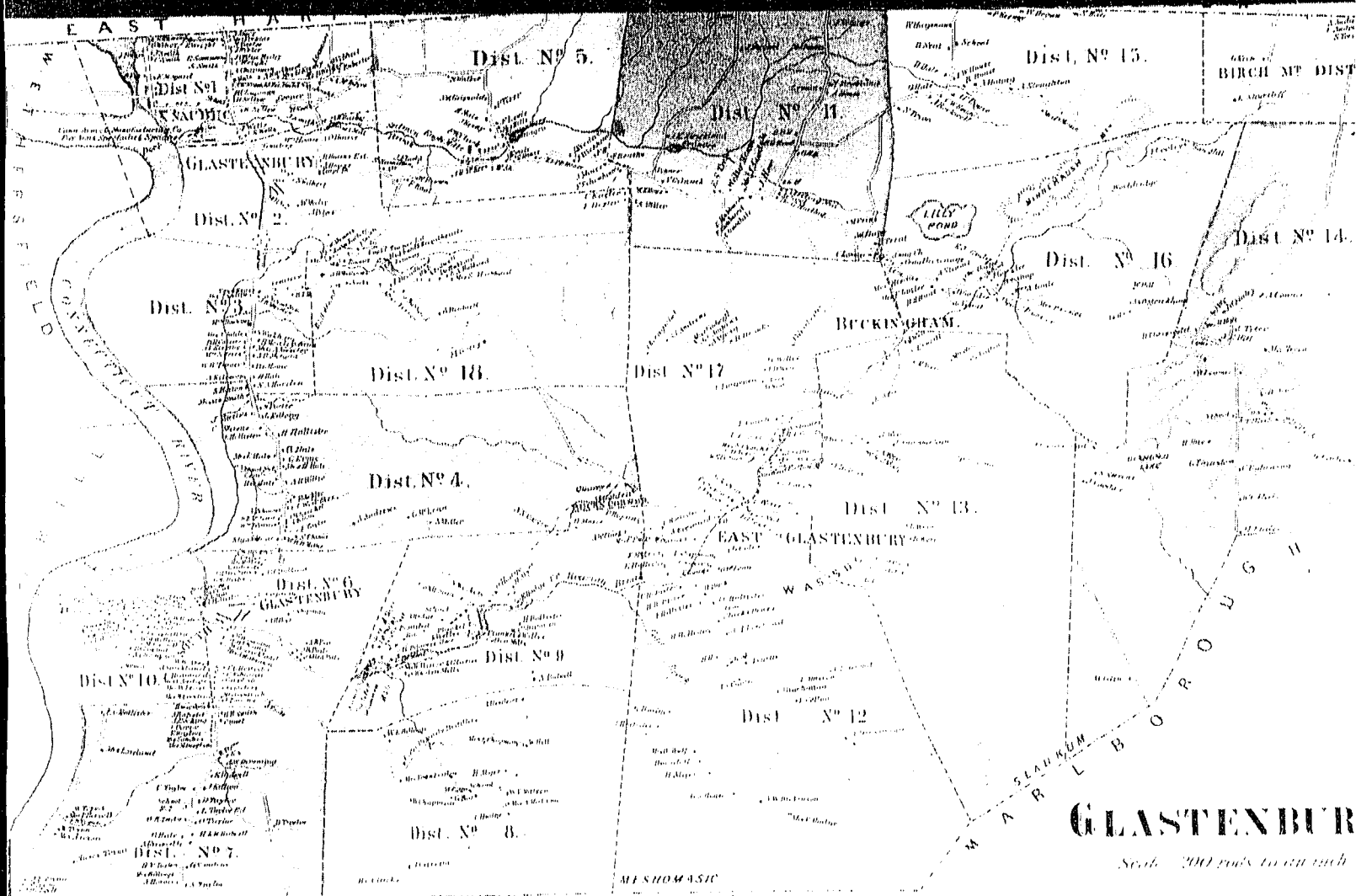


GLASTONBURY TOWN REPORT 1986-87



GLASTONBURY
Scale: 200 feet to an inch

In Grateful Remembrance

During his many years as a resident of Glastonbury, Daniel T. Hedden took an active part in preserving the town's past, present and future.

As a member of the Conservation Commission, he participated in the effort to keep streams and wetlands protected, to provide means for keeping open spaces, and to maintain the environmental quality of the town to ensure present and future use without abuse of the land.

While the look of the town has changed over the years, there are many buildings which are still standing and in use from the 19th and early 20th centuries. In his photographic history of the town, "Glastonbury Express," Hedden traced the evolution of those early buildings, recording the changes both in use and appearance.

To encourage preservation of the town's history through old photographs, Hedden urged the Historical Society to provide a photographic archive for the society's pictures and for any other photographs people might wish to donate for safekeeping. The Hedden Archives are being established with careful attention to methods of preservation.

Hedden was an expert photographer, recipient of many awards. As a member of the Art Guild, he taught classes in photography, with an eye to recording the present for future reference.

A nuclear physicist, Hedden was very much aware of environmental concerns and the need for preserving the good from the past and present to ensure a healthy future.

The Town Report this year is dedicated to Daniel Hedden in recognition of his many efforts on behalf of Glastonbury and its residents.

The front cover is an 1869 map of Glastonbury when population density was small enough to allow listing of individual property owners. Probably a good 75% of the town's current residents live on streets not in existence when this map was an official document. On the back cover is a detail from a map of South Glastonbury during the same period, listing members of the town's business community, which contributed a minor portion of the town's tax base, in contrast with current commercial and industrial tax revenues. Photographs are courtesy of the Glastonbury Citizen. Publication of a town report is required by Section 607 of the Town Charter.



Table of Contents

	Page		
Town Manager's Report.....	2	Public Records	
Report of the Town Council Chairman.....	4	Registrars of Voters.....	26
Community Development		Town Clerk's Office.....	26
Community Development Division.....	6	Facilities Maintenance	
Town Plan and Zoning Commission.....	6	Public Works Department.....	28
Zoning Board of Appeals.....	6	Public Buildings Commission.....	30
Building Inspection.....	7	Sewer Commission.....	30
Economic Development Commission.....	7	Public Safety	
Building Board of Appeals		Police Department.....	32
Review Committee.....	7	Crime Statistics.....	34
Community Beautification Committee... ..	7	Fire Department.....	36
Strategic Planning Committee.....	8	Fire Marshal's Office.....	37
Housing Code Appeals Committee.....	8	Office of Civil Preparedness.....	39
Conservation Commission.....	8	Finance	
Legal Services		Administrative Services Report.....	40
Report from the Town Attorney.....	10	Board of Finance.....	40
Probate Court.....	11	Collector of Revenue.....	41
Library Services		Board of Tax Review.....	41
Welles-Turner Memorial.....	12	Insurance Advisory Committee.....	42
South Glastonbury Public Library.....	13	Assessor.....	43
East Glastonbury Public Library.....	13	Education	
Parks and Recreation		Report from the Board of Education	
Parks and Recreation Department.....	14	Chairman.....	44
Recreation Commission.....	18	Report from the Superintendent	
Human Resources		of Schools.....	46
Senior Services Department.....	19	Town Officials and Boards.....	52
Social Services Department.....	19	Organization Chart.....	55
Human Relations Commission.....	20	Financial Statement.....	56
Health Department.....	21	Auditor's Comments.....	60
Housing Authority.....	21	Highlights Around Town.....	62
Fine Arts Commission.....	22	Telephone Directory.....	Inside back
Youth and Family Resource Center.....	24		

Town Manager's Annual Report

Fiscal Year 1986-1987 was another year of record growth and development activity for Glastonbury. A record 380 new dwellings units were completed during the fiscal year. Additionally, substantial corporate and commercial development was undertaken. The town's Grand List grew substantially again during the year and exceeded one billion dollars worth of assessed property.

Pertinent activities and programs that the town undertook are outlined for you in summary form:

A. Seventeen (17) acres of beautiful land on the west side of Glastonbury High School were purchased by the town.

B. The badly needed Main Street reconstruction project got underway and was substantially completed during the fiscal year.

C. A major travel improvement for Glastonbury residents and others in the Hartford region was made when the Route 2/3 Connector was completed.

D. David Noble, Chief Executive Officer of the Skye & Lochalsh District of Scotland, visited Glastonbury as part of an International Manager's Exchange Program. Mr. Noble reciprocated and hosted me in Scotland to learn how local government is administered in his community.

E. The Town Council authorized the staff to enter into an agreement with the Soil Conservation Service to provide an engineering design to resolve the Myers Brook drainage

problem.

F. The Volunteer Ambulance Association's status was upgraded from Basic Life Support (BLS) to Advanced Life Support at the IV level (ALS-IV).

G. A minor amount of funding was approved to supplement a significant private fundraising effort to build a physical fitness room at the Glastonbury High School.

H. Roberta Depp was appointed and welcomed to town as our new Library Director.

I. Funds were provided and authorization given to proceed with a preliminary design to expand Fire Companies No. 3 and No. 4.

J. The Town Council authorized an architectural study of all of our local schools to correct code violations and make necessary repairs and renovations.

K. The Oak Street reconstruction project was completed providing a significant traffic and safety improvement in this industrial corridor.

L. A Master Traffic Study of the entire Town was completed. This document will serve for many years as a very valuable planning and engineering tool.

M. Glastonbury Boulevard was constructed by a private developer who also commenced construction of a major development, Somerset Square PAD off North Main Street.

N. Police Chief Francis J. Hoffman retired after many years of service to the Town and was honored at the testimonial dinner attended by nearly 300 people.

O. The Glastonbury Fire Department celebrated its 60th Anniversary.

P. James M. Thomas was appointed Chief of Police. Chief Thomas formerly served many years in the Glastonbury Police Department.

The close of the fiscal year saw Glastonbury in good financial condition. Tax collections were at an all-time high, reflecting both the prevailing economic climate and an outstanding effort by our Tax Collector Madeline Rettberg and her staff. We closed the year with a General Fund surplus in excess of \$1,400,000. The ensuing pages of our 1986-1987 Annual Report detail many of the activities of our various departments and should be of interest to all.

The citizens of Glastonbury are invited and are always welcome to forward ideas or suggestions that might help us in our efforts to upgrade our public service delivery system for the benefit of all citizens of town.

We on the administrative staff would like to take this opportunity to express our thanks to the dedicated elected and appointed officials who serve on our Town

Glastonbury is participating in an international exchange program of town managers. David Noble (center) of Scotland was in town for several weeks, being shown how local government works by Administrative Services Director Ted Ellis (left) and Town Manager Richard Borden. Borden will at some future date go to Scotland to learn more about Noble's government.

Council, Board of Finance, Board of Education and various other boards and commissions. The assistance, guidance and decisions of these people are essential ingredients in making Glastonbury a very special place.

*Richard S. Borden Jr.
Town Manager*



Report from Town Council

Dear Fellow Residents:

Being chairman of the Glastonbury Town Council for the past two years has been an enjoyable and rewarding experience. I have enjoyed the camaraderie with the members of the Council. On balance, the actions of the Council have become beneficial to the citizens of Glastonbury. We have pared our budgets, saved tax dollars and done our best to balance the interest of our various citizens between the demand for services and reducing taxes. Our zoning regulations have been strictly enforced with the result of better and more reasonable zoning approvals.

We on the Town Council have been fortunate to see many road improvements put into place. Manchester Road is now resurfaced and Oak Street has been reconstructed. Preliminary design work is being done on Hebron Avenue with the anticipation of its being funded shortly. The Route 2/Route 3 interchange, which will hopefully aid our traffic congestion on Main Street, is also just about complete.

We have made strides in setting aside funds for both open space and recreation. Last year the town was fortunate to be able to acquire the so-called Baldwin property abutting the high school. This property provided land for open space and expansion of recreation facilities. At the same time we have also set aside funds for needed improvements to the high school, especially for

roof repairs now almost completed. The price tag for extensive other improvements is in the millions of dollars.

At the same, we time have been addressing the needs of the Visiting Nurse Association by providing them a home in the High Street School. This move also helped us preserve the High Street School, a town facility hanging in limbo for years. The Town Council has been struggling with this facility for ten years, deciding whether to demolish same or restore it. The Council voted to restore the facility, a wise move in my opinion. We were able to obtain a state grant of \$200,000 to help defray the cost of improvements to High Street School.

The Town Council has been busy attending to the affairs of the town of Glastonbury. We are examining the zoning regulations, a congregate housing proposal, recreation and satisfying the needs and requests of our citizens. The Town Council has responded to the needs of the town's people, as has our Town Manager, Richard Borden, and the rest of the town staff. I would like to take the opportunity to thank Mr. Borden, his staff and all of the Council members for their support.

I would like to thank the citizens of Glastonbury for their support in helping me get elected as chairman of the Town Council.

*William Constantine
Chairman*



*William Constantine (D)
Chairman*

*Charles Monaco (D)
Vice Chairman*



*Michael Meotti (D)
(to Jan. 1987)*

*John Ryan (D)
Majority Leader*



*Marcia Erley (R)
Minority Leader*

The Town Council is a nine-member board elected for a period of two years, with a political minority representation of at least three. The Council this year has a Democratic majority 5-4, with William Constantine serving as chairman.

Councilman Michael Meotti was elected to the State Senate in November of 1986, and

was replaced in January with appointee Patricia Low.

The Council sets policy, establishes a budget and is the final zoning authority in town. It meets regularly on the second and fourth Tuesdays of each month, with extra meetings set as needed.



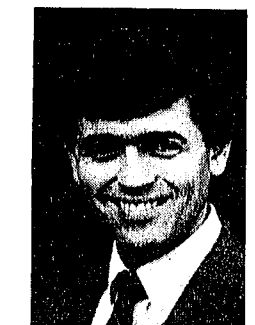
*Patricia Low (D)
(Replacing Meotti)*

Richmond Perley (R)



William Faber (D)

Sonny Googins (R)



Steven Hinchey (R)

Community Development Division

The Community Development Department is responsible for the management of all land use and building construction activities. Specific duties include planning and zoning, building and site review, subdivision review, building inspection and code enforcement, environmental planning and enforcement, and economic development.

Staff support and services are provided to the Town Plan and Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, Community Beautification Committee, Building Code Board of Appeals, and the Town Council.

During this year, the various land use policy boards and commissions faced difficult decisions with a high level of activity and increasing complex proposals.

Town Plan and Zoning Commission

Fiscal Year 1986-87 found the Town Plan and Zoning Commission responding to a record number of residential and commercial land use applications. Approval actions led to the issuance of 461 building permits for new houses, with 26 building permits for new commercial/industrial projects.

Noteworthy projects include the first office building within the Gateway Corporate Park on Eastern Boulevard, the Shops at Somerset Square on Glastonbury Boulevard, the Chestnut Hill PAD residential develop-

ment at Bucks Corners, and the Orchard PAD residential development at the terminus of Orchard Street.

The commission continued to provide guidance to the zoning authority (Town Council) on several Building-Zone Regulation amendments, zone change applications, and various public improvements.

The Plan of Development adopted by the commission in 1984 has worked very well as a policy guide on land development issues.

Zoning Board of Appeals

The following is a summary of activities of the Zoning Board of Appeals for the July, 1986 through June 30, 1987 fiscal year.

The charge of the Zoning Board of Appeals, an elected body, is to hear appeals of the citizenry and to take action as deemed appropriate in the following areas: (1) variances of the zoning regulations; (2) special exceptions as provided for in specific regulations; and (3) appeals from the decisions of the Building Official.

