

*Town  
of  
Glastonbury*



*Annual Report  
1989 – 1990*

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# The Town Manager

The fiscal year ending June 30, 1990 saw a substantial slowdown in development. Development activity was mainly related to completion or continuation of projects previously started, very little new construction was initiated.

The record growth in previous years has brought about an increased activity level and greater demands for municipal services especially in the areas of education, police, traffic control and recreation.

Some of the more interesting undertakings of the Town that I feel are noteworthy are summarized as follows:

- A. An 8.1 million dollar badly-needed renovation project at Glastonbury High was put out to bid and construction work started.
- B. A major library expansion and renovation project was considered by the voters at a referendum in May 1990 and was not approved.
- C. Town Council authorized the final design of the New London Turnpike/Oak Street intersection improvements project. At the close of the fiscal year, design was well underway and construction will go forward when all the necessary approvals are in place for the State and Federal grant participation.
- D. One of the major accomplishments was the acquisition of the 80 acre Danskin property on the Blackledge River in East Glastonbury off Hebron Avenue. This parcel is a very impressive piece of open space with many significant natural attributes including a 30 ft. waterfall. A substantial State and Federal Open Space Grant paid nearly one half million dollars of the cost, with the Town share being only \$262,500. This is an outstanding acquisition along the Blackledge River that will be enjoyed by many people for generations to come.
- E. Work was commenced with the Board of Finance on a review of our pension plan investment management program in an effort to increase the return on pension funds in order to help the Town save annual pension costs.
- F. Disposal of sludge from the waste treatment plant is a continuing problem for many communities. We solicited bids for disposal of our sludge and were able to save \$30,000 per year



Richard S. Borden Jr. - Town Manager

on the cost of disposal, with the new contractor picking up the sludge at our plant which eliminates the necessity of the Town having to spend \$120,000 to replace our sludge truck.

G. Actual construction also got underway simultaneously on a \$2.1 million dollar expansion and renovation of Fire Companies No. 3 and No. 4 (Hopewell and Buckingham)

H. Our Public Works Department, on an in-house basis, constructed a 14-bay shelter or open storage garage for our plow trucks. This is a major undertaking for our own crews and it demonstrates both the quality and the spirit and dedication of our employees.

I. Again this year, with the help of the League of Women Voters, a Hazardous Waste Collection Day was conducted in April, with substantial volunteer help from the League and other community-spirited citizens. Tons of hazardous waste were collected and taken away to a disposal plant by a licensed hazardous waste disposal contractor.

J. One of our long-term employees, Mr. Richard Coppa, who served as Director of Health in Glastonbury for 25 years, retired during the fiscal year. Mr. Coppa's retirement from Glastonbury capped 40 years of exemplary public health service.

It is hoped that our citizens will take the time to look through this Annual Report. I am sure you will find the various departmental operating reports interesting and informative.

As the Town's books were closed out for the fiscal year, Glastonbury was again in a very sound financial condition. In that regard, we owe much thanks to the decision-making of our elected policymakers on the Town Council and Board of Finance who provide the financial policy decisions for the Town.

In closing, let me invite all citizens to take an interest in your Town's operations. Please feel free to call or stop in at any time to ask questions or offer comments and suggestions on the operations of your town.

Richard S. Borden Jr.  
Town Manager

# The Town Council



1989-90 Town Council



Sonya F. Googins  
Town Council Chairperson

"It was the best of times, it was the worst of times ..." so begins Charles Dicken's novel, "A Tale of Two Cities" written in 1859 about 1765, the French Revolution. How true this is as we face the challenges of 1990. Glastonbury's Policy Makers strive for the best, yet must deal with the worst as part of their responsibilities to meet the needs of our people today.

Our cities feel financially insecure as the industries that support them down-size and they wonder, "Am I next?" Our senior citizens feel likewise, as health care costs dramatically increase and those on fixed incomes can't keep up with even moderate tax increases.

The state of the State of Connecticut's finances offered no encouragement, as record deficits became evident in 1990. The "recession" produced Glastonbury's smallest Grand List increase in years as development and housing starts abruptly stopped.

Despite these setbacks, major projects are in the works or completed. Fire Companies #3 and #4 are expanded, Welles-Turner Library and Glastonbury High School will be renovated, a new Volunteer Ambulance building is underway, as is a 45 unit elderly congregate housing. Two major land purchases assure more open space.

Throughout all of this, Glastonbury remains exceptionally financially secure and a beautiful town. Yet our school facilities need attention. North Glastonbury still awaits a pool and we hope that some day Glastonbury will have a Teen Center and a new Senior Citizen Center, and more affordable housing.

My sincere personal thanks to all who make Government work in Glastonbury. We are blessed with the best of committed volunteer and elected board and commission members, town employees, and senior management. All of these must continue to identify important town needs. Future Town Councils must place appropriate referenda issues before the public, or we're asking for the worst. To paraphrase Ecclesiastes, "There is a time and season for everything under heaven." Glastonbury people will decide.

If optimism, vision and reality remain partners, with the help of the good Lord, we will lead Glastonbury to "the best of times".

Sonny Googins  
Town Council Chairman

## REPORT OF THE TOWN ATTORNEY

**"The first thing we do, let's kill all the lawyers".**

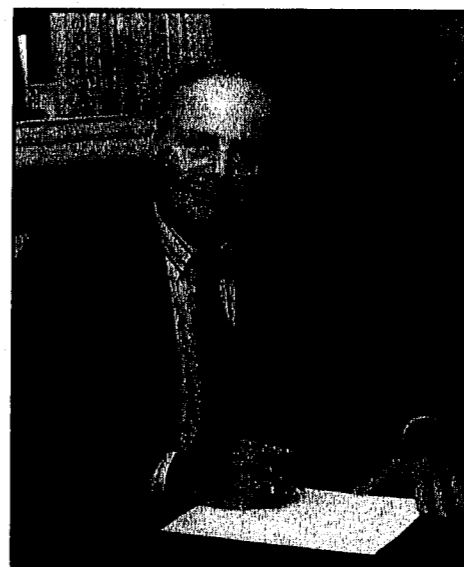
So said the rebellious, anarchy-bent Mr. Jack Cade in Shakespeare's King Henry VI. I obviously can't fully endorse that idea, not being either a heretic or suicidal, but there have been times over the past 30 years when I secretly harbored such dark thoughts when reflecting upon an opposing counsel or two. The thought has recurred more frequently in the past two years, particularly as the Town's litigation is reviewed for this Report. The Town seems to have been cursed with more than its statistical share of questionable, if not groundless, lawsuits and appeals. However, we must also recognize that it does take a client to seek out and engage a lawyer (however willing) to start any lawsuit, or a client who by his activities puts himself in need of those services.

With those observations in mind, please look at the Town's legal activities, and you be the judge of the merit, or lack thereof, and whether the unusual frequency of weak or groundless claims and appeals results from an overabundance of litigious people, or from an overabundance of willing lawyers, or from the unfortunate combination of both.

Requests for legal advice in normal town business categories has been controlled and reduced by a concerted effort on the part of the Town's elected, appointed and administrative officials and officers. This is also a beneficial result of a stable, experienced, competent group of people on Town Boards and Commissions, and in the management, staff and employees of the Town.

Once again, however, and to a greater extent in the past year, the bulk of legal expenses arises from litigation over which the Town has no control, and in which it, and/or its officials, are unwilling defendants. Here are three examples.

Unfortunately, the list is still headed by the continuing conflict between C. J. Mozzochi and (1) Town administrators and departments; (2) Mozzochi's commercial tenants, and (3) his business and residential neighbors. This conflict exists in many forms such as lawsuits,



William S. Rogers - Town Attorney

appeals and complaints to the Glastonbury Police Department about Mozzochi's supposed antagonists, or the GPD reluctance to take the actions he demands.

The most prominent case in the Mozzochi portfolio is Mozzochi's appeal to the Superior Court from the Freedom of Information Commission's advisory opinion in favor of the Town which controlled Mozzochi's use of "information requests" as a weapon for harassment of Town officials for over ten years.

In 1988, the continuing waste of administrators' and employees' time (and taxpayer dollars) and the stress caused by such unreasonable, harassing requests, became no longer tolerable, and a Petition for Declaratory Ruling was filed in May 1988 to end or control Mozzochi's activities.

After a hearing, testimony, review of the FOIC record of requests and prior hearings, and briefs, the FOIC issued an Advisory Opinion in favor of the Town, which stated, among other findings:

"Similarly, the Commission finds that many of Mr. Mozzochi's records requests and FOI complaints were

constructed in such a way as to harass his self-made or perceived enemies in Glastonbury and to cause the multiplication of administrative claims or litigation in order to harass them. Indeed, he has created a history of abusing the processes and personnel of a municipal government that in degree is unique in the commission's nearly 15 years of experience in enforcing the FOI Act. This, quite emphatically, is not a situation in which an eccentric citizen has made records requests that a town finds burdensome to fulfill. See id. at 1253. The Commission finds it is part of a deliberately contrived plan by Mr. Mozzochi to make the work of certain Glastonbury officials so difficult or unpleasant that they will resign or no longer oppose his interests."

Mozzochi appealed to the Superior Court. During the recent oral argument, it was apparent that the absence of express statutory authority for the specific action (a pre-screening of Mozzochi's FOIA appeals) was a vocal concern of the Judge. While the FOIC and the

# Legal Services

**Requests for legal advice in normal town business categories has been controlled and reduced by a concerted effort on the part of the Town's elected, appointed and administrative officials and officers. This is also a beneficial result of a stable, experienced, competent group of people on Town Boards and Commissions, and in the management, staff and employees of the Town.**

Report of The  
Town Attorney

Town found support for the FOIC action in its implied powers as overseer of the FOIA, it nevertheless seemed wise to request that the case be remanded to the FOIC to address the specific statutory forms of relief. The Town requested that Remand and the Judge so ordered, while expressing his reservations and concerns but not deciding the legal issues involved.

The Town would prefer to have the FOIC expressly make the specific findings of unreasonable and harassing requests and appeals, which would then provide the basis for a Superior Court injunction against Mozzochi, the violation of which would be a contempt of Court, with all of the consequences that follow. Of course, everyone would be much better off if Mozzochi merely decided to stop his unproductive activities.

Another case which raises serious questions for both the judicial system and the legislature, is the Double I Limited Partnership Appeal from a Town Plan & Zoning decision approving a "rear lot" application to build a single family home on a ten acre parcel on the abandoned portion of Dayton Road in a relatively isolated and heavily wooded area in South Glastonbury.

This appeal was taken by the abutting owners of some 100 acres of land surrounding this parcel; was dismissed after a hearing in Superior Court, but was appealed to the Appellate Court by the plaintiffs. The Supreme Court decided to hear the case itself, heard oral argument recently, and a decision is pending.

The Town had asked for monetary sanctions in the amount of its costs and attorneys fees in defending this apparently groundless appeal. The Superior Court, while agreeing that there were no grounds and therefore dismissing the appeal, declined to award sanctions against Double I and its partners. The Town was willing to let the matter rest in peace, but when Double I appealed, the Town Cross-Appealed for the denial of sanctions.

The granting of the application by the TPZ, and the resulting construction of a home on ten wooded acres revealed no effect whatever upon the plaintiffs or their land. In fact, as the Superior Court observed, the required paving of abandoned Dayton Road to the applicant's land would actually benefit them. Unfortunately, the zoning statutes grant an automatic right of appeal to abutting owners, regardless of whether they are actually affected in any real way. The Legislature could take a second look at that.

Equally unfortunate, is the general reluctance of the judiciary to levy monetary sanctions even in groundless or frivolous lawsuits. That presents another good question for the Legislature as well as the judicial branch. No one wants to "chill" or discourage people from exercising their rights, but something must be done to "chill" groundless or frivolous claims, especially when the complainants can show no real harm.

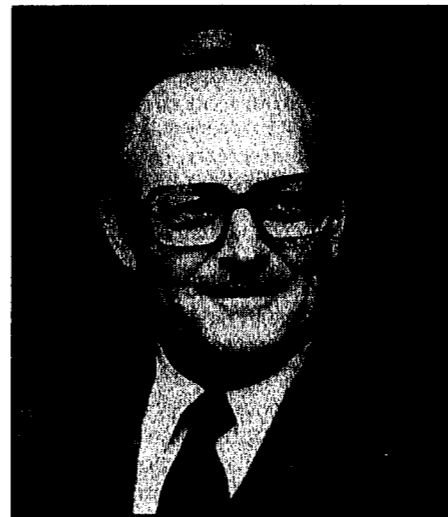
That leads to a report on the last case in this trilogy of costly trivia. Statewide Service Corp. (Cromwell) was a subcontractor for a certain part of electronic-communications systems installation in the renovated Police Department. The Town awarded the project overall to a prime contractor for some \$96,000 who then directly engaged Statewide at a contract price of \$22,000 for its work. The Town made progress payments to the "Prime", until it defaulted and abandoned the work. The Town then held the balance of the contract price pending completion. After the work proved to be defective as well, the Town engaged a new contractor to correct and finish the job, and used the remaining funds, plus some, to pay the new contractor.

In spite of that scenario, Statewide sued the Town for \$25,000. Statewide had no contract with the Town, received no promise of payment from the Town, had performed defective work, had an inadequate contract and received no progress payments from the "Prime" and failed to pursue the bankrupt Prime's bonding company, despite advice to do so.

For those reasons, the Town refused any payment, and attempted to have the case dismissed before trial, but the Court declined to do so, forcing the Town to prepare and proceed to trial. On the day trial was to start the case was settled for a nuisance value of \$1,000 to avoid the cost of trial, trial briefs and the risk of sympathy for a small tradesman. A victory for the Town, except for the cost of defense.

These are all matters which never should have been made the subject of appeals or lawsuits, and should have resulted in monetary sanctions, at least, against the complaining parties.

There are some five other lawsuits against the town and its Boards which are in the same category.



Donald F. Auchter, Probate Judge

Unless the Legislature effectively removes these unnecessary doors to lawsuits or mandates meaningful penalties for abuse and harassment, or the judiciary takes it upon itself to carve out and discourage these types of claims by early dismissal or assessment of penalties, then the Town, as well as ordinary people and businesses, remain exposed to unnecessary legal expense, stress and waste of employee hours.

The Constitution and due process do not guarantee a freedom to harass or start groundless lawsuits. Quite to the contrary, Towns, taxpayers and citizens have the right to be free from the waste and costs of processing and defending frivolous and harassing activities and claims. One effective way to protect that right is to make complainants and their lawyers pay the cost when it is shown that they knew or should have known that their actions were groundless or were performed for improper purposes.

## PROBATE COURT

Normal public hours of the court are 12:00 noon to 4:00 p.m. but the judge or clerk may be called at 633-3723 whenever need arises. The office often is open at other hours but one should telephone to be sure. Changes may be made in the next year.

In last years report emphasis was given to the changes taking place in the work of the probate courts. Decedent estates continue to be the primary business of the probate courts. So too continues the trend to involvement in the problems of incapable persons, especially minors and those who are physically or mentally incapacitated. The Glastonbury Probate Court is scheduled for computerization. Implementation of that program will require additional clerical services, at least in the short term. The combination of demands upon the court most likely will necessitate additional staff. Undoubtedly additional space will be required to accommodate staff and equipment.

My tenure as judge of the court will end six months into the next fiscal year. I regret that mandatory retirement rules (age 70) prevented completion of the final months of this, my fourth term, I am happy (relieved?) that interim arrangements will continue the services of the court without interruption. And I am delighted that all those interested in becoming my successor expressed a desire to have Mrs. Scaglia continue as Clerk of the court. My successes as judge in substantial measure resulted from her support and assistance, especially her willingness to argue with me when she believed my position was erroneous. I accept full responsibility for my failures.

I am grateful for the support given to the court and to me personally during my tenure: by many of the town departments, by members of various professions, by many of the general public, by my fellow judges and the State Probate Administrator and staff.

I deeply appreciate the honor given me to serve as Glastonbury's first Judge of Probate. I am confident that those who follow will build on the beginning we have made.

**Normal public hours of the Probate Court are 12:00 noon to 4:00 p.m. but the judge or clerk may be called on 633-3723 whenever need arises.**

Probate Court

# Community Development

The Community Development Department is responsible for the management of the Town's land use and development activities. Functional areas include planning, zoning, site plan review, building and site inspections, environmental planning and protection and economic development. The Department provides professional staff services to the Town's various land use policy boards including the Town Plan and Zoning Commission, Conservation Commission, Town Council, and Economic Development Commission.

As the decade of the 80's came to a close, it was clear that Glastonbury had emerged as a strong capitol region town with a wide range of residential, employment, and recreational opportunities. As we enter the 90's, it appears that development activity will settle back to a more normal and steady rate.

## TOWN PLANNING AND ZONING COMMISSION

The Commission, a nine member board (six regular and three alternate) is appointed by the Town Council to act on applications for residential, commercial, and industrial developments and various land use issues. The Commission also acts as an advisory board to the Town Council and the Zoning Board of Appeals on zoning issues and public improvements.

The Commission, through its subcommittees, is involved in the preliminary review of development proposals. This review helps the applicant to better understand the concerns of the Town. The Planning Commission gives the applicant direction in meeting these concerns prior to final action on applications.

During the fiscal year 1989-90, the Town Planning and Zoning Commission continued to review and make revisions to its Subdivision and Re-subdivision Regulations. Special attention was given to the preservation of significant natural and man-made features, through the reduction in infrastructure and proposed building areas, and the designation of open space land. The draft document has incorporated many of the stated concerns of the residents and Development Professionals of Glastonbury and has integrated planning principles in order to maintain a high level of design and land use while protecting the natural, cultural and historical environment.

The Commission has a difficult job in revising these regulations as there is a delicate balance between the preservation of significant land features and the promotion of public health, safety and welfare.

The Commission continues to advocate affordable housing alternatives. This is seen in review and recommendations of a number of residential Planned Area Development projects. In addition, The Commission completed extensive review and composition of proposed regulations for Adaptive Reuse and Accessory Use Apartments. The proposed Adaptive Reuse Rehabilitation Regulation addresses the renovation of existing buildings within residential zones for the creation of housing units. The Accessory Use Apartment Regulation would permit the use of apartments within a single family dwelling unit for use as an affordable dwelling unit or to serve elderly persons.

## COMMUNITY BEAUTIFICATION COMMITTEE

Trees were planted at each school to celebrate Arbor Day. Coordinated by the Parks Department, committee funds of \$800 were matched by \$1,430 from students, PTO's and the Service Club. A total of eleven trees were planted.

Benches were installed and groundcover was planted in the front courtyards of the Welles-Turner Library. An old fashioned flower garden was planted at the ferry slip by Della Winans. Her design was inspired by gardens grown in the 1930's by ferry captain Baker.

Dissatisfaction with plans presented for commercial and PAD projects led the committee to draft a proposal for landscaping regulations to be submitted to Planning and Zoning Commission.

The seven member committee meets the second Wednesday of each month. Our primary function is to review site development and landscaping plans for commercial and PAD regulations.

## BUILDING INSPECTION DEPARTMENT

The Building Inspection Department receives applications and maintains records for the Zoning Board of Appeals and Building Board of Appeals. In addition, the Building Official is the chairman of the Housing Code of Appeals Committee.

During the past fiscal year 89/90, the Building Department issued 1,886 permits, 273

Certificates of Occupancy and conducted 2,578 inspections to insure structural and fire safety and adequacy of electrical, heating and plumbing systems.

Complaints concerning the building construction, gravel excavations, violations of zoning ordinances and littering numbered 65.

Total Revenue collected was \$276,013.

## BUILDING BOARD OF APPEALS

This committee is charged with the responsibility of hearing appeals pertaining to building construction and interpretation of town codes when the Building Official rejects or refuses to approve the mode or manner of construction or when it is claimed that the provisions of the code do not apply or have been misconstrued or wrongly interpreted.

No appeals were heard during this period.

## HOUSING CODE OF APPEALS COMMITTEE

This committee is charged with the responsibility of hearing appeals by affected persons of any notice from the Director of Health concerning the housing code.

No hearings were held during this period.

## CONSTRUCTION ACTIVITY REPORT FISCAL YEAR JULY 1, THRU JUNE 30, 1990

### Construction Costs (Estimated)

<b>RESIDENTIAL</b>	
62 New SF/D .....	\$10,763,755
0 New SF/A .....	0
372 Add/Alter/Repairs .....	3,634,237
<b>COMMERCIAL &amp; INDUSTRIAL</b>	
22 New .....	\$ 6,494,100
110 Add/Alter/Repairs .....	6,829,430
<b>PUBLIC BUILDINGS</b>	
2 New (Includes 45-unit Congregate Housing) ...	\$ 2,650,800
1 Add/Alter/Repairs .....	635,000
<b>GARAGES/POOLS SHEDS/MISC.</b> .....	698,551
<b>DEMOLITION (Assessed Value)</b> .....	763,800
<b>TOTAL CONSTRUCTION COSTS (Estimated)</b> .....	<u>\$37,469,673</u>
<b>REVENUE COLLECTED</b> .....	\$ 276,013
<b>TOTAL PERMITS ISSUED</b>	
(All phases including mechanicals) .....	1,886
<b>CERTIFICATES OF OCCUPANCY ISSUED</b>	
SF/D .....	86
SF/A .....	24
Miscellaneous .....	163
Total C.O.'s .....	273
<b>INSPECTIONS CONDUCTED</b>	
All phases of construction & land use .....	2,578
<b>COMPLAINTS INVESTIGATED</b> .....	65

## ZONING BOARD OF APPEALS

### DUTIES & GOALS

It is the responsibility of the Zoning Board of Appeals to make fair and impartial decisions regarding zoning application where unusual or non-conforming situations exist. However, the impact of those decisions to the adjacent property owners and the welfare of the Town are relevant factors in the Boards' decisions.

Due to the nature of the Board, it often uncovers problem areas in the regulation, or lack of regulation itself. If this occurs, the TP&Z is notified for their consideration in the matter.

My goal as Chairman is to implement joining meetings with the Boards' chairmen, including the Town Council, to promote better communication and to eliminate Boards overlapping duties.

## ZONING BOARD OF APPEALS

This board is charged with the hearing of appeals from citizenry concerning variances, special exceptions, motor vehicle site approvals and decisions of the building official.

The Board held 12 public hearings and considered 99 applications. The results were as follows.

61 appeals for variances  
45 were approved

33 appeals for special exceptions  
30 were approved

1 appeal of the building officials decision upheld

1 appeal of the building officials decision withdrawn

6 applications withdrawn

3 approval of site locations as required by the state of Connecticut.

	10	6	5	2	2	2	1	1	1	1	1	1
	Time Extension On Variance											
July	10	6	5	2	2	2	1	1	1	1	1	1
August	6	4	3	1	1			1	1	1	1	
September	12	8	7	3	2	1		1	1	1		1
October	9	7	5	2	2			2		1		
November	7	4	1	4	4			1				
December	10	3	2	6	6			1			1	
January	6	5	4			1		1				
February	5	4	3	1	1			1		1		
March	5	5	4	1	1			1				
April	7	5	5	2	2	1						
May	9	5	4	5	4			1				
June	13	5	2	6	5	2		1		2		1

### ▲ Zoning Board Summary of Action

## CONSERVATION COMMISSION

The Glastonbury Conservation Commission has a dual responsibility. It serves as the Town's environmental planning agency and ombudsman and it also regulates the use of its inland wetlands and watercourses.

