest project the Sewer Commission and the Town have ever undertaken. Sewer extensions were completed on Griswold Street and Addison Road, Naubuc Avenue and the Eastbury Ejector Station this year.

Considerable time is being spent by the Commission in reviewing and updating the present method of sewer assessing.

The Commission held twenty-four (24) regular meetings, three (3) special meetings and seven (7) public hearings relative to the extension of sanitary sewers this past year.

WELFARE ADVISORY COMMITTEE—Under the guidance of its director, the Welfare Department has completed another successful year of operation. Although the welfare program during the period has struggled with austere times, the director and staff are to be commended for completing the fiscal year without overexpending the departmental budget.

COMMUNITY BEAUTIFICATION COMMITTEE—Fiscal 1974-75 saw the Beautification Committee participate in a variety of areas in Glastonbury. Among the activities was the purchase of 50 trees for planting around Town, the review of all site plans submitted by the Town Planner, joint meetings with the Citizen's Advisory Board and the Bicentennial Committee, and suggesting avenues for the procurement of block grants for the development and beautification of the Town.

In the future we hope to continue our present service to the community and prepare for our upcoming celebration of the country's bicentennial year.

ECONOMIC DEVELOPMENT COMMISSION—In the midst of a sluggish national economy, the Economic Development Commission has been preparing for aggressive action to ensure balanced long-term, industrial growth. The Commission is now nearing completion of its formal application for a State-assisted Park for Industry. Such an application was officially invited by Chief of Location Services James Musante of the Department of Commerce, and the next step will be the use of State grants to hire a professional consultant to determine the economic and physical feasibility of the industrial park.

This industrial park, which will consist of over 220 acres located north of Eastern Boulevard and National Drive, will provide readily-available sites for new industries for the next ten years or more. The park will enable Glastonbury to diversify its employment base and stabilize the tax base.

LIBRARY BOARD, WELLES-TURNER MEMORIAL—A major change which took place this past year was the appointment of Elinor M. Hashim as Library Director. She succeeded Dennis J. Weir who resigned to assume the position of Assistant Director at the Hartford Public Library.

Activities in the library included programs for children, programs sponsored by the Friends of the Library, and increased use of the auditorium by various groups.

Among the new services made available to library patrons at Welles-Turner were a Career and Current Information Rack in the reading room, a rental collection of popular titles, and a new microfilm reader in the Reference Room. Improved library services on a statewide level include a delivery service that enables patrons to return books which have been borrowed from out-of-town libraries to their local library, and a film service which makes 16mm films from a state collection available to any registered adult borrower through his local library.

In addition, the Children's Librarian visited school classrooms in order to establish a working relationship with the teachers and to introduce the children to the facilities of the library.

BUILDING INSPECTION DEPARTMENT

Total estimated cost of construction was \$6,822,128.00. Department revenue totaled \$43,733.80.

1,419 permits and 344 Certificates of Occupancy were issued.

Inspections conducted, involving all phases of construction and land use, totaled 3,065, and 84 complaints were investigated.

In addition to receiving applications and maintaining records for the Zoning Board of Appeals, the Building Official enforces the Building-Zone Regulations, building code, related mechanical codes, and serves as Chairman of the Housing Code Appeals Committee.

TOWN CLERK

Income from the Town Clerk's office grew substantially once again. The increase was due partially (1) to a change in state laws which increased the recording fee for land record documents, (2) to a new state law which added a conveyance tax on forest land and farm land sold within 10 years of purchase, and (3) to an increase in general office activity.

The 1974-75 fiscal year marked the first time that a print-out has been obtained for the land record index. The print-out covers the period from January 1, 1973 to December 31, 1974 and is a new reduced size for greater convenience and utilization of space. Office activity included the following:

COLLECTION—FOR TOWN GENERAL FUND

	1972-73	1973-74	1974-75
Conveyance Tax	\$32,698.19	\$33,229.83	\$49,308.55
Recording Fees	26,317.99	23,805.42	28,125.96
Other	3,284.95	3,770.60	4,123.40
	<u>\$63,001.13</u>	<u>\$60,805.85</u>	<u>\$81,557.91</u>

COLLECTION—FOR STATE OF CONNECTICUT

Fish & Game Licenses	\$11,551.00	\$11,810.00	\$12,474.00
Majority Cards	221.50	96.50	94.50
Boat Registration	774.00	0	0
	<u>\$12,546.50</u>	<u>\$11,906.50</u>	<u>\$12,568.50</u>

COLLECTION—FOR TOWN DOG FUND

Sale of Dog Licenses	\$10,069.05	\$10,075.75	\$ 8,924.40
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OTHER STATISTICS

Vital Statistics

Births	251	212	202
Deaths	164	168	133
Marriages	235	232	259

Licenses

Dogs	2,788	2,904	2,724
Fish/Game	2,612	2,723	2,903

Recording Veterans'

Discharges	240	196	179
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Voters made during

regular office hours	1,103*	397*	452*
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Land record Documents

Recorded	3,910	3,467	3,558
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*Included in Totals of Registrar of Voters

ASSESSING DEPARTMENT

GRAND LIST—The final net Grand List of \$247,553,200 is \$12 million greater than last year. It is the highest annual increase in the town's history, excluding revaluation years, and represents an overall 5% increase. Totals include:

Real Estate	\$233,627,951
Motor Vehicles	17,118,775
Personal Property	14,524,055
GROSS ASSESSMENT	\$265,270,781
Plus Exempt Property	31,643,306
Plus Supplementary List (P.A. 75-213)	2,465,590
GROSS GRAND LIST	\$299,379,677
Total Exemptions	—51,826,477
NET TAXABLE GRAND LIST	\$247,553,200
1974 Net Taxable Grand List	—235,521,955
NET INCREASE	\$12,031,245

The net increase of \$12 million represents 70% of market value, indicating a full market value increase of \$17 million.

SUBSTANTIAL TAXPAYERS

The Glen Lochen Shopping Center and Fox Run Mall have qualified for the list of ten top taxpayers. Neither shopping center was complete as of the assessment date. Glen Lochen is assessed at \$2 million, and Fox Run Mall at \$1.5 million. Following is a detailed list of the largest taxpayers:

Hale Farms Apartments	\$2,885,250
Glen Lochen Shopping Center	1,956,240
Connecticut Light and Power Co.	1,673,660
Colonial Village	1,608,770
Tyrol & Wetthey Co.	1,559,280
Fox Run Mall	1,486,810
Meadow Hill Corp.	1,265,480

SUMMARY—The total assessment of exempt property is \$51,826,477, which at the current mill would generate, if it were on the tax rolls, \$2 million dollars and is equal to 8.6 mills.

Automobiles increased \$3.2 million, which is \$2 million more than usual. This was due to 950 new accounts and the fact that there was a slump in new car buying, creating a demand market in used cars, which was reflected in increased values of used cars.

Public Act 74-334, exempting newly acquired personal property was repealed by Public Act 75-213, which ordered Glastonbury to prepare a Supplementary List, adding the exempt properties back on the tax rolls. This accounted for another unexpected 2.5 million dollars.

REGISTRARS OF VOTERS

Voter Registration Sessions are held every fourth Thursday by the Registrars of Voters in the Town Hall from 7:00 p.m. to 9:00 p.m. Voters may register and affiliate with a political party daily at the Town Hall during the hours of 8:30 a.m. to 4:30 p.m. in the office of the Registrars of Voters or the Town Clerk. Voters may register at any other time a Registrar is in the office.