During the year, the Board held 12 public hearings during which it considered applications as follows:

- 113—Appeals for Variances (81 were approved)
- 36—Appeals for Special Exceptions (33 were approved)
- 0—Appeals of Building Official
- 6—Applications withdrawn
- 3—Approval of Site Location as required by the State of Conn.

Building Inspection Department

The Building Inspection Department receives applications and maintains records for the Zoning Board of Appeals and Building Board of Appeals.

In addition, the building official is the chairman of the Housing Code of Appeals Committee.

During the past year, the department issued 4,237 permits, 471 certificates of occupancy and conducted 3,331 inspections to ensure structural and fire safety and adequacy of electrical, heating and plumbing systems.

Complaints concerning the building construction, gravel excavations, violations of zoning ordinances and littering numbered 61.

Revenue collected for established fees amounted to \$622,840.72.

Building Board of Appeals

The board is charged with the responsibility of hearing appeals pertaining to building construction and interpretation of town codes when the building official rejects or refuses to approve the mode or manner of construction, or when it is claimed that the provisions of the code do not apply or have been misconstrued or wrongly interpreted.

No appeals were heard during the fiscal year.

Community Beautification Committee

The primary project in Community Beautification's budget for this year was the design and planting of shrubs in front of the police station. The balance of funds was spent on flowers in the center of town.

Other projects included the design of plantings for Welles Park, the Hubbard Street Green sign area, replanting trees on Oak Street, and a two-block section of Main Street in the center of town. A wild flower planting was established at the New London Turnpike/Hubbard Street Island.

The committee is studying renovation of the ferry landing.

Committee member Marti Curtiss initiated a Memorial Tree album, a written and pictorial history of trees that have been donated to the town by individuals and organizations from 1906 to the present.

Economic Development Commission

The commission, a seven-member advisory board appointed by the Town Council, promoted development and expansion of the town's commercial and industrial base.

The community experienced continued quality growth and development during the year as buildings were completed and new jobs were created.

(Continued next page)

The commission will continue to work with land development proposals to ensure a high quality product that will be an asset to the town.

During the year successful efforts were made to proceed with a bridge at the end of Western Boulevard—as approved at referendum—to begin facilitation of better traffic patterns in the corporate park.

Housing Code of Appeals Committee

The committee is charged with the responsibility of hearing appeals by affected persons of any notice from the director of health concerning the housing code.

No hearings were held during this period.

Strategic Planning Committee

The Strategic Planning Committee's eight members were appointed by Town Council in September of 1985. The strategic planning process emphasizes the management of future change. It is an action-oriented road map for achieving critical goals and objectives related to the committee's social and economic vitality.

Strategic planning can be a tool for assuring the community is heading in the most advantageous direction. During the year, the committee continued to develop its approach to the strategic planning process and designed basic objectives and outputs. The committee, additionally, continued the task

of scanning the overall environment to determine major issues, trends, problems, and opportunities facing the town.

Funding was appropriated for a professional consultant to assist the committee with its tasks and achievement of its mission. Contract negotiations were completed by the end of the fiscal year, and the committee looks forward to working with RPM Systems, Inc. of New Haven during the fiscal year of 1987-88.

Conservation Commission

More and more development is occurring in Glastonbury's rugged eastern and south-eastern hills and in proximity to streambelts, floodplains, and other natural areas that need protection. The Conservation Commission is the town's designated Inland Wetlands and Watercourses Agency. As such, it carries out the regulatory functions required by the Inland Wetlands Act of 1972.

Several complex proposals, such as the John Tom Hill Planned Area Development and the Great Pond subdivision, have been carefully evaluated by the commission, requiring many hours of field and office study, public hearings, and the formulation of comprehensive restrictions and conditions as part of the permitting process. Clearly, the environmental assessment burden has become more demanding for applicants, commission members, and the town staff.

The Inland Wetlands Act—a landmark law when it was framed by the legislature in

1972—was amended in May 1987 to improve the effectiveness of municipal management of wetland resources and to ensure enforcement of the law. One of the key features of that legislation is the "feasible and prudent



Wesleyan professor David Bodznick and Gerhard Schade pose with an eastern red cedar on the north shore of Great Pond. The tree proved to be one of the largest of its species in the state. Local trees in five other categories also were among the largest found in Connecticut.

alternative test" for projects with potentially significant environmental impacts. Under this provision, according to Atty. Gregory Sharp, Chairman of the State's Council on Environmental Quality, our freshwater wetlands and watercourses will receive unequivocal protection from development activity, so long as a less destructive feasible and prudent alternative exists.

The Inland Wetlands Agency is usually the first regulatory hurdle for applicants, and it is the commission's responsibility to carefully site the information provided by environmental experts, land use planners, and civil engineers. Glastonbury is indeed fortunate in having a highly qualified professional staff and excellent cooperation among the Town departments and commissions that must pass on development proposals.

The Conservation Commission's priorities include: (1) the identification of natural areas that should be acquired by the town in fee or under some other form of open space protection; (2) the protection of ground water resources, based on information on the local and characteristics of potential well fields and ground water recharge areas; (3) the acquisition of conservation easements as part of the development approval process along streambelts, ridge-tops and as wetland buffers.

The gift of the 17-acre Nelpsic Bog was gratefully accepted by the town, and the commission is working with Glastonbury Chapter of The Nature Conservancy to study the hydrology and the ecological health of this valuable natural resource.

Report from the Town Attorney

The desire of municipal officials to balance the demands of a growing community with the preservation of the town's natural resources, has generated an increasing number of sophisticated legal problems. Central to the resolution of these issues is the legal advice provided by the Town Attorney.

This past year the Town Attorney has addressed a variety of legal issues, some of which are discussed below:

- Red Hill Subdivision Appeal: A large portion of the Town Attorney's time has been devoted to representing the town in litigation involving the proposed development of Red Hill. A coalition, opposed to the development of this tract, has filed actions against both the Town Plan and Zoning Commission and the Conservation Commission, appealing approval of the subdivision and raising the novel claim that farmland is a natural resource within the meaning of the Connecticut Environmental Preservation Act, and that as such cannot be developed except under certain circumstances.

- Freedom of Information: Numerous questions concerning abuses of the Freedom of Information Act; requests for advisory opinions appearances before the FOI Commission on matters principally dealing with C.J. Mozocchi.

- Drafting and review of ordinances and regulations including:

- Glastonbury Building Zone Regulations;
- Removal of abandoned and inoperable vehicles;
- Land Acquisition Fund;
- Moderate Price Housing Program.

- Municipal Liability: Several opinions regarding the town's responsibility under a variety of factual situations including the abandonment of roadways, the performance of erosion stabilization measures, and inspections by the town fire marshal.

- Conflict of Interest: Opinions concerning the potential conflict of interest of council and commission members.

- Zoning: Numerous opinions regarding public hearing procedures, the issuance of special permits, a moratorium on zone changes applications and the interpretation and/or application of town zoning regulations, especially those dealing with PADs (Planned Area Developments).

- Budgetary Questions: Opinions explaining the source of and procedure for funding various projects.

- Orchard Hill PAD: Several opinions relative to the development of the Orchard Hill PAD, including the propriety of a zone change, approval of the Final Development Plan and amendments to the Final Development Plan.

- Reconstruction of Oak Street and Main Street: Continued acquisition of properties

through settlement negotiations and eminent domain proceedings.

- Property Revaluation: Resolution to seven tax appeals due to last year's property revaluation; only one case is currently pending.

Nicholas Paidirlis

Probate Court

The Probate Court becomes intimately involved in the lives of many of our residents. Although commonly thought of in connection with the distribution of a person's property after death, the most important function of the court is to assist the living.

The court serves persons who are mentally and/or physically unable to manage their own affairs by appointing a conservator to act on behalf of an incapable person, by appointing a guardian of a mentally retarded person and, if necessary, by placement of a mentally retarded person in a proper facility. Adults and children suffering from severe mental illness may be committed to an appropriate hospital.

A guardian of the person is appointed to provide for proper care of a child without parents or when the parents are not carrying out their responsibilities. A guardian of the estate is appointed to oversee assets belonging to a minor child.

Other responsibilities include adoptions, termination of parental rights, paternity, sterilization, medical and surgical treatment



Probate Judge Donald F. Auchter

of involuntary patients, waiver of waiting period for marriage licenses, weddings, change of name, and passports. Acting as a passport processing agency and officiating at weddings are services provided voluntarily at the discretion of the Judge of Probate, currently Donald F. Auchter.

Services provided this fiscal year included administration of 158 decedent estates; three testamentary trusts; nine guardianships; 12 conservatorships; 91 fiduciary accounts; ten adoptions; nine marriage waivers; three change of name applications; 400 passport applications; 33 miscellaneous applications; and performance of two wedding ceremonies.

The Welles-Turner Memorial Library

The town's main library provides informational services and enrichment opportunities to the citizens of Glastonbury through its collection of books, magazines, non-print materials, professional reference assistance, children's story hours, and other special programs.

This past year the library experienced another record year of library use. The number of library materials circulated increased by 12% (over 30,000 items) from the last fiscal year. This represents a per capita circulation of 10.2 items for every Glastonbury citizen. Library records as of June 30, 1987 revealed that 13,743 town residents had valid Welles-Turner library cards. Since inactive borrower records are purged after three years, this is a fairly accurate reflection of current users and translates into a figure of 51% of Glastonbury residents with current library cards.

Cooperation between the public and school libraries continued with the development of a joint recommended summer reading list for elementary age children. The list was compiled by a team of public and school librarians and school reading teachers for the purpose of encouraging children's reading over the summer months. Children received recognition in school the following fall for books read. This was a very successful program and will be continued.

A special highlight for the library this year was the reorganization of the Friends of the Welles-Turner Memorial Library group. They

reinstated the "Books Sandwiched In" series of literary talks and bus trips to places of literary interest, and totally reorganized the library book sales into a highly successful endeavor.

* * *

Welles-Turner Memorial Library Board

Composed of six members, the Welles-Turner Memorial Library Board works in cooperation with the library director and staff to provide library service to the citizens of Glastonbury. Such issues as goal setting, library budget, library policies, and public relations are matters the board routinely deals with.

The library board functions as an advisory body to the Glastonbury Town Council. This year the board recommended the expansion of the present library building. At the direction of the Town Council, a referendum was held on November 4, 1986. The voters of Glastonbury rejected this particular expansion proposal. General comments indicated that, while people realized the need for expansion, the projected cost in excess of \$4 million was not acceptable.

Because of its belief that the need for additional library space still exists and will intensify in the years ahead, the Welles-Turner Memorial Library Board will continue to work toward meeting this need.

In June of 1987, the library board began a process of soliciting public opinion on library expansion and services through a series of public input meetings and a citizen questionnaire. Input received will assist the board in redeveloping plans for expansion and services.

East Glastonbury Library

The East Glastonbury Public Library is an independent, free public library, operated entirely by 32 volunteers who donate 106 hours weekly.

In addition to regular library services, there is a weekly story hour for children ages 3-5. Anyone wishing to enroll a child would be welcome to do so. There is an adult book study group which meets Monday afternoons under the direction of the Reverend Chester M. Wetzel.

Five teachers from Eastbury School bring their classes to the library to borrow books. There is also a summer reading program for children, pre-school through sixth grade, culminating in a party at the end of August.

The library is supported by the work and donations of its volunteer staff, an annual fund drive, and funds granted by the town. Their Friends group raises money by holding an annual book, bake and bric-a-brac sale in March.

The South Glastonbury Public Library Association

The association, a non profit, voluntary organization, oversees the administration of the South Glastonbury Public Library. The library is open four days per week to serve the needs of South Glastonbury.

The library offers collections of popular magazines, current works of fiction and non-fiction, large print books for those with poor vision, a large selection of mysteries and many children's books.

The library is available to other groups for meetings, lectures or other social events.



Every summer the Welles-Turner Library holds a wall painting session in the patio at the children's department entrance. Paints and protective smocks are donated by local merchants.

Parks and Recreation Department

The Parks and Recreation Department is responsible for the organization and administration of all town sponsored recreation programs, as well as the care and maintenance of all town parks, school grounds, athletic fields, street trees, municipal grounds and other public open space areas.

The programs that are offered are as diverse as the resident who comprise the local community. Traditional special events continue to be popular. Jonathan Edwards, The Drifters, and The Cartells were the featured artists in this year's Summer Music Series which is cosponsored with the Chamber of Commerce and funded by CBT, Flanagan Brothers, Pequot Spring Water Company, and the Exchange Club. Attendance continues to grow as the caliber of the featured groups is upgraded.

Santa's Run, cosponsored with Quality Name Plate, attracted over 1000 runners and featured the ever popular costume division.

The children's holiday performances, offered during the school vacation periods, featured "Puss in Boots," "Strings and Things," and "Steps Around the World." The auditorium at the Gideon-Welles Jr. High was filled to capacity for all three shows.

The Spring Fever Road Race, 4th Annual Fishing Derby, 5th Annual Glastonbury Golf Open, Pumpkin Carving Contest, Hershey's Track and Field Program and Kid's Dog Show continue to grow in popularity.



Santa's Run, sponsored by the Parks and Recreation Department, finds a number of runners in imaginative costumes.



Early spring is marked by the opening of the Little League season. Don Longtin, chairman of the league, conducts an award and recognition ceremony before the opening games.

Glastonbury once again hosted the Annual Acme Merit-Thon. This event is the culmination of a year long fund-raiser to benefit the Jimmy Fund.

The swimming program is comprehensive offering: lessons, lifesaving courses, S.C.U.B.A., water ballet, swim team, swim-

nastics, adult lessons, and recreational swimming. The outdoor facilities, Grange Pool and Eastbury Pond, operate seasonally and are complemented by the indoor pool at the high school which is open year round.

In the summer of 1986 alone, residents made 28,000 visits to the public pools for recreational swimming. Even with the high school pool closed for repairs during the third session, over 900 children participated in the swim lesson program during the summer and approximately 1500 lessons were taught throughout the year.

More than 120 youngsters participated in the recreation swim team, which is a member of the Central Connecticut Swim League. A six-week competitive swimming program was added this year in the spring to supplement the winter program and was well received. A number of additional improvements are planned to expand and improve the competitive swimming program. They include a pre-season stroke clinic for returning team members, an introduction to competitive swimming program, and a school vacation stroke camp.

The comprehensive tennis program includes lessons for children and adults, Ladies Round Robin, and Jr. Team Tennis, all of which were offered at the Glastonbury High School.

Summer camp-type programs for youth age 3-21 continue to be very popular and have been expanded to accommodate the increased interest. In addition to the summer playgrounds which were offered at the Hopewell, Naubuc and Buttonball Schools, a

(Continued next page)

new site was opened at the Eastbury School. This summer program served 240 children daily and included games, crafts, trips, swimming, and special events. The Music and Arts Camp, with its comprehensive offering of specialized music, dance, and art classes, is second to none.

Camp Sunrise, a camp for children and teens with special needs, is jointly sponsored with the towns of Wethersfield, Newington, and Rocky Hill. Camp Sunrises meets for seven weeks in July and August. Over 30 children participated in this special program. The Mini-Camp, which was started in 1985 to focus on children preparing to enter kindergarten, was also expanded to include a site at the Eastbury School. The four-week summer program now meets in the mornings at the Buttonball, Hopewell, Naubuc and Eastbury Schools. Over 75 children participated in a wide variety of activities. As the demand continues to increase, it is anticipated that an additional site will be needed for both the Mini-Camp and Summer Playground programs in the near future.

Glastonbury sponsors a year round gymnastics program, including a summer camp, that incorporates skill levels from beginner on up to high school level competitive teams. Over 300 youth participate in this very successful program that meets at the Naubuc School. This year an optional "extra" team practice was offered for the first time and was well received by our competitive gymnasts.

