

Glastonbury Town Report 1984-85



Thrifty Yankee
page 49

With affectionate gratitude...

As the fiscal year drew to an end, Councilman Henry A. Kinne announced his decision not to seek re-election. After more than 20 years of service on the Welfare Commission, the library board, Board of Finance and Town Council, Kinne decided to step down.

For 14 years he served on the Council, as a member and as chairman, and maintained perfect attendance throughout—an unmatched record in the 25 years of Council Identity.

Owner and operator of the Mobil station at the corner of Main and Welles Streets, Kinne became known as the town's "corner councilman," and indeed heard many citizen complaints and problems at that location. His continuing concern for the town and its residents made Kinne a popular leader. His counsel will be missed.

In appreciation of the many years of selfless dedication to the town, this annual report is dedicated to Henry A. Kinne.



The cover photograph was supplied by Duffy Schade, well-known local photographer. This report has been compiled with the help of an advisory committee: Rita Borden, Beth Johnson, Yolanda O'Lenick and Tink Henderson. The information has been supplied by the town's departments, boards and commissions; photographs are courtesy of The Glastonbury Citizen. Publication of a town report is required by Section 607 of the Town Charter.

Table of Contents

	Page		
Town Manager's Report	2	Public Records	
Report of the Town Council Chairman	4	Registrars of Voters	24
Community Development		Town Clerk's Office	24
Community Development Division	6	Facilities Maintenance	
Town Plan and Zoning Commission	6	Public Works Department	26
Zoning Board of Appeals	6	Public Buildings Commission	28
Building Inspection	6	Sewer Commission	28
Housing Code Board of Appeals	7	Public Safety	
Building Board of Appeals/Code		Police Department	29
Review Committee	7	Crime Statistics	31
Conservation Commission	7	Fire Department	32
Historic District Commission	8	Fire Marshal's Office	32
Economic Development Commission	9	Office of Civil Preparedness	33
Community Beautification Committee	9	Finance	
Legal Services		Administrative Services Report	34
Report from the Town Attorney	10	Board of Finance	35
Probate Court	11	Assessor	37
Library Services		Insurance Advisory Committee	38
Welles-Turner Memorial	12	Collector of Revenue	39
South Glastonbury Public Library	12	Board of Tax Review	39
East Glastonbury Public Library	13	Education	
Parks and Recreation		Report from the Board of Education	
Parks and Recreation Department	14	Chairman	40
Recreation Commission	17	Report from the Superintendent	
Human Resources		of Schools	42
Senior Services Department	18	Town Officials and Boards	44
Social Services Department	19	Organization Chart	47
Youth & Family Resource Center	20	Where Government Responsibilities Lie ..	48
Fine Arts Commission	22	Cover Story: Thrifty Yankees	49
Health Department	22	Financial Statements	51
Housing Authority	23	Recommendations from the Auditor	55
		Highlights Around Town	57
		Telephone Directory	Inside back cover

Town Manager's Report

At the opening of fiscal year 1984-1985, we were still cleaning up after the June 1st Connecticut River flood. The treatment plant was submerged and sustained substantial damage and was still in the process of being repaired. By September, we were back to normal with waste water treatment operations.

Construction continued at an all time high during the year with nearly 300 dwelling units again being constructed. Additionally, the total Grand List also reflected the tremendous growth the community is experiencing with approximately 6% being attributed to new construction, both residential and industrial.

A number of significant activities that the town was involved in during the year are summarized as follows:

A. The Connecticut Resource Recovery Authority's member towns voted 32-1 to proceed with the construction of a refuse disposal and energy generation plant.

B. The Chamber of Commerce conducted a survey of the community, and 90% of the respondents indicated the town provided good to excellent service.

C. The Parker Terrace Sewage Pump Station was rebuilt at a cost of approximately one million dollars, and we were fortunate to get a 55% state grant.

D. The Life Star Helicopter providing air ambulance service, was placed in service operating from Hartford Hospital. The Life Star helicopter actually visited Glastonbury

Page 2

in May for a demonstration.

E. The Historic District Commission got underway during the fiscal year and adopted its regulations and guidelines for the issuance of Certificates of Conformance under its first chairman, Dr. Michael Lepore.

F. A major commercial Planned Area Development (PAD) known as the Pointe Meadows PAD was approved for its first phase. Ultimately the project will be a major hotel and office complex comprising a total of 1.3 million square feet. It is located at the north end of town near the Putnam Bridge access roads.

G. Connecticut Conference of Municipalities again had a very successful year with its Workers Compensation Program and refunded a savings to the town in the amount of \$108,257.

H. Final construction details were resolved and Company No. 2 fire house was completed and turned over to the fire department.

I. Voter registration was at an all time high as a result of the November 1984 Presidential election, with an eligible voter list for the election totalling 16,805 persons.

J. Major improvements to Welles Village Park and Addison Park were undertaken during the year with most of the work being completed. Very worthwhile improvements are being made at both of these highly utilized areas.

K. The spring of 1985 saw the completion of Academy ball field renovation and the installation of lights to allow evening use of the facility, with the participating leagues absorbing the energy costs.

L. The town ended the fiscal year in an outstanding financial position. The General Fund surplus was \$1.1 million. An under-expenditure of the budget and a very favorable tax collection record generated most of the surplus.

It is hoped that you will enjoy reviewing the activities in the ensuing pages. Any suggestions that citizens have are welcome at any time.

On behalf of the administration, I would like to express our sincere appreciation to our dedicated elected and appointed officials who serve on the Town Council, Board of Finance and various boards and commissions of the town.

Richard S. Borden Jr.
Town Manager

Town Manager Richard Borden and Jim Flanagan (standing) watch Tom Flanagan hand Senior Services Coordinator Beth Johnson a check to cover a senior activity not included in the town's budget.

The Flanagan brothers were among those who donated substantial funds to pay for worthwhile town programs under the new Neighborhood Assistance Act. Through that act, the General Assembly provided tax breaks for firms that supported approved programs.



Page 3

Report from the Town Council

Alice, of Wonderland, asked the grinning Cheshire Cat, "Would you tell me, please, which way I ought to go from here?"

"That depends a good deal on where you want to get to," said the Cat.

"I don't much care where—," said Alice.

"Then it doesn't matter which way you go," said the Cat.

In Wonderland, Glastonbury, or any other place on our fragile planet, knowing where you are going is the only way to get there!

In 1985 our own navigational skills were tested by nature, and by the challenge of being on target to meet the pressing demands on our natural and financial resources. Our high tech environment forced us to live with unexpected changing informational winds, and a sense of instability while we computed and digested acts to chart our course.

Our Town Report serves as the manifest that tallies where we've been and how we got there. It provides the accountability, the measure and the bottom line of our planned balance sheet. We are optimistic that we mapped a good course for Glastonbury's journey into the future. But we know we can make it better!

Among you are advocates for quality education, open space and farmland preservation, historic districts, tax control, library expansion, recreation and affordable housing, controlled growth...and the list continues. If you wish to share the navigator's responsibility it is time to join those citizens with a purpose who make those things happen.

pen and to reject the numb complacency that lets things happen.

With the return of Halley's Comet, we are reminded of seventy-five years ago and more...when explorers and adventurers crossed the frontiers of land, sea and space that produced the unimaginable technology of the 80's. In our very small way, we can contribute and be a part of the adventure that creates the Glastonbury of tomorrow, cherishing its past and building its future. Our path is filled with dangers, frustrations and rewards. Situations yet unimagined by the most creative authors may stand in our way.

But while we continue our adventure with citizens of Glastonbury...we'll know where we're going and no one will say of us..."I don't much care where—"

Sonny Googins

Chairman, Glastonbury Town Council



Town Council Chairwoman Sonny Googins congratulates Gideon Welles School principal Mark Cohan following the school's selection as one of the best in the country.



The 12th Town Council: front row: Minority Leader William Constantine, Chairman Sonya Googins, Vice Chairman Marcia Erley, Majority Leader Steven Hinchey; back row: Town Manager Richard Borden, Michael Meotti, John Ryan, George Adamson, Richmond Perley and Henry Kinne. Inset: Walter Cusson who resigned and was replaced by Ryan.

The Community Development

Division manages the many land use issues of the town, including the review of site and building plans, planning and zoning, building inspection and code enforcement, environmental planning and inspection and economic development.

Permanent staff support is provided to the Town Plan and Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, Beautification Committee, Building Code Board of Appeals, Housing Code Board of Appeals, and other town boards and commissions as required.

In the course of the year, residential growth included approval of 21 subdivisions with a total of 153 building lots.

The Town Planning and Zoning

Commission is responsible for review and approval of all applications for new development in Glastonbury as well as for preparation of the Town Plan of Development.

The major application for Planned Area Development approved during the year was the Pointe Meadows Center. This will be an office and retail development on 80 acres of land just south of the Route 3 entrance to the Putnam Bridge. This application was particularly significant because Pointe Meadows Center will be at one of the major entry ways to the town at a highly visible location.

Page 6

Other major applications approved were the Oakwood Drive Properites office building at the Glastonbury Corporate Center on Hebron Ave. and the Six F's Ltd. IV office building at the intersection of Hebron Ave. and Citizens Drive.

The commission is required to review all Planned Area Developments (PADs) with the Town Council and to recommend affirmative or negative action on those proposals. TPZ has sole authority to approve subdivisions.

Throughout the year the commission has continued to work with the Council on revision of PAD regulations.

The Zoning Board of Appeals, an elected group of five regular members plus three alternates, is charged with hearing appeals from the citizenry concerning zoning variances, special exceptions to specific town regulations, motor vehicle site approvals and decisions of the building official. In this fiscal year the board held 12 public hearings and considered 85 applications.

There were 70 appeals for variances; (44 were approved). There were 24 appeals for special exceptions; (22 were approved). Seven applications were withdrawn; and two applications were tabled.

The Building Inspection

Department receives applications and maintains records for the Zoning Board or

Appeals and Building Board of Appeals. In addition, the building official is the chairman of the Housing Code Appeals Committee.

The department enforces the building zone regulations, building and related mechanical codes. During the past year the department issued 2,378 permits and 485 certificates of occupancy and conducted 4,225 inspections to insure structural and fire safety and adequacy of electrical, heating and plumbing systems.

Complaints concerning building construction, gravel excavations, violations of zoning ordinances and littering numbered 67.

Revenue collected amounted to \$240,254.

The Housing Code Board of Appeals Committee

is charged with the responsibility of hearing appeals of any notice from the Director of Health concerning the housing code. During the 1984-85 fiscal year, no hearings were required.

The Building Board of Appeals/Code Review Committee

is charged with the responsibility of hearing appeals pertaining to building construction and interpretation of town codes when the building official rejects or refuses to approve the mode or manner of construction or when it is claimed that the provisions of the code do not apply or have been misconstrued or wrongly interpreted. One appeal was heard during this period.

The Conservation Commission, in its role as trustee of the town's environment, made substantial progress towards using the Conservation Easement more widely as a tool for the preservation of natural areas.

With the help of a summer intern from Yale's School of Forestry and Environmental Science, all conservation easements granted to the town over the past 12 years by private owners and developers were identified from the assessor's records. They were then checked out in the field and placed on a master map with appropriate cross-reference to files in the Community Development office where a description of the easement is provided.

Also during the year, the commission designed a distinctive marker to delineate the boundaries of all existing and to-be-acquired conservation easements. These markers have now been produced, and members of the commission will be visiting landowners to place the markers visibly along easement boundaries.

The commission has also clarified the wording of the standard document used for granting a conservation easement. It is hoped that many more such easements will be obtained on a voluntary basis from landowners who recognize the importance of protecting valuable natural resources against inappropriate uses.

Acting as the local Inland Wetlands & Watercourses Agency, the commission has continued to regulate all proposed develop-

(Continued on next page)

Page 7

ment in and adjacent to designated wetlands, always seeking to assist permit applicants in designing their proposals to avoid or minimize impact on wetlands.

The Historic District

Commission came into being with the adoption of the Historic District and Regulations of the Historic District Commission on April 22, 1985. The committee which had overseen the formation of the district became the commission with a few changes, and Michael Lepore became its first chair-

man.

It is up to this commission to determine what is appropriate in the area along Main street designated as the Historic District. A system of approval certificates was established and before the fiscal year ended, two approvals had been granted.