In April, 1975, the Town Council approved the plan for redistricting the town from three to seven districts:

- District 1—Naubuc School—88 Griswold Street
- District 2—Hebron Avenue School—1345 Hebron Avenue
- District 3—Gideon Welles Junior High—939 Neipsic Road
- District 4—Hopewell School—1052 Chestnut Hill Road
- District 5—High Street School—20 High Street
- District 6—Glastonbury High School—290 Hubbard Street
- District 7—Academy School—2123 Main Street

During the period June 15, 1974 thru July 21, 1975 the following registrations were recorded:

*As of July 21, 1975

New Voters	Party Affiliations	Total Voters*
352	Democrats	4181
271	Republicans	4634
545	Unaffiliated	4036
1,168	TOTALS	12,851

The State Election was held November 5, 1974.

COMMUNITY DEVELOPMENT

This year saw the full implementation of all the new programs for environmental protection under the supervision of Environmental Planning Assistant Richard C. Beck. These new programs included the State Inland Wetlands Act, which is being administered by the Conservation Commission; the Streambelt Protection Program (Section 3.25); and full environmental review of all subdivisions, with special emphasis on drainage and flood hazard, erosion, and open space.

The brief lull in development activity was filled by the staff work involved in the Special Committee to Study the Preservation of Agricultural Land, the preparation of the Town's defense for Community Development Block Grants, and the preparation of the Economic Development Commission application for a State Grant to study the feasibility of a municipal industrial park.

The coming year will see a reorganization of the Office of Community Development in accordance with the recommendations of the Booz-Allen Management Study prepared last year. Under this reorganization, this Office would expand its present role as coordinator for all development-related programs, including redevelopment, Federal Block Grants, environmental protection, industrial promotion, subdivision and design review, traffic control, public health, and Town housing programs.

GLASTONBURY, CONNECTICUT

COUNCIL-MANAGER FORM OF GOVERNMENT

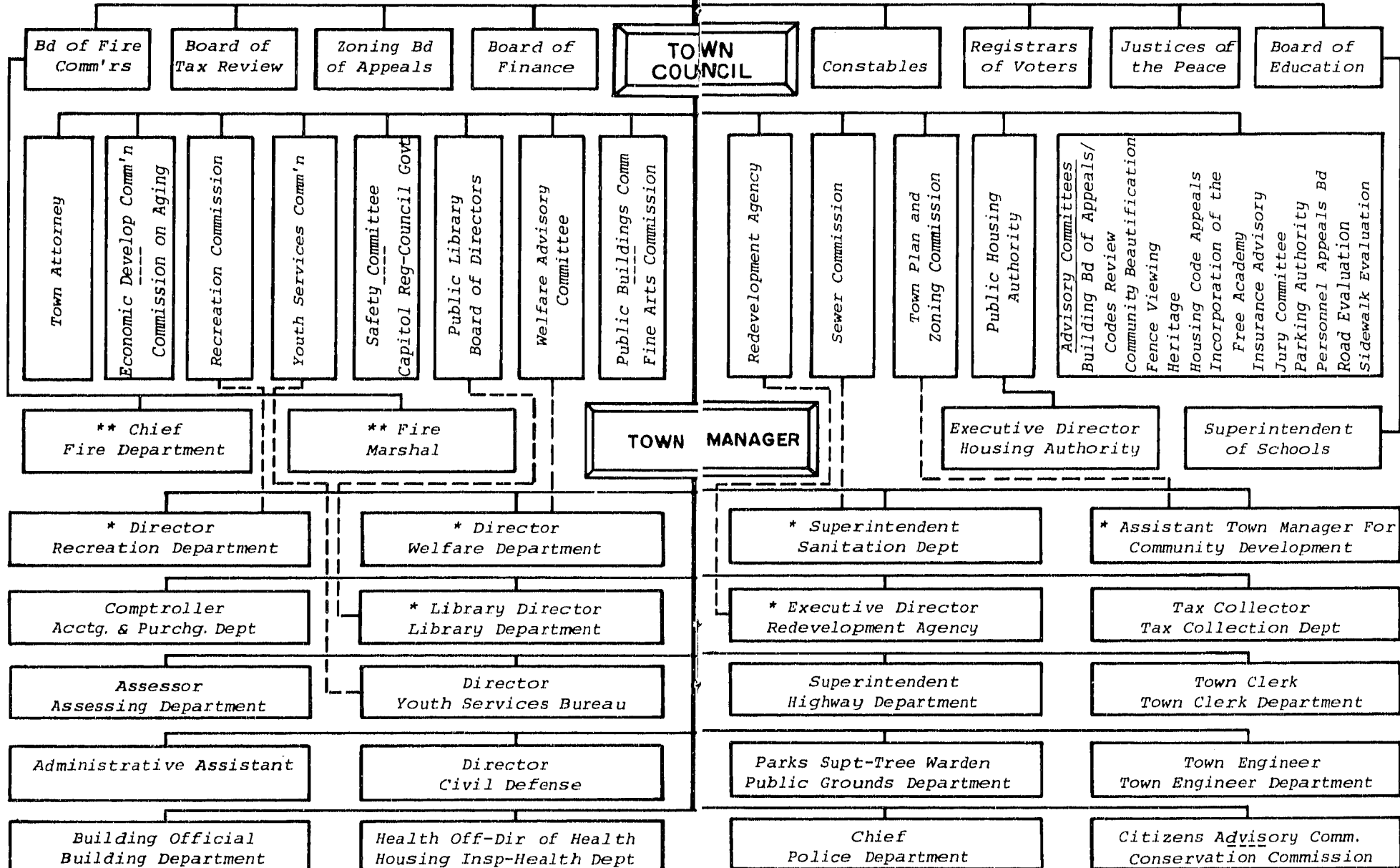
1974

ELECTORS

1975

INCORPORATED MAY 8, 1693

ADOPTED OCTOBER 5, 1959



*Serve as Executive Secretary for Commission/Committee

**Appointed by Council upon recommendation of Fire Commissioners

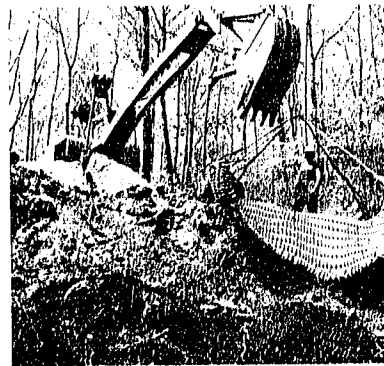
TOWN ENGINEER

PUBLIC WORKS PROJECTS—For improved efficiency, inspectors from the Sanitation Department have been transferred to this department. Most have been assigned to the South Glastonbury sanitary sewer projects which will be completed within the next year. A continuing program for the expansion of these facilities is planned. Other sanitary sewer projects have been completed on Naubuc Avenue, Griswold Street and Addison Road.

The drainage program also continues. The Benton Lane project has been completed and plans begun for improvements on Bayberry Road and Founders Road. Drainage and road reconstructions are planned for Phelps Street and Orchard Street.

The mapping program has been essentially completed. Continual updating is required. Sales in the past year amounted to approximately \$1,000.