Adult softball continues to be popular with 20 teams participating in the Men's League

six in the Women's League, and ten in the Co-ed League. The girls program, for ages 8-16, served approximately 160 girls.

The department supports the activities of many youth sports groups including Glastonbury lacrosse, Little League, midget football, and Hartwell soccer. As a co-sponsor of the



Participation in women's league softball increases each year.

Glastonbury Basketball Association, training programs and organized leagues were offered for boys and girls ages 8-18 with over 400 youth participating.

Other programs offered that continue to attract residents of all ages include: aerobic exercise classes, holiday crafts for children, the senior citizen recreation program, adult exercise, self-defense for women, yoga, seniors staying fit, weekly fun runs, open-gym, co-ed volleyball, men's volleyball, after school rollerskating, the men's basketball league, playschool, kiddie kamp, town band concerts and bus trips.

An adult art class was offered for the first time this spring. Looking ahead, the department expects to expand and diversify its programming for adults.

Seventy people cultivated plots in the community gardens, located behind the police facility on Main Street. Department staff extended the water line and added an additional hydrant to improve access to water for all gardeners.

Almost 100 residents participated in the cord wood program. The program, which uses hardwood that the department saves in the process of maintaining town street trees and open space areas, sells firewood to residents in quarter cord lots.

The department experienced a couple of "firsts" with respect to the use of new athletic facilities. In the fall, Hartwell soccer played its first games "under the lights" at the Academy School. Welles Park opened in the spring with Little League and men's softball league play on the three newly con-

structed, fully irrigated fields. Welles Park fencing and landscaping improvements were also completed by department staff in the spring.

Rotary field was reconstructed by town staff in the fall and is expected to reopen in the fall of 1987. The work completed should significantly improve playing conditions for soccer.

With assistance from the Public Works Department, accumulated sediment was removed from Eastbury Pond, and the beach area was dressed with new sand. A number of trail improvements were made to Earle Park with support from the Kiwanis Club.

The department realized \$183,470 in revenues from program registrations and user fees, which are deposited into the General Fund and offset many of the operating costs.

The Glastonbury Rotary Club has committed to work with the town to construct a building to house a combination food kitchen/preparation area, storage, and restrooms in J.B. Williams park adjacent to the pavilion. This project will significantly improve the primary town facility used for large group outdoor picnic-type functions. Over 100 reservations were made to use the pavilion in 1986, and it was booked every weekend May through November.

As the community continues to grow and the demand for recreation programs and services by residents increases, the Parks and Recreation Department will continue to assess the needs and evaluate its program

(Continued next page)

so that the diverse needs of the community can be met. At the same time, the department will continue to evaluate the need to upgrade and improve existing facilities, as

well as construct new facilities in order to meet the recreational needs of the community. Input from residents is encouraged and always welcome.



Eastbury Pond is a place for fun, families and swim lessons.

Recreation Commission

The commission, composed of six appointed members, is an advisory board to the Town Council on matters relating to recreation and parks.

The 1986-87 years included park and program improvements, land acquisition discussion, and long-range planning. The commission continued to utilize the Plan of Develop-

ment as a vehicle for planning systematic recreational growth.

In order to meet the future needs of the town, the board continued to make recommendations to the Town Council for capital improvement projects.

The commission worked closely with the Parks and Recreation Department and appreciated its excellent efforts toward meeting the wide variety of parks and recreational needs of Glastonbury.

Senior Services Department

The Senior Services Department works with senior citizen groups and individuals, town staff and officials, the Commission on Aging, and other groups and agencies. Services such as Dial-a-Ride, the nutritional luncheon program, outreach, information and referral are designed to meet the needs and interests of Glastonbury's senior citizens. The department is also responsible for administration and coordination of Senior Center operations.

Information, referral and outreach continue to be among the most vital services offered by the department. Information concerning resources and services is provided to older adults, their families and caregivers.

Special programs for the year included blood pressure screenings, monthly bingo games, a seminar on the new tax laws, and craft workshops. In conjunction with the Social Services Department, a Thanksgiving Day dinner was served. Ongoing activities at the Senior Center include woodcarving, pottery, bridge, pinochle, crocheting, knitting, cribbage, recorder lessons, yoga and men's club.

The nutritional luncheon program provided nutritious meals and socialization opportunities to approximately 50 people per meal. Programs after the meals included informational presentations on topics such as Project Homeshare, nutrition, college fee waivers and financial planning.

The Dial-a-Ride program continued to

grow and now serves 230 unduplicated riders. Daily usage of the service also increased substantially. Limited out-of-town service to nearby shopping areas remains a popular excursion. * * *

Commission on Aging

The commission, composed of seven appointed members, serves in an advisory capacity to the Senior Services Director, providing support, suggestions and evaluation of programs.

This year, the members of the commission conducted a workshop on "Caring for Aging Parents." The members also worked closely with town staff in looking at ways of meeting the needs of the increasing senior population from a program and facility viewpoint.

The Senior Services Department and the Commission on Aging are making plans to broaden programming and to meet the future needs of the elderly.

Social Services Department

The major responsibility of the Social Services Department is the administration of the state sponsored General Assistance Program which provides financial and medical assistance to eligible residents. Assistance given under this program is reimbursed by the state at 90 percent. Once again this year the department has maintained its high level

(Continued next page)

of reimbursement, thus keeping the actual cost of the program to the town at a minimum.

The department serves as an intake site for the statewide Energy Assistance Program. This year \$233,830 was awarded to residents to assist them in meeting their winter heating costs. The Elderly Circuit Breaker Rent Relief is also administered through the department. During this past year, \$18,126.16 was awarded to 76 elderly residents.

The department works closely with other town human services agencies in providing crisis intervention and case management services to residents. Staff is available to assist elderly residents and their families in planning for care, medical insurance issues, etc.

The department administers the Before School Breakfast Program for the Naubuc School District. The program has grown considerably; about 40 children are provided breakfast on a daily basis consistent with the school calendar. For the second year the program was made possible through a donation by C&W Manufacturing Corp.

The holiday season is a busy time for the department. Local citizens, businesses and organizations exhibit extreme generosity in making it possible for the department to make the season happier for many families and individuals. During this season the department holds a Christmas Toy Shop and provides Thanksgiving and Christmas dinners. For the second time, this year the

department cooked dinner for Thanksgiving Day for about 30 senior citizens. The dinner was held at First Church and meals were delivered to homebound seniors.

Human Relations Commission

The Human Relations Commission is concerned with discrimination in the workplace, housing, and education.

There are four subcommittees: Housing, Affirmative Action, Education, and Handicapped.

The subcommittee on housing continues to pursue adequate housing for purchase, and rental units which a moderate income family can afford. All Fair Housing practices are supported and the commission continues to work with the Greater Hartford Association of Human Rights/Relations Commission.

Affirmative Action is responsible for monitoring the hiring practices of the Board of Education and the town of Glastonbury, to ensure that the town is in compliance with federal guidelines.

The Handicapped subcommittee is concerned with ensuring that all public buildings scheduled for remodeling or new construction include areas accessible to all members of the community.

The subcommittee on Education is endeavoring to make the community more aware of the purpose of the Human Rela-

tions Commission.

This year a public program on housing was shown on cable's "Pass It On." This presentation spotlighted the problem first time buyers on moderate incomes encounter when looking for adequate housing.

As directed by the Town Council, the commission is working with developers concerning the marketing of lower cost housing.

A complaint procedure is available for anyone who believes he/she has been discriminated against in the community on any issue.

Glastonbury Housing Authority

With the determination that High Street School was not feasible for congregate housing, the Town Council has approved the conveyance of five or more acres of town land to the Housing Authority to build 45 units of congregate housing. Congregate housing is a type of housing between independent elderly housing and convalescent home.

In view of the above, the Glastonbury Housing Authority prepared several grant applications, with the Department of Housing, State of Connecticut and was ultimately successful in obtaining Grant #054-H-C-16 for \$2,295,000, which will enable the construction of the congregate units on the land behind the Glastonbury Police Station.

The design phase of the facility is on-

going at the end of the fiscal year.

With the addition of these 45 units to the existing Glastonbury Public Housing stock there will be a total of 417 units, valued as a physical plant in the market place at better than \$21,000,000.

The Housing Authority is also responsible for 199 low income subsidized units at Welles Village; two complexes of elderly housing; Center Village and Knox Lane; the home on Still Hill; certification of buyers in Glen Lochen Village condominium and renters in local subsidized apartments.

Health Department

"Public health is the science and art of preventing disease, prolonging life, and promoting physical and mental health and efficiency through organized community efforts for the sanitation of environment, the control of community infections, the education of the individual in principles of personal hygiene, the organization of medical and nursing service for the early diagnosis and preventive treatment of disease, and the development of the standard of living adequate for maintenance of health."

C.E.A. Winslow, *"The Untilled Fields of Public Health."* *Science n.s. 51:23-33, 1920.*

These words by a native of Connecticut and one of this nation's leaders in Public Health apply today, and aptly describe what

(Continued next page)

this department strives to achieve.

Environmental Health

This program through its inspectional system continually monitors those aspects which play a role in our daily lives such as housing, sewage and rubbish disposal, water supplies and associated nuisance complaints. This program utilizes about 60% of our efforts, especially in the areas of food service operations and sewage disposal.

A new Food Service Ordinance was passed this year and will ensure quarterly inspections of the town's approximate 100 food service establishments.

Approximately \$5 million are planned or have been expended in new and renovated food service this year.

Preventable Disease

Programs geared to the actual prevention of disease in man come under this jurisdiction.

The annual flu clinic for the chronically ill and those over 65 was attended by 421 citizens. Attendance by local citizenry increases approximately 50 people each year. A rabies immunization program did not fare as well this year as last. Approximately 30 animals were inoculated and a regional approach may be necessary to carry out this function. Maternal and Child Health Care is provided by the Visiting Nurse Association each month and high blood pressure screenings of town employees are conducted periodically.

Health Education

Regular meetings with town employees on "Lifestyle" awareness and topics of general interest are conducted. The department's pamphlet rack in the lobby of Town Hall dispenses approximately 8000 pieces of literature annually and on-going emphasis on achieving a smoke free society will continue.

A Food Handlers Seminar was conducted jointly by this department and the towns of Cromwell, Newington, Rocky Hill and Wethersfield. Enrollment included 236 food handlers in the area and attendance of 180 plus was maintained over a three-day period. Each participant was awarded a certificate and probe thermometer.

Statistics

Complaints Recorded.....	184
Complaint Inspections.....	372
Sewage Disposal Permits.....	183
New Well Permits.....	128
Food Service Inspections.....	282
Housing Code Complaints.....	33
Housing Code Complaint Inspections.....	33
Routine Inspections.....	2,667

The Fine Arts Commission

The commission works to stimulate and coordinate culture in the performing and visual arts to the enrichment of all age

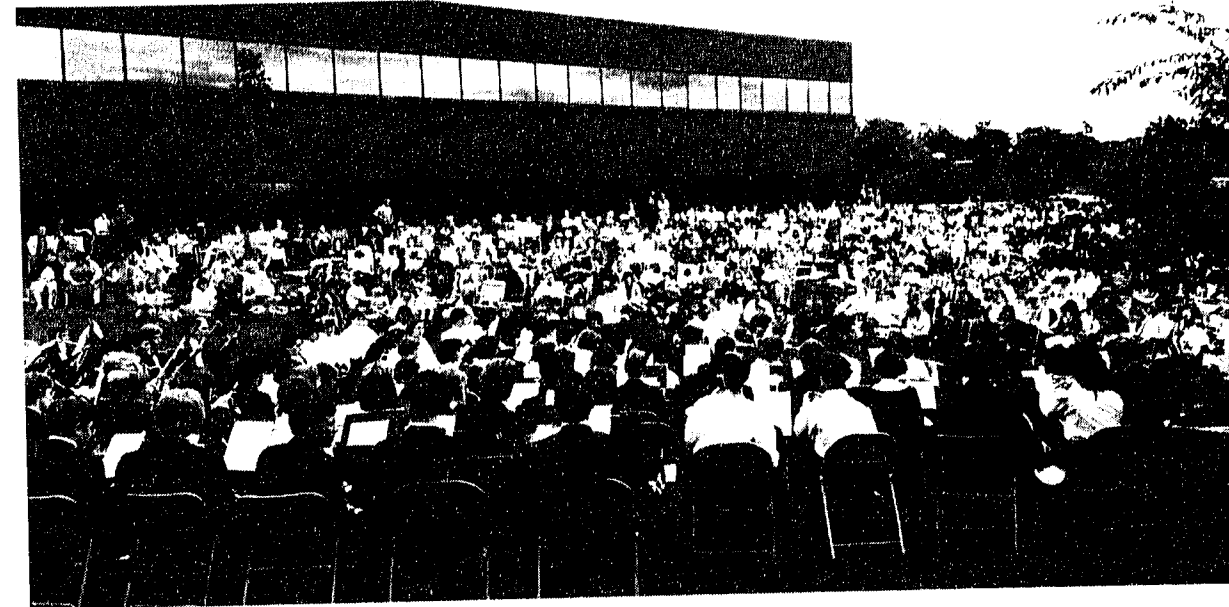
groups of Glastonbury.

Highlights of the year were a poetry contest, continuation of programs at Salmon Brook Convalescent Home in the performing arts, and art lessons in conjunction with the Glastonbury Art Guild.

Summer concerts "on the green" were sponsored in conjunction with the Chamber of Commerce and the Parks and Recreation Department. A Dixieland Jazz Band concert

was also sponsored by the commission.

The commission's grant program assisted a needy student, Capital Region Performing Arts Center, Glastonbury Chorus, Friends of Music and F.O.G.Y. for "Music Man," Camarata for special performances for senior citizens. The commission is exploring increased programs to be held in the recreation halls at the two senior housing complexes.



The Fine Arts Commission works alone or with other local groups to bring cultural events to Glastonbury. The Symphony at Salmon Brook in September attracted thousands to sit on the lawn of the Salmon Brook corporate park for an afternoon of good music.

Youth and Family Resource Center

The resource center is a town-supported, multi-purpose center to help all the families in Glastonbury "live with life".

The Youth and Senior Employment Programs referred 858 full or part-time jobs for youth and senior citizen participants in 1986/87 and 136 new applicants were enrolled in the programs.

The Creative Experience program involved 1000 youth and their families in various art and community activities producing such shows as, "Peter Pan," "The Music Man," and "You're a Good Man Charlie Brown." The Halloween Haunted House in October and a touring company, "The Peter Pan Players," performing in Glastonbury Schools, involved many more.

The Youth Services Action Group consists of Glastonbury students ages 12-18 involved in community projects, such as the Audubon Society and various volunteer programs. The group annually contributes hundreds of hours to worthwhile community projects.

Another program sponsored by Creative Experience is Pass It On, a student-run cable television program featuring community information, local performers and educational interviews. It airs on Channel 33 three times weekly—Sunday, 8 p.m., Monday 4 p.m., and Wednesday, 7 p.m.

The Youth and Family Resource Center also offers counseling services to families with children, 18 years and younger, who reside in Glastonbury or attend Glastonbury

schools. The clinical staff covers each of the Glastonbury public schools, providing a range of individual, marital, group, and family services. Approximately 158 Glastonbury families received these services during the 1986-87 fiscal year.