In its first capacity, the Conservation Commission assists the Town Council (through its membership on the Land Acquisition Committee) in the evaluation of land being considered for "open space" acquisition or for the purchase of development rights in property which the Town wishes to keep in agriculture. The Commission has also been providing technical recommendations to the Town Planning and Zoning Commission regarding several development proposals which involve the Town's flood zone.

Following a lengthy and detailed field assessment and the review of expert testimony the Conservation Commission in 1990 transmitted to TP&Z a favorable recommendation to issue an excavation permit in the Great Pond area of South Glastonbury. The recommendation was accompanied by a plea for the creation of a 75-acre Great Pond Nature Preserve covering areas that are not to be disturbed by the gravel operation. The Preserve would provide permanent protection for Great Pond and nearby ecologically significant areas, and would be subject to special stewardship provisions and environmental surveillance. By year-end, that recommendation had not yet been acted upon by the Town.

The request of the Town Council, the Commission's staff and a subcommittee began the design of an aquifer protection proposal that would be incorporated into the Town's zoning regulations.

As the Glastonbury Inland Wetlands and Watercourses Agency, the Commission continued to stress compliance by developers and builders of the specific, detailed conditions which typically accompany the wetland permits issued to them. Staff is doing an excellent job of inspecting projects under

construction and patrolling areas known to be prone to erosion and sedimentation damage. Thus, in January 1990, emergency measures were ordered at a ravine where construction of a new road crossing was underway. Because this involved a violation of the Commission's permit, the developer was ordered to implement a comprehensive restoration program under the field direction of an engineer consultant acceptable to the Commission. The Commission also ordered daily progress reports during restoration and ordered the suspension of additional road construction until later in the season.

The Conservation Commission wishes to recognize the performance of the Community Development staff in guiding applicants at an early review stage to submit environmentally benign proposals. Our cooperation with TP&Z has been further strengthened by our joint participation in their Plans Review subcommittee meetings. The Conservation Commission is also placing new emphasis on explaining the rationale of its major decisions in the form of transmittal messages to TP&Z.

The new fee structure for permit applications became effective this fiscal year. In general, it has been accepted by the development community. It reflects more accurately the costs incurred by the town in reviewing applications and policing projects, some of which require many hours of staff attention.

Without the Town Council's unswerving support, the Conservation Commission's progress in carrying out its mandated duties would not have been possible.

**Without the Town Council's unswerving support, the Conservation Commission's progress in carrying out its mandated duties would not have been possible.**

Conservation Commission

## HISTORIC DISTRICT COMMISSION

The Historic District Commission is an eight member board (5 regular and 3 alternate) appointed by the Town Council. The Commission is responsible for the architectural review and analysis of applications for development within Glastonbury's Historic District.

During the year the Historic District Commission, serving as a Study Committee, completed their proposal for expansion of the Historic District. The Commission held a Public hearing at which they presented the Report for Proposed Expansion and accepted testimony regarding the proposal. The Commission incorporated recommendations from the Public hearing into the Report and transmitted the Final Report to the Town Council. A vote was taken of the owners of the 92 homes within the area proposed for expansion. The ordinance did not pass.

The Commission continues to serve the Town with their expertise in matters of historical significance.



Newly constructed pond at Earle Park.

## ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission is a 7 member advisory board charged with the tasks of promoting economic development and recommending strategies to ensure continued quality commercial/industrial development. As the decade closed, we looked back at the results of good planning and cooperation between the public and private sectors to see a maturing community with a strong commercial/industrial component. We anticipate the Town to continue to benefit from these efforts during the next decade as quality commercial developments such as Somerset Square and Gateway add new buildings. The Commission is gratified to report that the industrial/office segment of the 10-1-89 Grand List accounted for 36 million dollars of the 64 million dollars total growth in the Grand List.

The Economic Development Commission will continue to analyze regional economic development trends and vacancy rates to ensure that the Town remains attractive and competitive both for existing businesses and new opportunities.

A highlight of this year was the construction of a 20,000 sq. ft. addition to the NCR Eastern Starcom Data Center located on National Drive. With over 100 employees, this center services financial institutions throughout the northeast.

The Commission believes that the next decade will continue to provide quality economic development opportunities, and we look forward to any comments or recommendations you may have to offer.

## STRATEGIC PLANNING COMMITTEE

The Strategic Planning Committee completed the Town's first Strategic Plan during 1989-90. The object of the plan was to provide guidelines for decisions that affect the future size, composition, and nature of our Town. Reflecting input from hundreds of citizens, the plan presents recommendations key areas:

- Development – Environmental and Economic Impact
- Open Space Preservation
- Community Diversity and Affordable Housing
- Education
- Services
- Government Effectiveness
- Community Pride and Participation

Each recommendation specifies who needs to take the next steps and when.

The Committee has requested a special public meeting with the Town Council to discuss the plan and its implementation.

## HOUSING PARTNERSHIP

On April 25, 1989, the Town Council adopted an ordinance creating a Housing partnership in accordance with the provisions of State of CT Public Act 88-305. The duties of the Housing Partnership revolve around the development of ways to increase the supply and availability of affordable housing in Glastonbury. The Council appointed members to the partnership and the group commenced activities shortly thereafter.

On December 4, 1989, the Housing Partnership was awarded initial designation by the State of CT as a partnership community. Following this action, the Partnership began detailed study and work towards the submission of an application for Development Designation. State approval of Development Designation status will allow the partnership to complete/sponsor any housing activity meeting the affordable criteria. Final approval is anticipated during the next fiscal year.

## OLDE TOWNE TOURISM DISTRICT OF CONNECTICUT

The Olde Towne Tourism District is a non-profit organization that promotes tourism in the towns of Glastonbury, Newington, Rocky Hill, and Wethersfield. Its Board of Directors is composed of an equal number of representatives from each of these four towns.

Olde Towne produces a quarterly calendar of events, a comprehensive map and visitors guide and topical brochures that familiarize tourists and residents alike with attractions throughout the district. Olde Towne works cooperatively with the other tourism districts in the state as well as with the Connecticut Department of Economic Development in producing joint promotions, advertising and market research.

In the coming year Olde Towne will expand its role as a facilitator of dialogue among representatives of the district's accommodations, attractions and retail establishments. The district will also expand its efforts in the senior and foreign markets. It will strive to increase tourism dollars in the district without adversely impacting the special character of the four towns it represents.

*The Olde Towne Tourism District is a non-profit organization that promotes tourism in the towns of Glastonbury, Newington, Rocky Hill, and Wethersfield. Its Board of Directors is composed of an equal number of representatives from each of these four towns.*

Olde Towne Tourism District of Connecticut

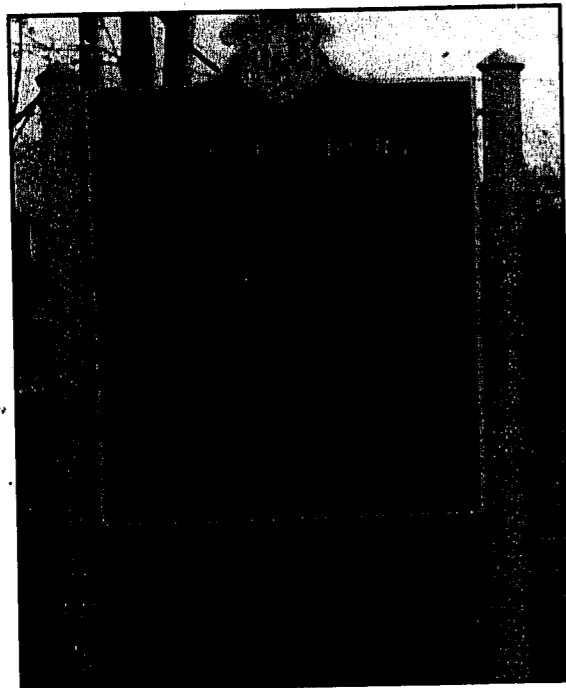
*As the decade closed, we looked back at the results of good planning and cooperation between the public and private sectors to see a maturing community with a strong commercial/industrial component.*

Economic Development Commission



Efforts are underway to obtain grants to underwrite increased town and Connecticut history teaching in the school system. This is being done in conjunction with school teachers and administration personnel.

Tercentennial Committee



Incorporated in 1693 - Glastonbury will celebrate it's 300th Birthday in 1993.

### TERCENTENNIAL COMMITTEE

A core committee has begun work on celebration of Glastonbury's 300th birthday in 1993. Appointed by the Town Council to take over from the temporary committee (whose members are now part of the permanent committee), the group has been charged with preparing appropriate events to mark the major anniversary.

At the close of this fiscal year the committee has increased substantially in size, no money has been spent (the committee has no budget yet), lists of potential events have been compiled, a logo for the 1993 event has been designed.

Efforts are underway to obtain grants to underwrite increased town and Connecticut history teaching in the school system. This is being done in conjunction with school teachers and administration personnel.

### HEALTH DEPARTMENT

The Health Department continues to provide and support community public health interests through a number of program areas. The programs include intensive environmental health activities, communicable disease surveillance, maternal and child health, communicable disease prevention, and health education.

The cornerstone of public health in Glastonbury, Richard B. Coppa, retired from town employment in December, 1989. Dick had first come to this town in 1962 to fill the position of town sanitarian. Dick built the department and its programs to their current respected status. The health department staff hopes to carry on in the conscientious and understanding manner established by Dick Coppa, and join the citizens of the town in wishing him a well deserved retirement.

### ENVIRONMENTAL HEALTH

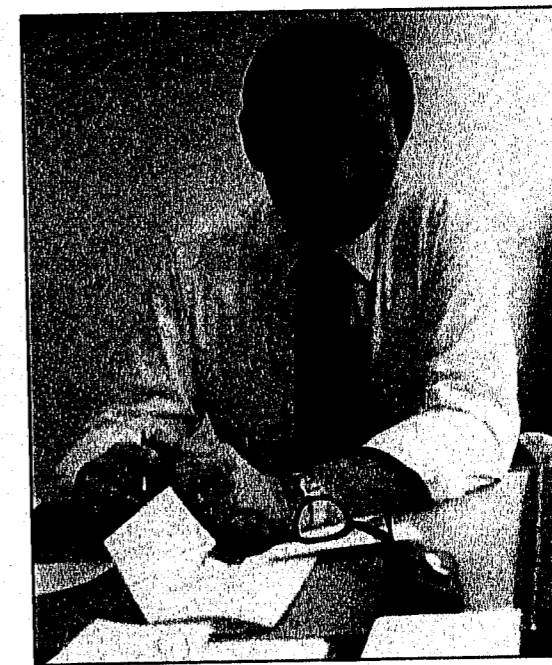
Environmental health activity continues to be the main focus of the department's public health efforts. The sanitation staff is involved in sewage disposal, food protection, water pollution, and pressing environmental issues on a daily basis.

The use of a new microwave survey meter allowed the department to assess the safety of microwave ovens in commercial food establishments. Special programs involved a survey for the presence of lead in school drinking water. Inspectors participated in a training course on housing code program enforcement.

### DISEASE PREVENTION

The investigation of select reported communicable diseases and immunization clinics are included in this program. Our annual flu clinic for senior citizens was again successful, with over 489 people participating.

As the decade of the 80's came to a close, it was clear that Glastonbury has emerged as a strong capital region town with a wide range of residential, employment and recreational opportunities.



Public Health Director, Richard B. Coppa retired after more than twenty-five years of service to the town.

### HEALTH DEPARTMENT STATISTICS 1989 - 1990

Complaint Inspections	212
Routine Inspections	695
Sewage Disposal Permits	114
Food Service Inspections	442

### Reportable Diseases

Syphilis	20
Salmonellosis	8
Lyme Disease	4
Campylobacteriosis	4
Gonorrhea	4
Shigellosis	0
Giardiasis	2
Malaria	1
Measles	1
Tuberculosis	1
AIDS	1

# Human Services



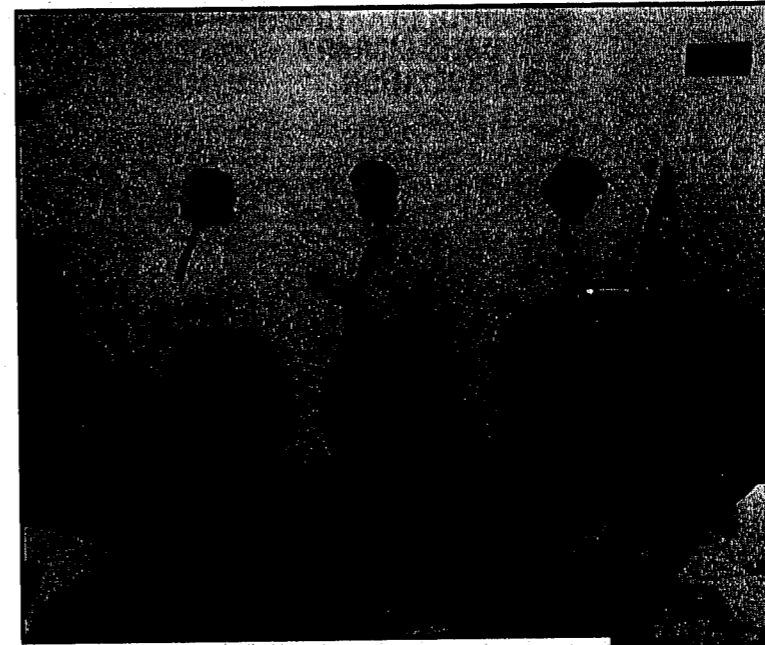
**SUMMER UNDER THE SEA**  
Paint the Wall Day. Frank's Supermarket donated the "smocks" and Clark Paint supplied the paints.

## WELLES-TURNER MEMORIAL LIBRARY

This year began with a colorful deluge of sea creatures at the library as Glastonbury children read books in record numbers for the "Summer Under the Sea" reading program.

A total of 2,985 books were read by the children, a 17% increase from the previous year. Over 1,200 children participated in the various summer reading enrichment activities. These included the summer reading game; workshops on sharks, whales, whaling songs, and seashells; craft activities; story hours; magic shows; and the popular annual children's flea market on the library front lawn.

As well as organizing and maintaining a well-rounded collection of books, periodicals, and other media, Welles-Turner Library offers a variety of services that provide informational and enrichment opportunities for the citizens of Glastonbury. Telephone reference service is available by calling the special reference number, 659-2734, and our inter-library loan services will obtain resources not owned by Welles-Turner. Special cultural programming was provided by the Friends of the Library's excellent "Books Sandwiched-In" series and



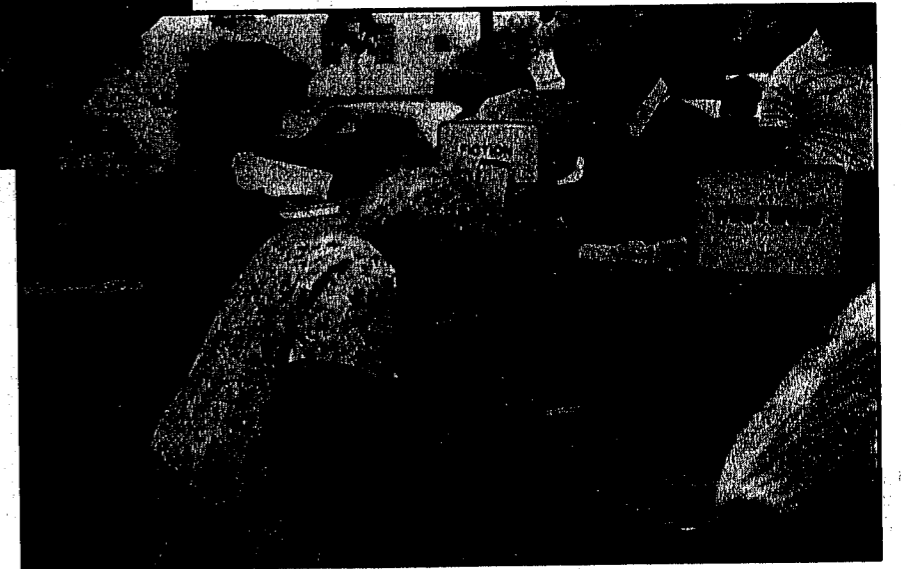
Design of the proposed library expansion was accomplished with input from community workshops.

literary bus trips. And, of course, what fun was had by literature and bargain lovers at the semi-annual Friends used book sale. The library also offered an adult book discussion series, "Contemporary American Short Stories" made possible by a grant from the Connecticut Humanities Council. It is hoped that more book discussion series can be offered in the future.

Welles-Turner Library tailors its services and collections to the needs and interests of both children and adults in the community. In response to strong public demand for additional weekend hours, the library added Sunday hours for the first time and Saturday hours throughout the summer.

Work on the goal of library expansion also continued. The library was granted an Inland Wetlands Permit by the Glastonbury Conservation Commission for expanded parking.

A citizens committee working with the project architects came up with a building plan that successfully complemented the existing library's architectural style and met library space needs. The Town was also awarded a \$350,000 library construction grant by the Connecticut State Library. A June 5 referendum on the proposed expansion, however, was defeated by town voters. Despite this disappointment, the library is committed to maintaining high standards of public service with the resources available.



Searching for treasures at the Friends of the Library semi-annual book sale.

## WELLES-TURNER MEMORIAL LIBRARY BOARD

During the past year the library board continued to monitor the routine functioning of the library but directed most of its energies toward expansion of the facility.

Initially, three meetings were held to gain public input. This was followed by extensive work with the Conservation Commission and the granting of an Inland Wetlands Permit. The way was then paved for five design workshops conducted by the project architect to aid in formulation of a preliminary design. With a practical and cost effective design, along with the approval of a \$350,000 state grant, a Library Expansion Committee was formed. This committee worked countless hours to present to the public details of the project. 117 volunteers sent out 12,000 letters, 5,000 flyers, 500 postcards, and manned telephone banks. Board members appeared before 48 organizations.

**The new schedule for Welles-Turner Memorial Library is as follows:**

**LABOR DAY-MEMORIAL DAY**

**Monday**  
9:00 AM - 9:00 PM

**Tuesday**  
9:00 AM - 9:00 PM

**Wednesday**  
12:00 PM - 9:00 PM

**Thursday**  
9:00 AM - 9:00 PM

**Friday**  
9:00 AM - 6:00 PM

**Saturday**  
9:00 AM - 5:00 PM

**Sunday**  
1:00 PM - 5:00 PM

**SUMMER HOURS**

**Weekdays**  
Same as above

**Saturday**  
9:00 AM - 1:00 PM

**Sunday**  
CLOSED

The board was greatly shocked and disappointed by the defeat of the referendum. The direction of the board, for the immediate future, is to determine how the present facility, though inadequate, can best serve the citizens of Glastonbury. The library will undergo needed changes with asbestos removal, renovations in conjunction with this work, and the installation of a security system.

The need for additional library space is still critical. We believe that the preliminary plans prepared by project architect, Glenn Arbonies, offer an attractive yet practical and cost effective solution to library space needs. Therefore, the library board will seek another opportunity to present this proposal to the voters after other town capital improvement issues have been resolved.

**EAST GLASTONBURY PUBLIC LIBRARY**

The East Glastonbury Public Library is operated entirely on a volunteer basis, open 24 hours a week. Mondays from 1:00 to 4:00 p.m. and 7:00 to 9:00 p.m.; Tuesdays from 9:00 a.m. to 4:00 p.m.; Thursdays from 9:00 a.m. to 4:00 p.m. and 7:00 to 9:00 p.m.; Sundays from 1:00 to 3:00 p.m. There are 5 trustees and four officers who direct library policy and 32 volunteers who contribute approximately 113 hours each week.

On Wednesdays during the school year there is a story teller who entertains children of ages 3-5. The monthly film program is free to children of all ages and their parents, and includes refreshments. The summer reading program for children of all ages is geared to "reading for fun" and winds up with a party just before school begins.

The Reverend Chester Wetzel leads the adult book study group which meets Monday afternoons. The Friends group raises money for the library and holds pot luck luncheons during the year. Eastbury School teachers bring their classes to the library to choose books.

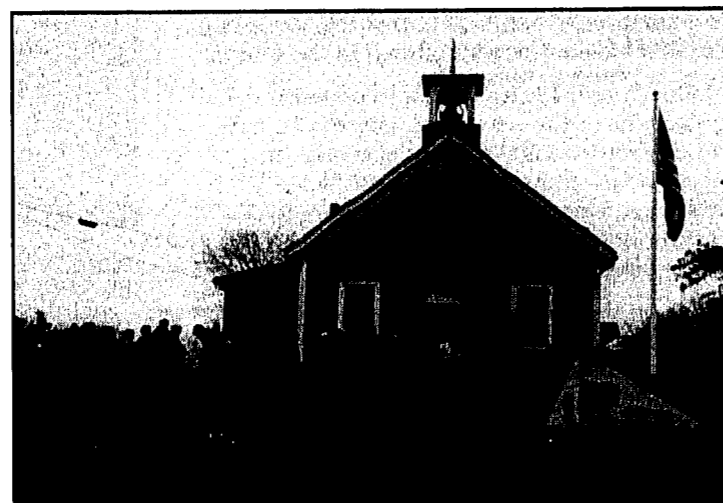
The library has received a grant from the Hartford Courant for \$4,000 plus a matching grant of \$3,000. Also, the Ensworth Fund has granted \$8,000. These grants will be used to bring the library up to health and safety standards.

**SOUTH GLASTONBURY PUBLIC LIBRARY ASSOCIATION**

The library continues its major function of providing the local community with a range of library services to fill the needs of all age groups. We continued the expansion of our large print collection as well as our children's books section.

The ceiling/attic restoration project was completed but required some follow-up work which will be an annual occurrence. The Connecticut State Historical Commission has approved a \$7,500 grant which will be received upon our completion of additional paper work. This will cover less than half of the project's cost.

Our continuing major goal is to increase the community's awareness of our library and services and to increase our circulation.



People waiting to attend our annual Book-Bake-Bric-a-Brac Sale in 1990.

**PARKS AND RECREATION DEPARTMENT**

**ADMINISTRATION**

Directed towards improving office efficiency and customer service, the Department implemented phase one of a two phased office automation project. A small local area network with five terminals working off of a central file server replaced one stand alone personal computer. Word processing software enhancements were also made.

A second program information/cancellation phone line was installed to improve access by residents during peak calling periods. A new answering machine with the ability to roll-over incoming calls was purchased. The new equipment and additional line have dramatically reduced the frequency of busy signals received by residents. The information lines receives approximately 25,000 calls annually.