PRIVATE PROJECTS—Subdivision construction continues to be reviewed and inspected by this office. Among those projects are the Aceto Subdivision, Lancaster Estates, Bidwelltown Subdivision, Rolling Woods Estates, Addison Grove Section II, Gideon Estates, Tanglewood Estates Section II, Neipsic Springs Section IV, and Vintage Homes Section V. Many smaller projects also progress.



Drainage and Road Improvements on Bayberry Road. A long standing problem area.

HIGHWAY DEPARTMENT

GENERAL—Today, effective highway maintenance in a community requires an organizational structure that is geared to cope with emergency situations, as well as with routine operations. And a proper organization is not enough. Modern proven administrative tools and techniques must also be used if results are to be accomplished economically. At the present time the highway department is responsible for 145 miles of local roads.

ROADS—In the past fiscal year a number of drainage projects have been completed along with the reconstruction of roads by town forces. Material consumed includes:

- a. 18,345.32 gals. street oiling—Town Funded
- b. 72,559.00 gals. street oiling—State Funded
- c. 8,590 ft. street curbing installed
- d. 3,485.69 tons bituminous concrete—State Funded
- e. 1,613.02 tons bituminous concrete—Town Funded

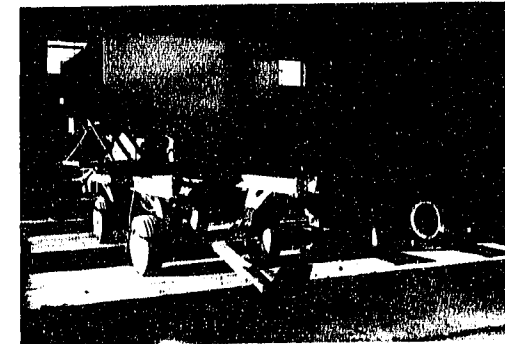
Drainage installed 1974-75

- | | |
|------------------------------|-----------|
| a. Hopewell Rd. & Sunset Dr. | 1,050 ft. |
| b. Chestnut Hill Road | 800 ft. |
| c. Brook Street | 235 ft. |
| d. Benton Lane | 369 ft. |
| e. Nye Road | 300 ft. |

Total Installed

2,754 ft.

SNOW AND ICE REMOVAL—The 1974-75 winter was another mild season and we were fortunate in not having any large accumulation of snow. Highway crews responded to 14 storms, one occurring on a weekend, using 5,598 yards of sand and 700 tons of salt. Also, 6,500 feet of snow fence was erected in areas where heavy drifting was anticipated. The department is equipped with 12 sand trucks.



Fabrication of Sand Hopper at Highway Dept.

LANDFILL/RECYCLING OPERATION—Daily disposal of trash and recycling operation are conducted at the Landfill on a six-day work schedule. Average daily tonnage received approximated 70 tons. Scrap tires are shredded by a contractor for a fee. Metals, glass and newspaper are collected and sold. Newspaper 117.27 tons; Glass 151.54 tons; Scrap metal 142.16 tons, bringing in \$6,167.09. A leaf composting program has also been created at the landfill.

A separate site was opened at Old Maid's Lane for tree stumps and demolition material.

SANITARY SEWER SYSTEM

PLANT OPERATIONS—The Water Pollution Control Facility has experienced a difficult financial year and is presently working with the State Department of Environmental Protection on various pilot programs for a more economical means of disposal.

The quality of effluent has remained exceptionally high with a ninety-five percent (95%) removal of solids. The facility has treated 443.32 million gallons of sewerage of which 41,500 gallons of septic waste were included. There were 341.62 dry tons of solids removed by incineration.

SEWER MAINTENANCE DIVISION—This division continues to have an increasing workload with each added sewer extension.

114,504 lineal feet (21.7 miles) of sewer lines were cleaned in 314 man hours.

The Eastbury Ejector Station was accepted this year, making it the fifth pumping facility for Town maintenance. The stations operated 8411.9 hours this past year.

There were 155 permits issued for new connections to the system.

SEWER INSPECTION DIVISION—This division was transferred to the Engineering Department on 1 April 1975 for consolidation by the Director of Public Works.



BOB DIBELLA
Civil Preparedness Director

CIVIL PREPAREDNESS

The Glastonbury Office of Civil Preparedness has been constantly working with various local, state, and federal departments to assure that when and if a disaster or emergency situation occurs, Civil Preparedness, which serves as a coordinating agency, will be able to handle it with optimum efficiency.

The Director and staff are working to update and maintain the necessary emergency plans and procedures. The staff has also attended several training seminars conducted by the Connecticut State Office of Civil Preparedness, as well as conducted and participated in local "MOCK" simulated disaster training exercises.

Working with the United States Department of Interior, Glastonbury Civil Preparedness has also been studying the concept of utilizing existing local generation of electricity by municipal facilities to supply power to various town buildings in times of long term power outages.

DEPARTMENT OF HEALTH

COMMUNICABLE DISEASES REPORTED

Aspergillosis	1	Lead Poisoning (Industrial)	1
Chickenpox	1	Measles	1
Enteric Pathogens	1	Salmonella	7
Gonorrhea	13	Scarlet Fever	2
Hepatitis	2	Shigella	1
Infectious Mononucleosis	18	Strep Throat	712
Intestinal Parasite	1	Syphilis	17
Toxoplasmosis	1	Tuberculosis	17

A total of 115 travel certificates were validated. Monthly well child conferences are held in cooperation with the Visiting Nurse Association and one high blood pressure screening program was conducted with their assistance.

HOUSING CODE ENFORCEMENT PROGRAM—A total of 663 inspections were made and 77 orders were issued.

REFUSE DISPOSAL—Steps are underway in planning for the phasing out of our present landfill site. Studies are being conducted on a new site which should be in operation by early 1977.

ENVIRONMENTAL HEALTH—New food service outlets continue to expand each year. Excellent compliance with the new rating program has been achieved. The department feels that Glastonbury offers the best in food service in the entire state.

Environmental Inspections		Routine Inspections	
Complaints Received	204	Food Service	289
Air Pollution	7	Housing Code	663
Garbage & Rubbish	54	Sewage Disposal Systems	362
Sewerage	423	Swimming Pools	81
All Others	313	All Others	187
Total	797	Total	1582

VISITING NURSE ASSOCIATION

In conjunction with the Health Department the VNA conducted 10 Well Child Clinics, 98 were in attendance, 136 immunizations were given.

The VNA, with assistance from the Glastonbury Womens Club, vision tested 136 pre-schoolers, 227 flu vaccines were administered. 51 nursing conferences for elderly were held with 546 in attendance.

In addition to clinics the VNA maintained the Town T.B. register and has made over 1300 health guidance visits in areas of maternal and child health, mental illness and visits to the elderly. Blood, pressure screenings are conducted daily in the VNA office.

SOCIAL SERVICES

The purpose of this department is to help people with problems and to know what kinds of help are available. Combined experienced and up-to-date knowledge are required to help in an organized and systematic way. Most families have under-employment multi-problems of insufficient income; unemployment; separated families; disabilities in both physical and mental areas as well as the mis-behavior of one or more family members. We seek help from local, state, federal and private agencies. Cases are up about 25%. Work is never done and successes and failures are impossible to measure—we just keep trying.