The district itself was the result of a favorable vote by residents in the area. Working with the regulations, some provisions were found to be undesirable and changes were considered, particularly in the requirements for holding public hearings. At the close of the year, an amendment was being drawn to correct the time periods.



The old town hall on the green, now the Historical Society museum.

The Economic Development

Commission is a seven-member commission appointed by the Town Council to promote and coordinate planning related to new employment and diversification of the town's tax base.

The Economic Development Commission plans to continue working with the private sector as new opportunities for employment reach the development phase. With the Town business/economic climate very healthy, EDC looks forward to the continued quality expansion of the employment area.

This past year the EDC has become involved with the Pointe Meadows Project—and 80-acre hotel/retail/office complex off North Main Street—that will take about ten years to complete. At the conclusion of this project, the town will gain \$2.5 million in property taxes, which is equal to 11 mills in 1985

dollars.

Pointe Meadows is the largest master planned project in the community, and will be a showplace for Glastonbury.

The Community Beautification

Committee reviews site development and landscaping plans for proposed Planned Area Developments and for construction requiring Special Permit with Design Review.

The committee works with the Parks and Recreation Department to coordinate donations of plant material by town organizations. A "tree memorial" album has been donated to the town by the Woodside Garden Club. All future donations will be photographed in location and recorded.

The committee is completing landscape plans for Main Street in the center of town.



Architecture proposed for Pointe Meadow, the approved \$10 million business/retail/hotel complex in North Glastonbury.

Report from the Town Attorney

Activities of the Town Attorney ran through full spectrum of municipal legal problems and litigation.

Here are some that stand out:

- 10 zoning appeals
- 14 freedom of information requests and

- appeals
- Eminent domain procedures and land acquisitions
- Tax collections and tax collection procedures including Hale Farms case
- Sewer assessment formulas and assessments
- Conservation regulations and easements



Town Attorney William Rogers chats with (left to right) Town Council Chairwoman Sonny Googins, Board of Finance Chairwoman Dianne Northrop and Council Vice Chairwoman Marcia Erley at Memorial Day ceremonies on the Town Green.

Page 10

- Capital Improvement contracts litigation
- Drafting and review of ordinances
- Drafting and review of police policies and regulations
- Revaluation project contract and town's claim for breach against surety's performance bond
- Major legal opinions concerning
 - a. Zoning regulation amendments and proposed planned development zone regulation.
 - b. Financing of Hebron Avenue improvements.
 - c. Financing of Birch Mountain Road improvements.
 - d. Youth Services Bureau.
 - e. Group homes location and applicable standards.
 - f. Rattlesnake caveat.
 - g. Human Relations Commission guidelines and procedures.
- Enforcement of orders of building official.
- Ordinances and regulations concerning procurement of services and administration of capital improvements projects.
- Pension plan revisions.
- Social services liability for medical treatment.

The Probate Court becomes intimately involved in the lives of many local residents. Although commonly thought of in connection with the distribution of a person's property after death, the most important func-

tion of the court is to assist the living.

The court serves persons who are mentally and/or physically unable to manage their own affairs by appointing a conservator to act on behalf of an incapable person, by appointing a guardian of a mentally retarded person and, if necessary, by placement of a mentally retarded person in a proper facility. Adults and children suffering from severe mental illness may be committed to an appropriate hospital.

A guardian of the person is appointed to provide for proper care of a child without parents and when the parents are not carrying out their responsibilities. A guardian of the estate is appointed to oversee assets belonging to a minor child.

Other responsibilities include adoptions, termination of parental rights, paternity, sterilization, medical and surgical treatment of involuntary patients, waiver of waiting period for marriage licenses, weddings, change of name and passports. Acting as a passport processing agency and officiating at weddings are services provided voluntarily at the discretion of the Judge of Probate.

Services provided this year included administration of 137 decedent estates; appointment of three testamentary trustees; appointment of three guardians; establishment of ten conservatorships; allowance of 82 fiduciary accounts; approval of 14 adoptions; issuance of three marriage waivers; approval of eight change of name applications; processing 636 passport applications; 19 miscellaneous applications; and performance of three wedding ceremonies.

Page 11

The Welles-Turner Memorial

Library serves an average of 4,500 people a week with its collection of more than 90,000 items. Two out of three Glastonbury residents hold valid library cards which they used to borrow 225,000 books, magazines, records, videocassettes, and art prints last year.

Over 3,000 children attended one or more of the library's 220 children's programs which ranged from story hours for two-year-olds to creative drama classes and drawing lessons.

Library expansion remains the number one priority of the six-member library board and in 1984-1985 a second round of preliminary feasibility studies was completed to determine how best to expand. The initial design phase is slated for the next fiscal year and will be followed by a public referendum. The library board has worked closely with the Town Council, the Public Buildings Commission and the Conservation Commission to determine the most suitable way to enlarge the present facility.

Among the special projects carried out in 1984-1985 was the first complete inventory in nearly two decades. This was a necessary first step in a five-year plan to rebuild and strengthen the book collection. The library also initiated a separate fiction collection for young adults to serve junior high and high school students, and a circulating videocassette collection was started.

The library continues to work cooperatively with other libraries in the region. Through

CircCess, the automated circulation system, Glastonbury residents have direct access to more than 2,000,000 items in 29 neighboring libraries.

Under the auspices of the Capitol Region Library Council, the Welles-Turner Memorial Library is participating in a cooperative coordinated collection development scheme to strengthen subject collections and make scarcer and more expensive items available on a regional basis.

The library remains active in the Connecticut program which enables local residents to use Welles-Turner cards at any of 197 public libraries throughout the state.

The South Glastonbury Public

Library provides local resources for the education and recreation of the community. These primary resources include over 10,000 books, periodicals, recordings and films. In addition, library services include both programs and facilities which benefit the community.

The library building has been used for many types of programs; concerts, lectures, art exhibits, book talks, children's story hours and children's and adult craft programs.

During the 1984-85 fiscal year two major building projects have been completed. The larger of the two was a structural renovation project which was designed to reinforce the historic 1828 building and also to increase the book bearing capacity of the floor. The



Children's programs are an important part of each town library.

construction was funded by grants of \$6,000 from the Hartford Foundation for Public Giving, \$700 from the Howard and Busch Foundation and \$5,300 from the local community. Modernization of the wiring system was also completed.

This year in response to a request from older readers for large print books, the library applied for and received a grant from the Ensworth Foundation to set up a large print collection. These books should soon be available.

The East Glastonbury Public Library

is an independent, free public library, operated entirely by 25 volunteers who donate 110 hours weekly. The library is open 24 hours each week. There are over 13,000 books, periodicals, and records, both fiction and non-fiction, adult and juvenile.

In addition to regular library services, there were children, ages 3-5, enrolled in each of three story-hour sessions. Two of the sessions ran for ten weeks, and the third for six weeks.

About ten adults met weekly to discuss books under the leadership of the Rev. Chester Wetzel.

Ninety-eight children enrolled in the summer reading program and 76 attended the party which was held just before school reopened.

Four teachers from Eastbury School brought their classes fortnightly to use the library.

The Friday night free movie attendance fluctuated from four or five to twenty-five children and parents, depending upon the subject of films, weather and holidays.

The library is supported by the work and donations of its volunteer staff, funds granted by the town and state, and the annual fund drive plus an active Friends group, which raises money by holding an annual book, bake and bric-a-brac sale in March.

The Parks and Recreation

Department is responsible for the organization and administration of all town sponsored recreation activities and facilities. The department is also responsible for the care and maintenance of town parks, open space, municipal grounds, athletic fields, school grounds, street trees and cemeteries.

The department supports the activities of groups such as Hartwell Sports Club, Little League, Midget Football, and the Glastonbury Square Dance Club. It assists school PTO's with playground improvements and co-sponsors a variety of events with local civic clubs and organizations.

Town swimming facilities were the site of a busy summer session in 1984. Grange Pool, Eastbury Pond, and the High School pool were operated seven days per week and offered a comprehensive instructional program, lifesaving courses, S.C.U.B.A., swimnastics, adult lessons and recreational swimming.

Performances by Bobby Kaye's Swingstreet Orchestra, 5-J Production, and Elwood Bunns Country Jubilee highlighted the second annual summer music series co-sponsored with the Chamber of Commerce. The series was made possible through generous donations by Citizens Bank and J.T. Slocomb.

A record crowd of over 300 enjoyed the annual senior citizen picnic at Hubbard Green in June. A picture perfect day was highlighted by square dancing and a chicken barbecue with all the fixings.

Page 14

Summer playgrounds were held at Hopewell, Buttonball, and Naubuc Schools. Children of all ages took advantage of the six-week program which included swimming, arts and crafts, games, special events and field trips.

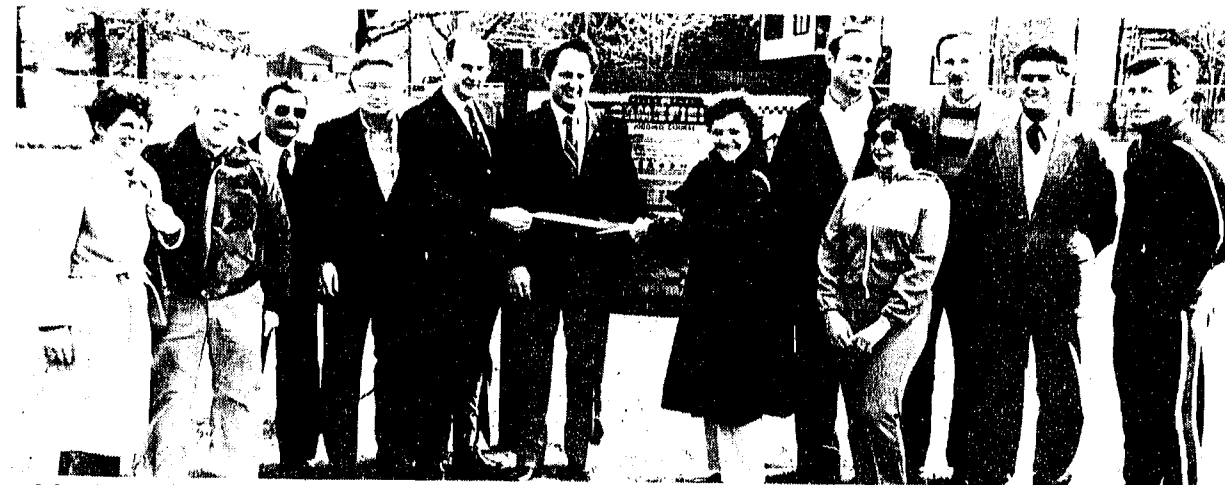
Softball continues to be a favorite pastime of children and adults. Summer leagues for girls, men and women began play in early May and continued through the summer ending with championship playoffs in August. More than 800 children and adults took advantage of town organized leagues.

The four-town Camp Sunrise program was held at Glastonbury High School once again. The camp, jointly sponsored by Glastonbury, Rocky Hill, Newington and Wethersfield, is certainly one of the finest programs of its type. Designed to meet needs of special children and teenagers, the camp convenes in Glastonbury for seven weeks each summer.

Added to the summer program in 1984 was a seven-week series of "fun runs." Runners of all ages and abilities met at the high school on Tuesday evenings to participate in 2.5 and 3.5 mile runs. The activity was well-received with attendance of as many as 50 runners per night.

Also new in 1984 were expanded hours of the open gym program. The high school gymnasium was open on Monday and Wednesday evenings for a six-week period in June, July, and early August. On a "drop-in" basis, participants used the facility for a variety of activities. The new hours were well-received.

Music and Arts Camp, Gymnastics Camp,



Members of boards and commissions who worked on the acquisition and setup of the fitness trail at the high school—donated by the Rotary Club—gathered to hold official ribbon cutting ceremonies.

Town Band Concerts, the Kids Dog Show, and tennis lessons rounded out the summer program.

Autumn signified the start of a comprehensive indoor aquatic program held at the high school pool. The aquatic program which continues through the winter months includes swim lessons for children and adults, swim team, water ballet, swimnastics, S.C.U.B.A., early morning swim, and evening adult and recreation swim.

Although a heavy frost delayed the start of the Third Annual Glastonbury Golf Open, the day turned out to be perfect and over 100 golfers enjoyed 18 holes of golf and a delicious buffet.