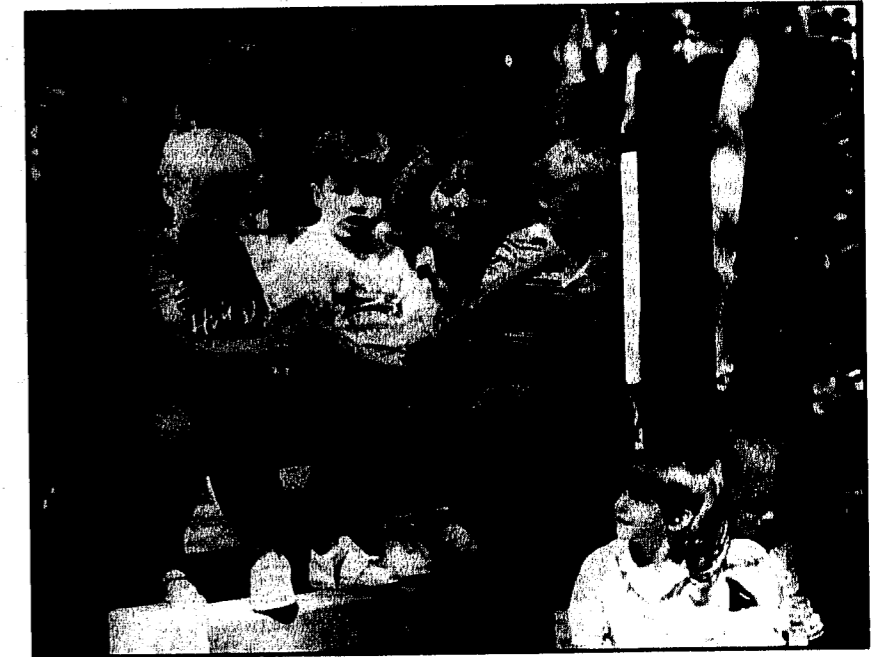
The Department continues to receive the support of a variety of local non-profit and service oriented organizations as evidenced by the receipt of several special gifts. The Exchange Club purchased a wall mounted electric basketball scoreboard which was installed in the Academy School gym. The Hartwell Sports Club committed to a multi-year program to replace many of the soccer goals in the park system.

The first pair of goals was installed at Rotary Field. The Friends of Glastonbury Youth donated the funds needed to rent six movies which were shown outdoors during the summer forming the basis for the Teen Movies Series. The Glastonbury Gymnastics Club Parents Organization donated a spotting belt and competition landing mat to the gymnastics program. The Department is fortunate to have the support of these groups and is appreciative of their generosity.

Department program revenues increased by 10.6% from \$205,046 to \$227,634.

**RECREATION**

The 1989-90 Participation Report is a comprehensive list of Department program offerings and participation statistics. It indicates the diverse nature of the overall recreation program and provides a good idea of who and how residents are participating in Town sponsored programs and using the facilities that are provided.



The popular P.O.P.C.O.R.N. Program (Preschool Outdoor Observation & Nature) met spring and fall at J. B. Williams Park.

The Recreation Division has been involved in several exciting projects worth noting as it strives to provide services to residents of all ages. In an effort to accommodate increased demand, the summer playground opened a new site at the Gideon-Welles Jr. High to bring the total locations to six. The additional site increases the daily capacity from 300 to 360 children in this popular program. Likewise, the mini camp, a specialized summer program for 5 year olds, added staff to increase its daily capacity from 125 to 150.

Increased emphasis was placed on programming for teens. Six movies were shown on Tuesday evenings outdoors at the High School to form the Teen Summer Movie Series. The popular summer teen day trip program and school vacation ski trips were expanded. A summer volleyball camp for those in grades 7-12 was also offered for the first time.

With support from Monaco Ford Inc., and the Hartwell Sports Club, the UConn Varsity Men's Soccer Team conducted a youth soccer clinic which was followed by an inter-squad scrimmage on August 18. Well over 200 youth of all ages participated in the program. The Town hopes to build on the success of this year's event by asking UConn to return in 1990.

The Santa's Run Road Race continues to be popular, and, with 1,407 participants, is considered one of the largest road races in the State. A new timing service, AB-Mac Finish Systems, enhanced the event with the addition of the Talking Road Race Results System which

**The Parks and Recreation Department is charged with the care and maintenance of all town-owned parks and municipal grounds, as well as the organization and administration of a comprehensive program of recreation opportunities directed towards meeting the diverse needs of our residents**

Parks and Recreation Department

enabled runners to access their race results by calling a tape recorded message using any touch tone telephone.

The Department hosted several large competitive sports tournaments. The Glastonbury Invitational Lacrosse Tournament was held in July under the sponsorship of the Glastonbury Lacrosse Club. The Eastern District Class 8 Regional A.S.A. Men's Slow Pitch Softball Tournament and U.S.S.S.A. Women's Regional Slow Pitch Softball Tournament were played at Addison Park and Academy Field during the summer as well.

In addition to the programs and facilities listed in the Participation report, the Town operates a wide range of recreational facilities which are available for the use and enjoyment of Glastonbury residents. The facilities include outdoor pools, athletic fields, ice skating ponds, playgrounds, hiking trails, picnic areas, fishing areas, lighted tennis courts, open space areas, bridle paths, and scenic stream belt areas.

The Parks and Recreation Department is responsible for the care and maintenance of all town parks, school grounds, street trees, public open areas, recreation facilities, and areas outside of all municipal buildings such as the library, Town Hall, Senior Center, and firehouses.

With respect to capital improvements, the Town Council appropriated \$310,000 to be used to renovate Eastbury Pond; the Town's most heavily used swimming area. A grant from the Department of Environmental protection will offset 40% of the total project cost with a maximum reimbursement of \$173,000. The process of obtaining required DEP permits and completing the final design is expected to take 9-12 months, with construction slated to begin in 1991.

The finishing touches were put on the new facilities building that was constructed with the support of the Rotary Club in J.B. Williams Park. A concrete patio was installed connecting the new building to the pavilion, along with concrete walkway which makes the kitchen and restrooms handicapped accessible.

In March, a consultant forester was hired to evaluate the alternatives available for the removal and disposal of scale-infested red pine trees located in Williams Park. Over 1500 trees concentrated in three areas are affected. The scale, which has no known natural or man-made methods of effective treatment, results in the rapid death of all infected trees. To eliminate the public safety risks created by the dead and dying trees, which are primarily located in high public use areas, a winter harvest is planned for late 1990-early 1991.

Several other park improvements were also completed this year.

#### **ACADEMY AND HEBRON AVENUE FIELD IMPROVEMENTS**

With assistance from the Public Works Department, a stone based warning track was installed along the outfield fence at the Academy Field. The infield of the Hebron Avenue baseball field was expanded to accommodate baseball using 90' basepaths. Both improvements were completed in time for the start of the 1990 season.

#### **TRAIL IMPROVEMENTS**

Inside the Main Street Entrance to Cotton Hollow, a wooden footbridge was constructed to facilitate access over the Roaring Brook to the tree trail. Trail improvements were made to land available at Minnechaug Golf Course which opened the area to cross country skiing for the first time.

#### **PLAYGROUND IMPROVEMENTS**

With funding for the purchase of equipment provided by the PTO, a new swing set was installed at the Hebron Avenue School. Two seesaws and a crazy spring board were installed at the Naubuc School. With funding provided by the Beautification Commission, two new park benches were installed outside of the main entrance to the Welles-Turner Library.

#### **OLD TOWN HALL RESTORATION**

Support was provided to the Historical Society as part of their restoration of the old Town Hall located at the Hubbard Green. Department staff removed all of the overgrown foundation plantings and trimmed the trees with limbs overhanging the roof.

#### **TREE PLANING AND LANDSCAPING**

Several areas were either relandscaped or had trees planted. Again, with the support of the Beautification Commission, new ground cover was planted in front of the entrance to the Welles-Turner library. Overgrown and scale-infested quonset cherry trees were removed from the Senior Center grounds and replaced with two dogwoods and a sugar maple. Additional shade trees were planted in Addison Park, and the Yankee Gardeners donated a pair of acers which were planted at the Jr. High School. A flowering crabapple tree was also planted by the peer education group, Understanding Students Together, at the Naubuc School in memory of Adam Belanger.



*Each of the public schools participated in the tree planting program coordinated by the Parks and Recreation Department in celebration of Arbor Day and Earth Day.*

#### **ARBOR DAY/EARTH DAY**

In an event to celebrate Earth Day and Arbor Day, the Department coordinated tree plantings at each of the public schools. With funding provided by groups in each school which was matched by the Beautification Commission, a total of eleven maples and two dogwoods were planted.

#### **STREET TREE TRIMMING PROGRAM**

Department staff, with assistance from Public Works, trimmed selected trees and brush along both sides of 44 streets totalling 25 miles of roadway. The work, which is considered routine maintenance, is directed towards the elimination of sight line problems, removal of dead limbs, improving sidewalk clearance, and removal of growth that causes vehicle damage.

#### **GRANGE POOL**

In June, the exterior of the bathhouse received a fresh coat of paint prior to the 1990 swimming season.

The winter of 1989-90 was characterized by the early arrival of cold temperatures and snow. The Thanksgiving Day football game was postponed as a result of 12" of snowfall. Department staff working the holiday, not only completed their usual snow removal responsibilities, but cleared the football field, so that the game was able to be rescheduled for Saturday. Early cold temperatures facilitated the opening of several ponds for ice skating before the Christmas school vacation. Weekend snow storms were frequent and taxed the Department's overtime budget.

During the course of the year, routine maintenance tasks include: snow and ice removal on more than five miles of sidewalk adjacent to town owned property; emptying more than 150 trash barrels throughout the park system twice weekly; grooming and lining 4-19 softball and baseball fields daily, April-August; trimming and weeding planting beds at 33 different facilities; watering all newly planted plant material during periods of drought; pruning ornamental trees; mowing in excess of 200 acres of turf weekly, April-October; plowing all school parking lots, firehouses, pump stations, Town Hall, the Police Station, library, and other municipal buildings during winter snow storms; responding to all street tree related problems; grinding and removing tree stumps; maintaining 50 athletic fields, spreading fertilizer and lime, painting bleachers; repairing, painting, and distributing 75 picnic tables; checking and maintaining 16 automatic irrigation systems, and inspecting, repairing or otherwise caring for playground equipment located on school grounds and in town parks.

The park maintenance division continues to provide support to the activities of youth sports groups and community service organizations. Hartwell Soccer, Midget Football, Little League, Glastonbury Lacrosse, Chamber of Commerce, Art Guild, Historical Society, and school PTO's have all been supported by the Parks and Recreation Department. In all cases, the cooperative effort has yielded positive results for the community.

... positive results for the community is largely due to the efforts of many people ... Those people include program participants, park users, Recreation Commission members, community service group leaders, volunteers, corporate sponsors, part-time and seasonal staff, Town Council members and town staff.

Recreation Commission



The Annual Fishing Derby held in Williams Park continues to be a popular family event.

It is largely due to the efforts of many people that the program is successful. Those people include program participants, park users, Recreation Commission members, community service group leaders, volunteers, corporate sponsors, part-time and seasonal staff, Town Council members and town staff. Special recognition is due to the full-time staff of the Parks and Recreation Department whose effort and dedication result in the efficient and effective delivery of leisure services to Glastonbury residents.

Worthy of mention is Kelly A. Devanny, Recreation Supervisor, whose superior performance was recognized with her receipt of the 1990 Award of Excellence. The award recognizes employees who best represent excellence in the areas of public courtesy, productivity, quality, teamwork, attitude, and town activities. Ms. Devanny has not only represented herself well, but, her profession, the Town, and all of us who care about the quality of life issues that are addressed by the delivery of recreation services to Glastonbury residents.



## PARTICIPATION REPORT 1989-1990

Year Round Activities	Ages Served	Yearly	Summer Concerts	All Ages	9,000	
Aerobics	All Ages	329	Swim Invitational	6-18	150	
Bus Trips	All Ages	697	Swim Team — Summer	7-18	156	
Bridge (Duplicate)	18 & over	1,256	Tennis Lessons — Adult	16 & over	110	
Firewood program	Adults	1,206	Tennis Lessons — Children	5-16	114	
Gymnastics	5-17	1,206	Tennis — Jr. Team	5-16	38	
Playschool	1-4	559	Tennis — Ladies Round Robin	18 & over	26	
Slimnastics	18 & over	278	Town Band	All Ages	1,150	
Swim Lessons — Adults	18 & over	44	Volleyball Clinic — Youth	Grades 7-12	25	
Swim Lessons — Children	6 Mo. & over	1,613	Water Carnival & Castle Building	6 mo-18 years	185	
Swimnastics	All Ages	55				
Weight Training	15 & over	823				
<b>Fall/Winter/Spring Activities</b>			<b>Special Events</b>			
Advanced Lifesaving	15 & over	42	Dog Show	2-18	35	
Arts & Crafts	Grades 3-7	26	Fishing Derby	4-15	85	
Basketball (GBA)	8-18	463	Golf Open	All Ages	40	
Basketball (Men)	18 & over	105	Hershey Track & Field	9-14	68	
Children's Trip Program	Preschool - Grade 6	389	Holiday Performances	All Ages	800	
Competitive Swimming Clinic	7-15	21	Kayak Rolling Lessons	All Ages	24	
Diving Lessons	7-18	28	Pumpkin Decorating	6-14	29	
Golf Lessons	18 & over	109	Santa's Run	All Ages	1,407	
Intro to Competitive Swimming	7-15	38	Self Defense for Women	16 & over	11	
Ice Hockey — Supervised	Grades 3-8	33	Senior Citizens Picnic	55 & over	380	
Ice Skating — Supervised	All Ages	973	Spring Fever Run	All Ages	80	
Jukido	6-up	166				
Open Gym	All Ages	2,230	<b>Facility Usage</b>			
Open Volleyball	18 & over	1,352	Athletic Field Reservations	All Ages 306 groups	(1)	
SCUBA	15 & over	58	Garden Plots	All Ages	63	
Ski Trips	Grades 6 & up	64	J.B. Williams Park Pavilion	All Ages 124 groups	(2)	
Soccer Co-ed	18 & over	94	Showmobile Usage	All Ages	13	
Sr. Citizens Exercise	55 & older	135	Tennis Court Reservations	All Ages	289	
Swim Team — Spring	7-18	55	(1) 6,000 - 9,000 individuals (est.)			
Swim Team — Winter	7-18	84	(2) 9,500 - 12,500 visitors (est.)			
W.S.I.	17 & over	60				
<b>Summer Activities</b>			<i>*Yearly Participating figures equal the total of all of the respective program registrations, daily attendance figures, or facility reservations as applicable.</i>			
Basketball — Summer Youth	Grades 7,8,9	22	<b>Pool Usage</b>			
Camp Sunrise	3-21	40	<i>(Adult and Recreation Swim Hours &amp; Daily Visitation)</i>			
Fun Runs	All Ages	294	<b>Season</b>	<b>GHS</b>	<b>Eastbury Grange</b>	<b>Total</b>
Mini Camp	4 & 5	256	Summer	4,022	17,604	8,018 29,644
Music & Arts Camp	Grades 3-9	240	Fall/Winter/Spring	8,726	Closed	Closed 8,726
Playgrounds	Grades K-6	909	Total Visits	12,748	17,604	8,018 38,370
Softball — Co-ed	18 & over	200				
Softball — Girls	9-16	180				
Softball — Men	18 & over	360				
Softball — Women	18 & over	90				

## RECREATION COMMISSION

The Commission, composed of six appointed members, is an advisory board to the Town Council on matters relating to recreation and parks.

Much of the Commission's time was spent dealing with issues affecting the Town's ability to meet the recreational needs of the community through the use of existing recreation facilities, as well as, those planned for future development. The Long Range Plan for Glastonbury Public Schools was reviewed with respect to the impact of its recommendations on the community use of recreation facilities provided at school sites. The commission evaluated the recreation potential of two proposed additions to the Town's open space inventory: Addison Grove and the Kaycroft property. The Commission also met with representatives of the Hartwell Sports Club, Glastonbury Little League, and Jaycee Courant Baseball Program to discuss their respective needs for playing fields.

A considerable amount of time was spent reviewing the Parks and Recreation Department's capital improvement program and operating budget. The Commission supported the submission of nine capital projects to be addressed through the mid 1990's. These proposals include: renovations to Eastbury Pond; the development of Buckingham Park; Grange Pool renovations; the construction of an outdoor swimming pool; the development of a boat launch/river front park; improvements to Williams Park; the development of athletic fields on land located adjacent to the high school; the development of the Balf property; and, improvements to Butler Field. Commission members attended several public meetings to support the Department's capital and operating budget requests. In June, the schedule of fees and charges for recreation activities was updated and adjusted for the 1990-91 fiscal year.

A subcommittee of the Commission has been working to write a new Plan of Development for Parks and Recreation. The Plan will guide the Town's development of facilities and programs through the 1990's, and replaces the plan that has been used for the last ten years which was developed in 1980.

In addition to the Parks and Recreation Department, the Commission continued to work closely with the Youth and Family

Resource Commission, Board of Education, and Conservation Commission on issues related to the provision of recreation opportunities and services for residents and the preservation of open space.

## SOCIAL SERVICES DEPARTMENT

The major responsibility of the Social Services Department is the administration of State sponsored entitlement programs. These programs include General Assistance, Energy Assistance, Renters Tax Relief, and Surplus Commodities. The 1989-90 Fiscal Year saw significant increases in the number of participants served by these programs.

The General Assistance Program provides financial and medical assistance to eligible residents. Assistance given under this program is reimbursed by the State at 90 or 100 percent. During Fiscal Year 1989/90, 151 cases received benefits through this program, compared to 113 cases in the previous year.

The Social Services Department serves as an intake site for the statewide Energy Assistance Program. Between October and March of each year the department accepts applications from low income households for assistance with their winter heating bills. This year 332 Energy Assistance applications were accepted and \$120,625 was paid towards heating expenses, compared to 289 applications in Fiscal Year 1988-89 and \$101,000 in payments. Funds for this program are provided by the State and Federal governments.

Applications for the Elderly and Disabled Renters Tax Relief Program (Circuit Breaker) are also accepted by the department between May 15th and September 15th of each year. In 1989, 170 applications were accepted and \$52,440.88 in rebates was awarded. Funding for this program is provided by the State of Connecticut.

The Social Services Department continues to distribute surplus commodities on a monthly basis to income eligible, non-elderly households. Distribution is conducted on the last Thursday of the month.

Local programs administered by the department include the Before School Breakfast Program, Food and Fuel Banks, and annual holiday activities.

The Before School Breakfast Program provides a nutritious meal to students residing in the Naubuc School District during the school year. During the 1989/90 school year, 2,861 meals were served. The program is held in St. Mark's Church Hall.

The local Food Bank provides non-perishable food items to residents in need on a short term basis. The Fuel Bank is used to assist residents requiring a deliverable fuel or whose utility service has been or is in danger of being shut off. The Food and Fuel Banks are funded entirely by donation.

During the Holiday Season, local residents, businesses and organizations exhibit extreme generosity with their donations of cash, food and new toys, which enable the department to provide Thanksgiving food baskets, Christmas dinner vouchers, and a two day Christmas Toy Shop. During the 1989 Holiday Season, 83 Thanksgiving food baskets were provided, 65 Christmas dinner vouchers were distributed, and 60 families attended the Toy Shop.

The Social Services Department also serves as an advisor to the Glastonbury Safe Rides Program which provides a free and confidential ride, within town boundaries, to any individual under the age of 21 who is not in a condition to drive or who wishes to avoid being a passenger in such a situation. The program operates on Friday and Saturday evenings during the school year.

In addition, the Social Services Department works closely with other town departments, agencies, and residents in providing advocacy, crisis intervention, and case management services. The staff serve on various local and statewide committees and task forces to assist and ensure the efficient, effective and expedient delivery of social services to town residents.

## GLASTONBURY HUMAN RELATIONS COMMISSION

The Human Relations Commission is concerned with discrimination in the work place, housing and education.

There are four subcommittees: Housing, Affirmative Action, Public Information, and Handicapped.

The Subcommittee on Housing continues to pursue adequate housing for purchase, and rental units which a moderate income family can afford. All Fair Housing practices are supported. The Commission urged the Town Council to support the Capitol Region Fair Housing Compact. Commission members spoke in favor of two affordable housing projects during hearings by the Town Council. The Commission supports a zoning change to allow accessory apartments for a broader range of circumstances.

Affirmative Action is responsible for monitoring the hiring practices of the Town and the Board of Education to ensure that the town is in compliance with federal guidelines. The Subcommittee on Public Information endeavors to make the community more aware of the purpose of the Human Relations Commission and of the issues with which it is concerned. The Handicapped Subcommittee is concerned with ensuring that all public buildings scheduled for remodeling, or new construction, include areas accessible to all members of the community.

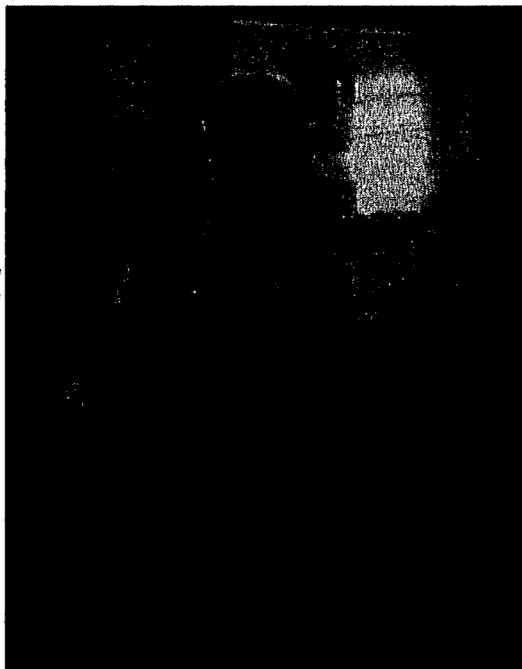
The Commission forwarded comments to the Strategic Planning Committee on a number of issues contained in the Planning Committee's survey.

A complaint procedure is available for anyone who believes he or she has been discriminated against in the community.

... the Commission continued to work closely with the Youth and Family Resource Commission, Board of Education, and Conservation Commission on issues related to the provision of recreation opportunities and services for residents and the preservation of open space.

Recreation Commission

*Seniors celebrate St. Patrick's Day with a special luncheon, featuring a traditional corned-beef and cabbage dinner and special Irish songs.*



## SENIOR SERVICES DEPARTMENT

The Senior Services Department operates as a community focal point to coordinate multi-purpose services and activities for persons living in Town, who are aged sixty or older. Senior Services strives to promote independence, personal enrichment and enhanced quality of life for Glastonbury's older residents. The Senior Center is located at 17 Hebron Avenue, in the historic Gideon Welles House, although some Senior activities are held at other locations throughout the Town.

Over the past year, the Senior Services Department added many new activities for Glastonbury seniors, among them: A Senior Video Club, Hiking Club, Lapidary (jewelry-making) class, Arthritis Self-Help Group and a special Recreational Therapy Program called "The Longevity Club." The new program, which is facilitated by a certified, professional Recreational Therapist, offers structured, supervised weekly activities for Seniors with special needs, such as memory-deficit or physical impairment, which might otherwise limit their involvement in the more independent senior activities that the department offers.