Expenditures for Clients	\$40,283.50	\$40,283.50
Receipts from State and Federal Funds	\$29,935.21	
Receipts from Clients	\$20,408.67	
TOTAL Receipts		<u>\$50,343.88</u>
Excess Receipts		\$10,060.38

(Applied Towards Administration Costs)

YOUTH SERVICES BUREAU

PROGRAMS SPONSORED—The scope of programs at the Bureau has increased dramatically since its creation in 1970. Under the umbrella of the bureau three programs now exist:

The Youth Services Bureau (YSB)—Walk in, drop in counseling, consultation to schools, community groups and the police, short-term direct services, programming such as Outward Bound, film, dances, music and youth advocacy.

The Youth Resource Center (YRC)—Longer term direct service, complementary educational services, in service training, research, and creative experiences.

The Youth Employment Program (YEP)—A job referral program aimed as a matchup service for youth, between the ages of 12 and 21, with prospective employers. The YEP and the YSB also sponsor (with Federal Funds) the neighborhood Youth Corps each summer.

PROGRAM RESULTS:

Jobs Filled	714	YRC Referrals	251
YSB Cases	206	Treated Cases	211
YRC Inquiries	286	Youths Registered	747

YRC SOURCE OF REFERRALS:

YSB, Police, and Courts	28%	School	38%
Family, Clergy and Doctors			34%

PROGRAM ACHIEVEMENTS:

Junior Woman's Club Grant	\$ 500 (YRC)
LEAA GRANT	10,000 (YRC)
Ensworth Foundation	2,000 (YRC)
NYC	16,000 (YSB)

YSB of Glastonbury studied by two national groups examining model YSB's.

YRC presentation of program at National meeting of American Orthopsychiatric Association (published in American Journal of Orthopsychiatry, 45 (2), 1975.)

YRC presentation of paper at Conn. Social Welfare Conference, 11/74.

RECREATION DEPARTMENT

The department provides a comprehensive municipal recreation and leisure service operated in accordance with policies established by the Recreation Commission.

Participation	1973-74	1974-75
Instructional Programs	2,016	3,235
Competitive Programs	1,256	1,555

PROGRAMS—A variety of family-centered programs was offered to all age groups.

Instructional

Aquacade
Arts and Crafts
Ballet
*Basketball
*Dancing
Diving
Golf
Gymnastics
Painting
Scuba
*Sports Camp
Swimming
Tennis
Tiny Tots
Water Ballet

*New Programs

Competitive

Boys' Basketball
Girls' Basketball
Men's Basketball
*Girls' Softball
Men's Softball
*Flag Football
Junior Golf
Junior Soccer
Swimming
Tee-League
Tennis
Volleyball
Spring Festival

Recreational

After-School Sports
*Badminton
*Drop-In Center
Ice Skating
Open Gym Programs
Playground Programs
Shoddy Mill Day Camp
Roller Skating
Senior Citizen's Club
Skiing
Swimming
*Table Tennis
Tennis
Children's Theatre

FACILITIES

- 10 miles of streets in the area of Hubbard Street, Main Street and Buttonball Lane were marked with "Bike Route" signs in July.
- The Board of Education made the old cafeteria at Naubuc School available in January for the teen "Drop-In Center".
- St. Paul's Church made their Church Wing available in December for the Senior Citizen's program.



ELEANOR R. GEISER
Chairman, Board of Education

BOARD OF EDUCATION

Much of the work of the Board of Education during this past year has been devoted to assessment of present programs and operational procedures and determination of priorities. Operational expenditures exceeded estimates for the current year and budget transfers from instructional programs were necessary. In the planning of the 1975-76 budget particular attention had to be directed toward stabilizing educational opportunities in the wake of tight fiscal policies and rising expenditures in areas of school plant operation not related to the educational program.

As priorities were determined and many issues discussed, citizen response and participation in many of the Board's deliberations intensified. This increased citizen interest has been productive for all concerned and is most welcome.

This year the Board of Education initiated eight liaison meetings with the leadership of the Town Council and the Board of Finance and their respective administrative agents. While the Board of Education found it unwise to pursue the feasibility of moving the school administration offices to a possible Town Office building addition, the Board of Education did give repeated emphasis to examine earnestly any aspects of government where sharing of Town Council and Board of Education responsibility might lead to increased efficiency and more economic operation. Pursuit of a search for areas of such cooperation must continue in the future and is clearly in the best interests of the citizens.

The Board of Education has welcomed this last year increased participation on the part of students and parents in educational activities. Additional impact was furnished to deliberations at Board of Education meetings with the selection for the fifth straight year by the student body of a student liaison representative to the Board of Education. During this past year students generally became more and more involved in community affairs and there was also an expansion in work/study opportunities as a part of the regular daily program at Glastonbury High School. Many more high school students also engaged in community related independent study projects as a part of their academic assignment. Extra curricular activities were also expanded with more use of school facilities outside of school hours and with a sizeable increase in the scope of the girls' interscholastic athletic program. The High School program became more comprehensive and more integral part of the Glastonbury community. With the establishment of a parents advisory council at the High School and the establishment of a student activity committee steps were taken this year to begin evaluating high school policies, administrative regulations and procedures in light of parental and student values and the needs of the community.

The challenge for the Board of Education in the future will be to evaluate existing programs carefully and in the light of tight fiscal policies determine those priorities for offering to the children in Glastonbury the educational opportunities necessary to bring about responsible citizenship. Toward this goal the Board must continue to work with other governmental agencies other community organizations and the larger community of parents, students and staff.



DR. HUGH MCG. WATSON
Superintendent of Schools

SUPERINTENDENT OF SCHOOLS

During this past year particular emphasis has been placed on attempting to provide cohesiveness to different aspects of the school system's educational program and operation. Very high priority was accorded to staff development and evaluation. Each instructional staff member and each member of the professional administrative and supervisory staff used establishment and measurement of objectives as part of the development and evaluation program. Mutual establishment of performance objectives by teachers and supervisors helped to give a keener sense of direction to the process and provided a sounder basis for evaluation of teacher performance and formulation of steps to insure continuing improvement of instruction.

While the teaching-learning process is viewed as central to instructional improvement, attempts were also made to evaluate curriculum and provide within the program of studies additional structure to help meet instructional objectives. Particular attention was given at the elementary school level to strengthening of program in reading, writing, and mathematics. A testing program was introduced at the upper elementary level to provide an individual measurement of each student's performance in meeting a variety of objectives related to reading skills.

As instructional staff development and curriculum improvement contributes directly to better student learning, there are important support services within a school system's operation which are necessary to facilitate staff and curriculum improvement. During the past year the administrative structure or management plan of the school system was carefully evaluated and a revised chart of organization developed. When implemented during the coming year, this should lead to a clearer delineation of management responsibility. Up-to-date job descriptions have been developed for each administrative position within the new organizational structure.

Programs of public information are important to achieve understanding and support. During the past year parent groups were established at the High School and at Gideon Welles School, and communication efforts in other schools were intensified. The use of volunteers in the schools was expanded considerably and given added organization through establishment of an office for coordinating volunteer services.

For the coming year major priorities are attached to communications and on staff development. The establishment of effective patterns of communication within school buildings and between school and home is critical to giving the individual student a sense of identity and a sense of purpose with respect to learning. Attention to staff development with emphasis on in-service training to improve teaching competencies is critical to the quality of student learning within the schools. You have identified improved communications and staff development as priorities for the coming year. The administrative staff looks forward to implementing your goals with appropriate programs and approaches.

PATROL DIVISION

FY 1974-75 saw the Patrol Division of the Police Department grow to a strength of 1 Lieutenant, 3 Sergeants, 3 Agents and 14 Police Officers.

