

THE GLASTONBURY STORY 1998 • 1999

THE TOWN OF GLASTONBURY

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ABOUT THE COVER

Photograph of the Old Cider Mill on Main Street.
Courtesy of Kenneth E. Leslie ©.

A Dedication to Henry Kinne

In each generation, Glastonbury has been blessed with people who seemed born to protect and preserve the Town. Henry Kinne was such a man, dedicated to making Glastonbury a special place to live and work.

He served on several local boards and commissions before seeking election to the Town Council, where he subsequently became Chairman. He gave a great deal of thought to things he would support and those he could not. He had an appreciation of the benefits of good education and acted to improve the local system where and whenever possible.

Henry owned a gas station on the corner of Main and Welles Streets where many a political discussion occurred. Members of both parties often stopped in to get Henry's opinion. There were times when out-of-towners — referred to the station to talk to the "Mayor" — were startled to find "his honor" on his hands and knees fixing a bad spot in the floor.

The term "politician" did and didn't fit Henry. He went to church and community suppers because he liked the food and the people, but he rarely talked politics at those affairs unless forced to. However, he knew who to speak to for an honest opinion and what pitfalls to avoid. He tended to act the part of a country boy, but was a graduate of UCONN and smart as a whip.

Trying to list the various things Henry did for Glastonbury is virtually impossible. It will have to suffice to say, if it was beneficial to the Town, Henry had a part in it, sometimes through statements, sometimes quietly and effectively behind the scene. Most people were not aware of Henry's quiet generosity, of his many unpublicized donations.

Henry Kinne is missed. Because he was an outstanding individual of his time, this year's annual report is dedicated to Henry Kinne with the Town's gratitude, love, and respect.

- Tink Henderson

Henry Kinne (the "Mayor"), in the early years in front of his gas station.
(Photo courtesy of The Glastonbury Citizen)



The Town of Glastonbury

LOCATION

Glastonbury is located ten miles southeast of Hartford, southerly of Route 3 and easterly of the Connecticut River and Interstate 91. It is served by the Hartford County Regional Planning Agency and the Capitol Region Council of Governments.

AREA

52.5 square miles, 33,600 acres.

POPULATION

Approximately 29,000.

LAND USE

Principally residential (approximately 60% of land area) with suburban to rural densities, compact commercial/employment district (approximately 15%) and significant open space comprising of water company, State forest and Town lands (25%).

FORM OF GOVERNMENT

Town Council, Town Manager, Board of Finance.



Front Row: Sharon H. Purtil, Kurt P. Cavanaugh, Marti Curtiss, B. Kent Sleath, Judith A. Stearns.
Back Row: Sheenu Srinivasan, Walter J. Cusson, Thomas F. Flanagan, H. David Megaw.

TOWN HALL

2155 Main Street
Glastonbury, Connecticut 06033
Located one quarter mile south of Hebron Avenue on the west side of Main Street.

TAX RATE

31.7 mills July 1999.

NUMBER OF VOTING DISTRICTS

Eight.

NET GRAND LIST

On October 1, 1998,
\$1,953,690,759.

STATE REPRESENTATIVES

Sonya Googins (R) 240-8700
Christopher Stone (D) 240-8500

STATE SENATOR

Mary Ann Handley (D) 240-8600

U.S. CONGRESSMAN

John Larson (D) 278-8888

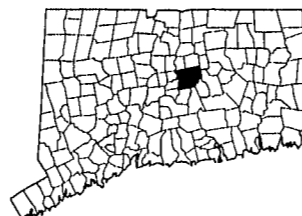
U.S. SENATORS

Joseph Lieberman (D) 240-3566
Christopher Dodd (D) 240-3470

1998-1999 GOVERNMENT

Town Manager:
Richard J. Johnson

Town Council:
Kurt P. Cavanaugh, Chairman
Sharon H. Purtil, Vice Chairman
Marti Curtiss
Walter J. Cusson
Thomas F. Flanagan
H. David Megaw
B. Kent Sleath
Sheenu Srinivasan
Judith A. Stearns



Town of Glastonbury

TOWN COUNCIL



Kurt P. Cavanaugh
Chairman

1999 was the last year of the 20th Town Council and the last Town Council of the twentieth century. Like all of America, Glastonbury has made great progress in the "American Century". In 1959 Glastonbury changed from a selectmen form of government to the present Council/Manager/Board of Finance form of government. This change allowed the Council to spend most of its time developing policies and creating a vision for the Town. The Town Manager's responsibilities include implementing those policies and vision. In this report I would like to share with you some of our most recent successes as the 20th century draws to a close.

For the first time in Glastonbury's 300-year history, our community now has access to the Connecticut River. A committee of Glastonbury residents worked with a consultant to create a master plan for the property. The plan includes a river walk, ball fields, fair grounds and open space. A volunteer group has already graded and seeded the site in preparation for public use next year. Also, the Town Council authorized the Town Manager to acquire the "Tank Farm" through a tax foreclosure. While this piece of Riverfront property has some environmental challenges, they do not loom large enough to prevent us from recapturing our part of the Connecticut River. In fact, in 1999 I was able to put together a regional coalition of support and State and Federal aid to remove the tanks and reclaim the site.

This year saw the beginning of work on new athletic fields next to the high school on the former Baldwin property, the extension of sidewalks to better serve the high school facilities and the Town Green, the acquisition of open space along the Salmon Brook, and improved access and storage for the Parks Department.

Our commercial tax base continues to grow. The Town Council approved a modified plan for two hotels; a full-service and residence inn. Also at Somerset Square, the Council approved a 105,000 square foot class A office building. In the Gateway Corporate Park area where the Town owns one hundred acres, a request for proposal was issued which outlines a development mixture of light industrial and office uses. The responses were not what we anticipated to meet the Town's long term economic growth in this area. A revised request for proposal will have to be developed that outlines the Town's economic development interests on this important piece of Town owned property.