Staff members continue to offer a variety of mental health prevention and educational services to students, teachers, parents, as well as the community-at-large. Presentation included information on the developmental stages of the family, adult children of alcoholics, adolescent substance use, adolescent sexual offenders, blended family issues, stress management in the classroom, and understanding the self and



Youth Services Peter Pan group tours the schools putting on appropriate shows for students.

others through communication styles.

In order to provide more efficient and creative services, the clinical staff has attempted to focus their efforts on the group process. They facilitated eight groups during the past year: a drug education group for students at Glastonbury High School, two adult children of alcoholics groups for men and women, a play therapy group for pre-school children, two socialization groups for elementary age children, an adolescent girls' support and problem-solving group, and a divorce support group for middle school students.



The Gideon Welles School drama club (above) offered "Happy Daze," assisted by Youth Services advice and encouragement. Below, Youth Services got a new van, one large enough to transport groups from school to school. Marking the acquisition celebration were student representative Tom Sampson, Youth Services Director Ed Meincke and Chris Gullotta, and representatives of major contributing organizations: (Friends of Glastonbury Youth) and Board of Education member Forbes Warren, Rotary representatives William Henry and Kevin Feeney, and FOGY member Arnold Waterman.



Registrars of Voters

Voters may register during business hours at Town Hall in the Registrars' or Town Clerk's offices. Evening registration sessions are held in the Registrars' office on the fourth Thursday of each month from January through September, 7 to 9 p.m.

A town referendum was held in July; 1763 voters turned out to vote on purchase of land abutting the High School. The vote carried. In September, 1232 votes were cast in a three-way Republican Primary for governor.

12,031 voted at a state election on November 4; 73.7% of those eligible. Three state constitutional amendments and one local question (library addition) were on the ballot; the state items passed, the local question failed.

6/30/86	New Voters	Party	Totals 6/30/87
5,038	261	Democrat	5,012
5,524	338	Republican	5,428
4,816	366	Unaffiliated	4,814
15,378	965		15,254

Town Clerk

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notary publics, liquor permits, minutes of the numerous boards and commissions, and various licenses. The

office also answers the numerous and varied questions which individuals have concerning the town.

The office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town. The amount collected for the state exceeded one million dollars for the first time. Income for the 1986-87 fiscal year increased 45% over the previous record year (1985-86). The office was extremely busy during the entire fiscal year due to low interest rates, a strong local and regional economy, and the desirability of the town.

The early records building on Main Street south of what is now Franklins Pharmacy, has been replaced by modern facilities, including a fireproof vault, on the lower level on Town Hall. Photo from "Glastonbury Express" by Dan Hedden.



A state constitutional amendment was passed at the November, 1986 state election eliminating the party lever on voting machines for all future elections. A referen-

dum was also held on an addition to the Welles-Turner Memorial Library. The question was overwhelmingly turned down by a vote of 6,710 in favor to 3,870 against.

Collection — For Town General Fund

	1984-85	1985-86	1986-87
Conveyance Tax	\$132,280.43	\$190,884.58	\$277,169.55
Recording Fees	115,448.94	138,135.28	203,384.25
Other Fees	8,976.87	8,794.00	8,788.10
Totals	\$256,706.24	\$337,813.86	\$489,341.90

Collection — For State of Connecticut

	1984-85	1985-86	1986-87
Hunting & Fishing Licenses	\$ 23,622.50	\$ 13,746.50	\$ 11,632.00
State Conveyance Tax	527,738.00	727,423.02	1,140,211.71
Totals	\$551,360.50	\$740,899.52	\$1,151,843.71

Collection — For Town Dog Fund

	1984-85	1985-86	1986-87
Sale of Dog Licenses	\$ 11,457.90	\$ 11,126.20	11,298.10

Other Statistics

	1984-85	1985-86	1986-87
Births	246	246	265
Deaths	186	205	193
Marriages	345	393	349
Dog Licenses	2,305	2,573	2,585
Hunting & Fishing Licenses	2,785	1,695	1,467
Veterans' Discharges	84	77	58
Voters	439	198	221
Land Record Documents	7,216	9,103	12,373
Absentee Ballots	1,279	325	467
Liquor Permits	38	36	41

Public Works Department

The fiscal year 1986/1987 for Public Works was notable for several reasons. The most outstanding was the increase in workload. The construction activities by private contractors in the development of homes, PAD's, and commercial industrial sites had serious effects on the workload of the Public Works Department.

For example, the bond money held for this type of construction increased 40 percent, from \$2 million to \$2.8 million during the year. The number of subdivisions in construction increased from 51 to 64, PAD's from 10 to 12. The administrative and technical activities in the review of plans and the field inspection of the sites increased to the point that it required overtime to meet the demands.

Another situation was the lack of key personnel for several months due to illnesses or inability to fill vacant positions. In particular, the Building Maintenance Division had two people on leave for more than four months; the Transfer Station for Refuse Disposal was short one to two people for six to eight months, and the mechanics who repair the fleet for the town were down three people because of the inability to hire replacements.

The approval of the operating budget for Public Works was notable. It increased only 6.6 percent for the year while the rest of the town increased 11.4 percent. While wages received the biggest percentage increase for

Public Works of 10.4 percent, supplies increased only 1.0 percent and contracted services increased 4.4 percent. The most devastating item was the Capital Outlay for purchasing replacement equipment which was underfunded. Equipment failures due to fatigue and age created several operational problems, particularly during snow storms.

Despite these negative influences, Public Works managed to have a successful year. On the personnel side, these individuals passed milestones in length of service: Edward G. Carlini (25 years), Robert E. Cofeill (20 years), Ronald M. Molina (20 years), Elden J. Young (20 years), Sandra L. Edwards (20 years), James C. Wilson (15 years), Richard W. French (15 years), Ralph F. Mandeville, Jr. (15 years), Karl H. Balck (10 years), and Michael A. Garcia (10 years). It is through employees like these that Public Works meets the challenges presented to the department.

The following are department statistics on work accomplished. These are not necessarily glamorous items, but are items that occur without recognition and are those maintenance items that continue to make the system function satisfactorily without major repairs. The following activities are a vital component of Public Works work operations:

Patched 6,573 potholes; removed 8,540 cubic yards of material from the Bulky Waste pit area; swept 5,429 miles; plowed or sanded 13,585 miles; installed 24,451 feet of new curbing; mowed 13,271 miles of roadside; in-

stalled 809 traffic signs; painted 174,050 feet of traffic lines; cleaned 2,291 catch basins; cleaned 9,257 feet of drainage ditch; cleaned 77,889 feet of sewer pipe; cleaned 1,457 sewer manholes; accumulated 1,290,808 miles of usage by the Town fleet; completed 8,458 fleet repair orders; contracted \$34,179 for outside fleet repairs; buried 53,155 cubic yards of bulky waste materials; averaged 88/month Call Before You Dig notices; processed 56.6 million gallons of sewage flow at the Treatment Plant (a 12% increase); recycled 1,752 tons of refuse which generated \$20,049 of income; plowed 12 snow storms for a total accumulation of 41 inches of snow, the heaviest occurring during the month of January and the first week in February.

Major projects worked on by Public Works during the year included the following: provided engineering services to the Parks and Recreation Department for Addison Park; completed the reconstruction of Brook Street from Nelpsic Road to Manchester Road; provided inspection and consulting services to the Connecticut Department of Transportation during the construction of the Connecticut Route 2-3 By-pass; provided engineering services to the Parks and Recreation Department for Welles Park which involved the reconstruction of the ball fields; saw the start of the reconstruction of Main Street from the Griswold Mall to Naubuc Avenue; finished the reconstruction of Oak Street; completed the Master Traffic Study; completed the building of an

employees' facility to the Transfer Station; resurfaced Cedar Ridge Drive, Founders Road, Hubbard Street, Marilyn Drive, Mill Street, New London Turnpike, Old Village Road, Randolph Drive, Strickland Street, Treat Road, Beechwood Drive, and Park Place; completed the enclosure of the Dog Pound to eliminate the noise from that facility; began work with a consultant on the reconstruction of Hebron Avenue from Sycamore Street to Mill Street; began work with a consultant on the reconstruction of Naubuc Avenue from Pratt Street to the East Hartford town line; and began work with a consultant on the modifications to the dike surrounding the Wastewater Treatment Plant.

Two new programs began during the year. One was to provide leaf collection facilities for seven weeks during the fall at Naubuc School. The other program occurred during the winter months: a roadside trimming program to remove low overhanging branches which were interfering with traffic in the streets. During March, the Connecticut River rose to within three feet of overtopping the dike at the Wastewater Treatment Plant and flooded Naubuc Avenue and Main Street for approximately two weeks.

The year concluded with a couple of issues of concern to the staff. One was the rumored takeover by the Metropolitan District Commission (MDC) of the sewage treatment plant and the facilities despite the plant being operated to award level standards by Public Works personnel. This issue

(Continued next page)

is unresolved. Another issue was the inspection by the Occupational Safety and Health Act Division (OSHA) of the Vehicle Maintenance Garage. The state mandated improvements in segregating the welding area and closing one mechanical pit. This was frustrating to the department. Modifications to this facility were requested by Public Works, but not approved in the budget process.

Public works director Robert Pryzby said in his report, "I would like to thank all of the Public Works employees who continue to give their dedicated, 100 percent support to the programs of Public Works. I would also like to thank the various town departments that provide assistance to Public Works. I also thank the citizens of Glastonbury for their support of the Public Works activities."

Sewer Commission

The Sewer Commission levied assessments in the amount of \$553,825 in conjunction with its responsibility to recover costs of sanitary sewer construction. Of this amount, \$377,700 was a result of new construction, with the balance due to expansion of existing facilities.

During this fiscal year 116 new buildings were connected to the Glastonbury sewer system, bringing the total to 3,655 units (33% of the town's total units) connected to the 77.32 miles of sanitary sewer.

The commission conducted a study to find an alternative method of sewage sludge disposal in an effort to further reduce wastewater disposal operating costs. In addition, the commission has authorized and financed the installation of flow meters in sanitary sewer pump stations to accurately monitor growth and development. This monitoring will allow organized planning of expansions to the sewer system.

The commission reviewed plans and specifications prepared in association with the construction of a dike to protect the Wastewater Treatment Plant. This protection was mandated by the Federal Emergency Management Agency as a result of the flood of June 1984. Actual construction is planned for 1988.

The commission also began investigations into all areas of town to establish prioritized planning of future sanitary sewer installation.

Along with the many ongoing projects, the commission has also turned its attention to developing a permanent solution to the Eastbury leaching system.

Public Buildings Commission

The commission has, with few exceptions, held regularly scheduled meetings at the Town Hall at 7:30 p.m. on the second Wednesday of each month. More frequent meetings were held as the need arose. Dur-

ing this period and at the direction of the Town Council, the commission:

Participated in an informal evaluation report for High Street School (February 1986).

Oversaw the completion in April 1986 of the addition to Fire Company #2.

Monitored the roof repairs at the high school.

Worked with the library board, selected an architect and presented a preliminary design report for the Welles-Turner Library. Bonding for the project was rejected by the voters in November, 1986. The library board continues to work toward an acceptable renovation plan.

Worked with the Board of Education and helped select an architect for the high school building evaluation report. This report covered safety code requirements, energy use, and suggested steps to upgrade the 30-year-old facility.

Worked with the Fire Commission and helped select a consulting architect who is developing a preliminary design report for the expansion of Fire Companies 3 and 4.

Started the consultant selection process for repair of the remaining school roofs.

Started the consultant selection process for the remaining school building evaluations (similar to high school report).

Started the consultant selection process for the final design and construction stages for the renovation of High Street School for use by the Visiting Nurses Association and other potential tenants.

Started the consultant selection process for the preliminary design and expansion of the Volunteer Ambulance facility.

* * *

There is a full agenda ahead for the PBC with approximately 16 projects to be accomplished. The task has been made easier by the cooperation of the other town boards and commissions.

The commission has also been fortunate to have good people to work with on these projects. Rick Mandeville from the town staff knows the process. Thanks are due to PBC members Ray Wisniewski and Herb Behrens for their years of experience in PBC matters to provide continuity, to Roman Sywak (Board of Finance liaison), and Forbes Warren (Board of Education liaison) for the dual roles they provided town government, to new PBC members John Franckling and Charles Mokriski for their help in sharing responsibilities.

The commissioner's work load was made easier by those that worked on the PBC before us. During the past two years this included Henry D'Auria, Barbara Ebstein, Kurt Cavanaugh, Bob Vacchelli and former chairman, Jim Murray.

Thanks go to Ruth McGaw, PBC Recording secretary. Although it is public record that chairman H. David Megaw and Mrs. McGaw are not related and they spell their names differently, they continue to share mail, newspaper clippings and friendship.

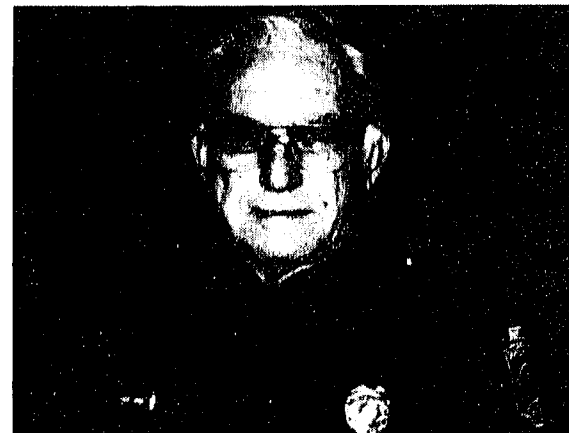
Police Department

The Police Department staff includes 47 sworn police officers, seven dispatchers, several clerical workers, one animal control officer, three part-time animal control officers, one telephone operator, two part-time telephone operators and two part-time clerical workers.

Long Term Employee Retirements

A first for the Police Department, and one that left a tremendous void, was the retirement of three employees with a total of 73 years service to the Town of Glastonbury. Chief Francis J. Hoffman with 17 years service retired May 31. Sergeant Arnold Higgins with 28 years service announced he would retire July 5 and Commander Paul J. Gibbons, also with 28 years service announced his retirement as of August 1.

Chief Hoffman's accomplishments during his tenure, and which will leave a lasting mark on the department, are, to mention a few: establishment of a traffic unit, initially through receipt of a federal grant; growth in manpower and in connection with that, a continuing growth in training which has earned the department recognition among its peers as one of the most highly trained in the state. This is quickly seen in those members who have moved on to become chiefs of police or attained leadership positions in other phases of law enforcement. Hoffman established a youth unit; computerization, which led to the present totally



Police Chief Francis Hoffman retired after serving the town for 17 years. Under his direction Glastonbury became the first nationally accredited police department in Connecticut. A retirement dinner was held at the Buckboard Restaurant where the many awards included a plaque from the Policeman's Association, presented (below) by Agent Wayne Martin.



contained program within the department; a complete police facility, long needed and finally attained. He instituted safety education programs providing a vital link between the school system and the department; civilian dispatchers, thus releasing officers to their more appropriate role.

Finally, Hoffman was responsible for accreditation, which placed the hallmark of national recognition on the department's standing in the law enforcement community as it took its place as the 14th in the nation and the first in the state to achieve this distinction. He takes with him an untarnished and blemish free reputation for integrity.

Sergeant Higgins will long be remembered for his dedicated devotion to duty and his



Commander Paul Gibbons and Sergeant Arnold Higgins announced retirement. With a combined service of 56 years, the two men left a record of excellence. Recognition ceremonies were scheduled for early in the 1987-88 fiscal year.

almost perfect attendance record.

Commander Gibbons' bequest to the department, and units to whom former department members have moved, is a corps of highly trained and skilled investigators whose meticulous handling of complex cases will always bear the "Gibbons" trademark. The department frequently received the highest accolades from federal and state law enforcement agencies together with those from the criminal justice system in recognition of his expertise.