The Town of Glastonbury is the 10th largest town in Connecticut in total land area, encompassing 53.5 sq. miles. The Patrol Division is charged with many responsibilities. This large land area coupled with a population of approximately 25,000 persons, challenges the Patrol Division personnel to provide complete investigation of incidents and criminal acts, emergency response to medical, motor vehicle accidents and criminal situations, selective enforcement of laws and regulations governing traffic control and services of an ever expanding and increasing number to the public.

Patrol Activities:	FY 73-74	FY 74-75
Part 1 (Serious Crimes)	878	1180
Part 2 (Less Serious Crime)	1247	2855
Miscellaneous Non-Criminal	1475	3502
Police Services	2450	3834

Comparison of Patrol Activities:	45-55	64-65	74-75
MV Accident Investigations	137	243	673
Suspicious Person/Prowler Complaints	28	135	841
Unsecured Business Establishments	146	302	513
Sick and Injured persons assisted	69	266	496

FIRE DEPARTMENT

ALARMS—There were 23% fewer alarms this year, compared with last, with the largest reductions in home appliance fires, grass and brush fires, and in flooded basements.

Grass and brush fires, however, were still responsible for more calls than any other kind of alarm, with motor vehicle accidents and fires, second, and homes and buildings third. Including still alarms, the total calls for the past year as 336.

SUMMARY OF FIRE ALARMS

Classification	Number	Classification	Number
Brush and Grass Fires	95	Miscellaneous	12
Vehicle Fires & Accidents	82	Sparking Wires	10
Homes & Buildings	74	Chimney Fires	7
Home Appliances	14	Cellars pumped	4
ADT Alarms (Including schools)	33	Dumpster Fires	3
		Bomb Threats	2
		Total	336

AUDITORS' REPORT

SIGAL, TRAGER, GURNE & KAUFMAN
749 North Main Street
West Hartford, Connecticut 06117

November 5, 1975

Town Council
Town of Glastonbury
Glastonbury, Connecticut

Gentlemen:

We have examined the financial transactions recorded in the books and records of the Town of Glastonbury for the year ended June 30, 1975. Our examination was made in accordance with generally accepted auditing standards and in conformity with the applicable requirements of the State Tax Commissioner concerning municipal audits, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Information and explanations were obtained from officials.

In our opinion, to the best of our knowledge and belief based on such examination, the attached Exhibits "A" to "V" and supporting schedules, accompanied by explanatory comments and recommendations, present fairly the financial position of the various funds of the Town of Glastonbury as of June 30, 1975 and the results of the Town's operations and changes in funds for the year then ended, in conformity with generally accepted principles of municipal accounting.

Sigal, Trager, Gurne & Kaufman
Certified Public Accountants
/s/ Arthur E. Pascoe, CPA
Partner

AUDITORS' COMMENTS

SCOPE OF AUDIT—Cash on hand was counted during our examination and reconciled with book balances. Cash on deposit in commercial banks was confirmed by direct correspondence with the depositories and reconciled to book balances. All passbooks for cash on deposit in savings banks were examined and balances confirmed by direct correspondence with the depositories.

Book balances had been reconciled with bank balances monthly by employees of the Town. Cash receipts were promptly and properly deposited and could be traced to definite deposits or groups of deposits.

All securities owned by the various funds of the Town were confirmed by direct correspondence with the bank where they are held for safekeeping. Security transactions and income from securities were examined in detail and ascertained to be in order.

As required by the State Tax Commissioner, uncollected property taxes as of June 23, 1975, were confirmed in writing to the extent of 10% in amount and number. No exceptions were disclosed.

The rate books for uncollected taxes were taped and found to be in agreement with the control accounts at the date of confirmation and at June 30, 1975. The property tax assessment abstract was properly prepared and sworn.

Uncollected special assessments were confirmed in writing as of June 23, 1975. The confirmations comprised at least 10% in amount and number of the total and no exceptions were disclosed.

Disbursements were test-checked to the extent of at least twenty-five percent of all items. Vouchers and supporting invoices were examined for correctness of extensions, amounts, charge against proper appropriations, charge to proper fiscal period, proper authorization and the taking of discounts when available. Cancelled checks relating to these were examined for proper payee, endorsements, signatures and amounts.

All bond, note and coupon transactions during the year were verified with the bank to ascertain that only those maturing during the year or open from prior year maturities had been paid and that all bonds and coupons had been destroyed by the bank.

RESUME OF OPERATIONS—The budget for the year ended June 30, 1975 as recommended by the Town Council was approved at a Town Meeting on June 5, 1974.

A Summary of Budget Operations for the year as follows:

	<u>Estimated</u>	<u>Actual</u>	<u>Gain or (Loss)</u>
Revenues	<u>\$12,118,555.00</u>	<u>\$12,357,499.75</u>	\$238,944.75
Appropriations	<u>\$12,188,505.00</u>	<u>\$12,206,493.61</u>	(17,988.61)
Fund Balance Allocated to Budget			(70,000.00)
Adjustments—Other Funds, net			(42,526.11)
Transfer Property Taxes Receivable to Reserve			(185,368.58)
Miscellaneous Adjustment			50.00
			<u>(76,888.55)</u>
Fund Balance, July 31, 1974			<u>298,961.42</u>
Fund Balance, June 30, 1975			<u>\$222,072.87</u>

A tax rate of 38 mills was approved on the list of January 1, 1974 to become due and payable July 15, 1974 and January 15, 1975.

General Fund Cash increased from \$117,592.73 at June 30, 1974 to \$281,192.29 at June 30, 1975, or an increase of \$163,599.56.

Uncollected taxed increased from \$185,368.58 at June 30, 1974 to \$250,118.15 at June 30, 1975, or an increase of \$64,749.57.

Long-term indebtedness increased by \$2,746,000.

CONDITIONS OF RECORDS AND GENERAL CONDUCT OF OFFICES—The financial records of the Town in general were maintained in a satisfactory manner. The general conduct of offices as relates to the financial records was satisfactory. Specific recommendations are set forth hereinafter and should be read in conjunction herewith.

CONTINGENT LIABILITIES AND PENDING LAWSUITS—We have been informed by Corporation Counsel that there are several suits now pending against the Town. One is for breach of contract concerning the construction of a road where the plaintiff claims he has suffered loss because the road was not constructed when promised. The possible exposure to the Town cannot be determined at this time. Another suit involves an action being brought by a bonding company concerning a construction job. The suit is for approximately \$50,000. There are also approximately thirty eminent domain suits involving land take for sewer construction. The suits are for various amounts.

AUDITORS' RECOMMENDATIONS

1. Through observations we noticed that our prior year recommendation to obtain higher interest yields when cash is available in certain funds is being done.
2. We recommend that Board of Finance and Town Council minutes be typed as soon as possible after meetings.
3. The Town has acquired a new accounting machine and an encumbrance system is now being used on Town expenditures. We believe that consideration be given to adopting the accrual method on Town receivables so that the complete system will be on the accrual basis.
4. We recommend that the financial records of the Town be kept in "fire-resistant" vaults or safes when not in use.