The Town Council has been committed to a quality education for our students. In 1998 voters approved a referendum to build a new middle school and renovate Gideon Welles for use as a sixth grade. Construction is well under way on Addison Road as the new middle school begins to take shape. Plans for the renovation of Gideon Welles are working its way through various town boards and commissions.

The Council has also continued its efforts to improve support services for its residents. A new Fire Chief was hired with increased participation by the volunteers, who rely on the Chief for administrative support and leadership. A plan to create a new senior center, a teen center, and more space for various community groups at Academy was prepared but defeated in a June referendum. Since then, the Council has been reexamining that plan and exploring other options to provide needed programs and space for both young and old.

In the 20th century, a lot of hard work and sacrifice has made Glastonbury a destination for both residents and quality businesses. We have become a community for people to buy a home, raise a family, and educate their children in a Town where the natural environment, public service and historic New England character are paramount. The triumphs that have been achieved can not be credited to any one group, but to all of us. We are all Glastonbury.





Town of Glastonbury

TOWN MANAGER



Richard J. Johnson
Town Manager

As described on the following pages, 1998-1999 was a great year for Glastonbury. I am pleased to have the opportunity to highlight a number of our successes.

- Awarded State grant for proposed purchase of the river front Cider Mill property; among only 19 towns selected to receive

grant funding under the new State Open Space Acquisition Program.

- Completed the Welles-Turner Memorial Library renovation and expansion project on time and within budget.
- Purchased 148 acre Addison Road property for new Middle School construction, open space and recreation uses.
- Acquired the abandoned Field-Holstein property off Phelps Street. Plans call for conversion to river front park uses. A \$250,000 State grant is approved for initial environmental remediation and site restoration.

A number of projects started in the past year are well underway for completion in the coming year.

- Construction of the new Middle School is scheduled to begin in late summer 1999 and continue to January 2001 occupancy.
- Work on three new high school athletic fields is well underway. The new fields are scheduled for use beginning in Fall 2000. The project is on schedule and within budget allocation.

The past year brought a number of new and continued economic development and financial related successes.

- A 105,000 square foot Class A office building was approved for the Somerset Square area. Preliminary plans call for construction during the 2000 season.

- Glastonbury maintained its prestigious AA1 Moody's Investors Service rating. Efforts will continue in the coming year to secure an upgrade to a AAA rating.
- The Government Finance Officers Association once again recognized Glastonbury with its Distinguished Budget Presentation and Excellence in Financial Reporting Certificates.
- The annual independent audit report for fiscal year ended June 30, 1999 was received with no reportable conditions.

The coming year is expected to bring a number of challenges and opportunities. Examples include:

- Continued open space acquisition and preservation.
- Work with State Department of Environmental Protection and Federal Environmental Protection Agency officials will continue in hopes of securing additional grant funding for restoration of the former Field-Holstein property.
- Continued efforts to successfully market and develop the town-owned Gateway Corporate Park in the best long term economic development interests of the community.
- Preliminary design and cost estimating will be prepared for a possible referendum on high school renovation and additions and a new elementary school.
- Space needs for Senior Services, Board of Education administrative offices, and Town Hall along with the best short and long term use of the Academy School facility will remain a high priority.

As I conclude this report, I want to express my sincere thanks and appreciation to the staff, board and commission members, residents and others who consistently dedicate their time and talents on behalf of the community. Without their collective efforts, the successes and accomplishments highlighted throughout this annual report would not be possible.

BOARD OF EDUCATION



Suzanne Galvin
Board of Education
Chairperson

Growth is the watchword of the Glastonbury Public Schools. Not only has the enrollment increased to more than 6,000 students, but our academic program and our student achievement has grown as well.

The 1998-99 school year was marked by continued expansion in the Glastonbury Public Schools. Over the last ten years, the student population has increased by more than 1400 students. After analyzing both enrollment projections and current instructional space, the Board of Education developed a long-range facilities plan to meet the town's increased instructional needs. The plan outlined the specific space needs and proposed a long term solution, the construction of a new



Jacqueline Jacoby
Superintendent
of Schools

grade 7-8 middle school, the addition of science lab and classroom space at Glastonbury High School and the construction of a new elementary school.

During the spring of 1999, construction began on a new 1,100-student middle school on a 144-acre site



Our educational programs, which are designed to meet the individual needs of students, have grown as well. Technology has continued as a long-term priority for the Glastonbury Public Schools. The Board of Education's long range Technology Plan is in its fourth year and has included the installation of additional computers at the third and sixth grade level, the updating of computer labs at Glastonbury High School and the addition of Internet accessibility to an increased number of students on the secondary level.

The intent of the long-range plan was to increase the use of technology in increments by focusing first on the fourth grade and fifth grade and then increasing technology for sixth graders at Academy in 1998-99. This has been accomplished by maintaining two computer labs at Academy, one for keyboarding and one for research, and by adding computer work stations to the core team classrooms as well.

At Gideon Welles, the library media center has increased its Internet capability and has expanded its technology resources for student learning. The

our academic program and our student achievement has grown

off of Addison Road. In addition, plans were made for the renovation of Gideon Welles School in anticipation of the move of the 6th grade to that newly refurbished facility. The planned opening of the new middle school is anticipated during the 2000-2001 school year. For the short term, plans were finalized to add fifteen modular classrooms to the most overcrowded schools, Hopewell, Hebron Avenue, Buttonball Lane and Glastonbury High School.

