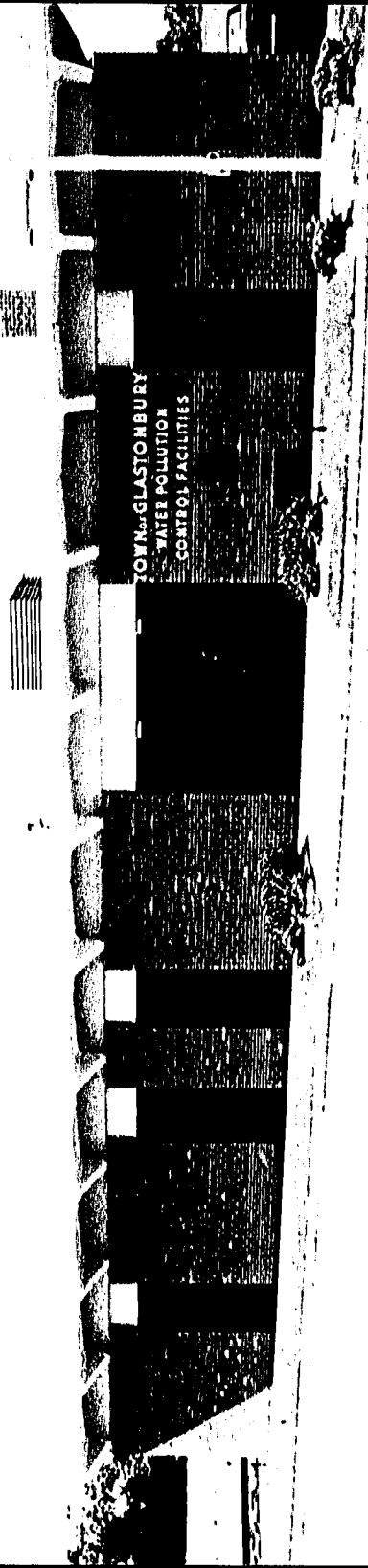


town of  
**Glastonbury**

Connecticut 06033



ANNUAL TOWN REPORT

JULY 1, 1972 — JUNE 30, 1973

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**COVER ILLUSTRATION**

**DR. LEE J. WHITTLES AND EDWIN B. BURDICK  
WATER POLLUTION CONTROL FACILITY**

**OPERATIONS BUILDING**

The Operations Building, depicted on cover, is the "heart" of the Water Pollution Control Plant. It is here that control of the process is conducted and laboratory facilities are provided to monitor functions for optimum performance. It also houses the Administrative offices responsible for records, system maintenance, billing and other services.

The plant is a Class III licensed facility for activated sludge with sludge incinerator and a processed capability of discharged effluent of 95 percent of B.O.D. (Biochemical, Oxygen, Demand) and 95 percent suspended solids removal. The secondary treatment plant and related activities, completed in June 1973 and requiring an operating force of 25, has a capacity of processing 3.4 million gallons of raw sewage daily and was constructed at a cost of \$6,500,000.

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**ACKNOWLEDGEMENT**

The preparation of this report is required by Section 607 of the Town CHARTER, dated November 5, 1968.

Without the assistance and cooperation of the several directors of the departments and the elected and appointed officials of the boards, commissions and committees the information contained herein could not have been otherwise assembled. Richard B. Coppa, Director of Health and Frank W. Richardson, Assistant Sanitarian served as staff photographers. Cover photo was made by HEILPREN and Martin Katz of Camera Corner provided photos of the Town Council and Board of Education. Charts and drawings were prepared by Norman Coates and the manuscript was typed by Carole Jackovich.

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Printed by the Waverly Printing Company

Edited by Anthony H. Shookus, Assistant Town Manager

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MEADOW HILL  
CONDOMINIUMS  
Main Street

**HISTORY** — Settled about 1650 as a part of the Town of Wethersfield, Glastonbury was incorporated on May 8, 1690. Its area of 52.5 square miles make it the eleventh largest town in Connecticut. Population is centered in six villages: Center, South and East (Eastbury) Glastonbury, Addison, Hopewell, and Buckingham.

**POPULATION** — As of June 30, 1973 estimated population was 23,333 with a density of 444 per square mile. These people live in 5,538 dwelling houses and operate 13,874 motor vehicles.

**GOVERNMENT** — The Council-Manager form with a nine member elected council — Chairman elected by Council — and a mandatory minority representation of at least three was adopted in 1959. Municipal elections are held every two (odd) years. There are 142 full-time employees in general government and 465 with the Board of Education.

**FINANCES** — Following public hearings and adoption of the budget (not later than June 10) the tax rate is established by the Board of Finance for the ensuing year. Based on an assessment ratio of 70% on the January 1, 1973 net taxable grand list of \$140,433,090 the established 1973-74 mill rate is 57. The revaluation in effect was made October 1, 1965. The 1973-74 Uniform Fiscal Year budget is \$10,928,052.

**SCHOOLS** — Buttonball, Eastbury, Hebron Avenue, Hopewell, High Street and Naubuc comprise the six elementary schools; Gideon Welles and Academy the junior high schools and one high school serve the 5,791 enrolled students.

**CHURCHES** — Eight denominations are represented in town by 3 Congregational churches, 3 Roman Catholic, 2 Episcopalian, 2 Methodist, 2 Baptist and 1 each: Ukrainian Catholic, Lutheran, and Unitarian Meeting.

**LIBRARY** — Located in Glastonbury Center the Welles-Turner Memorial Library contains approximately 75,000 volumes and provides reciprocal borrowing with 33 other town libraries. As a public library, it receives funds from the town and the library's endowment. Town assisted libraries, staffed by volunteers, serve East and South Glastonbury.

**FIRE DEPARTMENT** — A force of 150 volunteer firemen, organized into four fire companies located on Pratt Street in Center, Main Street in South Glastonbury, Hopewell Road and Manchester Road serve the town. The department is under the direction of a Fire Chief, a part-time Fire Marshal, a Deputy Fire Marshal and a Board of Fire Commissioners.

**POLICE DEPARTMENT** — Consists of Police Chief, 1 Captain, 2 Lieutenants, 4 patrol sergeants, 8 police agents, 15 full-time patrolmen, 1 policewoman, 4 dispatchers, 1 secretary, 3 clerks, 6 school guards, 6 marked cruisers, 5 unmarked cars and 1 van. Five supernumeraries, 14 special police, 1 dog warden and an assistant supplement the department. The Glastonbury Auxiliary Police Ambulance Association — 24 members — provide volunteer ambulance service to local residents.

## ELECTED TOWN OFFICIALS

## TOWN COUNCIL '73

\*\*Donald F. Auchter  
Constantine Constantine  
James F. Flanagan  
William A. Fochi  
Walter A. McGuinness  
Henry A. Kinne  
J. Blaine Lewis, Jr.  
Robert G. Nystrom  
\*William S. Rogers

## BOARD OF EDUCATION

Dr. Maryann Zaiman '73  
Eleanor R. Geiser '75  
Vincent P. Jusellis '75  
David L. Motycka '73  
Jeanne B. Pearson '75  
\*Richmond Perley '73  
George D. Royster, Jr. '75  
N. Robbins Winslow, Jr. '75

## FIRE COMMISSION

Mario Canopari '75  
Earl C. Goodale '77  
Thorne Perry '73  
Ernest E. Novey, Jr. '77  
\*Bernard G. Sweetland '73  
Edward H. Tyrol, Jr. '75

## BOARD OF FINANCE

Samuel Delch '75  
\*William B. Glotzer '77  
Thomas H. Murphy '73  
Antonia B. Parker '73  
\*\*George W. Trepp, Jr. '77  
Richard G. Williams '75

## BOARD OF TAX REVIEW

\*Carl Bolin '73  
Thomas H. Kemble '73  
A. W. Kleinebeck, Jr. '75  
William M. Low '75  
Robert A. Phelon '75

## ZONING BOARD OF APPEALS

\*Harold Buckingham, Jr. '73  
Walter L. Eriey '73  
Robert Gamer  
\*\*Charles Monaco '73  
Douglas T. Scott '75  
Alternates:  
Arthur W. Bostick '75  
W. A. Twachtman, Jr. '75  
Louis P. Costanzo '75

## REGISTRARS OF VOTERS

Helen B. Litwin (D)  
Evelyn S. Rowley (R)

\*Chairman

\*\*Vice Chairman

## JUSTICES OF THE PEACE '73

Mario L. Accornero  
Philip J. Baribault  
Francis B. Barnett  
David W. Bowman  
Priscilla L. Burkhardt  
Catherine J. Carini  
John F. Casella  
Marjorie A. DeGray  
Olga R. deSpautz  
E. John Gregory  
Herbert M. Johnson  
Harvey A. Katz  
Henry A. Kinne  
Thomas W. Kolls  
Mary R. Lamphire  
C. Edward Lamson  
Laura F. McLean  
Dorothy S. Peltzer  
Butler L. Ripley  
Kenneth P. Smith

## CONSTABLES '73

Edward G. Adams  
Edward W. Lingner

## STATE REPRESENTATIVE

Jean Thornton  
(31st Dist.)

## U. S. REPRESENTATIVE

William R. Cotter  
(1st Dist.)

## APPOINTED ADMINISTRATIVE OFFICIALS

## TOWN MANAGER

Donald C. Peach

## ASSISTANT TOWN MANAGER

Anthony H. Shookus

## ASSISTANT TOWN MANAGER

COMMUNITY DEVELOPMENT  
Mark K. Branse

## BUILDING OFFICIAL

Bernard A. Dion

## COMPTROLLER

C. Joseph Butera

## DIRECTOR OF HEALTH

Richard B. Coppa

## DOG WARDEN

Joseph M. Blis

FINANCE DIRECTOR—  
SCHOOLS

Robert E. Custer

## FIRE CHIEF

Edward Siwy

## FIRE MARSHAL

Howard H. Horton, Jr.

SUPERINTENDENT  
OF SCHOOLS

Dr. Hugh McG. Watson

## HIGHWAY SUPERINTENDENT

Edward G. Carini

## HOUSING AUTHORITY

Milton S. Nilson,  
Executive Director

## INSURANCE AGENT

Alvar H. Anderson

## LIBRARY DIRECTOR

Dennis J. Weir

## RECREATION DIRECTOR

Michael P. Kreuzer

SUPERINTENDENT  
SANITATION &  
DIRECTOR OF  
CIVIL PREPAREDNESS

Alvin L. Bean

## CHIEF OF POLICE

Francis J. Hoffman, Jr.

## TAX COLLECTOR

John F. Croce

## TOWN ATTORNEYS

Day, Berry & Howard

## TOWN CLERK

Edward J. Friedeberg

## TOWN ENGINEER

Leslie G. Nafis

## TREE WARDEN

PARKS  
SUPERINTENDENT  
John B. Earle

WELFARE & SOCIAL  
SERVICE DIRECTOR

Hazel N. Hutt

YOUTH SERVICES  
BUREAU DIRECTOR

Edmund Meincke



WILLIAM S. ROGERS  
Chairman, Town Council

town of  **Glastonbury** Connecticut

06033

TOWN COUNCIL

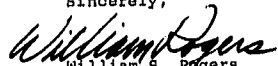
Dear Glastonbury Residents:

It is with some pride, tempered by humility and gratitude, that I can follow last year's report to you with an even better one this year. Several of the problems and programs on which action was begun last year have been brought to conclusion and concrete results. It has taken a great deal of extra work on the part of the Council, the Town Administration and all Citizen Boards and Commissions.

Here are the major ones: Adoption of new Zoning and Subdivision Regulations; revision of Master Sewer Plan and a Capped Sewer Ordinance; Dial-A-Ride service for elderly; Express Bus service for commuters; strengthening of Conflict of Interest Ordinance; establishment of Commissions on Aging and Youth Services with increased funding and personnel; significant progress in Redevelopment and in economic development, with \$13,000,000 value shopping areas approved and under construction; a property tax freeze with a healthy surplus for our Reserve Fund; designing begun for Academy School and Town Hall renovations; and further acquisitions of open space.

There is always much to be done in a growing Town like ours. The next Council will have to act on Solid Waste Disposal; the ongoing Government Study of Town and Education Administrations; revaluation and budget; erosion and drainage correction; implementation of Inland Wetlands Regulations; continuing open space acquisition; Centers for elderly and youth; and further pollution abatement projects. It appears now that next year will be an equally busy one. Once again, we invite your opinions and participation on these and other matters which concern you where you live. There is no magic to good local government. It takes many good people who are willing to think and work, and keep informed. I hope you will join with us.

Sincerely,

  
William S. Rogers  
Chairman, Town Council



DONALD C. PEACH  
Town Manager

Appointed March 8, 1960

town of  **Glastonbury** Connecticut

06033

TOWN MANAGER

To the Town Council and Citizens of Glastonbury:

If years in Glastonbury were to have names, 1972-73 would be termed the year of Drainage and the Environment. Heavy rainfall, coupled with development of steep slopes in the central and eastern parts of Town, have accentuated the problems of drainage and preservation of stream valleys.

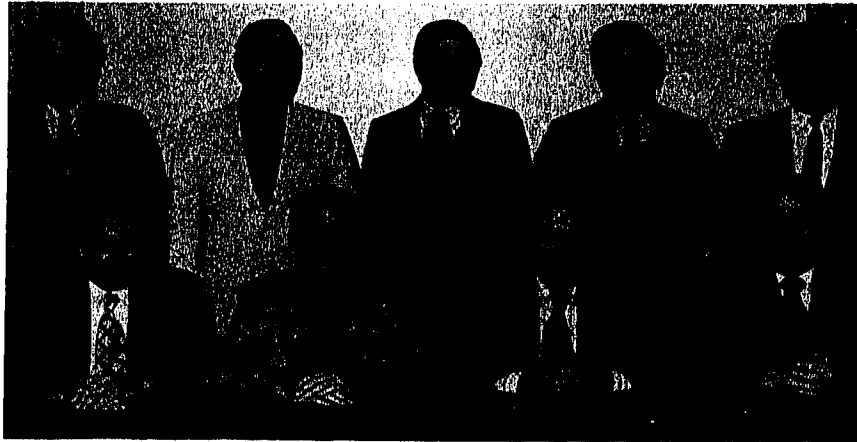
By no means are these the only issues the Town faces; nevertheless, the Town will be confronted with establishing a policy not only to control erosion, overflow, and siltation in streams as a result of existing development, but also to prevent such problems from occurring as a result of future development.

