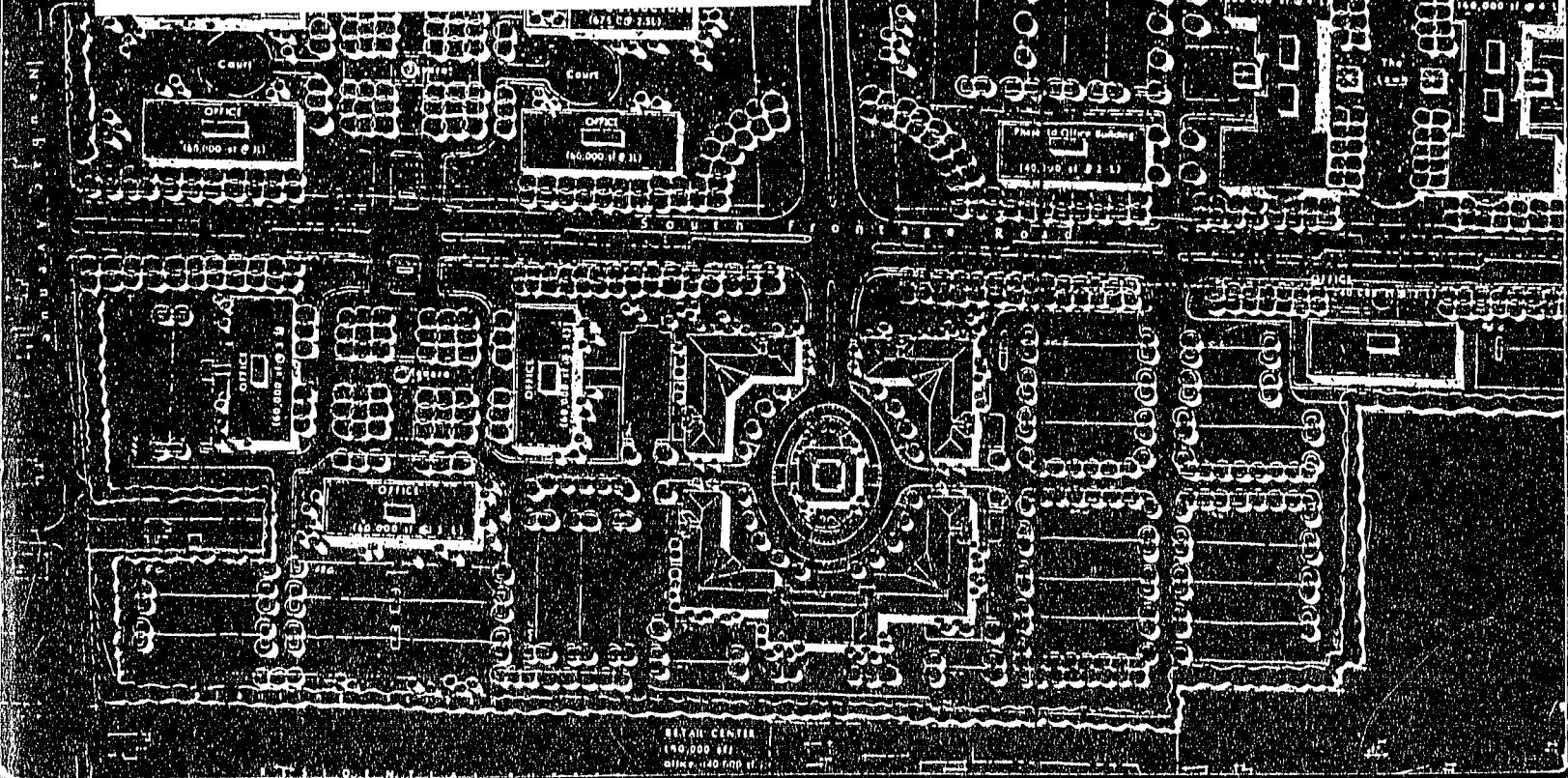


Glastonbury Town Report 1985-86 *a year of growth*





Henry Schoebel with his family at the November retirement dinner in his honor

Henry Schoebel retired as Superintendent of Schools on January 1, 1986, after serving 29 years in the school system.

He came to town to be principal at Glastonbury High School. Over the years he held increasing responsibilities as director of secondary education and assistant superintendent of schools before being named school superintendent.

Henry Schoebel took over the top education administration slot at a time when a

calm and reliable authority was needed, and he filled the requirement admirably. The rather shaky relationship between the school system and the Board of Education was repaired to good working order with mutual trust and respect reestablished.

The town takes this opportunity to dedicate its annual report to Henry Schoebel in recognition of his 29 years as a guiding influence in the school system.

The cover is a portion of the site plan for Somerset Square, an 80-acre office/hotel/retail development off North Main Street, the largest single commercial project in Glastonbury. This report has been compiled with the help of an advisory committee: Rita Borden, Yolanda O'Lenick, Beth Johnson and Tink Henderson. The information has been supplied by the town's departments, boards and commissions; photographs are courtesy of The Glastonbury Citizen. Publication of a town report is required by Section 607 of the Town Charter.

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Town Manger's Report

Fiscal 1985-1986 was an excellent year in terms of the financial condition of the Town of Glastonbury. We completed the year with a General Fund Undesignated Fund Balance, or surplus, of \$990,330. Another outstanding effort in the area of tax collections contributed significantly to the overrealization of revenues.

In addition, the town clerk's recording fees for real estate conveyances and building permit fees were substantially higher than anticipated, as a result of the building activity.

During the year, we experienced substantial new construction and development activities which represented an increase of \$23,600,000 to our Grand List just for new construction alone. Certificates of Occupancy for 345 new homes were issued.

Several other activities that should be of interest to our citizens are summarized as follows:

A. In September, 1985, there was substantial damage in town as a result of Hurricane Gloria. Some parts of town were without power for up to six days. In addition, it took town crews approximately 5½ weeks to repair damages and clean up the trees and brush that had fallen during the storm.

B. Two years of hard work on the part of all of the members of the Glastonbury Police Department culminated in our police depart-

ment receiving accreditation by the U.S. Law Enforcement Accreditation Commission. Glastonbury is the first and only town in the State of Connecticut that has received accreditation. Moreover, there are still only 23 towns and cities in the entire U.S. that are accredited.

C. The Chrysler Corporation provided three police cars to the Town of Glastonbury under a pilot program. Chrysler was interested in detailed performance and maintenance records on the new police car package they were developing. The program was so successful for both the town and the Chrysler Corporation that two additional cars were approved, making a total of five new cars, valued at \$66,000, that were received at no cost.

D. The Community Development Office continued to process a record number of PAD applications, subdivision applications, special permits and site plans for commercial or industrial development. The low interest rates are maintaining development activities at an all time high.

E. An extensive development plan for 80 acres on the west side of Main Street near Route 3 was approved. The project is known as Somerset Square and eventually will have a total estimated building cost over an 8-10 year period of some \$200,000,000.

F. Raymond Purtell, formerly Recreation Supervisor, was promoted to Director of

Parks and Recreation to fill the vacancy created when Richard Johnson was promoted to Assistant Town Manager and Director of Human Services.

G. The new athletic fields at Addison Park are now complete. We received an unanticipated grant of \$65,000 from the state and



federal governments. These funds will offset the cost of a storage and rest room facility that is to be constructed in the park.

H. The Route 2/3 Connector project was well underway during the fiscal year. The extensive amounts of time and effort involved in design review and construction administration liaison proved to be worthwhile. The business interruptions and traffic problems were minimized.

I. A waste treatment plant dike was approved. The consultant commenced work with the staff and Sewer Commission on the design to raise the dike to prevent future flooding.

J. Design work on additional improvements to Hebron Avenue began during the year. The state has pledged a portion of the funding in order to help expedite the improvements.

* * *

I anticipate that those who take the time to review our Annual Report will find the activities and accomplishments of the Town of Glastonbury during the past year to be both interesting and informative.

Our citizens are always welcome to forward any comments or suggestions they may have to help us in our efforts to continually upgrade the service delivery system here in the Town of Glastonbury.

Richard S. Borden Jr.
Town Manager

From the Town Council . . .

Dear Residents of Glastonbury:

At the beginning of this fiscal year, the Council was faced with substantial and much needed road repair. Negotiations were completed with the State of Connecticut for improvements on Hebron Avenue associated with Industrial/commercial development. Construction of the Routes 2/3 connector and Main Street realignments, on the drawing board since the 1950s, finally got under way.

Oak Street Improvements, approved by referendum last year, were undertaken by low bidder Bill Dufford and were well on the way to completion by the end of the year.

Recreation was also well in the forefront with work continuing on Addison Park and Welles Village recreation areas.

This Council has continued discussion with Metropolitan District Commission (MDC) to determine whether the town should become a voting member in the water supply company. Membership would allow the town to have a voice in expansion of water and sewer services in the region and in the future of resource recovery facilities.

Glastonbury is still experiencing steady growth, with increases in single family homes particularly marked this year.

The prospect for the future is that the demand will continue, as Glastonbury is con-

sidered one of the most affluent and desirable communities in Connecticut. Consequently, we have to be mindful of protection and conservation of our open space. This Council and Councils in the future will have to address these concerns in order to protect and preserve our farm land and open space for future generations.

This Council extends its thanks to the volunteers who serve on our boards and commissions for their dedication to Glastonbury. Our thanks go to the numerous organizations which help enhance our governmental activities and to our town manager and his staff for their assistance and enthusiasm on our behalf. Through their combined efforts, this past year has been a year of progress.

The town continues to operate on a sound financial basis and with perseverance and dedication this healthy financial situation will continue.

William Constantine
Chairman

Members of the 13th Town Council (on facing pages) are, top photo left to right: Town Council Chairman William Constantine, Majority Leader Michael Meotti, Minority Leader Marcia Erley, Steven Hinchey, Sonny Googins; below, John Ryan, Council Vice Chairman Charles Monaco, William Faber and Richmond Perley.



The Community Development Division manages the various land use and building development activities including planning and zoning, review of building and site plans, building inspection and code enforcement, environmental planning and inspection, and economic development.

Staff support and services are provided to the Town Plan and Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, Beautification Committee, Building Code Board of Appeals, Housing Code Board of Appeals, Beautification Committee, and other groups as necessary.

During this year, the land use policy groups reviewed a record number of applications for new developments. All indications are that this high level of activity will continue for the next few years.

The Town Plan and Zoning Commission

A major task of the Town Plan and Zoning Commission is the review and approval of new residential subdivisions which led to the issuance of 326 building permits.

The commission also approved several Special Permits with Design Review for new commercial or industrial projects. Noteworthy projects include a major expansion to Glastonbury Bank and Trust Company on Main Street, a corporate headquarters building for A-Copy America on Winding Brook Drive, and a new medical arts building on Hebron Avenue.

During the year, construction began on convenience retail centers at Buckingham and Bucks Corners, implementing a major goal of the commission's 1984 Plan of Development. Both centers will serve growing residential areas in the eastern portion of town.

The commission continued to make recommendations to the Town Council on several Planned Area Development projects, including the proposed 80,000 sq. ft. retail center - The Shops At Somerset Square - on new Glastonbury Boulevard.

The Zoning Board of Appeals' responsibility is to make fair and impartial decisions regarding zoning applications where unusual or non-conforming situations exist. However, the impact of those decisions to the adjacent property owners and the welfare of the town are relevant factors in the board's deliberations.

Due to the nature of the board, it often uncovers problem areas in the regulations, or lack of regulation itself. The ZBA has recently made the Town Planning and Zoning Commission aware of these particular situations for its consideration.

Effort is being made to implement joint meetings of zoning board chairmen to promote better communication and to eliminate overlapping duties.

The board held 13 public hearings and considered 118 applications. Eighty-one of 115 appeals for variances were granted; 29 of 30 appeals for special exceptions were approved. A

building office decision appeal was rejected, with the decision upheld. Four applications were withdrawn and two were tabled.

The Building Inspection Department receives applications and maintains records for the Zoning Board of Appeals and Building Board of Appeals.

In addition, the building official is the chairman of the Housing Code of Appeals Committee.

During the past year, the department issued 2,314 permits, 345 certificates of occupancy and conducted 3,072 inspections to insure structural and fire safety and adequacy of electrical, heating and plumbing systems.

Complaints concerning the building construction, gravel excavations, violations of zoning ordinances and littering numbered 77.

Revenue collected amounted to \$270,965. Total estimated construction costs for the fiscal year amounted to \$38,547,687.

The Building Board of Appeals is charged with (a) the responsibility of hearing appeals pertaining to building construction; (b) interpretation of town codes when the building official rejects or refuses to approve the mode or manner of construction; or (c) when it is claimed that the provisions of the code do not apply or have been misconstrued or wrongly interpreted.

One appeal was heard during this year.

The Community Beautification Committee designed landscaping for the north side of Naubuc School. Planting was completed in the spring of 1986.

Plans have been completed for the front of the police station.

The front of the Welles-Turner Library was replanted in the fall of 1985. The committee reviewed site and landscape plans presented by the Community Development Office.

Groundbreaking ceremonies at Community National Bank.



The Economic Development

Commission, a seven-member commission appointed by the Town Council, is responsible for promotion and coordination relative to new jobs and business. During the year, new employment continued to expand at a healthy rate with the completion of several quality office buildings.

The forthcoming completion of the Route 2-3 Connector project, the Main Street Reconstruction project and Hebron Avenue Improvements will dramatically improve peak hour traffic operations.

The Commission will continue to work for a balanced Glastonbury with a diversified taxable base.

The Housing Code of Appeals Committee

is charged with hearing appeals from persons receiving any notice from the director of health concerning the housing code.

No hearings were held during this period.

The Strategic Planning Committee's

eight members were appointed by Town Council in September 1985. The Strategic Planning process emphasizes the management of future change. It is an action oriented "roadmap" for achieving critical goals and objectives related to a community's social and economic vitality.

Strategic planning can be a tool for assuring the community is heading in the most advantageous direction. During the year, the committee developed its approach to the

strategic planning process and defined basic objectives and outputs.

The committee additionally began the task of scanning the overall environment to determine major issues, trends, problems and opportunities facing the town.

The Conservation Commission, in its role as the trustee of the Town's environment, has made further progress in its use of the Conservation Easement as a tool for preserving such fragile natural areas as streambelts, ridgetops, steep slopes, and buffers adjacent to wetlands and waterbodies. Last year, an intern from Yale inventoried and described public open spaces and conservation easements, existing and to be acquired, in the Salmon Brook basin. During the summer of 1986, an intern from the University of Connecticut prepared a similar inventory and report for the Roaring Brook valley. The commission will be using these documents as a guide for future open space acquisition and the execution of conservation easement agreements with developers and landowners in such designated areas.

The field marking of easement boundaries by commission members and staff is proceeding apace, with developers helping to locate these boundaries prior to the start of construction. Markers are being mounted along the periphery of conservation easements at easily spotted locations.

Acting as the Glastonbury Inland Wetlands and Watercourses Agency, the

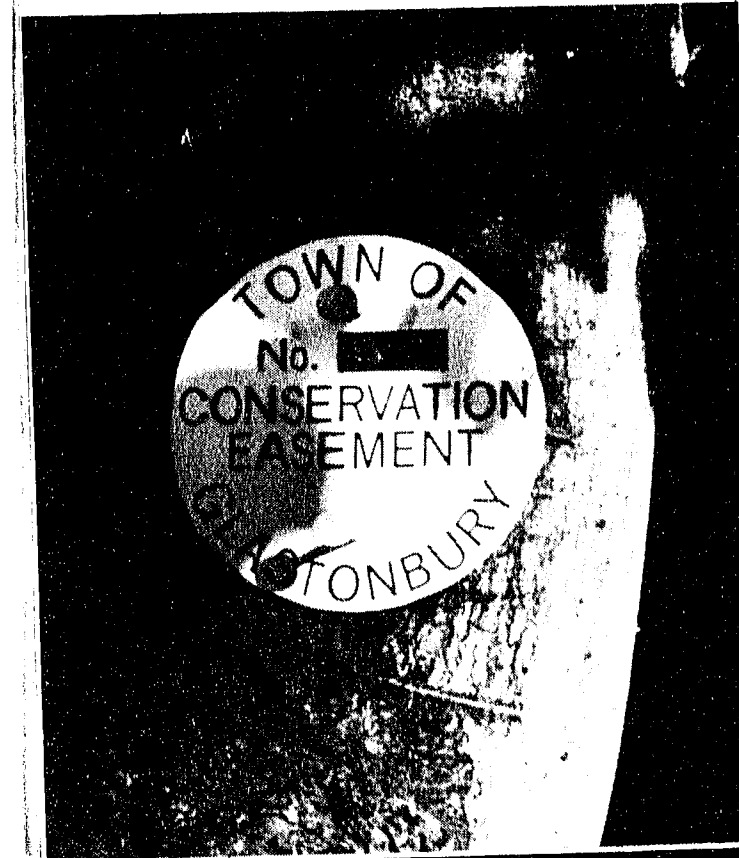
commission conducts thorough evaluations of many development proposals, thanks to the excellent assessment work done by the town's Environmental Planner and the generally high quality of the proposals brought to the commission. However, the number, size, and complexity of projects being submitted is increasing at such a rate that lead times for preparation of the material and for project review and permit

decisions will have to be lengthened if the commission is to continue to protect the public interest.