Foreign Language Department, through a federal grant, has extended e-mail and Internet service to every staff member in that discipline. Telecommunication wiring and networking infrastructure installation has continued across the school system.

The library media centers in the elementary schools were connected by network to fourth and fifth grade classrooms and to their respective school



offices. Library conversion to an automated system for inventory and check out of materials has been finalized at both secondary schools and will conclude next year at the elementary level.

Ongoing staff development and over 30 summer workshops for teachers have helped to tie the benefits of technology to the K-12 curriculum. The impact of technology on instruction continues to grow and the specific area of telecommunication has produced the most significant new learning opportunities for our students.

The overarching goal of the Glastonbury Board of Education is to raise the academic achievement for all students. During 1998-99, there were a number of indicators, which could be used to evaluate our success in improving learning for all students.

The students in grades 4, 6, 8 and 10 statewide undergo extensive and academically challenging tests. Glastonbury students scored consistently higher than both the state averages and the average scores of similar communities. In addition, the student scores have shown steady long-term improvement since the statewide testing program began in 1992. The results in mathematics and science have been particularly strong.

One of the reasons for improved academic achievement has been the cluster of initiatives involving student learning in the earliest grades. The teaching of beginning reading and writing skills has been a priority of the Glastonbury Public Schools. Kindergarten and first grade teachers have developed new strategies to guarantee success in early language arts instruction. Early literacy efforts to prevent reading failure have drastically reduced the number of students who go on to second grade below grade level. In addition, our pilot summer school program for third graders has been expanded to include students entering first grade.



As part of our effort to promote year long learning, mathematics learning packets have been sent home for summer use by elementary students, and the summer reading program for elementary and secondary students has been increasingly successful. The overall goal is to increase the level of academic expectations for all of Glastonbury's students. At the 7th grade level, the curriculum grouping was compacted into two levels and this enabled a number of students to be exposed to far more rigorous coursework in mathematics, science and English.

At the high school level, there has also been a concerted effort to raise standards. The number of GHS courses that offer college credit under the Advanced Placement Program has increased significantly. The AP courses are both highly demanding and highly structured. This academic program meets well-defined national standards and is recognized as college level work by leading universities throughout North America. A growing number of Glastonbury High School students take one or more of the twelve Advanced Placement courses and plans exist to increase the number of AP offerings.

Teacher learning during the summer has also been a priority. Workshops focusing on technology, reading, writing, social studies and science were offered during the summer months. Change in both schools and in society has made new learning for staff members an even more essential focus for the school system.

The Board of Education of the Glastonbury Public Schools will continue to focus on its priorities, facility needs at all levels, extension of the use of technology in learning and increased academic expectations and achievements during the 1999-2000 school year.



Jean M. D'Aquila
Town Attorney

Halloran & Sage LLP has continued to serve as Glastonbury's Town Attorney in 1998 and 1999. During this period we have represented the Town in numerous matters, including tax collection efforts, contract review and preparation, legal questions, land use matters, several administrative appeals, ordinance review, and land acquisition. We assisted the Town of Glastonbury in the purchase of several important properties, including the Kenyon property at 198 Addison

Road, next to the new middle school. The Town's ownership of this property will allow the construction and development of a roadway to serve the new middle school. In August, the Town purchased a 4.1 acre property on Chestnut Hill Road from the Town's three Congregational Churches.

We believe that the citizens of Glastonbury are very fortunate to have working for them the skilled and dedicated officers and employees, both elected and appointed, with whom we have had the privilege to work over the last several years. We look forward to continuing and building upon our experiences as Glastonbury's Town Attorney.

PROBATE COURT



Donald L. Hamer
Judge of Probate

The Probate Court for the District of Glastonbury provides a broad range of services in accordance with its mandates under Connecticut General Statutes. These include services to mentally ill and incapable adults as well as adults with mental retardation; guardianship of the estate and person of minors; terminations of parental rights; adoptions; paternity matters; changes of name; marriage waivers; decedents' estates; trust estates and performance of marriages. The court also processes passport applications - more of them, in fact, than any other court in the State of Connecticut.

This past year the Probate Assembly suggested a number of legislative initiatives affecting both the administration and the jurisdiction of the probate courts. Due to a number of factors, virtually all of these initiatives died without action at the end of the legislative session. One of these initiatives is a plan to create a trust fund - paid for by a small surcharge on decedents' estates - which will be available for compensating the victims of fiduciary or attorney negligence or misappropriation of funds. A second initiative is to establish some minimum standards on Trustees of inter vivos - or "Living" - trusts and giving certain rights to the beneficiaries of those trusts. These initiatives will significantly increase the protection which probate courts will be able to provide to persons interested in many probate court matters.

The Glastonbury Probate Court continues to be financially healthy and shows every indication of remaining so. It is expected that over time the new structure of taxing estates will result in some of the smallest courts (serving substantially fewer than 20,000 people) merging with other courts due to decreased volume. It remains to be seen what, if any, role the Glastonbury Probate Court will play in such mergers, although the Town Council and the Board of Finance, along with the Town Manager and the Director of Finance, are being kept apprised of these developments.

Ms. Esther Buffington continues as the Chief Clerk of the Court, and Patricia M. Kepler as the Assistant Clerk. Retired Clerk Allene M. Scaglia may still be found at the court from time to time as an assistant clerk when either Esther or Pat is away.

In April 1999, I was elected as Corresponding Secretary of the Connecticut Probate Assembly, and as such I will continue to serve on the Connecticut Probate Assembly's Executive Committee. I will continue to serve on the Assembly's Regulations Subcommittee, which works with the Probate Court Administrator in drafting regulations to implement new state statutes. After some six years as chairperson of the Probate Assembly's Conservator/Guardian Standards Committee, I have resigned from that committee and now serve on the Ethics Committee. I also presently serve as an alternate on the Judicial Review Council, which considers complaints filed against probate court judges in the administration of their duties as judge.