The annual pumpkin carving contest was held in late October with a record 45 pumpkins on display. Entries were judged in

various categories including funniest, scariest, and most original. The creativity of the children made the judges' job difficult, but when it was over, each participant received a ribbon.

The Santa's Run road race, co-sponsored with Quality Name Plate, Inc., has developed into one of the most highly attended and popular races in Connecticut. Held on Sunday, December 2, the race attracted over 1,100 runners in 1984. The success of the event, due in large part to the support and enthusiasm of Quality Name Plate, is expected to grow in the years to come.

Thanks to a generous donation of funds by Glastonbury Rotary Club, a 20-station fitness trail was purchased and installed on the

(Continued on next page)

Page 15

grounds of Glastonbury High School. The trail stretches over a 1.5 mile course and is used by physical education classes, athletic teams, and residents of all ages and fitness levels.

With support from the Glastonbury Gymnastics Club parent organization, a new spring floor was constructed for the very popular gymnastic program. In 1984, the boys' program developed to include competition against teams from surrounding towns.

Chain Saw Safety, a Saturday morning class taught by members of the Parks maintenance staff, was new in 1984. The class is designed to provide instruction in the safe and proper use of chain saws for local residents. Through the use of a slide show, lecture, and demonstration, a number of residents were able to improve their skills in the use of this piece of equipment.

Winter months are busy for the Parks and Recreation Department as a full range of indoor activities are sponsored.

Of particular note are aerobic exercise classes which continue to attract large enrollments; youth basketball in which over 500 boys and girls participated; and the popular playschool program for children three years of age and up. Other activities include Saturday morning arts and crafts, men's basketball league, winter gymnastics lessons and team, winter Camp Sunrise, square dancing, open gym programs, ice skating, yoga, slimnastics, ballroom dance, after school roller skating, and holiday children's performances.

Although race day for the Spring Fever

Race was cold and blustery, more than 150 runners participated in the 4.75 mile race held on a hilly course in South Glastonbury.

The Annual Acme Merit-Thon was held again in May. This event attracts a large number of runners and spectators each year. Proceeds are donated to the Jimmy Fund.

In an effort to catch the "big one," over 100 youths cast their lines at the second annual fishing derby at J. B. Williams Park. Prizes were awarded for the largest, smallest, and most fish caught. Coffee, hot chocolate, and donuts were served.

The bus trip program continues to be extremely popular. Among the 12-15 trips sponsored each year, destinations included Fenway Park, Boston's Quincy Market, The "Big E," Vermont foliage, Block Island and New York City.

The Parks and Recreation Department continued to work on a number of major improvement projects in 1984-1985. Notable among these were:

Academy School athletic field was lighted and renovated to accommodate expanded use by a variety of town athletic groups. Improvements included installation of light towers, realignment of the field layout, fencing, irrigation, and an electric scoreboard. The field was opened on May 20.

Welles Village Park improvements began in 1984. Initial work included construction of three athletic fields, two basketball courts, fencing, and irrigation. Work on landscaping, playground facilities, and a parking area will be completed in early summer, 1986, and opened shortly thereafter.



The Parks and Recreation Department co-sponsors adult sports teams in cooperation with local business firms.

Addison Park development continued in 1984 with the design and construction of two, all-purpose, fully irrigated athletic fields. The new fields are expected to be put into use in the spring of 1986. Completion of the park planned for spring of 1986 includes landscaping, restroom facilities, expanded parking facilities, children's playground, picnic area, tennis and basketball courts.

Grange Wading Pool renovation was funded in 1985 and completed on a fast track basis so that the pool would be available for use during the summer of 1985. The project was completed within budget and available for use in mid-June. High attendance figures justified the need for this project.

The Recreation Commission is a six-member body which reviews recreation activities and advises the Town Council on recreation-related policy.

In 1984-1985, the commission made various recommendations to the Town Council regarding improvements at Academy School, Addison Park, and Welles Village Park.

The Commission also continued to update and improve the Recreation Plan of Development and made recommendations to the Town Council for capital improvement projects for parks and recreation areas.

The Senior Services

Department works with senior citizen groups and individuals, town staff and officials, the Commission on Aging, and other groups and agencies. Services such as Dial-a-Ride, the nutritional luncheon program, out-reach, information and referral are designed to meet the needs and interests of Glastonbury's senior citizens. The department is also responsible for administration and coordination of Senior Center operations.



Page 18

Out-reach efforts were emphasized by the department to serve those older adults in town with particular needs. The Friendly Visitor, Call-a-Friend and Carrier Alert programs continued with the help of local volunteers.

The department assisted Social Services with the Energy Assistance program as it applied to elderly residents. Numerous home visits for service assessment were made upon referral from the Glastonbury Visiting Nurse Association, Housing Authority,



New for seniors this year were Dial-A-Ride van and a farmers' market held weekly at the three elderly housing sites. The market also helped local farmers move their produce within town.

police department and other agencies.

Special programs for the year include the mature driver 62 program, bingo games, creative dramatics, income tax assistance and blood pressure screenings. At the Senior Center, ongoing classes included basketweaving, oil painting, shuffleboard, yoga, recorder lessons, pinochle, bridge, knitting, crocheting, woodcarving, cribbage and sign language. Grants from the Ensworth Memorial Fund and the Gideon Welles Senior Citizen Association helped to fund some activities at the Senior Center.

Attendance at the nutritional luncheon program grew to an average of 50 people per meal. Programs after the meals included informational presentations on topics such as changes in social security, medical insurance, home care services and several health issues.

The Dial-a-Ride program continued to grow to 201 unduplicated regular riders. A limited out-of-town service to nearby shopping areas continues to be popular. A major development this year was the computerization of the Dial-a-Ride reservation and file systems, largely thanks to a gift from Flanagan Brothers, Inc., enabling purchase of a microcomputer.

The department, assisted by the Commission on Aging, completed the development and publication of the Glastonbury Resource Directory for Older Adults in 1985. This directory was designated to meet the need for comprehensive, updated and consolidated information regarding services and resources available for seniors and is also

useful for persons, agencies and families dealing with older adults.

The Commission on Aging, composed of seven appointed members, serves in an advisory capacity to the Senior Services Director, providing support, suggestions and evaluations of programs. The members of the commission assisted in gathering information for The Resource Directory this year as a specific project.

The Social Services

Department's major program is the administration of General Assistance, which provides financial and medical assistance to residents who meet eligibility requirements. Other services it provides to all residents include advocacy, crisis intervention, information and referral. The department also serves as an intake site for the state sponsored Energy Assistance Program.

The department this year developed and printed an informational brochure of Human Services Agencies available to local residents.

This year also saw the department taking over the responsibility of the Circuit Breaker Rent Relief program.

Once again during the holiday season many families and individuals benefited from the generosity of local citizens, businesses and organizations. These donations enabled the department to sponsor a Christmas toy shop and to provide Thanksgiving and Christmas dinners to needy residents.

The Glastonbury Youth And Family Resource Center is a town-supported, multi-purpose center to help all the families in Glastonbury "live with life."

The Youth/Elderly Employment referred 1219 full or part-time jobs for youth and senior citizen participants in 1984/1985; 379 applicants were enrolled in the program.

The Creative Experience Program involved over 1000 youths and their families in various art and community activities producing such shows as "Really Rosie," "West Side Story" and "The Playhouse"; Halloween Haunted House in October and a touring company, "The Peter Pan Players," performing in Glastonbury schools involved many more.

The Youth Service Action Group consists of Glastonbury students, ages 12-18, involved in community projects such as the Apple Festival and various volunteer programs. The group annually contributes hundreds of hours to worthwhile community projects.

Another program sponsored by Creative Experiences is Pass It On, a student-run cable television program featuring community information, local performers, and educational interviews. It airs on Channel 13 three times weekly.

The Youth and Family Resource Center continues to offer counseling services to families with children who reside in Glastonbury or attend Glastonbury schools. The clinical staff covers each of the Glastonbury public schools, providing a range of individual, marital, group and family services. Approximately 140 Glastonbury families

Page 20

Marmalade Gumdrops



The Youth Center each year presents a series of shows involving a cross-section of people in town, from pre-school children and students to adults. The program cover above is indicative of the fun some of the shows generate.

received these services during the 1984-85 academic year.

Staff members also continue to offer a range of mental health prevention and educational services to students, teachers and parents. Presentations focused on parenting skills, coping with divorce and suicide prevention. In addition, the department offers a small self-help lending library for its clients.



Music is important in Glastonbury, in one way or the other. Three samples of this might be (above left) the GHS faculty presentation of "Hello, Dolly," the Hartford Symphony at Salmon Brook—fundraisers Bill Mogensen and John Hamby with master of ceremonies Peter Harvey—and (left) Fine Arts Commission chairman Robert Mercer, school music director Larry Allen and Moshe Paranov making arrangements for the maestro's position in residence at Gideon Welles School.

Page 21

The Fine Arts Commission promotes and stimulates activities which encourage and expand interest and participation in the arts.

The 1984/1985 programs provided grants to Dr. Paranov as part of the Arts-in-Residence master classes at Gideon Welles School. The Potsdam College — Crane Wind Ensemble of New York received a grant for a performance at the high school.

The summer concerts on the Green were expanded. Trips to the Bushnell Concert Series and the Jorgensen Auditorium at UConn were offered. A tour to the Van Gogh Exhibit at the Metropolitan Museum of Art in New York was sponsored by the commission.

Two chamber music concerts in association with the Historical Society and the Robert Burns Ensemble were part of the

chamber series. The Heritage Jazz Band, featuring outstanding artists from New England, was here in February.

A variety of cultural musical programs, both classical and semi-classical, were presented every month by local talent at local convalescent homes. Water color classes were taught every month in cooperation with the Art Guild.

In April the commission was a sponsor in an art showcase at Manchester Community College where the exhibit included many Glastonbury artists.

The Health Department, in its effort to protect and preserve the public health of the community, provides many programs geared to educate, supervise and provide care to its

citizens. The health care programs are administered by the department (well child clinics, home care, immunization clinics), but are provided by the Visiting Nurse Association. The prevention of disease is the department's main thrust and is carried out by the staff.

Environment Health Programs

The provision of safe and healthy environment through inspections—regarding housing code enforcement, well water supplies, sewage disposal, rubbish disposal and their related complaints—form a major portion of the department work load. The housing boom is reflected in this year's record number of new sub-divisions and the related soil testing.

Preventable Disease Program

The main goal of the surgeon general is to prevent disease before it happens. Ongoing programs in health education, especially those geared to life style (smoking, overweight, physical activity) have been receiving much attention both nationally and locally. The physical fitness program for town employees held 152 aerobic classes with 1936 people in attendance. A record number of elderly citizens (400) participated in the flu immunization program. Regular maternal and child health programs are administered by the VNA.

Health Education

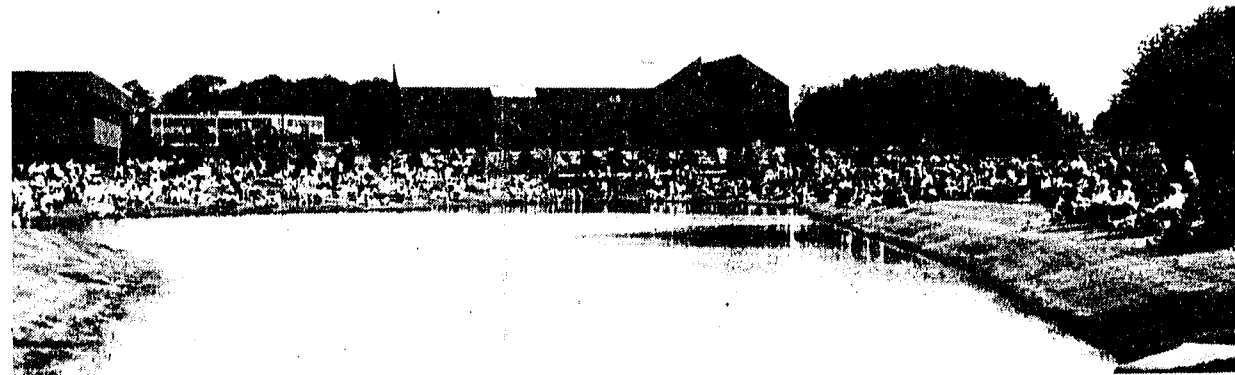
The dissemination of factual up-to-date material on many public health matters is the

thrust of this program. "Life Style Awareness" talks continue with town employees and more attention will be forthcoming from all health professionals regarding the goal of a smoke-free society by the year 2000.