The commission must weigh the potential environmental effects of individual proposals, examine and at times initiate the consideration of more acceptable alternatives, and check out project features in the field. To do its job properly, the commission relies on the knowledge and experience of its members, the high-quality staff work done in the Office of Community Development, and the submissions of experts, including the opinions of the Town Engineer and the Sanitary Engineer.

The commission has been making a special effort to coordinate its investigations with those of other town agencies, such as the Town Plan and Zoning Commission, the Sewer Commission, the Beautification Committee and, whenever necessary, state review and permitting bodies.

With more development occurring in areas of difficult terrain, in proximity to wetlands and watercourses and near protected natural areas, the task of monitoring projects under construction has become ever more important. The Environmental Planner spends much of his time in the field as an inspector and enforcement officer, and commission members spot-check construction sites as well. The Conservation Commission must insist on compliance with the spirit as well as the letter of its permit conditions if we are to protect and enhance the quality of the town's highly-prized natural environment.



Town Attorney's Report

Indicative of the needs of a growing municipality such as Glastonbury is the increasing reliance which is placed upon the Town Attorney to render legal advice on a variety of issues. The number of such inquiries reflects the sensitivity which town officials have for the growing complexity of today's society and the necessity for obtaining expert guidance prior to taking municipal action.

This year the Town Attorney has addressed a broad spectrum of municipal legal problems, a few of which are highlighted below:

- Oak Street Reconstruction: acquisition of properties through settlement negotiations and eminent domain proceedings.
- Red Hill Subdivision: opinions regarding the nature of agricultural land and the validity of Conservation Commission actions; municipal representation in related lawsuit.
- Freedom of Information questions, hearings, and appeals.
- Property Revaluation: Eight tax appeals pending due to recent property revaluation.
- Drafting and review of ordinances and regulations concerning:
 - a. Removal of abandoned and inoperable vehicles from private property;
 - b. Town Plan and Zoning Commission regulations;
 - c. Conservation regulations and the issue of special permits for inland wetland development;
 - d. Ambulance Tax Exemption;
 - e. Special Development Zone Regulations.



Town Atty. Nicholas Paindiris

- Appointment of commission and board members: opinions concerning procedures regulating the appointment of individuals to various commission and board vacancies.
- Municipal Liability: Several opinions relative to the town's responsibility for injuries under a variety of factual situations; examined municipal impact of the 1986 Tort Reform Act.
- Referenda questions dealing with the purchase of the Baldwin Property, Oak Street Reconstruction and Welles Turner Library expansion.
- Review and drafting of contracts, agreements and easements.
- Litigation involving:
 - a. Red Hill Subdivision;
 - b. Double I Limited Partnership;
 - c. Tax Forclosures;
 - d. Prior Cases.



Probate Judge Donald Auchter

The Probate Court becomes intimately involved in the personal affairs of many individuals. Commonly thought of in connection with the distribution of a person's property after death, the court increasingly devotes its time to assisting the living. This is especially so as to the increasing numbers of persons who are mentally and/or physically unable to manage their own affairs and the many problem situations resulting from the death, separation or other parent-child disunion.

Specific responsibilities of the Probate Court include the administration of decedent estates, appointment and supervision of conservators and guardians, commitments to mental hospitals, termination of parental rights, adoptions, paternity actions, sterilization, medical and surgical treatment of involuntary patients, waiver of waiting period for marriage licenses, change of name. Further, acting as a passport processing agency and officiating at weddings are services voluntarily provided at the discretion of the Judge of Probate.

Services provided this year included administration of 127 decedent estates; appointment of three testamentary trustees; appointment of 19 guardians; establishment of 13 conservatorships; allowance of 49 fiduciary accounts; approval of five adoptions; issuance of two marriage waivers; approval of 12 change of name applications; processing of 394 passport applications; and performance of five wedding ceremonies.

The Welles-Turner Memorial Library recorded its highest ever annual circulation of materials in fiscal year 1985-86. Nearly a quarter of a million items were borrowed by local residents over a twelve-month period. In addition to books, nearly 16,000 video cassettes were borrowed along with more than 12,000 individual issues of magazines. Children's books accounted for one out of every three items loaned to library patrons.

More than 3,500 books were added to the library's collection, bringing total book holdings to more than 78,000 volumes. Five hundred video cassettes were made available for home use, and new phonograph records were purchased to enhance the existing collection.

The Board of Trustees of the library devoted its energy to the development and promotion of the library's building expansion program. Preliminary designs were submitted by C.J. Lawler Associates of West Hartford for an addition of nearly 24,000 square feet to the original library building. This followed two years of feasibility studies in which many alternatives were considered before pursuing a sizeable addition to the present library.

In conjunction with several neighboring libraries, Welles-Turner participated in a region-wide comprehensive cooperative collection development program to determine what library resources are available in the greater Hartford area and which libraries have subject strengths and weaknesses. Library borrowing patterns were studied to determine the future direction of book pur-

chases.

It was found that local residents have a strong penchant for books of a practical and useful nature. High interest was logged for all types of how-to and do-it-yourself books ranging from cooking to car repair to handwriting analysis. The fine arts and popular medicine are also of great interest to local readers, along with standard fiction favorites.

By year's end, more than half the town's residents had new, valid library cards and surveys indicated that an even higher percentage of local residents regularly used the library.

The South Glastonbury Public Library Association is a non-profit, voluntary organization that oversees the administration of the South Glastonbury Public Library. The library is open four days per week to serve the needs of South Glastonbury.

The library offers collections of popular magazines, current works of fiction and non-fiction, large print books for those with poor vision, a large selection of mysteries and many children's books.

The library is available to other groups for meetings, lectures or other social events.

The East Glastonbury Public Library is an independent, free public library, operated entirely by 26 volunteers who donate 106 hours weekly to this endeavor.

There are over 14,500 books, periodicals, and records, and a growing list of borrowers. The library has recently added 175 records to the collection, donated by a Glastonbury resident, which are mostly classical music.

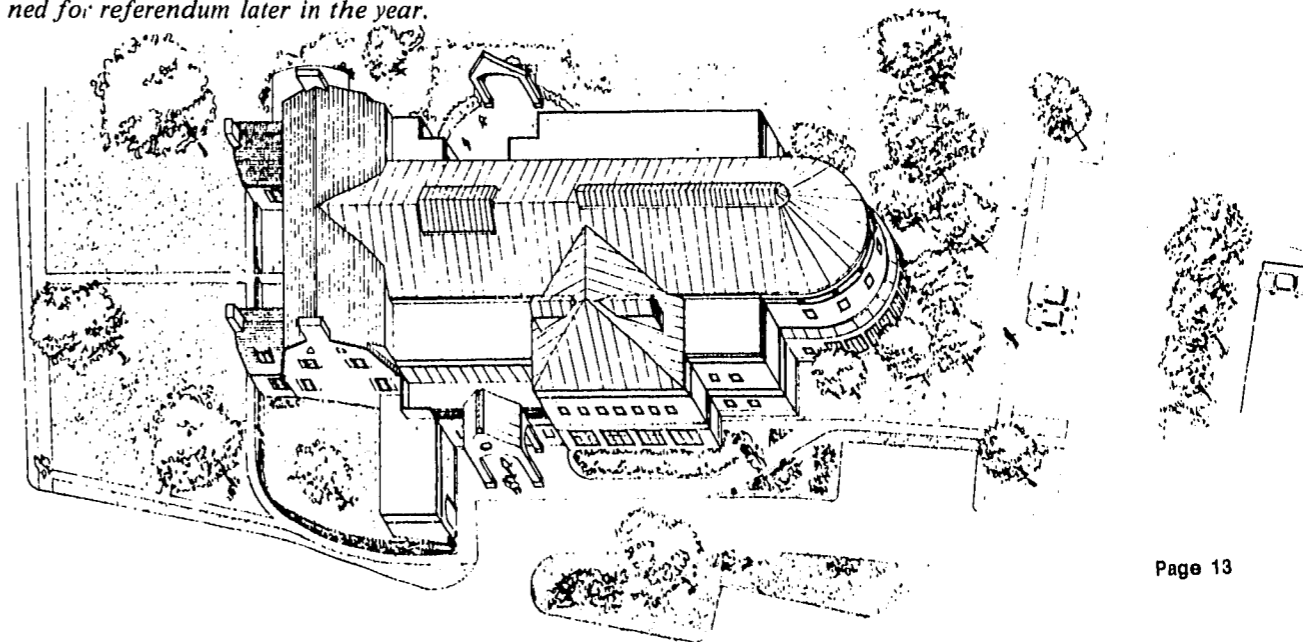
In addition to regular library services, there are five children, aged three to five, enrolled in each of two twelve-week story-hour sessions. There are from 15 to 18 adults who meet on Monday afternoons in a book-study group led by the Reverend Chester M. Wetzel.

Four teachers from Eastbury School bring their classes fortnightly to use the library.

The library also has a summer reading program for children, pre-school through sixth grade, culminating in a party at the end of August. This project is extremely popular with the children and keeps up their reading skills and interest during the summer months.

The library is supported by the work and donations of its volunteer staff, funds granted by the town and state, and an annual fund drive. An active Friends group raises money by holding an annual book, bake and brick-a-brac sale in March.

An expansion of Welles-Turner Memorial Library with an anticipated cost of about \$4.5 million, was planned for referendum later in the year.



The Parks and Recreation Department's diverse responsibilities include the organization and administration of all town sponsored recreation programs plus the care and maintenance of all town parks, open space, school grounds, municipal grounds, athletic fields, street trees, and cemeteries.

Two full-time supervisors and a host of seasonal and part-time staff work to provide a year-round program that is as diverse as the residents who make up the community.

Several special events have become traditional and continue to be enjoyed by residents. The Summer Concert Series, co-sponsored by the Chamber of Commerce with support from the J.T. Slocomb Company and Citizen's Bank, featured performances by Last Fair Deal, Eight to the Bar, and Mass Production. Several thousand residents attended these popular concerts, which is indicative of their appeal and success.

Santa's Run, with over one thousand local runners, continues to be one of the most popular road races in the state. The continued support of Quality Name Plate, Inc. has significantly contributed to the success of this family event.

Children's holiday performances were offered during the school vacation. The Newington Children's Theatre delighted audiences with a performance of "I Believe In Make Believe." Among the other performing arts represented were magicians, puppeteers and clowns, all of whom tastefully incorporated audience participation into their programs.

Young fishermen and women braved the early morning chill to test their skills in the 3rd Annual Fishing Derby at J.B. Williams Park. Prizes were awarded for the biggest, smallest and most fish caught.

Other special events for youth included the annual Pumpkin Carving Contest, Kid's Dog Show, and Hershey's Track and Field Meet; all continue to grow in popularity.

With temperatures in the 60s, the 4.75 mile Spring Fever Run was blessed with a beautiful, sunny spring day; 145 eager runners tackled a very challenging course.

Over 100 golfers participated in the 4th Annual Glastonbury Open held at Minnechaug Golf Course. The tournament featured handicapped and calloway divisions and was followed by a hot and cold buffet.

Once again, Glastonbury hosted the annual Acme Merit-Thon. This event is the culmination of a year-long fundraiser to benefit the Jimmy Fund.

The swimming program is comprehensive, offering lessons, lifesaving courses, S.C.U.B.A., water ballet, swim team, swimnastics, adult lessons and recreational swimming. The outdoor facilities, Grange Pool and Eastbury Pool, operate seasonally and are complemented by the indoor pool at the high school which is open year-round.

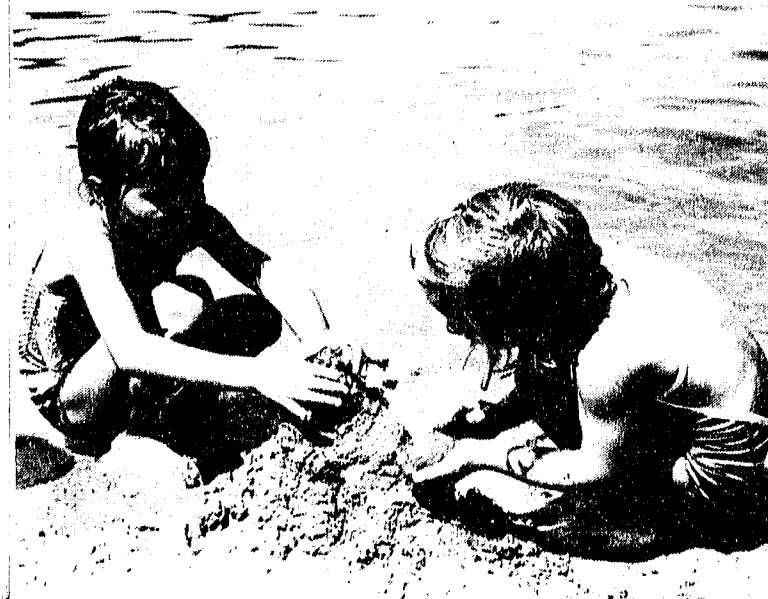
Over 1500 children's swim lessons were taught this year.

The department restructured its lesson program in the fall. The benefits include a more logical progression of skills, the addition of a beginning competitive and recrea-

tional swim level, and inclusion of emphasis on diving throughout the program. The ranks of swim team members continues to increase with over 100 youth competing in the Central Connecticut Swim League.

The comprehensive tennis program includes lessons for children and adults, ladies' round robin, and junior team tennis, all offered at the Glastonbury High School.

Summer camp-type programs for youth age 3-21 continue to be very popular and have been expanded to accommodate the increased interest. Summer playgrounds were offered at the Hopewell, Naubuc, and Buttonball Schools for children in grades 1-6.



The program served more than 200 children and included games, crafts, trips, swimming, and special events. The Music and Arts Camp — with its comprehensive offering of specialized music, dance, and art classes — is second to none. Camp Sunrise, a camp for children and teens with special needs, is jointly sponsored with the towns of Wethersfield, Newington, and Rocky Hill. Camp Sunrise meets for seven weeks in July and August and is complemented by a winter program that meets on Saturday mornings throughout the school year.

The Mini-Camp was added this year to focus on children preparing to enter kindergarten. The four-week summer program meets in the mornings at the Buttonball, Hopewell, and Naubuc Schools. Over 75 children participated in a wide variety of activities. Look for this program to be expanded in the future.

The Town of Glastonbury sponsors a year round gymnastics program, including a summer camp, that incorporates skill levels from beginner on up to high school level competitive teams. Over 300 youth participate in this very successful program that meets at the Naubuc School.

Softball, the great American pasttime, continues to be popular. The men's and women's leagues began play in late April and ended in August, culminating their season with championship playoffs. Approximately 200 girls, ages 8-16, participated in the town sponsored softball league. A new

(Continued next page)

co-ed summer league for adults began in July with ten teams. This new program was very well received and is expected to return next season.

The department supports the activities of many youth sports groups including Glastonbury lacrosse, Little League, midget football, and Hartwell soccer. As a co-sponsor of the Glastonbury Basketball Association, the department offered training programs and organized leagues for boys and girls ages 8-18 with over 500 youth participating.