Senior Services Department

In addition, day trips were provided to the Mountainside Resort, Gillette Castle, Museum of American Political Life and to another area Senior Center, for a joint program. Two Big Band Dances were offered, one at Christmas time and a second in the spring. Both dances were intergenerational, with high school students participating. Intergenerational activities are an important part of the Senior Center, and two additional events took place. Glastonbury High School students visited the Senior Center on "Reunion Day", to hear about the seniors "school memories" and view their photo albums and memorabilia. "Grandparent's Day" was celebrated with lunch and the seniors invited their grand or great grandchildren to join them. A special storytelling program followed the lunch.

Theme style luncheons were featured this past year, including Italian Day, Irish Festival, French Day, and a Victorian Valentine's Day celebration.

Once again over the summer, cookouts were held on the grounds of the Senior Center, with the seniors handling the set up, cooking, serving and clean up. Over eighty seniors attended these cookouts and enjoyed the family-like atmosphere and friendship.

Among the special services provided by the department over the past year, included the revision and distribution of the Senior Services Resource Directory, listing over 170 agencies serving the elderly, as well as a reimplemented Vial-Of-Life program to benefit seniors and handicapped residents.

By far, the Dial-A-Ride transportation program served the greatest number of seniors in promoting their independence and mobility, through free in-town service, as well as coordinated out of town shopping and dining excursions.

Ongoing health-screening was provided in cooperation with the Glastonbury Visiting Nurse Association, including monthly free blood pressure screenings, as well as, frequent Diabetes and cholesterol screenings.

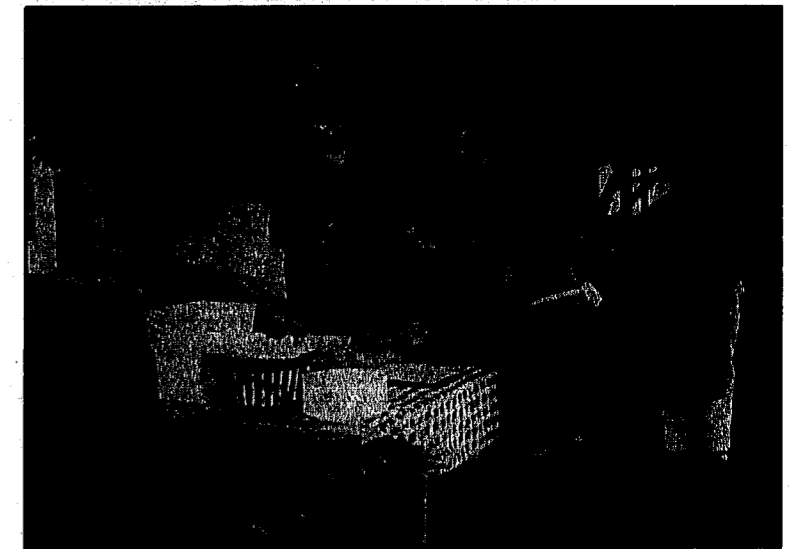
Over 100 senior households on fixed incomes, benefited from the monthly distribution of Federal Surplus Food items. These seniors look forward to this free program to help further their food budgets.

The Friendly Visitor Program continued to recruit, train and match community volunteers with homebound elderly residents for socialization and companionship.

The Department continues to serve as a clearinghouse for information on all assistance programs for the aging; Medicaid, Medicare, ConnPACE, ConnMAP, Qualified Medicare Beneficiary Program, housing resources, homecare services, employment, Foodstamps, Conservatorship, long-term care facilities and much more. As the Municipal Agent for the Elderly for the Town of Glastonbury, the Senior Services Director attends training sessions coordinated by the State Department on Aging, to keep her up to date on all of the services and programs designed to assist the elderly and help them to maintain their independence in the community for as long as possible.

This year, the Department was the recipient of the award for "Best Recreational Program" (within a Senior Center) for 1989, in the state of Connecticut, from the C.A.S.C.P. (Conn. Association for Senior Center Personnel). The award was in recognition of the Big Band Intergenerational Holiday Dance, held in December. In addition, the Department was named as a community "focal point" on Aging services, by the North Central Area on Aging, because of its success in providing multi-service programs, services and information to the elderly and their families on aging issues.

The Senior Services Department continues to be dedicated to serving the diverse needs of Glastonbury's older population.



*Senior volunteer cook-out helpers prepare food for a barbecue on the grounds of the Senior Center.*



*Glastonbury seniors and high school students came together to learn one another's dance steps, to the sound of a sixteen piece Big Band.*

## THE COMMISSION ON AGING

The Commission On Aging, composed of seven members appointed by the Town Council, worked to enrich and enhance the quality of the lives of the town's older citizens.

The Commission is dedicated to the task of acquiring a new Senior Center facility, that will be handicapped accessible, centrally located, and large enough to house all of the activities of the Senior Services Department and other non-profit senior organizations, such as the local AARP chapters, and Gideon Welles Senior Association.

The Commission continues to be successful in maintaining unification and coordination between the various local senior organizations, including the Gideon Welles Senior Association, AARP Chapter 2010 and AARP Chapter 851. Representatives from each of the groups continue to attend regular meetings of the Commission each month. Due to the enhanced communication between these groups, and the Commission and Senior Services Department, the Town's elderly are better informed and represented.

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The Commission on Aging



Located at the corner of Main Street and Hebron Avenue, the Gideon Welles Senior Center is the location of many programs and services for our older residents.

The Commission assisted the Senior Services Department in the initiation and implementation of many new programs and services for the seniors in town, over the past year. Individual Commission members served as volunteers, assisting the department directly in many capacities.

The Commission's Chairperson, Margaret Meotti, served on the Governor's Task Force For The Elderly, for the State Department on Aging, as well as on the planning and policy committee for the new Herbert T. Clark Congregate Housing complex for the elderly, under the administration of the Glastonbury Housing Authority.

The Commission reviewed and supported the Senior Services annual operating Budget, which included a request for a new replacement wheelchair-lift equipped vehicle, for the Department's Dial-A-Ride Program.

The Commission continues to work together with the Senior Services Department to provide and promote quality, multi-service programs and activities for Glastonbury's older citizens.

## ANNUAL REPORT OF THE TOWN OF GLASTONBURY HOUSING AUTHORITY 1990

### ORGANIZATION

The Glastonbury Housing Authority is comprised of five Commissioners, appointed by the town council and the Executive Director of the Authority serving in the non-voting position of Secretary. The Commissioners serve for a period of five years, unless they serve out an unexpired term. The current Commissioners of the Authority are:

James F. Noonan *Chairman*  
Zelda Lessne *Vice-Chairman*  
Robert E. Googin *Treasurer*  
Helen Behren *Asst. Treasurer*  
Cheryl Deschene *Asst. Treasurer*  
William D. Willett *Secretary*

The Commissioners are the policy-making Board of the Authority and serve with no compensation, while the Executive Director is the administration of the Board policies. In March of 1990, Mr. James F. Noonan, Chairman was reappointed to a new five (5) year term by the Town Council and continues as Chairman.

The Authority currently operates a total of 439 assisted dwelling units within the Town. There are two (2) different Federally subsidized developments or programs, five (5) different State Department Housing subsidized developments and three (3) Municipal projects and programs in Town.

### FEDERAL PROJECTS AND PROGRAMS

A listing of federal projects and programs are as follows:

Welles Village - 199 Family Units Federal  
Section 8 Exist - 21 Private Units Federal

The Annual Operating Budget of the Welles Village Federal Project is approximately \$515,357. The Authority also operates a Federal Section 8 Program with 21 units. This program assists eligible low-income tenants who live in privately owned housing in Town. The operating budget for this housing assistance program is \$63,410.00, which is paid directly to Town property owners and landlords.

### STATE PROJECTS AND PROGRAMS

The Authority also owns and operates five (5) State financed elderly and family projects in four (4) locations, throughout the Town. The State-financed developments are listed below:

Village Green - 50 Elderly Units	State
Center Village - 50 Elderly Units	State
Knox Lane Annex - 40 Elderly Units	State
Hale Farms - 3 Family Units	State
Herbert T. Clark House - 45 Congregate Units	State

The total Operating Budgets for the five (5) State developments total approximately \$244,286. The only State financed development that receives any direct subsidy is the Herbert T. Clark House, the other four (4) State development are self-sustaining in their operations. Some elderly residents of Village Green and Knox Lane now receive State Rental Assistance if their base rent is greater than 30% of their income. The Herbert T. Clark House, which will open April 1, 1991, represents a \$4,000,000 combination of State capital grant, Town seed money and Town referendum of land.



The Herbert T. Clark House, a new 45 unit Congregate Housing Facility for frail elderly on 45 Canlone Road.



## MUNICIPAL PROJECTS AND PROGRAMS

On the municipal or local side the Authority operates three programs and a project.

Still Hill Home 10 Elderly Units	Municipal
Moderate Condo 21 Condo Units	Municipal
Fair rent Commission	Municipal

Still Hill Rest Home has been a town housing facility since the late 1800's when it was known as the "Town Farm". Today it has the capacity of 10 rooms, with eight permanent residents. It's current operating budget is \$42,950.

With the current recession the Moderate Condo housing program continues to remain with 21 units, however when Georgetown Condos sell there will be seven(7) more units to the program and Cove Point Landing could add another 15-20 units to the program.

The Fair Rent Commission handled five(5) complaints on the "Harsh and Unconscionable" rents and three(3) instances were able to give town citizens some relief in large rent increases. In an estimated 50-100 other situations the commission was able to advise and steer people to the proper authorities to solve their housing problems, Town Building Dept., Town Health Dept., Clerk of State Housing Court etc.



*Knox Lane elderly housing complex, located on Hubbard Street.*

## FINANCIAL SUMMARY

The overall financial condition of the Authority remains somewhat stable during the year 1990.

However a serious reduction in Federal subsidies in 1990 and serious financial troubles at the state level do not bode well for the near future.

The Authority's cumulative operating in-come was \$813,368 and expenses were \$830,998.00, while cumulative capital reserves remain at \$215,836, for the fiscal year ending June 30, 1990. However operating income trends for the later half of 1990 have already shown a positive trend for the future.

## YOUTH AND FAMILY RESOURCES

This year, with the help of the Youth & Family Resource Center Commission, the Youth & Family Resource Center has become more effective by delivering more and effective services.

The Youth & Family Resource Center hired its first full time Outreach Social Worker, Ann Stolzenbach. She has reached over 1500 students with her Peer Education Program of twenty-two students. In the Fall of 1990, she will have thirty-five Peer Educators. They have given in-service training to all the high school teachers; produced and directed two plays; developed a Wellness Day and Fair; met with children periodically in the junior high and elementary schools. They have outreached to hundreds of students in the high school with adolescent problems. She also directed the Youth Activities Council with junior high school dances and has worked with the Parks and Recreation Department at all the summer teen activity events. Excellent cooperation has been achieved with the high school in the development of the support-recovery credit class for students coming back from hospitalization. A Student Assistance Program was developed by the Outreach Social Worker consisting of fourteen Glastonbury High School Staff to identify students who are suspected to be under the influence of alcohol and other drugs.

The Youth & Family Resource Center also offers counseling services to families with children eighteen years of age and younger and who reside in Glastonbury or attend Glastonbury public schools. This service also includes consultation to school staff, as needed. Clinical Services provides a full range of individual, couples, family, and group counseling. 174 Glastonbury families received services during the 1989-1990 fiscal year.

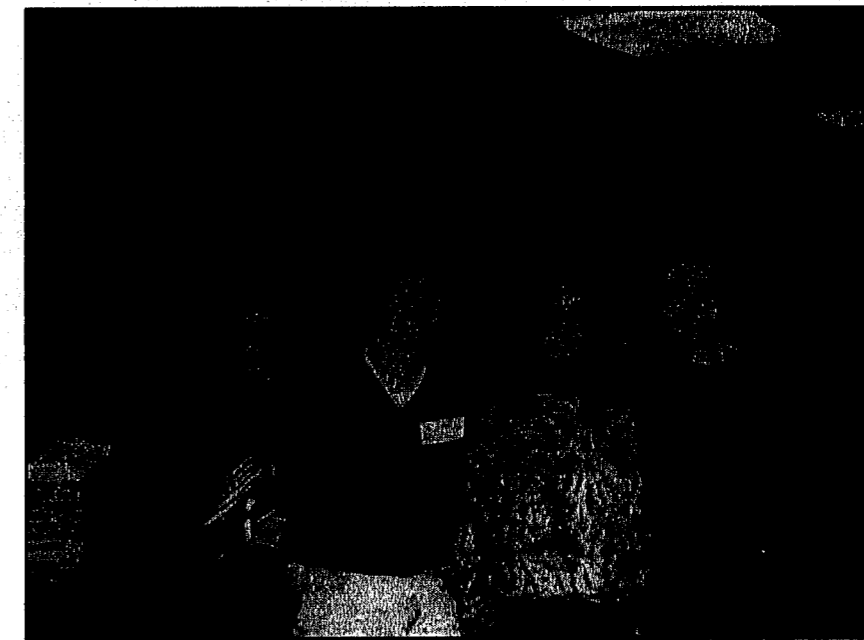
Support and educational groups are another way for Glastonbury residents to utilize Clinical Services. A total of seventy parents attended some or all of the six-session, bi-annual educational program entitled Parents' Component to Exploring Adolescence. This program is designed to complement the Exploring Adolescence/Introduction to Adolescent Development program, at Gideon Welles Junior High.

*Clinical Services facilitated six other groups during the year:*

- ACOA (Adult Children of Alcoholics – mothers with children )
- Academy Self Esteem Group
- Hebron Avenue Self Esteem Group
- Children of Divorce
- Drug Awareness Group
- Single Mothers' Group

**... reached over 1500 students with (the) Peer Education Program of twenty-two students. In the Fall of 1990, (it) will have thirty-five Peer Educators. They have given in-service training to all the high school teachers; produced and directed two plays; developed a Wellness Day and Fair; met with children periodically in the junior high and elementary schools. They have outreached to hundreds of students in the high school with adolescent problems.**

Youth and Family Services



*Outreach Social Worker Ann Stolzenbach, relaxes with members of the Youth Activities Council. Left to right: Kimberly Bundock, Ms. Stolzenbach, Kathleen Fry and Kathleen Cusick.*



The 1990 Cast of "Godspell" sings "Day by Day."

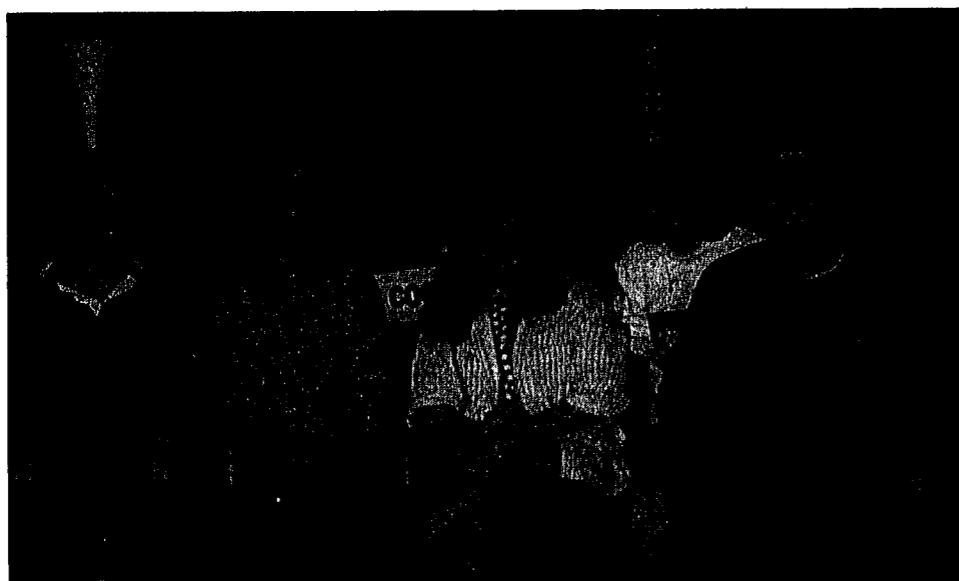
Requests for clinical staff to make presentations to students, parents, teachers, and other professional groups highlight the educational and preventive aspects of Youth & Family Services.

*Presentations during 1989-90 included the following:*

- Adolescent Substance Use
- AIDS
- Assessment of Adolescent Chemical Dependency
- Increasing Self Esteem in Children
- The Student Assistance Program at GHS

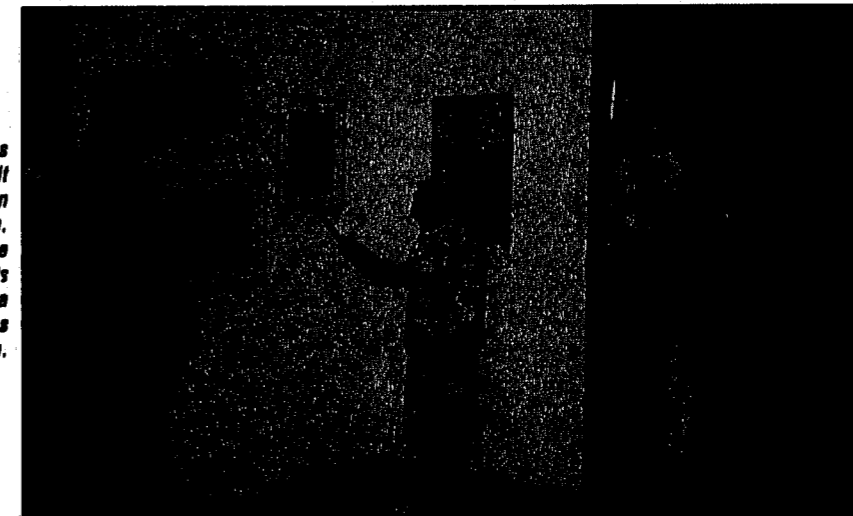
Creative Experiences has involved over two thousand students this year. Many theatrical events were presented – *Godspell, Robin Hood, A Christmas Carol, and Bye Bye Birdie*. The Youth Services Action Group contributed hundreds of hours to worthwhile community projects. The student-run weekly PASS IT ON Cable TV Show featured community programs, local performers and educational interviews.

The new parking lot has been completed. The Youth & Family Resource Center wants to thank the Town council for its support of this project.

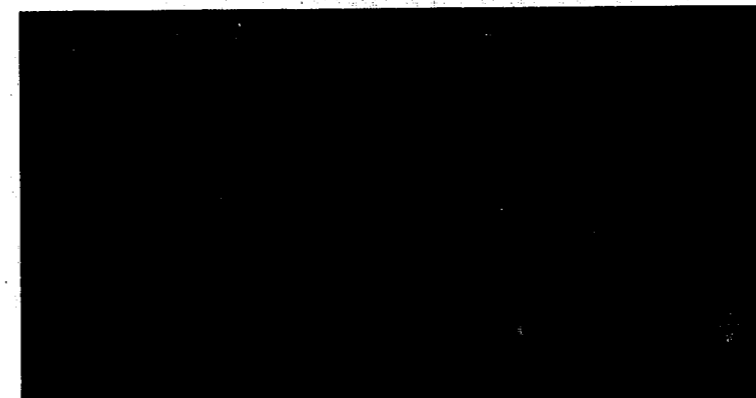


This Spring "Pass It On," Glastonbury's own cable television program, will be celebrating its ninth year on the air. Some of the crew members include: from left Scott Thomson, Jamie Whynacht, Matt Slowe, Tracey Rodgers, Traci Lawson and Tom Hine.

# Fine Arts Commission



Artist Elsa Lundborg shares some details of her exhibit with Fine Arts Commission Chairman James Litwin. The exhibit held with the cooperation of the Fine Arts Commission is one of a variety of cultural programs presented to the town.



The tenth annual Dixieland Jazz Concert and winter picnic featuring Boston's Heritage Jazz Band was held in March.

## ■ FINE ARTS COMMISSION

The Fine Arts Commission presents and promotes cultural programs for the enrichment of all local citizens.

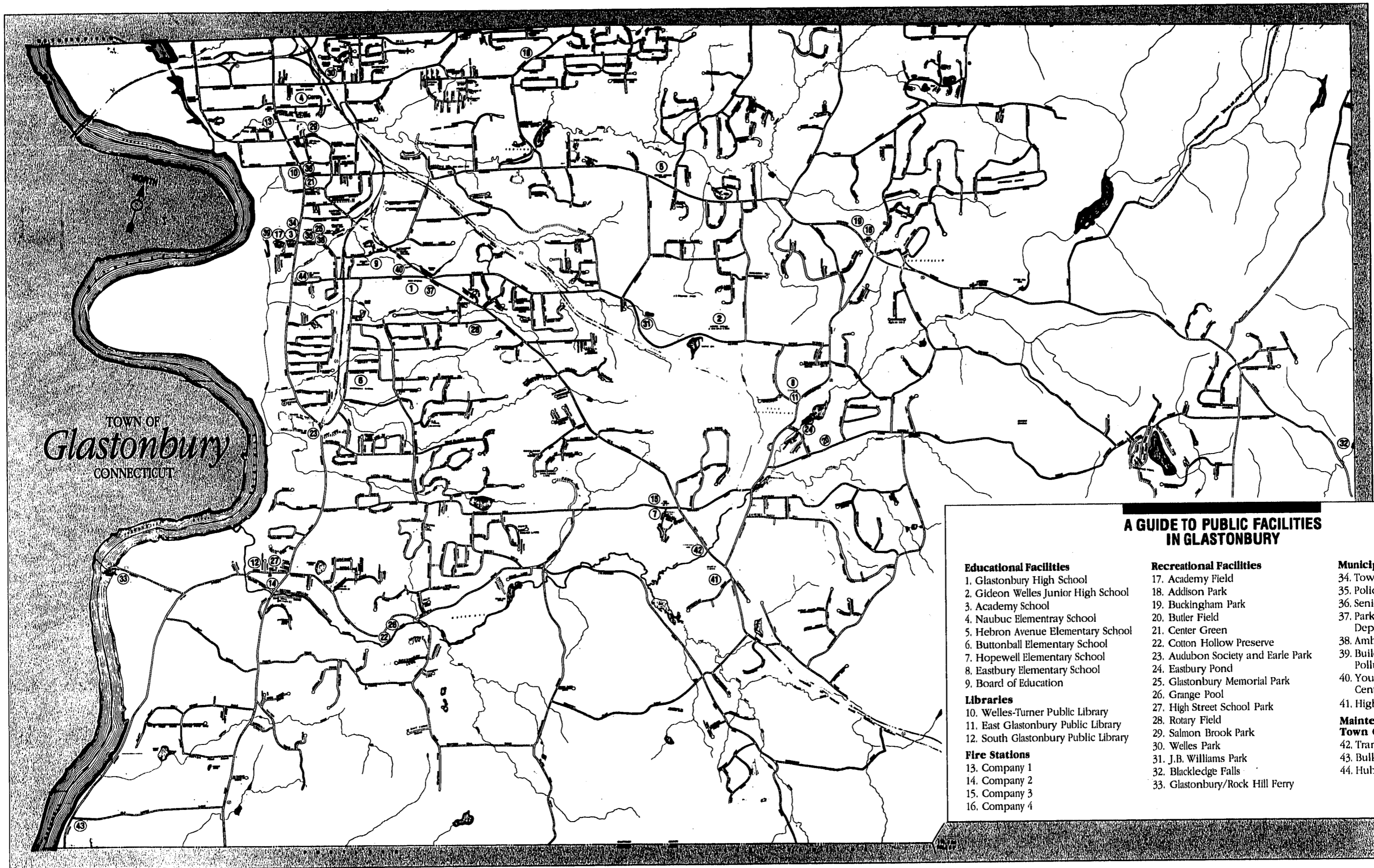
### Highlights of the 1989-90 programs ...