As a philosophic note, those of us in government often wish the pace of growth of the Town would slow. However, as the economy of the region expands, any such wish is strictly that. The protection of environmental values for the benefit of present and future citizens will require the intelligent and cooperative efforts of developers and Town agencies.

Respectfully submitted,



Donald C. Peach  
Town Manager



**THE SEVENTH COUNCIL**  
November 2, 1971 – November 6, 1973

**Seated L-R:** Donald F. Aucter, Vice Chairman – J. Blaine Lewis, Jr., Majority Leader – William S. Rogers, Chairman – James F. Flanagan, Minority Leader.

**Standing L-R:** Henry A. Kinne, Robert G. Nystrom, William A. Fochi, Constantine Constantine, Walter A. McGuinness. McGuinness appointed October 9, 1972, Vice John J. Kelley – resigned September 25, 1972.

Excluding actions by referendum and initiative, the legislative authority and budgetary responsibility rests with the Town Council. Elected biennially during the odd numbered years, members (9) serve without remuneration except for reimbursement of actual and reasonable expenses incurred in the execution of official duties. In FY 1972-73 the Council met for 24 regular and 2 special meetings, conducted 23 public hearings and 11 informal sessions for purpose of hearing from residents or taxpayers, met in executive session 6 times and held 8 budgetary meetings. The annual Town Meeting was held June 4, 1973.

**YOUR COUNCIL DID ...**

**COMMUNITY DEVELOPMENT** – Appropriated \$15,467 from Reserve Fund for purchase of land improvements for the expansion of Parks and Public Grounds Department Building and site ... Conservation easement and Restriction agreement adopted for the Roaring Brook land from the Town of Manchester ... Cooperation agreement between Town and Federal government adopted for financing of local share of redevelopment ... Operation Reclaim report favorably received ... Amended Town Code providing for installation of capped sewers in subdivisions located within master sewer plan areas ... Approved appropriation of \$39,000 from Reserve Fund for utilities in the redevelopment area ... Approved final phase of mapping program ... Fees established for disposal of tree trunks, stumps and demolition materials ... New high school gymnasium dedicated to Veterans of World War II.

**FINANCE AND TAXATION** – Appropriated \$137,006 from Reserve Fund to pay principal and interest for Addison School site ... appropriated \$75,000 from Reserve Fund to prepare working drawings and other incidentals for Academy School Renovation ... Adopted ordinance providing for the use of tax credits on all property acquired by Redevelopment Agency ... Adopted Resolution extending for two years the borrowing period of \$3,790,000 secondary sewage treatment plant bonds ... Approved transfer of \$6,937 to Social Security ... Reappointed Sigal, Trager, and Gurne as auditors for FY 72-73.

**HEALTH, SAFETY AND EDUCATION** – Approved \$3,168 transfer from Contingency for Civil Defense Rescue Tools and Equipment ... Adopted resolution creating Solid Waste Subcommittee of Town Council ... Appropriated \$13,000 from Unappropriated Surplus for Special Education Programs ... Adopted ordinance prohibiting the use of motorboats and other motor-driven vessels and devices on Diamond Lake ... Approved Submission of \$16,000 grant application for Health Care Center for the Elderly ... Commended Richard B. Coppa for being named "Sanitarian of the Year" by Connecticut Environmental Health Association.

**PLANNING AND ZONING** – Approved change to Building and Zoning Map – Planned Business and Development to Central District Zone land east of Main Street and north of Hebron Avenue; Rural Residence Zone to Residence A Zone land owned by Regional Properties, Inc.; Approved amendment to Section 5.2 Alcoholic Liquors of the Glastonbury Building Zone Regulations to include the Central Zone from Distance and Zoning Limits therein, Changes from Neighborhood Business to Rural Residence Zone land on Toll Gate Road; changed from B, Planned Business and Development and Rural Residence to Central District Zone property lying within northerly portion of Center Redevelopment project ... Channel Encroachment lines on Salmon Brook from Main Street to House Street approved ... Accepted resignation from Richard J. Salmon from Town Plan and Zoning Commission—appointed John O'Rourke in his place ...

**PUBLIC WORKS** – Voted to reconstruct and install sidewalks on both sides of Griswold Street ... Appropriated \$14,000 from Reserve Fund for reconstruction of Pratt Street ... Voted not to discontinue Meadow Road ... Appropriated \$96,745 from Reserve Fund for land acquisition, design and construction of Service Road west of Main Street in the Center ... Accepted Timrod Trail, Knollwood Drive, Natchaug Drive and Woodhaven Road as Town Roads ... Issued referendum to appropriate \$5,650,000 of Bonds for Construction of Sanitary Sewers in South Glastonbury Area ... Improved signs installed at Keeney Street/Hebron Avenue Intersection ... Authorized Town Manager to execute agreement granting State easement to slope in reconstructing Intersections of Routes 83 and 94 ...

**OTHER ACTIONS** – Appropriated \$9,281 from Insurance Reserve Fund for Boiler Insurance ... Approved \$3,000 transfer from Grange Pool to Eastbury Dock ... Accepted resignation from Paul H. Carini from Library Board of Directors ... Accepted ordinance regarding igniting or maintenance of fires in Town ... Adopted resolution establishing the Glastonbury Bicentennial Celebration Committee ... Adopted ordinance amending sections of Town Code establishing terms of office of the Conservation Commission, Commission on Aging, and Commission of Youth Services ... Approved appropriation of \$19,000 from Reserve Fund to conduct a Management Review ... Approved disposal of Hudyma property through public auction ... Appointed Youth Services Commission ... Adopted resolution regarding the creation of Probate District for Town ... Accepted Joseph J. Kelley's resignation from Town Council ... Appointed Walter A. McGuinness to fill vacancy ...

**BUILDING BOARD OF APPEALS/  
CODES REVIEW COMMITTEE**

Constance Abbott  
Calvin J. Carini  
Ottis F. Hall  
William L. Robotti  
\*Paul L. Wethey  
ex officio:  
Fire Marshal H. H. Horton, Jr.

**CAPITOL REGION  
PLANNING AGENCY**

Sally C. Wisniewski '73

**CITIZENS ADVISORY COMMITTEE**

Manuel Almagro  
Margaret Boone  
Richard B. Bowman  
S. Hugh Brockunier  
Lawrence Connell, Jr.  
Joan Corcoran  
Donald S. Cromwell  
Mario DeBari, Jr.  
\*Barbara Ebstein  
Carol Fredrickson  
John H. Hirschenhofer  
Marianne Klein  
Edward Labenski, Jr.  
Carolyn S. Larsen  
Patricia Low  
Hamon I. Massy  
Margaret McKeever  
Dr. J. Bard McNulty  
Susan G. Motycka  
Sylvester M. Murano, Jr.  
William Nickel  
Joann Onacki  
Nancy Owen  
Edward W. Peters, Jr.  
Joan B. Sartori  
Joan Switalski  
Anthony R. Sullivan  
Elizabeth Taylor  
Joan Vest

**COMMISSION ON AGING**

Rose DeBartlo  
Judith Harper  
Catherine Klein  
Helen Matson  
Albert Moseley  
Eleanor Scalse  
\*Gilbert Spencer

**COMMUNITY BEAUTIFICATION  
COMMITTEE**

Dr. Gerard Keen '73  
C. E. Lamson '75  
Anne Peacock '75  
Mimi Sanford '75  
Robert G. Shipman '73  
Salvatore S. Vullo '73  
\*Dana B. Waring '73

**CONSERVATION COMMISSION**

\*Elizabeth K. Brown '78  
Carolyn Brown '74

Robert F. Brodell '78  
Richard J. Mihm '76  
Robert B. Pikula '78  
Franklin H. Pond '76  
Harry Carter '74

**ECONOMIC DEVELOPMENT  
COMMISSION**

\*George Adamson '73  
Raymond C. Brezzo '73  
Donald Canapari '75  
Henry J. Cullinane '73  
Robert F. DiBella '75  
David H. Lips '75  
Richard J. Perras '73

**FENCE VIEWING COMMITTEE '73**

William H. Jones  
Lewis O. Ouellette  
Wayne B. Ripley

**HERITAGE COMMITTEE '73**

\*Richard E. Ballard  
James J. Deady  
W. Michael Downes  
Warlan T. Hawkins  
Maureen Labenski  
C. E. Lamson  
Barbara Pond  
Elizabeth R. Taylor  
Marlon D. Tucker

**HOUSING CODE APPEALS  
COMMITTEE '73**

Nelson C. L. Brown  
Joseph J. Kugler  
James F. Noonan  
Richmond Perley  
ex officio:  
Town Engineer  
\*Building Inspector  
Fire Marshal

**INCORPORATORS OF THE  
FREE ACADEMY**

George W. Allen '77  
Dr. Frank M. Gelsler '73  
Robert L. Henderson '77

**JURY COMMITTEE**

Barbara A. Brown '75  
Betty Giamalis '77  
Lucy E. Gibson '73

**INSURANCE ADVISORY  
COMMITTEE**

\*Alver H. Anderson  
Thomas D. Leahy  
Sylvester M. Murano, Jr.  
Harry Nickel  
Ronald E. Palmer  
Robert E. Custer—Schools  
Donald C. Peach—Town Mgr.

**PARKING AUTHORITY**

\*Albert E. Aubin '75  
Raymond C. Brezzo '73  
Walter L. Erley '73  
Anthony Maurer '73  
Leo Sullivan '75

**PERSONNEL APPEALS BOARD**

Arthur R. Colby '77  
Richard N. Dupuis '75  
William J. Faber '77  
Paul C. Kaiser '73  
\*Robert H. Pearson '73

**PLAN AND ZONING  
COMMISSION**

Charles F. Ames, Jr. '75  
Henry J. Carini '73  
Walter R. Casella '73  
\*Hooks K. Johnston, Jr. '73  
Donald R. Mahoney '75  
John O'Rourke '75

**Alternates:**

Benson Ford '75  
Gloria Syrlington '73  
Richard W. Tomco '73

**PUBLIC BUILDINGS  
COMMISSION**

\*Herbert H. Behrens '75  
F. A. Clinton, Jr. '73  
Flori G. Miniotti '73  
Joseph Orzech '75  
Elliot Paternoster '75

**Liaison members:**

David L. Motycka—Education  
Thomas M. Murphy—Finance

**PUBLIC HOUSING AUTHORITY**

Henry J. D'Auria '74  
Barrett R. Lucas '76  
Joseph Melzen '78  
William J. Roche '75  
\*Graham E. Tyrol '77

**RECREATION COMMISSION**

Victor F. DeBartlo '73  
J. Robert Ford '75  
Carol D. Haught '75  
\*Walter F. Hemlock '75  
Patrick Loftus '73  
Nancy W. McGuinness '73

**Liaison member:**

Dr. Maryann Zaiman—Education

**REDEVELOPMENT AGENCY**

Edwin B. Burdick '76  
Priscilla L. Burkhardt '73  
Edmund Downes '76  
Edward F. McCabe '75  
\*James R. McIntosh '77  
Kenneth P. Smith '78  
Dr. Edward Stewart '74

**SEWER COMMISSION**

J. Philip Berggren '75  
John R. Cullina '75  
A. Paul Feeney '73  
\*Robert R. Gogins '75  
John H. Keithline, Jr. '73  
Edward A. Kowcz '75  
George Smith '73

**SIDEWALK EVALUATION AND  
PROGRAM COMMISSION**

Robert H. Andrews '73  
Henry Backmann '75  
Bradley G. Easterson '75  
Thomas P. Fitzgerald '75  
Michael G. Maguire '73  
\*Alan R. Spier '73  
Sherman Wolff '75

**WELFARE ADVISORY COMMITTEE**

Arthur W. Bostick '73  
Olga DeSpautz '73  
Maxine Peek '77  
Dorothy S. Peltzer '75  
\*F. Peter Schevola '77  
Margot Winslow '75

**WELLES-TURNER LIBRARY  
BOARD**

Michael E. Brown '73  
Lucille Jonah '77  
\*Diane Northrop '75  
Howard T. O'Connell '77  
Beverly Walton '75  
John Waterhouse '73

**YOUTH SERVICES  
COMMISSION**

Gary A. Fortier '73  
Dr. Ruthellen Gahn '75  
Sonya Gogins '77  
David Lynch '73  
\*Rev. Malcolm H. McDowell '77  
Wayne Owen '75  
Margaret Richards '75  
Eugene Scalse, Jr. '73  
Alexandrina Sergio '77  
Dennis Bonitsky '73  
Rev. Craig N. Raeburn '73  
Lawrence Sobolewski '73

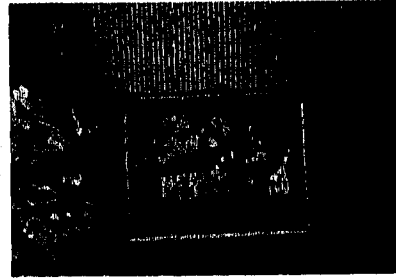
**ex officio:**

Police Chief Francis J.  
Hoffmann, Jr.

\*Chairman



David MacClein, donor of 20,000 antique bricks to Heritage Committee and Richard Ballard, its chairman.



Cornelia Raring and Barbard Pond with oil painting of Gideon Welles birthplace.

**CITIZENS ADVISORY COMMITTEE (CAC)** – Activities included a study of the "Hartford Process" report and its applicability and effect on Glastonbury. The Committee was kept informed on the progress of the ongoing reevaluation of property and redevelopment. Members of CAC were represented on several Town sponsored subcommittees including: The goals and objectives – Board of Education, Project Concern, Redevelopment Design Advisory and Citizens Committee for Property Revaluation. As a follow-up to the Town CDAP the CAC conducted a poll on the need for day care centers. Another poll was directed to doctors and dentists of the Town to determine their opinion of "Prepaid Group Practice", a new preventative medical service proposed by the "Hartford Process".