Other programs that continue to attract healthy enrollment include: aerobic exercise classes, holiday crafts for children, the senior citizen recreation program, adult exercise, self-defense for women, yoga, seniors staying fit, weekly fun runs, open gym, co-ed volleyball, men's volleyball, after school rollerskating, the men's basketball league, playschool, Kiddie Kamp, town band concerts and bus trips.

Seventy people cultivated plots in the community gardens, located behind the police facility on Main Street. A bountiful harvest was realized by most throughout the summer and early fall.

Almost 100 residents participated in the cord wood program. The program, utilizing hardwood that the department saves in the process of maintaining town street trees and open space areas, sells firewood to residents in one-fourth cord lots.

Several improvements have been made to town owned facilities with support from civic groups and local industry. Department staff

installed an automatic irrigation system on the high school varsity soccer field with funding provided by the Lions and Exchange Clubs. Monaco Ford contributed a soccer scoreboard and public address system for the same area. The Green Park Association funded improvements to the Hubbard Street Green including planting a dozen new maple trees and purchase of an automatic irrigation system which was installed by department personnel.

The department also participated in the "Trees for Towns" program. United Technologies Corporation and the Connecticut Nurserymen's Association donated 35 flowering crabapple trees for planting in commemoration of Connecticut's 350th Birthday.

Department staff worked long hours and an extended work schedule in the clean-up effort required by Hurricane Gloria. Over 1200 man hours were devoted to storm related tree work.

Work continued on a number of major improvement projects. At Addison Park, parking facilities were expanded, and the construction of two tennis courts and a basketball court has been completed. Plans are in the works for construction of a restroom building, installation of a children's playground and picnic area, and landscaping.

Welles Park is progressing with construction of three athletic fields completed. Improvements still to be completed include the construction of a parking area, landscaping,

planting, and the installation of a children's playground.

Several deteriorating sections of the parking area at Eastbury Pond were replaced, and new sand was added to the beach area.

Playground equipment was purchased for J.B. Williams Park, scheduled for a late fall, 1986, installation. The new playground will greatly enhance the facilities that are already available for picnic groups and outings.

The Parks and Recreation Department continues to assess and evaluate its programs and, where appropriate, expand to meet the diverse needs of the community. There is increased participation in existing programs with the trend indicating demand for recreation programs and services by residents will only increase. In conjunction with the programming effort, the department is evaluating the need to upgrade existing facilities and construct new facilities to meet the local recreational needs.

The department welcomes input from residents and looks forward to continued support.

The Recreation Commission is a six member advisory board which makes recommendations on matters pertaining to recreation to the Town Council.

The 1985-1986 year marked a year of numerous accomplishments including improvement of facilities at Addison Park, Welles Park and J.B. Williams Park. The

(Continued next page)



The annual children's dog show is fun for both entrants and audience.

Commission made recommendations to the Town Council supporting the purchase of the Baldwin property and supporting the addition of a swimming facility in town. This year the commission will be evaluating the swimming facility at Eastbury Pool and analyzing the potentials of the adjacent Butler Field.

The Commission continued to update and improve the Recreation Plan of Development and made recommendations to the Town Council for capital improvement projects for

park and recreation areas.

The Commission works closely with the Parks and Recreation Department to support activities and projects that work toward meeting the recreational needs of the community. The Commission would like to thank the Department for their fine job and thank the public for their active support of recreation programs and park development in Glastonbury this year.

Recreation programs vary from fishing contests to beach activities and more.



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The Senior Services Department

works with senior citizen groups and individuals, town staff and officials, The Commission on Aging, and other groups and agencies. Services such as Dial-A-Ride, the Nutritional Luncheon program, out-reach, information and referral are designed to meet the needs and interests of Glastonbury's senior citizens. The department is also responsible for administration and coordination of Senior Center operations.

Information, referral and outreach continue to be vital services of the department, providing information concerning resources and services to older adults, their families and caregivers. The Friendly Visitor, Call-A-Friend and Carrier Alert programs continued with the help of local volunteers. Numerous home visits for service assessment were made upon referral from Glastonbury Visiting Nurses Association, Housing Authority, Police Department and other agencies.

Special programs included: income tax assistance, blood pressure screenings, monthly bingo games and craft workshops. At the Senior Center, ongoing activities included: basketweaving, yoga, pinocle, cribbage, book club, pottery, shuffleboard, woodcarving, recorder lessons, knitting, crocheting, bridge and men's club. Grants from the Ensworth Foundation and The Gideon Welles Senior Citizen Association helped to

fund activities at the Senior Center.

The Nutritional Luncheon program attracted an average of 50 people per meal. Programs after the meals included informational presentations on topics such as: changes in Medicare; local health-related services; energy programs; and several health issues.

The Dial-A-Ride program continued to grow to 207 unduplicated regular riders. Daily usage of the service also increased substantially. A limited, pre-scheduled out-of-town service to nearby shopping areas continued.

On Thanksgiving Day, 12 seniors shared dinner together at the Senior Center - a joint effort of the Senior Services and Social Services Departments. In May, a volunteer Recognition Dinner was held to thank the 150+ persons who contribute to Glastonbury Senior programs.

The Commission on Aging, composed of seven appointed members, serves in an advisory capacity to the Senior Services Director, providing support, suggestions and evaluation of programs.

This group also advises the Town Council on policy and planning matters concerning senior citizens.

This year the members of the Commission held a four-week workshop series on "Caring for Aging Parents" as a specific project.

The Social Services Department's major responsibility is administration of the state sponsored General Assistance Program which provides financial and medical assistance to eligible residents. Assistance given under this program is reimbursed by the state at 90 percent. Over the past several years this department has been successful in achieving a high rate of reimbursement, keeping the cost for the town at a minimum.

The department serves as an intake site for the statewide Energy Assistance Program and Circuit Breaker Elderly Rent Relief Program. Advocacy services are provided in conjunction with these programs as well.

The department works closely with other agencies and town departments and residents in providing crisis intervention and case management services. Departmental staff serves on various local and statewide committees and task forces to assist and ensure the delivery of social services to the residents of the community.

During the past year the department developed and administered a Before School Breakfast Program for the Naubuc School District. An average of 35 children from low-income households are provided with breakfast on a daily basis consistent with the school calendar. This program was made possible through a donation by C & W Manufacturing Company.

For the first time this year the department cooked Thanksgiving Dinner for about 25 senior citizens. The dinner was held at the Senior Center and meals were delivered to

those individuals who were home bound. The day was a great success and plans are in the works for next year's dinner. The department hopes to make this an annual event.

Local citizens, organizations, and businesses once again through their generosity assisted the department in making the holiday season happier for many individuals and families. Each year the department sponsors a Christmas Toy Shop and provides Thanksgiving and Christmas dinners.

The Human Relations Commission

has been actively concerned with issues of affordable housing which is a basic issue for similar commissions around the state and the country. It has also participated in the formation of the Greater Hartford Association of Human Rights/Relations Commissions in the expectation that all the towns can work and plan together for community educational programs. The commission is developing a new Education Subcommittee as a fourth standing committee. Other committees are: (1) Housing, which explores ways to find affordable housing and supports Fair Housing practices; (2) Affirmative Action, which monitors the town and Board of Education affirmative action programs; and (3) Handicapped, which monitors the activities of the community to provide equal access to all services of the community.

Most of the work in the past year has been

geared to informing the Council and Town Plan and Zoning Commission about housing and zoning issues.

Plans are underway to be more visible in the community through Education subcommittee programs with and for young people. Public programs are planned on human rights.

There is in place a formal complaint procedure for anyone who believes he/she has been discriminated against in the community. This has yet to be used.

The Glastonbury Housing Authority

With a total of 1079 rental units in town, 372 units are public housing, subsidized by either the town, state or federal governments. The Housing Authority, therefore, provides safe and sanitary housing for 26% of the rental units in town for people of all ages.

Besides the existing housing for families and independent elderly, the Housing Authority in cooperation with the Town Council is seeking a site to build a 36-to 55-unit congregate housing facility.

Congregate housing is a type of housing that is between independent elderly housing and a convalescent home, with some services provided, i.e., housekeeping, meals, social activities, etc., but not major medical support.

A market study of the area demonstrates a desperate need for this type of housing immediately, considering that by the year 2000 the current elderly population will have doubled.

At the end of the fiscal year High Street School was being considered by the Town Council as a potential site for congregate housing.

The Health Department's main thrust in the quest to protect the overall health of the community, is in the prevention of disease. A number of programs geared to this end have been instituted. Working closely with the Visiting Nurse Association, a medical advisor and clinic volunteers, the department strives to provide good community health care. In addition, programs in Environmental Health Education, and Preventable Disease, help to ensure quality of life.

Environmental Health

This program is geared to provide a healthy environment for all by continually monitoring these aspects of daily life. Inspections in the areas of food protection, water quality, sewage and rubbish disposal, housing and related complaints have formed a major portion of the department's operations, especially during the latest upsurge in building development.

(Continued next page)

Preventable Disease

Programs geared to changing lifestyles to become more concerned with weight, physical activity and smoking have been ongoing both nationally and locally. A physical fitness program open to the public and town employees had 102 enrollees and an approximate attendance of 1500 between September - June.

A No-Smoking Poster Contest was held at Academy School with 250 students. Approximately 400 senior citizens participated in the annual flue immunization program. A

rables immunization program, cosponsored by the department and the Connecticut Veterinary Medical Association, resulted in 161 animals being inoculated. Monthly maternal and child care health programs are administered by the VNA.

Health Education

Regular meetings with town employees, generally on "lifestyle" awareness topics, are held annually. The dissemination of current information by the press and through our health information pamphlet rack is

A successful anti-smoking program at Academy School was carried on by the Health Department.



ngoing. More emphasis will be placed on goal of a smoke-free society in the year 2000.

Inspections

Complaints.....	449
Insects and Rodents.....	13
Garbage and Rubbish.....	90
Septic System Repairs.....	130
Food Service.....	353
Sewage Disposal.....	886
Swimming Pools.....	132
Housing Code, Day Care, and all others....	636

The Glastonbury Fine Arts Commission encourages and promotes interest in the Fine Arts by providing a variety of activities and programs for residents of Glastonbury.

A new program this year was the "Stars and Stripes Concert" given in June, 1986, by Orchestra New England. This old fashioned concert-in-the-park program was performed by the orchestra in period costumes on the Hubbard Green to an audience of more than 500 people. Three other concerts on the green were also sponsored by the commission during the summer of 1985.

The annual Jazz Concert featuring the Heritage Jazz Band was attended by over 100 people. This evening for jazz enthusiasts at the Irish American Home is always popular and gives people the opportunity to enjoy Dixieland jazz in a casual atmosphere while bringing their own "indoor picnics."

Another annual event is a chamber music concert which is co-sponsored with the Glastonbury Historical Society.

In co-operation with the school music department, the University of Massachusetts Madrigal Singers came to Glastonbury High School, giving a workshop for high school choral students as well as presenting a concert for the public.

Under the grant program, the commission provided partial funding to Dr. Moshe Paranov for the Artist-in-Residence program at Gideon Welles and Glastonbury High Schools. A grant was also given to Youth Services for its summer musical program.

A bus service from Glastonbury to the Hartford Symphony concerts was again provided by the commission and is especially useful to senior citizens. The commission also sponsored an opportunity for Glastonbury residents to attend a James Galway concert at the University of Connecticut by making ticket arrangements and providing bus transportation.

The commission sponsors monthly programs at the Salmon Brook Convalescent Home, which range from poetry readings to instrumental concerts.

The Glastonbury Youth and Family Resource Center is a town supported, multi-purpose center established to help all the families in Glastonbury "live with life."

The Youth/Senior Employment Program
(Continued next page)

referred 761 full or part-time jobs for youth and older participants in 1985/1986; 244 applicants were enrolled in the program. YEP and SEP goals: to encourage Glastonbury businesses to utilize the Employment Program, and to encourage the Town Council to proclaim YEP and SEP weeks to make the public aware of the programs.

The Creative Experience Program is an intergenerational primary prevention program which enhances our young people's lives by building competency skills and self-esteem. This promotes the positive development of children and youth in their families, in their



Arthur Holmes is at every youth services' show handling the sound production.

schools, among their peers, and in their community.

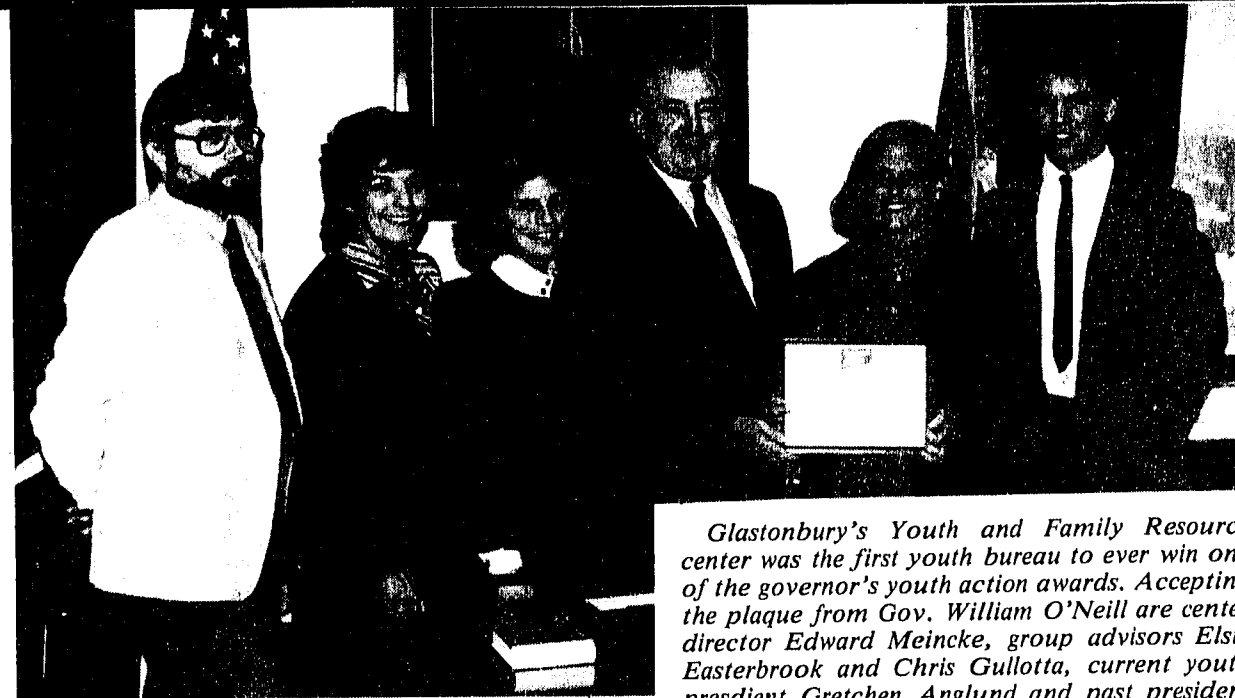
This year the program involved over 1000 young people in various artistic activities including: "West Side Story," the 11th annual summer musical; "The Little Prince;" performed in area schools, and a Halloween Haunted House.

The Youth Services Action Group (YSAG) is a student service organization which annually contributes hundreds of hours to worthwhile community projects.

Pass It On is a student-run cable television program airing on channel 13 three times a week, and *Crossroads* is a video-drama production company dealing with adolescent life issues. Periodically, mini-classes dealing with the arts and youth issues are also offered.

The Youth and Family Resource Center continues to offer counseling services to families with children who reside in Glastonbury or attend Glastonbury schools. The clinical staff covers each of the Glastonbury public schools, providing a range of individual, marital, group and family services. Approximately 196 Glastonbury families received these services during the 1985-86 academic year.

Staff members also continue to offer a range of mental health prevention and educational services to students, teachers, and parents. Presentations focus on parenting skills, coping with divorce, and suicide prevention. In addition, the agency offers a small self-help lending library to its clients.



Glastonbury's Youth and Family Resource center was the first youth bureau to ever win one of the governor's youth action awards. Accepting the plaque from Gov. William O'Neill are center director Edward Meincke, group advisors Elsie Easterbrook and Chris Gullotta, current youth president Gretchen Anglund and past president Jon Crooks. Below, cast members in youth productions



The Registrars of Voters recorded a total of 623 voters registered from July 1, 1985 through June 30, 1986.