Inspections 1984-85	
Complaints	221
Insect And	
Rodents	28
Garbage And	
Rubbish	48
Septic System	
Repair	66
All Others	161
Food Service	458
Sewage Disposal	739
Swimming Pools	152
Housing Code	186
All Others	658

The Housing Authority provides safe and sanitary low income housing to 370 families in town. Affordable housing is provided to all age groups, from the children and adults of Welles Village to the golden seniors of Village Green, Center Village, Knox Lane Annex and Still Hill Rest Home.

The authority manages the Town Council's approved moderate priced condominium housing program, a plan designed to keep designated condo units in the moderate income range set by the Connecticut Housing Finance Authority.



The Symphony at Salmon Brook saw the corporate park grounds filled with families enjoying good music in the sunshine.

The Registrars of Voters report a total 2,489 new voters were registered from July 1, 1984 to June 30, 1985.

New Voters	Party	Totals
665	Democrat	5209
863	Republican	5761
961	Unaffiliated	5104
2,489		16,074

A state and federal election was held November 6, 1984. Of 16,805 eligible, 14,834 voted (88.27%); 1,107 cast absentee ballots. All four questions passed: three amendments to the State Constitution, and a local bond question.

Voters may register and/or affiliate with a party daily in Town Hall at the registrars' or town clerk's office from 8:30 a.m. to 4:30 p.m. Registrars hold sessions from 7 to 9 p.m. on the fourth Thursday of each month (except December). For further information on special sessions call the registrars at 659-2711, ext. 227 or 278.

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notary publics, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concern-
Page 24

ing the town.

The town clerk's office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town. Income for the 1984-1985 fiscal year increased 14% over the previous year as property transfers continued at a record pace.

The Presidential election was held on November 6, 1984, and the greatest number of absentee ballots for any Glastonbury election (1279 ballots) was issued by the town clerk's office. Eighty-eight percent of those eligible voted in the election. A referendum question on various road improvements was held at the same time and passed by a vote of 7930 in favor of, 3713 against.

Dog licenses were placed on computer enabling the office to mail renewal notices for the first time, saving numerous hours to hand write each one separately as in previous years.

Preparation was made for compliance with a law to become effective July 1, 1985, providing identity cards for individuals over the age of 21 who do not have drivers' licenses.

85	9.00	411701
	FEE	SERIAL NUMBER
YEAR	STATE OF CONNECTICUT Department of Environmental Protection	
2. FISHING LICENSE - RESIDENT		
EYES	HAIR	SEX
HEIGHT	WEIGHT	DATE OF BIRTH
NAME		
NO & STREET		
CITY OR TOWN, STATE		

Collection — For Town General Fund

	1982-83	1983-84	1984-85
Conveyance Tax	\$ 92,009.42	\$111,880.78	\$132,280.43
Recording Fees	74,585.56	105,285.10	115,448.94
Other Fees	7,385.00	7,939.75	8,976.87
Totals	\$173,979.98	\$225,105.63	\$256,706.24

Collection — For State of Connecticut

Hunting & Fishing Licenses	\$ 20,833.00	\$ 22,374.00	\$ 23,622.50
State Conveyance Tax	0	463,973.73	527,738.00
Totals	\$ 20,833.00	\$486,347.73	\$551,360.50

Collection — For Town Dog Fund

Sale of Dog Licenses	\$ 8,628.25	\$ 11,927.35	\$ 11,457.90
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Other Statistics

	1982-83	1983-84	1984-85
Births	216	243	246
Deaths	155	185	186
Marriages	330	346	345
Dog Licenses	1,999	2,204	2,619
Hunting & Fishing Licenses	2,738	2,584	2,758
Veterans' Discharge	54	84	84
Voters	274	430	439
Land Record Documents	6,068	6,966	7,216
Absentee Ballots	553	521	1,279

The Public Works Department reports highlights of the year's activities:

- A new traffic signal was installed at the intersection of New London Turnpike, Nelpic Road, and Hubbard Street.
- The contract was awarded to replace the Parker Terrace Pump Station and to supplement the force main. The construction of the force main was completed in late fall at about the same time as construction began on the pump station.
- On Hopewell Road near the Grange Pool, a culvert was replaced on a share cost basis with a developer. This was a priority one project in the Master Drainage Plan.
- An extension to National Drive was designed by Public Works and constructed by a joint effort of private contract and Public Works crews.
- The southern half of House Street was reconstructed using a new method of grinding the old pavement into the gravel base. This eliminated the normal method of excavating all old materials and replacing with new materials. The House Street project is now completed.
- A private consultant was hired to design the bridge replacement on Bell Street. This work is still in progress.
- The reconstruction of Main Street was reactivated when the Connecticut Department of Transportation advised the town that funding was available. The final design is under review after being completed by a private consultant.

Page 26

- The construction of the connection of Route 3 to Route 2 was begun in the spring. This work is being done by private contractor under the supervision of the Connecticut Department of Transportation.
- The deteriorated parapet walls on the bridge over Roaring Brook on New London Turnpike were reconstructed.
- Public Works staff assisted the Parks and Recreation Department in the design and construction of improvements to Addison Park, Hopewell School, Welles Village Park, and the addition to the Parks and Recreation Garage.
- The intersection of Brook Street and Manchester Road was reconstructed by Public Works.
- The Energy Improvements Program for town buildings was completed. Initial results show significant reductions in energy consumption.
- The design for the removal of architectural barriers was completed. The project was bid with construction work presently in progress.
- At the Wastewater Treatment Plant, work was primarily directed to repairs from the June 1984 Flood. Nearly all repairs were completed by late spring. In addition, two other projects of renovating the aeration system and the replacing of sludge thickening tank covers were completed by Public Works crews.
- All alarm systems of the sewage pump stations were modified to permit better



The landfill operation on New London Turnpike officially closed, with the transfer station in operation and provision made for taking the town's solid wastes to the Hartford landfill site until a resource recovery unit is in place.

receipt and identification of trouble alarms. The net results have produced better operations.

- The sanitary landfill on New London Turnpike was officially closed in late fall. The refuse is now being transported to the Hartford landfill pending completion of the Connecticut Resource Recovery Facility in Hartford.

- The recycling program showed another spurt of growth with tonnage going from 1,254 tons to 1,409 tons (\$16,454 to \$18,251 income). Newsprint was the largest gainer going from 521 tons to 682 tons (\$5,844 to \$8,054), and glass was the loser with 141 tons to 123 tons (\$4,585 to \$4,229).

The following are other statistics which are helpful in detailing the activities of Public Works:

- Subdivision (Public Works inspected) construction bonding went from a January low of \$1,236,924 to a June high of \$2,033,987.
 - The number of approved subdivisions and PADs increased from 31 and 8 to 42 and 10 respectively.
 - There were 14 winter storms which resulted in 2,483 miles of plowing.
 - There were 2,119 potholes patched.
 - There were 2,363 catch basins vacuumed.
 - There were 36,541 feet of sanitary sewer pipe flushed and cleaned.
 - There were 4,925 miles of street swept.
 - An average of 45,000,000 gallons of sewage was treated each month.
 - Public Works provided 194,356 hours of service of which 4% , or 7,209 hours, were overtime.
 - Sick leave was only 2.7% of total hours.
 - Injury leave was 0.3%, or 591 hours.
- One of the most significant events was the retirement of Edward Draghi on Dec. 21, 1984, after 32 years of service to the town.



A study is underway to determine the best use for High Street School, no longer needed as an educational facility.

The Public Buildings

Commission acts at the direction of the Town Council in matters pertaining to the acquisition, construction and/or modification of public buildings and town land.

The Public Building Commission worked most of 1984-85 on Company 2 firehouse. Problems developed in the heating and cooling systems. Finally the building was turned over to the town manager in March for resolution of several items.

Work has started on a study of High Street School with the idea of turning it into use as a community center. The Public Building Commission is to determine an estimated

Page 28

budget figure for the project.

Work has also started on selection of an architect for expansion of the Welles-Turner Library.

The Sewer Commission is charged with a broad range of responsibilities in the area of water pollution control including planning for, constructing, operating and assuring payment for necessary sewerage facilities.

To this end, the seven-member commission works closely with the town's Public Works Department in reviewing all new construction in the town to determine the adequacy of the sewerage disposal plans for that construction, approving design and construction of needed sewer lines, maintaining the current disposal system and assuring consistent, adequate and equitable construction assessments and sewer use charges; these assure the town's recovery of its costs incurred in the construction and operation of the system.

This past year was highlighted by the completion of the new Parker Terrace pump station and the new force main from Parker Terrace which now provides pumping capacity for the foreseeable future.

The commission faces significant challenges in the future to ensure that the town's sewerage facilities are kept capable of handling the town's explosive development.

The Police Department staff includes 45 sworn police officers, seven dispatchers, seven clerical workers, one animal control officer, one telephone operator, two part-time telephone operators and two part-time clerical workers.

In addition, the department has 21 appointed part-time Community Service Officers who serve as a supplement to the department. They assist with non-criminal incidents, and do preventive patrol, communications dispatching, crowd/traffic control, crime scene search and security. Community Service Officers do not carry firearms nor do they have the powers of arrest.

Crime Statistics

Overall crime as reported to the police department shows an increase. Crime statistics are based upon the Federal Bureau of Investigation criteria from the National Uniform Crime Report where crimes are defined as either Part One or Part Two.

Part One crimes—serious crimes against persons or property, such as homicide, sexual assault, robbery, burglary, aggravated assault, motor vehicle thefts, larceny, arson—showed a 4% increase. Most notably there were no homicides during this fiscal year.

Part Two crimes—less serious crimes such as breach of peace, disorderly conduct, forgery, fraud, vandalism, etc.—showed a less than 1% increase.

Traffic activity—the issuance of motor vehicle warnings, infractions and summonses—increased 18%, while

miscellaneous police service calls decreased 7%.

Two of the most annoying on-going crimes, burglaries and criminal mischief, increased as well.

In 1983-84 the total number of burglaries was 172. In 1984-85 burglaries increased to 189 representing a 9% increase.

In 1983-84 the total number of criminal mischief cases was 614. In 1984-85 criminal mischief increased 5% to 646.

Dispatching Training

With the implementation of the Life Star emergency helicopter service at Hartford Hospital, it was found that an emergency medical training program for dispatchers was needed. A certified program was conducted at the police department. Each dispatcher received a total of 56 hours of training in Emergency Medical Dispatching.

As a result, each dispatcher is now a certified Medical Response Technician, which includes cardio-pulmonary resuscitation. What this means to the citizens of Glastonury is that if a medical emergency develops and a call is placed to the police department, a certified medical response technician will provide additional service.

Crime Prevention Program

During 1984-85 department personnel conducted educational courses in various areas of crime prevention.

The Sexual Assault Prevention Program outlined three phases of training in

(Continued on next page)

Page 29

awareness and perception along with basic common sense defense tactics.

Personal safety at home, at work and on the street was stressed. For the first time full contact equipment was used as a result of a grant from Citizens Bank under the Neighborhood Assistance Act.

The Neighborhood Watch and Bank Security Survey programs continue to be highly successful. Neighborhood Watch helps areas to organize in order to assist the police department in each particular neighborhood. Security surveys are provided upon request and include a detailed look at security problems along with a report that outlines ways to correct the problem.

Officer Friendly Program

The Glastonbury school system had another year of successful operation of the Officer Friendly Program developed with the assistance of the Glastonbury Junior Woman's Club, Safety Committee and school personnel. Funding was received from J.T. Slocomb Co., a local business, via a grant under the Neighborhood Assistance Act.

A total of 4598 students at the pre and elementary school levels participated in 164 presentations on Beware of Strangers/Helping Hands, Poison Prevention, Bike and Pedestrian Safety, Alcohol/Smoking, police facility tours and Safety Village. Funding for Safety Village was received in part from the Neighborhood Assistance Act grant given by

Citizens Bank.

Complaints and Commendations

During the past fiscal year the department received six complaints against police officers. Two complaints were sustained, two complaints were partially sustained, one complaint was exonerated and one complaint was unfounded.