**COMMUNITY HERITAGE COMMITTEE** – Activities have centered on promoting the preservation and relocation of the Welles-Chapman Tavern in conjunction with the move of the Gideon Welles birthplace during redevelopment. The Committee, acting as liaison between the Bicentennial Celebration Committee, Historical Society, Redevelopment Agency and the Town, has been instrumental in obtaining antique materials such as sheathing, windows and bricks and has participated in fund raising functions. More than 30 original documents relative to the tavern and birthplace have been acquired for inclusion in a memorabilia collection for each building. Complete before and after film slides of Grove Street and efforts to aid in preservation of St. John the Baptist Ukrainian Catholic Church have focused interest on this little known ethnic chapter in the history of Glastonbury. Through the generosity of the George H. C. Ensworth Fund, a cast bronze marker for the 17th Century Hollister House, the Town's oldest, was delivered. The Committee continues to advise other agencies and officials on matters regarding preservation of historic buildings and affects on commercial proposals. It is fortunate that its members can look objectively and with experience on problems facing the Town in the midst of explosive population growth with the needed adjustments to a vital redevelopment while preserving Glastonbury's rich heritage.

**COMMUNITY BEAUTIFICATION COMMITTEE** – Accomplishments charged to the Committee included: Roadside trash cleanup conducted and procedures improved for participation next spring . . . site plans for landscaping studies and recommendations made to TP&Z . . . Town tree planting program reviewed and many areas requiring trees visited – one year of planting was lost due to unavailability of funds . . . made efforts to get power lines underground in the North End Causeway and in the South business district . . . successful in having gas company eliminate high vent pipes on their new shut-off installations . . . caused landscaping and maintenance of area surrounding commercial business sign at Oakwood and Hebron. Members appointed to serve with Redevelopment Design Advisory Committee . . . investigated possibility of construction of a small picnic area vicinity of Ferry Slip near river.



Ground Breaking ceremony for addition to DeGemmis Store – Main Street.  
L-R: Paul Rabenold, Alfred DeGemmis, Edmund Van Dyke Cox and Nicholas DeGemmis

**CONSERVATION COMMISSION** – Water Resources Commission and Conservation Commission combined to form an enlarged, strengthened Commission with the responsibility of analyzing the environmental impact of all proposed local development. Funds to lure an environmental planning assistant approved. A procedure for environmental impact analysis developed. Natural resource maps showing soils, topography, land use, etc., prepared and now in use. Administration of State Inland Wetlands and Watercourses Act charged to Commission. Projects undertaken include (1) working with Sewer Commission to minimize adverse effects of new sewer construction, (2) strengthening environmental considerations of proposed zoning regulations, (3) opposing race tracks on flood plains of Connecticut River, (4) protecting accesses to Roaring and Mott Hill Brooks, (5) barring of motor boats on Diamond Lake and (6) establishment of stream encroachment lines along Salmon Brook – east of Main Street. Other actions: Accepted conservation easement on parcel of land on Salmon Brook, Girl Scout Day Camp held in Shoddy Mill Preserve and continuation of environmental education given major emphasis.

**GLASTONBURY REDEVELOPMENT AGENCY (GRA)** – Three major developments – (1) Addition to DeGemmis Store, (2) Fox Run Mall and (3) Glen Lochen are under construction with the store scheduled to open November 1973 and the latter two in the spring of 1974. Welles Street is being extended and Grove Street and New London Turnpike are being relocated. At end of period 68 percent of properties to be acquired were owned by the Agency representing 78 percent of the total acreage. All residential properties were acquired with 20 replacement housing payments averaging \$11,000 each paid to the owners over and above the acquisition costs. Six down payments averaging \$3,000 per family were made to tenants who wished to purchase homes rather than rent. It is expected that by the end of the fiscal year (June 30, 1974) all properties will have been acquired, all new road construction will be near completion and most reuse parcels should have new construction started.

**GLASTONBURY HOUSING AUTHORITY (GHA)** – Operation of Welles Village, moderate income rental housing, and Village Green, Housing for the Elderly, continues on a sound financial basis. Installation of new roofs, outside painting, replacement of kitchen and bathroom floors and aluminum siding for 8 houses undertaken. GHA encourages the beautification of grounds by tenants resulting in an attractive development. Village Green is fully occupied and has a waiting list. Supplementary yard drains were installed – formica on kitchen walls in vicinity of the kitchen ranges is being installed. Outside lighting at rear of each unit is also being replaced. Rotary Club has created an attractive park, complete with trees and benches adjacent to the village. Construction of 50 additional units for the elderly in the redevelopment area, made possible by a State grant of \$725,000 is scheduled to begin during the coming year.



**ANN CARTA**  
Catalog Librarian  
Welles-Turner  
Memorial Library

**LIBRARY BOARD, WELLES-TURNER MEMORIAL** -- Changes/additions during the period were helpful in making the library a viable unit of the community. A new head of the Childrens' Department was welcomed and programs ranging from creative workshops to puppet shows were added. Items of realia, such as puzzles, education games, toys, etc., were also added. A separate catalog department was organized and its director has developed a coordinated system for processing new library materials. The Friends of the Library have conducted a book sale, a noon time books-sandwiched-in program, story hours for children in the parks during the summer and service to shut-ins. Plans for the future include addition of cassettes for education and entertainment with emphasis on a multi-media library. Expansion of the physical plant and potential use of cable TV are exciting priorities on the horizon.

**ECONOMIC DEVELOPMENT COMMISSION (EDC)** -- Fiscal year 1972-73 was a productive year for the Commission. The Glastonbury Industrial Park on Eastern Boulevard and National Drive is now nearing completion as Purcell Associates, Nabisco, A-Copy and Mozzochi Associates move into new and attractive facilities in this area. Robert Williams East, Inc. was approved and is now preparing to break ground, while other industries are now negotiating for industrial property in the Town to continue the high standard of economic growth.

In other areas, Town progress has been apace, with Connecticut Galvanizing constructing a large addition to its Commerce Street facility. REB Machine Company also expanded, as did Bristol Equipment Company and Liberty Steel Company.

The EDC has also become more involved with non-industrial projects and reviewed and supported such diverse proposals as the Glastonbury Motor Inn, Bucks Corners Village, Mr. John Kelley's PAD for a Golf Course, and other projects. In the coming year, the major thrust of the Commission's activities will be to expand the quantity of readily available and highly desirable industrial acreage. Efforts will be made to extend roads and utilities into new areas, within the presently zoned Industrial areas, and seek to obtain the cooperation of local builders and developers to further these objectives. The greatest challenge facing the Town now is to insure the continued availability of industrial land with full municipal services which can be sold at a price which is competitive with the prevailing market in the region. It is also planned to update the promotional literature and to work with State officials, utility companies, real estate brokers, and others in the region who may have contact with industrial projects.

**BUILDING BOARD OF APPEALS/CODES REVIEW COMMITTEE** -- Activities during the year consisted of giving consideration to 2 applications in the redevelopment area re: MacClain Trucking Company and 1 application in the Center of South Glastonbury to Edward J. Kamis Builders. The Codes Review Committee met once to update the Housing Code.



**GLASTONBURY  
INDUSTRIAL PARK**

#### REGISTRARS OF VOTERS

The Registrars hold a voting session every fourth Thursday of the month and voters may register daily in the office of the Town Clerk. A total of 2,095 voters were registered from July 1, 1972 thru June 30, 1973 with the following results:

New Voters	Party Affiliations	Total Voters
531	Democrat	4,125
570	Republican	4,666
994	Unaffiliated	4,000
<u>2,095</u>	<u>Totals</u>	<u>12,791</u>

The National Election was held on November 7, 1972.

Two questions were posted on the ballot at this election.

1. Constitutional Amendment concerning challenge and number of Jurors.  
Yes 4,913 No 1,771
2. Shall the Town of Glastonbury issue \$5,650,000 of Bonds for construction of Sanitary Sewers in the South Glastonbury area?  
Yes 5,357 No 2,289

#### SEWER COMMISSION

On July 22, 1970 the Contract for the construction of the Secondary Treatment Plant Facilities was signed and in June 1973 the facility became operational.

During the past year the Commission has devoted considerable time in the making of amendments to the Capped Sewer Ordinance and formulating Guidelines and Procedures to implement the ordinance.

The Commission has held 24 regular meetings and one special meeting during the past year and held eight public hearings relative to the extension of sanitary sewers.

Commission members have held public hearings, reviewed engineering plans and approved Developers' Permit-Agreements and applications for connection of deferred assessed properties.

Two subcommittees have been active during the past year; one in the reviewing of the future South Glastonbury Project, and the other studying the Sewer Use Charges.



**ZONING BOARD OF APPEALS (ZBA)** – The charge of the Zoning Board of Appeals, a duly elected body, is to hear appeals of the citizenry and to take action, as deemed appropriate, in the following areas: (1) variances of the zoning regulations, (2) special exceptions as provided for in specific regulations, and (3) appeals from the decisions of the Building Official.

During the period, the Board held 13 public hearings during which it considered 81 applications for relief from restrictions imposed by zoning regulations. There were 53 appeals for variances and 28 special exceptions (plus 1 for approval as required by the State in conjunction with another request). Forty-one applications for variances and 25 for special exceptions were approved, while two were withdrawn.

**PUBLIC BUILDINGS COMMISSION (PBC)** – The addition to the high school, started during the summer of 1970, and now completed, will be dedicated on October 16, 1973. The auditorium will be dedicated to the memory of Francis Knox, Superintendent of Schools and the library to the memory of Mary Kingsbury. The Veterans Memorial gymnasium was dedicated in March 1973. Plans for the renovation of the Academy School are completed and out for bid. It is expected that a referendum, concerning financing the work will be held early in 1974 with construction to follow soon thereafter. Plans call for the school to be of the 800 pupil elementary type.

An architectural firm has been selected for the preparation of plans for the expansion of the Town Office Building.

**WELFARE ADVISORY COMMITTEE** – Throughout the period the Welfare Advisory Committee has reviewed the activities of the Welfare and Social Services Department. It is the general consensus of the Committee that the department, through the efforts of its director and staff, is operating within its budget and they should be rewarded for same through proper remunerations.

**INSURANCE ADVISORY COMMITTEE** – The growth of any town is normally reflected in the cost or increase of insurance in the annual budget. Considering the new high school addition and the Water Pollution Control Plant facilities the Town finds the costs of insurance higher. Throughout the years, the Town has been fortunate in its plan of insurance with the creation of the Insurance Reserve Fund which, in addition to offering returns, has resulted in the absorption of deductibles under present policies and self-insuring so called "luxury" coverages. Without this fund insurance costs on Town property would be 50 percent higher than they now are. The Insurance Review Committee, appointed two years ago by the Town Council, has as its major function the evaluation of the insurance programs. Recommendations of the Committee will be forwarded to the Town Council which, it is anticipated will result in further insurance cost savings to the tax payers.

#### EARLY HISTORY

Glastonbury, being originally a part of Wethersfield, shares with the latter the distinction of being the oldest English settlement in Connecticut. Likewise it can lay claim to two other "firsts": It was the first tract of land in the Colony, of the east side of the river, regularly surveyed and laid out in farms; also it was the first town in the state to be formed by dividing another. Glastonbury's early history, therefore, is linked inseparably with that of Wethersfield.

Glastonbury – A Township: 1693



**MARK K. BRANSE**  
Assistant Town Manager  
for  
Community Development

#### TOWN PLAN AND ZONING COMMISSION

**GENERAL** – Fiscal Year 1972-73 was a period of major activity for the Commission. It has been reviewing past regulations, procedures and policies, and revamping them to prepare for the present and expected future development activity in the Town.

**ZONING REGULATIONS** – The Commission's subcommittee on zoning regulations revision completed work on new regulations and, with the assistance of the Town Attorney, completed the awesome task of totally rewriting and streamlining the zoning regulations which have been reviewed and praised by local professionals, citizens, Town boards, and commissions and state and local officials. They are scheduled to be acted upon by the Town Council in the fall of 1973. The new subdivision and zoning regulations emphasize tighter environmental controls and expanded use of design review to protect property values in all zones and should enable the Town to regulate the sudden surge of development witnessed during the past year and to insure that Glastonbury's rural character and ecological balance is not destroyed.

**PLAN OF DEVELOPMENT (POD)** – The Commission has revised the POD to expand the areas designated for open space and to better define the village centers concept. All of the Salmon Brook Valley, as well as many other brook valleys, scenic vistas and notable wetlands are now designated for open space preservation. Locations and titles for village centers, to conform to the new concepts developed during recent years, have been updated.

**LOOKING AHEAD** – Members look forward to the task of implementing the new regulations which have been developed and improving administrative procedures for their use. For this task the services of the recently reorganized Office of Community Development and its Environmental Planning Assistant will be available. The Town is growing at a fast rate and if the quality of life in the community is to be maintained it must continue to scrutinize and update old regulations, devise new and progressive responses to the challenges of growth, rigorously enforce the standards which have been set and start making certain that there is sufficient expertise to process the immense volume of data which the new objectives require.

#### SAVING OF A TOWN

A Town is saved, not more by the righteous men in it than by the woods and swamps that surround it.

*Henry David Thoreau*



**HAZEL N. HUTT**  
 Director, Welfare and  
 Social Services Department  
 Appointed June 1, 1947

**WELFARE AND SOCIAL SERVICE DEPARTMENT**

**WELFARE** – In caring for eligible persons seeking assistance the department has made every effort through budget planning, detailed investigations, referrals to employment centers and case work to keep persons off aid. All expenditures must be authorized by the director and bills are paid directly, at a discount, to the creditor. Aid is given, on an emergency basis, to supplement what the individual or family groups have or are capable of doing for themselves. Applicants for long term assistance must be carried locally until accepted for State and Federal help.

**STAFF SERVICE** – The staff of the department is dedicated to serve all clients with patience, kindness and compassion. Most family cases are made up of young mothers with 1-5 children whose fathers are missing either through death, divorce or desertion – thusly these mothers need considerable supporting services to raise their children on very limited funds and inflated prices. Their children are their exhibits and they measure up in every way and surpass many in manner and achievements.