New Voters	Party	Totals
196	Democrat	5,038
229	Republican	5,524
198	Unaffiliated	4,816
623		15,378

Voters may register during regular business hours in the Registrars' or Town Clerk's office in Town Hall. Evening registration sessions are held in the registrars' office from 7 to 9 p.m. on the fourth Thursday of each month from January through September.

On November 5, 1985, 7,210 of the 16,111 eligible voters (45%) voted in the Town Election.

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notary publics, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concerning the town.

The Town Clerk's office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town. The amount collected for the state was more than twice the amount received for the town. Income for the 1985-86

fiscal year increased 32% over the previous record year (1984-85). Revenue collected for the state and town was well over \$1 million for the first time.

The state legislature passed a law providing for identity cards for individuals over the age of 21 who do not have drivers' licenses. The law became effective at the beginning of the fiscal year and is now another one of the many services provided by the Town Clerk's office.

The State Department of Environmental Protection had previously issued pheasant tags. Beginning in 1985, this duty was relinquished by the state and given to the Town Clerk's office.

The office continues to be extremely busy, with the major portion influenced by relatively low interest rates and a strong local and regional economy.

Town Clerk Ed Friedeberg



Collection — For Town General Fund

	1983-84	1984-85	1985-86
Conveyance Tax	\$111,880.78	\$132,280.43	\$190,884.58
Recording Fees	105,285.10	115,448.94	138,135.28
Other Fees	7,939.75	8,976.87	8,794.00
Totals	\$225,105.63	\$256,706.24	\$337,813.86

Collection — For State of Connecticut

Hunting & Fishing Licenses	\$ 22,374.00	\$ 23,662.50	\$ 13,476.50
State Conveyance Tax	463,973.73	527,738.00	727,423.02
	\$486,347.73	\$551,360.50	\$740,899.52

Collection — For Town Dog Fund

Sale of Dog Licenses	\$ 11,927.35	\$ 11,457.90	11,126.20
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Other Statistics

	1983-84	1984-85	1985-86
Births	243	246	246
Deaths	185	186	205
Marriages	346	345	393
Dog Licenses	2,204	2,305	2,573
Hunting & Fishing Licenses	2,585	2,758	1,695
Veterans' Discharges	84	84	77
Voters	430	439	198
Land Record Documents	6,966	7,216	9,103
Absentee Ballots	521	1,279	325
Liquor Permits	34	38	36

Public Works Department Report

Everyone will remember Hurricane Gloria as the major highlight of this fiscal year. Public Works spent the better part of six weeks cleaning up the downed trees caused by the hurricane.

Public Works efforts were in concert with the other departments of the town, and a particular note of gratitude is expressed to the Parks Department which helped remove large trees that were partially blown down or those containing large hangers; to the Police Department for traffic control; and to the Board of Education for feeding the crew during the storm. The hurricane proved again that in a crisis, town departments have a special commitment to cooperation and support.

* * *

During the fiscal year:

- Engineering had a 25 percent increase in the number of subdivisions for inspection, from 42 active subdivisions to 52, in addition to 10 PAD's which were under construction at the same time. The total amount of bond monies held by the department increased from \$2,538,000 to \$3,037,000.

- Public Works assisted the Parks and Recreation Department in the design and the construction of Addison Park and Welles Village Park.

- The department received the following new equipment: a 25,000 GVW dump/plow

truck, a Blaw-Knox paver, a 32,000 GVW plow/dump truck, a used fleet sedan, a pickup truck, a van panel truck, a Caterpillar 4-cubic yard loader, and a John Deere backhoe loader. All these items replaced existing equipment which had become worn or unusable.

- The Building Maintenance Division corrected the heating problem in the basement at the Gideon Welles House for the senior citizens.

- The Refuse Transfer Station on New London Turnpike was modified and a stationary compactor was installed. Refuse was hauled to Hartford via closed containers. At the same time, the private contractor in town began hauling residential refuse directly to CRRA eliminating handling at the Transfer Station. This resulted in a considerable lessening of the tonnage being transported by Public Works to CRRA.

- Some of the statistics in comparison with 1984 versus 1985 for 12 months are indicative of the change in the work load of the department. The right-of-way permits issued went from an average of 13 per month to 19 per month. At the same time, the Calls Before You Dig for private contractors increased from 40 per month to 52 per month. The net effect is more inspection and engineering time to review and inspect this contractor-initiated action.

- The recycling tonnage increased from 1,409 tons to 1,694 tons in 1985. This resulted in an increase in revenues of about \$4,500.

- On 1 January, the Vehicle Maintenance Division went off the Mainstem Fleet Control System to a new computerized fleet analysis system run on the department's microcomputer; this included a parts inventory. The data from the previous five years of mainstem activity was inserted into the new system so that the historical information can be recalled for future analysis.

- The average miles per gallon for the town fleet as a whole was 6.1 miles per gallon. During the year, 1,005,670 miles were traveled by the fleet.

- The Wastewater Treatment Division, using its microcomputer, converted its manual monthly report to the Connecticut Department of Environmental Protection to a computerized report. This has resulted in a substantial reduction of hours to compile the data on the sheet, and an improvement in the accuracy as well.

* * *

There were several significant projects worked on by the Public Works Staff during the fiscal year:

- Oak Street Reconstruction, which went from bid to construction.

- The Route 2-3 construction being conducted by the state.

- The close-out and acceptance of the Parker Terrace Pump Station construction.

- Improvements to Brook Street, with

drainage and a new surface.

- The elimination of an icing condition on Belltown Road.

- The hiring of a consultant to begin a Master Traffic Study.

- The hiring of a consultant to do a study of the Public Works Highway Garage for expansion.

- The hiring of a consultant to design a dike at the Wastewater Treatment Plant.

- The repair of a broken force main at the Hubbard Pump Station.)

- The repair of aeration piping at the Wastewater Treatment Plant.

The installation of an emergency stand-by generator at the Highway Garage (this generator came from the old Parker Terrace Pump Station).

- Main Street reconstruction renewed its activity and the state placed the job out for bid with construction anticipated in 1986 or 1987.

- New fuel tanks and pumps were installed at the Highway Garage:

* * *

General Information:

Annual programs were accomplished in resurfacing of streets, repair of sidewalks, and crackfilling.

During the season, there were 14 winter storms worked on by the Highway Division.

The first negotiated labor agreement was
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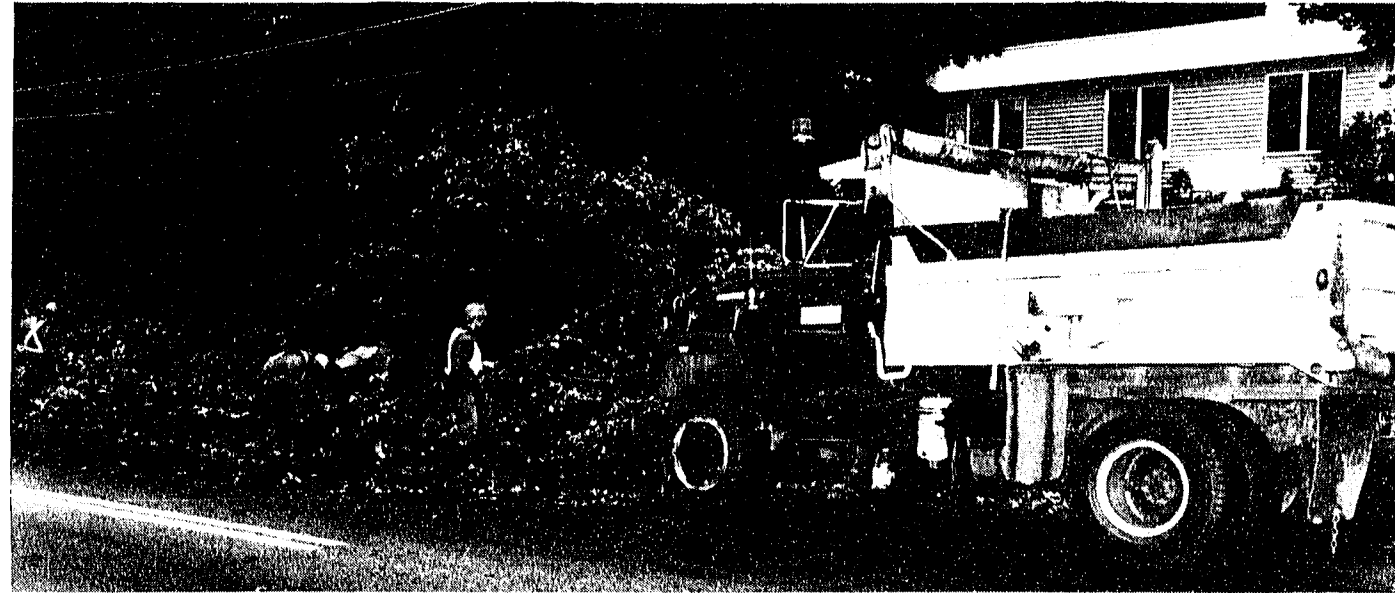
concluded with the Glastonbury Highway and Vehicle Maintenance Association.

Five percent of the 197,000 manhours in Public Works was spent on overtime. The divisions of Building Maintenance, Wastewater Treatment, and Refuse Disposal used less than one tenth of one percent of manhours on sick leave. In addition, the Engineering Division and the Refuse Disposal Division used less than one tenth of one percent for injury. As a whole, Public

Works experienced an injury leave rate of .2 percent, an outstanding record for a Public Works operation.

The operating budget approved for Public Works was \$4,213,960, of which 54.5 percent was for personnel, 5.7 percent for supplies, 26.4 percent for contracted services, and 13.4 percent for capital outlay items. The personnel account includes 90 full time employees, three permanent part time employees, and 17 seasonal help. The

Public Works Department did the major part of the town-wide cleanup following Hurricane Gloria.



average age for these employees was 44.1 years with an average length of service of 8.6 years. During the year, length of service milestones were accomplished by 10 years of service for Leverett Welr, Chester Hamlin, and Robert Pryzby; 20 years of service by Robert Coflell; and 25 years of service by Edward Carini and Edward Kowalsky.

* * *

The Public Works Department uses its skills and abilities in conjunction with management of private contracted services to accomplish the services requested and approved by the town policy makers.

The Sewer Commission levied assessments in the amount of \$256,907.81 in conjunction with its responsibility for recovery of the costs of sanitary sewer installation. Of this amount, approximately \$146,000 was the result of new construction, with the balance due to the expansion of existing facilities.

This fiscal year saw the addition of the connection of 167 new buildings to the Town sanitary sewer system, bringing the total to 3,529 units connected to the 76.11 miles of sanitary sewer.

To recover costs of maintenance and operation of the sewer system and wastewater treatment facilities, the Sewer Commission established a sewer use rate (unchanged for the past five years), that resulted in the collection of \$525,902.80.

With the completion of the Parker Terrace

Pump Station, the Sewer Commission now faces the challenge of constructing a dike to protect the Wastewater Treatment Plant from again suffering the damage that occurred as a result of the flood of June 1984. The commission continues to monitor the town's growth as it pertains to the need for sanitary sewer service.

The Public Buildings Commission is a seven-member public citizens board responsible for matters concerning the acquisition, construction and/or modification of public buildings and land on assignment from the Town Council.

Projects acted upon during the 1985-86 fiscal year included development of preliminary designs and cost estimates for the proposed \$4.2 million expansion of the Welles-Turner Memorial Library; supervision of a \$400,000 roof repair project at the high school and a \$75,000 school building study; updating feasibility studies and cost estimates for the conversion of the High Street School; and review of plans for the proposed extension of Rankin Road.

Work on the library project resulted in acceptance of the preliminary designs by the Council, and the plans were slated for town-wide referendum in the next fiscal year.

The commission worked in consort with the Board of Education, library directors, Board of Finance, Conservation and Inland Wetlands Commission, Recreation Commission, and Fine Arts Commission on various projects during the year.

The Police Department staff includes 45 sworn police officers, 7 dispatchers, 7 clerical workers, 1 telephone operator, 2 part-time telephone operators and 2 part-time clerical workers.

Community Service Officers

The department has 20 appointed part-time Community Service Officers who serve as a supplement to the department. They assist with non-criminal incidents and do preventative patrol, communications dispatching, crowd/traffic control, crime scene search and security. Community Service Officers do not carry firearms nor do they have the powers of arrest. Training is provided by the department and applications are accepted year round. Citizens are encouraged to apply to gain a valuable insight into the world of law enforcement.

Crime Statistics

Overall crime as reported to the police department shows a 2% increase. Crime statistics are based upon the Federal Bureau of Investigation criteria from the National Uniform Crime Report where crimes are defined as either Part One or Part Two.

Part One crimes - serious crimes against persons or property, such as homicide, sexual assault, robbery, burglary, aggravated assault, motor vehicle theft, larceny, arson, -showed a 15% increase. Most notably there were no homicides during this fiscal year.

Part Two crimes - less serious crimes such as breach of peace, disorderly conduct,

forgery, fraud, vandalism, etc. showed a 7% increase.

Certified Instructors

With the implementation of new statewide training standards, the department has continued involvement in numerous in-service training programs. All training programs must be certified by the Municipal Police Training Council. Instructors teaching these classes must also attend methods of instruction courses to become statewide certified.

In this fiscal year, nine officers received instructor certification from the municipal Police Training Council. The police department now has a wide variety of certified instructors in topics such as accident investigation, laws of search and seizure, crime scene investigation, fingerprinting, photography, laws of arrest, report writing, sexual assault counseling, community relations, crime prevention, firearms, etc.

These certified instructors provide a less expensive means of conducting in-house in-service training without relying on outside instructors. The police department is planning certification of additional personnel in fiscal year 86/87 to keep up with the ever increasing demands of police training.

Complaints and Commendations

During the past fiscal year, the department received seven complaints against police officers. Two complaints were sustained, one complaint was partially sustained, one was not sustained and in three complaints, of-

ficers were exonerated.

The department received 51 letters of commendation ranging from compassionate assistance during times of personal crisis to providing assistance well beyond the call of duty.

The department presented two awards for meritorious service, two awards for exceptional duty, one award for life savings and three commendations to citizens for special assistance given to the police department; the awards were presented at the annual Ex-

change Club Police Officer of the Year dinner.

Accreditation

The Glastonbury Police Department became the first department in Connecticut to receive national accreditation from the Commission on Accreditation for Law Enforcement Agencies, Inc.