Creative Experiences' theatrical production of "Crazy for You."

YOUTH AND FAMILY SERVICES

Glastonbury Youth and Family Services provides positive opportunities to children, youth, and families to help develop capable young people and strong, flexible families. To achieve this goal Youth and Family Services offers Creative Experiences, positive youth programs; Outreach and Clinical Services programs.

Youth and Family Services Creative Experiences programs, under the supervision of Chris Gullotta celebrated 25 years of positive youth creative experiences programs for the 1998-99 fiscal year. Creative

such as: Positive Parenting With Shared Values, Parenting Your Elementary School Child: Limits and Love, Reviving Pinocchio: What Parents Can do to Shape Boys Into Exceptional Men.

The Outreach Services main task is to outreach to youth in need in the Glastonbury community. This is supervised by Michael Fahey, Outreach Social Worker, and includes serving the youth and families through the following groups: Peer Education, Welles Village Activity Council for Youth, and the Coffee

helping to develop capable young people and strong, flexible families

Experiences serviced 733 young people and families with the following programs: Odyssey of the Mind, a creative problem-solving program; Youth Services Action Group, a service learning program that assists people in need; Pass It On, a weekly youth produced television program; Double Take, an improvisational theater program. Creative Experiences theatrical productions for 1998-99 included, *Crazy for You*, *Life After High School*, and *Little Mermaid*. The Creative Experiences staff also connects with students during school hours offering outreach services.

Carol Gammell, Clinical Services Supervisor, and the clinical staff provided services to 774 individuals and 368 families; conducted 17 counseling groups; 15 educational groups, 12 parenting groups, and 3 miscellaneous groups, in the schools and the community. The Parenting Education Series offered programs

House Project. Outreach Services is also involved with the regional PAWS conference, Outreach Services to the schools, as well as doing classroom presentations which totaled close to 800 youth and their families. This year Outreach Services has opened a Computer Learning Center next to the Welles Village Community Center.

YOUTH AND FAMILY SERVICES COMMISSION

The Youth and Family Services Commission meets the second Wednesday of the month from September through June. During 1998-99 our guest speakers discussed topics such as: Healthy Communities - Healthy Youth; Coalition to Stop Underage Drinking; Alcohol, Drug, and Tobacco Abuse - What the State Is Doing. The Commission's meetings are open to the public.

SENIOR SERVICES

The Senior Services Department operates as a community focal point for the coordination of multi-purpose services and programs for Glastonbury seniors who are living independently or with families in the community. The Department services town residents sixty years old and over, in order to promote independence, personal enrichment and an enhanced quality of life.

The Senior Services Department provides a wide variety of services and programs to Glastonbury's older residents. The Dial-A-Ride program provides accessible in-town transportation for seniors and disabled

Marla Dutton (L), Friendly Shopper volunteer and Helen Patroski (R)

seniors is available through a monthly informational newsletter, *The Sharing Tree*, which is distributed to approximately 1800 Glastonbury households.



a community focal point for services and programs

adults. The Department also offers seniors a daily nutritious lunch program. The Elderly Outreach Program helps frail and homebound seniors access the information and services needed to remain independent in the community. The Longevity Club is a program for frail seniors which offers stimulating mental and physical activities in a structured, supervised setting. A variety of town sponsored cultural, recreational and wellness programs are offered at the Senior Center and at various locations throughout the town. Information on services and programs for

The Senior Services Volunteer Program helps the community face the challenge of providing necessary services with limited resources. Approximately 125 volunteers donate their time and talents to offer a wide variety of services that benefit the Glastonbury seniors.

Some of the Senior Services Departments accomplishments of the past fiscal year include the following:

- Provided Elderly Outreach Services to 480 seniors and their families to assist in maintaining their physical, social and financial independence by providing information, referral, and in-home support services
- Expanded volunteer programs for a 25% increase in volunteers
- Provided 18,250 rides to senior and disabled residents through the Dial-A-Ride Program
- Provided 11,420 nutritious lunches
- Through a grant received by the Glastonbury Housing Authority, began a Resident Services Coordinator Program at Knox Lane and Center Village
- Expanded social work services at H.T. Clark Congregate Housing
- Updated and reprinted the Glastonbury Senior Service Directory
- In cooperation with the Commission on Aging, conducted a Senior Needs Survey



Senior Float at Apple Fest Parade

WELLES-TURNER MEMORIAL LIBRARY

The 1998-1999 fiscal year presented many opportunities and challenges for the Welles-Turner Memorial Library, the most remarkable of which was the completion of the Library expansion and renovation project. Maneuvering the program and materials for continuous service delivery while construction and renovation took place required several phases. This transition of library program and materials to the new and renovated spaces and new program developments were the key elements of our 1998-1999 fiscal year accomplishments.

All of the above has created a tremendous interest in the Library and is the impetus for creation of new services and programs. This expectation is driven by the two new programming venues, the Friends Room, featuring a state-of-the-art multimedia system, gallery rods for display of artwork, and a baby grand piano for special events and a children's story time room featuring a theater in the round setting.

The Library now also features three small quiet study rooms, open access to the magazine and newspaper back files, and a new customer service desk.

...created a tremendous interest in the Library



Police Officer Lisa Hyson as Buckle Up Bear teaches seatbelt safety to youngsters.



Library Director, Jay Johnston (L) conducting StoryTime Plus.