COMBINED BALANCE SHEET OF ALL FUNDS

ASSETS	General Fund	Reserve Fund for Capital and Non-Recurring Expenditures	Bond Capital Project Fund	Sewer Fund	General Fixed Assets	General Long-Term Debt	Trust Fund	Welles Village Housing Authority	Board of Education	Other Funds
Cash	\$282,056.29	\$265,111.42	\$ 367,933.28	\$ 36,165.29			\$ 5,653.55	\$ 60,266.65	\$68,790.31	\$295,120.77
Investments, at cost	100,000.00	200,000.00	2,788,537.50	698,703.25						
Due from Other Funds	252.73						7,315.54			521,822.71
Mortgage Receivable										
Uncollected Taxes and Assessments	250,118.15			1,059,842.90						
Grants to be Applied for										
Accounts Receivable			2,478,000.00			\$ 1,832,203.50		5,981.89	15,789.19	74,266.00
Inventories								10,838.66	9,259.75	
Prepared Expenses										
Bonds Authorized, not Issued			850,000.00							
Land, Buildings and Equipment				13,907,490.32	\$28,132,290.04			374,613.73		
Amount to be raised by Future Taxation to Retire Bonds and Notes					14,511,796.50					
	\$632,427.17	\$465,111.42	\$6,484,470.78	\$15,702,201.76	\$28,132,290.04	\$16,344,000.00	\$12,969.09	\$451,700.93	\$93,839.25	\$891,209.48
LIABILITIES										
Mortgage Note Payable								\$360,827.51		
Bonded Debt						\$ 8,464,000.00				
Bond Anticipation Notes						7,880,000.00				\$165,955.11
Deposits and Advances							\$ 7,653.63	10,440.05		
Due to Other Funds							252.73			
Reserve for Uncollected Property Taxes	\$250,118.15									
Accounts Payable and Reserves	160,236.15						20,400.70			4,462.20
Unexpended Appropriations	222,072.87	\$281,168.95	\$5,882,677.22	\$ 491,356.65			1,738.69			720,792.17
Fund Balance	\$632,427.17	\$465,111.42	\$6,484,470.78	\$15,702,201.76	\$28,132,290.04	\$16,344,000.00	\$12,969.09	\$451,700.93	\$93,839.25	\$891,209.48

TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1975

	Original Appropriation	Additional Appropriations and Transfers	Adjusted Appropriations	Expenditures	Appropriations Lapsed
GENERAL GOVERNMENT					
Town Council	\$ 555,480.00	\$ 36.00	\$ 16,817.45	\$ 16,817.45	\$ 5.55
Board of Finance	624.00	—	624.00	600.25	23.75
Town Manager	73,233.00	(224.00)	73,009.00	70,619.13	2,389.87
Town Plan & Zoning Commission	5,695.00	1,319.00	7,014.00	7,004.86	9.14
Community Development	35,636.00	(364.00)	35,272.00	35,158.98	113.02
Courts	2,370.00	105.00	2,475.00	2,473.41	1.59
Zoning Board of Appeals	1,420.00	—	1,420.00	1,381.63	38.37
	\$ 135,765.00	\$ 872.00	\$ 136,637.00	\$ 134,055.71	\$ 2,581.29
STAFF AGENCIES					
Town Clerk	\$ 38,118.00	—	\$ 38,118.00	\$ 37,905.02	\$ 212.98
Town Attorney	22,200.00	(4,721.00)	17,479.00	17,239.08	239.92
Registrars	14,150.00	1,328.00	15,478.00	15,409.18	68.82
Community Beautification	1,275.00	—	1,275.00	1,270.50	4.50
Public Buildings Commission	450.00	—	450.00	363.80	86.20
Economic Development Commission	3,850.00	—	3,850.00	3,848.38	1.62
Conservation Commission	2,700.00	—	2,700.00	2,370.24	329.76
Citizens Advisory Commission	250.00	—	250.00	248.00	2.00
Fine Arts Commission	300.00	7,750.00	8,050.00	6,042.67	2,007.33
	\$ 83,293.00	\$ 4,357.00	\$ 87,650.00	\$ 84,696.87	\$ 2,953.13
PUBLIC SAFETY					
Police Department	\$ 592,805.00	\$ 30,920.00	\$ 623,725.00	\$ 623,700.82	\$ 24.18
Fire Department	108,771.00	—	108,771.00	108,107.50	663.50
Civil Defense	2,188.00	—	2,188.00	2,122.77	65.23
Fire Marshal	5,000.00	(958.00)	4,042.00	3,771.00	271.00
Street Lighting	53,000.00	(2,310.00)	50,690.00	50,689.54	.46
Safety Committee	100.00	—	100.00	38.51	61.49
	\$ 761,864.00	\$ 27,652.00	\$ 789,516.00	\$ 788,430.14	\$ 1,085.86

**TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1975**

	Original Appropriation	Additional Appropriations and Transfers	Adjusted Appropriations	Expenditures	Appropriations Lapsed
PUBLIC WORKS					
Highway Department	\$ 555,480.00	\$ 18,310.00	\$ 573,790.00	\$ 573,720.76	\$ 69.24
Public Works Director	—	13,268.00	13,268.00	13,267.22	.78
Park and Public Grounds	166,727.00	(6,221.00)	160,506.00	159,555.50	950.50
Town Engineer	89,452.00	(4,651.00)	84,801.00	84,763.61	37.39
Building Inspector	57,865.00	19.00	57,884.00	57,875.48	8.52
Public Buildings	54,781.00	1,132.00	55,913.00	55,765.81	147.19
	<u>\$ 924,305.00</u>	<u>\$ 21,857.00</u>	<u>\$ 946,162.00</u>	<u>\$ 944,948.38</u>	<u>\$ 1,213.62</u>
FINANCIAL ADMINISTRATION					
Tax Collector	\$ 44,622.00	—	\$ 44,622.00	\$ 43,455.26	\$ 1,166.74
Comptroller	57,521.00	344.00	57,865.00	57,763.46	101.54
Assessor	51,073.00	(743.00)	50,330.00	49,995.17	334.83
	<u>\$ 153,216.00</u>	<u>\$ (399.00)</u>	<u>\$ 152,817.00</u>	<u>\$ 151,213.89</u>	<u>\$ 1,603.11</u>
HEALTH AND SANITATION					
Sewer Commission	\$ 136,134.00	\$ 46,108.00	\$ 182,242.00	\$ 182,242.00	—
Health Department	70,753.00	2,305.00	73,058.00	72,909.37	148.63
Refuse Disposal	35,536.00	4,459.00	39,995.00	39,949.50	45.50
	<u>\$ 242,423.00</u>	<u>\$ 52,872.00</u>	<u>\$ 295,295.00</u>	<u>\$ 295,100.87</u>	<u>\$ 194.13</u>
HUMAN RESOURCES					
Welfare Department	\$ 79,267.00	\$ 2,504.00	\$ 81,771.00	\$ 81,681.05	\$ 6,195.95
Youth Services Bureau	55,133.00	7,634.00	62,767.00	62,767.00	1,539.22
Commission on Aging	9,160.00	399.00	9,559.00	9,558.35	.65
Recreation Commission	114,498.00	(2,970.00)	111,528.00	106,691.87	4,566.13
	<u>\$ 258,058.00</u>	<u>\$ 7,567.00</u>	<u>\$ 265,625.00</u>	<u>\$ 259,429.05</u>	<u>\$ 6,195.95</u>

**TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1975**

	Original Appropriation	Additional Appropriations and Transfers	Adjusted Appropriations	Expenditures	Appropriations Lapsed
LIBRARIES					
Welles-Turner	\$ 164,428.00	\$ (2,504.00)	\$ 161,924.00	\$ 161,399.11	\$ 524.89
South Glastonbury	2,000.00	—	2,000.00	2,000.00	—
East Glastonbury	2,000.00	—	2,000.00	2,000.00	—
	<u>\$ 168,428.00</u>	<u>\$ (2,504.00)</u>	<u>\$ 165,924.00</u>	<u>\$ 165,399.11</u>	<u>\$ 524.89</u>
INSURANCE AND PENSION					
Insurance	\$ 172,011.00	\$ 5,264.00	\$ 177,275.00	\$ 177,019.22	\$ 255.78
Pension	198,244.00	1,327.00	199,571.00	199,570.76	.24
	<u>\$ 370,255.00</u>	<u>\$ 6,591.00</u>	<u>\$ 376,846.00</u>	<u>\$ 376,589.98</u>	<u>\$ 256.02</u>
Unclassified	\$ 39,163.00	\$ 15,975.00	\$ 55,138.00	\$ 54,830.72	\$ 307.28
Capital Improvements Program	\$ 343,109.00	\$ 10,647.00	\$ 353,756.00	\$ 286,479.51	\$ 67,276.49
Contingency	\$ 110,000.00	\$(110,000.00)	—	—	—
Bonds and Interest	\$ 1,498,626.00	\$ (8,517.00)	\$ 1,490,109.00	\$ 1,489,481.49	\$ 627.51
Board of Education	\$ 7,100,000.00	\$ 82,792.00	\$ 7,182,792.00	\$ 7,175,837.89	\$ 6,954.11
TOTALS	<u>\$12,188,505.00</u>	<u>\$109,762.00</u>	<u>\$12,298,267.00</u>	<u>\$12,206,492.61</u>	<u>\$ 91,773.39</u>

GENERAL BUDGET REVENUES
BUDGETED RECEIPTS

	1974-1975	1975-1976
Property Taxes	\$ 8,856,431	\$ 9,492,302
In Lieu of Taxes	176,490	260,070
Education	1,917,100	2,050,600
Div. of Community Development	72,000	91,500
Div. of Administrative Services		
Comptroller	388,092	461,040
Town Clerk	55,500	57,900
Div. of Public Works	45,500	104,505
Div. of Public Safety		
Police	57,707	71,709
Fire	800	800
Civil Preparedness	600	600
Division of Health	7,400	9,200
Div. of Human Resources		
Social Services	62,300	66,500
Recreation	27,570	21,200
Comm. on Aging	0	300
Youth Services Bureau	0	10,226
Comm. on Fine Arts	0	6,975
Division of Libraries	17,800	19,600
State School Construction	225,215	223,137
Interest Earned	208,000	215,000
TOTAL RECEIPTS	12,118,505	13,163,164
Cash on Hand 7-1-74	70,000	
Cash on Hand 7-1-75		85,000
GRAND TOTALS	\$12,188,505	\$13,248,164

REPORT OF PROPERTY TAX COLLECTOR—FOR THE YEAR ENDED JUNE 30, 1975

Grand List January 1	Amount of Taxes Collectible	Lawful Corrections		Adjusted Amount Taxes Collectible	Transfers and Outlawed	Taxes	Cash Receipts			June 30, 1975 Uncollected Taxes
		Additions	Deductions				Interest	Lien and Other Fees	Total	
1974	\$8,953,978.62	\$123,894.37	\$87,632.91	\$8,990,240.08	\$ 1,759.78	\$8,786,684.92	\$33,567.56	\$984.50	\$8,821,236.98	\$201,795.38
1973	109,765.56	293.55	333.45	109,725.66	5,282.21	77,630.31			77,630.31	26,813.14
1972	40,854.41	91.20	82.65	40,862.96	9,053.48	22,320.89			22,320.89	9,488.59
1971	13,536.48	311.93	81.05	13,767.36	3,810.73	5,195.80			5,195.80	4,760.83
1970	13,467.09	105.30	78.30	13,494.09	6,186.89	2,452.29			2,452.29	4,854.91
1969	5,881.45	44.10	71.05	5,854.50	3,773.00	1,184.28			1,184.28	897.22
1968	929.55		66.70	862.85	2.89	140.19			140.19	722.66
1967	337.44		59.45	277.99						277.99
1966	181.06		31.90	149.16						149.16
1965	308.65		54.38	254.27						254.27
1964	58.37			58.37						58.37
1963	17.22			17.22						17.22
1962	3.16			3.16						3.16
1961	3.04			3.04						3.04
1960	22.21			22.21						22.21
1959	2.89			2.89						
	\$9,139,347.20	\$124,740.45	\$88,491.84	\$9,175,595.81	\$29,868.98	\$8,895,608.68	\$33,567.56	\$984.50	\$8,930,160.74	\$250,118.15

Amount Paid to Treasurer
Collections - See Above
Add: Advance Collections on List of January 1, 1975 Received Prior to June 30, 1975
\$8,930,160.74
160,236.15
9,090,396.89
4,445.50
\$9,085,951.39

Less: Advance Collections on List of January 1, 1974 Received Prior to June 30, 1974

LONG TERM INDEBTEDNESS—ANALYSIS OF CHANGE

General Town and School	Amount of Principal Issues	Balance Outstanding July 1, 1974	Additions or (Redeemed and Cancelled)	Balance Outstanding June 30, 1975
High School and Elementary, September 1, 1955 @ 2.7%	\$1,140,000.00	\$ 60,000.00	\$ (60,000.00)	\$ —
Hebron Avenue Addition, September 1, 1959 @ 3.7%	149,000.00	9,000.00	(9,000.00)	—
Town Office Building, September 1, 1959 @ 3.7%	354,000.00	74,000.00	(20,000.00)	54,000.00
Burtonbait School, October 1, 1960 @ 3.5%	260,000.00	70,000.00	(10,000.00)	60,000.00
Academy Jr. High, October 1, 1960 @ 3.5%	900,000.00	315,000.30	(45,000.00)	270,000.00
Hopewell School, April 15, 1962 @ 3%	925,000.00	360,000.00	(45,000.00)	315,000.00
Eastbury Addition, February 1, 1964 @ 3.2%	635,000.00	285,000.00	(35,000.00)	250,000.00
Guidon Welles Jr. High, April 1, 1967 @ 3.6%	2,675,000.00	1,730,000.00	(135,000.00)	1,595,000.00
Uniform Fiscal Year, June 1, 1970 @ 5.9%	1,280,000.00	600,000.00	(100,000.00)	500,000.00
Road Construction, April 1, 1971 @ 3.9%	875,000.00	530,000.00	(80,000.00)	450,000.00
Athletic Facilities, Serial Note @ 3.85%	305,000.00	75,000.00	(25,000.00)	50,000.00
Fire House Co. No. 1, April 1, 1971 @ 3.9%	465,000.00	280,000.00	(40,000.00)	240,000.00
Redevelopment Center (A)	495,000.00	380,000.00	70,000.00	450,000.00
School Issues, June 1, 1972 @ 5.0%	4,235,000.00	3,805,000.00	(215,000.00)	3,590,000.00
Academy School (A)	1,200,000.00	910,000.00	(145,000.00)	765,000.00
		<u>\$ 9,483,000.00</u>	<u>\$ (894,000.00)</u>	<u>\$8,589,000.00</u>