Adherence to commission standards ensures that the department is meeting the *(Continued next page)*

Crime Statistics:	1983-84	1984-85	1985-86	Change
Part I Index Crimes: Burglary, Rape, Assault, Arson	742	773	888	+ 15%
Part II Index Crimes: Trespassing, Disorderly Con- duct, Vandalism	4,373	4,394	4,696	+ 7%
Traffic Activity	7,035	8,327	8,831	+ 6%
Miscellaneous Service Calls: Fires, Dog Complaints, Medical Assists, Escorts	6,516	6,088	5,603	- 8%
Totals	18,676	19,582	20,018	+ 2%
Burglarles	173	189	215	+ 14%
Criminal Mischief	614	646	689	+ 7%

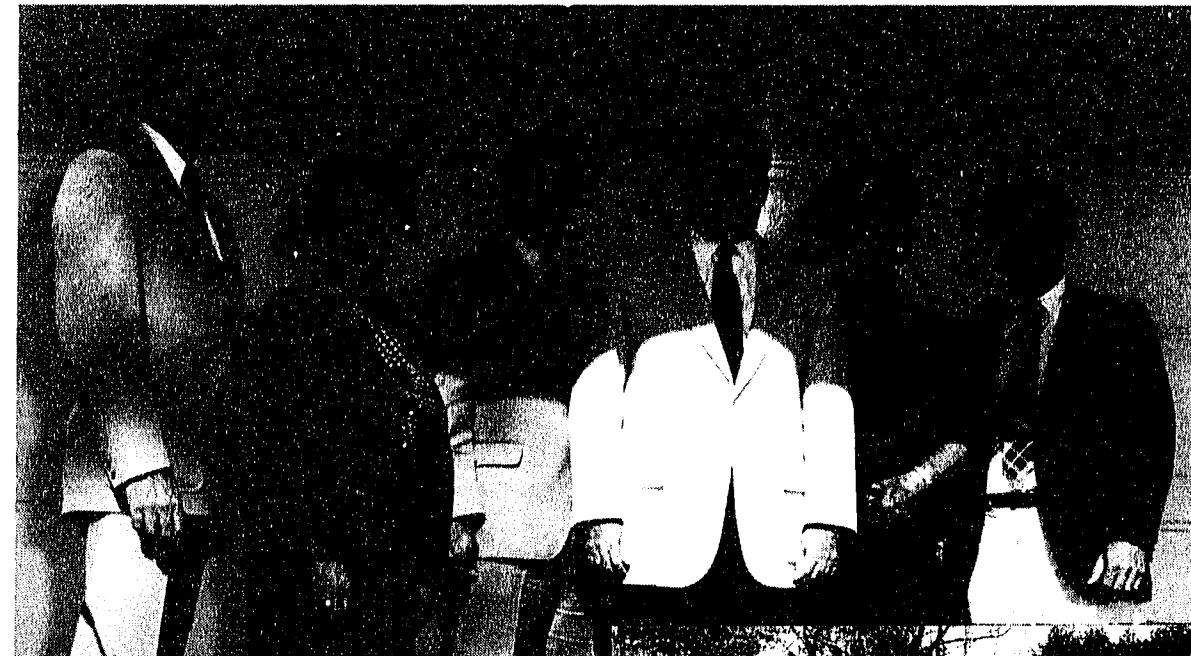


Among other awards received by the police department was AAA recognition of the town's pedestrian safety record, achieved through cooperative police and townspeople effort. Accepting the award from AAA's Bob Oulette (right) are Agent Clifford Cox and Command David Foran.

needs of the community and will reduce both vulnerability to vicarious liability and liability insurance rates for the town.

On June 17, 1986, Governor William O'Neill presented Chief Francis J. Hoffman with the

certificate of accreditation at a special ceremony held on the grounds behind the police station. More than 300 state and local officials, regional police officials and local citizens attended the event.



The June celebration marking police department national accreditation drew officials from all over the state to honor the first town in Connecticut to receive prestigious designation. On the speaker's platform (above) are Town Manager Richard Borden, Councilwoman Marcia Erley, ex-director of the Commission for Law Enforcement Accreditation Ken Medieros, Gov. William O'Neill; Police Chief Frank Hoffman and Town Council Chairman Bill Constantine. At right, the crime van has provided investigative mobility throughout the year.



The Fire Commission is responsible for providing, maintaining, and regulating the volunteer fire department. The board is bipartisan and consists of six members elected for six years on a rotating basis.

The objective of the Fire Commissioners is to provide adequate fire and rescue protection for the town; to organize, staff and train an effective fire department; to plan and recommend the acquisition of apparatus, equipment, and facilities; and to provide appropriate assistance in emergencies and disasters.

The Master Plan committee is researching long-range fire protection plans and is looking into the growth of the town as it would reflect on the department's equipment, facilities and training programs.

The department was confronted with another major disaster in 1985, Hurricane Gloria. During and after her arrival, 113 men were manning the four fire companies 24 hours a day, responding to numerous calls for downed wires and trees, blown off roofs, building collapses, and other needs for help. The men were away from their families during the hurricane, providing 'round the clock' service for a total of 4718 man hours.

Accomplishments for this year include holding the first annual banquet honoring those department members who have served for 15 or more years.

Efforts are underway to establish new

policies and procedures for all fire department personnel to follow. These policies and procedures will include but shall not be limited to promotional procedures, qualifications for each position within the department, discipline and grievances.

The department goals for the future include completion of: policies and procedures and the Master Plan study; feasibility studies for the addition to Co. #1, which responded to 468 calls during the year; applications for a tanker truck for Co. #3, located in a section of town which has no fire hydrant service.

Below is a brief summary of responses for the fiscal year 1985-86:

Fire Alarms.....	113
Brush Fires.....	42
Motor Vehicle Accidents.....	58
Structure Fires.....	34
Vehicle Fires.....	62
Miscellaneous Calls.....	309
Total Number of Calls.....	618

The Glastonbury Fire Department has a mutual aid agreement with several surrounding towns. The agreement allows for participating town to call on each other in time of emergency for assistance with manpower or equipment. Glastonbury was called and responded to six mutual aid calls during the year.

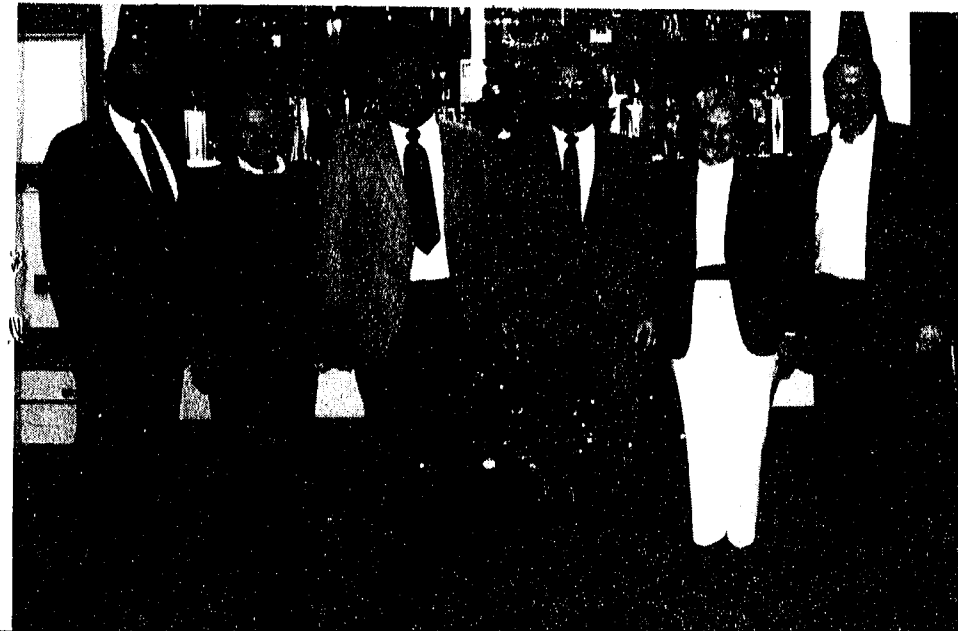
Fire Marshal's Report Responsibilities

The responsibilities of the Fire Marshal are fire code enforcement, fire investigation, hazardous materials regulation enforcement, and public fire education.

Code Enforcement

Various codes and adopted standards are enforced by this office for the regulations pertaining to buildings, the storage, transportation and use of explosives, flammable liquids, compressed gases and hazardous materials.

The Board of Fire Commissioners, with Edward Urbansky as chairman, has its first woman commissioner in the person of Carol Ruff.



Plan reviews are conducted on all new building construction and renovation projects for compliance with the Fire Safety Code.

Inspections are conducted in all buildings (with the exception of 1 and 2 family dwellings). The Fire Marshal's Office encourages fire safety practices with all property owners in efforts to provide a safe environment for the residents of Glastonbury.

Fire Investigations

The Fire Marshal is required to investigate
(Continued next page)



the cause and origin of all fires which occur within Glastonbury. The Fire Marshal's office works with the police department during the investigation and cause and origin determination of incendiary fires.

Hazardous Materials

The Fire Marshal's office is responsible for the enforcement of current regulations pertaining to hazardous materials. This office gathers required information from any person or employee who stores, handles or uses hazardous materials for the purpose of decreasing the risk of life loss and environmental damage involving these incidents. This office has developed an extensive library of information and has gained statewide recognition for the implementation of the program. Lieutenant Brian Rykowski has worked above and beyond expectations to put Glastonbury ahead of many communities in this complex area.

Public Fire Education

The Fire Marshal's office conducts education programs in the school system and offers itself to businesses and interested groups for educational purposes.

Statistics - 1985

Code Enforcement Inspections.....	705
Plan Reviews.....	100
Explosive Permits.....	13
Fire Investigations.....	41
Approximate Dollar Loss.....	\$250,000

The Office of Civil Preparedness

is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters. In order to meet these obligations effectively, the office is very active in planning for manpower, equipment and communication needs. This involves the constant updating of information, regulations, education and equipment.

This department also conducts monthly equipment and siren tests, trains and recertifies radiological monitors. Radiological monitor certificates were awarded to successful students representing fire, civil preparedness and other town departments at a recent seminar.

In order to service the public with local, up-to-date information before, during and after an emergency situation, a system of phone bank and recorder was installed and is activated by calling the new disaster information number 659-2717.

A modern equipment truck was purchased to house emergency equipment for remote operations such as shelters. It replaces the 30-year-old war surplus model.

During Hurricane Gloria, Civil Preparedness manned and operated the emergency headquarters at the police station, coordinative rescue and other services. The service remained in effect throughout the storm and during the sensitive aftermath period.

Administrative Services Report

Statement of Functions and Responsibilities

The direction and supervision of the Department of Administrative Services; coordination with the Board of Finance; Insurance Advisory Committee, Town Attorney and Voter Registration. Coordinates preparation of annual town budget and the capital improvement program for the Town Manager.

Administration

The administration and supervision responsibilities include the division of Accounting, Property Assessments, Revenue Collection, and Town Clerk.

Financial Administration

This division includes the staff of the department director and the staff carrying out insurance processing, purchasing and data processing activities. The staff also maintains the values of vehicles, equipment and buildings at cost and market for accounting/insurance requirements.

The director acts as the Town Managers' liaison to the Board of Finance. This function includes preparation of meeting schedules and receiving of communications/financial reports with any related requests for action as recommended by the Town Manager. Citizens, committees, commissions and staff are advised to forward their com-

munications or requests to the Town Manager.

Purchasing

Purchasing activities apply to the acquisition process of consumable supplies, vehicles and equipment, and construction of buildings and roads. The purchasing agent works with staff representatives to prepare quotations and bids.

Statistics: Sealed Bids 79, Formal Quotes 66, Amount Ordered \$1,964,919.

Data Processing

Data processing refinements; linking personal computers into the in-house mini-computer network has been accomplished and 20 MB of disk storage was added to our file servers. Our Data Processing Technician assisted the Voter Registration staff in the conversion of the voter records system.

Insurance Program

The acquisition of property casualty insurance in June of 1986 was as difficult as the process was in 1985. The Town's agent secured coverages consistent with prior years except for pollution coverages. Pollution insurance is just not available for public sector. Excess liability and Police liability coverages were almost impossible to secure. Fortunately the Police Department's Accreditation was recognized and a carrier provided the necessary insurance coverages.

The Board of Finance is comprised of six members, each elected to a six-year term on a staggered basis. The board is a bipartisan body that works in close cooperation with the Town Council and the Board of Education, thus ensuring sound fiscal management as well as stability in town government.

The charter gives the board many powers

and authority to set the annual mill rate, approve any non-budgeted appropriation in excess of \$25,000, and authorizes transfers within departments during any fiscal year.

Glastonbury is one of the few towns in Connecticut with both a Town Council form of government and a Board of Finance. This provides and ensures a most desirable set of checks and balances.

The Property Assessment Department

The October 1, 1985 net Grand List of taxable property increased to a new total of \$1,040,603,834. The increase was \$647,651,290 or 165% more than last year's amount. This increase is due primarily to the 10 year revaluation of real and personal property as required by State Statutes.

Listed below (I) is a percentage breakdown of the real estate portion of the Grand List by property type. Also listed (II) is a percentage breakdown of the entire List by property

type.

Essentially these figures reveal that there was very little change of assessment burden within the real estate portion of the Grand List. The primary shift in assessments occurred between residential real estate and motor vehicle as shown in II. This situation is not unusual since motor vehicles are valued on an annual basis whereas real and personal property are for the most part valued every ten years.

The Top Ten Taxpayers on the 1985 Grand List.

	Net Assessment
Glastonbury Park Associates I + II	15,412,000
Connecticut Light & Power Co.	6,783,080
Arbor Acres Farm Inc.	5,202,230
Amica Mutual Insurance Co.	4,750,380
Glastonbury Land Development Limited Partnership	3,858,400
NCR Corporation	3,714,810
Center Mall Associates (Fox Run Mall)	3,567,400
Beltman, John & Lesser, Robert K., Trs. (Colonial Village)	3,463,200
Baldwin, Merritt N.	3,134,700
National Biscuit Co.	3,114,260

Net Grand List Assessment Summary

	1984	1985	change	%
Real Estate	\$311,737,074	\$934,004,119	+\$622,267,045	+ 200%
Personal Property	23,295,790	42,367,260	+ 19,071,470	+ 82%
Motor Vehicles	57,919,680	64,232,455	+ 6,312,775	+ 11%
Totals	\$392,952,544	1,040,603,834	+ 647,651,290	+ 165%

Accounts Summary

	1984	1985	change	%
Real Estate	10491	10931	+ 440	+ 4.2%
Personal Property	1038	1308	+ 270	+ 26.0%
Motor Vehicles	21812	22045	+ 233	+ 1.1%



Connecticut Interlocal Risk Management Association president Joel Colgen with Town Manager Richard Borden and Administrative Services Director Ted Ellis.

The Insurance Advisory Committee, reviewing the renewal process for property and casualty insurance, recommended to the Town Council that the Town not solicit bids for the 1986 fiscal year. The reasons for the decision were based on the lack of market for municipal coverages, together with the excellent service that the town has received from both its insurance agent and the company. The major change in liability coverage was the exclusion of police from our primary coverages which required the addition of a special police professional policy.

This is the fourth year that the town has participated and enjoyed the benefits of CIRMA (Connecticut Interlocal Risk Management Association), a pooled workman's compensation risk group. The committee will investigate the advisability of the town's entering into the CIRMA pool for casualty insurance. In March of 1986, CIRMA intended to have its program approved and available to solicit coverages on July 1. Inasmuch as utilization of the program was uncertain, Glastonbury decided to wait another year to consider entering.

In a previous fiscal year, the Insurance Advisory Committee requested the Town Council to consider modifications to the health packages for education and town employees.

The Council, in response to the request, formed a committee of members from the Board of Education, Town Council, Board of Finance and Insurance Advisory Committee. The final direction of the committee was that the town manager and the superintendent of schools commence a communications process with employees, acquainting them with the need for them to absorb some of the costs of future increased benefits.

In the area of risk management, the In-house Departmental Safety Committee was re-established which is chaired and administered by departmental foreman in an effort to bring attention to all employees through posters and safety programs ways in which they can act and drive in a safer way.

The Collector of Revenue is responsible for the billing and collection of all property taxes, sewer use, assessment and connection charges due the Town of Glastonbury.

For fiscal year 1985-1986, collection of current property taxes totalled \$22,949,727 pro-

ducing a 98.45% of the adjusted total collectible, while back tax collections totalled \$324,046, a 53.4% collection rate for all back tax years.

Current sewer use charges added \$525,903 (97.8%) to the town's revenues and assessments and connections totalled \$365,284. Interest and fees in all categories produced \$315,706 for the town.

Personal consultations with property owners falling to meet their tax obligations are always encouraged and preferable to enforced collection methods available to this office. In most cases where a taxpayer is falling behind in payments, a realistic program can be arranged before legal action to ensure payment becomes necessary.