ADULT SERVICES

- Reorganized Lending Service Desk
- Reorganized Reference Information Service
- Expanded and reorganized the New Materials areas
- Added new genres to Adult fiction
- Expanded compact disc collection
- Management of Friends Room
- Introduced DVD technology for Lending

CHILDREN'S SERVICES

- Created a new Young Adult program
- Reorganized the video and media collection
- Reorganized the general children's collection
- Hosted special story hour programming
- Developed summer reading program in cooperation with school/media librarians
- Visited elementary schools to promote summer reading program

Entrance to the newly renovated Welles-Turner Memorial Library

EAST GLASTONBURY PUBLIC LIBRARY

The East Glastonbury Public Library is a Connecticut nonprofit corporation incorporated in 1960 to provide a library for the Eastbury Elementary School. It has grown over the years into a full service, free library serving the community. The Library is completely staffed by volunteers and funded by the Library Board of Directors, an active Friends group, an annual grant from the Town of Glastonbury and private gifts and donations. The operation is overseen by the Library Board of Directors which consists of five officers and seven trustees. Library policy and finance are controlled by the Board.

the displays reflect the interests of visitors

To raise funds for the Library, the Friends group conducts a used book sale every September and a Book, Bake & Bric-a-Brac Sale each March. These funds are used mainly to buy new books for the Library. In addition, the Library's Board of Directors conducts an annual fund drive to cover operating costs and to purchase additional books.

The Library offers a large selection of fiction and non-fiction for both children and adults. The adult collection includes most books on national best seller lists and a large variety of periodicals. The Library also makes a point to stock any books suggested by Oprah's Book Club, the Hartford Courant Book Club,

Open Mondays from 1:00 p.m. until 4:00 p.m. and 7:00 p.m. until 9:00 p.m.; Tuesdays from 9:00 a.m. until 4:00 p.m. and Thursdays from 9:00 a.m. until 4:00 p.m. and 7:00 p.m. until 9:00 p.m.
Telephone 633-5637 • 1389 Nelpic Road

the Glastonbury Adult Education Book Group, the East Glastonbury Library Adult Book Study Group and other like groups. It also offers a selection of large print and audio books. Circulation for the last fiscal year was over 17,000. Residents of Glastonbury may borrow books and periodicals on a two week basis.

Many classes from the Eastbury Elementary School use the library weekly. The Library sponsors a summer reading program for all Glastonbury children and a special summer program for children who will be entering kindergarten at Eastbury School in the fall. Wednesday mornings during the school year, the Library sponsors a free story hour for children ages three through five. This story hour, conducted by Marjorie Sarsin, includes stories read aloud, show and tell, music, lessons on library usage and many other delightful activities for young children. An adult book study group, led by Duffy Schade, meets at the Library on Monday mornings from September through April.

Over the past year, the Library has mounted special displays in the foyer. A different collection, provided by a Glastonbury resident, is featured every two months. The displays are intended to reflect the interests of library visitors. Displays this past year have included the Tasmanian Devil, snowmen, pigs, cats, hats and mustache cups.

SOUTH GLASTONBURY PUBLIC LIBRARY

South Glastonbury Public Library, located at 80 High Street in South Glastonbury, is staffed entirely by volunteers and overseen by a Board of Trustees.

The Library provides local resources for the education and recreation of the community including books, periodicals, recordings supplemental to whatever additional services, facilities, or exhibitions may be of interest and need to this community. The Library also encourages and supports the development and appreciation of the literary and artistic her-

itage of the country which include the selection and purchase of books, recordings, periodicals and other related materials to help the community achieve a deep enjoyment of life, a broader understanding of themselves and the problems of the world.

Open Sundays from 2:00 p.m. to 4:00 p.m., Mondays, Wednesdays, Thursdays from 1:30 p.m. to 3 p.m. and 7:00 p.m. to 8:30 p.m. and Tuesdays from 1:30 p.m. to 3 p.m.
Telephone 633-4793 • 80 High Street

PARKS AND RECREATION

The Parks and Recreation Department and Fine Arts Commission continue to provide a wide variety of recreation opportunities which work to enhance the quality of life in Glastonbury. Town sponsored programs, public open space, and recreation facilities work together to meet the diverse needs and interests of the community and its members.

In partnership with the PTO, the Glastonbury Little League, Casella Custom Excavating and Town Staff, renovations to the Eastbury School play yard were completed. Improvements include: construction of two baseball infields;

enhanced with the installation of new playground safety fiber mulch under all equipment. A new service entrance to the Park Maintenance facility also was constructed.

The Department and Recreation Commission continue their efforts to make capital improvements to the park system that are consistent with the Plan of Development. Several projects focus on improving public access to the Connecticut River. A small parking area, loop trail and picnic area were built at the property adjacent to the Glastonbury-Rocky Hill ferry. The parcel

*opportunities to enhance the
quality of life*

utilities and irrigation installation and placement of 80,000 square feet of sod.

Several park improvement projects were completed, including installation of a new outfield fence at Academy field; repair and resurfacing of the Grange swimming pool; installation of a playscape at Rotary Field; installation of automatic irrigation at the Addison pool; replenishment of the beach sand at Eastbury Pool; and installation of protective netting along the first fairway at Minnechaug Golf Course. With funding from the Glastonbury Little League, a new backstop was installed at the junior varsity baseball field at the high school. The safety of park playgrounds was

Climbing high at the Newington Ropes course! Just one of the many adventures undertaken by the "Awesome Adventures" teen camp.

provides a beautiful view of the river, and the installation of interpretive signs with historic and environmental information is scheduled for the fall of 1999.