**BOARDING HOME** – Located in South Glastonbury and operated by the department, the home, with a capacity for serving 13 men, provides private rooms, meals, laundry and medical supervision at a rate of \$8.70 per day. Although these men are able to feed and dress themselves and some work a small kitchen garden, they are not able to cook and take care of their needs.

**ADDITIONAL SERVICES** – Service and study for the concerns of the elderly is another function of the department whose director serves on the Commission for the Aging, is municipal agent for the aging, a member of the State Welfare Commissioner's Advisory Committee of the Home Care Project and the Connecticut Department on Aging Task Force on Information and Referral Services.

**RECOMMENDATION** – That persons over 60 years of age be included on commissions, and committees dealing with activities for the elderly.

**IN MEMORIAM** – The department notes with deep sorrow the passing in May of Mrs. Helen Tomany, whose quiet devotion and efficient service to this department over many years, will long be remembered.

**COMPTROLLER-TREASURER-PURCHASING AGENT**

**INVESTMENTS AND LOANS** – The investment of idle Town funds, administrated by the Comptroller, added \$393,752.75 to the Town Treasury. This is an increase of \$73,914.69 over the prior fiscal year.

**BOND ISSUES** – No new bonds were issued for this fiscal year.

**CASH TRANSACTIONS** – The number of purchase orders issued and reviewed totaled 5,200, an increase of over 1,000 above the previous year. All cash discounts were taken to reduce costs of town operation.



**MARY S. COOPER**  
 Secretary, Health Department  
 Appointed September 18, 1967

**DEPARTMENT OF HEALTH**

**HOUSING CODE ENFORCEMENT PROGRAM** – Inspections of 471 buildings located in Buckingham, Nayaug and Buttonball areas were made.

**REFUSE DISPOSAL** – A growing problem with ever decreasing land area at our present site. A new disposal site should be considered in light of the G.E. Study for Solid Waste Management in Connecticut.

**COMMUNICABLE DISEASES REPORTED**

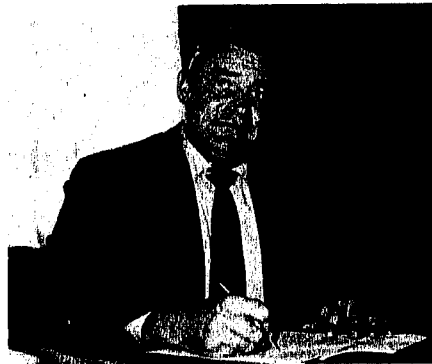
Chickenpox . . . . .	2	Mumps . . . . .	3
Enteric pathogen . . . . .	10	Protozoa parasite . . . . .	1
German Measles . . . . .	1	Scarlet Fever . . . . .	1
Gonorrhoea . . . . .	10	Strep Throat . . . . .	1,020
Helminth . . . . .	1	Syphilis . . . . .	13
Infectious Mononucleosis . . . . .	24	Toxoplasmosis . . . . .	2
Influenza . . . . .	1	Tuberculosis . . . . .	2

A total of 150 certificates of vaccination for travel were validated.

**ENVIRONMENTAL HEALTH** – Sewage disposal problems still head the list for man hours spent in review, installation and problem solving. Two focal points of serious sewage problems (Bell Street and East Glastonbury) are being remedied, with sewer construction under way. The South Glastonbury project area should be under construction during the 1973-74 fiscal year.

Environmental Inspections		Routine Inspections	
Complaints received . . . . .	185	Food Service . . . . .	239
Air Pollution . . . . .	17	Housing Code . . . . .	471
Garbage & rubbish . . . . .	60	Sewage disposal systems . . . . .	298
Sewerage . . . . .	303	Swimming pools . . . . .	116
All others . . . . .	447	All others . . . . .	255
	Total 1,012		Total 1,379

**DIRECTOR OF HEALTH** – The general statutes (CONN.) permit appointment of qualified persons as non-medical directors of health with a provision prescribing the necessity for a medical advisor to assist in any medical situation arising. The Public Health Council has approved the appointment of Richard B. Coppa as the first non-medical Director of Health for the Town of Glastonbury as well as the first in the State.



**ALVIN L. BEAN**  
 Superintendent,  
 Sanitation Department  
 and Director, Civil Preparedness  
 Appointed May 1, 1961

**SANITATION DEPARTMENT**

**PLANT OPERATION** – A significant increase of connections to the Sanitary Sewer System has resulted in an additional flow of sewage at the Water Pollution Control Facilities in the past year. The facilities treated 382,085,000 gallons of sewage of which 282,540 gallons or 355 truck loads of septic waste was included.

The new Secondary Water Pollution Facilities was put into operation on 14 March 1973 with only minor operational startup problems. The Department of Sanitation received the first operational test results from the State Department of Environmental Protection on 15 June 1973 indicating that the new plant was delivering an effluent of excellent physical quality.

**SEWER MAINTENANCE DIVISION** – During the period of 1 July 1972 to 30 June 1973 the division cleaned 179,603 lineal feet of sewer lines—332.25 man hours and removed 152.50 cubic feet of inorganic solids from the sewer lines.

Four sewage pumping stations were operated and maintained during the past year.

This division is also responsible for the installation of laterals to service house connections that are not installed during the construction of the main line sewer due to unknown locations of buildings.

**SEWER INSPECTION DIVISION** – This division was expanded during the year due to the increase in sewer construction within the Town. Inspection complement was 2 at beginning of the year and 5 at the end.

The Inspection Division is responsible for all inspection, record keeping, contract quantities, and construction estimates.

The following is a breakdown of projects, and their dollar value, during the period 1 July 1972 - 30 June 1973.

Project	Lineal Footage	Dollar Value of Project
a. Sanitary sewer installation inspected	30,891 feet	\$987,289.00
b. Developments sewers installation inspected	5,677 feet	68,918.00
c. Developers' Agreements-Housing Projects	41,718 feet	506,601.00
<b>Totals</b>	<b>78,285 feet</b>	<b>\$1,562,819.00</b>

RECAP: a. Developers' agreements constructed	22
b. Developers' applications issued	32
c. Housing connection permits issued	353

**TOWN CLERK**

**ADULTHOOD** – Fiscal year 1972-73 was a period of great change in the Office of the Town Clerk and the collection of revenues increased substantially. Effective October 1, 1972, 18 year olds were granted full rights and privileges of adulthood which meant a huge increase in the sale of majority cards and those between the ages of 18-21 no longer required parents' consent to marry. Eighteen year olds had previously been granted the right to vote.

**RECORDS MANAGEMENT** – For the first time automation was introduced in the form of indexing land records which is now done on a computer print-out system enabling the office to eventually have a completely alphabetized index thereby increasing the neatness, accuracy, efficiency and security of land record indexes. The land record volumes have been reduced in size requiring only 1/3 the space of the older volumes yet reducing the writing only slightly in size and increasing the life expectancy of the existing storage vault.

**COLLECTION – FOR TOWN GENERAL FUND**

	1970-71	1971-72	1972-73
Conveyance Tax	\$16,594.10	\$23,521.15	\$32,698.19
Recording Fees	14,773.95	20,002.60	26,317.99
Others	3,356.45	3,284.95	3,984.95
<b>Totals</b>	<b>\$34,724.50</b>	<b>\$46,808.70</b>	<b>\$63,001.13</b>

**COLLECTION – FOR STATE OF CONNECTICUT**

	1970-71	1971-72	1972-73
Fish & Game Licenses	11,575.00	10,543.00	11,551.00
Boat Registration	491.00	791.00	774.00
Majority Cards	6.50	11.50	221.50
<b>Totals</b>	<b>\$12,072.50</b>	<b>\$11,345.50</b>	<b>\$12,546.50</b>

**COLLECTION – FOR TOWN DOG FUND**

*Sale of Dog Licenses	\$ 8,800.50	\$10,000.70	\$10,069.05
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\*Fifty cents from each sale is deposited in General Fund

**OTHER STATISTICS**

Vital Statistics	1970-71	1971-72	1972-73	Licenses	1970-71	1971-72	1972-73
Births	260	255	251	Dogs	2,628	2,484	2,788
Deaths	128	150	164	Fish/Game	2,592	2,389	2,612
Marriages	213	210	235	Boats	123	122	109
Recording Veterans' discharges					214	206	240
Voters made during regular office hours					407	924	1,103*
Majority Cards issued					13	23	443

\*Included in Totals of Registrar of Voters – See Page 13.

**HEALTH OFFICER**

**CLINICS** – In conjunction with the Visiting Nurse Association, monthly Well-Child clinics were conducted. Immunizations and physical examinations were given with 96 in attendance. Defects found numbered 32. Immunizations administered by type and number were:

Oral Polio	40	Small Pox	0	Tuberculin Test	14
Rubella	185	Measles	13	Physical examinations	55
Flu	34	DPT	28	Measles – Rubella	10
		DT	14		

**INNOCULATIONS** – Dental Clinics held numbered 5 with 56 patients; 7 audiometric sessions conducted with 178 in attendance . . . 3 vision screening clinics drew 59 with 1 defect found and referred to an ophthalmologist . . . flu vaccine was given to the elderly in 2 sessions with total attendance of 34 . . . nursing conference for the elderly held – 52 sessions – with total attendance of 472.

GLASTONBURY, CONNECTICUT

INCORPORATED MAY 8, 1690

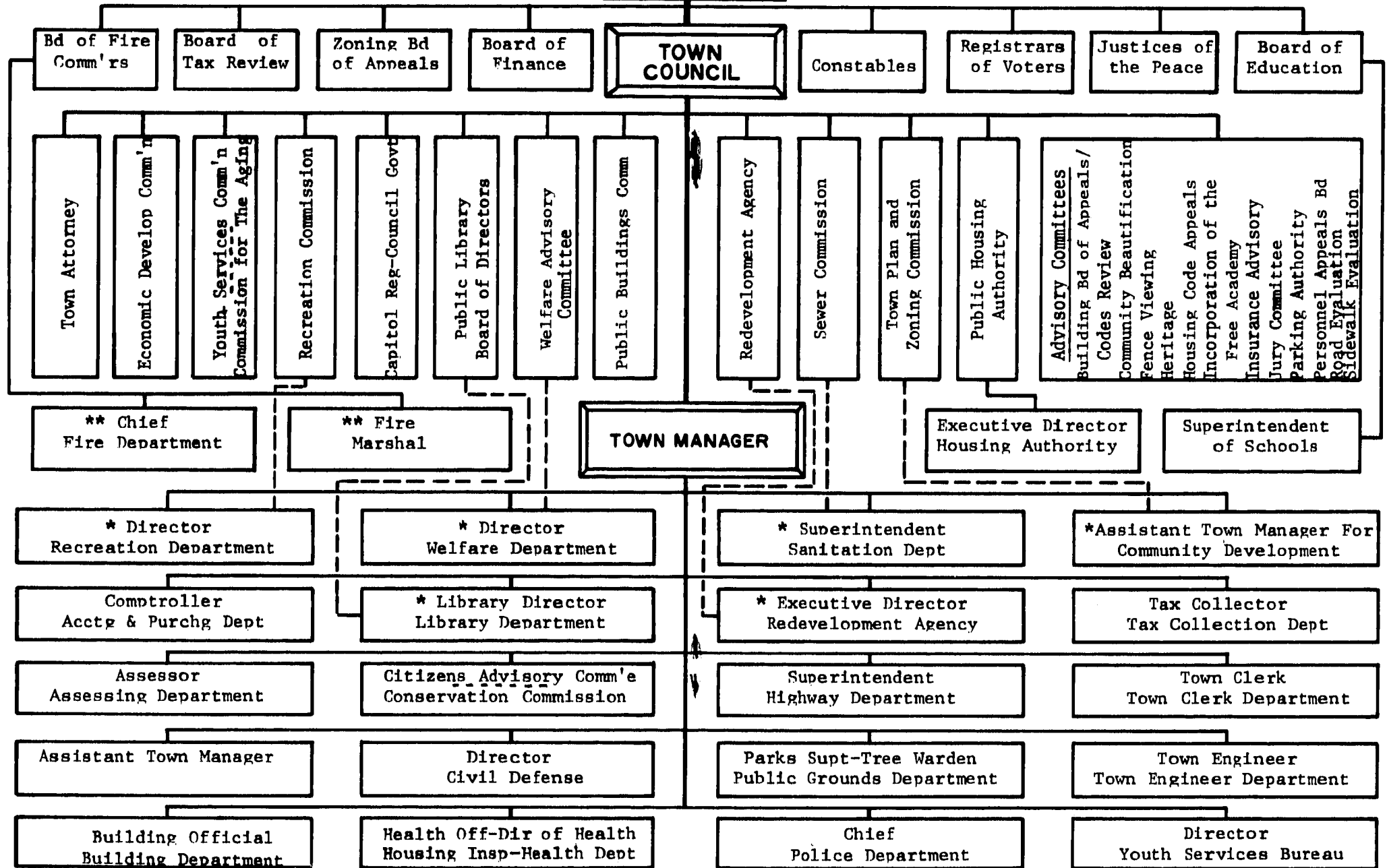
COUNCIL-MANAGER FORM OF GOVERNMENT

1972

ELECTORS

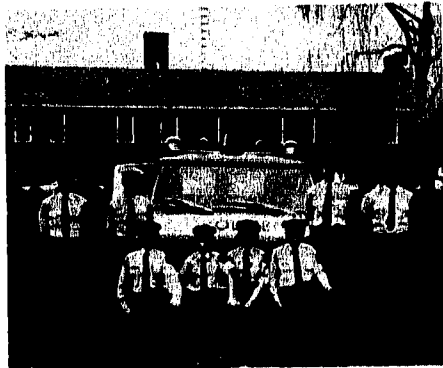
1973

ADOPTED OCTOBER 5, 1959



\*Serve as Executive Secretary for Commission/Committee

\*\*Appointed by Council upon recommendation of Fire Commissioners



GLASTONBURY POLICE  
EXPLORER POST No. 366

**POLICE DEPARTMENT**

**COMMUNICATIONS** – The 911 Emergency Reporting System, for residents within the 633 exchange, installed . . . recording device installed to record all incoming emergency calls enabling the dispatchers to play back calls where the origin or type of call was undiscernible in order to determine the proper location or type of call . . . alarm ordinance adopted setting standards for the types of alarms that can be installed in the communications room and a single alarm, containing approximately 50 alarm indicators, has been installed . . . communications personnel handle radio messages for the police and fire departments, ambulance service, dog warden and the highway, parks and sanitation departments . . . estimated that during FY 73-74 the department will handle 130,900 radio calls, 62,000 incoming telephone calls and 60,000 teletype messages . . . approximately 70 radios are connected with the Communications Center.