A robbery at Hunan Garden restaurant, with hostage situation, caused closing of Main Street for several hours during the morning rush. Four of the six suspects were in custody and awaiting trial by the end of the fiscal year.



Crime Statistics:	1984-85	1985-86	1986-87	Change
Part I Index Crimes: Burglary, Rape, Assault, Arson	773	888	824	- 7%
Part II Index Crimes: Trespassing, Disorderly Con- duct, Vandalism	4,394	4,696	5,124	+ 9%
Traffic Activity	8,327	8,831	8,394	- 5%
Miscellaneous Service Calls: Fires, Dog Complaints, Medical Assists, Escorts	6,088	5,603	8,394	-
Totals	19,582	20,018	19,955	+ 2%
Burglarles	189	215	119	-45%
Criminal Mischief	646	689	792	+ 15%

Overall crime showed no significant change, based upon statistics reported in the Annual National Uniform Crime Report from criteria established by the Federal Bureau of Investigation where crimes are defined as either Part One or Part Two.

Part I Crimes (serious crimes which include homicide, sexual assault, robbery, burglary, aggravated assault and motor vehicle theft) showed a 7% decline. Burglarles declined 45% in FY 86/87.

Part II Crimes (less serious crimes such as breach of peace, disorderly conduct, forgery,

fraud, vandalism, etc.) showed a 9% increase. Criminal mischief (which is a Part II crime) increased 15%.

The State Legislature passed a Domestic Violence Law which mandated arrests whenever violence occurs among family members; this also contributed to the increase in the Part II Crime Index.

Training

The department continued its involvement in the implementation of new statewide training standards. In this fiscal year six officers

received instructor certification from the Connecticut Municipal Police Training Council, bringing the total to 15.

Complaints and Commendations

During the past fiscal year the department received 10 complaints against police officers; three complaints were sustained, three were unfounded, two are pending and in two complaints, officers were exonerated.

The department received 81 letters of commendation/appreciation, running the gamut of help to stranded motorists to providing life saving assistance. In addition, services by five citizens were commended by the department.

The department presented five awards for meritorious service, four achievement awards, five commendation certificates and five safe driving commendations. The awards were presented at a special Awards Ceremony held in the department during National Police Week.

Community Service Officers

The department continues to actively seek applicants to this vital unit. Presently there are 15 persons who serve part-time and provide valuable assistance to the community. Persons interested are asked to contact the department; it is not necessary to be a citizen of Glastonbury.

Crime Prevention/ Community Relations Programs

A total of 147 presentations/surveys were



Training continues to be a major thrust of the police department, with officers regularly sent to the police academy for updating in procedures, as well as initial pre-service training.

provided by the department during this period. These included a bank security program which provides annual training for all bank employees, stressing personal safety at home and at work; security surveys which provide recommendations on how to improve security for homes and businesses. Neighborhood Watch helps areas organize in order to assist police by reporting suspicious activities, and in essence citizens act as the eyes and ears of the department.

(Continued next page)

A program is in place to send letters to new residents, advising them of available town and department services. Town ordinances they should be aware of and accompanying pamphlets of interest are included. Persons who would like to receive the aforementioned are asked to call the Police Department.

Traffic Safety Education

The Police Department presented 119 Safety Education Programs to the students within the Glastonbury public school system, reaching a total of 6022 students. Some topics included were bicycle safety, teenage drinking and driving, strangers, career days, dangerous substances; also available were tours of the department.

The department handled 901 motor vehicle accidents of which 156 were personal injury related. The department continued its efforts of selective enforcement in the area of driving under the influence which resulted in a total of 229 arrests for the fiscal period; a 20% increase over the previous year.

Board of Fire Commissioners

Fire Commissioners are responsible for providing, maintaining, and regulating a fire department. The board is bipartisan and consists of six members elected for six years on a rotating basis.

The board's objects are to provide ade-

quate fire and rescue protection for the town; to organize, staff and train an effective fire department; to plan and recommend the acquisition of apparatus, equipment, and facilities; and to provide appropriate assistance in emergencies and disasters.

The Master Plan committee is still working on a long range fire protection plan for the town. This committee is looking into the growth of the town as it would reflect on the fire department's equipment, facilities and training programs.

During this year, the board made plans to acquire tanker, rescue truck and expansion plans for Companies #3 and #4. Insurance coverage booklets were completed for all members. Commissioners drafted and passed new bylaws for the Glastonbury Fire Department for distribution to all members, and worked with the Fire Marshal's office on the formation of the Haz-Mat committee. The Safety Belt law on all fire apparatus was enforced in compliance with the Police Department and town policy.

The firemen were honored with the second Annual Awards Banquet in March.

A Fire Equipment show was held in April. The Glastonbury Fire Department's 60th Anniversary was celebrated with a parade and sales of products. A uniform committee was established to look into new dress uniforms.

Problems faced were numerous faulty

alarms in town and commercial buildings. Larger house numbers and numbers on intersecting streets in condominiums were requested town wide.

The Commission is in the process of acquiring a new rescue truck and has accepted the new tanker which will be housed at Company #2 until facilities can be obtained to house it at its permanent residence at Company #3.

Goals: Plan and implement extensive training programs, undertake recruitment drive for manpower, accept delivery of new rescue truck, meet all OSHA regulations in prescribed time, work toward expansion of Companies #3 and #4 firehouses.

Below is a brief summary of responses for the fiscal year 1986-87:

Fire Alarms.....	119
Still Alarms.....	43
Trouble Alarm.....	26
Brush Fires.....	63
Structure Fires.....	39
Motor Vehicle Accidents.....	70
Vehicle Fires.....	64
Transformers/Wires.....	36
Assist.....	34
Rescue.....	24
Standby.....	2
Mutual Aid.....	3
Fuel Leaks.....	24
Miscellaneous Calls.....	179
Total Number of Calls.....	726



Rotary Club members Al DePersia and Ray Brezzo (at right) hand over the keys and papers for a 16-foot McKee Craft and trailer to volunteer fireman Lt. Peter Deich, watched by Council Chairman William Constantine (far left). Rotary donated the craft to the Fire Department, having already donated the motor the previous year. The boat provides South Glastonbury with a fire-rescue water vehicle.

Fire Marshal's Report

Responsibilities

The responsibilities of the Fire Marshal's office are as follows:

- The enforcement of the Connecticut Fire Safety Code.
- The investigation of the cause and origin of any fire or explosion in which property was damaged or people were injured.

(Continued next page)

- Conducting inspections of buildings and facilities used for public service, and buildings and facilities used for manufacturing purposes.

- The regulation and enforcement of hazardous materials. This includes the handling and distribution of information regarding employee "right to know" legislation.

- The regulation and enforcement of the storage and use of explosives.

- The regulation and enforcement for the transportation of and storage of flammable liquids and compressed gases and hazardous chemicals.

- Conducting reviews of new building design plans for compliance with the Fire Safety Code.

- Providing the public with educational materials and instruction on fire safety and fire prevention practices.

* * *

Statistics

In-House Activity

Plan Review, new construction.....	117
Plan Review, subdivisions.....	61
Plan Review, site plans.....	47
Code Consultations.....	15
Administrative Reviews.....	3
Modification Processing.....	41
Hazardous Materials Reviews.....	52
Time Extensions.....	27
Total for Field Activity	538

* * *

Investigations

Personal Injury Investigations

Fatalities.....	2
Personal Injury due to fire (civilians).....	6
Personal Injury (fire service).....	2
Personal Injury (fireworks).....	1

Property Damage Investigations

Structure Fires (total).....	21
Incendiary/Arson.....	2
By Smoke Bomb.....	1
Vehicle Fires (total).....	22
Incendiary/Arson.....	8
Bomb threats.....	6
Bombs found.....	1
Malicious False Alarms.....	4
(1 arrest)	
Outside Trash Fires (total).....	5
Incendiary/Arson.....	3
Incendiary/Arson property damage.....	5
Brush Fires.....	3
Chimney Fire Investigations.....	16
Explosions (actual).....	1

* * *

Other Investigations

Burning without permit.....	11
Illegal Fireworks.....	18
Fire Alarms.....	18
Trouble Alarms (Town Buildings).....	11
Alarm Malfunctions/tampering.....	14
Natural Gas Leaks.....	9
Fuel Spills/Leaks.....	5
Hazardous Materials Incidents.....	6
Overheats/Arcing.....	6
Leaking underground storage tanks.....	1
MVA/Fire Apparatus Traffic	
accident investigation.....	1
Investigation Totals	196



Fire Marshal Chris Siwy, caught in a rare moment away from fire duty, was part of a program in the school system during Reading Month. After the stories were read, citizens participating in the program—police officers, School Superintendent Stephen Tegarden, hockey player Kevin Dineen, among others—stayed and answered questions about their jobs.

Civil Preparedness

The Office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters. In order to meet these obligations effectively, the office is very active in planning for manpower, equipment and community needs.

This involves continual updating for information, regulations and equipment.

The department conducts monthly checks of materials and machines, and trains and recertifies radiological technician members.

A disaster information booklet, entitled "Your Personal Preparedness Plan," giving local information and detailing actions for readiness before, during and after emergency situations, was distributed to all Glastonbury residents and businesses. It was prepared by the Office of Civil Preparedness, funded by Connecticut Bank and Trust and printed by the Glastonbury Citizen.

A modern spacious telecommunications van was purchased with funding provided by various civic groups and businesses with some town participation. It replaces a 30-year-old war surplus vehicle previously used to house the vital backup and field telecommunications systems.

The office has established an emergency "disaster hotline" number (659-2717) to be used for information before, during and after a local emergency situation.

Collector of Revenue

The office of the Collector of Revenue is responsible for the billing and collection of all property taxes, sewer use, assessment and connection charges due the Town of Glastonbury.

For fiscal year 1986-1987, collection of current property taxes totalled \$24,861,094 producing a 99.1% of the adjusted total collectible which is believed to be the highest percentage of collection for Glastonbury. Back tax collections totalled \$327,936, 56.1% collection rate for all back tax years.

Current sewer use charges added \$594,403 (97.7%) to the town's revenues and assessments and connections totalled \$1,429,125. Interest and fees in all categories produced \$310,500 for the town.

Personal consultations with property owners failing to meet their tax obligations are always encouraged and preferable to enforced collection methods available to this office. In most cases where a taxpayer is falling behind in payments, a realistic program can be arranged before legal action to ensure payment becomes necessary.

The office strives to leave no stone unturned in its on-going efforts to collect all taxes and sewer charges that are legally collectible. The Tax Collector attributes the high collection rate of the cooperation of the taxpayers and the assistance of her dedicated staff.

"If we can continue to maintain good public relations and keep the lines of com-

munication open with the taxpayer, we would succeed in the attainment of our goal," said tax collector Madeline Rettberg.

Board of Tax Review

The primary purpose of the board—a five-member group elected to four-year terms—is to consider the cases of taxpayers who appeal property valuations set by the Assessor.

In accordance with state law, the board meets at least three times during February and once in September. The September meeting is limited to motor vehicle appeals.

The board heard appeals on 19 properties on the 1986 Grand List. Of this total, 11 assessments were reduced while the remaining eight properties were unchanged.

The final Grand List for October 1, 1986 as adjusted by the Board of Tax Review totalled \$1,093,060,082.

Citizen Grand List Rises To New \$1.09 Billion High

Glastonbury's new Grand List has hit a new high of \$1.09 billion, up \$57.3 million over last year's record revaluation jump. In round dollars the growth in the Grand List will generate additional revenue (at the current tax rate of 23.9 mills) of about \$1.4 million.

The Grand List represents all the taxable property in town—real estate, personal property and motor vehicles. The greatest increase came in real estate—some \$46.6 million,—roughly 80% of the residential real estate, nearly 80% of the total growth, a switch from last year where industrial commercial real estate was predominant. A record 380 homes were built

in town in 1986. Personal property increased by about \$1.8 million, up better than 4% over last year, but the big surprise was in motor vehicles. An additional 1,292 vehicles are on this year's list, bringing the total number in town to 23,300. That's about one and a half cars for every licensed driver in Glastonbury, and represents an increase of 13.8% up to a total value of \$73.1 million. The Grand List, drawn up of values as of October, 1986, is up 5.5% above the Oct. 1985 first billion dollar list, a slightly larger increase than the 5.2% average increase in the five years prior to revaluation.

The Property Assessment Department

The October 1, 1986 net Grand List of taxable property increased by \$57,391,848, or 5.5% to a new total of \$1,093,073,132. The

percentage increase was slightly higher than the 5.2% average increase for the last five non-revaluation years.

Assessments Summary

	1985	1986	change	%
Real Estate	\$929,208,219	\$975,853,862	+\$ 46,645,643	5.0
Personal Property	42,326,170	44,118,175	+ 1,792,005	4.2
Motor Vehicles	64,218,895	73,101,095	+ 8,882,200	13.8
Totals	\$1,035,753,284	\$1,093,073,132	+\$57,319,848	+ 5.5

As usual the real estate portion of the list grew by the greatest dollar amount, increasing by \$46.6 million. Of this increase approximately \$36.5 million was attributable to residential real estate which increased, 4.7% while commercial/industrial property grew by \$10.1 million, an increase of 6.4%.

Personal property showed a respectable growth of 4.2%, primarily due to additional purchases by existing businesses.

The motor vehicle portion showed the greatest percent of growth, with an increase of 13.8%. There were 1292 additional vehicles on the 1986 list.

Report from the Superintendent of Schools

In last year's annual report, I provided an overview of my early impressions of our school system and the services it was providing to the children of Glastonbury. I also identified several areas which I felt required study, consideration, and attention. The Board of Education agreed with this assessment, and focused its attention on these areas as Board of Education goals were established. The major areas we identified and decided to concentrate on are as follows:

- Building Maintenance and Modernization
- Replacement of Furniture and Equipment
- Library/Media Programs
- Availability of "State of the Art" Technology for Use by Our Students
- Program of Staff Supervision and Evaluation
- Elementary Curriculum and Organization

In what follows, I will attempt a brief overview of the degree to which we have been successful in beginning to deal with these issues.

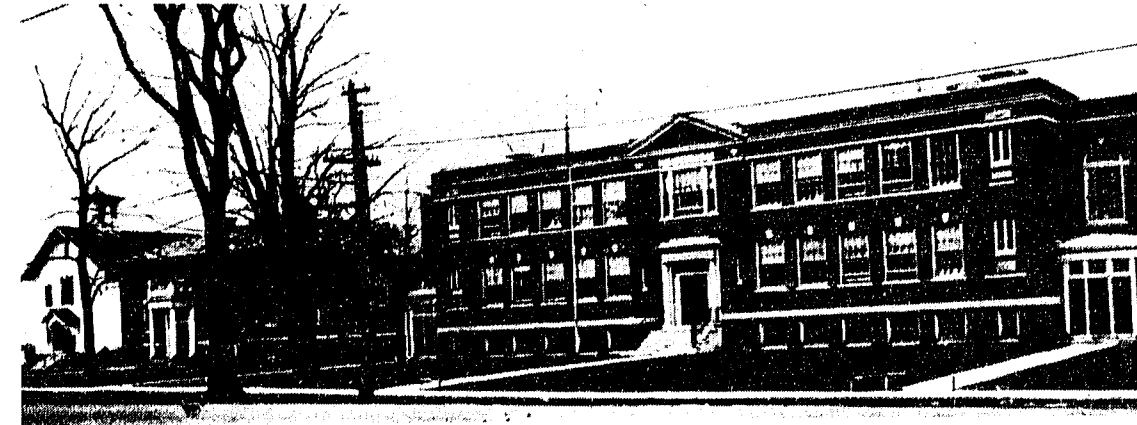
We identified building maintenance and modernization (especially the overall condition of the high school and the teaching/learning environment of Naubuc) to be an area in need of attention. During the course of 1986-87, several initiatives began to address this general area of concern.