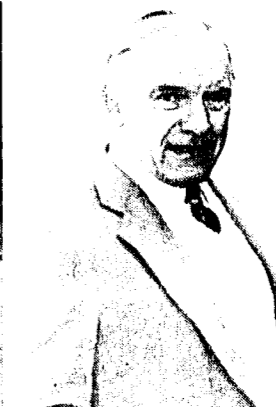
The Department received 82 letters of commendations, ranging from compassionate assistance during times of personal crisis to providing assistance well beyond the call of duty. Two letters of commendation were given to citizens for special assistance given to the Police Department during fiscal year 1984/85

Accreditation Process

The process of achieving accreditation from the Commission on Law Enforcement Agencies, Inc. began in 1984-85. Adherence to commission standards ensures that the department is meeting the needs of the community and may well reduce vulnerability to vicarious liability suits and liability insurance rates for the town.

There are 944 commission standards and meeting them will serve to verify the professional status the department has strived for since its inception. By next year's Annual Town Report the Glastonbury Police Department hopes it will be the first department in Connecticut and one of the few in the nation to be fully accredited.

Crime Statistics:	1982-83	1983-84	1984-85	Change
Part I Index Crimes:				
Burglary, Rape, Assault, Arson	924	742	773	+ 4%
Part II Index Crimes:				
Trespassing, Disorderly Conduct, Vandalism	4,875	4,383	4,394	+ -1%
Traffic Activity	6,611	7,035	8,327	+ 18%
Miscellaneous Service Calls:				
Fires, Dog Complaints, Medical Assists, Escorts	6,859	6,516	6,088	- 7%
Totals	19,269	18,676	19,582	+ 5%
Burglaries		173	189	+ 9%
Criminal Mischief		614	646	+ 5%



A new van was put into operation by the police department. With the cooperation of several departments, the interior was refinished and furnished with storage and work space. The truck now serves as a mobile crime investigation unit, under the direction of Police Chief Francis Hoffman, left.

The Fire Department is made up of about 140 volunteer firemen in four companies: Company No. 1 on Main Street; Company No.2 on Main Street in South Glastonbury; Company No.3 on Chestnut Hill Road; and Company No.4 at the junction of Manchester Road and Hebron Avenue.

The Fire Commission establishes policy for the department and works to keep stations and equipment up to traditional excellence.

A Master Plan Committee has been formed to research long-range fire protection plans for the town. This committee is looking into the growth of the town as it would reflect on the fire department's equipment, facilities and training programs.

A major recruitment drive is ongoing to solicit new members in the volunteer department.

A new 1500 gallon per minute Hahn Pumper was acquired during the fiscal year and has been assigned to Company No.1.

Insurance classification was upgraded from Class 5 to Class 4, which reduced rates for non-sprinklered commercial properties.

Emergency calls for the year included:

Fire Alarms	115
Structure	30
Rescue	10
Chimney Fires	25
Vehicle Fires	45
Brush, Grass	67
MVA	35
Electrical Fire	32
False Alarms	5
Mutual Aid	5

Page 32

Miscellaneous	89
Smoke, Complaints of Smoke	36
Still Alarms	29
Total	523

The Fire Marshal's duties are divided into three areas: fire code enforcement, fire investigation and public fire education.

Fire Codes Enforcement

The fire marshal's office is responsible for the enforcement of 64 codes and standards as well as the Connecticut Fire Safety Code which regulates life safety in building, storage, transportation and use of various hazardous materials including flammable and explosive materials. Plans for all new construction, renovations and addition projects are required to be reviewed for code compliance with this office.

Code enforcement inspections are required by state statutes and are conducted in all buildings, with the exception of one-and two-family dwellings, on an annual basis.

The fire marshal's office is also responsible for gathering information on all hazardous materials used within the town.

Fire Investigations

Current state statutes require that the fire marshal's office conduct investigations to determine the cause and origin of all fires which occur within the community.

Fire scene examinations often require many hours of "digging through" and closely examining fire debris, looking for clues to the

fire cause. If the fire cause is determined to be incendiary, this office works closely with the police department to apprehend the arsonist.

Special training in fire cause is required of all personnel within the fire marshal's office to perform comprehensive fire scene examinations.

Staffing

This Office is currently staffed with one full-time fire marshal, three part-time fire inspectors and one part-time clerical assistant. Each inspector is required to complete 120 hours of certification which entails in depth study into applicable fire codes, plan reviews and fire investigations.

Public Fire Education

One of the more enjoyable and rewarding aspects of the fire marshal's office is working with the school children, Board of Education and town residents in educating them in fire safety.

This year fire prevention topics were included within the safety curriculum for schools. Working with the Board of Education, Safety Committee, and the police department, a program was designed to assist the schools to better understand the



elements of fire safety.

Statistics

Code Enforcement Inspections	685
Plan Reviews	123
Explosive Permits	73
Fire Investigations	200
Approximate Dollar Loss	\$371,215

The Office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters. In order to accomplish this program effectively, the office is concerned with daily planning for necessary forces to respond to disasters and with keeping town emergency agencies updated through an effective coordinated training program.

This department also conducts monthly equipment and siren tests, trains and recertifies radiological monitors, among other training activities.

This year a back-up system to the main communication network was completed. Glastonbury is one of the few towns in the United States with total tertiary redundancy in all communication systems.

After many meetings, the Red Cross and the town signed a formal agreement giving the Red Cross, with all of its resources, authority to operate local shelters in times of disaster.

Thanks to the generosity of Citizens Bank, the Office of Civil Preparedness was able to provide free booklets to the public entitled "What to do in an emergency."

tion in CIRMA (Connecticut Interlocal Risk Management Agency), a pooled workman's compensation risk group, sponsored by the Connecticut Conference of Municipalities. Not only have annual premiums been reduced, but dividend benefits, which are based on increase success in risk management, have been happily received. The Board of Finance is hopeful that a similar pooled municipal group can be established for liability coverage.

The computer system was again enhanced during the fiscal year, so that services are delivered in an efficient and accurate manner.

After many years of dedication and ser-

vice, Robert D. Bowden resigned from the board, after being elected to the General Assembly. His colleagues on the board highly respect him and know that he will continue to serve the town with distinction. Roman Sywak (R) was appointed to fill the resulting vacancy.

The Board of Finance consists of six members, each elected to six-year, staggered terms. A bi-partisan body, it works in close cooperation with the Town Council and Board of Education to ensure sound fiscal management as well as stability and continuity in town government.

Diane L. Northrop
Chairwoman

**The Top Ten Taxpayers
in 1984-85**

	Net Taxable	Description
Connecticut Light & Power Co.	3,062,440	Utility
Arbor Acres Farm, Inc.	2,698,730	Poultry
Amica Mutual Insurance Co.	2,512,230	Insurance Co.
Beltman, John & Lesser, Robert K. Trs. (Colonial Village)	1,608,770	Apartments
Center Mall Associates (Fox Run Mall)	1,543,560	Shopping Plaza
Ultramar	1,429,550	Oil Storage
Chinook Salmon Assoc. Lt. Partnership	1,359,320	Office Bldg.
Connecticut Natural Gas Corp.	1,199,770	Utility
Continental Real Estate (Glen Lochen)	1,170,820	Shopping Plaza
LaCava Construction Co.	1,092,950	Builder

The Property Assessment

Department is responsible for three major functions:

- the administration of a property tax system in compliance with state statutes; granting exemptions for elderly, farmers, veterans and special groups;
- maintenance of a records library and information center, since all real, personal and motor vehicle inventories including names,

addresses, legal data and values are listed in this office;

- appraisal and re-appraisal of all real estate, business personal property, and motor vehicles.

The October 1, 1984 Grand List of taxable property increased by \$24,944,043, or 6.77% to a new total of \$392,981,464. For the second year in a row both the dollar and percentage increases represent record amounts for a non-revaluation year.

Net Grand List Assessment Summary

	1983	1984	change	%
Real Estate	\$298,068,921	\$311,739,794	+\$13,670,873	+ 4.58%
Personal Property	20,844,490	23,297,490	+ 2,453,000	+ 11.76%
Motor Vehicles	49,124,010	57,944,180	+ 8,820,170	+ 17.95%
Totals	\$368,037,431	\$392,981,464	+\$24,944,043	+ 6.77%

Grand List Accounts Summary

	1983	1984	change	%
Real Estate	10081	10491	+ 410	+ 4.0%
Personal Property	1043	1038	- 5	- 0.5%
Motor Vehicles	20994	21812	+ 818	+ 3.8%

The real estate portion of the list continued to show steady growth, increasing by \$13.7 million. Residential property, which went up by 4.2%, contributed \$10.9 million (80%) to this increase, while commercial and industrial real estate, which grew by 4.5%, contributed \$2.8 million (20%).

Business and personal property showed a very healthy increase of 12% due to new pur-

chases by existing accounts, as well as the addition of businesses to town.

As it did last year, the Motor Vehicle portion of the list showed the greatest percentage gain of the three categories, increasing by 18%, about the same as in 1983. This growth can be traced to the large number of additional vehicles, 818, plus many purchases of new vehicles.

**Net Grand List
5-Year Comparison**

Year	R. Estate	M. Vehicle	P. Prop.	Total	% Change
10/80	\$269,303,035	\$33,117,065	\$16,044,400	\$318,464,500	+ 4.7%
10/81	276,517,875	37,994,608	16,686,680	331,199,163	+ 4.0%
10/82	286,503,947	41,747,120	18,337,390	346,588,457	+ 4.6%
10/83	298,009,831	49,069,010	21,206,400	368,285,241	+ 6.2%
10/84	311,739,794	57,944,180	23,297,490	392,981,464	+ 6.7%

The Glastonbury Insurance Advisory Committee, reactivated in 1983, spent a large portion of its activity in this fiscal year to investigating rising costs of health insurance for town and education employees in order to come up with a recommendation for a change.

Much of the existing coverage is determined by binding negotiation and cannot be changed until new contracts are negotiated. As a result of new contracts in 1984, the town will have an opportunity to seek other carriers for health insurance, provided the Page 38

benefits do not decrease. Any changes here are not anticipated for at least another two years.

The committee is currently looking at property casualty insurance costs. A February recommendation suggested that bidding current insurance coverages was not financially sound because of the favorable existing costs at that time. As insurance premiums continue to soar, and some coverages become almost impossible to get, the committee will continue to work with town agencies to try to find a solution.

The Collector of Revenue's office is committed to collecting all property taxes, sewer use and sewer assessment charges due the Town of Glastonbury.

The efforts of the tax office produced collections of 98.3% totalling \$20,975,484 for the 1983 Grand List. Prior years taxes contributed a 57.4% collection amounting to \$525,211.

Sewer use collections totalled \$567,863 with a 96.9% collection for the current year and a 76% collection for prior years.

All functions of the office are related directly to statutory requirements under the laws of the State of Connecticut. Notices, due dates, interest rates and lien fees are all in accordance with the most recent state statutes.

The collector's office continues to provide assistance and counseling to the public concerning property tax matters within its realm. Personal consultations with property owners

falling to meet their tax obligations are always encouraged and preferable to enforced collection methods available to the office.

The tax office is continually striving to maintain good public relations and keep the lines of communication open with the taxpayers.

The Board of Tax Review has five members, each elected to a four year term.

The primary purpose of the board is to consider the cases of taxpayers who are appealing property valuations set by the Assessor.

In accordance with state law, the board met three times during February and once in September. The September meeting was limited to motor vehicle appeals.

The Grand List for October 1, 1984, as adjusted by the Board of Tax Review totalled \$392,952,544.

Unpaid Taxes Prompt Action

**Town Moves to Auction
Condos at Hale Farms**

Want to buy a condominium for less than \$1,000? It could be possible on Oct. 20 when the town proposes to sell 59 Hale Farm condominiums at public auction to cover unpaid taxes.

The condos on the block will be those still owned by Hale Farms Development Corporation, the firm which converted the apartment complex to condos. The corporation has not paid any taxes on those properties since tax bills went out July 1, 1982. The total amount now due is \$147,579.26, plus interest and other fees.

According to Madeline Iettberg, the town's collector of revenue, the units may be sold individually or as a total package. In the legal notice on page 27, the specific units to be sold are listed with the amounts of tax due on each. If sold individually, the base price of each unit would include the taxes plus interest, fees and other expenses.