**COLLECT SYSTEM** – Department entered into agreement with Connecticut State Police for an IBM Computer Terminal for dissemination and retention of information on wanted or missing persons, stolen cars and property . . . installed system, known as Connecticut on line Law Enforcement Communication Teleprocessing System, which replaces the teletype system, provides immediate access to Motor Vehicle Department files, Connecticut State Bureau of Identification Files, National Crime Information Center (NCIC) and the State Data Bank in Hartford.

**CRIMES** – Increase of 27 percent during first 6 months of 1973 as compared to same period in 1972.

	1972	1973		1972	1973
Part I (Serious) Crimes	292	295	Misc. Non-Criminal	844	1,736
Part II (Less Serious) Crimes	1,061	1,437	Police Service	2,092	2,402
			<b>TOTAL</b>	<b>4,289</b>	<b>5,870</b>

**FEDERAL REVENUE SHARING**

During the fiscal year the Town received from the Federal government three revenue sharing payments:

December 1972	\$120,142.00
January 1973	116,556.00
April 1973	69,870.00
<b>Total</b>	<b>\$306,568.00</b>

**FIRE DEPARTMENT**

**ALARMS** – The number of responses to all types of alarms increased 27% over the previous year. In spite of regulation of open burning, grass, brush, and woods fires, both accidental and set, have been responsible for more alarms than any other kind. Motor vehicle accidents and fires accounted for 70 alarms; the third largest category was miscellaneous alarms, covering a variety of calls. Bomb threats and false alarms have both increased substantially. The total number of alarms, including still alarms numbered 406.

**SUMMARY OF FIRE ALARMS**

Classification	Number	Classification	Number
Brush and Grass Fires	105	Chimney Fires	3
Vehicle Fires & Accidents	70	Bomb Threats	14
Dwelling Fires	42	Factory Fires	2
Barns & Other Buildings	19	False Alarms	22
Home Appliances	23	Miscellaneous Alarms	52
Street Electrical Wires	23	Pumping Basements	31
		<b>TOTAL</b>	<b>406</b>

**LOSSES** – There was no loss of life attributable to fire this year. A barn owned by Consolidated Cigar was a total loss in January, and a home on Highridge Road was severely damaged by fire in December. Other losses were of a relatively minor nature.

**EQUIPMENT** – Purchase of equipment for the Emergency Truck was completed, and rescue squads have been organized. Men have received training in first aid, rescue, and other techniques and have assisted at motor vehicle accidents involving trapped persons. In accordance with the objective of the planned replacement of obsolete fire apparatus, a new 1,200 GPM pumper is on order for Co. #1, and specifications are being written for a new pumper for Co. #4, to replace apparatus that is over 20 years old. The need for an aerial platform, to provide adequate protection for the rapidly increasing number of commercial and industrial establishments, is being studied.

**FIRE MARSHAL**

**INSPECTIONS** – All public schools, churches, nursery schools and places of public assembly inspected. In a continuing fire prevention program service stations, most commercial and industrial occupancies and one bulk petroleum facility were inspected.

**FIRE DRILLS** – Conducted in all public schools.

**TRAINING/EDUCATION** – Fire Chief, Fire Marshal and Deputy Marshal attended the Connecticut State Fire Marshal's Conference. Fire Marshal and Deputy received certification as required by State statute. Fire prevention presentations were made during the period.

**REVIEWS/INVESTIGATIONS** – Building plans reviewed in conjunction with Building Official. In cooperation with Detective Division, Police Department, fires of unknown or suspicious origin were investigated.

**APPOINTMENT** – Edwin A. Behrendt, Jr., appointed Deputy Fire Marshal.



POLICE DEPARTMENT  
SCUBA DIVERS  
IN TRAINING

**TOWN ENGINEER**

**PRIVATE PROJECTS** — Considerable effort expended in making preliminary and final review of plans for proposed subdivisions and individual site developments. Subsequent to final approval of these projects, continued inspections were made to note progress and to insure that construction materials and methods conform to Town standards. Among projects inspected were Old Parsonage Estates, Addison Grove, Sulley Lane, Tanglewood Estates, Neipsic Springs, Minnechaug Mountain, Candlewood and Homestead Hill, Country Craftsman Village, Worthington Heights, Vintage Homes plus other small subdivisions. All new roads within subdivisions are inspected prior to acceptance as Town roads. Roads accepted in the approved projects include Blueberry Lane, Cedar Ridge, Homestead Cedar Ridge and Natchaug Drives, Cobblestone Road and Timrod Trail.

**PUBLIC WORKS PROJECTS** — Department provided design review and inspections for some large and numerous small projects. Large projects undertaken included completion of reconstruction of Naubuc Avenue, extension of National Drive, the reconstruction of Pratt and Pearl Streets and reconstruction of a portion of Overlook Road. For the first time all design and survey work was completed on 2 sanitary sewer projects for Hebron and Orchard Streets as well as for Buttonball Lane and Stancliff Road.

**PROFESSIONAL ASSISTANCE** — Department continues to provide services, including surveying, drafting, engineering, road construction and fields related to civil engineering to other departments of the Town as well as to private businesses, utility firms and individuals. Proposed construction plans of the Redevelopment Agency have been studied and as plans become finalized, involvement will be increased.

**MAPPING** — Phase V -- 4,952 acres of Town mapping program completed bringing to 29,052 the acreage completed to date. Phase VI, for the last 5,188 acres is presently underway and will be completed during the next fiscal year. The maps produced are of immeasurable value not only to the several departments of the Town but to the private sector as well.

**CIVIL PREPAREDNESS**

**ORGANIZATION** — Town Council approved ordinance authorizing Town Manager to appoint a Civil Preparedness Advisory Board, consisting of 3 members, to assist the Civil Preparedness Director in policy making.

**EMERGENCY OPERATING CENTER (EOC)** -- Federal and State review of local organization has been completed with indications that a weakness centers around the lack of a completely operative EOC. Plans are being studied by the Public Building Committee for the expansion of the Town Office Building which will house the new EOC as outlined in detail by the Federal and State agencies as a necessary function of the Town.



PRATT STREET  
AFTER PAVING

**HIGHWAY DEPARTMENT**

**GENERAL** — With the purchase of an additional sweeper, the removal of debris and sand from the streets is being accomplished in much less time. Town roads, accepted for maintenance, now total 138 miles. Paving, sweeping of streets, cleaning of catch basins, road curbing and the annual Spring and Fall clean-up operations were performed by the department.

**ROADS** — The department completed several drainage projects and the rebuilding of Pratt Street was done by Town employees. Materials consumed and work completed included:

1. Application of 143,412 gallons of oil to the streets
2. Laying of 21,742 feet of street curbing
3. Laying of 2,332 tons of bituminous concrete—Town funded
4. Laying of 2,850 tons of bituminous concrete—State funded
5. Installation of 18,000 feet of drainage pipe

**SNOW/ICE REMOVAL** — During the period the department responded to 21 snow/ice storms using 6,019 yards of sand and 818 tons of salt in the operation. More than 6,500 feet of snow fence was erected along roads where heavy drifting snows were expected.

**LAND FILL OPERATIONS** — Daily disposal of trash and other refuse operations were maintained at the landfill. Metals, glass and newspapers were collected and their sales produced \$4,104.68 in revenues and tonnage earmarked for the landfill was reduced by 504 tons. Scrap tires collected continued to be evacuated, for a fee, by a private contractor and transported to recycling facilities, thereby reducing the tonnage destined for burial at the landfill. Fees totaled \$1,114.11.

**PERSONNEL** — During the period one mechanic was added bringing the department employee total to 32.

**STREET LIGHTING**

Operating costs for all public street lights are paid by the Town. During the fiscal year the service and energy charge for the 847 such lights totaled \$36,353.19 up \$3,603.19 (11%) over the previous period.

INCANDESCENT		MERCURY	
Number	Lumens	Number	Lumens
211	1,000	106	3,350
241	(open) 2,500	46	7,000
80	(closed) 2,500	2	(underground) 7,000
59	4,000	10	11,000
14	6,000	38	21,000
2	flood lights 400	36	21,200
		2	54,000

Residents of a neighborhood may petition the Town to install new or additional lights for public streets.



**BERNARD A. DION**  
Building Official  
and  
Zoning Enforcement  
Officer

Appointed  
August 15, 1966

**BUILDING INSPECTION DEPARTMENT**

**CONSTRUCTION** — A substantial increase in building construction during the period was noted. New homes rose from 152 during the previous period to 298 with their value increasing from \$3,687,432 to \$7,497,372. Departmental revenues totaled \$71,187.30, up \$24,857.60 over the previous period.

**PERMITS AND INSPECTIONS** — Permits issued totaled 2,081 and Certificates of Occupancy numbered 341. Inspections conducted, involving all phases of construction and land use — to determine compliance with various codes and ordinances, totaled 3,989. Complaints investigated numbered 89.

**OTHER ACTIVITIES** — The Building Official, in addition to reviewing applications and maintaining records for the Zoning Board of Appeals, enforces the Building-Zone Regulations, the Building Code, related mechanical codes and serves as Chairman of the Housing Codes Appeals Committee which during the period did not receive any requests for appeals. The Building Official was among the first group of 16 such officials awarded certification under P.A. 443 which requires all building inspectors in State to be certified by October 1, 1974. Inspectors Alexander Motyka and Olaf V. Erlandson each completed 2 State conducted courses relating to Building Code Administration.

**SUMMARY OF ACTIVITIES FY1972-73**

Month	NEW HOUSES		COMMERCIAL-INDUSTRIAL		Additions, Alt., Repairs and Miscellaneous		BUILDING TRADES PERMITS ISSUED			
	No.	Value	No.	Value	No.	Value	Pbpg.	Elec.	Htg.	Oil Burn
July	34	\$ 738,100	3	\$ 241,000	41	\$ 78,036	41	35	20	6
August	26	570,280	6	819,500	28	62,244	55	76	74	8
September	37	917,136	1	100,000	54	204,292	14	37	31	9
October	22	549,588	3	181,500	41	72,268	41	38	13	5
November	19	509,850	2	63,600	43	58,810	41	32	44	8
December	14	423,184	2	360,000	14	18,061	23	17	15	1
January	7	201,250	1	81,000	20	38,575	21	80	16	1
February	5	142,150	—	—	21	52,820	10	17	17	—
March	19	446,320	—	—	33	100,908	37	36	46	2
April	41	1,062,814	1	28,800	44	91,107	32	36	37	5
May	40	1,033,375	2	276,000	51	90,805	25	58	42	—
June	34	903,325	—	—	35	66,095	39	50	41	—
Totals	298*	\$7,497,372	21	\$2,151,400	425	\$934,011	379	512	396	45

\*Eleven 2-family units included — Total of 309 units.  
1. Started 5 condominiums (15 units) — est. construction cost \$180,000.  
2. Estimated value of all construction started \$10,762,783



L-R: Morris Lanzi, Project Supervisor Revaluation Program; David D. MacArthur, Assessor; Arthur Peterson, Deputy Assessor

**ASSESSING DEPARTMENT**

**GRAND LIST** — The final net Grand List, as adjusted by the Board of Tax Review, reflected an increase of \$7,443,663 over that of 1972. Totals include:

GROSS ASSESSMENT	\$147,610,498
PLUS EXEMPT PROPERTIES	18,723,850
GROSS GRAND LIST	166,334,348
TOTAL—ALL EXEMPTIONS	—25,901,258
NET TAXABLE GRAND LIST	140,433,090
1972 NET TAXABLE GRAND LIST	—132,989,427
NET INCREASE — 1973	\$ 7,443,663

This is the second highest increase in Glastonbury history (excluding revaluation years). Last years increase of \$7.6 million was the highest. The overall increase from last year is 5.3%. Real estate increased 5.5%, Motor Vehicles 5%, and personal property held the line.

**LARGE TAXPAYERS** — Glastonbury's largest taxpayer is Tyrol and Wethey, assessed at \$1,568,170, followed by Consolidated Cigar at \$1,270,010. Third highest is Harry Beitman at \$1,254,600, and Connecticut Light and Power at \$1,191,860.

**REVALUATION** — The January 1, 1974 Grand List will reflect the results of a town-wide revaluation being conducted by United Appraisal Company. Sales-assessment ratio studies have indicated that properties are now being assessed at approximately 40% of current market value and raw land at 31% of value. Revaluation will adjust assessments to 70% of current market value.

**EXEMPTIONS** — The 1974 Grand List will also be affected by a radically new Elderly Exemption law, and by a new law allowing further exemptions on commercial-industrial personal property. The list of exemptions continues to grow each year. A summary of the current exemption program follows:

Property of Tax Exempt	\$18,723,850
Farm and Forest Lands	3,214,420
Veterans and Blind	2,611,090
Manufacturers Inventory	433,630
Elderly	211,833
Farm Machinery and Livestock	188,690
Retail and Wholesale Inventory	507,745
Total Exemption Program	\$25,901,258

At the current mill rate of 57, total exemptions would produce \$1,476,370 in revenue.

## RECREATION DEPARTMENT

The department provides a comprehensive municipal recreation and leisure service operated in accordance with policies established by the Recreation Commission.