The high school has a new roof. This was accomplished by funding through the



Audrey Schiller (center) of Naubuc School was named Glastonbury's Teacher of the Year. Superintendent Stephen Tegarden and Deborah Williard, former local and state Teacher of the Year, were part of the presentation group honoring Ms. Schiller.

Capital Improvements Program and collaboration involving the Board of Education, the Public Building Commission, and the Town Council. Additionally, Board of Education staff have worked closely with the architects and contractors to ensure that the work was performed properly and with the least possible disruption to our school program. The cost of this improvement was ap-

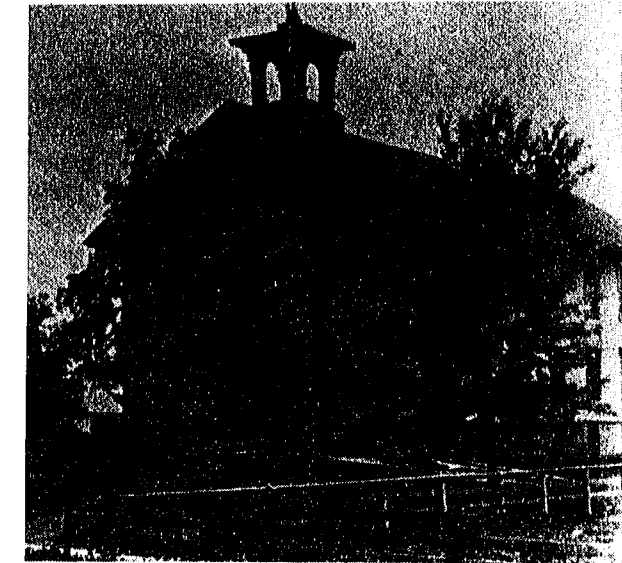


The town's first high school, the Free Academy (at right), was formed in 1870 as a paying school, with an enrollment of "43 gentlemen and 50 ladies" contributing approximately 50 cents per course. By 1940 the school had grown into the complex (above) as a town owned high school, and is now a combination of Town Hall in the front building and school for sixth graders in the rest. The Williams Memorial Hall (at extreme left) has since been demolished. From "Glastonbury Express" by Dan Hedden.

proximately \$800,000. Since this project was approved in advance by the state legislators and the Governor, nearly one-half of this amount will be returned to Glastonbury by the state over the next five years.

The high school has also undergone a complete architectural review, and we are working toward the implementation of a thorough building renovation. This project will require long-term bonding as its funding

(Continued next page)



source, and we are hopeful the residents of Glastonbury will have the opportunity to consider this issue in a referendum in 1988. Again, a significant portion of this expenditure will be returned to Glastonbury through Connecticut's school construction grant program.

We were able, through our operating budget to increase our custodial and maintenance staff and to provide them with increased allocations for supplies, materials, and equipment. We feel that this is enabling these staff members to do a much better job in maintaining our facilities for our teachers and our children.

Finally, approximately one-quarter million dollars was allocated within the operating budget for replacement furniture and equipment. As this continues to arrive, we are certain that it will assist our staff in working even more effectively with our children.

We identified our Library/Media Program as being in need of attention and refinement. The Board and the Town responded by allowing for the creation of two new positions for our elementary libraries and the appointment and facilitation of a task force to write curriculum for an elementary library/media program. This increased our elementary professional library/media staff by 300% and will provide us with a written curriculum for this program for the first time.

We identified the availability of "state of the art" technology to be an area in need of attention. The board and the town responded by providing for the acquisition of approximately seventy-five computer systems for

use in our instructional programs. Additionally, each of the school offices has upgraded computer systems to enhance record keeping, improve communication, and increase efficiency. In addition to computers, other technology was acquired—cam corders, an editing system, video recorders, etc.—all designed to impact directly on instruction.

We identified our program of staff supervision and evaluation as lacking in consistency and continuity, and not providing the support necessary to assist our teachers in becoming even better. Our administrative staff devoted a significant amount of time and effort during 1986-87 in beginning to address these deficiencies. Conferences and workshops were held, a standard observation form was developed, and each teacher was assigned both a designated evaluator and a co-evaluator.

Well over 1,000 classroom observations were performed by our 22 administrators. Observation reports were shared and discussed with a general focus on improving performance. In addition, all classified staff (secretaries, aides, food serving employees, custodians, and bus drivers) received performance ratings for the first time.

We identified our elementary curriculum as being in need of careful scrutiny in terms of the concepts of "overload," "fragmentation," and articulation. Our board responded by providing for us the opportunity to define a process through which a comprehensive evaluation and review of the elementary curriculum and organization could be conducted and improvements implemented.

This project was launched last June 2 with approximately 100 of our elementary teachers participating—and this will be one of our major areas of focus during the coming school year.

In addition to these initiatives, we completed major curriculum reviews in language, and we began comprehensive reviews in language arts and physical education. Additionally, we successfully completed the New England Association review and accreditation of our high school, the State Department Compliance Review of all our special programs; we saw Glastonbury High School recognized for excellence as one of only three high schools in Connecticut nominated for consideration in the National Secondary School Recognition Program.

The old tobacco barn behind the high school—for many years the place to write names and classes—finally succumbed to age and the bull dozer.



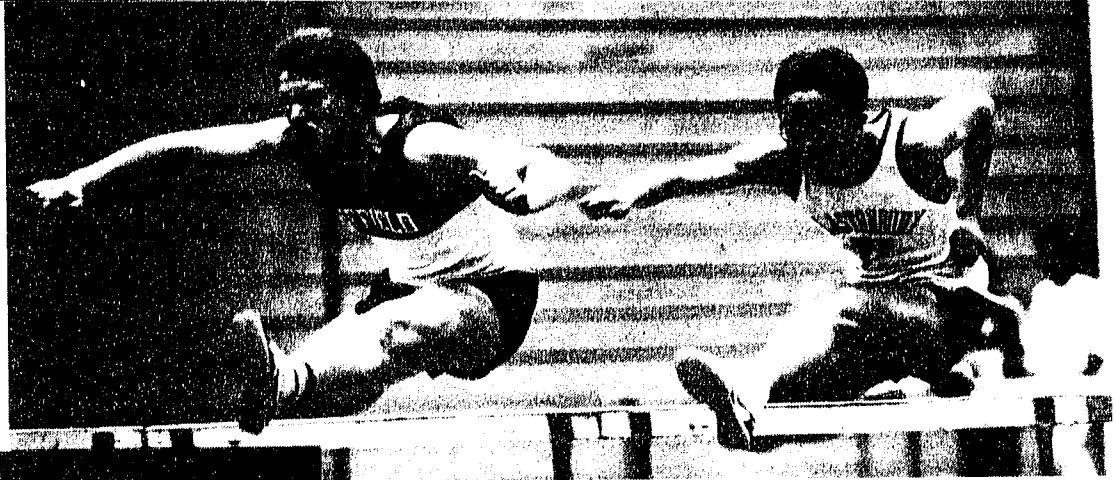
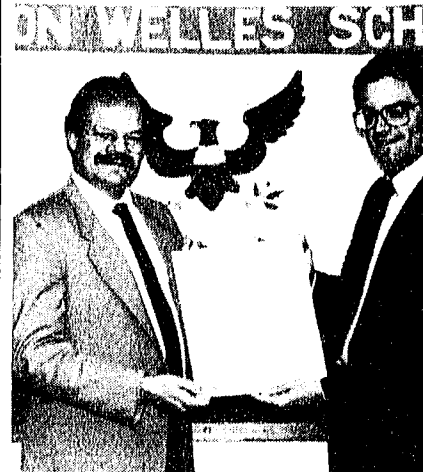
All of this and more—because parents, teachers, students, administrators, board members and other town officials worked together, cooperatively.

One of our goals was to increase and improve the flow of information between the school system and the various segments of our community. We realize the responsibility we have for working within the town structure toward the improvement of the quality of life for all Glastonbury residents. In some cases we meet this responsibility by imparting knowledge, providing opportunities for students to participate in a wide variety of school related activities, providing emotional support and counseling, and serving as the "conscience" and the enforcer of the accepted community standards of behavior and decorum.

In other cases we meet this responsibility by providing services and entertainment to the non-school population and by providing a program which will continue to attract families and businesses to Glastonbury. We accept each of these responsibilities while fully realizing that none of them can be met by the school system operating independently.

Thus, our goal will continue to be to ensure that we are fully integrated within the community, that we are communicating openly and regularly, and that we are responsible to the community we serve. We feel that striving to attain this goal assisted us in having an excellent school 1986-87 school year.

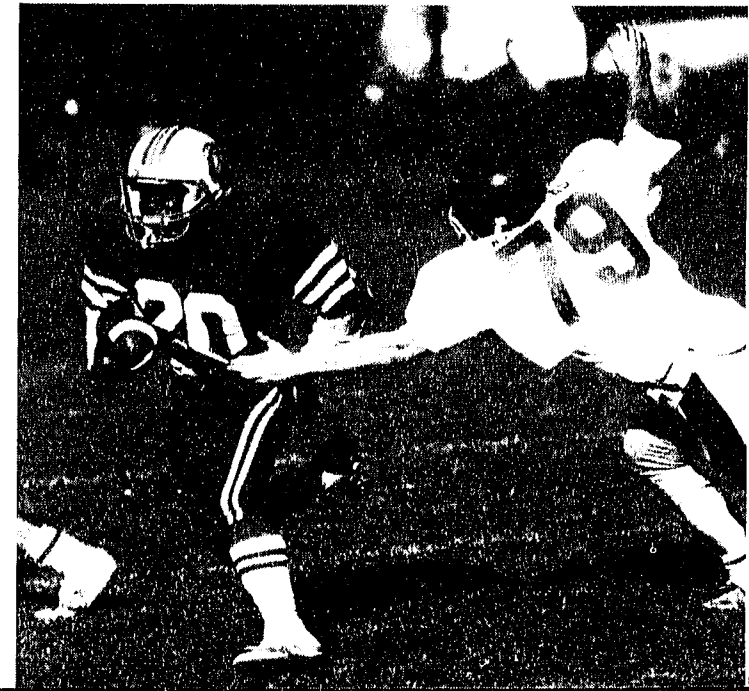
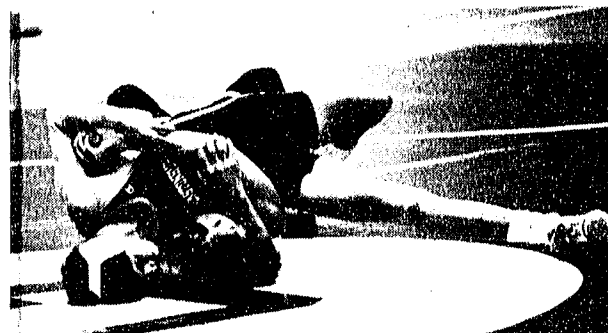
R. Stephen Tegarden
Superintendent of Schools



Students helped to conduct a blood donor bank at the high school. At right, Gideon Welles School principal Mark Cohan receives General Assembly recognition from State Senator Michael Meotti for the school's excellence.



The high school sports program has earned recognition throughout the state, with teams and individuals taking top level championships.



Education in Glastonbury covered a wide range of activity. Teaching the importance of history included tours of the Historical Society Museum (above). At right, students were given a chance to see what the future has to offer through a Career Day featuring roughly 100 different occupational representatives.

Town Officials

ELECTED OFFICIALS

Town Council

Term: 2 Years (9 Members)
Meetings: 2nd & 4th Tuesday

William Constantine
Chairman
Michael Meotti
John Ryan
Charles Monaco
William J. Faber
Sonya F. Googins
Steven F. Hinchey, D.M.D.
Richmond Perley
Marcia Erley
Patricia Low
(Replacing Meotti)

Board of Education

Term: 4 Years (8 Members)
Meetings: 2nd & 4th Monday

Forbes Warren
Inez Hemlock
Chairman
Thomas P. Gullotta
Joan Pfeffer
Henry D'Auria
Coleen Sellg
Alice Magg
Helen Stern

Board of Finance

Terms: 6 Years (6 Members)
Meetings: 3rd Tuesday

Edward McCabe
Chairman
Diane Northrop
Roman Sywak
Walter F. Hemlock
James R. McIntosh
Constantine Constantine

Board of Tax Review

Term: 4 Years (5 Members)
Meetings: As required

Shaun O'Rourke
Chairman
David Motycka
David Lips
John Linderman
James Corcoran

Fire Commission

Term: 6 Years (6 Members)
Meetings: 2nd & 4th Thursday

Kurt Cavanaugh
Gilbert Spencer
Thomas J. Love
Edward P. Urbansky, Jr.
Chairman
Richard J. Cusson
Carol Ruff

Zoning Board of Appeals

Term: 4 Years (5 Members, 3 Alternates)
Meetings: 2nd Monday

Douglas T. Scott
Richard C. Brown
Sandra O'Leary
Robert Gomer
Chairman
Charles Monaco

Alternates:
Lani Jurev
David Norige
Gerald R. Daly

Registrars

Joan Kemble
Carolyn S. Larsen

Probate Judge

Donald F. Auchter

State Representative

Robert Bowden

APPOINTED OFFICIALS

Building Board of Appeals/ Codes Review Committee

Term: 5 Years (5 Members)
Meetings: As required

Calvin J. Carini
William Walsh
Edmund Van Dyke Cox
Phillip P. Shaughnessy
Maurice Bourbeau

Commission on Aging

Term: 4 Years (7 Members)
Meetings: 4th Monday

Eleanor Bostick
Chairman
Paul Love
Joan Corcoran
Patricia Clark
Margaret Meotti
Nancy Murray
Alfred W. Lincoln

Community Beautification Committee

Term: 4 Years (7 Members)
Meetings:

State Senator

Carl Zinsser
Replaced Jan. 1987 by
Michael Meotti

U.S. Representative

Barbara Kennelly (1/82)

Olga Corban

Chairman
Robert G. Shipman
Dale Schutt
Martl Curtiss
Della Winans
Cheryl Schutt
Linda Sellman

Fine Arts Commission

Term: 4 Years (15 Members)
Meetings: 2nd Monday

Audrey Holland
Georgia Roberts
Maggie McKeever
Corinne Preston
Doris S. O'Rourke
Lou Jonah
Jean Sullivan
Lillian L. Jones
Nancy Munson
Chairman
Evelyn Prell
James Litwin
Jean Collins
Joan Dufford
Marge Moore

Heritage Committee

Term: 2 Years (9 Members)
Meetings:

Madeline P. Schultz
Chairman
Jeane Greene
Judy Warfield
Virginia Knox
Doris Armstead
Shella Foran
Betty Williams
Betty Minietti
James W. Bergenn

Historic District Study Commission

Term: 2 Years (5 Members, 3 Alternates)
Meetings: As needed

Michael Lepore
Chairman
Charles L. Miller
Mary Swift
Albert M. Moffat
Rosemary Senyk

Alternates:
Priscilla Smith
Constance Abbott
Galen "Hap" Shepard

Housing Code of Appeals

Term: 2 Years (4 Members)
Meetings: As needed

Nelson C. L. Brown
Kristin Brown
George Purtili
Charles Cusson

Human Relations Commission

Term: 4 Years (9 Members)
Meetings: 4th Thursday

Sandra Lent
Chairman
Peter Praisner
Arthur von Plachecki
Joanne Leventhal
Fran Pappas
Reta King
Charles W. Brown
Harry Morgan
George Allen

Incorporators of the Free Academy

Term: 6 Years (3 Members)
Meetings: Annually

Richard Mihm
Robert L. Henderson
William B. Glotzer

Insurance Advisory Committee

Term: 2 years

Charles Smith
Ronald E. Strine
George A. Clyde
Donald Gorski
Robert F. Weingartner
David B. Canapari
Paul Haas, Jr.