Two concerts on the green performed by the Hartford Insurance City Pops Band.

An October performance by Mr. Richard Waring for children demonstrating American and Aztec Indian musical instruments.

A poetry contest with small cash awards took place in the spring.

Logistical assistance and a small grant was provided to artist Elsa Lundborg for a thirty year retrospective exhibition of her works. The latter exhibit held in M.C.C.'s Newspace gallery was coordinated with the help of the Glastonbury Art Guild and the Connecticut Area Arts Consortium.



**A GUIDE TO PUBLIC FACILITIES  
IN GLASTONBURY**

**Educational Facilities**

- 1. Glastonbury High School
- 2. Gideon Welles Junior High School
- 3. Academy School
- 4. Naubuc Elementray School
- 5. Hebron Avenue Elementary School
- 6. Buttonball Elementary School
- 7. Hopewell Elementary School
- 8. Eastbury Elementary School
- 9. Board of Education

**Libraries**

- 10. Welles-Turner Public Library
- 11. East Glastonbury Public Library
- 12. South Glastonbury Public Library

**Fire Stations**

- 13. Company 1
- 14. Company 2
- 15. Company 3
- 16. Company 4

**Recreational Facilities**

- 17. Academy Field
- 18. Addison Park
- 19. Buckingham Park
- 20. Butler Field
- 21. Center Green
- 22. Cotton Hollow Preserve
- 23. Audubon Society and Earle Park
- 24. Eastbury Pond
- 25. Glastonbury Memorial Park
- 26. Grange Pool
- 27. High Street School Park
- 28. Rotary Field
- 29. Salmon Brook Park
- 30. Welles Park
- 31. J.B. Williams Park
- 32. Blackledge Falls
- 33. Glastonbury/Rock Hill Ferry

**Municipal Facilities**

- 34. Town Office Building
- 35. Police Station
- 36. Senior Citizen's Center
- 37. Parks and Recreation Department
- 38. Ambulance Building
- 39. Building Maintenance/Water Pollution
- 40. Youth and Family Resource Center
- 41. Highway and Vehicle
- Maintenance Departments - Town Garage**
- 42. Transfer Station
- 43. Bulky Waste Facility
- 44. Hubbard Green

**PUBLIC WORKS**

The Fiscal Year of 1989-90 saw two conflicting trends. The first trend saw a decrease in the amount of subdivision construction as the economy began to slow down. The second trend conflicted with the first in that the activity in Public Works accelerated in the area of Project Management due to the building projects at the High School, Firehouses 3 and 4, and the Ambulance Building. Therefore, I was able to manage this change without an increase in the number of personnel.

During the year, several of the Public Works employees reached service milestones:

Paul C. Lemke	30 years
Barry J. Walker	20 years
Michael P. Dondi	15 years
Lowell G. Starkey	15 years
Ethel T. Young	15 years

An effort was made during the year to reduce the amount of overtime. To this extent, of the 200,223 hours, only 10,237, or 5.2% of the total, were overtime hours. Within the Divisions, this ranged from a low of 278 hours in Engineering to a high of 5,083 hours in Highway. The large amount of hours in Highway was due to the winter storm effort. However, when you look at the percentage expended, 9.2% of the Refuse hours were for overtime. This is because of the six-day work week and Wednesday evening openings.

**ENGINEERING DIVISION**

As I had mentioned in my opening comments, the subdivision work decreased during the year. This can be shown in two ways. The number of active subdivisions under construction went from 21 at the beginning to 4 at the end of the fiscal year. Another statistic that shows a decrease is the amount of dollars held for bonding was reduced by \$1,184,017, or by 21%. The number of Call Before You Dig notifications decreased from an average of 188 per month to 108 per month. The sanitary sewer service permits decreased from 14 per month to 3 per month. During the year, Thure Polson retired with 17 years of service which permitted the Department to hire an individual with building construction experience. This is one way that we were able to change emphasis because of the decrease in subdivision construction. The project management effort was initiated because of the Glastonbury High School Renovation project, the Firehouses 3 and 4 Project, and the Ambulance Building project. Engineering staff, plus the new individual, were assigned to project management duties for these projects.

Several construction projects were supervised by the staff. These projects were the repair and replacement of the parapets on the Addison Road bridge, the modifications to the dike at the Wastewater Treatment Plant, the inspection of the MDC water main construction on Main Street, and the installation of a major natural gas line on Keeney Street. Additionally, staff coordinated its efforts with the Highway Division in the reconstruction of the Main Street shoulders and the replacement of a storm culvert on Country Club Road.

The 171 assessor maps being converted to the the Computer-Aided Drafting (CAD) System were completed in April. A complete inventory of all the street signs was put into a computer database which will allow for easier analysis and inventory. The Pavement Management System was changed because the original vendor went out of business. All the files were able to be converted to the new system because both systems used the same dBase language.

**HIGHWAY DIVISION**

Two major projects were completed by Highway forces during the year. The first project was the reconstruction of the shoulders on Main Street which was funded by a grant from the State and allowed us to plan for the resurfacing of Main Street in the next construction season. This work included the removal and replacement of shoulder material, the installation of new curbing, and the minor repair of the storm drainage system. Many of the ponding problems on Main Street have been eliminated with this project.

The second project was the replacement of the storm culvert on Country Club Road. This culvert was listed as a priority 1 project in the Master Storm Drainage Report. After Engineering designed the project, Highway forces, using materials in inventory, replaced the old concrete and stone culvert with two metal culverts. It was necessary to close Country Club Road for a few weeks to accomplish this work.

The Resurfacing Program for the year provided for a new hot bituminous mix being placed on National Drive, Western Boulevard, Chestnut Hill Road, Spring Street Extension, Hurlburt Street, and Twelve Acre Lane. The cold mix type pavement was placed on Thompson Street, Old Maids Lane and the road to the old Landfill at the Transfer Station. It was noted that the cold mix on Old Maids Lane held up very well with the heavy dump truck traffic on that street. This gave the Department the possibility of considering the use of this material on Main Street since there is a 20% or more reduction in cost.

New curbing was installed on Foote Road, Green Cemetery Road, Hurlburt Street, and Chestnut Hill Road. There were some other statistics for the Highway Division. They patched 7,716 potholes, swept 3,719 miles, cleaned 1,821 catch basin sumps, removed debris from 6,185 catch basin tops, and flushed 173,159 feet of sanitary sewers.

There were 12 winter storms which provided for 45.5 inches of snow. The storms lasted for 207.5 hours in total which required the use of 4,893 manhours and the cleaning of 28,341 miles of road. Another way of looking at this is that each storm lasted 17.3 hours, required 407.8 manhours, and the cleaning of 2,361.8 miles of road.

**VEHICLE MAINTENANCE DIVISION**

The effort of Vehicle Maintenance was required since the fleet traveled 705,260 miles and used 91,267 gallons of fuel. This gave a fleet average of 7.7 miles per gallon. During the year, the mechanics provided 2,905 repairs. A comparison of the operating costs of the fleet shows the following:

ITEM	1988/89	1989/90
Fuel	\$0.063	\$0.088
Add Oil	0.001	0.001
Shop Parts	0.467	0.160
Shop Labor	0.064	0.138
Outside Repairs	0.015	0.425
<i>Total</i>	<i>\$0.610/mi.</i>	<i>\$0.425/ mi.</i>

The two new plow trucks and one Engineering vehicles ordered in the previous fiscal year were received and put into service. In addition, a new Engineering vehicle plus a Wastewater pickup truck were put into service. All of these vehicles were replacement vehicles and did not increase the number in the fleet. As we do every year, vehicles that are no longer usable are taken to the State motor vehicle auction in Wethersfield. Seven vehicles were removed from service in this manner.

**BUILDING MAINTENANCE DIVISION**

The Building Maintenance personnel are responsible for 58 buildings which have an average age of 27 years. Essentially, these are all Town-owned structures with the exception of the Board of Education buildings which are maintained by them. These 58 buildings have a present asset value of \$33,951,000 and a square footage of 238,405. The maintenance of these

buildings requires the expenditure of 11,077 maintenance manhours plus 9,546 custodial manhours. The utility costs for the year amounted to \$435,947, of which the largest portion was for electricity at a cost of \$345,587.

During the year, the recycling of office paper was initiated for all these buildings. The normal waste paper baskets at each desk were restricted to the materials which could be recycled, and new baskets were provided on a limited basis for non-recyclable material. In the same conservation mode, staff began a major energy conservation effort which was coordinated with Northeast Utilities and the State Energy Conservation Program. The results of this effort should provide a reimbursement in excess of \$50,000 for work costing about \$70,000. The payback of the differential is estimated to be less than two years.

**WASTEWATER TREATMENT DIVISION**

In August, a significant problem developed in the treating of sewage. Staff noted that the treatment process was becoming less and less effective, resulting in the violation of our State and Federal permits for waters discharged to the Connecticut River. By September and early October, we experienced a complete shutdown of the Treatment Plant process. After consultation with staff and the State, it was determined that some illegal discharging of materials into the sanitary sewer system was occurring. It required much innovative and investigative effort by staff to restart the process after a shutdown of three weeks. Once the Plant was restarted and operating, a systematic investigation of the sewage system began to determine the source of the illegal discharges. This effort is continuing and has resulted in the discovery of several users being requested to provide information on the chemicals used and their method of discharge. The problem is not completely solved in that occasional discharges are still being recorded by Town personnel.

Aside from this problem, the Plant processed 701,690,000 gallons of water. Cost of this is pumped through the eight pump stations which averaged 50,720,000 gallons per day collectively. The Plant processed the water and created 3,019,800 gallons of sludge. Because of the analysis due to the illegal discharges, we were able to improve the percentage of sludge from 3.22% to 5.76%. This is of special significance in that, by increasing the percentage, we were able to change our method of disposal with a resulting savings in cost.

Several projects were completed. They included the installation of new chlorination equipment, the installation of the variable speed drive on

**There were 12 winter storms which provided for 45.5 inches of snow. The storms lasted for 207.5 hours in total which required the use of 4,893 manhours and the cleaning of 28,341 miles of road. Another way of looking at this is that each storm lasted 17.3 hours, required 407.8 manhours, and the cleaning of 2,361.8 miles of road.**

Highway Division

**The most significant item to occur was the institution of a \$5.00 resident permit fee for using the disposal facilities. After much consideration by the Town Council, a system was put into operation in August. The results of this permit system are best shown in the reduction in the amount of permits issued from slightly over 12,000 to less than 8,000 and the increased revenue generated from the \$5.00 fee.**

Refuse Disposal Division

the return sludge pumps, the ultrasonic metering of the influent into the Plant, and a staff-designed and installed automatic decant system for removing water from the storage tanks. This last item is significant in that the decanting now occurs automatically at any time without the necessity of an operator being present. A contractor removed the asbestos insulation which has been a major health concern for the Department. However, the issue of the Plant being taken over by the Metropolitan District Commission (MDC) has not been resolved and continues to be a morale problem.

#### REFUSE DISPOSAL DIVISION

The most significant item to occur was the institution of a \$5.00 resident permit fee for using the disposal facilities. After much consideration by the Town Council, a system was put into operation in August. The results of this permit system are best shown in the reduction in the amount of permits issued from slightly over 12,000 to less than 8,000 and the increased revenue generated from the \$5.00 fee.

The second Household Hazardous Waste Program was offered with 425 residents participating. The result was 73 drums of household hazardous waste being collected. The leaf composting area at the Transfer Station was improved to provide better collection and composting. 11,413 tons of refuse were transferred to the Connecticut Resource Recovery Authority in Hartford. The recycling effort resulted in a total of 2,611 tons being recycled, of which 1,260 tons were newspaper and 1,018 tons were scrap metal. The balance was for glass and cardboard collected at the site.

#### WATER POLLUTION CONTROL AUTHORITY (WPCA)

The WPCA levied assessments in the amount of \$200,592 in conjunction with their responsibility of the recovery of costs of sanitary sewer construction. Of this amount, \$90,474 was a result of new construction with the balance due to expansion of existing facilities. During this fiscal year 42 new buildings connected to the Glastonbury sewer system. This brings the total connections to 4,146 units or 33% of the Town's total units. There are now 87.70 miles of sanitary sewers.

The WPCA reviewed and supported a recommendation from Public Works regarding services for sludge disposal. This resulted in an estimated 12% cost saving for sewage sludge disposal.

The construction of the dike protecting the Wastewater Treatment Plant was completed. The modifications to the dike will protect the facility against a 100-year flood occurrence. This will protect the facility from a repeat of the damages experienced in June 1984 when the flood waters overtopped the previous dike.

The chairmen of the Water Pollution Control Authority, Conservation Commission, and Town Planning and Zoning met to discuss long range development plans for the Town of Glastonbury. This meeting and additional meetings in the coming year will establish direct communication between Commissions and provide more efficient and effective planning for the Town.

#### PUBLIC BUILDING COMMISSION

The Public Building Commission held eleven regular and three special meetings during 1989/90. The Commission is charged by the Town Council with the evaluation and preparation of plans and specifications for public building facilities. Notable project involvement for this period include:

**High School** - Project was bid twice to receive an acceptable bid by NUTEC Builders of \$5.8 million.

**School Reroofing** - The Academy School roofing was bid and completed this year. The Gideon Welles roof received necessary State and local approvals to proceed in F.Y. 90/91.

**Fire Companies 3 & 4 Expansion** - Bids for the project were received for \$1.5 million by Hayes Construction Co. with construction beginning in March 1990. The projects were substantially completed in 1990. Fire companies 3 & 4 are expected to take occupancy in Spring, 1991.

**Ambulance Building Addition** - Bids for this project exceeded available funding and the project was abandoned. The Council re-approved the available funding for a new facility on the Police Complex site. A consulting architect was selected and initial design work completed.

**High Street School** - Bids for this project exceeded available funding and the project was abandoned. Town Council solicited proposals for alternate use by private organizations.

**Welles-Turner Library** - Project, \$4.8 million, was defeated in a Town referendum for the second time. An asbestos removal program was initiated in 1990.

#### CRIME STATISTICS

Classification	87/88	88/89	89/90
Part I	764	768	692
Part II	5,061	4,962	5,152
Traffic	9,211	8,550	8,534
Miscellaneous Service	5,881	6,290	6,901
Totals	20,917	20,590	21,269

Crime statistics are based upon the Federal Bureau of Investigation criteria from the National Crime Report where crimes are defined as either Part One or Part Two.

Part One crimes are serious crimes against persons or property such as homicide, sexual assault, robbery, burglary, aggravated assault, motor vehicle theft, larceny and arson. Part One crimes showed a 12% decrease.

Investigations in crimes against property resulted in the arrest and conviction of a local man responsible for two bank robberies in Glastonbury as well as two bank robberies in other towns. The arrest was made in a joint investigation with the F.B.I.

Part Two crimes are less serious crimes such as breach of peace, disorderly conduct, forgery, fraud, vandalism, etc. Part Two crimes showed a 4% increase.

#### MOTOR VEHICLE ACCIDENT ENFORCEMENT ACTION STATISTICS:

The Police Department investigated 732 motor vehicle accidents (excluding parking lot accidents), an average of 2.01 per day, 2 fatal, 159 with injury, 571 property damage, 9 involving pedestrians and 13 in which operators were arrested for driving while intoxicated (an increase of 4). 39% resulted in an infraction or summons being issued and 35% in written warnings. Also investigated was a plane crash which resulted in 2 fatalities.

There were 3,143 enforcement actions taken (not including motor vehicle accident related) - 499 speeding arrests, 133 driving while intoxicated arrests, 664 sign/signal violations, 259 miscellaneous citations, 1,360 written warnings and 228 verbal warnings.

#### COMMENDATIONS AND COMPLAINTS

The department received 41 letters of appreciation covering assistance received from officers during experiences of joy as well as sadness.

The department also received 1 complaint against a police officer which was determined to be unfounded.

#### SUBSTANCE ABUSE

The department continues its commitment to reducing substance abuse with on-going programs such as D.A.R.E (Drug Abuse Resistance Education) which, with the support of the Glastonbury Kiwanis Club, and conducted by Police Agents Ken Barse and Jay Kehoe and Officer Lisa Hyson reached 429 sixth grade students from Academy School.

During this period the Department investigated 85 narcotic cases which resulted in 80 arrests. Concluded was the successful completion and subsequent arrests in "Operation Treefarm." initiated by the Department and combining efforts with State and Federal agencies. This involved investigation of cocaine trafficking by a dealer with a "safe house" in Glastonbury and connections in New York and Texas. Federal indictments and convictions resulted in prison terms for the trafficker and his associates.

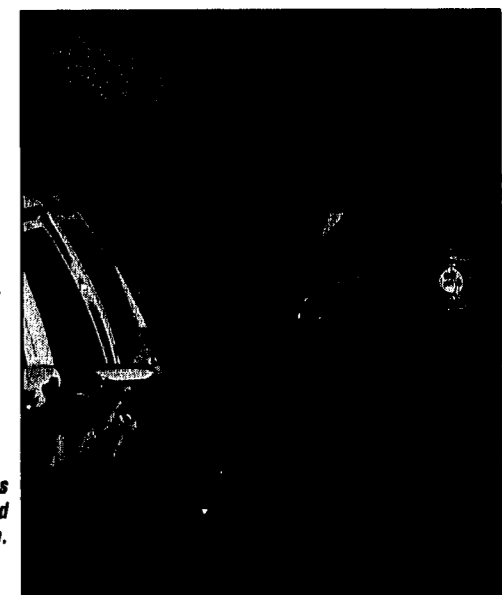
The drug information hotline (657-DRUG) instituted last year is continuing, as is the sponsorship of the Glastonbury Kiwanis Club. Persons using the hotline can receive information from the department on substance abuse resources or provide information (no name required) to the Department regarding illegal drug sales.

The department continues its active participation in GLAD (Glastonbury Alcohol and Drug Abuse Council) and its programs for the youth of our community.

#### COMMUNICATION SYSTEM UPDATE

The Police Department communication system upgrade was completed in 1989/90 and resulted in portable radio coverage throughout the town which precluded the necessity of police officers having to return to their cruisers when requesting additional help or emergency services at accident scenes or serious incident locations.

Police Agent Alan Roy uses Police Department upgraded portable communication.



### TEST VEHICLES

The test vehicle program that was operated in cooperation with the Chrysler Corporation has concluded. As a result of a corporate decision, Chrysler no longer produces a police cruiser fleet vehicle.

### OFF ROAD ENFORCEMENT

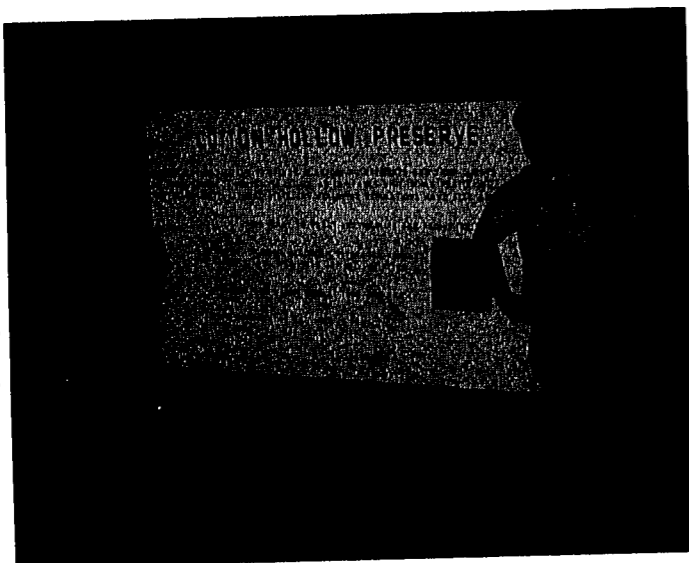
Using money from the Federal Forfeiture program, a four-door Jeep Cherokee was purchased for patrol use. Two motorcycles and the Jeep are used in directed patrol in the State Forest, Connecticut River meadows and utility company rights-of-way.

In addition to arrests for trespassing, arrests have been made for narcotic violations and several "keg parties" disrupted.

### COMMUNITY SERVICE OFFICERS

The Community Service Officer program has continued to assist the efforts of the regular officers. Twenty-five Community Service Officers are authorized to the Department. The Community Service Officers are now assigned to the front Desk Officer position on Saturdays and Sundays. This has allowed the regular officer assigned to the position to augment the officers on patrol instead of being restricted to the station.

Community Service Officers Blaise Riccio & Jeffrey Hodder help patrol the Town's Cotton Hollow Preserve.



Community Service Officers continue a six-day Center Patrol and a seven-day patrol of the Cotton Hollow Nature Preserve during the summer. Special patrols consisting of two Community Service Officers are also scheduled in the harvest season and on certain holidays.

Each Community Service Officer receives the same certification as a Medical Response Technician and in cardiopulmonary resuscitation as a regular police officer receives. They are also certified in the use of the police baton and in handcuffing procedures.

Over the years several Community Service Officers have participated in the recruitment process and joined the Department as full time police officers.

### EMS COMMITTEE

A committee of emergency care providers established in 198889 and meeting on a monthly basis to promote dialogue and problem solving by the Police Department, Fire Department, Fire Commission, Volunteer Ambulance Association, Fire Marshal's Office and Manchester Ambulance has proved to be a valuable communication tool and will continue its meetings.

### ACCREDITATION

The Police Department entered its 4th year of Accreditation and entered into the self-assessment phase of the Re-Accreditation process.

Accreditation by the Commission On Accreditation For Law Enforcement Agencies, Inc. confers accredited status for a period of 5 years. To maintain accreditation status the Department must go through self-assessment again and have another on-site inspection by an Inspection Team appointed by the Commission. This process insures that a review of Department policies are done by the Department and an outside body every 5 years.

### TRAINING

The Glastonbury Police Department is committed not only to meeting state requirements for training but to exceed those requirements to maintain an effective and efficient police department. In today's world a modern police department must be a well trained department. The changing field of Law Enforcement requires constant updating and training to stay current and to increase responsiveness to its citizens needs and expectations.

During 1989/90 the fifty-four sworn Officers, eight Dispatchers, Photo Forensic Technician, Animal Control Officer and five of the 8 clerical staff received training for a total of 7,057 hours.

In June 1989 the department training records were reviewed by a Municipal Police Training Council auditor and all officers were found to be not only in compliance with state requirements but exceeding those requirements for training.

Department members received training in many areas of law enforcement but not limited to: hazardous material/environmental issues; medical/emergency response technician; youth issues/D.A.R.E.; self defense/firearms; traffic/accident reconstruction; secretarial; investigations; management; State mandated review training; communications/dispatching.