**PARTICIPATION** — Although detailed attendance records are not kept by the department, the following totals are indicative of the scope of its operations:

Instructional Programs	2,000 participants
Competitive Programs	850 participants
Recreational Programs	see program list below

## Pool Passes:

a. Family, Full Year	300	d. Individual, Full Year	28
b. Family, School Year	47	e. Individual, School Year	16
c. Family, Summer Only	30	f. Individual, Summer Only	16
		g. Eastbury Parking Stickers	404

**PROGRAMS** — A variety of family-centered programs was offered to all age groups.

Instructional	Competitive	Recreational
Ballet	Bantam Basketball	After-School Sports 50/wk
Baton	Junior Basketball	Game Room Actys. 300/wk
*Diving	"Over 30" Basketball	*Glastonbury Modelers 50/wk
Golf	Flag Football	Ice Skating ??
Gymnastics	*Junior Golf	†Nature Day Camp 20/wk
*Kung Fu	"Slow Pitch" Softball	Open Gym Programs 150/wk
Model Club	Women's Softball	Playground Programs 50/day
Radio Club	Tee-League	Roller Skating 200/wk
*Roller Skating	Swim Team	Senior Citizen's Club 50/wk
Skiing	*Men's Volleyball	Skiing 50/day
Swimming	Women's Volleyball	Swimming summer 2,000/wk
Tennis		winter 300/wk
Tiny Tots	*New Programs	Tennis ??
Water Ballet	†Discontinued Program	

## Special Programs

1. Glastonbury Spring Festival — Moderately successful in its maiden voyage. The first year's schedule included a golf tournament, tennis tournament, swimming tournament, 10 mile run, junior olympics, and band concert.
2. Operation Wheels — the department ran a special pick-up bus service to recreation areas daily from July 1 to August 31, 1972.

**FACILITIES** — a major addition to the physical plant of Glastonbury High School (Field House and Swimming Pool) added a new dimension to the offerings of the department during this period.

## Added, Repaired, or Discontinued

1. A new softball field was completed at Academy School
2. Grange Pool underwent extensive plumbing repairs
3. A new, aluminum floating dock was installed at Eastbury pool
4. The access road to the Williams Park Ski Slope was removed for a new subdivision.



Front Row L-R: Dr. Maryann Zaiman (11/14/72-8/30/73), Richard Perley, Chairman; Jeanne B. Pearson, Secretary; David L. Motyka  
Second Row L-R: N. Robbin Winslow, Vincent P. Juselis, George D. Royster, Jr.  
Missing: Eleanor R. Geiser, Vice Chairman; Maryann Cullina (7/1/72-10/16/72), and David Sollinger, Student Representative

## SIGNIFICANT ACTIONS OF THE BOARD

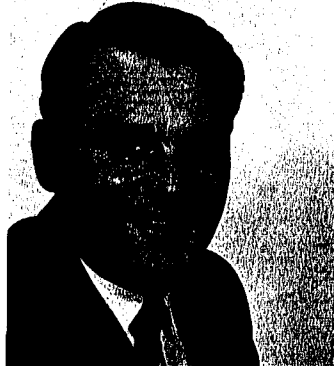
**INSTRUCTION Approved:** — Statement of educational philosophy and goals for Glastonbury Public Schools which was developed with community participation . . . Dental Health Unit for Grades 3 and 5 . . . Curriculum Guide for Elementary Art . . . Program of Studies for Grades 9-12 . . . Program of Studies for Grades 6, 7 and 8 at Academy and Gideon Welles Schools . . . Course offerings for Adult Education Program . . . Summer School Program for 1973 . . . Educational specifications for the renovation of Academy School . . . Participation in Title III Guidance Counseling and Testing Leadership Project to train personnel for Career Awareness Program Grades K-6 . . . Applications for: State grant for Health Education; Title II grant for reading program at high school; Title VII grant for \$160,900 for inter-district transfer of students from Hartford to Glastonbury; Title I grant for Language Development Project for Naubuc and Academy Schools; Title I grant for Special Project for Disadvantaged Students at Gideon Welles School . . . Special Education program at high school for socially and maladjusted students . . . Establishment of position of Director of Special Education.

**MISCELLANEOUS Granted:** — Leaves of Absence to 8 teachers, Professional Leaves of Absence to 4 teachers and extension of leave to 1 teacher, Sabbatical Leaves of Absence to 2 teachers . . . Additional salary increases to 6 teachers and honoraria to 2 staff members for outstanding performances.

**BUILDINGS AND SITES: Approved** — Use of school facilities with rental fee for religious purposes . . . Renovation of Academy School as 800 pupil upper elementary facility . . . Capital Improvements Program Forecast 1973-74 through 1978-79 . . . Naming new auditorium at high school in honor of former Supt. Francis S. Knox.

**OTHERS Voted:** — Assignment of all Grade 6 students to Academy School and all Grades 7 and 8 students to Gideon Welles School from September 1973 through June 1975 . . . Approval of negotiated contracts and salary agreements with; Glastonbury Education Association, Glastonbury Educational Secretaries Association and Glastonbury Custodial-Maintenance Association . . . Approval of retirement plan for Board of Education non-professional employees.





**RICHMOND PERLEY**  
Chairman  
Board of Education

**GLASTONBURY PUBLIC SCHOOLS**  
GLASTONBURY, CONNECTICUT 06033

BOARD OF EDUCATION OFFICE  
WILLIAMS STREET  
633 8231

Annual Report of the Chairman of the Board of Education

To the Citizens of Glastonbury:

The adequacy of school facilities continues to be an important concern of the Board of Education. This past year saw the completion of the high school addition and the initiation of plans for the conversion of the Academy School to more appropriate uses. The latter is compatible with the long range trends in Glastonbury which indicate a possible slackening of the growth rate of the elementary schools but a continued growth in the upper grades.

There are several important changes in progress in the educational program. A program of vocational guidance has been inaugurated and consideration is being given to various aspects of career education. Special education has grown and staff additions have been made to enable us to provide programs in Glastonbury for some students who previously required placement in facilities outside of the town. The level of guidance activity has been increased at the elementary level to identify and rectify problems early and thus reduce the need for more specialized efforts in later years.

Participation of the people of Glastonbury in various school activities continues to be one of the keys to our success. Last year several representatives of various aspects of Glastonbury interests spent considerable time in developing a description of what Glastonbury wants from its schools. This statement is now being used by the school administration and staff to establish specific objectives and the associated programs that will cause the school system to move toward these desires. In addition to this specific activity each of the schools enjoys the help of a number of volunteers, and without this help many benefits would not be possible. For this help and for the general level of interest shown by the people of Glastonbury, the Board of Education is truly grateful.

Respectfully submitted,

*Richmond Perley*  
Richmond Perley, Chairman  
Glastonbury Board of Education

September 1973



**DR. HUGH MCG. WATSON**  
Superintendent of Schools  
Appointed December 1965

**GLASTONBURY PUBLIC SCHOOLS**  
GLASTONBURY, CONNECTICUT 06033

BOARD OF EDUCATION OFFICE  
WILLIAMS STREET  
633 8231

Annual Report of the Superintendent of Schools

To the Glastonbury Board of Education:

Representatives of community organizations and representatives of the community-at-large were involved in committee work which extended over several months and culminated in a revised statement of philosophy and definition of educational goals. Not only did this study tap community opinion and update philosophy and goals but also it is providing the framework for development of specific educational objectives.

Through the interest and organizational skill of the League of Women Voters a citizen volunteer program was developed which provided significant help to both staff and students at Glastonbury High School, Gideon Welles School and Academy School. Volunteers effectively provided assistance needed in school classrooms, laboratories, offices and libraries. The Parent Teacher Organization continued to expand the parent volunteer programs in each of the elementary schools.

As students and teachers derived much from community resources and services provided by citizens, so also did the community benefit from extension of services and facilities provided by the Board of Education. Of particular significance was the very extensive use made by the community of the new gymnasium and swimming pool at Glastonbury High School. Effective liaison with the Recreation Department has helped to bring maximum utilization of school facilities for community recreational programs.

With completion of the high school expansion attention now turns in planning to the badly needed renovation of facilities at Academy School. Through the planned conversion of this 600 pupil junior high school to an 800 pupil elementary school, maximum utilization of space will be achieved and duplication of facilities at Gideon Welles School will be avoided. Specialized facilities at Academy School such as the auditorium, home economics rooms and shops will during the course of their renovation be converted to classroom use.

In conclusion, I wish to express appreciation for your dedication and commitment to good education and to the provision of a climate within which school administrators and teachers can function with a sense of direction and confidence. As we approach the coming year, a major emphasis will be upon translation of this sense of direction into specific objectives. These objectives can form the basis for future improved educational programs and should lend themselves readily to future analysis and evaluation.

Respectfully submitted,

*Hugh Watson*  
Hugh Watson  
Superintendent of Schools

September 1, 1973



**NEW SCIENCE  
LABORATORY IN  
HIGH SCHOOL  
ADDITION**

**EXCERPTS FROM REPORTS OF DEPARTMENTAL DIRECTORS**

**Elementary Guidance** A guidance counselor was added to the staff of each elementary school. Working within one individual school the counselor has helped both teachers and parents understand and cope with problems which may be interfering with a child's desire and ability to learn effectively.

**Special Education** With the addition of two resource teachers significant steps were taken to extend tutorial services to more children with perceptual learning disabilities.

**English** Added to the list of junior-senior electives at Glastonbury High School were the following semester courses: Introduction to Poetry, Twentieth Century Poetry, Introduction to Shakespeare and Understanding the Mass Media.

**Health Education** A community based drug education program called the Community Awareness Seminar has been in operation since October. The seminar brings together people from different groups (students, police, teachers and parents) to talk about the problem of drug abuse.

**Industrial Arts** The new production laboratory at Glastonbury High School has allowed us to teach, in addition to basic skills and operations, the organization of industry and mass production techniques.

**Mathematics** At Academy and Gideon Welles Schools the mathematics laboratories were new additions. Staffed with volunteers and equipped with calculators and materials for math related activities the labs were open to students who ordinarily would be assigned to a study hall. Teachers also sent students from class for help and individual projects.

**Athletics** The High School was represented in twenty-five sports with a record number of participants. Girls' track and girls' swimming were the two new programs introduced. The intra-mural programs at Gideon Welles and Academy Schools were expanded.

**THE BUDGET  
RECEIPTS AND EXPENDITURES**

Receipts From	FY 1971-72	% of Total	FY 1972-73	% of Total
United States				
National Defense Ed	\$ 2,438.85	0.03		
Vocational Ed Counselor	5,029.65	0.05	7,500.00	0.07
State of Connecticut				
Education	1,445,087.09	15.52	1,539,658.92	15.06
Construction (Schools)	223,914.95	2.40	223,914.95	2.19
Emergency Employment Act	24,114.66	0.25	46,064.24	0.45
Youth Services Grant	15,890.24	0.17		
Housing Code Grant			10,000.00	0.09
Town				
Taxes & in lieu of Taxes	7,111,035.74	76.47	7,778,833.47	76.14
Bd. of Ed. Misc. Income	72,186.78	0.77	66,665.15	0.65
Interest Earned	124,991.99	1.34	139,744.11	1.37
Welfare	57,710.59	0.62	60,064.65	0.58
Building Inspec (Permits)	46,304.70	0.49	71,187.30	0.70
Town Clerk	46,808.70	0.50	63,001.13	0.61
Police	31,001.33	0.33	36,535.37	0.36
Library	18,177.90	0.19	13,948.69	0.14
Retro Sewer Grants	21,635.00	0.23		
Sewer Sinking Fund			25,000.00	0.24
Bond Capital Fund			63,073.00	0.61
Transportation Grant			22,231.46	0.22
Recreation Commission			22,200.35	0.22
Other Depts/Misc	60,288.28	0.64	31,693.64	0.30
<b>TOTAL RECEIPTS</b>	<b>\$9,306,616.45</b>	<b>100.00</b>	<b>\$10,221,316.43</b>	<b>100.00</b>
<b>TOTAL INCOME</b> . . . . . \$9,306,616.45			<b>\$10,221,316.43</b>	
<b>TOTAL EXPENDITURES</b> . . . . . 9,009,897.68			<b>9,973,041.22</b>	
<b>CASH SURPLUS</b> . . . . . \$ 296,718.77			<b>\$ 248,275.21</b>	
<b>Expenditures</b>	<b>FY 1971-72</b>	<b>% of Total</b>	<b>FY 1972-73</b>	<b>% of Total</b>
Recreation	\$ 76,447.68	0.85	\$ 84,244.28	0.85
Welfare	73,355.79	0.81	73,038.73	0.73
Insurance & Bonds	98,266.33	1.10	123,755.13	1.24
Capital Improvements	68,674.02	0.76	157,476.13	1.58
Financial Admin*	109,820.21	1.22	121,747.85	1.22
Pension Plan	121,693.80	1.36	149,490.85	1.50
Libraries	118,748.48	1.32	137,791.00	1.38
Health & Sanitation**	129,306.22	1.43	178,972.16	1.79
General Government***	237,664.00	2.64	232,506.85	2.33
Public Safety	530,271.56	5.88	588,533.76	5.87
Public Works	651,294.38	7.23	695,074.14	6.97
Bonds & Interest	1,338,671.63	14.85	1,515,418.50	15.20
Board of Education	5,455,683.58	60.55	5,917,991.84	59.34
<b>TOTAL EXPENDITURES</b>	<b>\$9,009,897.68</b>	<b>100.00</b>	<b>\$ 9,973,041.22</b>	<b>100.00</b>

1836 \* JOHN RANSOM BUCK 1917

\*Comptroller, Assessor & Tax Collector  
 \*\*Sewer Comm., Health Dept. & Refuse Disposal  
 \*\*\*Town Mgr., Staff Agencies, Youth Services Bureau and Unclassified

(a) Born in Wassuc - Eminent Lawyer  
 President, Court of Common Council, Hartford 1868  
 City Attorney, Hartford 1871-73  
 Treasurer, County of Hartford 1873-81  
 State Senator 1879-81  
 U. S. Congressman, 1881-83; 1885-87