Jury Committee

Manager's Appointment
Term: 1 Year 3 Members
-Appointed every October

A. Estelle Flanagan
Mary Lou Feeney
Lucretia Seidel

Old Town Tourism Board

(3 members)

J. Bard McNulty
Ed Kamis
John J. Oliveri

Personnel Appeals Board

Term: 6 Years (5 Members)
Meetings: As required

Arthur R. Colby Jr.
Chairman
John P. Higgins
John Kruse
Richard Katz
Eric Lessne

Public Buildings Commission

Terms: 4 Years (5 members)
Meetings: 2nd Wednesday

Herbert W. Behrens
H. David Megaw
T. James Murray
Robert Vacchelli
Raymond J. Wisniewski
Forbes Warren
Roman Sywak

Public Housing Authority

Term: 5 Years (5 Members)
Meetings: 3rd Wednesday

James F. Noonan
Chairman
Helen Behrens
Robert Googins
Zelda Lessne

Town Plan & Zoning Commission

Terms: 4 Years (6 Members, 3 Alternates)
Meetings: 1st & 3rd Tuesday

James Lloyd
Chairman
Paul F. Haas
Walter R. Casella
B. W. Erk
Thomas Sheridan
Pat Low

Alternates:
Larry Valleres
Gloria Symington
Robert Mercier

Welles Turner Library Board

Term: 6 Years (6 Members)
Meetings: 3rd Monday

Nancy Kent
Chairman
Betsy Dingley
Robin L. Hillman
Sandra MacGregor
Robert Merritt
Martha A. Poole

Youth & Family Services Commission

Term: 4 Years (9 Members)
Meetings: 2nd Wednesday

Jack Tobin
Chairman
David C. Smith
William Olsson
Richard King
Susan Motyka
Steven Jacoby
Toni Dolan
Mary E. Kimball
Lois Muraro

Conservation Commission (Town Manager's Appointment)

Term: 4 Years (7 Members)
Meetings: 2nd & 4th Thursday

Peter M. Stern
Chairman
Dana B. Waring
Vice Chairman
James W. Bergenn
Henry Kinne
Maria Robotham
Karl J. Wagner
Daniel T. Hedden

Economic Development Commission

Term: 4 Years (7 Members)
Meetings: 1st Monday

H. Buell Kent Jr.

Robert Mulcahy
Richard Katz
John Barrett
W. Michael Low
Jorge Simon
Walter Cusson

Recreation Commission

Term: 4 years (6 members)
Meetings: 3rd Tuesday

Lynne K. Hazard
Chairman
W. Gilbert Wolf
Albert McGrall
Nancy Klaffky
Esther R. Derench
Betsy Katz

Safety Committee

Term: 4 years (7 members)
Meetings: 2nd Tuesday

Albert V. Phillips
Chairman
John E. Francklin
Carole Hilton
Helen Litwin
Kathy Jonah
William Ferris

Sewer Commission

Term: 4 years (7 members)
Meetings: 2nd & 4th Wednesday

Jan Scites
Chairman

William Patrick
Harold Symington
Robert Jenkins
George Smith
Toni Dolan
Brian McCann

Strategic Planning

(9 members) now
(8 members)

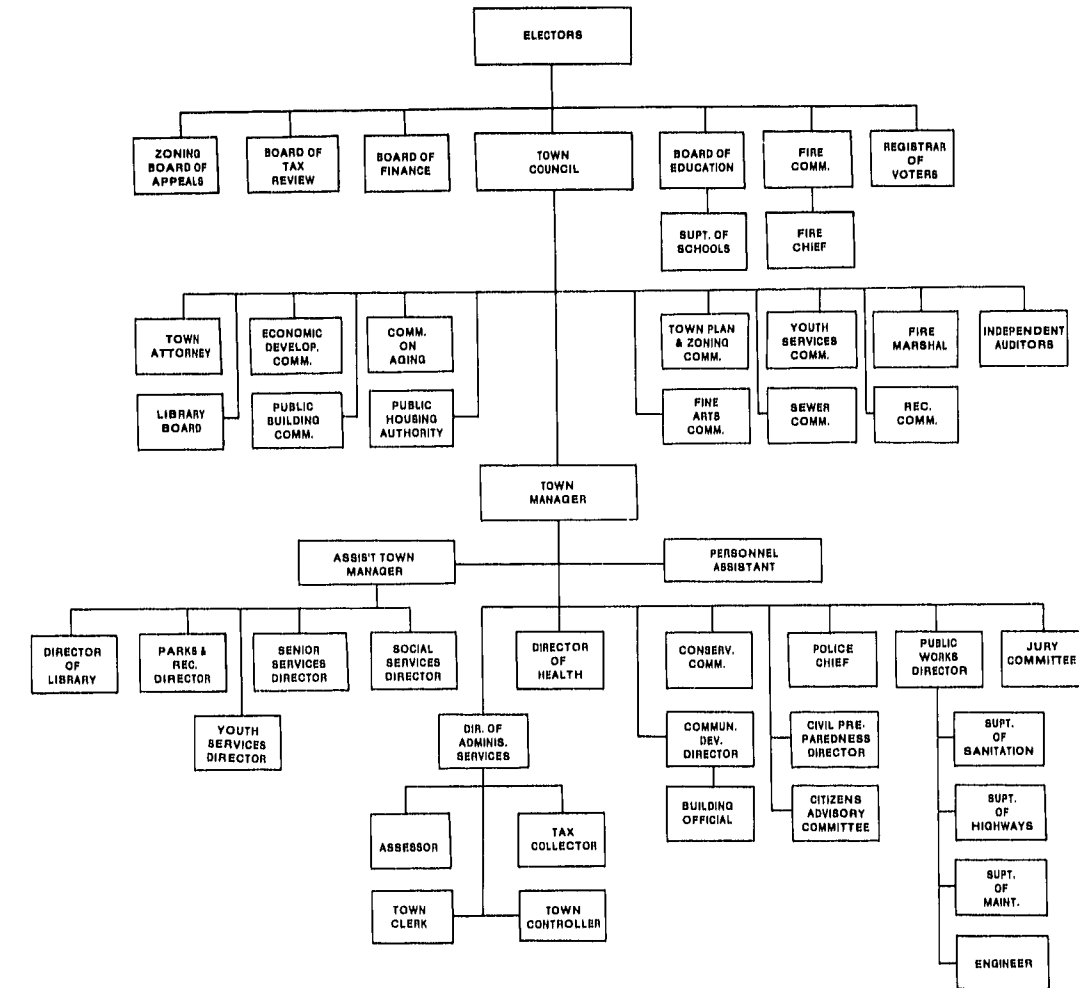
Lynne Palndrlis
Co-Chairman

Antonina Parker
Harold Becker
James Uccello
Attorney Eugene Scallise
Paul Haas, Sr.
Richard Mihm
Attorney Mark K. Branse
Henry Hallas

Cable TV Advisory Committee

Lani Jurev
Elsie Easterbrook

Town Manager: Richard S. Borden Jr.
Asst. Town Manager,
Director of Human Services: Richard Johnson
Personnel Director: Beth Johnson
Assessor: Leon Jendrzeczyk
Building Official: Bernard Dion
Chief of Police: Frank Hoffman
Civil Preparedness Director: Robert F. DiBella
Community Development Director: Kenith Leslie
Director of Administrative Services: G. Ted Ellis
Director of Health: Richard Coppa
Fire Chief: Tom Manager
Fire Marshal: Michael Sinsigalli/Christopher Slwy
Highway Superintendent: Edward Carini
Housing Authority Director: William Willlett
Library Director: Melissa Coury/Roberta Depp
Parks & Recreation Director: Ray Purtell
Public Works Director: S. Robert Pryzby
Purchasing Agent: John Maklaris
Senior Services Director: Irene Frederickson
Social Services Director: Diane McCormick
Superintendent of Sanitation: Ralph Mandeville
Tax Collector: Madeline Rettberg
Town Accountant: John Simpson/Controller Lisa Martin
Town Attorney: Nicholas Palndrlis
Town Clerk: Edward Friedeberg
Town Engineer: Billy G. Taylor
Youth Services Director: Edward Meincke



TOWN OF GLASTONBURY
COMBINED BALANCE SHEETS — ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1987
WITH COMPARATIVE TOTALS FOR JUNE 30, 1986

	Governmental Fund Types			Special Assessments	Fiduciary Fund Types Trust and Agency	Account Groups		Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects			General Fixed Assets	General Long-Term Debt	1987	1986
LIABILITIES AND FUND EQUITY									
Liabilities:				\$	971			\$ 626,490	\$ 556,357
Accounts Payable	\$ 481,351	\$ 27,596	\$ 116,572					43,893	45,532
Due to Federal and State Government	1,039	42,854		885,772				3,147,795	523,046
Due to Other Funds (Note 5)	506,497	\$1,745,006	10,520					1,163,721	1,252,320
Due to Developers for Escrow Deposits	1,150,721	13,000			80,179			80,179	55,280
Due to Student Groups				1,434,302				1,868,675	1,992,395
Deferred Revenues	434,373							86,236	57,580
Property Taxes Collected in Advance	86,236						5,325,000	5,325,000	5,000,000
Bonds & Bltes							14,477,617	14,477,617	12,830,287
Accrued Vacation and Sick Time				2,320,074	81,150		19,802,617	26,819,606	22,312,777
Total Liabilities	2,660,217	1,828,456	127,092						
Fund Equity:									
Investments in General Fixed Assets						42,771,156		42,771,156	40,047,276
Fund Balance:	238,376							238,376	212,787
Reserved	915,782	191,696	2,983,616		8,829			4,099,922	3,470,899
Designated	1,402,518	948,187	192,136		12,920			2,555,761	3,698,112
Undesignated				1,550,680	21,749	42,771,156		51,215,895	47,429,074
Total Fund Equity	2,556,676	1,139,882	3,175,752						
Total Liabilities and Fund Equity	\$5,216,893	\$2,968,338	\$3,302,844	\$3,870,754	\$ 102,899	\$42,771,156	\$19,802,617	\$78,035,501	\$69,741,851

**TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 1987**

	Reserved for Encumbrances	Designed for Subsequent Years Budget	Unreserved		Total
			Designated for Tentative Mana- gerial Plans and Intent	Undesignated Fund Balance	
Fund Balance — July 1, 1986	\$ 212,787	\$1,025,000	\$ 164,582	\$ 860,253	\$ 2,262,622
Budgetary Operations:					
Revenues				32,578,343	32,578,342
Expenditures				33,006,823	33,006,823
Total Other Financing Sources (Uses)				722,534	722,534
Total Budgetary Operations				294,054	294,054
Transfers:					
Increase in Reserves for Encumbrances	25,589			(25,589)	
To Reflect Tentative Managerial Plans or Intent			36,200	(36,200)	
Decrease in Reserve for Subsequent Year's Budget		(310,000)		310,000	
Total Transfers	25,589	(310,000)	36,200	248,211	
Fund Balance - June 30, 1987	\$ 238,376	\$ 715,000	\$ 200,782	\$1,402,518	\$ 2,556,676

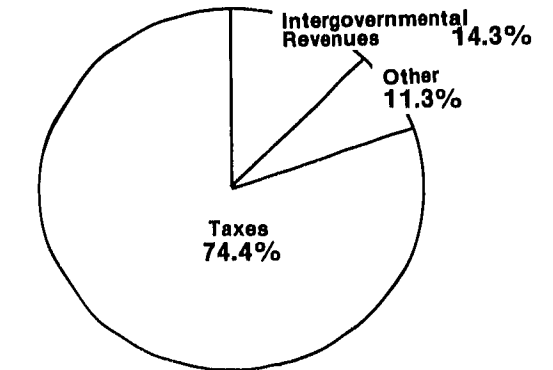
**TOWN OF GLASTONBURY GENERAL FUND
COMPARATIVE BALANCE SHEET JUNE 30, 1987
ASSETS**

	1987	1986
Cash and Short-term Investments	\$2,970,004	\$2,399,582
Cash—Restricted for Developers Deposits	1,150,721	1,252,320
Due from Other Funds	222,247	157,124
Property Taxes Receivable	483,000	644,203
Inventory	190,089	193,464
Miscellaneous Receivables	200,352	69,014
Mortgage Receivable	480	2,750
Total Assets	\$5,216,893	\$4,718,457

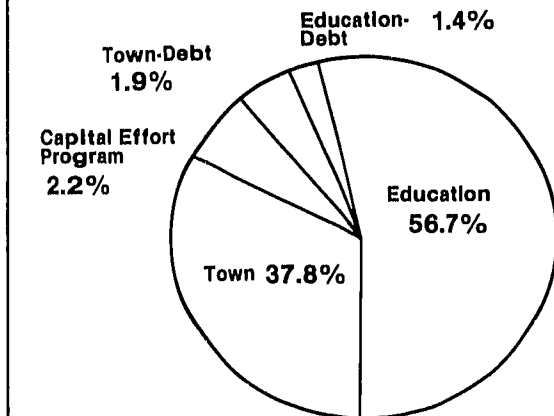
LIABILITIES AND FUND EQUITY

Liabilities:		
Accounts Payable	\$ 481,351	\$ 336,906
Due to Other Funds	506,497	244,675
Sales Taxes Payable	1,039	1,084
Due to Developers for Escrow Deposits	1,150,721	1,252,320
Deferred Revenues	434,373	563,270
Property Taxes Collected in Advance	86,236	57,580
Total Liabilities	2,660,217	2,455,835
Fund Balance:		
Reserved for Encumbrances	238,376	212,787
Designated for Subsequent Year's Budget	715,000	1,025,000
Designated for Tentative Managerial Plans and Intent	200,782	164,582
Undesignated Fund Balance	1,402,518	860,253
Total Fund Balance	2,556,676	2,262,622
Total Liabilities and Fund Equity	\$5,216,893	\$4,718,457

Where Revenue Comes From . . .



Where It's Spent



Auditors Recommendations

General Fund

During our review of General Fund cash, we noted several areas where improvements in internal accounting controls appear appropriate. Though substantial progress has been achieved in recent months, we believe the following recommendations should be noted in an effort to ascertain that such problems do not recur.

A. Bank accounts should be reconciled on a timely basis and such reconciliations should be balanced with the appropriate general ledger accounts to substantiate the accuracy of the town's interim financial reports.

B. Cash reconciliations should be reviewed by individuals other than the preparer.

The current system for recording cash transactions and reconciling cash activity appears cumbersome and inefficient. We understand the town is in the process of implementing a new accounting system and we concur with the necessity. The town should also consider separating the reconciling responsibilities of the General Fund from the reconciling responsibilities of the Board of Education. Such procedures would facilitate the disclosure of reporting errors.

In the course of our examination, we observed that the individuals responsible for depositing and/or disbursing cash are also

responsible for the recording of cash transactions. In order to improve internal controls over cash, we believe that the town should consider a segregation of custodial and reporting responsibilities. We realize that there are inherent limitations such as staffing and coordination which may affect the town's decision.