Each officer was trained in the use of a 9mm automatic loading firearm which were purchased through the Federal Drug Forfeiture program at no cost to the taxpayer.

The Department hosted several training programs which enabled us to train officers in-house and thereby reduce the cost of training. In addition, the Department actively participates in a newly formed regional training program which provides for meeting State requirements and keeps cost to a minimum.

### CRIME PREVENTION ACTIVITIES

Bank Teller robbery training sessions	4
Business crime prevention seminars	3
Business security surveys	5
Community group seminars	5
Neighborhood Watch meetings	5
Home security surveys	18
Operation Mark-It Households participating	19

### CITIZENS POLICE ACADEMY

Two sessions of the Citizens Police Academy were held during 1989-90. During the Fall of 1989 an advanced session was held for persons who had gone through the program but desired more classes. Twenty-four persons participated in the classes that covered in more detail the following subjects:

- Victim compensation
- Rape crisis
- Domestic violence
- Evidence preservation and collection
- Defensive driving
- Sample of police training: PR24 and self defense

The Spring 1990 session was a basic course designed for persons who wished to learn about the criminal justice system and the Glastonbury Police Department's role within the system. Thirty-two persons participated in the program. Courses included:

- Facility tour
- 911 Emergency Telephone System
- Patrol operations, accident investigation, selective traffic enforcement.
- Motor vehicle laws and Connecticut Penal Code
- Criminal investigation
- Introduction to the criminal justice system
- Drug and alcohol abuse
- Youth programs
- Contemporary issues
- State and federal agencies

Both programs were well received and will be continued in the future.

### PUBLIC SAFETY CORNER

The Public Safety Corner published in *The Glastonbury Citizen* is continuing with articles designed to provide information and answer questions from readers on a wide variety of public safety subjects.

### GLASTONBURY POLICE BENEVOLENT ASSOCIATION

The Glastonbury Police Benevolent Association presented \$500 scholarships to three young people entering criminal justice education.

**OFFICER FRIENDLY REACHES  
6,983 STUDENTS**

Throughout the 1989/90 school year 6,983 students participated in Officer Friendly programs presented by the Police Department Youth Unit which covered but were not limited to the following topics: How to deal with strangers, personal safety, community responsibility, substance abuse, bicycle safety, search and seizure, babysitting safety, sexual assault, juvenile rights, firearms safety, youth and the law, Safety Village, driver education, explore adolescence, law enforcement as a career, dangerous substances, tour of the Police Department.

**HIGH SCHOOL/COLLEGE INTERNS**

For sometime the Department has, through the High School and area colleges, provided an opportunity for students to have direct exposure to law enforcement as a profession by working as an intern in the Police Department. As a result, several have joined this department, as well as others, as full time police officers.

**GLASTONBURY POLICE  
EXPLORER POST 366**

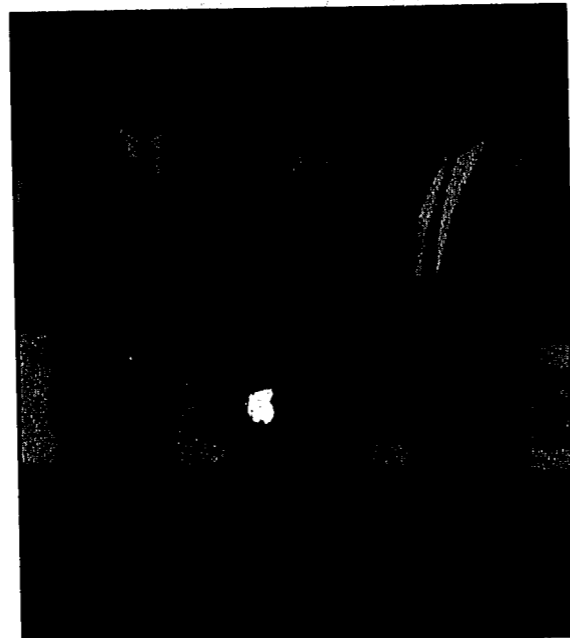
Organized in 1972, the Glastonbury Police Explorer Post 366 serves young people between the ages of 14 and 21 from Glastonbury and surrounding towns interested in law enforcement. Affiliated with Long Rivers Council, Boy Scouts of America, the Post serves to enlighten people about law enforcement, medical training and overall citizenship within the community.

The Explorers participate in activities such as the Ride-Along Program where uniformed

Explorers ride with Police Officers observing and assist-ing with the day-to-day duties of a Police Officer; working with the Police Dispatchers and assisting, depending on experience, with the dispatching of patrol cars to all degrees of calls, plus working with the public in general.



*Glastonbury Explorer Post 366 serves young people from Glastonbury and neighboring communities.*



*Youth Officers Police Agent Kenneth Barso, Police Officer II Lisa Hyson and Police Agent Jay Kehoe.*

Throughout the year Explorers attend training classes in law related topics, emergency first aid/CPR, traffic control and interpersonal skills. Many Explorers also attended a week long police academy held this year at Central Connecticut State College and attended by several hundred Police Explorers from seven different states.

Some of the activities the Glastonbury Police Explorers have participated in this past year and provided assistance are: the Apple Festival, Memorial Day Parade, Greater Hartford Open, Pratt and Whitney Air Show, Art Show on the Green, several elementary school fairs, the 1990 Arthritis Foundation Fund Drive and the Special Olympics Torch Run.

The Explorers have also participated in numerous social events as a group, such as picnics, dances, and field trips to recreational areas such as the Alpine Slide at Mount Tom.

The Glastonbury Police Explorers are supervised by Officers and Dispatchers of the Glastonbury Police Department who donate their time and experience to make the program work. This exposure has caused several participants to exchange their Explorer uniform for a Glastonbury Police uniform.

Young people interested in information regarding Police Exploring should contact the Glastonbury Police Department Youth Unit at 633-8301 Ext. 45.

**OFFICE OF CIVIL PREPAREDNESS**

The Office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters. In order to meet these obligations effectively, the office is very active in planning for manpower, equipment and community needs. This involves continual updating for information, regulations and equipment.

The department conducts constant checks of materials and equipment, including the town warning sirens. It trains and recertifies radiological technical members. It is also involves of a member of the Local Emergency Planning Committee.

The office has established a *Disaster Hotline* number (659-2717) to be used for information before, during and after a local emergency situation. The telecommunications van now has the technological capability to communicate with multi-level governmental agencies in order to meet any disaster situation.

The office continues to circulate the four page brochure entitled, *Your Civil Preparedness Plan* It provides information on how to cope with natural disasters, and how to be in a state of readiness.



*Civil Preparedness staff train weekly on the operation of technical equipment located in the telecommunications van.*

**FIRE COMMISSION**

The Board of Fire Commissioners is responsible for providing, maintaining and regulating a fire department. The board is bipartisan and consists of six members elected for six year terms on a rotating basis.

The objectives of the Board of Fire Commissioners are to provide adequate fire and rescue protection for the town; to organize, staff and train an effective fire department; to plan and recommend the acquisition of apparatus, equipment and facilities; and to provide appropriate assistance in emergencies and disasters.

The Fire Commission, along with the Public Buildings Commission and the Public Works Department, has completed plans for expansion of Companies No. 3 and 4. Bids were reviewed and construction began in February with completion projected by February, 1991.

Job specifications have been completed for the chief's position with implementation planned for 1991-1992.

Ongoing equipment replacement is in progress. The five year pager replacement program is complete, and the SCBA (Self Contained Breathing Apparatus) replacement is in its second year. Firefighters continue to upgrade training for new commercial structures and Hazmat situations

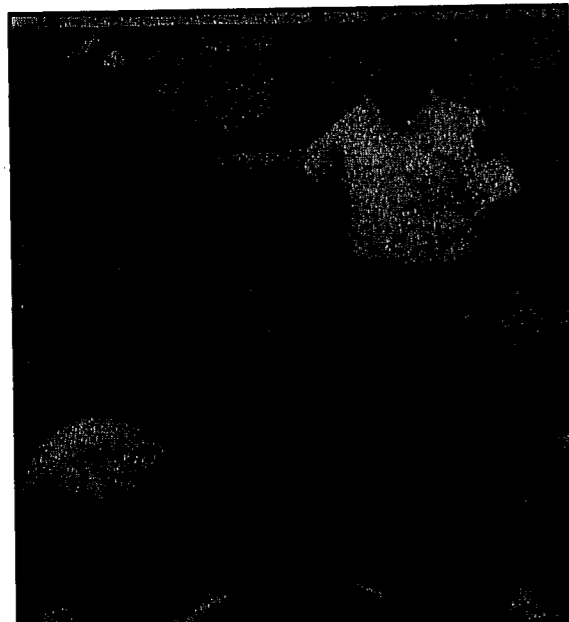


*Construction at Company 3 Firehouse.*

*The office has established a "disaster hotline" number (659-2717) to be used for information before, during and after a local emergency situation. The telecommunications van now has the technological capability to communicate with multi-level governmental agencies in order to meet any disaster situation.*

Office of Civil Preparedness

# Fire Marshal's Office



Right: Deputy Fire Marshal Anthony Dignoli, teaching children at Buttonball School during Fire Prevention Week.

## FIRE MARSHAL'S OFFICE

The Fire Marshal's Office conducted the largest number of field activities ever recorded since the establishment of the office. This level of operation continues to increase while the staffing level remains unchanged, with a full time Fire Marshal, full time Deputy Fire Marshal, and a part time Inspector and part time clerk.

An overview of the statistics indicates that the number of annual inspections which are required to be performed according to state statute have not been accomplished. This has been the norm since the creation of the Fire Marshal's position. It is conceivable that this will continue considering the size of the staff compared to the area of responsibility.

While there is no tangible method of measuring the effectiveness of an adequate fire prevention program within a community, it is worthwhile to mention that this year's statistics reflect the lowest direct dollar loss figures due to fire ever recorded in Glastonbury, and the lowest civilian and fire service injury rate due to fire on record. This is an excellent reflection of the time and effort utilized by this office towards the reduction of injury, property loss, and the indirect damage that fire creates within our town. Regrettably, there was one fatality resulting from a motor vehicle fire in 1990.

Members of the Fire Marshal's Office have received recognition for the completion of the annual training requirements above and beyond what is mandated by law.

Three salaried individuals continue to provide full time, twenty-four hour a day, three hundred sixty-five days a year coverage at no overtime cost to the taxpayer

## RESPONSIBILITIES

The responsibilities of the Fire Marshal are as follows:

- the enforcement of the Connecticut Fire Safety Code;
- the investigation of the cause and origin of any fire or explosion in which property was damaged or people were injured;
- conducting annual inspections of buildings and facilities used for public service or open to the public, and facilities used for manufacturing purposes;
- the regulation and enforcement of hazardous materials. This includes all employers who use or store materials outlined under the code of federal regulations;
- the regulation and enforcement of the use and storage of explosives;
- the regulation and enforcement of the transportation and storage of flammable liquids, compressed gases, and hazardous chemicals;
- conducting design and plan review of new building construction for compliance with state and local codes;
- collecting and maintaining vital statistics in regards to the local fire problem and burn injury rates, and submitting those on a state and national level;
- providing the public with education and instruction on fire safety and fire prevention practices;
- the issuance of Open Burning Permits for approved agricultural purposes according to Department of Environmental Protection regulations.

## STATISTICS

	Totals
Dispatcher Notifications	158
Investigations	207
Field Activities	1,052
Office Activities	1,089

## FIRE MARSHAL STATISTICS

### Office Activities Summary

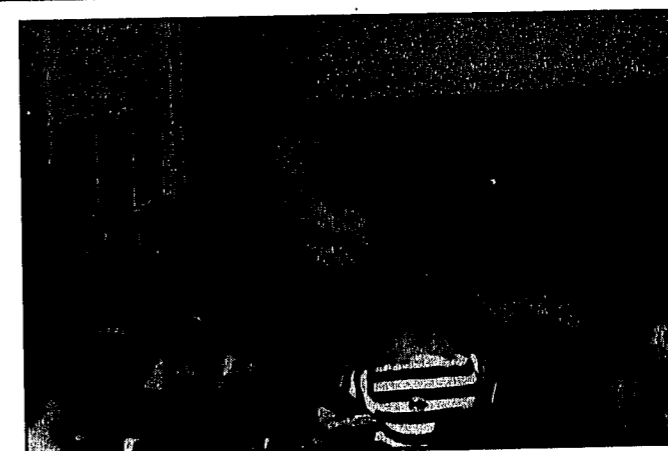
Haz-Mat Report Processing	26
Administrative Review Meeting	11
Meeting Attended in Town Office Building	28
Modification Request Processing	13
Time Extension Request Processing	9
Incident Report (902's) Processing	736
L.E.P.C. Matters	19
Plan Review	
Construction	64
Site	40
Subdivision	24
Hydrant Placement	2
Fire Protection System	6
Other	20
<b>Totals</b>	<b>1,089</b>

### Field Activities Summary

Annual Inspection	146
Licensing Inspection	45
Re-Inspection	115
Haz-Mat Inspection	126
Blasting Permit Inspection	07
Blasting Complaint Inspection	06
Code Consultation Inspection	41
Code Complaint Inspection	21
Certificate of Occupancy Inspection	52
Plan Review Inspection	47
Fire protection Systems Inspection	83
Fairs/Exhibits/Carnivals Inspection	18
Hydrant Check/Inspection	10
Training Attended	74
Training Conducted	12
Meeting Attended	97
Public Education Activity	49
Other	103
<b>Totals</b>	<b>1,052</b>

### Investigations

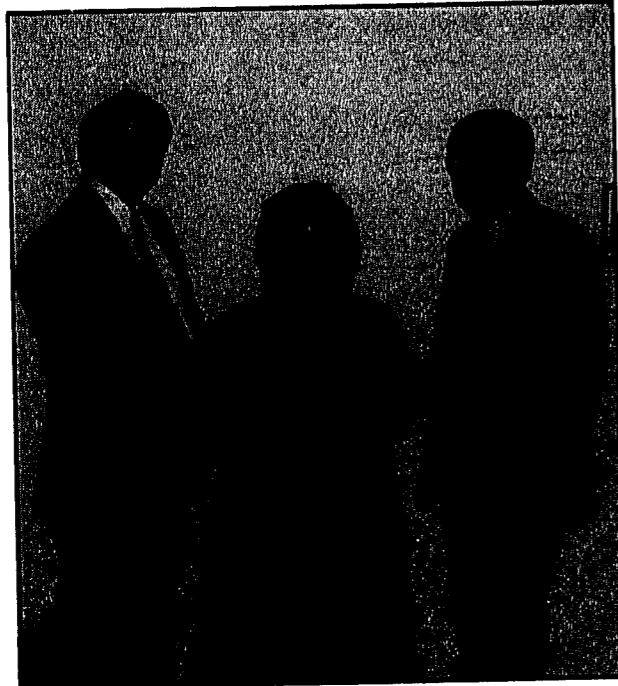
Appliance problem	2
Bomb Scare/Threat	3
Brush Fire	10
Chemical Spill	6
Chimney Fires	2
Construction Equipment	1
Control Burning	2
Dryer Fire	1
Dumpster Fire	1
Electrical Problem	1
Explosion	2
Fire Alarm	48
Fire Protection System Problem	7
Flooded Basement	2
Fuel Spill	15
Furnace Problem	3
Gas Fire Grill	1
Gas Leak	11
Hydrant Damaged	1
Illegal Burning	4
Lightning Strike	3
Malicious False Alarm	1
Molotov Cocktail	5
Motor Vehicle Accident	1
Odor	1
Mutual Aid Fire	2
Occupant/Load Crowd	3
Port-O-Let Fire	1
Rescue	1
Smoke Scare	26
Structure Fire	18
Transformer Fire	1
Trouble Alarm	1
Vehicle Fire	17
Wires Down	1
<b>Totals</b>	<b>207</b>



Deputy Fire Marshal Anthony Dignoli instructing children in fire safety and prevention at Naubuc School.



# Financial Administration



*Presentation of the 1990 Certificate of Achievement for Excellence in Financial Reporting. Left to right: Richard S. Borden Jr., Town Manager; Lisa A. Martin, Controller; G. Ted Ellis, Finance Director.*

## ADMINISTRATION

The administration and supervision responsibilities include the divisions of Accounting, Property Assessment, Revenue Collection, and Town Clerk.

The Financial Administration Division includes the department director and the staff who handle insurance processing, purchasing and data processing activities. This office coordinates and prepares the annual town budget and the capital improvement program for the Town Manager. The staff also maintains the values of vehicles, equipment and buildings at cost for accounting requirements and for insurance requirements. In December 1989 and April 1990 notices were prepared to bid notes payable to fund acquisition of land and construction of Firehouses 3 & 4.

The firm of Scully and Wolf was selected for a third year to perform the annual audit for the fiscal year ended June 30. The Town was honored this year to have received a Certificate for Excellence in Financial Reporting for the period ended June 30, 1989, awarded by the Governmental Finance Officers Association following an extensive review process.

## PURCHASING

Purchasing activities apply to the acquisition process of consumable supplies, vehicles and equipment, and construction of buildings and roads. The purchasing agent works with staff representatives to prepare quotations and bids.

### STATISTICS

Sealed Bids	64
Formal Quotes	52

## DATA PROCESSING

A review was completed of present application programs for Property Assessment and Revenue Collection. To improve processing capability, proposals are being requested for a cost benefit review.

## INSURANCE ADVISORY COMMITTEE

The Insurance Advisory Committee made its recommendation to continue with our present insurance carrier in the renewal of our Property and Liability Insurance. Insurance in force for primary and excess liability is sufficient for the Town's requirements.

Property insurance values are annually certified by the American Appraisal Company. These values are the basis of our blanket comprehensive insurance package for Town and Education buildings. The Department Safety Committee has continued its training program for and by employees in First Aid. We also co-sponsor an aerobics program for employees of both Town and Education in an effort to develop healthier employees and hence decrease health insurance claims.

### STATISTICS

Requests for Enhancements	102
Installations Enhancements/Upgrades	91

## BOARD OF FINANCE

The Board of Finance is comprised of six members, each of whom is elected to a six year term, on a staggered basis. A bi-partisan body, the Board works closely with the Town Council and the Board of Education.

According to the Town Charter, the Board of Finance must set the annual mill rate and must approve any non-budgeted appropriations or transfers within departments in excess of \$5,000.

In its advisory role, the Board submits a recommended budget to the Town Council. The recommendation is based upon the Town Manager's proposed budget and any amendments which the Board considers appropriate or prudent.

The Board has recently initiated a review of the town's pension asset management strategy. This project will continue through the next fiscal year.

In addition, the Board is in the process of developing a strategy for establishing an objective set of quality criteria for the selection of banks for town deposits.

As only one of a few towns in Connecticut with both a Town Council and a Board of Finance, Glastonbury has the stability of sound fiscal management, as reflected in its Double A Prime credit rating.

## PROPERTY ASSESSMENT DEPARTMENT

The October 1, 1989 net taxable Grand List increased by \$64,314,644 or 5.1% to a new total of \$1,329,454,722. This compares to the average annual increase for the past five non-revaluation years of 6.7%. Last year's increase was 7.8% or \$91.8 million.

Anticipated additional revenues for the 1990-91 fiscal year from property taxation are estimated to be \$2,006,616 based upon the current tax rate of 31.2 mils. This amount represents approximately 1.5 mils based upon the new list.

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Financial Administration

### ASSESSMENT SUMMARY (NET)

	1988	1989	Change	%
Real Estate	\$ 1,112,177,503	\$ 1,163,973,035	+\$51,795,532	+4.7
Personal Property	55,980,355	63,026,540	+7,046,185	+12.6
Motor Vehicles	96,982,220	102,455,147	+5,472,927	+5.6
<b>Totals</b>	<b>\$1,265,140,078</b>	<b>\$1,329,454,722</b>	<b>+\$64,314,644</b>	<b>+5.1</b>

*The real estate growth of \$51.8 million breaks down as follows:*

#### Residential Assessments

Increased \$22.9 million or 2.5% versus \$49.8 million and 5.8% in 1988)

#### Commercial/Industrial Assessments

Increased \$28.9 million or 13.9% (versus \$26.7 million and 14.7% in 1988)

### ACCOUNT SUMMARY

	1988	1989	Change	%
Real Estate	12,108	12,419	+311	+2.6
Personal Property	1,462	1,517	+55	+3.8
Motor Vehicles	25,350	25,896	+546	+2.2
<b>Totals</b>	<b>38,920</b>	<b>39,832</b>	<b>+912</b>	<b>+2.3</b>

## COLLECTOR OF REVENUE

The Collector of Revenue's office is committed to the performance of their appointed tasks of collecting all property taxes, sewer use and sewer assessment charges due the town of Glastonbury.

The combined efforts of the tax office produced collections of 98.1% totalling \$39,104,719 for fiscal year 1989-1990. Prior years taxes contributed to a 64.4% collection amounting to \$327,468. With the current downturn of the economy, a great deal of effort was expended in contacting individual taxpayers and arranging partial payment schedules. This effort helped to retain our 98+ percentage rate of collections.

Sewer use collections totalled \$916,256 with a 96% collection for the current year and 80% collection for prior years. Sewer assessments and connection charges totalled \$267,205; interest and lien fees in all categories totalled \$330,092.

All functions of the office are related directly to statutory requirements under the laws of the state of Connecticut. Notices, due dates, interest rates and lien fees are all in accordance with the most recent State Statutes.

The Collector's office continues to provide assistance and counseling to the public concerning property tax matters within their realm. Personal consultations with property owners failing to meet their tax obligations is always encouraged and preferable to enforced collection methods available to the office. The tax office is continually striving to maintain good public relations and keep the lines of communication open with the taxpayers.

### 1990 STATISTICS

	87/88	88/89	89/90
Births	305	292	320
Deaths	180	203	184
Marriages	368	383	346
Dog Licenses	2,669	2,469	2,435
Hunting & Fishing Licenses	2,387	2,214	2,289
Veterans' Discharges	71	77	59
Voters	320	265	164
Land Record Documents	9,216	7,784	7,829
Absentee Ballots	612	1,389	500
Liquor Permits	34	45	39

## BOARD OF TAX REVIEW

The Board of Tax Review has five members, each elected to a four year term.

The primary purpose of the Board is to consider the cases of taxpayers who are appealing property valuations set by the Assessor.

In accordance with State law, the Board meets at least three times during February and once in September. The September meeting is limited to motor vehicle appeals.

The Board heard appeals on seven properties on the 1989 Grand List. Of this total, four assessments were reduced while the remaining three properties were unchanged.

The final Grand List for October 1, 1989 as adjusted by the Board of Tax Review totalled \$1,329,082,907.

The members of the Board of Tax Review are: Shaun O'Rourke, Chairman, William Holmes, John Linderman, David Motycka and Dennis Cavanaugh.

## TOWN CLERK

The Town Clerk's Office is the center for public records and information including land records, vital statistics, elections, military discharges, notary publics, liquor permits, minutes of the numerous boards and commissions, and various licenses. There are over 500 different duties that the Town Clerk's office has. The office also answers the numerous and varied questions which individuals have concerning the town.