As the tax amounts range from \$204 to \$2,774, even with the other in-

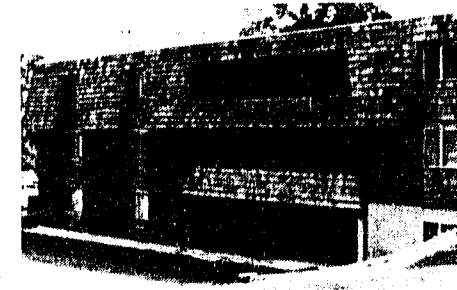
cidental—and some possible competitive bidding—the final purchase price could represent quite a bargain for a buyer.

Under the provisions of the state statute governing the sale, the present owner could not bid at the auction. However, there is a clause which gives the owner a one-year period of recovery. The Hale Farms Development Corporation could, within a 12-month period, buy back each and every unit from individual or total complex purchasers by paying the purchase price plus 18% interest.

While there could be some purchaser disappointment involved if such a recovery were made, there would be no financial loss to the purchaser.

Quite a bit of money stands to be lost by someone in this kind of a situation. It can probably be safely assumed that the owner will make every effort to

SEE AUCTION, page 10



Report from the Board of Education

During the 1984-1985 school year, the Glastonbury Board of Education again focused primarily on issues involving personnel. Major contracts were negotiated with teachers, administrators and secretaries. The goal of the Board throughout these negotiations was to place Glastonbury into a better position to attract well-qualified candidates to the school system.

Perhaps the most important step in this direction was a major increase in teacher salaries, designed to move Glastonbury into a higher position relative to other school systems in the Capitol Region, in an effort to retain our excellent professional staff and to attract well-qualified new teachers.

As a result of these negotiations, beginning with the 1985-1986 school year the starting salary for a teacher with a Bachelor's degree is \$17,000, which will increase to \$18,500 for the 1986-1987 school year. These contract changes were made with the close involvement of the Town Council and the Board of Finance due to the resulting financial impact upon the town.

Another significant development during the 1984-1985 school year was the resignation of Henry R. Schoebel as Superintendent of Schools, effective January 1986. Mr. Schoebel has had a long and distinguished career with our school system and will be missed by all. It is critical that the board find a replacement who will continue Mr. Schoebel's efforts toward maintaining the quality of local education. The board began the process of selecting a new Superintendent in June 1985 and hopes to make a selection by the end of October 1985.

Other significant developments involving personnel were the approval of appointments of William McDermott as Principal of Eastbury School, Thad Hasbrouck as Assistant Principal at Glastonbury High School and Edmund Hauschild as Supervisor of Plant.

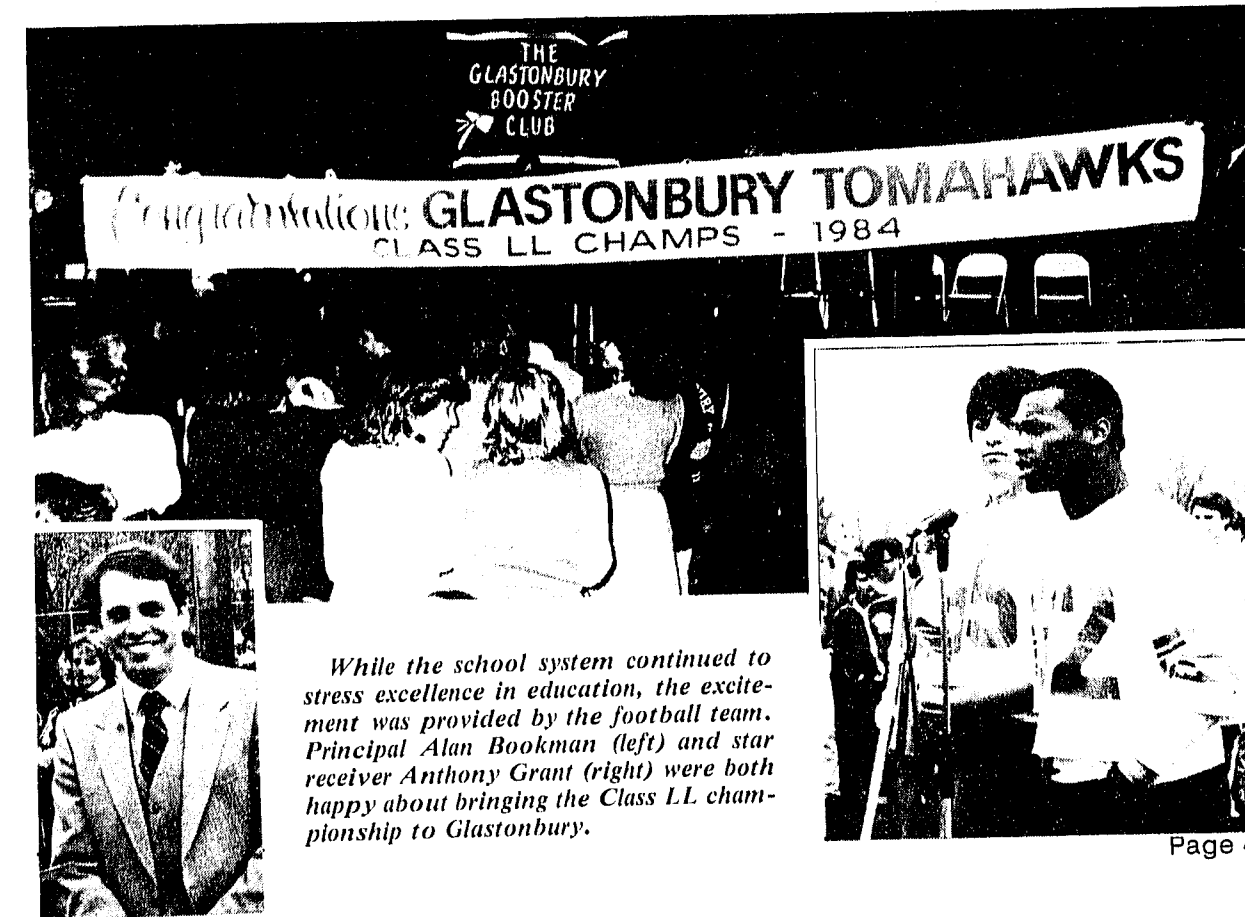
In a continuation of its efforts to develop and improve educational policies, the board reviewed and adopted revisions to its policies concerning homework, attendance and promotion and retention in accordance with new state requirements. It also adopted new policies establishing guidelines for awarding of sabbaticals and to provide equal access to Glastonbury High School students for recruitment by college and armed services personnel.

Other major education decisions which the Board made during the year included approval of funding for an expanded computer education program in grades 4 and 5 and a computer word processing program to be established in grade 8 in September 1985. The Board also accepted a report of a task force recommending a change in the program for gifted students to an individualized/consulting model from the more broad-based model that had previously existed.

Finally, two major health and safety projects were authorized during the 1984-1985 school year. The Board obtained funds for the removal of asbestos in school buildings, and the removal was completed successfully during the summer of 1985 while buildings were unoccupied. The radio communications system for our bus fleet was separated from the town ambulance service, giving each of these important services its own clear channel at all times.

Robert P. Knickerbocker, Jr.
Chairman

While the school system continued to stress excellence in education, the excitement was provided by the football team. Principal Alan Bookman (left) and star receiver Anthony Grant (right) were both happy about bringing the Class LL championship to Glastonbury.



Report from the Superintendent of Schools

The 1984-1985 school year was a significant one in moving the Glastonbury Public Schools forward in the area of compensation for teachers. The salary schedule negotiated between the Board of Education and the Glastonbury Education Association will keep Glastonbury competitive in a projected tight teacher market.

Two new principals began their tenure during the 1984-1985 school year. Dr. Alan Bookman became principal of Glastonbury High School and William McDermott was appointed principal of Eastbury School.



School Superintendent Henry Schoebel

The Gideon Welles School was selected as an outstanding junior high school in the 1984-1985 United States Secondary School Recognition Program. It was one of approximately 100 schools selected.

A number of changes were made in the curriculum. These included:

- A program in the use of computers was started in grade four.
- A long-range curriculum review cycle was adopted.
- A remedial writing program was started in grade six.
- New math courses were developed to provide a greater range of courses to meet new state requirements.
- A revised science program was implemented for grade eight with a greater emphasis placed on physical science.
- A new course, "Applied Physical Science," was added to the high school curriculum.
- A new textbook series was purchased for foreign languages.
- Long-range plans for physical education were developed with greater emphasis placed on physical fitness.
- The curriculum for home economics was revised.

As the retiring superintendent of the Glastonbury Public Schools, I want to take this opportunity to thank the community for the support they have given me in working toward the ever improving level of education excellence in Glastonbury.

Henry R. Schoebel
Superintendent of Schools



In the schools, all education did not come from books. Helping fight hunger in the region called for getting food, which the students did through a very successful canned goods drive. Senator Christopher Dodd (right) came to the high school to talk about foreign policy and to give the Current Issues class some behind the scenes insight.



Town Officials

ELECTED OFFICIALS

Town Council

Term: 2 Years (9 Members)
Meetings: 2nd & 4th Tuesday

Sonya F. Googins
Chairman

Marcia W. Erley
George P. Adamson
Henry A. Kinne
Richmond Perley
Steven F. Hinchey
Walter J. Cusson
William Constantine
Michael Meotti
John Ryan

Board of Education

Term: 4 Years (8 Members)
Meetings: 2nd & 4th Monday

Robert Knickerbocker Jr.
Chairman
Inez Hemlock
Thomas P. Gullotta
Joan Pfeffer
Henry D'Auria
Sally Wisniewski
Alice Maggi
Helen Stern

Board of Finance

Terms: 6 Years (6 Members)
Meetings: 1st & 3rd Tuesday

Diane L. Northrop
Chairwoman
Roman Sywak
Walter F. Hemlock

Page 44

Edward F. McCabe
James R. McIntosh
Constantine Constantine

Board of Tax Review

Term: 4 Years (5 Members)
Meetings: As required

Leo J. Bonetti
Chairman
H. Kennedy Hudner
John Linderman
Shaun O'Rourke
James Corcoran

Fire Commission

Term: 6 Years (6 Members)
Meetings: 2nd Tuesday

Graham Tyrol
Gilbert Spencer
Thomas J. Love
Edward P. Urbansky, Jr.
Richard J. Cusson
David Monaco

Zoning Board of Appeals

Term: 4 Years (5 Members, 3 Alternates)
Meetings: 2nd Monday

Douglas T. Scott
Chairman
Arthur W. Bostik
Walter L. Erley
Robert Garner

Charles Monaco

Alternates:
Sandra O'Leary
Richard C. Brown
Gerald R. Daly

Registrars

Joan Kemble
Carolyn S. Larsen

Probate Judge

Donald F. Auchter

APPOINTED OFFICIALS

Building Board of Appeals/ Codes Review Committee

Term: 5 Years (5 Members)
Meetings:

Calvin J. Carini
William Walsh
Edmund Van Dyke Cox
Phillip P. Shaughnessy
Maurice Bourbeau

Commission on Aging

Term: 4 Years (7 Members)
Meetings: 4th Monday

Eleanor Bostick
Chairman
Paul Love
Fran Peragallo
Patricia Clark
Margaret Meotti
Nancy Murray
Alfred W. Lincoln

State Representative

Antonina Parker

State Senator

Carl Zinsser

U.S. Representative

Barbara Kennelly (1/82)

Community Beautification Committee

Term: 4 Years (7 Members)

Olga Corban
Chairman
Robert G. Shipman
Mary Gavin
Martl Curtiss
Della Winans
Laura Cusson
Linda Sellman

Conservation Commission Manager's Appointment

Term: 4 Years (7 Members)
Meetings: 2nd & 4th Thursday

Peter M. Stern
Chairman
Dana B. Warning
Vice Chairman
Cynthia Fitton
Henry Kinne
Maria Robotham
Karl J. Wagner
Daniel T. Hedden

Economic Development Commission

Term: 4 Years (7 Members)
Meetings: 1st Monday

H. Buell Kent Jr.
Robert Mulcahy
Bradley E. Northrop
John Barrett
W. Michael Low
Donald Gorski
Carol Ruff

Fine Arts Commission

Term: 4 Years (15 Members)
Meetings: 2nd Monday

Robert Mercier
Chairman
Georgla Roberts
Corinne Preston
Doris S. O'Rourke
Lou Jonah
Jean Sullivan
Lillian L. Jones
Nancy Munson
Evelyn Prall
Joan Dufford
Marge Moore