A Town Council appointed committee completed an environmental assessment and master plan of the recently acquired 45 acre former Liebler property. The parcel includes frontage on the Connecticut River and presents opportunities for the development of a riverfront park and open space preservation. An adjacent parcel, a former tank farm, was taken by the Town in foreclosure in lieu of back taxes. The adjacency creates a significant contiguous parcel of land with frontage on the river. Plans for cleanup of the former tank farm are being developed.

Construction of three new rectangular athletic fields and parking for 120+ cars began at the high school. The fields, which will be used for lacrosse, soccer, and field hockey, are scheduled for a fall 2000 opening. Special thanks and appreciation are due to the Hartwell Soccer Club for their commitment to contribute up to \$125,000 towards the project. When combined with the three new athletic fields being built as part of the new middle school, a total of six new fields will be available for public use in 2000-2001. The additional space will significantly enhance the town's ability to meet the demand created by a growing population.

Town sponsored programs continue to be popular with residents of all ages. Over 1,300 runners helped celebrate the 20th anniversary of the Santa's Run road race. Over 2,500 children's swim lessons were taught in the "learn to swim" program. The "Awesome Adventures" program for teens almost doubled in size growing from 59 to 106. One hundred and five groups enjoyed use of the J.B. Williams Park pavilion. Exclusive of organized sports leagues, there were over 112,000 program and facility use reservations.

Looking ahead, plans are being made to usher in the millennium with a town wide celebration including a fireworks display and parade. Plans are also being made to renovate the children's playground located behind the Police Station. The Recreation Commission has begun the process of updating the



Beaded necklaces prove popular at the summer playground program.

Plan of Development for Parks and Recreation 2000-2010. The plan is expected to be completed within the year.

Eastbury Pool was the place for exuberant campers to get wet during the dog days of summer.



Meeting Calendar 2000

Board of Education
7:30 p.m.
Town Council Chambers
unless otherwise noted.

Jan. 10	Jun. 26*
Jan. 24*	Jul. 10
Feb. 14	Aug. 21*
Feb. 28*	Sep. 11
Mar. 13	Sep. 25*
Mar. 27*	Oct. 2**
Apr. 10	Oct. 23*
Apr. 24*	Nov. 13
May 8	Nov. 27*
May 22*	Dec. 11
Jun. 12	Dec. 18**

* denotes Cable
** meeting in Glastonbury High School Library

Board of Finance
7:30 p.m.
Town Hall Meeting Room
second floor.

Jan. 18	Jun. 20
Jan. 26*	Aug. 15
Feb. 15	Sep. 19
Mar. 21	Oct. 17
Mar. 23**	Nov. 21
Apr. 18	Dec. 19
May 16	

* Annual Town Meeting
** Final Budget Hearing

Commission on Aging
7:00 p.m.
Glastonbury Senior Center, first floor,
17 Hebron Avenue.

Jan. 10	Jun. 19
Feb. 14	Sep. 18
Mar. 20	Oct. 16
Apr. 17	Nov. 20
May 15	Dec. 18

Community Beautification Committee
7:30 p.m.
Town Hall Meeting Room
second floor.

Jan. 12	Jul. 12
Feb. 9	Aug. 9
Mar. 8	Sep. 13
Apr. 12	Oct. 11
May 10	Nov. 8
Jun. 14	Dec. 13

Conservation Commission
7:30 p.m.
Town Council Chambers.

Jan. 13	Jun. 15
Jan. 27	Jul. 13
Feb. 10	Aug. 10
Mar. 2	Sep. 14
Mar. 30	Sep. 28
Apr. 13	Oct. 12
Apr. 27	Oct. 26
May 11	Nov. 9
May 25	Dec. 14

Economic Development Commission
7:30 p.m.
Office of Community Development.

Jan. 3	Jul. 3
Feb. 7	Aug. 7
Mar. 6	Sep. 11
Apr. 3	Oct. 2
May 1	Dec. 4
Jun. 5	

Fire Commission
7:30 p.m.
Fire Company #1,
2825 Main St.

Jan. 13	Jul. 13**
Feb. 10	Aug. 10
Mar. 9*	Sep. 14
Apr. 13	Oct. 12***
May 11	Nov. 9
Jun. 8	Dec. 14

* Company 2
** Company 3
*** Company 4

Human Relations Commission
7:30 p.m.
Town Hall Lunch Room.

Mar. 7	Sep. 5
Jun. 6	Dec. 5

Housing Authority
5:45 p.m.
Herbert T. Clark House
45 Canione Road.
Meets the third
Wednesday of the month.

Jan. 19	Feb. 16
Mar. 15	Apr. 12
May 17	Jun. 21
Jul. 19	Aug. 16
Sep. 20	Oct. 18
Nov. 15	Dec. 20

Library Board
7:00 p.m.
Welles-Turner
Memorial Library
2407 Main Street.

Feb. 14	Jul. 10
Mar. 13	Sep. 11
Apr. 10	Oct. 10
May 8	Nov. 13
Jun. 12	Dec. 11

Public Buildings Commission
7:00 p.m.
Town Hall Meeting Room
second floor.

Jan. 5	Jul. 5
Feb. 2	Aug. 2
Mar. 1	Sep. 6
Apr. 5	Oct. 4
May 3	Nov. 1
Jun. 7	Dec. 6

Recreation Commission
7:30 p.m.
Parks and Recreation
Department Office
1086 New London
Turnpike.

Jan. 10	Jul. 10
Feb. 7	Sep. 11
Mar. 6	Oct. 2
Apr. 3	Nov. 6
May 1	Dec. 4
Jun. 5	

Town Council
7:30 p.m.
Town Council Chambers.