The Town Clerk's office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town. Income for the 1988-89 fiscal year decreased substantially reflecting slower economic activity in the real estate market.

A vote to expand the Glastonbury Historic District was taken on January 19, 1990. A majority of those voting voted in the affirmative, but the vote failed for lack of the 2/3 majority required by statute.

Eight charter revision questions were voted on at the November 7, 1989 Town Election and six of them were passed. A vote was taken at the same time on limiting excavation permits and operations, which was turned down by nearly 3 to 1.

## COLLECTION OF FUNDS

Town General Fund	1987-88	1988-89	1989-90
Conveyance Tax	\$ 273,068.85	\$ 228,985.30	\$ 121,746.00
Recording Fees	170,636.30	144,975.11	151,400.00
Other Fees	9,891.65	8,721.30	12,762.00
<b>Totals</b>	<b>\$ 453,596.80</b>	<b>\$ 382,681.71</b>	<b>\$ 285,908.00</b>
<b>State of Connecticut</b>			
Hunting & Fishing License	\$ 19,654.00	\$ 18,213.50	\$ 19,148.00
State Conveyance Tax	\$1,053,324.27	\$ 863,831.26	\$ 581,365.97
<b>Totals</b>	<b>\$1,072,978.27</b>	<b>\$ 882,045.26</b>	<b>\$ 600,513.97</b>
<b>Town Dog Fund</b>			
Sale of Dog Licenses	\$ 10,437.55	\$ 10,287.45	\$ 13,544.00

A referendum was held on June 5, 1990 on the library expansion and additional money for high school renovations. The library expansion was turned down in a close vote while the high school renovation was passed by a vote of 3,573 to 2,728.

The state legislature passed two major laws affecting the Town Clerk's office. The first raised recording fees by a small amount. The second, which becomes effective October 1, 1990, authorizes the Town Clerk's office to issue birth certificates for those who were residents at the time of birth.

Your Glastonbury Town Clerk continues to serve as President of the Connecticut Town Clerks Association until April, 1991.

## STATISTICS

New Voters	Party	Total
200	Democrat	5,405
241	Republican	5,978
267	Unaffiliated	5,339
<b>Total 708</b>		<b>16,722</b>

## REGISTRAR OF VOTERS

Registrars report that 708 new voters were added to the list from July 1, 1989 to June 30, 1989.

A town Election on November 7, 1989 required a re-count for the Town Council contest (mandated when the contest is determined by less than 1/2 of 1% of the total vote). Results upheld the Election Day outcome. Voters passed six out of eight Charter Revision questions but defeated a proposed ordinance limiting the volume to be excavated at a given time. Of the 17,248 registered voters, 55.9% voted.

6,338 (36%) of those eligible (17,400) voted at a Referendum on June 5, 1990. Voters turned down a bond issue to expand and renovate the Welles Turner Library by a slim margin (116 votes), while passing one to increase appropriations for improvement & renovation of the High School by 845 votes.

Voters may register during regular business hours in the Registrars' or Town Clerk's office in Town Hall. Evening registration sessions are held in the Registrars' office on the fourth Thursday of each month from January through September from 7:00 p.m. For information on special sessions, call the Registrars at 659-2711, extension 277 or 278.

# Board of Education

A major focus of the 1989-90 school year was raising student awareness of global interdependence and acceptance of cultural diversity. As a result, a number of exciting programs evolved.

Planning began for a joint magnet school program with East Hartford. Slated to open in September, 1992, the elementary-level school will bring together 500 students from East Hartford and Glastonbury who have varied racial, economic and social backgrounds. They will participate in a curriculum infused with inter-cultural and international study.

Plans were also under way for a joint immersion school program with West Hartford, Hartford and Trinity College. It too is striving for a fall 1992 opening. By "immersing" these culturally diverse elementary-age students in a second language, in this case Spanish, for a time each day, they will quickly become proficient in the two languages.

Even our summer school program was rejuvenated by this theme. During the month of July over 200 students from Glastonbury and East Hartford participated in a cooperative summer program for grades 2-8. Besides remedial math and reading, intercultural activities were interspersed throughout the curriculum.

A new global awareness curriculum was implemented in grades 3-5, integrating global education into existing subject areas.

The "holiday policy" was even re-formulated taking into account cultural and religious differences among students and staff, and insuring that possibly offensive or insensitive practices do not take place in the schools.

On the international level, for the second year we welcomed 12 students from the Soviet Union for a month-long stay in Glastonbury. Glastonbury is the only public school system in Connecticut to participate in the U.S./U.S.S.R. High School Academic Partnership Program. Later that year a dozen of our Russian language students spent a month in Lvov in the Ukraine.

On the homefront, the district stepped into high gear with preparations for the high school renovation project. The previous year townspeople approved a \$6.9 million referendum calling for some modernizing of the 40 year old building, and improvements that will bring it into compliance with state fire, safety and handicapped access codes. Along with other improvements, a two-story addition to house the social studies

and home economics departments is planned. Ground was broken at the end of the school year. Completion is expected by the end of 1991.

Also in the area of capital improvements, several other projects received approval that year, including, new roofs for both Academy School and Gideon Welles School. In compliance with the state law that requires all metal oil tanks buried underground be replaced with plastic ones, funds were also allocated to replace the oil tanks at all our schools.

The Board of Education also continued wrestling with a space crunch projected for the town's five elementary schools. By 1995 the district will need space for an additional 445 students. A school-by-school assessment by the long range planning committee revealed a need for renovations and code compliance work to the elementary buildings as well. A space plan was developed in conjunction with the need for site improvements. A portion of the plan, in the form of an \$11.5 million referendum, was then placed on the upcoming November 1990 ballot.

Operating with the philosophy that children learn better when they learn together, some sweeping changes were made in the structure of our special education program. We went from two pilot experiences to 21 different efforts at integrating special education students into regular classroom situations. Pairing regular and special education teachers and students in regular classrooms, instead of isolating the special education child in a self-contained environment is the long range goal. The idea is to boost the self-esteem of special education students, while providing them with socially appropriate role models. A by-product of this team teaching concept has been renewed teacher enthusiasm and a greater opportunity for teachers to share ideas and techniques.

With state and federal laws mandating AIDS and substance abuse information be taught to every child at every grade level, the system piloted two new programs for grades K-5: *Quest* and *Here's Looking at You, 2000*. Both contain a "no use" drug message and fit easily into the regular curriculum. Both are commercially-produced curricula and were piloted by 32 teachers. After evaluation, one will be selected for implementation in the elementary grades.

Working with the Glastonbury Visiting Nurse Association, the school district was able to pioneer a unique bereavement program. Peter Lynch, a nationally-known lecturer was hired for the year as a bereavement counselor. Not only did he counsel students on dealing with the grief associated with death or separation from a loved one, but also trained teachers and parents on how to help children who experience grief. The program was the first proactive one of its kind in the nation.

For Naubuc School, 1989-90 was an especially good year. The school was presented the *Excellence in Education Award* by the U.S. Department of Education, making it the second Glastonbury school to receive that distinction. Gideon Welles was the recipient of that honor in 1985.

With the emphasis on participation, the interscholastic athletic program continues to flourish with nearly 70 percent of our students involved. While participation at all skill levels is encouraged, winning is considered important too — and win we did!

Last year for only the second time in the history of the state high school athletics the same school took the state championship title in two sports in the same season. That distinction went to the football and soccer teams who both ended the year by winning the state championship.

Last year Deborah Willard came on board as director of social science. Tom Russo assumed the job of principal at Gideon Welles. He came just in time to help with the task of housing 100 sixth graders at the school, since there was not enough room at Academy to accommodate the entire class. Only with creativity and flexibility were we able to divide one class between two schools with a minimum of difficulty.

Enrollment for the 1989-90 school year was 4,682. That year we had a whopping 375 students enter kindergarten, making that class the largest in recent history.



State Champions -  
Glastonbury High School  
Soccer Team

**A major focus of the 1989-90 school year was raising student awareness of global interdependence and acceptance of cultural diversity. As a result, a number of exciting programs evolved.**

Board of  
Education



State Champions -  
Glastonbury High School  
Football Team.

Naubuc School celebrates receiving the "Excellence in Education Awards"



**All-in-all it was another outstanding year for a school system: children learned and achieved; staff taught and demonstrated creativity, enthusiasm, and dedication; parents and community members participated in many ways to compliment, supplement, and support our efforts. This winning partnership enables our school system and our town to prepare for our future by providing for our children.**

Board of Education

No year-in-review report would be complete without acknowledging the efforts of our dedicated and enthusiastic staff. While their honors and awards are always plentiful, the following are just some of those earned in 1989-90 and are but representative of the breadth and diversity of the commitment and contribution of our professional staff: Daniel Doll was designated *Teacher of the Year*. Deborah Clough, Joyce Fidrych, Jane Graveen and Sharon Straka all received Celebration of Excellence awards from the State Department of Education. Joan Beach was selected *Health Educator Of The Year* by the Connecticut Association of Health, Physical Education, Recreation and Dance. Jacqueline Jacoby was designated by the State Department of Education as a *1990 Education Enhancement Act Fellow*. John Hull received an *Award of Excellence for Education Communications* from the Connecticut Association of Boards of Education. Dr. Kenneth Roy received the *Milken Family Foundation Distinguished Educator's Award*.

Deborah Willard was appointed to the *Governor's Blue Ribbon Committee on Desegregation*. Jane Asikainen, Kathy Wilson and Bill McDermott received national recognition from the *Association for*

*Supervision and Curriculum Development*. Janet Leonberger was cited by the *Connecticut Library Association*. Barry Lewis, Kathy O'Keefe and Cynthia Spinnier received recognition from the *Connecticut Association for School Health* for the bereavement program, and Christine Brown was one of only five in the nation to receive a scholarship for study in France from the *Alliance Francaise*.

All-in-all it was another outstanding year for a school system: children learned and achieved; staff taught and demonstrated creativity, enthusiasm, and dedication; parents and community members participated in many ways to compliment, supplement, and support our efforts. This winning partnership enables our school system and our town to prepare for our future by providing for our children.

*Inez Hemlock*  
Chairperson, Board of Education

*R. Stephen Tegarden*  
Superintendent of Schools

REPORT FROM

# Auditor's Statement

## Independent Auditor's Report

We have audited the general purpose financial statements of the Town of Glastonbury as of June 30, 1990 and for the year then ended, as listed in the accompanying Table of Contents (Exhibits 1 to 4, inclusive). These general purpose financial statements are the responsibility of the Town of Glastonbury's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the requirements of the State of Connecticut concerning municipal audits. Those standards require that we perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Glastonbury, Connecticut, at June 30, 1990, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole (Exhibits 1 to 4 inclusive). The combining, individual fund, and individual account group financial statements and schedules listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

SCULLY & WOLF  
Certified Public Accountant

November 9, 1990

**GLASTONBURY COMBINED BALANCE SHEET**

**All Fund Types and Account Groups - June 30, 1990 With Comparative Totals for 1989**

	FIDUCIARY TOTALS				(MEMORANDUM ONLY) JUNE 30, 1989
	GOVERNMENTAL FUND TYPES		ACCOUNT GROUPS		
	GENERAL	SPECIAL	GENERAL	LONG-TERM	
<b>ASSETS AND OTHER DEBITS</b>					
Cash and temporary cash investments	\$3,272,758	\$5,253,630	\$4,185,950	\$ 250,245	\$ 12,962,583
Investments	375,000	1,314,394	20,164,944		21,854,338
Receivables:					
Intergovernmental	172,987				172,987
Property taxes	958,347				958,347
Assessments and use charges	1,261,726				1,261,726
Other	75,190	13,134	500		88,824
Due from other funds	98,588		1,889,974		1,988,562
Inventory, at cost	199,809	39,004			238,813
Fixed assets				\$54,831,316	54,831,316
Prepaid expenditures		760			760
Other debits:					
Amounts to be provided for retirement of debt				\$10,904,535	10,904,535
<b>TOTAL</b>	\$4,980,452	\$8,054,875	\$6,075,924	\$20,415,689	\$54,831,316

\$10,904,535 10,904,535 8,935,989 \$94,000,466

**LIABILITIES, EQUITY AND OTHER CREDITS**

<b>Liabilities:</b>					
Accounts and other payables	\$ 736,388	\$ 41,357	\$ 387,127	\$ 4,450	\$ 1,169,322
Due to other funds	1,978,897	9,665			1,988,562
Due to developers for escrow deposits	1,620,033	46,000			1,666,033
Due to student groups and others	2,700		1,920,091		1,922,791
Deferred revenue	949,137	1,267,851			2,216,988
Compensated absences				\$ 2,665,247	2,665,247
Bonds and notes payable				6,215,000	6,215,000
Bond anticipation notes				1,950,000	1,950,000
Capital lease obligations				74,288	74,288
<b>Total liabilities</b>	3,308,258	3,334,105	396,792	1,924,541	10,904,535
<b>Equity and other credits:</b>					
Investment in General Fixed Assets				\$54,831,316	54,831,316
<b>Fund balance:</b>					
Reserved for encumbrances	134,567	9,440	3,331,361	18,343,827	3,475,368
Reserved for pension benefits					18,343,827
Unreserved:					
Designated for subsequent year's expenditures	250,000				250,000
Designated for specific purposes	233,664	2,095,513	103,527		2,432,704
Undesignated	1,053,963	4,711,330	252,258	43,794	6,061,345
<b>Total equity and other credits</b>	1,672,194	4,720,770	5,679,132	18,491,148	85,394,560
<b>TOTAL</b>	\$4,980,452	\$8,054,875	\$6,075,924	\$20,415,689	\$54,831,316

\$85,394,560 77,407,174 \$94,000,466

The accompanying notes are an integral part of these financial statements.

**GLASTONBURY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**All Governmental Fund Types and Expendable Trust Funds For the Year Ended June 30, 1990 With Comparative Totals For 1989**

	FIDUCIARY TOTALS				(MEMORANDUM ONLY) YEAR ENDED JUNE 30, 1989
	GOVERNMENTAL FUND TYPES		FUND TYPES		
	GENERAL	SPECIAL	CAPITAL	EXPENDABLE	
<b>Revenues:</b>					
Property taxes	\$39,641,902				\$39,641,902
Licenses and permits	342,974				342,974
Intergovernmental	6,964,814	\$ 933,036	\$ 364,719	\$ 7,591	8,270,160
Charges for services	775,132	2,015,440			2,790,572
Interest	891,139	628,939	302,583	2,646	1,825,307
Other	456,651	201,112		11,154	668,917
<b>Total revenues</b>	49,072,612	3,778,527	667,302	21,391	53,539,832
<b>Expenditures:</b>					
Current:					
General government	420,670	6,882			427,552
Community development	516,408				516,408
Administrative services	5,226,382	98,210			5,324,592
Public safety	4,251,277	197,175			4,448,452
Public works	5,848,669	30,715			5,879,384
Human resources	1,034,186	18,175			1,052,361
Parks and recreation	1,140,478				1,140,478
Libraries	607,623			11,312	618,935
Contingency	26,709				26,709
Education	29,094,916	1,513,904			30,608,820
Capital improvement			3,973,464		3,973,464
Debt service	1,529,086				1,529,086
<b>Total expenditures</b>	49,696,404	1,865,061	3,973,464	11,312	55,546,241
<b>Excess (deficiency) of revenues over expenditures</b>	(623,792)	1,913,466	(3,306,162)	10,079	(2,006,409)
<b>Other financing sources (uses):</b>					
Bonds and bond anticipation notes proceeds			1,950,000		1,950,000
Operating transfers in	1,066,405	2,004,357	2,149,394		5,220,156
Operating transfers out	(1,583,748)	(3,280,815)	(355,593)		(5,220,156)
<b>Total other financing sources (uses)</b>	(517,343)	(1,276,458)	3,743,801		1,950,000
<b>Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses</b>	(1,141,135)	637,008	437,639	10,079	(56,409)
<b>Fund balance, July 1</b>	2,813,329	4,083,762	5,241,493	137,242	12,275,826
<b>Fund balance, June 30</b>	\$ 1,672,194	\$ 4,720,770	\$ 5,679,132	\$147,321	\$12,219,417

The accompanying notes are an integral part of these financial statements.

**GLASTONBURY CAPITAL PROJECTS FUND**  
Statement of Expenditures and Encumbrances  
Compared With Appropriations for the Year Ended June 30, 1990

	TRANSFERS AND ADJUSTED			EXPENDED TO CURRENT ENCUMBRANCES JUNE 30, 1990	EXPENDED TO ENCUMBRANCES JUNE 30, 1990	DESIGNATED FOR CAPITAL EXPENDITURES JUNE 30, 1990
	APPROPRIATIONS JULY 1, 1989	CLOSED PROJECTS JUNE 30, 1990	APPROPRIATIONS JULY 1, 1989			
Reserve Fund:						
General Government:						
Futures Fund/Land.....	\$ 133,200	\$ 487,500	\$ 620,700	\$ 10,000	\$ 487,500	\$ 123,200
High Street facility-VNA..	300,000	200,000	500,000	86,150	31,289	382,561
Total.....	433,200	687,500	1,120,700	96,150	518,789	505,761
Public safety:						
Communication system -						
police.....	300,000	199,000	499,000	273,687	218,993	492,680
fire engine.....	100,000	100,000	100,000			100,000
ambulance facility.....	35,000	150,000	185,000	15,020	25,217	144,763
Total.....	335,000	449,000	784,000	288,707	244,210	251,083
Public works:						
Main Street reconstruction	336,485	75,000	411,485	335,264	335,264	76,221
Route 2/3 connector.....	95,136		95,136	95,136	95,136	
Naubuc Avenue reconstruction.....	71,000	\$ (861)	70,139	65,809	4,330	70,139
New London Turnpike modification.....	30,000	10,000	40,000	25,481	11,144	36,625
Shoddy Mill culvert.....	24,000		24,000			
Building Asbestos Removal.....	65,014	128,301	193,315	61,714	49,349	111,063
Candlewood Road study.....	26,000	(26,000)				57,674
Town Hall emergency power.....	25,000	(1)	24,999	2,500	22,499	24,999
Total.....	672,635	213,301	835,074	585,904	87,322	673,226
Parks and recreation:						
Buckingham Park study.....	15,000		15,000	10,039	810	10,849
Athletic Facility.....	5,000	(5,000)				
Senior Center.....	9,000	17,500	7,925	7,925	7,925	
Swimming pool.....	278,200		278,200	15,000	15,000	263,200
Eastbury pool.....	90,000	310,000	400,000	24,763	23,092	47,855
Total.....	387,200	312,500	700,000	58,727	56,827	311,024

Total..... 672,635 213,301 835,074 585,904 87,322 673,226 24,578 137,270

**GLASTONBURY CAPITAL PROJECTS FUND**  
Statement of Expenditures and Encumbrances  
Compared With Appropriations for the Year Ended June 30, 1990

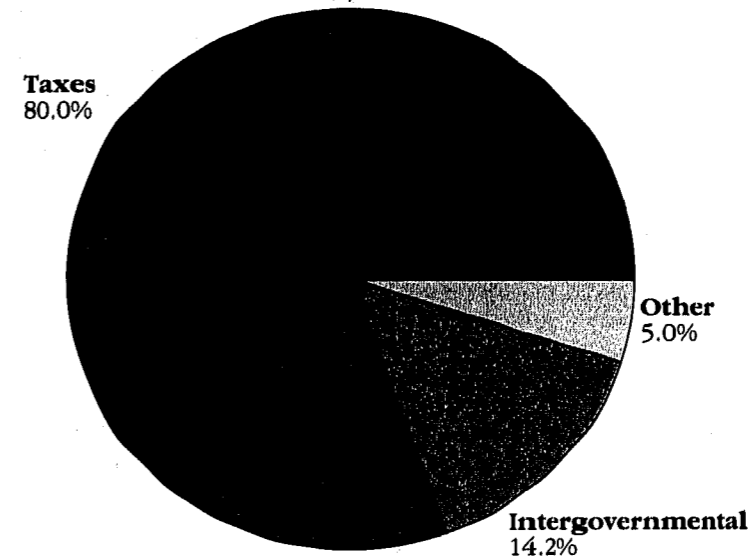
	TRANSFERS AND ADJUSTED			EXPENDED TO CURRENT ENCUMBRANCES JUNE 30, 1990	EXPENDED TO ENCUMBRANCES JUNE 30, 1990	DESIGNATED FOR CAPITAL EXPENDITURES JUNE 30, 1990
	APPROPRIATIONS JULY 1, 1989	CLOSED PROJECTS JUNE 30, 1990	APPROPRIATIONS JULY 1, 1989			
Parks and recreation (cont.):						
Welles Turner Library:						
Administration.....	\$ 2,047	\$ 2,047	\$ 2,047	\$ 2,047	\$ 2,047	
Engineer.....	103,337	(137)	118,200	68,671	49,529	118,200
J.B. Williams Park.....	85,000		85,000	44,205	13,300	57,505
E. Glastonbury Library.....	5,000		5,000	4,963	4,963	8,037
Total.....	595,584	(23,712)	571,872	172,650	91,694	264,344
Education:						
Building studies.....	100,296		100,296	25,295	75,000	100,295
Academy roof.....	29,704	(60,024)	329,680	203,399	203,399	33,732
Gideon roof.....	64,147		64,147	26,345	26,345	37,802
Oil tank.....	438,100	(4,147)	433,977	427,979	5,998	433,977
Gideon Water Line.....	89,000		89,000			89,000
Total.....	568,100	(64,171)	503,929	453,274	310,742	764,016
Total.....	2,601,519	(138,745)	2,462,774	1,596,685	1,252,757	2,849,442
Sewer Sinking Fund:						
Ciccione easement.....	6,000	(6,000)				
Mimnechaug.....	30,000		30,000			30,000
Roaring Brook Leach Field	21,000	(10,976)	10,024	10,024	10,024	10,024
WT Sludge Study.....	26,000	(7,976)	18,024	18,024	18,024	18,024
Total.....	83,000	(24,952)	58,048	28,048	28,048	30,000
Complex Funding/Grants: (Capital Projects):						
Hebron Avenue.....	250,000	(85,341)	164,659	158,165	6,494	164,659
Town Aid Improved.....	218,707		452,570	323,808	323,808	8,613
Town Aid Unimproved.....	163,383		187,072			187,072
Main Street shoulder.....	278,528		278,528	95,102	142,347	237,449
GHS renovation.....	6,900,000		8,100,000	319,672	347,429	667,101
Nelpsic Road.....	40,468	(20,443)	20,025	17,025	3,000	20,025
Firehouses 3 and 4.....	2,135,000		2,135,000	77,179	428,949	506,128
WPC Dyke construction.....	976,318		976,318	120,213	779,706	899,919
Salmon Brook construction.....	966,737	(23,336)	943,401	895,293	48,108	943,401
Land/Open space.....	2,000,000		2,000,000	640,866	640,866	1,359,134
Total.....	13,929,141	(129,120)	15,257,573	1,682,649	2,720,707	4,403,356
TOTAL.....	\$16,613,660	\$(292,817)	\$19,991,867	\$3,307,382	\$3,973,464	\$7,280,846
TOTAL.....						\$5,600,779