Heritage Committee

Term: 2 Years (9 Members)
Meetings:

Madeline P. Schultz
Chairman
Jeane Greene
Joyce Streicher
Virginia Knox
Doris Armstead
Shella Foran
Marlon Richardson
Galen Shepard

Historic District Study Committee

Term: 2 Years (5 Members, 3 Alternates)
Meetings:

Michael LePore
Chairman
Charles L. Miller
Mary Swift
Thomas Theurkauf
Rosemary Senyk

Alternates:
Priscilla Smith
Constance Abbott
Galen "Hap" Shepard

Housing Code of Appeals

Term: 2 Years (4 Members)
Meetings: As Required

Nelson C. L. Brown
Kristin Brown
Clifford N. Mahoney
Charles Cusson

Human Relations Commission

Term: 4 Years (9 Members)
Meetings: 4th Thursday

Peter Prelsner
Chairman
Ray Proctor
Nancy Kost
Fran Pappas
Lav Patel
Sandra Lent
Charles W. Brown
Harry Morgan
George Allen

Incorporators of the Free Academy

Term: 6 Years (3 Members)
Meetings:

Richard Mihm
Robert L. Henderson
Robert P. Mercier

Insurance Advisory Committee

Charles Smith
Chairman
Ronald E. Strine
George A. Clyde
Roger Everts
Robert F. Weingartner
David B. Canapari
Richard A. Fochi

Jury Committee

Manager's Appointment
Term: 1 Year (3 Members)
-Appointed every October)

A. Estelle Flanagan
Mary Lou Feeney
Lucretia Seldel

Personnel Appeals Board

Term: 6 Years (5 Members)
Meetings:

Arthur R. Colby Jr.
Chairman
John P. Higgins
John Kruse
William J. Faber
James A. Corcoran

Public Buildings Commission

Terms: 4 Years
Meetings: 2nd Wednesday

Henry R. D'Auria
Herbert W. Behrens
Barbara Ebstein
Kurt Cavanaugh
Robert Vacchelli
Raymond J. Wisniewski

Public Housing Authority

Term: 5 Years (5 Members)
Meetings: 3rd Wednesday

James F. Noonan
Chairman
Helen Behrens
Robert Googins
Zelda Lessne
Marianne Porter

Recreation Commission

Term: 4 Years (6 Members)
Meetings: 3rd Tuesday

W. Gilbert Wolf
Chairman
David L. Motyka
David Norige
Esther R. Dorench
Lynne K. Hazard
Betsy Katz
(Continued on next page)

Safety Committee

Term: 4 Years (7 Members)
Meetings: 2nd Wednesday

Paul Haas Jr.
Albert V. Phillips
Paul Munns
Carole Hilton
Steven Jacoby
Laura Manager
Joan K. Corcoran

Sewer Commission

Term: 4 Years (7 Members)
Meetings: 2nd & 4th Wednesday

Allen Pfeffer
Harold Symington
Ronald A. Forkel
Franklin W. Elchacker
Michael Angelo
Brian McCann
Jan Scites

Town Plan & Zoning Commission

Terms: 4 Years (6 Members,
3 Alternates)
Meetings: 1st & 3rd Tuesday

Robert W. Jenkins
Chairman
Walter R. Casella
Judith Stearns
William J. Olsson
Pat Low
James Lloyd

Alternates:
Allan VanDeusen
B.W. Erk
Thomas Sheridan
Page 46

Welles Turner Library Board

Term: 6 Years (6 Members)
Meetings: 3rd Monday

Nancy Kent
Chairman
Betsy Dingley
Robin L. Hillman
Sandra MacGregor
Robert Merritt
Martha A. Poole

Youth & Family Services Commission

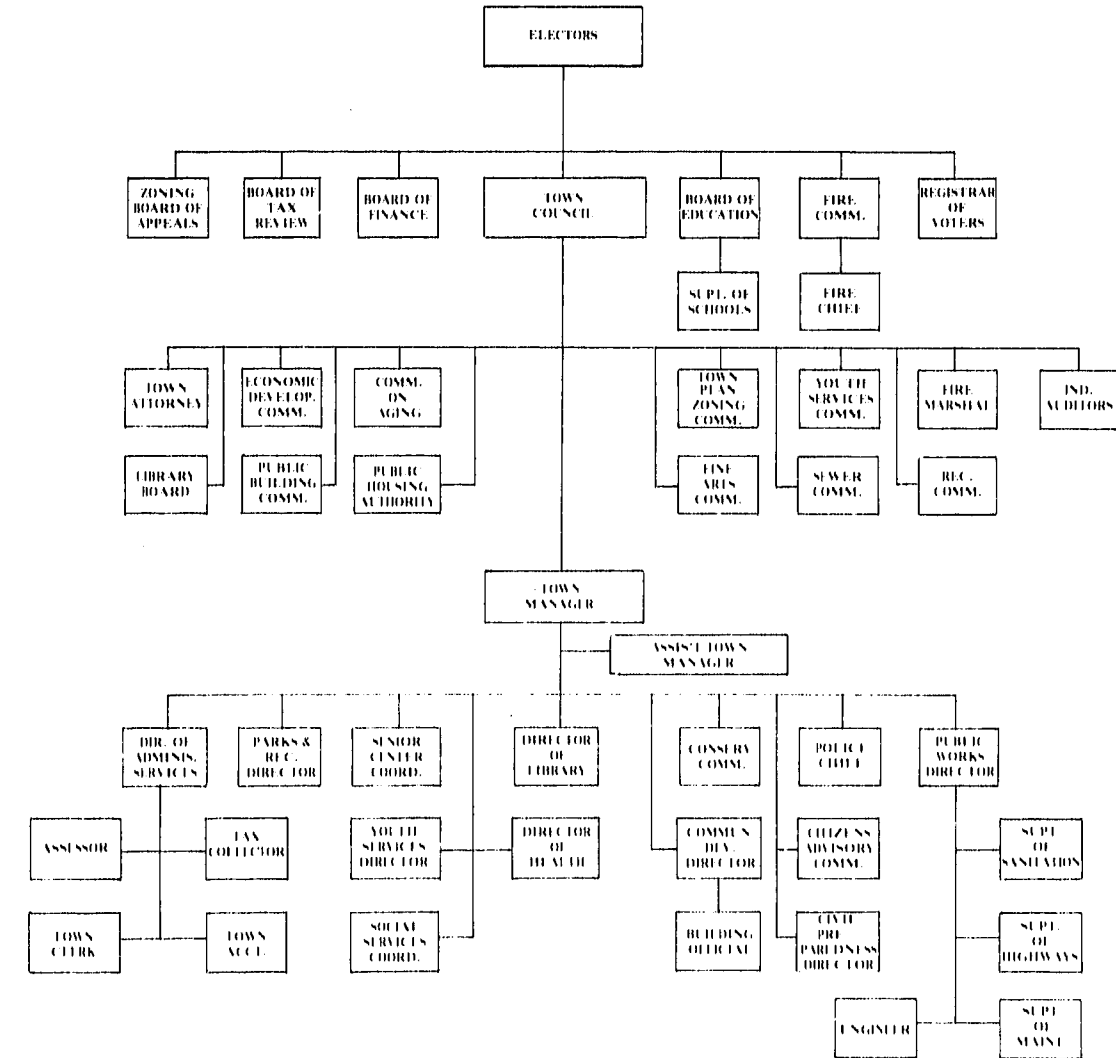
Term: 4 Years (9 Members)
Meetings: 2nd Wednesday

David C. Smith
Chairman
Forbes Warren
Richard King
Susan Motyka
Dana Kubachka
Sylvester M. Murano
Mary E. Kimball
Lois Muraro
Frank DeLoreto

Town Manager: Richard S. Borden Jr.
Asst. Town Manager: Jerry Sitko
Assessor: Leon Jendrzeczcyk
Building Official: Bernard Dion
Chief of Police: Frank Hoffman
Civil Preparedness Director: Robert F. DiBella
Community Development Director: Kenith Leslie
Director of Administrative Services: G. Ted Ellis
Director of Health: Richard Coppa
Fire Chief: Tom Manager
Fire Marshal: Michael Sinsigalli
Highway Superintendent: Edward Carini
Housing Authority Director: William Willett
Library Director: Melissa Coury
Parks & Recreation Director: Richard Johnson
Public Works Director: S. Robert Pryzby
Purchasing Agent: John Makiaris
Senior Services Coordinator: Beth Johnson
Social Services Coordinator: Diane McCormick
Superintendent of Sanitation: Ralph Mandeville
Tax Collector: Madeline Rettberg
Town Accountant: John Simpson
Town Attorney: William S. Rogers
Town Clerk: Edward Friedeberg
Town Engineer: Billy G. Taylor
Youth Services Director: Edward Melncke



Members of the Glastonbury Health Department



Where Governing Responsibilities Lie

The town's government consists of elected officials, appointed boards and commissions and paid administrative staff. Elected are Town Council, Board of Education, Board of Finance, Zoning Board of Appeals and Board of Tax Review. Each of these has defined responsibility and authority and is answerable only to the electorate in those areas.

The Town Council is the legislative body and final zoning authority, and determines the amount of the total town budget, including the amount allotted to the Board of Education. The Council determines only the amount for education; the Board of Education determines how that amount will be spent. In the town administration budget, the Council determines where and how the money will be spent.

The Board of Finance is charged with recommending methods of financing for budgeted items and must approve any non-budgeted items before they can go forward. The finance board reviews the budget, recommends cuts or additions and forwards it to the Council for final approval. The finance board has sole authority to set the tax mill rate. This board is a bi-partisan commission with a 3/3 membership.

The Board of Tax Review listens to complaints about tax assessments and has the power to change assessments if warranted.

The Zoning Board of Appeals has the authority to waive certain zoning regulations and restrictions under specified conditions.

Page 48

The Fire Commission regulates the operation of the volunteer fire department.

Every two years in the even years the town holds a municipal election. The Town Council is the only board where a complete new slate is offered at each election. Twelve candidates run for office and nine are elected. On every other board and commission—both elected and appointed—terms are staggered and only partial membership is replaced or re-instated at election time. In the case of the Board of Finance, each party puts up one candidate for the two seat vacancy; in effect, the member is elected by the caucus.

* * *

The appointed boards and commissions are advisory groups with defined responsibilities but very little actual power. Their main job is to recommend actions and policies for Council adoption. The exceptions to this are the Housing Authority, Town Plan and Zoning, Public Building, Sewer and Conservation Commissions. Summed up very briefly, the responsibilities of these commissions follow.

The Housing Authority, although appointed by the Council, is an autonomous body in charge of administering the town's low cost housing properties. TPZ has the authority to approve subdivisions and special permits for commercial and industrial developments or sites. The commission is responsible for reviewing public improvements and recommending zone changes, and has the sole authority to

prepare and adopt a master Plan of Development.

The Sewer Commission has the authority to levy assessment for sewer installation and use.

The Conservation Commission, appointed by the town manager, is a commission established by state statute. Now the agency for inland-wetland regulation enforcement, the commission is charged with protection of the town's environment and has final say in that area.

The Public Building Commission is charged with overseeing construction of new municipal buildings and renovation of existing buildings owned by the town.

All elected and appointed officials and board members are volunteers who work without pay, except the registrars of voters.

Thrifty Yankees

Glastonbury has long been a practitioner of rehabilitating old buildings for new and different uses. The building pictured on the cover is a prime example of this thrift.

Originally built as a school, it was later changed very little to become the town hall, seat of town administration. As the town grew and staff expanded, more space became a necessity and a new town hall was built farther down Main Street. The old building was sold for use as office space. Through the years major renovations have made the old building a handsome addition to the business community.

Many of the older buildings were "built to

Although elected, they are selected by the caucus and are paid by the town to keep voting records and supervise elections.

* * *

The Board of Education has, as its chief administration officer, the superintendent of schools. The Town Council has the town manager who supervises the town staff, including the police department. The manager's job is to carry out the policies and directions set forth by the Council, to provide required and requested information for the Council, and to generally serve as the arm of the Council. He is responsible for assigning a staff member to each board and commission, for preparation of the town's portion of the budget, and for the general operation of day to day government activity.

last" and have a charm that's hard to beat, plus such things as high ceilings and wide walls that are so expensive to include in today's construction cost framework. There's a reluctance in Glastonbury to tear down buildings that obviously have a number of years of good use yet to go.