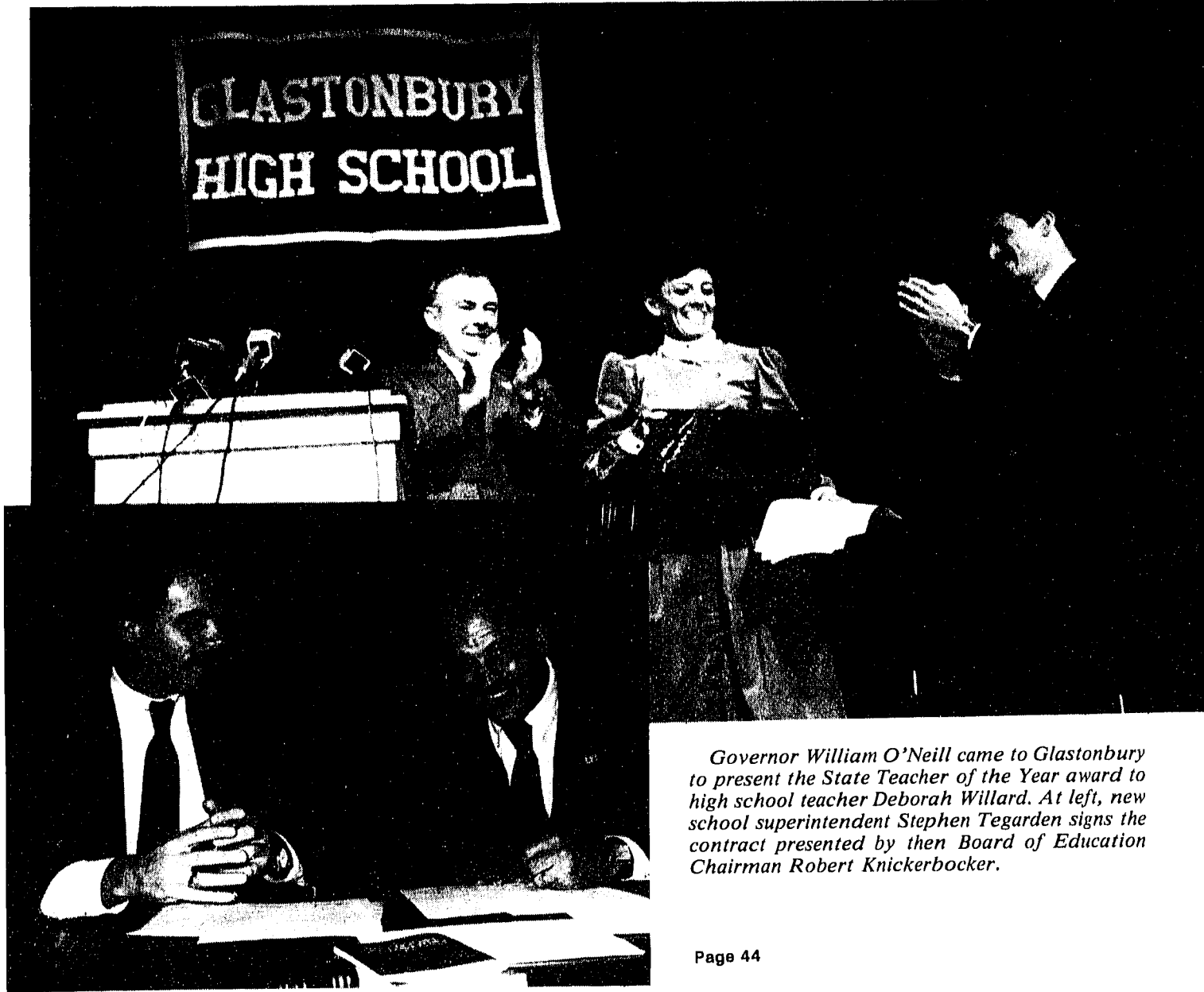
The Board of Tax Review has five members, each elected to a four year term.

The primary purpose of the board is to consider the cases of taxpayers who are appealing property valuations set by the town's assessor.

In accordance with state law, the board meets at least three times during February and once in September. The September meeting is limited to motor vehicle appeals.

The board heard appeals on 280 properties on the 1985 Grand List. Of this total, 129 assessments were reduced while the remaining 151 properties were unchanged.

The final Grand List for October 1, 1985 as adjusted by the Board of Tax Review totalled \$1,035,753,654.



Governor William O'Neill came to Glastonbury to present the State Teacher of the Year award to high school teacher Deborah Willard. At left, new school superintendent Stephen Tegarden signs the contract presented by then Board of Education Chairman Robert Knickerbocker.

Board of Education

The 1985-1986 school year has been a time of transition for our school system.

After a long and distinguished career with the Glastonbury schools, Superintendent Henry R. Schoebel retired at the end of 1985. His dedicated efforts toward maintaining the quality of education in Glastonbury will long be remembered.

The search for his successor began in June of 1985 and culminated in November when the Board of Education named Dr. R. Stephen Tegarden superintendent of schools. With cooperation from both the retiring and the new superintendent, an effective, smooth transition took place.

The Board now looks forward to many educational developments and improvements. For example, the addition of computers allows for expansion of computer instruction and word processing at Gideon Welles and Glastonbury High Schools. These computers will aid teachers in classroom management and also as a teaching tool. Another example is that evaluation and supervision of all staff will receive increased emphasis.

Although the Board was very active in the pursuit of educational excellence, the need for improving our rapidly aging school facilities became another top priority. The Town Council agreed with the Board of Education, and CIP planning reflected the

need for studies to determine the extent and priority of needed repairs.

The performance of our staff and students continues to remain superb. Representative of these accomplishments are:

TEACHERS: —Deborah Willard, Connecticut Teacher of the Year

—Marianne Cavanaugh, Francine Lynch, Deborah Mulcahy, and Rosemary Pahl, State Board of Education "Celebration of Excellence" Award

—John Waterhouse, Selected by DAR as Connecticut's Outstanding American History Teacher

—Alice Luster, Connecticut Representative in National Teachers' Forum

—Dora Wendrow, Connecticut Middle School Counselor of the Year

STUDENTS: —Howard Breinan, NASA Student Space Shuttle Program, National Winner

—Mary Elizabeth Meyerand, Westinghouse Science Talent Search Scholarship Award

The end of the 1985-1986 year brought another transition to our system. The Act for Enhancement of Education was passed by the state legislature and a new form of educational funding will now impact our teacher salaries, certifications, and general aid to our town.

Inez Hemlock
Chairperson, Board of Education

High school principal Alan Bookman and athletic director Ray Nicolletta (right) holds two awards given to the school; the Central Conference Connecticut Conference Sportsmanship Award, presented annually to the school in the Western Division whose "teams, coaches and spectators exemplify the highest degree of enthusiasm and commendable behavior at high school events"; and a resolution of commendation issued by the Town Council.

Four local teachers (below left) were recognized for excellence by state Board of Education Commission Gerald Tirozzi. Honored were Francine Lynch, Barbara Mulcahy and Marianne Cavanaugh of Gideon Welles School, and Francine Pahl of Hebron Avenue School. Briane Wachob (below right) was among the gifted students who put on an impressive projects show.



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Report from the Superintendent of Schools

After assuming the position of superintendent on January 1, 1986, I concentrated my efforts on "learning" the school system and the town. One of the first-year objectives established between the Board of Education and me was to provide an assessment of our educational program based on my first six months in the position. This assessment was completed and reported in July, 1986. I have chosen to use this opportunity to disseminate my conclusions to a more general audience. The following I perceive as strengths of our school system:

•Teachers and Teaching

During the second semester of last year, I conducted over thirty classroom observations with our principals and directors. I observed some of the finest and most exciting teaching by some of the most outstanding teachers I have ever seen. Without question, our greatest strength in providing for our children is the quality of our classroom teachers.

•Basic Curricular Programs

I found that our basic curricular programs were well conceived, built on sound educational philosophies, and had been consistently implemented within the system.

•Potential for K-12 Articulation

Because of our administrative organiza-

tion (providing academic area directors for each discipline), I perceive our ability to provide proper instructional sequencing and articulation as being most advantageous as we assess our curriculum needs for the year 2000 and beyond.

•Level of Participation in Co-curricular Activities

A school system must provide opportunities for children to participate in a variety of activities beyond the school day. I was impressed with both the diversity of the opportunities provided and the degree to which our students took advantage of those opportunities. As just one example, nearly two-thirds of all high school students are involved in the high school interscholastic athletic program.

•Diversity of Program in Secondary Schools

The breadth and depth of our academic offerings at the secondary level are most impressive. By providing a wide variety of course offerings and levels within courses, we enable our students and their parents to design highly individualized programs of study leading toward graduation and post-high school endeavors.

•Level of Support Services/Special Programming Available to Students

For those students who have been identified as having special needs, I found the school system had developed effective

(Continued next page)

strategies and programs of assistance and support.

• Exemplary Programs

In every academic discipline and in every school, I found programs which were particularly effective and outstanding. The identification of these programs and practices gives us the opportunity for replication and dissemination.

• Community Interest In and Support for The Overall Educational Program

Often taken for granted, the level of support present within a community bears directly on the effectiveness of the school



system. The system, by itself, cannot provide adequately for all of the educational needs of the children within the community. My early experience suggests that Glastonbury is blessed with the level of community interest necessary to establish and maintain an outstanding school system.

• Inservice and Staff Development Programs

Teaching is a rapidly changing profession. One only has to consider the knowledge explosion and the impact of technological advance to realize that the act of teaching must constantly change to keep pace. To maintain their effectiveness, it is becoming increasingly more important for teachers to be students and to engage in lifelong learning. The Glastonbury staff development program, particularly at the elementary level, provides excellent opportunities for the necessity of keeping our educators current.

• Perceived Interest on the part of Staff To Continue to Improve

As an educational leader, nothing was more important to me than to determine the level of interest, within our staff, to work toward improvement. My findings in this area were most encouraging and positive. As my relationship with teachers and administrators is being developed, I continually and consistently encounter an approach or attitude which suggests a desire and commitment to continue to grow professionally.

• High Percentage of Staff who are Student Advocates or Student Oriented

"We teach kids, not content" is the prevailing attitude or philosophy I perceived among

our staff. As far as I am concerned, this is the most appropriate attitude for educators to bring to their classrooms and convey to their students.

• Transportation and Food Service Programs Which are Efficient and Cost Effective

Because of the manner in which these programs have been developed and managed, we are receiving a high level of service at very low cost. This efficiency, of course, enables us to use our resources in areas which more directly impact on instruction.

• Curriculum Review Program

Constant, consistent program review and evaluation is critical for a school system to maintain excellent curriculum. I was pleased to find that a curriculum review cycle was in place which provides a review of our academic areas on a regular, planned basis.

• Degree to Which Educational Facilities Are Available to Town Residents

With the continuing investment required to maintain educational facilities, I believe it is important that the entire population derive as much use of those facilities as possible.



Therefore, it was gratifying to find the degree to which the auditoriums, gymnasiums, classrooms, and playing fields were utilized by town departments and agencies and by other organized groups within the town. To me, this indicates a degree of cooperation and sense of community which is highly desirable.

In charting our course for the future, I identified several areas which I felt required study, consideration, and attention over the next few years. Our Board of Education used these areas in formulating their goals for 1986-1987. The topics which will receive the most attention are the following:

Building maintenance and modernization
Program of supervision and evaluation of staff

Elementary curriculum to deal with the issue of "overload"

General administrative organization and procedures

Summary

It is my intention that my tenure as superintendent in Glastonbury be characterized as a period of cooperation and open communication. We realize, fully, that the school system can achieve its potential level of effectiveness only to the degree that we work effectively and openly with our parents, our students, and the other, equally important, departments within our town. I am most enthusiastic about the prospects for the future of Glastonbury's children.

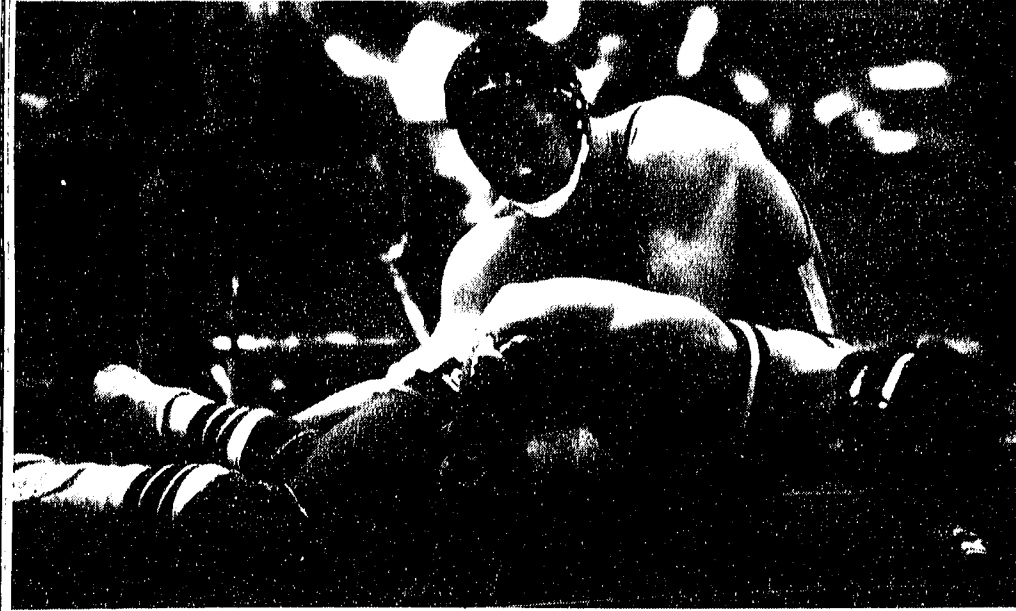
R. Stephen Tegarden
Superintendent of Schools



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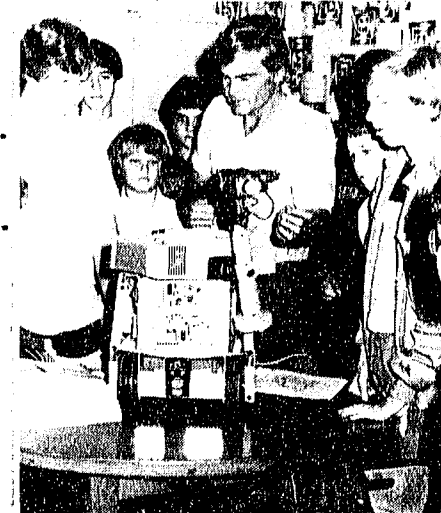
High school sports programs are varied, with most teams placing high in the state rankings.



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Interesting activities highlight the local education scene. Clockwise from top left: high school Latin students hosted a state-wide Latin Day; Gideon Welles junior high math whizzes took top honors in the state; the fascination of science; field trips included an outing to the Wadsworth Atheneum in Hartford; making a working robot was very satisfactory.