Jan. 11	Jun. 27
Jan. 25	Jul. 11
Feb. 8	Jul. 25
Feb. 22	Aug. 22
Mar. 14	Sep. 12
Mar. 28	Sep. 26
Apr. 11	Oct. 10
Apr. 25	Oct. 24
May 9	Nov. 14
May 23	Nov. 28
Jun. 13	Dec. 12

Town Plan and Zoning Commission
7:00 p.m.
Town Council Chambers.

Jan. 4	Jun. 6
Jan. 18	Jun. 20
Feb. 1	Jul. 18
Feb. 15	Aug. 15
Mar. 7	Sep. 19
Mar. 21	Oct. 3
Apr. 4	Oct. 17
Apr. 18	Nov. 21
May 2	Dec. 5
May 16	Dec. 19

Water Pollution Control Authority
7:30 p.m.
Town Council Chambers.

Jan. 12	Jul. 5
Jan. 26	Jul. 19
Feb. 9	Aug. 9
Feb. 23	Aug. 23
Mar. 8	Sep. 13
Mar. 22	Sep. 27
Apr. 12	Oct. 11
Apr. 26	Oct. 25
May 10	Nov. 8
May 24	Nov. 22
Jun. 14	Dec. 13
Jun. 28	Dec. 27

Youth and Family Services Commission
7:30 p.m.
321 Hubbard Street.

Jan. 12	Jun. 14
Feb. 9	Sep. 13
Mar. 8	Oct. 11
Apr. 12	Nov. 8
May 10	Dec. 13

Zoning Board of Appeals
7:00 p.m.
Town Council Chambers.
Meeting Dates:

Jan. 3	Jul. 3
Feb. 7	Aug. 7
Mar. 6	Sep. 11
Apr. 3	Oct. 2
May 1	Nov. 6
Jun. 5	Dec. 4

Community Events 2000

Apple Harvest Festival
Oct. 14 & 15

Fun Runs
6:30 p.m. GHS
Jun. 27 Jul. 18 Aug. 1 Aug. 15
Jul. 11 Jul. 25 Aug. 8

Kid's Dog Show
Jul. 10, 6:00 p.m., Hubbard Green (Raindate Jul. 13)
Pre-registration required

Welles-Turner Memorial Library Events
Book Sale May 20 Sep. 9
National Library Week Apr. 9-15
Week of the Young Child Apr. 9-15
National Children's Book Week Nov. 13-18

Santa's Run 3.5 Mile Run
Noon, GHS Dec. 3 (Snowdate: Sun., Dec. 10)

Senior Picnic
Hubbard Green Aug. 9

Summer Music Series
7:00 p.m., Hubbard Green
Jul. 5 Jul. 19
Jul. 12 Jul. 26

Town Band Concert
7:00 p.m., Hubbard Green
Jun. 25 Jul. 16 Jul. 30
Jul. 9 Jul. 23

Dates To Remember 2000

Property Assessment
Feb. 20 Deadline for filing written appeals to Board of Assessment Appeals.
Oct. 1 Annual Assessment Date: Property owners listed in Grand List.
Nov. 1 Last day to file business personal property declarations with assessor.

Revenue Collection
Jan. 1 Second Installment of Taxes become due
Jul. 1 First Installment of Taxes become due
Nov. 1 Sewer Use Bills become due

Refuse Disposal
Extended operating hours for Transfer Station during Day Light Savings time beginning April 5.
Wednesdays 7:00 a.m. - 7:00 p.m.
Sep. 20 - Modified Day Light Savings hours,
Wednesdays 7:00 a.m. - 6:00 p.m.

Oct. 25 - Last Wednesday of Transfer Station modified operating hours.
Household Hazardous Waste Collection schedule for 1999:
Apr. 1 May 6 Jun. 17 Oct. 7
Apr. 15 May 20 Sep. 9 Oct. 21
Apr. 29 Jun. 3 Sep. 23
Olcott St., Manchester; Time: 8:00 a.m. to 1:00 p.m.

Social Services
Feb. 1 Homeowners' and Veterans' Tax Relief Programs begin.
Mar. 15 Last day to apply for Energy Assistance benefits.
Apr. 1999 Camp CONNRI and Channel 3 Country Camp applications available.
May 15 Renters' Tax Relief Program begins. Last day to apply for Homeowners' Tax Relief.
May 31 Last day to apply for Operation Fuel benefits.
Sep. 15 Last day to apply for Renters' Tax Relief.
Oct. 1 Energy Assistance application period begins. Last day to apply for Additional Veterans Tax Relief Program.
Nov. 16 Thanksgiving food baskets distributed (tentative).
Dec. 1 Operation Fuel application period begins.
Dec. 18 & 19 Annual Toy Shop (tentative).

Town Clerk
Mar. 7 Presidential Preference Primary
Apr. 15 Fishing season opens
Jun. 1 Dog Licenses become available for the next fiscal year
Sep. 12 Primary for State Election if a challenge is filed
Oct. 6 Absentee ballots for November election become available in Town Clerk's office
Oct. 21 Hunting season opens
Oct. 24 Last day to register to vote in order to vote in the November election (except for those who move to town, turn age 18, or become a U. S. Citizen after this date).
Nov. 7 Election Day

HOUSING AUTHORITY



WACY
Program
Summer 1998
Tie Dye Day

The Housing Authority currently administers a total of 439 assisted dwelling units within the Town of Glastonbury. These include the following housing developments: Welles Village, Center Village, Village Green, Herbert T. Clark House, and Section 8.

In addition, the Housing Authority also serves as the administering agency for the Town of Glastonbury's Moderate Price Housing Program, and staff for the Town's Fair Rent Commission.