FINANCIAL STATEMENTS

	Amount of Principal Issues	Balance Outstanding July 1, 1974	Additions or (Redeemed and Cancelled)	Balance Outstanding June 30, 1975
Sewer				
Salmon Brook (Project III) Assessment Notes (A)	580,000.00	\$ 580,000.00	\$ (30,000.00)	\$ 550,000.00
Salmon Brook Extension—Sewers (A)	595,000.00	595,000.00	(100,000.00)	495,000.00
South Glastonbury—Sewers (A)	5,650,000.00	500,000.00	4,300,000.00	4,800,000.00
Sewer Bonds, June 1, 1970 @ 5.9%	1,128,000.00	480,000.00	(80,000.00)	400,000.00
Sewer Assessments (A)	1,262,000.00	760,000.00	(135,000.00)	625,000.00
Secondary Treatment Plant (A)	3,790,000.00	1,200,000.00	(1,200,000.00)	—
Secondary Treatment Plant (A)	145,000.00	—	145,000.00	145,000.00
Secondary Treatment Plant, March 1, 1975 @ 5.7%	740,000.00	—	740,000.00	740,000.00
Grand Total		<u>\$ 4,115,000.00</u>	<u>\$3,640,000.00</u>	<u>\$ 7,755,000.00</u>
(e) Bond Anticipation Notes		<u>\$13,598,000.00</u>	<u>\$2,745,000.00</u>	<u>\$16,344,000.00</u>

FINANCIAL STATEMENTS

STATEMENT OF DEBT LIMITATION

Base for Determining Debt Limitation
 Tax Receipts Received by Treasurer for the Year Ended June 30, 1975
 Reimbursement for Revenue Loss on:
 Tax Relief for Elderly
 Manufacturer's Inventory
 Wholesale and Retail Inventory
 P.A. 73-351 Personal Property
 P.A. 74-53 Circuit Breaker

Base

Debt Limitation	General Purpose	Schools	Sewers	Urban Renewal
2-1/4 x \$9,217,808.72	\$20,740,069.62	\$41,480,139.24		\$ 9,085,951.39
4-1/2 x \$9,217,808.72				23,554.05
3-3/4 x \$9,217,808.72				38,106.28
3-1/ x \$9,217,808.72				16,284.52
Total Debt Limitation	<u>20,740,069.62</u>	<u>41,480,139.24</u>		<u>13,944.84</u>
Indebtedness				\$ 9,217,808.72
Bonds Payable	1,244,000.00	6,080,000.00	1,140,000.00	—
Bonds and Notes Authorized and Unissued	—	—	850,000.00	—
Notes Payable	1,244,000.00	815,000.00	6,615,000.00	450,000.00
Less: Uniform Fiscal Year Bond Exempted by State Statute Sec. 7-384	500,000.00	6,895,000.00	8,605,000.00	450,000.00
Debt Limitation in Excess of Outstanding and Authorized Debt	<u>744,000.00</u>	<u>6,895,000.00</u>	<u>8,605,000.00</u>	<u>450,000.00</u>
	<u>\$19,996,069.62</u>	<u>\$34,585,139.24</u>	<u>\$25,961,782.70</u>	<u>\$29,507,878.34</u>

Debt Limitation in Excess of Outstanding and Authorized Debt

Overall Limitation
 7 x \$9,217,808.72
 Indebtedness Subject to Limitation
 Debt Limitation in Excess of Outstanding and Authorized Debt

\$64,524,661.04
 16,694,000.00
 \$47,830,661.04

**RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

Balance, July 1, 1974		\$ 87,443.16
Receipts		
Transfer from General Fund	\$ 42,333.23	
Principal Investment Return	2,394,481.41	
Interest	37,210.35	
General Fund Appropriations	<u>81,578.00</u>	<u>2,555,602.99</u>
Disbursements		
Expenditures against Appropriations	181,040.01	
Investments Purchased	<u>2,196,894.72</u>	<u>2,377,934.73</u>
Balance, June 30, 1975		
The Glastonbury Bank and Trust Company		<u>\$ 265,111.42</u>

ASSETS

Cash—		\$265,111.42
Investment—Certificates of Deposit, at cost		<u>200,000.00</u>
		<u>\$465,111.42</u>

APPROPRIATIONS AND FUND BALANCE

Unexpended Appropriations		\$281,168.96
Fund Balance—		<u>183,942.46</u>
		<u>\$465,111.42</u>

MAJOR EXPENDITURES

Service Road—West of Main		\$ 38,868.90
Welles Birthplace Site Acquisition		18,000.00
Weir St. Bridge		24,055.20
Aerial Platform		15,000.00
Liebler Settlement		39,675.00
Other		45,440.91
		<u>\$181,040.01</u>

<p>Bulk Rate U.S. Postage Glastonbury, CT. Permit No. 133</p>
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TELEPHONE DIRECTORY

FIRE AND POLICE EMERGENCY . . . 911

For those residents not having a 633 telephone prefix the numbers are
FIRE EMERGENCY 633-9421 POLICE EMERGENCY 633-9411

Be sure to give clearly your name and address as well as the nature of your emergency. Do not hang up until you are sure that your message has been understood.

WE NEED YOUR HELP. PLEASE DO NOT CALL THE FIRE OR POLICE PHONE NUMBERS DURING A FIRE EMERGENCY UNLESS ABSOLUTELY NECESSARY.

The dispatcher must be free to route fire trucks and fire department personnel to a fire. If the phone lines are monopolized by people asking routine questions or questions about the location of the fire, the dispatcher may be unable to reach the fire trucks and firemen. This could result in serious delays in getting to a fire, with possible property damage and even loss of life.

CALL THE:	FOR ANSWERS ON:	PHONE:
Assessor	Property Assessments	633-5231
Building Inspector	Building Permits, Zoning Board of Appeals	633-5231
Comptroller	Bills & Accounts, Purchasing	633-5231
Director of Health	Public Health Matters— Applications for Burning	633-5231
Dog Warden	Dog Problems, Dead Animals	633-8301
Glastonbury Housing Authority	Public Housing/Housing for Elderly	633-1133
Highway Superintendent	Street Road Maintenance, Snow Removal, Landfill	633-5231
Parks Superintendent	Parks/Public Grounds, Tree Problems	633-5231
Police Department	Police (Routine)	633-8301
Recreation Director	Recreation	633-5231
Recreation Answering Service	Scheduled Events	633-5550
Redevelopment Agency	Urban Redevelopment	633-6791/2
Registrar	Voting, etc.*	633-5231
Still Hill Boarding Home	Town Farm	633-7328
Superintendent Sanitation Dept.	Sanitary Sewers, Treatment Plant	633-5231
Superintendent of Schools	Schools and Education	633-5231
Tax Collector	Taxes—Fees	633-5231
Town Clerk	Birth & Death Certificates, Property Deeds, Fishing/Hunting/ Dog Licenses, Elections, Voting Registration, Majority Cards	633-5231
Town Engineer	Engineering, Drainage, etc.	633-5231
Town Manager	Administration	633-5231
Town Planner	Town Plan & Zoning Commission, Municipal Planning	633-5231
Visiting Nurse Association	Public Nursing, Clinics	633-2011
Welfare Director	Welfare & Relief	633-5231
Welles-Turner Library	Libraries	633-1300
Youth Services Bureau	Family Counseling, Youth Activities	633-1176

*If no answer, call Town Clerk