Town Officials

ELECTED OFFICIALS

Town Council

Term: 2 Years (9 Members)
Meetings: 2nd & 4th Tuesday

William Constantine
Chairman
Michael Meotti
John Ryan
Charles Monaco
William J. Faber
Sonya F. Googins
Steven F. Hinchey, D.M.D.
Richmond Perley
Marcia Erley

Board of Education

Term: 4 Years (8 Members)
Meetings: 2nd & 4th Monday

Forbes Warren
Inez Hemlock
Chairman
Thomas P. Gullotta
Joan Pfeffer
Henry D'Auria
Coleen Sellig
Alice Maggl
Helen Stern

Board of Finance

Terms: 6 Years (6 Members)
Meetings: 3rd Tuesday

Edward McCabe
Chairman
Diane Northrop
Roman Sywak
Walter F. Hemlock
James R. McIntosh
Constantine Constantine

Board of Tax Review

Term: 4 Years (5 Members)
Meetings: As required

Shaun O'Rourke
Chairman
David Motycka
David Lips
John Linderman
James Corcoran

Fire Commission

Term: 6 Years (6 Members)
Meetings: 2nd & 4th Thursday

Kurt Cavanaugh
Gilbert Spencer
Thomas J. Love
Edward P. Urbansky, Jr.
Chairman
Richard J. Cusson
Carol Ruff

Zoning Board of Appeals

Term: 4 Years (5 Members, 3 Alternates)
Meetings: 2nd Monday

Douglas T. Scott
Richard C. Brown
Sandra O'Leary
Robert Gamer
Chairman
Charles Monaco

Alternates:
Lani Jurev
David Norlge
Gerald R. Daly

Registrars

Joan Kemble
Carolyn S. Larsen

Probate Judge

Donald F. Auchter

State Representative

Robert Bowden

State Senator

Carl Zinsser

U.S. Representative

Barbara Kennelly

APPOINTED OFFICIALS

Building Board of Appeals/ Codes Review Committee

Term: 5 Years (5 Members)
Meetings: As required

Calvin J. Carini
William Walsh
Edmund Van Dyke Cox
Phillip P. Shaughnessy
Maurice Bourbeau

Commission on Aging

Term: 4 Years (7 Members)
Meetings: 4th Monday

Eleanor Bostick
Chairman

Paul Love
Joan Corcoran
Patricia Clark
Margaret Meotti
Nancy Murray
Alfred W. Lincoln

Community Beautification Committee

Term: 4 Years (7 Members)
Meetings:

Olga Corban
Chairman
Robert G. Shipman
Dale Schutt
Marti Curtiss
Della Winans
Cheryl Schutt
Linda Sellman

Fine Arts Commission

Term: 4 Years (15 Members)
Meetings: 2nd Monday

Audrey Holland
Georgla Roberts
Maggie McKeever
Corinne Preston
Doris S. O'Rourke
Lou Jonah
Jean Sullivan
Lillian L. Jones
Nancy Munson
Chairman
Evelyn Prell
James Litwin
Jean Collins
Joan Dufford
Marge Moore

Heritage Committee

Term: 2 Years (9 Members)
Meetings:

Madeline P. Schultz
Chairman
Jeane Greene
Judy Warfield
Virginia Knox
Doris Armstead
Shella Foran
Betty Williams
Betty Minietti
James W. Bergenn

Historic District Study Commission

Term: 2 Years (5 Members, 3 Alternates)
Meetings: As needed

Michael LePore
Chairman
Charles L. Miller
Mary Swift
Albert M. Moffat
Rosemary Senyk

Alternates:
Priscilla Smith
Constance Abbott
Galen "Hap" Shepard

Housing Code of Appeals

Term: 2 Years (4 Members)
Meetings: As needed

Nelson C. L. Brown
Kristin Brown
George Purtill
Charles Cusson

Human Relations Commission

Term: 4 Years (9 Members)
Meetings: 4th Thursday

Sandra Lent
Chairman
Peter Prelsner
Arthur von Placheckl
Joanne Leventhal
Fran Pappas
Reta King
Charles W. Brown
Harry Morgan
George Allen

Incorporators of the Free Academy

Term: 6 Years (3 Members)
Meetings: Annually

Richard Mihm
Robert L. Henderson
William B. Glotzer

Insurance Advisory Committee

Term: 2 years

Charles Smith
Ronald E. Strine
George A. Clyde
Donald Gorski
Robert F. Weingartner
David B. Canapari
Paul Haas, Jr.

Jury Committee

Manager's Appointment
Term: 1 Year 3 Members
-Appointed every October

A. Estelle Flanagan
Mary Lou Feeney
Lucretia Seldel

Old Town Tourism Board

(3 members)

J. Bard McNulty
Ed Karnis
John J. Oliveri

Personnel Appeals Board

Term: 6 Years (5 Members)
Meetings: As required

Arthur R. Colby Jr.
Chairman
John P. Higgins
John Kruse
Richard Katz
Eric Lessne

Public Buildings Commission

Terms: 4 Years (5 members)
Meetings: 2nd Wednesday

Herbert W. Behrens
H. David Megaw
T. James Murray
Robert Vacchelli
Raymond J. Wisniewski
Forbes Warren
Roman Sywak

Public Housing Authority

Term: 5 Years (5 Members)
Meetings: 3rd Wednesday

James F. Noonan
Chairman
Helen Behrens
Robert Googins
Zelda Lessne

Town Plan & Zoning Commission

Terms: 4 Years (6 Members,
3 Alternates)
Meetings: 1st & 3rd Tuesday

James Lloyd
Chairman
Paul F. Haas
Walter R. Casella
B. W. Erk
Thomas Sheridan
Pat Low

Alternates:
Larry Vallieres
Gloria Symington
Robert Mercier

Welles Turner Library Board

Term: 6 Years (6 Members)
Meetings: 3rd Monday

Nancy Kent
Chairman
Betsy Dingley
Robin L. Hillman
Sandra MacGregor
Robert Merritt
Martha A. Poole

Youth & Family Services Commission

Term: 4 Years (9 Members)
Meetings: 2nd Wednesday

Jack Tobin
Chairman
David C. Smith
William Olsson
Richard King
Susan Motyka
Steven Jacoby
Toni Dolan
Mary E. Kimball
Lols Muraro

Conservation Commission (Town Manager's Appointment)

Term: 4 Years (7 Members)
Meetings: 2nd & 4th Thursday

Peter M. Stern
Chairman
Dana B. Waring
Vice Chairman
James W. Bergenn
Henry Kinne
Marla Robotham
Karl J. Wagner
Daniel T. Hedden

Economic Development Commission

Term: 4 Years (7 Members)
Meetings: 1st Monday

H. Buell Kent Jr.

Robert Mulcahy
Richard Katz
John Barrett
W. Michael Low
Jorge Simon
Walter Cusson

Recreation Commission

Term: 4 years (6 members)
Meetings: 3rd Tuesday

Lynne K. Hazard
Chairman
W. Gilbert Wolf
Albert McGrall
Nancy Klaffky
Esther R. Derench
Betsy Katz

Safety Committee

Term: 4 years (7 members)
Meetings: 2nd Tuesday

Albert V. Phillips
Chairman
John E. Franckling
Carole Hilton
Helen Litwin
Kathy Jonah
William Ferris

Sewer Commission

Term: 4 years (7 members)
Meetings: 2nd & 4th Wednesday

Jan Scites
Chairman

William Patrick
Harold Symington
Robert Jenkins
George Smith
Toni Dolan
Brian McCann

Strategic Planning

(9 members) now
(8 members)

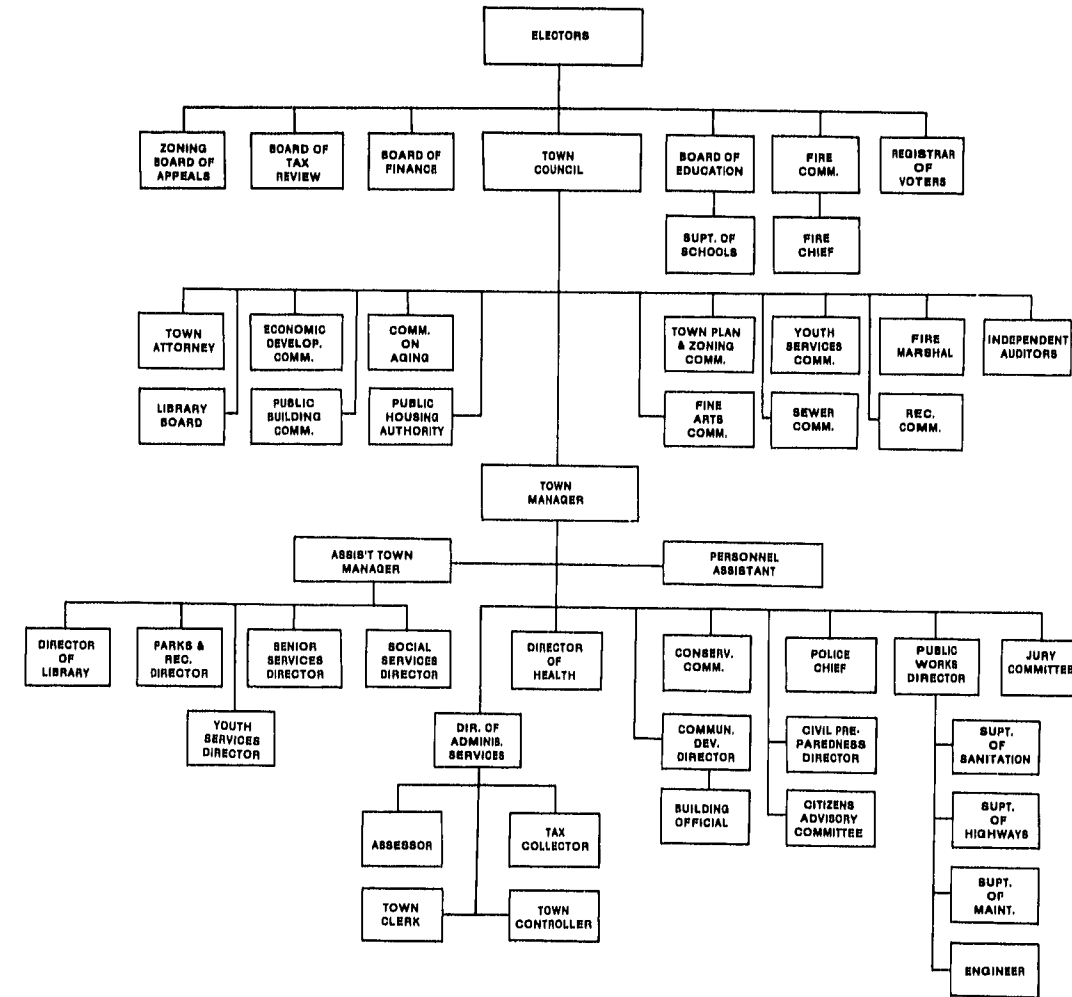
Lynne Paindrils
Co-Chairman

Antonina Parker
Harold Becker
James Uccello
Attorney Eugene Scallise
Paul Haas, Sr.
Richard Mihm
Attorney Mark K. Branse
Henry Hallas

Cable TV Advisory Committee

Lani Jurev
Elsie Easterbrook

Town Manager: Richard S. Borden, Jr.
Asst. Town Manager,
Director of Human Services: Richard Johnson
Personnel Director: Beth Johnson
Assessor: Leon Jendrzejozyk
Building Official: Bernard Dion
Chief of Police: Frank Hoffman
Civil Preparedness Director: Robert F. DiBella
Community Development Director: Kenith Leslie
Director of Administrative Services: G. Ted Ellis
Director of Health: Richard Coppa
Fire Chief: Tom Manager
Fire Marshal: Michael Sinsigalli
Highway Superintendent: Edward Carini
Housing Authority Director: William Willlett
Library Director: Melissa Coury
Parks & Recreation Director: Ray Purtell
Public Works Director: S. Robert Pryzby
Purchasing Agent: John Maklaris
Senior Services Director: Janine Fielder
Social Services Director: Diane McCormick
Superintendent of Sanitation: Ralph Mandeville
Tax Collector: Madeline Rettberg
Town Accountant: John Simpson
Town Attorney: Nicholas Paindrils
Town Clerk: Edward Friedeberg
Town Engineer: Billy G. Taylor
Youth Services Director: Edward Melncke



Where Governing Responsibilities Lie

The town's government consists of elected officials, appointed boards and commissions and paid administrative staff. Elected are Town Council, Board of Education, Board of Finance, Zoning Board of Appeals and Board of Tax Review. Each of these has defined responsibility and authority and is answerable only to the electorate in those areas.

The Town Council is the legislative body and final zoning authority, and determines the amount of the total town budget, including the amount allotted to the Board of Education. The Council determines only the amount for education; the Board of Education determines how that amount will be spent. In the town administration budget, the Council determines where and how the money will be spent.

The Board of Finance is charged with recommending methods of financing for budgeted items and must approve any non-budgeted items before they can go forward. The finance board reviews the budget, recommends cuts or additions and forwards it to the Council for final approval. The finance board has sole authority to set the tax mill rate. This board is a bi-partisan commission with a 3/3 membership.

The Board of Education is responsible for all public education within the town, of students in regular classes and adults in sup-

plementary educational classes offered. The school buildings are in effect owned by the Board of Education and use of those buildings is controlled by the board. The education board handles its own employment, negotiations and salary schedules. Until this year, the school system was also responsible for maintenance of the school buildings. Under a new arrangement, major improvements and repairs are now incorporated with the general town's needs for capital outlay in the annual Capital Improvements Program. The Board of Education's activity is controlled by state statute rather than town ordinance, although its body is established by the Town Charter.

The Board of Tax Review listens to complaints about tax assessments and has the power to change assessments if warranted.

The Zoning Board of Appeals has the authority to waive certain zoning regulations and restrictions under specified conditions.

The Fire Commission regulates the operation of the volunteer fire department.

Every two years in the even years the town holds a municipal election. The Town Council is the only board where a complete new slate is offered at each election. Twelve candidates run for office and nine are elected. On every other board and commission—both elected and appointed—terms are staggered

and only partial membership is replaced or re-instated at election time. In the case of the Board of Finance, each party puts up one candidate for the two seat vacancy; in effect, the member is elected by the caucus.

* * *

The appointed boards and commissions are advisory groups with defined responsibilities but very little actual power. Their main job is to recommend actions and policies for Council adoption. The exceptions to this are the Housing Authority, Town Plan and Zoning, Public Building, Sewer and Conservation Commissions. Summed up very briefly, the responsibilities of these commissions follow.

The Housing Authority, although appointed by the Council, is an autonomous body in charge of administering the town's low cost housing properties. TPZ has the authority to approve subdivisions and special permits for commercial and industrial developments or sites. The commission is responsible for reviewing public improvements and recommending zone changes, and has the sole authority to prepare and adopt a master Plan of Development.

The Sewer Commission has the authority to levy assessment for sewer installation and use.

The Conservation Commission, appointed by the town manager, is a commission established by state statute. Now the agency for inland-wetland regulation enforcement, the commission is charged with protection

of the town's environment and has final say in that area.

The Public Buildings Commission is charged with study and action to bring municipal buildings to the point of construction or renovation. Town administration takes over on supervision of work until completion.

All elected and appointed officials and board members are volunteers who work without pay, except the registrars of voters. Although elected, they are selected by the caucus and are paid by the town to keep voting records and supervise elections.

* * *

The Board of Education has, as its chief administration officer, the superintendent of schools. Dr. Stephen Tegarden took over the reigns from retiring Henry Schoebel shortly after the first of the calendar year. His responsibilities include preparing the budget for board approval, overseeing and implementing policy set by the board, and general stewardship of the school system.

The Town Council has the town manager who supervises the town staff, including the police department. The manager's job is to carry out the policies and directions set forth by the Council, to provide required and requested information for the Council, and to generally serve as the arm of the Council. He is responsible for assigning a staff member to each board and commission, for preparation of the town's portion of the budget, and for the general operation of day to day government activity.

Cover Comment

The blueprint on the cover of this report is a partial site plan of the Somerset Square development on roughly 80 acres just south of Putnam Bridge. The illustration is used not to pinpoint this particular development, but to indicate the scope of development facing Glastonbury in this fiscal year.

Development has not been limited to business and commercial growth, of course. Residential areas are burgeoning, in condominium, individual homes and subdivisions.

Glastonbury's major concerns this year have centered around that growth. Slowly but surely much of the town's open space is sprouting new homes or businesses, and plans are in the works for more. The town is laced with brooks and natural wetlands and there is a continuing worry that these may be destroyed. The Conservation Commission has had an increasing load of applications for waiver of wetland restrictive regulations.

Town government has been put into the uncomfortable position of approving construction it would rather not have; when applications for subdivisions or Planned Area Developments meet all the legal criteria, there is no way to reject those plans.

There has also been a moral responsibility—property owners have the right to sell and the new owners have the right to use the property in any way that complies with the town's zoning regulations, building

codes and other ordinances.

As an example, one proposed development for an area called Red Hill—running from Main Street, across from Chestnut Hill Road, down to the Connecticut River—has been fought by a coalition formed for that purpose. It has been a town goal to hold a band of land along the river from the Earle Park south to roughly Ferry Lane for passive recreation. The coalition added to that goal a hope of keeping farmlands in Red Hill intact. There is a suit in progress in an attempt to designate farmlands as natural preservation areas. The outcome of that suit is yet unknown.

There has been no objection to the developers, just to the development of land people would rather see left alone. Here, though, the developers have met all the criteria and have the right to proceed, if the lawsuit is settled in their favor.

There is another lawsuit challenge in progress which is being watched by all area towns. Vernon has passed some exclusionary zoning, the legality of which is in question. If the courts support that zoning, there could be some major changes in zoning throughout the state.

The numbers of homes or businesses is not the problem by itself. There is the widening ripple of impact on traffic and roads not geared for the increased use, sewer use, water availability, school space, recreational areas and facilities, and a surprising number of other related and indirect services.

All of these increase the cost of town operation to some extent; in some cases the price tag is heavy.

This year the delayed town-wide property reassessment took place according to state mandate. The revaluation reflects the change in local property values over the past ten years in a record Grand List of over \$1

billion. The new Grand List will serve as the basis for property taxes in the next fiscal year.