In addition, cash received by the town's various departments (ie, Town Clerk, Parks and Recreation) are accumulated and brought to the tax department along with a deposit transmittal. At their first opportunity, the tax department will verify the amount of the deposit and compare it with the transmittal. If a discrepancy exists, the tax department will notify the appropriate department. We believe the tax department should verify the deposits in the presence of the depositor and the signed deposit transmittal should then be forwarded to the accounting department independent of the actual deposit.

As noted in prior years, we found a discrepancy between the actual physical inventory observed at June 30, 1987 and the town's perpetual inventory records. We believe efforts should be made to ascertain that inventory items are properly charged to the appropriate departmental accounts on a timely and consistent basis. In addition, the town should review the detailed inventory control system to verify that the system is cost efficient and beneficial.

Board of Education

In the course of our examination, we noted

that the Board of Education (BOE) expenditures as accumulated by the BOE were not reconciled with the town's interim financial statements on a timely basis. We believe it is essential for the BOE to reconcile with the town on a consistent basis throughout the year in order to substantiate the accuracy of interim financial, budget and administrative reports.

During our review of Special Education Grants, we found discrepancies in the recording of cash transactions and that cash reconciliations were not prepared on a timely basis. We believe efforts should be made to ascertain that all cash transactions are properly recorded and reconciled to provide assurance that interim and year end financial reports to the State of Connecticut Department of Education are prepared accurately and in compliance with State Guidelines.

As with the General Fund, the system for recording/reconciling cash transactions leading to the preparation of financial reports appears time consuming and generally inefficient. We believe the BOE should review their financial reporting requirements to help determine what system would work best for them. The BOE should also review the delegation of accounting responsibilities. Consideration should be given to separating certain financial responsibilities such as payroll, payables and special education grants.

School Cafeteria

Excess of Expenses Over Revenues

As reflected in the current statement of income, the school cafeteria fund has experienced an excess of over revenues in the amount of \$27,949. Although we concur with the principle of the fund being a not-for-profit structure, we recommend that the administration review the operations of the cafeteria program to ensure that resources are used efficiently, that expenses do not exceed budget amounts, and that a positive cash flow is maintained to guarantee the continued success of the fund.

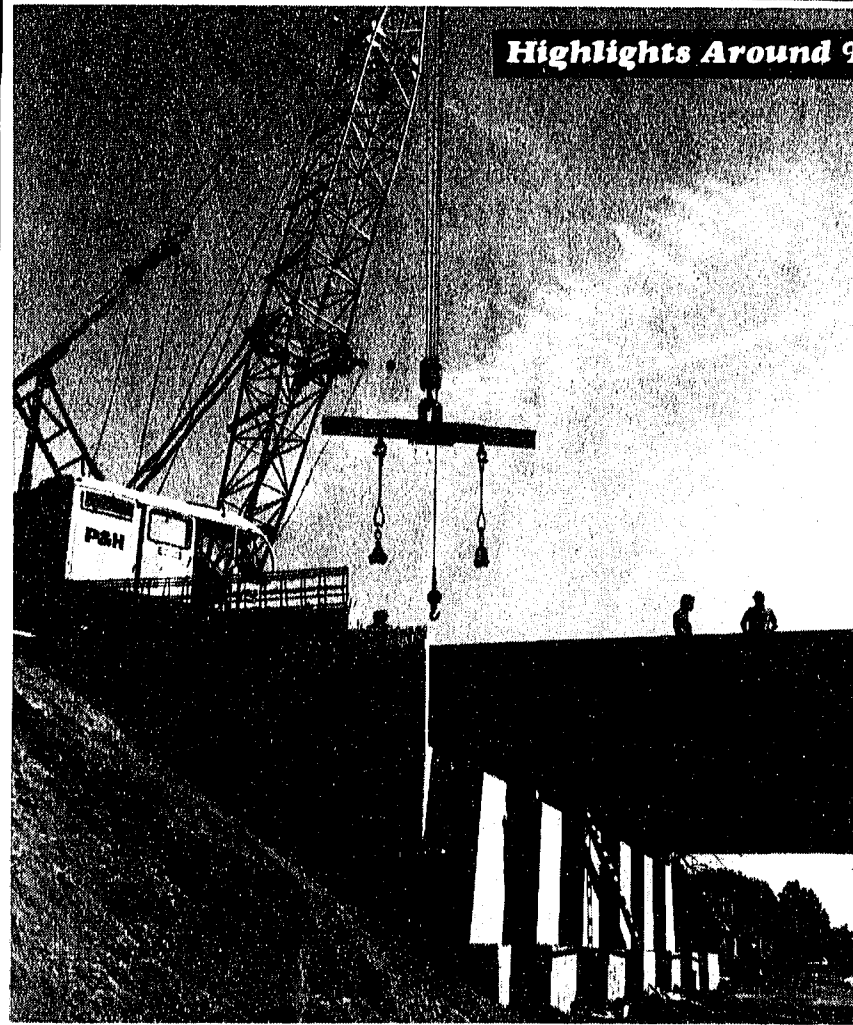
Prepaid Lunches

In review of procedures for recording and handling cash receipts, we noted deficiencies in the method of recording and accounting for lunches paid in advance by students. We believe that procedures should be strengthened to ensure an accurate reconciliation of prepayments at each school, which should be completed on a weekly basis at a minimum.

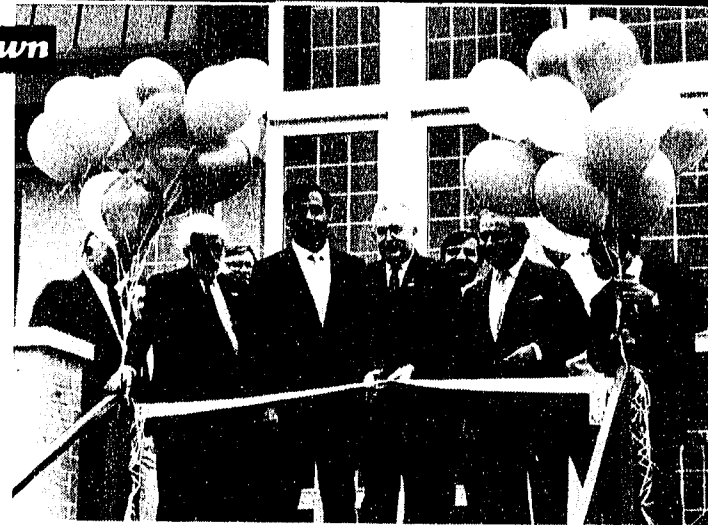
Free and Reduced Meals

A portion of our examination encompassed a review of free and reduced meals for students. We noted that periodically through the fiscal year, amounts on daily log sheets for free and reduced meals did not correspond to amounts on daily financial reports prepared by schools. We recommend that the School Food Services Department implement procedures to reconcile any differences between daily log sheets and daily financial reports to ensure accurate internal controls over free and reduced meals.

Highlights Around Town



Road repair has been the name of the game this year, with the Routes 2/3 connector (above) and renovation of Main Street underway. (Right) The Emblem Club, women's arm of the Elks, sponsored a "Say No to Drugs," family picnic, featuring films, games and activities center around drug use.



Business and corporate growth has been evident. Governor William O'Neill came to town to open Community National Bank's new building on Main Street. Flanking the Governor are (left) bank president David Kurland and Frank Raffa, chairman of the board of directors.



Claudla Gamache signed the papers that gave the Art Guild a new home on Hebron Avenue. (Right) The Exchange Club held its annual winter antique show at the high school. The town also enjoyed an antique show sponsored by the Historical Society and the Art Guild's art show on the green.



January brought the governor's inaugural ball. Glastonbury was well represented by (left to right) Linda Ferris, Jim Murray, Democratic Town Committee chairman Bill Ferris, Nancy Murray, Councilwoman Pat and Michael Low, Civil Preparedness director Robert DiBella and guest, and Democratic Women's Club president Doris O'Rourke. (Photo by John Dombek)

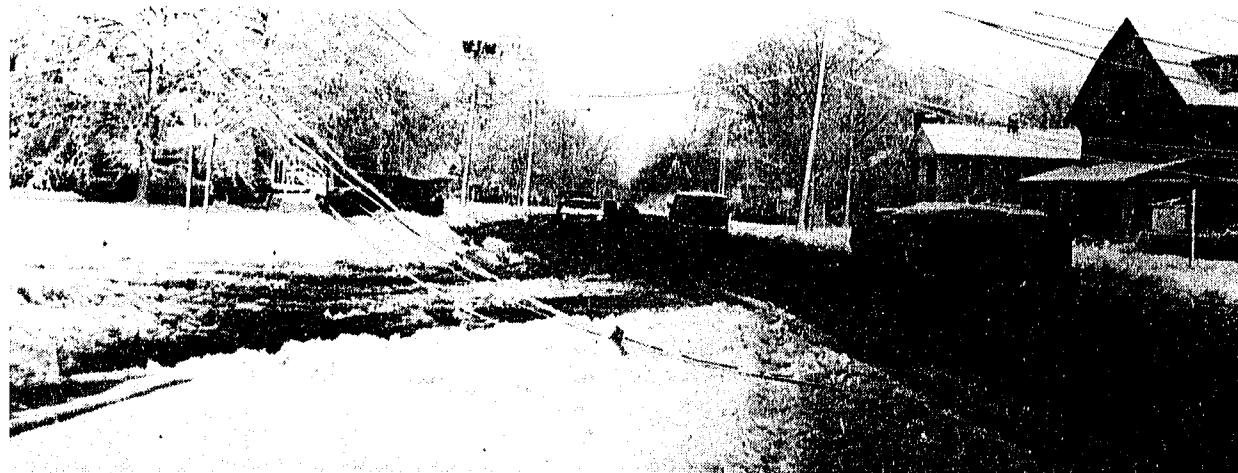




A committee of three—school music director Larry Allen, Chamber of Commerce board member Paul Haas and Salmon Brook coporate park developer William Mogensen—collected \$26,000 to underwrite the Hartford symphony orchestra's appearance at a special concert in the coporate park.



Above an older home on Hebron Avenue (right), just in from the corner of Main Street and one remaining structure from pre-Redevelopment, finally lost to the bulldozer. The area will be a parking lot until owner Carl Larson finds a better use for the land. (Below) A snow storm before Thanksgiving took down power lines and slowed up town activity for a few hours.



Telephone Directory

Fire and Police Emergency—911

For those residents not having a 633 telephone prefix, the numbers are Fire Emergency—633-9421 Police Emergency—633-9411

Call the:

Administrative Services
Assessor
Building Inspector
Civil Preparedness
Community Development
Director of Health

Dog Warden
Glastonbury Housing Authority
Highway Superintendent
Parks Superintendent
Police Department
Probate Court

Public Works
Parks and Recreation Director
Recreation Answering Service
Registrars
Senior Services
Social Services
Superintendent/Sanitation Department

Superintendent of Schools
Tax Collector
Town Clerk

Town Manager
Visiting Nurse Association
Welles-Turner Library
Youth and Family Resources

For Answers on:

Bills & Accounts, Purchasing
Property Assessments
Building Permits
Natural Disaster
Town Planning

Public Health Matters
Applications for Burning
Dog and Animal Problems
Public and Elderly Housing
Street/Road Maintenance, Snow Removal
Parks/Public Grounds/Tree Problems
Public Safety
Estates, Conservatorships, Guardianships,
Trustees, Adoption, Marriage Waivers,
Weddings, Passports

Engineering and Drainage
Parks & Recreation Activities
Scheduled Events
Voting, if no answer, ask for Town Clerk
All Senior Services, Programs
Welfare and Relief Programs
Sanitary Sewers,
Treatment Plant, Transfer Station

Schools and Education
Taxes
Birth & Death Certificates, Property Deeds
Fishing/Hunting/Dog Licenses, Elections,
Voting Registration
General Administration, Personnel

Public Nursing and Clinics
Library Services
Family Counseling and Youth Activities

Phone:

659-2711
659-2711
659-2711
633-6234
659-2711

659-2711
633-8301
633-3549
659-2711
659-2711
659-2711
633-3723

659-2711
659-2711
659-2731
659-2711
659-2711
659-2711

659-2711
633-5231
659-2711
659-2711

659-2711
633-3521
659-2733
659-2711

GLASTENBURY BUSINESS DIRECTORY

Office
Quarry

J. H. Post
Cotton Mills

W. W. Abbey

F. G. Hollister

Edward Edwards

W. S. Goose Atty. at Law

North Glastenbury

Georg Merriek

South

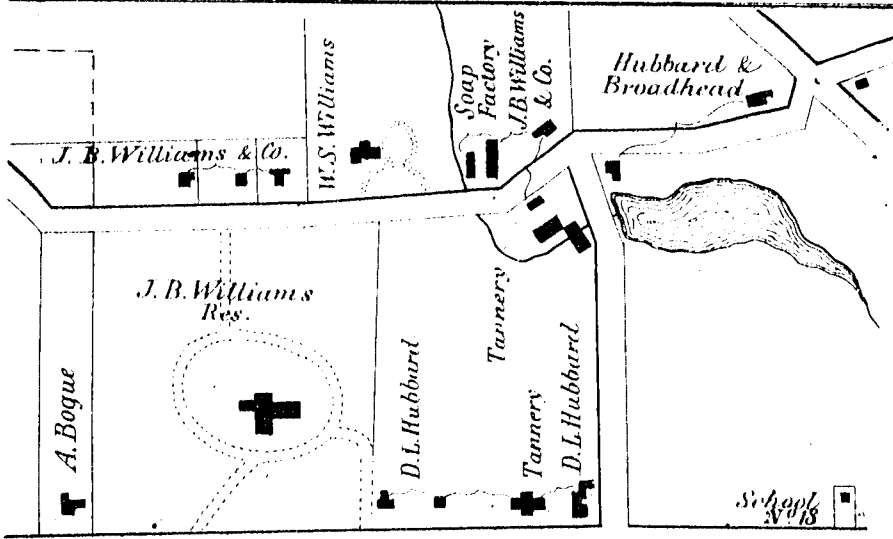
H. H. Hunt Genl. Agt. Fire & Life Ins.

Edw^d Edwards Carpenter & Builder

H. Goodrich Blacksmith

Chas Bates Hotel Prop^r

South Glastenbury



Merchants.

W^m Tyler Dry Goods Groceries & Genl. Merch^{ts} So Glastenbury

H. P. Tyler

A. Babcock

Erastus Chapman Market & Groceries

J. S. Wells Tobacco Dealer

North Glastenbury

C. L. Ford

J. B. Williams & Co. Soap Man^{frs}

D. L. Hubbard & Co. M^{frs} of Oak Harness & Breaching Leather

Hubbard & Broadhead Leather Man^{frs}

Hollister & Glee^{sr} Man^{frs} of Kentucky Jeans

Pratt & Post

J. H. Post

Plunkett & Wyllys

Sheetings

E. Crosby & Sons

Satinet

F. W. Clark Agt. Eagle Mills M^{fr} of Satinet

E. Lewis Glastenbury Knitting Co. Mills

O. W. Gaslee Man^{frs} of Farming Implements

Hills & Finley M^{frs} of Paper & Paper Roofing

F. Taylor of Powder Kegs

Henry Higgins Carriages & Wheelwright

C. E. Hammond Physician & Surgeon

South Glastenbury

H. C. Bruce

North

Daniel Kingsbury

Rodph Barber Dealer in all kinds of Flour Feed & Grain

N. C. Carter

Flour & Feed

North Glastenbury

M. & C. Hollister

South

GLASTENBURY

Scale 30 rods to an inch.

D. L. Hubbard

W. F. Robertson