## APPROPRIATIONS FOR YOUR GOVERNMENT

GENERAL GOVERNMENT	BUDGET FOR FY:		
	1971-72	1972-73	1973-74
Town Council	\$ 8,913*	\$ 8,513*	\$ 14,515*
Board of Finance	300	300	489
Town Manager	60,530	60,381	67,134
Town Plan & Zoning Commission	21,494	20,256	3,750
Community Development	—	—	30,814
Zoning Board of Appeals	1,386	1,300	1,300
Board of Tax Review	218	218	a.
Totals	\$ 92,841	\$ 90,968	\$ 118,002
a. Included in Assessor's Budget			
STAFF AGENCIES	1971-72	1972-73	1973-74
Town Clerk	\$ 30,821	\$ 32,023	\$ 35,844
Town Attorney	12,600	18,000	18,000
Probate Court	1,570	1,570	1,570
Registrars	11,975	12,745	17,245
Community Beautification	575	50	1,050
Public Building Commission	500	450	450
Economic Development Commission	1,450	1,500	5,300
Conservation Commission	250	250	2,350
Citizens Advisory Committee	—	250	250
Water Resources Commission	25	—	b.
Totals	\$ 59,766	\$ 66,838	\$ 82,059
b. Integrated into Conservation Commission			
PUBLIC SAFETY	1971-72	1972-73	1973-74
Police Department	\$ 415,401	\$ 439,557	\$ 510,501
Fire Department	69,112	76,835	88,570
Civil Defense	1,846	1,870	1,994
Street Lighting	33,240	36,920	38,000
Fire Marshal	4,000	4,500	4,500
Totals	\$ 523,599	\$ 559,682	\$ 643,565
PUBLIC WORKS	1971-72	1972-73	1973-74
Highway Department	\$ 429,765	\$ 447,734	\$ 501,393
Park and Public Grounds	120,494	119,502	144,680
Town Engineer	44,521	51,258	76,479
Building Inspection Department	42,610	46,412	58,642
Public Buildings—Town Office Building	36,322	39,434	45,459
Totals	\$ 673,712	\$ 704,340	\$ 826,653
FINANCIAL ADMINISTRATION	1971-72	1972-73	1973-74
Tax Collector	\$ 28,565	\$ 34,161	\$ 40,982
Comptroller	45,823	49,127	51,307
Assessor	37,041	41,316	44,849
Totals	\$ 111,429	\$ 124,604	\$ 137,138
HEALTH AND SANITATION	1971-72	1972-73	1973-74
Sewer Commission	\$ 42,950	\$ 94,678	\$ 82,746
Health Department	55,145	54,135	60,981
Refuse Disposal	31,559	32,686	31,193
Totals	\$ 129,654	\$ 181,499	\$ 174,920
HUMAN RESOURCES	1971-72	1972-73	1973-74
Welfare Department	\$ 79,697	\$ 74,059	\$ 79,746
Youth Services Bureau	33,936	32,519	41,528
Commission on Aging	250	150	6,930
Recreation Commission	80,442	82,799	110,000
Totals	\$ 194,325	\$ 189,653	\$ 238,204

## APPROPRIATIONS FOR YOUR GOVERNMENT (Cont.)

LIBRARIES	BUDGET FOR FY:		
	1971-72	1972-73	1973-74
Welles-Turner Memorial	\$ 116,290	\$ 134,470	\$ 145,290
South Glastonbury	1,250	1,750	1,750
East Glastonbury	1,250	1,750	1,750
Totals	\$ 118,790	\$ 137,970	\$ 148,790
GENERAL	1971-72	1972-73	1973-74
Insurance and Bonds	\$ 97,000	\$ 123,747	\$ 157,754
Pension Plan—Social Security	123,572	143,094	177,758
Unclassified**	28,085	26,622	30,346
Totals	\$ 248,657	\$ 293,463	\$ 365,858
Total — General Town Operating	\$2,152,773	\$ 2,348,927	\$ 2,735,189
Capital Improvements Program	169,382	158,812	252,509
Total — General Town Budget	\$2,322,155	\$ 2,507,739	\$ 2,987,698
Contingency (Gen. Town & Bd. of Ed.)	\$ 125,000	\$ 70,500	\$ 70,000
Bonds and Interest	1,362,660	1,533,877	1,478,354
	\$1,487,660	\$ 1,604,377	\$ 1,548,354
TOTALS	1971-72	1972-73	1973-74
General Town Budget	\$3,809,815	\$ 4,112,116	\$ 4,536,052
Contingency, Bonds & Int.	5,418,301	5,890,000	6,392,000
BOARD OF EDUCATION	\$9,228,116	\$10,002,116	\$10,928,052
GRAND TOTAL — APPROPRIATIONS	\$9,228,116	\$10,002,116	\$10,928,052

\*Includes funds for Annual Town Audit

\*\*Includes special police details, holiday observance, cemeteries, real estate tax and sewer assessments.

## GENERAL FUND REVENUES

	BUDGETED RECEIPTS FOR FISCAL YEAR:		
	1971-72	1972-73	1973-74
Property Taxes — Current	\$6,730,373	\$ 7,278,673	\$ 7,724,522
Property Taxes — Prior	125,000	130,000	132,000
Penalties, Interest & Fees	25,000	30,000	33,000
Current Taxes	—	16,000	90,000
Subtotal	\$6,880,373	\$ 7,454,673	\$ 7,979,522
In Lieu of Taxes	\$ 99,544	\$ 138,845	\$ 137,524
Education	1,576,150	1,578,075	1,646,300
Public Works	54,309	52,113	89,590
Human Resources	65,195	69,950	114,323
State Grants—School Construction	223,911	223,911	207,719
Public Safety	33,850	28,500	33,330
Town Clerk	29,300	42,300	62,900
Libraries	19,860	20,135	16,900
Health and Sanitation	8,800*	10,915*	51,015
Interest Earned	94,400	105,000	176,000
Revenue Sharing	—	—	254,000
Misc.—Unclassified	38,840	139,003	18,950
TOTAL RECEIPTS	\$9,124,532	\$ 9,863,420	\$10,788,073
Cash on Hand Beginning of FY	103,584	138,696	139,979
GRAND TOTALS	\$9,228,116	\$10,002,116	\$10,928,052

\*Includes Housing Code Enforcement Grants

REPORT OF PROPERTY TAX COLLECTIONS YEAR ENDED JUNE 30, 1973

GRAND LIST	DUE DATE OF TAX	COLLECTIBLE 7-1-72	DEDUCTIONS	ADDITIONS	ADJUSTED COLLECTIBLE
1-1-72	7-15-72	\$7,569,379.96	\$47,467.25	\$12,718.43	\$7,534,631.14
1-1-71	7-15-71	146,088.57	127.46	366.15	146,327.26
1-1-70	7-15-70	54,614.01	86.40	201.96	54,729.57
1-1-69	7-15-69	15,389.04	-	87.22	15,476.26
1-1-68	7-15-68	6,905.98	-	120.98	7,026.96
1-1-67	7-15-67	3,919.25	-	8.20	3,927.45
10-1-66	4-1-67	1,222.94	-	-	1,222.94
Prior Years		2,578.05	-	-	2,578.05
		<u>\$7,800,097.80</u>	<u>\$47,681.00</u>	<u>\$13,502.94</u>	<u>\$7,765,919.63</u>

ACTUAL COLLECTIONS DURING YEAR

GRAND LIST	TAXES	TRANSFERRED TO SUSPENSE	COLLECTIBLE BUT UNCOLLECTED END OF YEAR
1-1-72	\$7,391,595.86	\$1,149.69	\$141,885.59
1-1-71	107,729.48	2,465.79	36,131.99
1-1-70	33,693.96	332.10	20,703.51
1-1-69	6,453.04	51.46	8,971.76
1-1-68	3,909.54	34.04	3,083.30
1-1-67	2,595.15	-	1,332.30
10-1-66	847.40	-	375.54
Prior Years	1,045.36	-	1,532.69
	<u>\$7,547,869.79</u>	<u>\$4,033.08</u>	<u>\$214,016.76</u>

Total Taxes Collected  
39,847.86  
Interest  
2,614.49  
Lien Fees  
\$7,590,332.14

REPORT OF \*PUBLIC ACT 788 COLLECTIONS YEAR ENDED JUNE 30, 1973

GRAND LIST	DUE DATE OF TAX	COLLECTIBLE	DEDUCTIONS	ADDITIONS	ADJUSTED COLLECTIBLE
1-1-72	As Applicable	\$18,886.95	\$14.82	\$46,130.10	\$65,002.23
1-1-71	As Applicable	191.97	-	-	191.97
		<u>\$19,078.92</u>	<u>\$14.82</u>	<u>\$46,130.10</u>	<u>\$65,194.20</u>

ACTUAL COLLECTIONS DURING YEAR

GRAND LIST	TAXES	TRANSFERRED TO SUSPENSE	COLLECTIBLE BUT UNCOLLECTED END OF YEAR
1-1-72	\$65,002.23	-	-
1-1-71	191.97	-	-
	<u>\$65,194.20</u>	<u>Collected</u>	<u>0-</u>
	<u>\$65,493.67</u>	<u>Interest</u>	<u>0-</u>

\*This act provides for prorated assessment and collection of taxes on new real estate construction completed after the assessment date.

STATEMENT OF LONG TERM BONDED INDEBTEDNESS

Issued Bonds and Notes	Amount of Original Issue	Balance Outstanding July 1, 1972	Additions or (Redeemed and Cancelled)	Balance Outstanding June 30, 1973
General Town and School High School & Elementary, September 1, 1955 @ 2.7%	\$ 1,140,000.00	\$ 180,000.00	\$(60,000.00)	\$ 120,000.00
Hebron Avenue School, December 1, 1957 @ 3.4%	642,000.00	40,000.00	(40,000.00)	-
Hebron Avenue Addition, September 1, 1959 @ 3.7%	149,000.00	25,000.00	(10,000.00)	19,000.00
Town Office Building, September 1, 1959 @ 3.7%	354,000.00	114,000.00	(20,000.00)	94,000.00
Buttoball School, October 1, 1960 @ 3.5%	260,000.00	95,000.00	(15,000.00)	80,000.00
Academy Jr. High, October 1, 1960 @ 3.5%	900,000.00	405,000.00	(45,000.00)	360,000.00
Hopewell School, April 15, 1962 @ 3%	925,000.00	450,000.00	(45,000.00)	405,000.00
Eastbury Addition, February 1, 1964 @ 3.2%	635,000.00	355,000.00	(35,000.00)	320,000.00
J.B. Williams Park, February 1, 1964 @ 3.2%	150,000.00	30,000.00	(15,000.00)	15,000.00
Gideon Welles Jr. High, April 1, 1967 @ 3.6%	2,675,000.00	2,000,000.00	(100,000.00)	1,865,000.00
Uniform Fiscal Year, June 1, 1970 @ 5.9%	1,280,000.00	800,000.00	(100,000.00)	700,000.00
Read Construction, April 1, 1971 @ 3.9%	875,000.00	690,000.00	(80,000.00)	610,000.00
Athletic Facilities, Serial Note @ 3.85%	305,000.00	125,000.00	(25,000.00)	100,000.00
Fire House Co. #1, April 1, 1971 @ 3.9%	495,000.00	360,000.00	(40,000.00)	320,000.00
High School Addition (A)	3,690,000.00	1,650,000.00	(75,000.00)	1,575,000.00
Redevelopment Center (A)	495,000.00	-	400,000.00	400,000.00
School Issues, June 1, 1972 @ 5.0%	4,235,000.00	4,235,000.00	(215,000.00)	4,020,000.00
	<u>\$19,115,000.00</u>	<u>\$1,558,000.00</u>	<u>\$,555,000.00</u>	<u>\$11,003,000.00</u>
Sewer				
Salmon Brook Extension - Sewers (A)	\$ 1,175,000.00	\$ -	\$ 800,000.00	\$ 800,000.00
South Glastonbury - Sewers (A)	5,650,000.00	-	500,000.00	500,000.00
Sewer Bonds, June 1, 1970 @ 5.9%	1,128,000.00	640,000.00	(80,000.00)	560,000.00
Sewer Assessments (A)	1,262,000.00	1,000,000.00	(100,000.00)	900,000.00
Secondary Treatment Plant (A)	3,790,000.00	2,300,000.00	(800,000.00)	1,500,000.00
	<u>\$13,005,000.00</u>	<u>\$3,940,000.00</u>	<u>\$,320,000.00</u>	<u>\$ 4,260,000.00</u>

(A) Bond Anticipation Notes

Base for Determining Debt Limitation  
Tax Receipts for Year Ended June 30, 1973  
Reimbursement for Revenue Loss - Tax Relief for Elderly (1,721.36)  
- Mfg., Inventory (\$27,218.76), Wholesale and Retail Inventory (\$8,142.27)

\$ 7,657,641.63	Debt Limit. in Excess of Outstandg. & Authorized Debt
22,716.96	\$16,221,369.00
35,361.03	25,956,738.00
	19,148,949.00
	24,581,089.00
<b>BASE \$ 7,715,719.62</b>	

STATEMENT OF DEBT LIMITATION

Debt Limitation	Indebtedness	Indebtedness Subject to Limitation
General Purposes (2 1/2 x Tax Receipts)	\$1,839,000.00*	\$1,139,000.00
Schools (4 1/2 x Tax Receipts)	34,720,738.00	8,764,000.00
Sewers (3 1/2 x Tax Receipts)	28,933,949.00	9,785,000.00
Urban Renewal (3 1/2 x Tax Receipts)	25,076,089.00	495,000.00
Overall Limitation (cannot exceed 7 times annual tax receipts) 7 x \$7,715,719.62	\$54,010,037.00	20,183,000.00
Indebtedness Subject to Limitation	20,183,000.00	\$33,827,037.00
Debt Limitation in Excess of Outstanding & Authorized Debt		

\*Less uniform Fiscal Year Bond \$700,000 exempted by Section 7-384, State Statutes.