While a broadened tax base is generally a good idea, the fact remains that growth is expensive. How the town copes with that growth could determine Glastonbury's future.

Maintaining open spaces for passive recreation is one of the concerns voiced in connection with the town's rapid growth.



TOWN OF GLASTONBURY
COMBINED BALANCE SHEETS — ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1986
WITH COMPARATIVE TOTALS FOR JUNE 30, 1985

	Governmental Fund Types			Special Assessments	Fiduciary Fund Types Trust and Agency	Account Groups		Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects			General Fixed Assets	General Long-Term Debt	1986	1985
LIABILITIES AND FUND EQUITY									
Liabilities:				\$		\$1,222,222		\$ 556,357	\$ 663,854
Accounts Payable	\$ 336,906	\$ 23,168	\$ 196,283						
Due to Federal and State Government	1,084	44,448		9,894				45,532	67,474
Due to Other Funds (Note 5)	244,675	262,457	6,020					523,046	1,070,426
Due to Developers for Escrow Deposits	1,252,320			55,260	55,260			1,252,320	1,009,592
Due to Student Groups				1,429,125				55,260	1,009,592
Deferred Revenues	563,270							1,992,395	2,135,630
Property Taxes Collected In Advance	57,580							57,580	387,502
Bonds Payable								5,000,000	5,850,000
Accrued Vacation and Sick Time								12,830,287	5,283,240
Total Liabilities	2,455,835	330,073	202,303	1,439,019	55,260			17,830,287	16,533,336
Fund Equity:									
Investments In General Fixed Assets						40,047,276		40,047,276	37,476,932
Fund Balance:								212,787	143,256
Reserved	212,787			993,794	8,829			3,470,899	2,770,691
Designated	1,189,582	741,290	537,404	1,069,961	9,423			3,698,112	3,636,609
Undesignated	860,253	1,713,506	44,969	2,063,755	18,252	40,047,276		47,429,074	44,027,488
Total Fund Equity	2,262,622	2,454,796	582,373						
Total Liabilities and Fund Equity	\$4,718,457	\$2,784,869	\$ 784,676	\$3,502,774	\$ 73,512	\$17,830,287	\$17,830,287	\$69,741,851	\$60,560,824

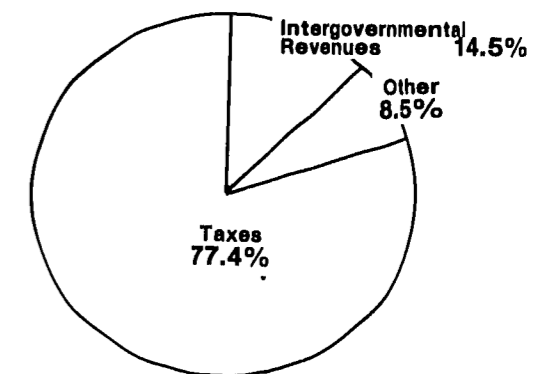
**TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 1986**

	Reserved for Encumbrances	Designed for Subsequent Years Budget	Unreserved		Total
			Designated for Tentative Mana- gerial Plans and Intent	Undesignated Fund Balance	
Fund Balance — July 1, 1985	\$ 93,256	\$ 825,000	\$ 131,666	\$ 1,104,922	\$ 2,154,844
Budgetary Operations: Revenues				29,679,767	29,679,767
Expenditures				29,836,497	29,836,497
Total Other Financing Sources (Uses)				264,508	264,508
Total Budgetary Operations				107,778	107,778
Transfers:					
Increase in Reserves for Encumbrances	119,531			(119,531)	
To Reflect Tentative Managerial Plans or Intent			32,916	(32,916)	
Increase in Reserve for Subsequent Year's Budget		200,000		(200,000)	
Total Transfers	119,531	200,000	32,916	(352,447)	
Fund Balance - June 30, 1986	\$ 212,787	\$	\$ 164,582	\$ 860,253	\$ 2,262,622

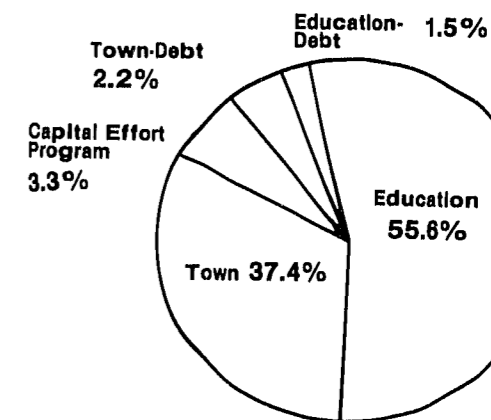
**TOWN OF GLASTONBURY GENERAL FUND
COMPARATIVE BALANCE SHEET JUNE 30, 1986**

	1986	1985
ASSETS		
Cash and Short-term Investments (Note 1)	\$2,399,582	\$2,491,367
Cash—Restricted for Developers Deposits	1,252,320	1,003,062
Due from Other Funds	157,124	272,439
Property Taxes Receivable	664,203	680,723
Inventory	193,464	185,767
Prepaid Expenses		615
Miscellaneous Receivables	69,014	61,893
Mortgage Receivable	2,750	3,252
Total Assets	\$4,718,457	\$4,679,118
LIABILITIES AND FUND EQUITY		
Liabilities:		
Accounts Payable	\$ 336,906	\$ 515,687
Due to Other Funds	244,675	75,000
Sales Taxes Payable	1,084	850
Due to Developers for Escrow Deposits	1,252,320	999,369
Deferred Revenues	563,270	545,886
Property Taxes Collected in Advance	57,580	387,502
Total Liabilities	2,455,835	2,524,274
Fund Balance:		
Reserved for Encumbrances	212,787	93,256
Designated for Subsequent Year's Budget	1,025,000	825,000
Designated for Tentative Managerial Plans and Intent	164,582	131,666
Undesignated Fund Balance	860,253	1,104,922
Total Fund Balance	2,262,622	2,154,844
Total Liabilities and Fund Equity	\$4,718,457	\$4,679,118

Where Revenue Comes From...



Where It's Spent



Auditors' Comments

Resume of Operations. The budget and the proposed financing thereof, as recommended by the Town Council, was adopted at the Annual Town Meeting held May 30, 1985. The results of budget operations for the year are shown on the Statement of Revenues, Expenditures, Transfers and Changes in Fund Equity — Budget and Actual — General Fund.

At a Town Council meeting held on May 30, 1985, it was voted to finance the appropriations by levying a tax of 57.6 mills based upon the Grand List of October 1, 1984.

Condition of Records and General Conduct of Offices

The basic financial books of the Town are maintained on a double entry basis and, in general, in a satisfactory manner.

Records, other than the basic financial records under the control of the Director of

Finance and the School Department, were reviewed during our examination and found to be properly maintained, except as indicated in the recommendations included in this report.

General Comments

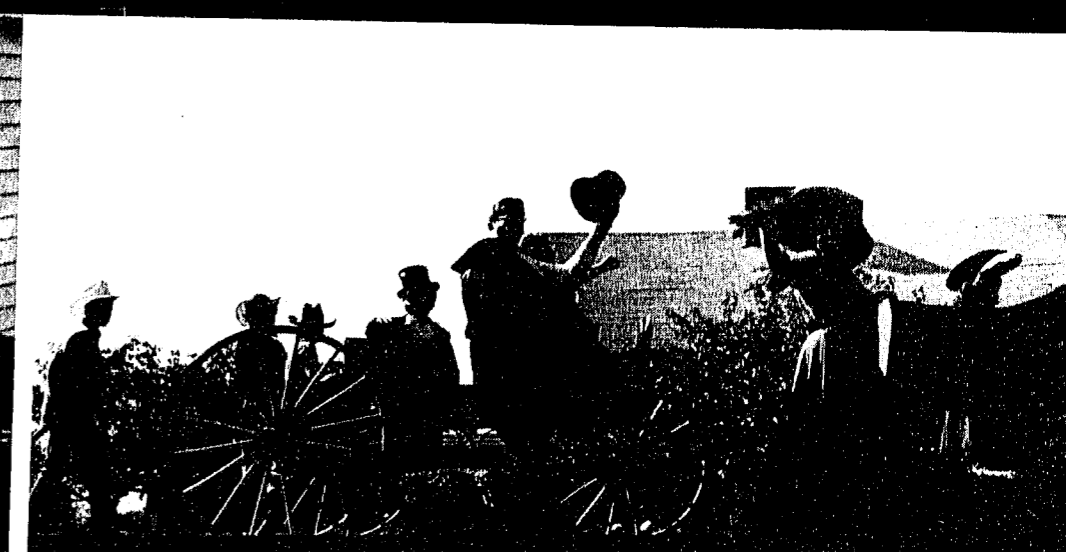
Property taxes receivable were circularized using negative type confirmation requests to the extent of 12.54% of the total dollar value of the accounts at May 1, 1986. There were no confirmation requests returned to us.

Sewer assessments receivable and sewer use charges receivable were circularized using negative type confirmation requests to the extent of 10.13% of the total dollar value of the accounts. There were no confirmation requests returned by the post office.

Budwitz & Meyerjack



Highlights Around Town



**GLASTONBURY NOTABLES ON
NAYAUG FERRY
OLDEST FERRY IN CONTINUOUS OPERATION**

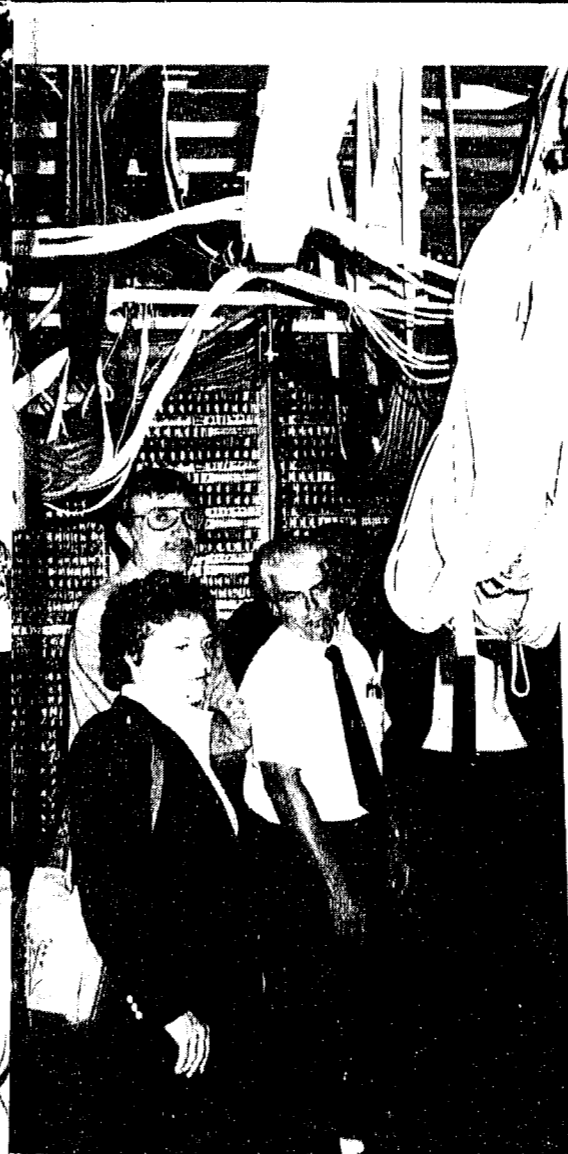


The state's 350th anniversary was a time to celebrate—and Glastonbury did just that with a float in the New Haven state-wide parade, with special ceremonies including a poem written for the occasion by Hilda Moe, and with a chicken barbeque on the Town Green.

The major reconstruction of Oak Street got underway with the demolition of the house at the bad curve (right). Special provisions were made to provide the owner with a residence across the street. It was a Rotary Products Show Year—the three-day event featured products and services from the Greater Glastonbury area, with the usual interest in Arbor Acres' small chicks (below right). Below, a tree was planted on the lawn of Buttonball School in honor of retiring school superintendent Henry Schoebel.



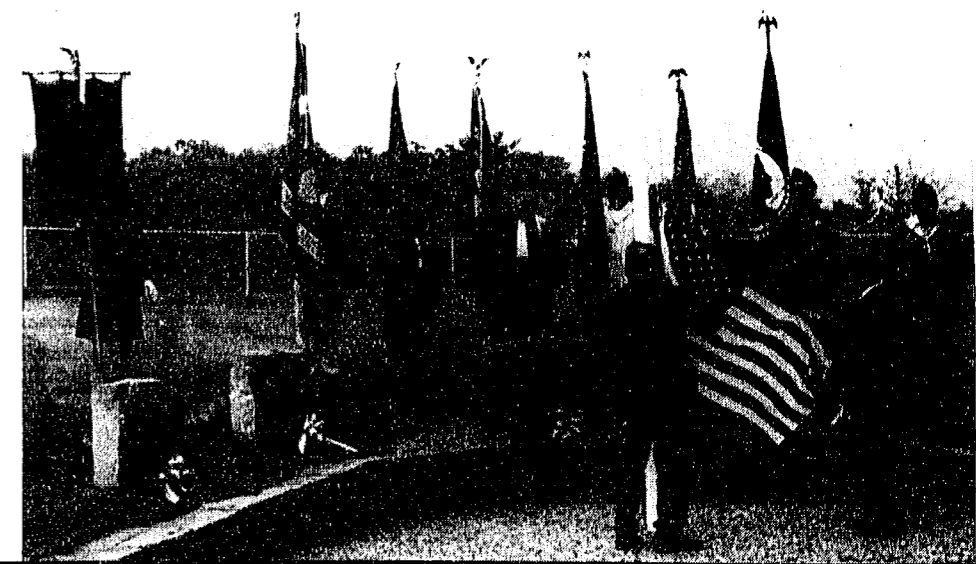
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The Southern New England Telephone Company switched its Glastonbury service to computer to improve and expand local service. At left, interested officials were taken on a tour of the revised facility on Main Street. Above, Hurricane Gloria brought down trees and wires all over town causing power outages that lasted for days. Below, the Veterans' Service Commission dedicated new monuments at the Veterans' cemetery.





A missing plane resulted in an all-night search but when it was found, it was too late to help the pilot and passenger. (Above right) school music director Larry Allen, Glastonbury Bank president John Hamby and William Mortensen show off the \$20,000 collected from local business men and women to underwrite the outdoor Symphony at Salmon Brook in September. (Right) Council member Marcia Erley was among the thousands who attended the annual On The Green art show.



Telephone Directory

Fire and Police Emergency—911
the numbers are Fire Emergency—633-9421 Police Emergency—633-9411

For those residents not having a 633 telephone prefix,
the numbers are Fire Emergency—633-9421 Police Emergency—633-9411

Call the:

Administrative Services
Assessor
Building Inspector
Civil Preparedness
Community Development
Director of Health

Dog Warden
Glastonbury Housing Authority
Highway Superintendent
Parks Superintendent
Police Department
Probate Court

Public Works
Parks and Recreation Director
Recreation Answering Service
Registrars
Senior Services
Social Services
Superintendent/Sanitation Department

Superintendent of Schools
Tax Collector
Town Clerk

Town Manager
Visiting Nurse Association
Welles-Turner Library
Youth and Family Resources

For Answers on:

Bills & Accounts, Purchasing
Property Assessments
Building Permits
Natural Disaster
Town Planning
Public Health Matters
Applications for Burning
Dog and Animal Problems
Public and Elderly Housing
Street/Road Maintenance, Snow Removal
Parks/Public Grounds/Tree Problems
Public Safety
Estates, Conservatorships, Guardianships,
Trustees, Adoption, Marriage Waivers,
Weddings, Passports
Engineering and Drainage
Parks & Recreation Activities
Scheduled Events
Voting, If no answer, ask for Town Clerk
All Senior Services, Programs
Welfare and Relief Programs

Sanitary Sewers,
Treatment Plant, Transfer Station
Schools and Education

Taxes
Birth & Death Certificates, Property Deeds
Fishing/Hunting/Dog Licenses, Elections,
Voting Registration
General Administration, Personnel
Public Nursing and Clinics
Library Services
Family Counseling and Youth Activities

Phone:

659-2711
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633-6234
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