There were numerous other local buildings which have served multi purposes across the years. The present Town Hall occupies the front building of a school. Three old district schools have been converted to homes. One served for a time as a chicken coop before undergoing renovation to become a comfort

(Continued on next page)

Page 49

TOWN OF GLASTONBURY

COMBINED BALANCE SHEETS — ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1985

WITH COMPARATIVE TOTALS FOR JUNE 30, 1984

LIABILITIES AND FUND EQUITY	Governmental Fund Types			Special Assessments	Fiduciary Fund Types Trust and Agency	Account Groups		Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects			General Fixed Assets	General Long-Term Debt	1985	1984
LIABILITIES:									
Accounts Payable	\$ 515,667	\$ 2,504	\$ 145,683	\$				\$ 663,854	\$ 441,952
Due to Federal and State Government	850	66,624						67,474	61,144
Due to Other Funds (Note 5)	75,000	871,116	124,310					1,070,426	231,325
Due to Developers for Escrow Deposits	999,369	10,223						1,009,592	782,408
Due to Student Groups					65,618			65,618	47,154
Deferred Revenues	545,886			1,589,744				2,135,630	2,346,327
Property Taxes Collected in Advance	387,502							387,502	155,181
Bonds Payable								5,850,000	6,700,000
Accrued Vacation and Sick Time								5,283,240	5,243,095
Total Liabilities	2,524,274	950,467	269,993	1,589,744	65,618			11,133,240	16,008,586
Fund Equity:									
Investments in General Fixed Assets							37,476,932	37,476,932	35,425,092
Fund Balance:									
Reserved	93,256	50,000						143,256	288,324
Designated	956,666	814,048	742,863	248,285	8,829			2,770,691	3,403,968
Undesignated	1,104,922	1,246,335	12,465	1,263,891	8,996			3,636,609	2,461,373
Total Fund Equity	2,154,844	2,110,383	755,328	1,512,176	17,825	37,476,932		44,027,488	41,578,757
Total Liabilities and Fund Equity	\$4,679,118	\$3,060,850	\$1,025,321	\$3,101,920	\$ 83,443	\$37,476,932	\$11,133,240	\$60,560,824	\$57,587,343

**TOWN OF GLASTONBURY
GENERAL FUND
STATEMENT OF CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 1985**

	Reserved for Encumbrances	Designed for Subsequent Years Budget	Unreserved		Total
			Designated for Tentative Mana- gerial Plans and Intent	Undesignated Fund Balance	
Fund Balance -- July 1, 1984	\$ 238,324	\$ 400,000	\$ 105,703	\$ 510,121	\$ 1,254,148
Budgetary Operations:					
Revenues				26,820,355	26,820,355
Expenditures				26,795,708	26,795,708
Total Other Financing Sources (Uses)				876,049	876,049
Total Budgetary Operations				900,696	900,696
Transfers:					
Decrease in Reserves for Encumbrances	(145,068)			145,068	
To Reflect Tentative Managerial Plans or Intent			25,963	(25,963)	
Increase in Reserve for Subsequent Year's Budget		425,000		(425,000)	
Total Transfers	(145,068)	425,000	25,963	(305,895)	
Fund Balance - June 30, 1985	\$ 93,256	\$ 825,000	\$ 131,666	\$ 1,104,922	\$ 2,154,844

Recommendations from the Auditor

General Fund

1. During our examination of bank reconciliations for the General Fund, we noted several internal control weaknesses. We recommend the following to improve internal control over cash accounts:

A. Bank reconciliations be prepared monthly, on a timely basis.

B. Bank accounts be reconciled with the General Ledger monthly.

C. Any voided checks be reflected through the Town's books on a timely basis.

D. Consideration be given to the separation of the accounting/reporting and the custodial responsibilities for cash.

2. The town presently maintains a general fixed asset group of accounts. However, land and vehicles acquired prior to July 1, 1983 have not been included. Again, we recommend that an effort be made to include all fixed assets in this group of accounts.

3. In performing our audit, we noted that most departments do not maintain copies of the deposit transmittals sent to the Town Accountant. We recommend that each department maintain a copy of the deposit transmittals and indicate on the sheet the receipts making up such deposits.

4. During our examination of accounts receivable billing for private duty police ser-

vice charges, we noted that funds received by the accounting department were not deposited on a timely basis. We recommend that funds received be deposited weekly which will also assist in reflecting the proper amount of receivables.

5. In performing our audit, we noted that the Town expends many man hours in both charging off inventory to various departments and taking the year end physical inventory. The Town should review inventory procedures to ascertain that the Town's objectives are being met and to see if the system is cost efficient.

School Cafeteria Fund

1. **Cash Receipts.** During our examination, we noted that cash receipts were not recorded consistently during the year. Since there are written procedures for recording cash receipts, we recommend that these procedures be applied to insure proper internal control over receipts and also to make interim financial reports more reliable.

2. **Cash Disbursements.** We believe the current system of recording cash disbursements is outdated and cumbersome. An updated, mechanized system for recording cash disbursements appears ap-

(Continued on next page)

propriate and desirable. Such a system would enable the school food services department to record cash disbursements more efficiently providing both improved internal control and increased consistency in recording transactions.

3. **Internal Financial Reports.** We noted that the school fund services department did not prepare internal financial reports on a

consistent basis. To make the statements more meaningful and useful to administrators, we believe procedures should be implemented to insure that these reports are prepared on a basis that is appropriate and consistent.

**Budwitz & Meyerjack
Certified Public Accountants**



Probably the biggest financial news during the year—other than taxes—was the takeover of Citizens Bank by Connecticut Bank & Trust.



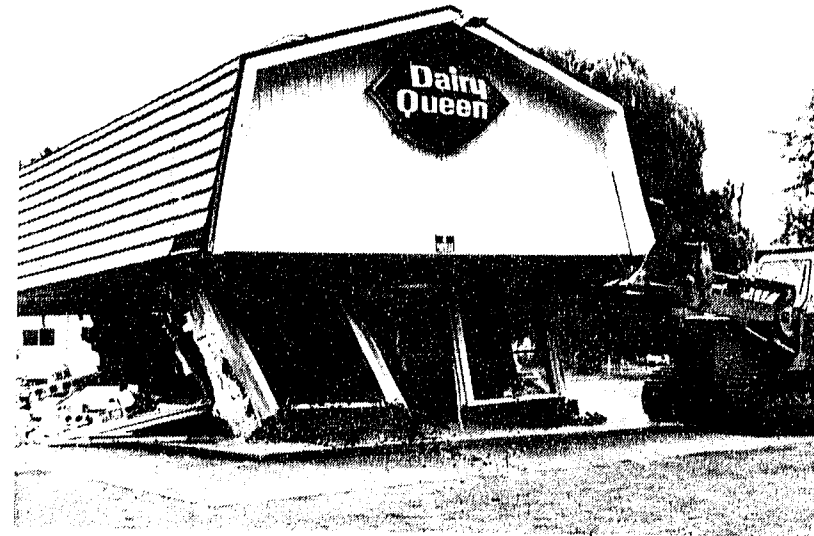
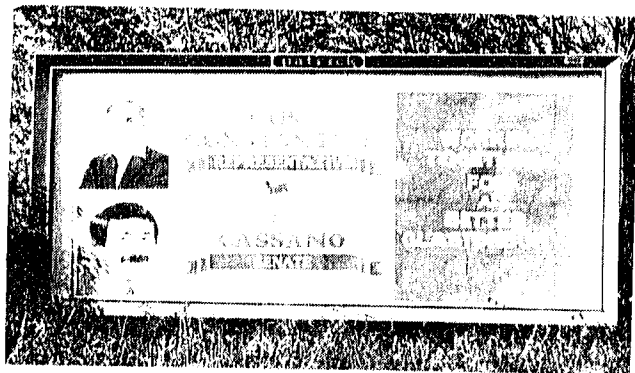
With the General Assembly's passage of the Neighborhood Assistance Act, local firms contributed generously to programs that would otherwise have gone to the board for lack of funds. Above, John Gregory of J.B. Slocomb Co. presents a check to Police Chief Frank Hoffman as Town Manager Richard Borden and Agent Howard Charbonneau watch. Above right, the town held a giant tag sale to get rid of some odds and ends school furniture being stored at High Street School. People were lined up outside the school waiting to get in. At right, the town had its first bank robbery, in South Glastonbury. The helmeted robber escaped on a motorcycle and is yet to be apprehended.





Speaker of the House Tip O'Neill came to Glastonbury to boost Rep. Barbara Kennelly's election hopes. Democratic Councilmen presented him with a key to the town. Probably the highlight of the campaign was the controversy over a bill board on New London Turnpike which went — according to one side — against the political parties' agreement not to post signs except at headquarters.

When Gov. William O'Neill removed tolls on the Wethersfield Putnam Bridge between Glastonbury and Wethersfield, Bob DiBella organized an "end of the Toll Party" at the Gallery. Local and Wethersfield officials, toll booth collectors and several hundred other people dropped in to celebrate.



The Dairy Queen at the corner of Main and Spring Streets succumbed to the bulldozer to make room for the new Community National Bank building. In South Glastonbury, Masons celebrated their 100th anniversary in town with a parade, ceremonies and banquet. At the police station, an unusual event saw policemen "arrested" and "put in jail"—a fund drive effort which had the officers calling for pledges to buy their way out of jail.



The high school football team captured most of the sports headlines during the year, but there were other accomplishments well worth recording. For instance, the GHS tennis team completed its fifth year without a loss.

The Jewish synagogue in town received a Torah confiscated by the Germans during World War II in Czechoslovakia. The community from whence it came was completely eliminated in a Nazi purge. The present Czeck government released this and hundreds of other Jewish Torahs and artifacts to a preservation group in London, which is recirculating the materials. Glastonbury's request for a Torah was honored and it arrived early in May. A rededication ceremony was held, with participation of most of the churches in town.



Telephone Directory

Fire and Police Emergency—911

For those residents not having a 633 telephone prefix, the numbers are Fire Emergency—633-9421 Police Emergency—633-9411

Call the:

Administrative Services
Assessor
Building Inspector
Civil Preparedness
Community Development
Director of Health

Dog Warden
Glastonbury Housing Authority
Highway Superintendent
Parks Superintendent
Police Department
Probate Court

Public Works
Parks & Recreation Director
Recreation Answering Service
Redevelopment Agency
Registrars
Senior Services (see page 19)
Social Services
Superintendent/Sanitation Department
Superintendent of Schools
Tax Collector
Town Clerk

Town Manager
Visiting Nurse Association
Welles-Turner Library
Youth and Family Resources

For Answers on:

Bills & Accounts, Purchasing
Property Assessments
Building Permits
Natural Disaster
Town Planning
Public Health Matters—
Applications for Burning
Dog and Animal Problems
Public and Elderly Housing
Street/Road Maintenance, Snow Removal
Parks/Public Grounds/Tree Problems
Public Safety
Estates, Conservatorships, Guardianships,
Trustees, Adoption, Marriage Waivers,
Weddings, Passports
Engineering and Drainage
Parks & Recreation Activities
Scheduled Events
Urban Renewal
Voting. If no answer, call Town Clerk

Welfare and Relief Programs
Sanitary Sewers, Treatment Plant, Landfill
Schools and Education
Taxes
Birth & Death Certificates, Property Deeds
Fishing/Hunting/Dog Licenses, Elections,
Voting Registration
General Administration, Personnel
Public Nursing and Clinics
Library Services
Family Counseling and Youth Activities

Phone

659-2711
659-2711
659-2711
633-6234
659-2711
659-2711
633-8301
633-3549
659-2711
659-2711
659-2711
633-3723
659-2711
659-2711
659-2731
659-2711
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633-5231
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633-3521
659-2733
659-2711



Glastonbury is known for its use and re-use of older buildings. These old photographs show some of the present buildings as they appeared many years ago. Clockwise from upper left, the old Gales Hotel became a post office for a time before being converted to retail stores; the Hale house on Main Street at the junction of Route 17 is now an office building after having served for many years as a convalescent home; the J.B. Williams soap factory has been converted to condominiums; the Gideon Welles house, shown here when it was on Hebron Avenue and in use as a home, has since been moved back to the corner to house the town's senior center and the senior services office.