**GLASTONBURY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

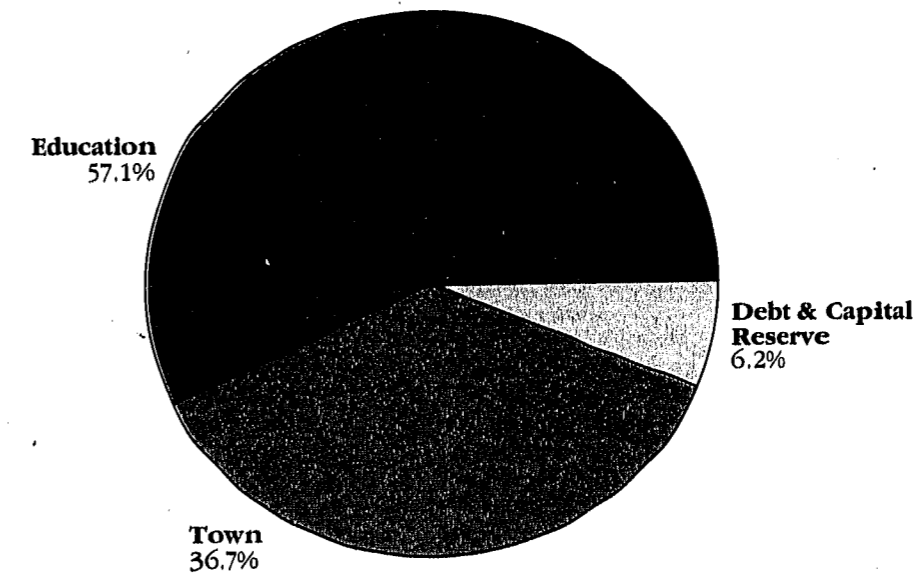
Budget and Actual - General Fund For the Year Ended June 30, 1990

	Amended Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Property Taxes .....	\$40,051,470	\$ 39,641,902	\$ (409,568)
Licenses and permits .....	509,350	342,974	(166,376)
Intergovernmental .....	6,855,940	6,964,814	108,874
Charges for services .....	964,800	775,132	(189,668)
Other revenue .....	802,000	1,347,790	545,790
<b>TOTAL REVENUES .....</b>	<b>49,183,560</b>	<b>49,072,612</b>	<b>(110,948)</b>
<b>Expenditures:</b>			
<i>Current:</i>			
General government .....	456,392	420,670	35,722
Community development .....	524,525	516,408	8,117
Administrative services .....	5,271,217	5,226,382	44,835
Public safety .....	4,586,738	4,251,277	335,461
Public works .....	6,079,855	5,848,669	231,186
Human resources .....	1,066,705	1,034,186	32,519
Parks and recreation .....	1,155,138	1,140,478	14,660
Libraries .....	618,526	607,623	10,903
Contingency .....	34,920	26,709	8,211
Education .....	29,427,694	29,094,916	332,778
Debt service .....	1,529,548	1,529,086	462
<b>TOTAL EXPENDITURES .....</b>	<b>50,751,258</b>	<b>49,696,404</b>	<b>1,054,854</b>
<b>Excess (deficiency) of revenues over expenditures .....</b>	<b>(1,567,698)</b>	<b>(623,792)</b>	<b>943,906</b>
<b>Other financing sources (uses):</b>			
Operating transfers in .....	1,102,506	1,066,405	(36,101)
Operating transfers out .....	(1,583,748)	(1,583,748)	
<b>TOTAL .....</b>	<b>(481,242)</b>	<b>(517,343)</b>	<b>(36,101)</b>
<b>Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses .....</b>	<b>\$ (2,048,940)</b>	<b>(1,141,135)</b>	<b>\$ 907,805</b>
<b>Fund balance, July 1 .....</b>		<b>2,813,329</b>	
<b>Fund balance, June 30 .....</b>		<b>\$ 1,672,194</b>	

**WHERE REVENUE COMES FROM**



**1989-1990 APPROPRIATIONS AND EXPENDITURES**



**GLASTONBURY GENERAL FUND**

	1990	1989
<b>Assets</b>		
Cash and temporary cash investments .....	\$3,272,758	\$3,359,511
Investments .....	375,000	875,000
<i>Receivables:</i>		
Property taxes .....	958,347	536,161
Other .....	75,190	91,185
Due from other funds .....	98,588	268,157
Inventory, at cost .....	199,809	188,688
Prepaid expenditures .....	760	
<b>TOTAL</b> .....	<b>\$4,980,452</b>	<b>\$5,318,702</b>
<b>Liabilities and Fund Balance</b>		
<i>Liabilities:</i>		
Accounts and other payables .....	\$736,388	\$372,526
Due to other funds .....		11,060
Due to developers for escrow deposits .....	1,620,033	1,718,354
Due to others for escrow deposits .....	2,700	
Deferred revenue .....	949,137	403,433
<b>TOTAL LIABILITIES</b> .....	<b>3,308,258</b>	<b>2,505,373</b>
<b>Fund balance:</b>		
Reserved for encumbrances .....	134,567	159,618
<i>Unreserved:</i>		
Designated for subsequent year's budget .....	250,000	500,000
Designated for specific purposes .....	233,644	1,077,398
Undesignated fund balance .....	1,053,963	1,076,313
Total fund balance .....	1,672,194	2,813,329
<b>TOTAL</b> .....	<b>\$4,980,452</b>	<b>\$5,318,702</b>

**Elected Officials**

**BOARD OF EDUCATION**

Inez Hemlock (*Chair*)  
Forbes Warren  
B. Kent Sleath  
Wendy Morone  
Donald Hamer  
Coleen Sellg  
Alice Maggi  
Helen Stern

**BOARD OF FINANCE**

Diane Northrop (*Chair*)  
Edward McCabe  
Edward B. Dingley  
Walter F. Hemlock  
James R. McIntosh  
Constantine Constantine

**BOARD OF TAX REVIEW**

Shaun O'Rourke (*Chair*)  
David Motycka  
William Homes  
John Linderman  
Dennis C. Cavanaugh

**FIRE COMMISSION**

Gilbert Spencer (*Chair*)  
Kurt Cavanaugh  
Steven F. Hinchey  
Edward P. Urbansky  
Timothy Low  
Carol Ruff

**TOWN COUNCIL**

George Purtill  
Patricia V. Low  
Thomas P. Gullotta  
Charles Monaco  
Ted Niehay  
Sonya F. Googins  
Paul Nye  
Robert W. Jenkins  
Martha Pinney

**ZONING BOARD OF APPEALS**

Robert Gamer (*Chair*)  
Gerald Daly  
Richard C. Brown  
Sandra O'Leary  
David Monaco

*Alternates*

Lou Jonah  
David Norige  
Samuel McGill

**REGISTRARS**

Carolyn Larson  
Joan Kemble

**PROBATE JUDGE**

Donald Auchter

**STATE REPRESENTATIVE**

Robert Bowden  
Paul Munns

**STATE SENATOR**

Michael Meotti

**U. S. REPRESENTATIVE**

Barbara Kennelly

**Appointed Officials**

**AGRICULTURAL ADVISORY COMMITTEE**

J. Baylis Earle (*Chair*)  
Mario Accornero  
Louis Bussa  
Donald Prell  
Henry Rose  
Richard Ferrarri  
Deborah McIntosh  
Michael Long

**BUILDING BOARD OF APPEALS (CODE REV. COMMITTEE)**

Calvin J. Carini  
James W. Dutton  
Larry Vallieres  
David B. Cox

**CABLE TV ADVISORY COMMITTEE**

Stephen Jacoby  
Elizabeth Giamalis  
Stanley ZwimGraham  
Tyrol

**COMMISSION ON AGING**

Margaret Meotti (*Chair*)  
Audrey Quinlan  
Paul Love  
Rocco D'Esopo  
Patricia Clark  
Warren Kreiner  
Susan Treiss  
Kay Chester

**COMMUNITY BEAUTIFICATION COMMITTEE**

Olga Corban (*Chair*)  
Robert G. Shipman  
Dale Schutt  
Marti Curtiss  
Della Winans  
Lewis Middleton  
Linda Sellman

**CONNECTICUT RIVER ASSEMBLY**

Richard Mihm

**CONSERVATION COMMISSION**

Peter M. Stern (*Chair*)  
Edward A. Richardson  
Judy Harper  
Karl Wagener  
James Bingham  
Dana B. Waring  
William Patrick

**ECONOMIC DEVELOPMENT COMMISSION**

Robert Mulcahy (*Chair*)  
Joseph Broder  
Richard Katz  
John Gavin  
W. Michael Low  
Walter Erley  
James M. Lynch

**FAIR RENT COMMISSION**

*Appointed 3/14/89*  
Raymond Hoffenberg  
Frank Giantonio  
Jean M. Andreen  
Anna Maturro  
John Hilton  
John Roughan  
Karen Rottner

**FINE ARTS COMMISSION**

James Litwin (*Chair*)  
Madeline P. Schultz  
Judy Goodwin  
David Blanchard  
Doris S. O'Rourke  
James Casserly  
Gladys Stedman  
Patricia Atherlay  
Mary Kimball  
Dr. Colby Stearns  
Evelyn Prell  
Stephen Nystrup  
Joan Dufford  
Katherine Strough

**GLASTONBURY HOUSING PARTNERSHIP**

Judy Harper  
Camille Bushnell  
Brian Tyrol  
Ellen Carter

**HISTORIC DISTRICT COMMISSION**

Charles L. Miller (*Chair*)  
Mary Lou Barrett  
Louise Walker  
Thomas Theurkauf  
E. Marston Moffatt

*Alternates*

Dennis Pepe  
Marcia Olsson  
Galen "Hap" Shepard

**HOUSING CODE OF APPEALS**

Nelson C. L. Brown (*Chair*)  
Kristine Brown  
Nancy Murray

**HUMAN RELATIONS COMMISSION**

Peter Preisner  
Franklin Eichacker  
Joanne Leventhal  
Fran Pappas  
Chandra Stino  
Charles W. Brown  
George Allen

**INCORPORATORS OF THE FREE ACADEMY**

Richard Mihm  
Robert L. Henderson  
William B. Glotzer

**INSURANCE ADVISORY COMMITTEE**

Jack Sulger (*Chair*)  
Edward B. Eliason  
Robert J. Hager  
Alex Thomas  
Nick Merritt  
Jack Jobson  
John R. Manter

**JURY COMMITTEE**

Henry A. Kinne  
Mary Lou Feeney  
Lucretia Seidel

**OLDE TOWN TOURISM BOARD**

Sharon Purtill  
Ed Kamis  
Deborah Lessne

**PERSONNEL APPEALS BOARD**

Arthur Colby, Jr.  
John P. Higgins  
John Druse  
Richard Katz  
Eric Lessne

**PUBLIC BUILDINGS COMMISSION**

H. David Megaw (*Chair*)  
Herbert W. Behrens  
Paul Haas Jr.  
John Franckling  
David B. Cox  
Forbes Warren  
Gus Constantine

**PUBLIC HOUSING AUTHORITY**

James Noonan (*Chair*)  
Helen Behrens  
Robert Googins  
Zelda Lessne  
Cheryl Deschene

**RECREATION COMMISSION**

Betsy Katz (*Chair*)  
Lynn Hazard  
Nancy Klaffky  
Richard Insinga  
Joseph Blacksten

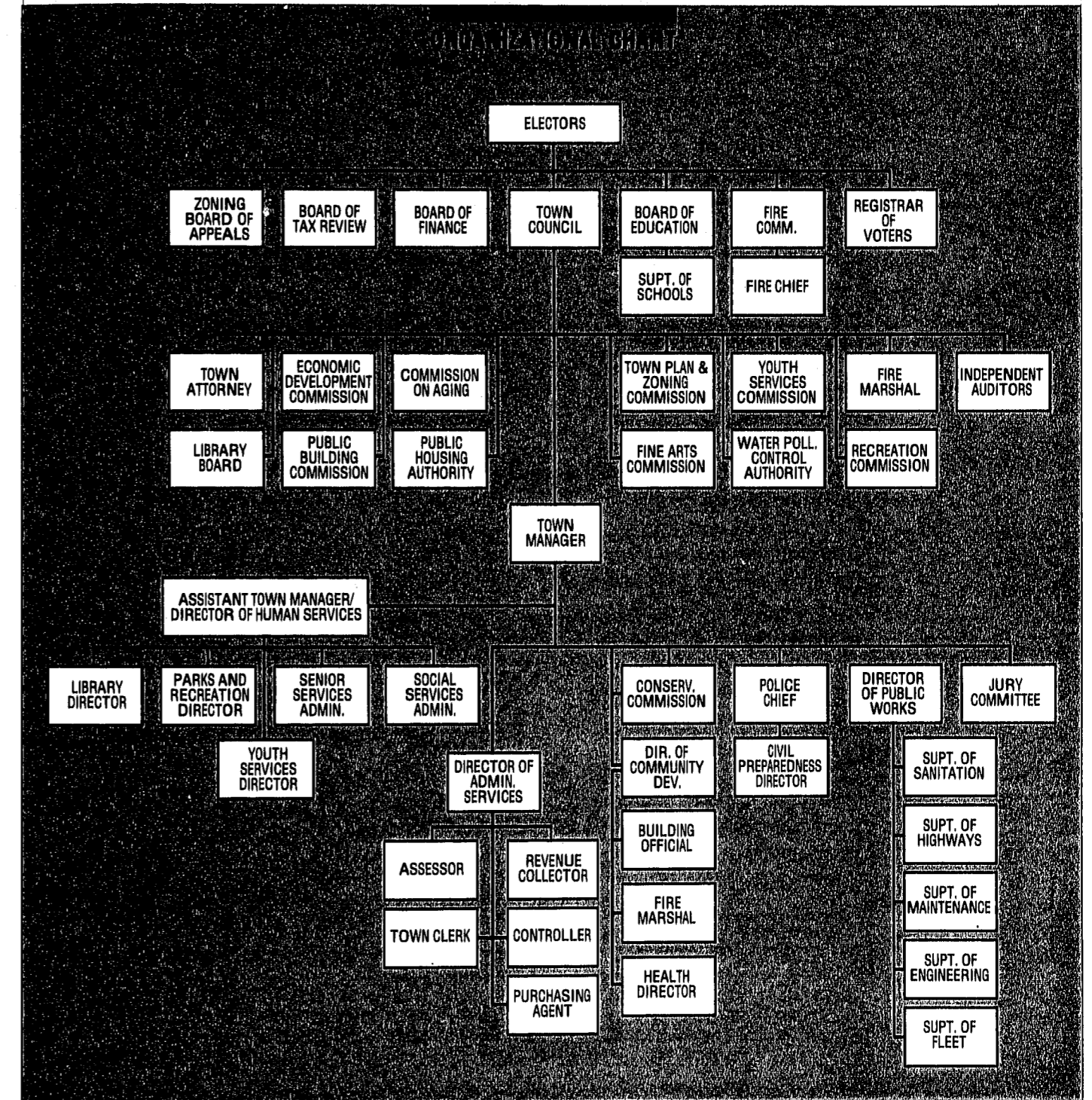
*Town Officials*



# Town Administration

## TOWN ADMINISTRATION

Town Manager	Richard S. Borden Jr.
Assistant Town Manager/ Director of Human Services	Richard J. Johnson
Chief of Police	James M. Thomas
Community Development Director	Kenith E. Leslie
Director of Finance and Administrative Services	G. Ted Ellis
Director of Public Works/ Town Engineer	S. Robert Pryzby
Assessor	Leon Jendrzejczyk
Building Official	Bernard A. Dion
Building Maintenance Superintendent	Ralph F. Mandeville Jr.
Civil Preparedness	Robert F. DiBella
Collector of Revenue	Madeline Rettberg
Controller	Lisa A. Martin
Director of Health ( <i>Acting</i> )	David Boone
Engineering Superintendent	Chester G. Hamlin
Fire Chief	Mario Accornero
Fire Marshal	Christopher Siwy
Fleet Superintendent	Thomas O. Tierney
Highway Superintendent	Edward Carini
Housing Authority Director	William Willett
Library Director	Roberta J. Depp
Parks & Recreation Director	Raymond E. Purtell
Purchasing Agent	John A. Maklaris
Sanitation Superintendent	Michael J. Bisi
Senior Services Administrator	Jennifer B. DiMauro
Social Services Administrator	Jo-Ann Dorn
Town Attorney	William S. Rogers
Town Clerk	Edward J. Friedeberg
Youth and Family Resources Director	Edmund J. Meincke



**MEETING SCHEDULES  
BOARDS, COMMISSIONS AND COMMITTEES**

Town Council	2nd and 4th Tuesday
Board of Education	1st and 3rd Tuesday
Board of Finance	3rd Tuesday
Board of Tax Review	As required
Building Board of Appeals/ Code Review Committee	As required
Commission on Aging	4th Monday
Community Beautification Committee	2nd Wednesday
Conservation Commission	2nd and 4th Thursday
Economic Development Commission	1st Monday
Fine Arts Commission	2nd Monday
Fire Commission	2nd and 4th Thursday
Historic District Commission	As needed
Town Plan & Zoning Commission	1st and 3rd Tuesday
Public Housing Authority	3rd Wednesday
Recreation Commission	1st Monday
Safety Committee	4th Monday
Water Pollution Control Authority	2nd and 4th Wednesday
Housing Code of Appeals	As needed
Human Relations Commission	1st Thursday
Incorporators of the Free Academy	As needed
Insurance Advisory Committee	As needed
Olde Town Tourism Board	As needed
Personnel Appeals Board	As needed
Public Buildings Commission	1st Wednesday
Welles-Turner Library Board	3rd Monday
Youth & Family Services Commission	2nd Wednesday
Zoning Board of Appeals	1st Monday
Fair Rent Commission	As needed

*The above noted schedules are subject to modification during the year.  
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# 1992

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

# 1993

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>
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# Calendar

**MEETING SCHEDULES  
BOARDS, COMMISSIONS AND COMMITTEES**

Town Council	2nd and 4th Tuesday
Board of Education	1st and 3rd Tuesday
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Building Board of Appeals/ Code Review Committee	As required
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Recreation Commission	1st Monday
Safety Committee	4th Monday
Water Pollution Control Authority	2nd and 4th Wednesday
Housing Code of Appeals	As needed
Human Relations Commission	1st Thursday
Incorporators of the Free Academy	As needed
Insurance Advisory Committee	As needed
Olde Town Tourism Board	As needed
Personnel Appeals Board	As needed
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Welles-Turner Library Board	3rd Monday
Youth & Family Services Commission	2nd Wednesday
Zoning Board of Appeals	1st Monday
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May	June	July	August
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September	October	November	December
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# 1993

January	February	March	April
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Calendar

**TOWN ADMINISTRATION  
TELEPHONE DIRECTORY 1991-1992**

For Information On	Call	Phone	Ext
■ Accounts Payable Administration Assessment	Accounting	659-2711	244
	Town Manager	659-2711	200
	Assessor	659-2711	260
■ Birth Certificates Building Permits	Town Clerk	659-2711	268
	Building Office	659-2711	221
■ Civil Preparedness	Civil Preparedness	659-6234	
■ Death Certificates Deeds Demolition Permits Dog Licenses Dog and Animal Problems Drainage Problems	Town Clerk	659-2711	268
	Town Clerk	659-2711	268
	Building Office	659-2711	221
	Town Clerk	659-2711	268
	Animal Control Officer	633-8301	
	Public Works	659-2711	344
■ Electrical Permits Elderly Dial-A-Ride Elderly Municipal Agent Engineering	Building Office	659-2711	221
	Senior Services	659-2711	295
	Senior Services	659-2711	295
	Public Works	659-2711	344
■ Health Matters Highways	Health Department	659-2711	281
	Highway Superintendent	659-2711	361
■ Inland Wetlands	Community Development	659-2711	211
■ Landfill Permits Library	Public Works	659-2711	344
	Welles-Turner Library	659-2733	
■ Marriage Licenses	Town Clerk	659-2711	268
■ Nursing	Visiting Nurse Association	633-3521	
■ Personnel Planning Plumbing and Heating Permits Probate Court	Town Manager/Personnel	659-2711	201
	Community Development	659-2711	211
	Building Office	659-2711	221
	Judge	633-3723	
■ Recreation Recreation Scheduling Registration of Voters	Recreation Department	659-2711	317
	Answering Machine	659-2731	
	Registrars' Office	659-2711	278
■ Sanitary Inspection Snow Removal and Streets Street and Traffic Control Signs	Health Department	659-2711	281
	Highway Superintendent	659-2711	361
	Police Department	633-8301	
	Police Department	633-8301	
■ Taxes Trees	Collector of Revenue	659-2711	251
	Parks and Recreation	659-2711	316
■ Voting	Registrar of Voters	659-2711	278
■ Welfare	Social Services	659-2711	288
■ Youth Activities & Family Counseling	Youth & Family Resource Center	659-2711	300

**GLASTONBURY BOARD OF EDUCATION  
TELEPHONE DIRECTORY 1991-1992**

Central Office	Contact Person	Phone	Ext
Superintendent of Schools	R. Stephen Tegarden	633-5231	400
Deputy Superintendent	Jacqueline Jocaby	633-5231	410
Assistant Superintendent	Edward Schofield	633-5231	405
Business Manager	Sharon Smith	633-5231	450
Food Services Director	Brad Devlin	633-5231	452
Volunteer Office	Ginger Moore	633-5231	558
Transportation/Communication	Rita Gagnon	633-5231	430
<b>Curriculum Director</b>			
Art	Daniel Roach	633-5231	462
Athletics	Raymond Nicolletta	633-5231	486
English	Richard Dlugos	633-5231	423
Foreign Language	Christine Brown	633-5231	464
Math	Linda Ball	633-5231	421
Music	Leslie Hunt	633-5231	463
Physical Education/Health	Basil Roberts	633-5231	515
Science	Kenneth Roy	633-5231	487
Social Science	Deborah Willard	633-5231	422
Vocational Education	Bruce Hassan	633-5231	491
Guidance Department/Director	Virginia Gordon	633-5231	590
Special Education	Gina Vance	633-5231	415
Special Education	Gary Nolf	633-5231	415
<b>Glastonbury High School</b>			
Principal	Alan Bookman	633-5231	580
<b>Gideon Welles School</b>			
Principal	Thomas Russo	633-5231	530
<b>Academy School</b>			
Principal	Carol Sue Schmidt	633-5231	500
<b>Buttonball School</b>			
Principal	Patricia DaSilva	633-5231	550
<b>Eastbury School</b>			
Principal	William McDermott	633-5231	570
<b>Hebron Avenue School</b>			
Principal	Mary Ann Manchester	633-5231	510
<b>Hopewell School</b>			
Principal	Peter Maluk	633-5231	560
<b>Naubuc School</b>			
Principal	D. Patricia Hatch	633-5231	520

**FIRE AND  
POLICE  
EMERGENCY  
911**

**Routine Calls  
Police Department  
633-8301**

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**NOTES**