**RESERVE FUND**  
For Capital and Non-Recurring Expenditures

**Balance Sheet**

ASSETS	June 30, 1973
Cash in Bank .....	\$249,840.22
Investment in U.S. Treasury Bills, at cost .....	196,420.50
Total Assets .....	<u>\$446,260.72</u>
<b>APPROPRIATIONS AND UNEXPENDED BALANCE</b>	
Appropriations Unexpended .....	\$304,306.72
Unexpended Balance .....	141,954.00
Total Appropriations & Unexpended Balance .....	<u>\$446,260.72</u>

**CASH RECEIPTS AND DISBURSEMENTS**

<b>BALANCE</b> July 1, 1972 .....	\$14,016.82
<b>RECEIPTS</b>	
Transfer from General .....	\$258,126.98
Principal Investment Return .....	629,969.98
Interest Received .....	19,965.09
Redevelopment Agency - Return Deposit on Post Office Building .....	11,500.00
STATE OF CONNECTICUT - Open Space Grant ..	<u>8,750.00</u>
	<u>\$928,312.05</u>
	<u>\$942,328.87</u>
<b>DISBURSEMENTS</b>	
Expenditures against Appropriations .....	\$208,646.59
Purchase U.S. Treasury Bills .....	<u>483,842.06</u>
	<u>\$692,488.65</u>
<b>BALANCE</b> June 30, 1973	
The Glastonbury Bank and Trust Company .....	<u>\$249,840.22</u>

**STATEMENT OF TOWN AID ROAD ACCOUNT**  
Town Aid Account

<b>BALANCE</b> July 1, 1972 (Unallotted & Unexpended) .....	\$219,197.74
<b>ADD</b> July 1, 1972 Allocation	
Town Aid .....	\$ 97,377.00
Unimproved Town Aid .....	<u>9,555.00</u>
	<u>106,932.00</u>
	<u>326,129.74</u>
<b>DEDUCT</b> - Expenditures During Fiscal Year .....	<u>44,917.70</u>
<b>BALANCE</b> June 30, 1973 (Unallotted and Unexpended) .....	281,212.04
Unexpended Balance of Projects Started but Not Yet Completed .....	<u>254,502.48</u>
Available for Agreement .....	<u>\$ 26,709.56</u>

**Expenditures by Projects**

Project Number	Allotment	Expenditures	Balance
14.310-53-172-18	\$ 24,400.50	\$24,400.50	\$ -
14.310-53-173-18	6,367.47	87.20	6,280.27
14.440-53-122-06	98,200.00	-	98,200.00
14.440-53-122-11	102.25	-	102.25
14.440-53-122-27	800.00	-	800.00
14.440-53-123-06	3,381.73	-	3,381.73
14.440-53-123-27	232.75	-	232.75
14.450	20,430.00	20,430.00	-
	<u>\$153,914.70</u>	<u>\$44,917.70</u>	<u>\$108,997.00</u>

**AUDITORS' REPORT**

SIGAL, TRAGER, GURNE & KAUFMAN  
749 North Main Street  
West Hartford, Connecticut 06117

Town Council  
Town of Glastonbury  
Glastonbury, Connecticut

October 2, 1973

Gentlemen:

We have examined the financial transactions recorded in the books and records of the Town of Glastonbury for the year ended June 30, 1973. Our examination was made in accordance with generally accepted auditing standards and in conformity with the applicable requirements of the State Tax Commissioner concerning municipal audits, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Information and explanations were obtained from officials.

In our opinion, to the best of our knowledge and belief based on such examination, the attached Exhibits A to W and supporting schedules, accompanied by explanatory comments and recommendations, present fairly the financial position of the various funds of the Town of Glastonbury as of June 30, 1973 and the results of the Town's operations and changes in funds for the year then ended, in conformity with generally accepted principles of municipal accounting.

Sigal, Trager, Gurne & Kaufman  
Certified Public Accountants  
/s/Arthur E. Pascoe, C.P.A.  
Partner

**AUDITORS' COMMENTS**

**SCOPE OF AUDIT** - Cash on hand was counted during our examination and reconciled with book balances. Cash on deposit in commercial banks confirmed by direct correspondence with the depositories and reconciled to book balances. All passbooks for cash on deposit in savings banks were examined and balances confirmed by direct correspondence with the depositories. Book balances had been reconciled with bank balances monthly by employees of the Town. Cash receipts were promptly and properly deposited and could be traced to definite deposits or groups of deposits. All securities owned by the various funds of the Town were confirmed by direct correspondence with the bank where they are held for safekeeping. Security transactions and income from securities were examined in detail and ascertained to be in order.

As required by the State Tax Commissioner, uncollected property taxes as of June 27, 1973, were confirmed in writing to the extent of 10% in amount and number. No exceptions were disclosed. The rate books for uncollected taxes were taped and found to be in agreement with the control accounts at the date of confirmation and at June 30, 1973. The property tax assessment abstract was properly prepared and sworn. Uncollected special assessments were confirmed in writing as of June 30, 1973. The confirmations comprised at least 10% in amount and number of the total and no exceptions were disclosed.

Disbursements were test-checked to the extent of at least twenty-five percent of all items. Vouchers and supporting invoices were examined for correctness of extensions, amounts, charge against proper appropriations, charge to proper fiscal period, proper authorization and the taking of discounts when available. Cancelled checks relating to these were examined for proper payee endorsements, signatures and amounts.

All bond, note and coupon transactions during the year were verified with the bank to ascertain that only those maturing during the year or open from prior year maturities had been paid and that all bonds and coupons had been destroyed by the bank.

**RESUME OF OPERATIONS** — The budget for the year ended June 30, 1973, as recommended by the Town Council, was approved at a Town Meeting on June 1, 1972. Actual revenues totaled \$10,221,316.43 — appropriations \$9,973,041.22 with a surplus of \$138,696.00 from previous year, allocated to budget. Net adjustments from other funds and miscellaneous adjustments totaled \$105,226.73 resulting in a General Fund Unappropriated Surplus of \$596,925.91 up (\$143,048.48 from previous year) at end of fiscal year.

A tax rate of 57 mills was approved on the Grand List of January 1, 1972 to become due and payable July 15, 1972 and January 15, 1973. General Fund cash decreased from \$255,158.90 at June 30, 1972 to \$247,214.45 (—\$7,944.45) at June 30, 1973 and uncollected taxes decreased from \$230,717.84 at June 30, 1972 to \$213,955.30 (—\$16,762.54) at June 30, 1973. Long term indebtedness decreased by \$235,000.00

**RECORDS MANAGEMENT/GENERAL CONDUCT OF OFFICES** — The financial records of the Town in general were maintained in a satisfactory manner and the general conduct of offices, as relates to financial records, was satisfactory. See recommendations.

**CONTINGENT LIABILITIES AND PENDING LAWSUITS** — As informed by the Corporation Counsel there are two law suits pending which could result in a maximum liability to the Town of \$30,000.00

#### AUDITORS' RECOMMENDATIONS

1. The Town has grown in size and complexity to the point that financial reporting on the present cash basis is inadequate. Town officials and department heads would be able to control spending and guide the Town during the year much better under the encumbrance method of accounting. We recommend that the Town give serious thought to adopting a full encumbrance system for the general and other funds.
2. The Bond Capital Fund is currently using two checking accounts. We recommend that only one account be used and the second closed.
3. The system of purchasing, receiving and approval of invoices for payment needs stronger enforcement. All invoices should have a purchase order which should be made out on the date the order is placed, not when the invoice is received. There exists a definite lack of receiving notices attesting to the fact that the goods or services were actually received. Duplicate copies of invoices should be destroyed to prevent duplicate payments. We recommend a complete review of the system of internal control and that written procedures be established and enforced.
4. We recommend that the financial records of the Town be kept in "fire resistive" vaults or safes when not in use.

1973	EVENT	MUNICIPAL HOLIDAYS
July 1	Beginning of fiscal year	Independence Day
July 15	First tax payment due	Labor Day
September 1	Sewer connection charges due	Columbus Day
November 1	Sewer use charges due	Election Day
December 31	Last day to file veterans' discharges	Veterans' Day
1974		Thanksgiving Day
January 15	Second tax payment due	Christmas Day
January 30	Deadline to apply for P.A. 490 exemption	New Year's Day
February 1	Deadline for filing personal property	Lincoln's Birthday
February 28	Deadline to apply for elderly exemption	Washington's Birthday
April 1	Sewer assessment bills due on Salmon-Hubbard Brook Project	Good Friday
April 15-May 15	Board of Tax Review, as scheduled	Memorial Day
June	Dogs licensed for coming year starting July 1	
Not later than June 5	Annual Town Meeting on budget	
June 30	End of fiscal year	

#### COUNCIL—COMMISSION MEETINGS

TOWN COUNCIL	Second and fourth Tuesday, each month
TOWN PLAN & ZONING COMMISSION	First and third Tuesday each month
BOARD OF FINANCE	First Tuesday, each month
BOARD OF EDUCATION	First and third Monday, each month

Meetings of other Boards and Commissions, special meetings, dates of hearings and voter-making sessions are announced in newspapers in advance and held in Town Office Building.

All meetings are public — you are invited to attend.

#### REMINDER

##### LIBRARY HOURS:

Welles-Turner: Monday-Friday 9 A.M. - 9 P.M.; Saturday 9 A.M. - 12:30 P.M.  
(Closed Saturdays during July and August)  
South Glastonbury: Monday & Thursday 1:30-4:00 and 7:30-9:00 P.M.  
Sunday 2:00-4:00 P.M.  
Story Hour: Thursday 10:00-11:00 A.M.  
Summer Hours: Monday & Thursday 7:30-9:00 P.M.  
East Glastonbury: Monday & Thursday 1:00-4:00 and 7:00-9:00 P.M.  
Tuesday 9:00 A.M. - 5:00 P.M.  
Summer Hours: Monday & Thursday 2:00-4:00 P.M. and 7:00-9:00 P.M.  
Tuesday 9:00 A.M. - 3:30 P.M.

TOWN OFFICE BUILDING HOURS: Monday through Friday 8:30 A.M. - 4:30 P.M.

BOARD OF EDUCATION OFFICE HOURS: Monday through Friday 8:00 A.M. - 5:00 P.M.

REFUSE DISPOSAL AREA, N.L. Turnpike: 8:30 A.M. - 4:00 P.M. Closed Sun. & Holidays

ASSESSMENT DATE: January 1st.

PERSONAL PROPERTY TAX LIST: 10% added to total if list not declared by Feb. 1

SEWER CONNECTION CHARGES: Due September 1. Interest on delinquent installments accumulates at rate of 9% per annum, starting one month after due date of installment, effective from due date.

SEWER USE CHARGES: Due November 1, with 30 days to pay without interest.

TOWN TAX BILLS: Interest on unpaid taxes accumulates at rate of 9% per annum, starting one month after due date of taxes, effective from due date.

VOTER REGISTRATION: Town Office Building, 7-9 P.M. fourth Thursday of month.

<p><b>Bulk Rate</b>  <b>U.S. Postage</b>  <b>Glastonbury, Ct.</b>  <b>Permit No. 133</b></p>
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## TELEPHONE DIRECTORY FIRE AND POLICE EMERGENCY . . . 911

For those residents not having 633 telephone prefix the emergency numbers are  
**FIRE EMERGENCY 633-9421 POLICE EMERGENCY 633-9411**

Be sure to give clearly your name and address as well as the nature of your emergency. Do not hang up until you are sure that your message has been understood.

**WE NEED YOUR HELP. PLEASE DO NOT CALL THE FIRE OR POLICE PHONE NUMBERS DURING A FIRE EMERGENCY UNLESS ABSOLUTELY NECESSARY.**

The dispatcher must be free to route fire trucks and fire department personnel to a fire. If the phone lines are monopolized by people asking routine questions or questions about the location of the fire, the dispatcher may be unable to reach fire trucks and firemen. This could result in serious delays in getting to a fire, with possible property damage and even loss of life.

CALL THE:	FOR ANSWERS ON:	PHONE:
Assessor . . . . .	Property Assessments . . . . .	633-5231
Building Inspector . . . . .	Building Permits, Zoning Board of Appeals . . . . .	633-5231
Comptroller . . . . .	Bills & Accounts, Purchasing . . . . .	633-5231
Dog Warden . . . . .	Dog Problems, Dead Animals . . . . .	633-8301
Fire Co. 1 Area Capt. Gutt . . . . .	Permits for Burning . . . . .	633-9544
Fire Co. 2 Area Capt. Accornero . . . . .	Permits for Burning . . . . .	633-1059
Fire Co. 3 Area Capt. Dennler . . . . .	Permits for Burning . . . . .	633-2237
Fire Co. 4 Area Capt. Bailey . . . . .	Permits for Burning . . . . .	633-1865
Glastonbury Housing Authority . . . . .	Public Housing/Housing for Elderly . . . . .	633-1133
Highway Superintendent . . . . .	Street/Road Maintenance, Snow Removal, Landfill . . . . .	633-5231
Parks Superintendent . . . . .	Parks/Public Grounds/Tree Problems . . . . .	633-5231
Police Department . . . . .	Police (Routine) . . . . .	633-8301
Recreation Director . . . . .	Recreation . . . . .	633-5231
Recreation Answering Service . . . . .	Scheduled Events . . . . .	633-5550
Redevelopment Agency . . . . .	Urban Redevelopment . . . . .	633-6791/2
Registrar . . . . .	Voting, etc.* . . . . .	633-5231
Sanitarian . . . . .	Public Health Matters — Applications for Burning . . . . .	633-5231
Still Hill Boarding Home . . . . .	Town Farm . . . . .	633-7328
Superintendent Sanitation Dept. . . . .	Sanitary Sewers, Treatment Plant . . . . .	633-5231
Superintendent of Schools . . . . .	Schools and Education . . . . .	633-5231
Tax Collector . . . . .	Taxes — Fees . . . . .	633-5231
Town Clerk . . . . .	Birth & Death Certificates, Property Deeds, Fishing/Hunting/Dog Licenses, Elections, Voting Registration, Majority Cards . . . . .	633-5231
Town Engineer . . . . .	Engineering, Drainage, etc. . . . .	633-5231
Town Manager . . . . .	Administration . . . . .	633-5231
Town Planner . . . . .	Town Plan & Zoning Commission, Municipal Planning . . . . .	633-5231
Visiting Nurse Association . . . . .	Public Nursing, Clinics . . . . .	633-2011
Welfare Director . . . . .	Welfare & Social Services . . . . .	633-5231
Welles-Turner Library . . . . .	Libraries . . . . .	633-1300
Youth Services Bureau . . . . .	Youth Counseling, Youth Activities . . . . .	633-6079

\*If no answer, call Town Clerk