RECENT ACTIVITIES

During the past year, the Housing Authority has pursued a number of new projects. These have included:

- Received Award of Excellence in Administrative Innovation from the National Association of Housing and Redevelopment Officials (NAHRO) for the Herbert T. Clark House Auxiliary

- Herbert T. Clark House auxiliary raised over \$2,500 through the State of Connecticut's Neighborhood Assistance program, and nearly \$10,000 for various activities and improvements at the Herbert T. Clark House
- Received \$383,497 in funding from the U.S. Department of Housing and Urban Development Comprehensive Improvement Assistance Program to replace kitchen appliances and update the electrical system in Welles Village
- Continued Welles Activity Council for Youth (W.A.C.Y.) in conjunction with the Town's Department of Youth and Family Services; through a cooperative effort of the Housing Authority and the Town's Department of Youth and Family Services, a computer center was opened for the youth of Welles Village with an anonymous donor providing equipment for the center



Glastonbury Housing Authority Commissioner Zelda Lessne (L) and Herbert T. Clark Administrator Wendy Ehrhardt (R) receive the Award of Excellence from NAHRO President Karen Thoresen (C).

SOCIAL SERVICES

The Social Services Department strives to promote the well-being, self-sufficiency and quality of life among Glastonbury residents. The Department develops and administers programs and initiatives which provide individuals and families with the nec-

essary support and opportunities to realize their fullest potential. State sponsored programs administered by the Department include: Community Employment Incentive Program, Energy Assistance, Homeowners' Tax Relief, HUSKY, Operation Fuel, Renters' Tax Relief, Self-Initiated Food Stamp Community Service and the Veterans' Tax Relief Program. Local programs include: Case Management, CROP Walk, Discretionary Fund, Elderly Tax Relief, Eviction/Ejection, Public Auctions, Food Bank, Fuel Bank, Health Care Provider Registry, Holiday Programs, Recreational Fee Waivers and Salvation Army Funds. In addition to administering these programs, the Department also

provides advocacy, assessments and information and referral services. The Social Services Administrator serves as the staff liaison to the Human Relations Commission, which is

*to promote the well-being,
self-sufficiency and quality of life*

charged with investing complaints of illegal discrimination in the workplace, housing and education. No complaints were received by the Commission during fiscal year 1998-1999.

Member of five town collaborative awarded one of 25 national pilot grants, by the Robert Wood Johnson Foundation, to provide outreach and application assistance with State's HUSKY Plan (Healthcare for Uninsured Kids and Youth)

- Assumed intake of the Homeowners' and Veterans' Tax Relief Programs from the Assessors Office

FACILITIES MAINTENANCE

The Facilities Maintenance Division is responsible for maintenance, management, and construction of all municipal buildings.

The Division undertakes preventive maintenance, custodial services, construction, and project planning & management using skilled in-house staff and contracted service providers. The Division also manages utility and communication accounts for all facilities except the Board of Education.

In addition, the Division is responsible for bidding, retaining, and coordinating a variety of contracted services and vendors for all Town agencies.

All public building projects are managed by the Division, which also provides staff support to the Public Buildings Commission.

Highlights from the previous year include:

- Provided project management and labor for

the renovation and moving of the Fire Chief's office from Town Hall to Fire Company #1

- Installed HVAC equipment in the Parks & Recreation Division offices; equipment was reused from the Welles Turner Library renovation and re-installed by in-house staff for minimal cost

- Designed and bid roof replacement for newly acquired Phelps Street building

- Provided project management and CIP support to the school administration and Board of Education

- Provided project management for the New Middle School and Gideon Welles renovation projects

Newly renovated Fire Chief's office at Fire Co. #1.



POLICE DEPARTMENT

The Glastonbury Police Department showed a 2.5% decrease in cases handled during the Fiscal Year 1998-1999.

Traffic . . . 10,571
Services . . . 7,806
Criminal . . . 4,238

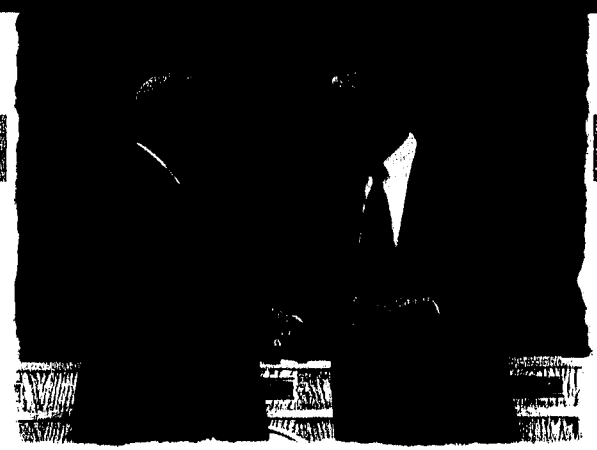
Calls for Services increased while Traffic and Criminal cases decreased.

To significantly enhance the Department's medical response capability, defibrillators were placed in cruisers on every shift. These units are used to shock a person's heart which has stopped beating normally. In all, five defibrillators were purchased with donations received from the Service Club and a private citizen. Every officer has been trained in their use.

Several officers were trained as federally certified truck inspectors. This will improve the Department's capability to investigate accidents involving trucks. It also provides the ability to conduct safety inspections of trucks using Town roadways.

The Police Department purchased a digital speed monitor which displays the speed of approaching vehicles. The monitor, used throughout town, makes motorists aware of their speed and allows them to check their speedometer against the readout on the monitor. The monitor is generally around school zones, heavily traveled streets and in neighborhoods where speeding complaints are received.

In September 1998, the Department began using digital photography to improve productivity in both the Photo Lab and Forensic Lab. The system allows the enhancement of latent fingerprints found at crime scenes in 15 to 20 minutes, as compared to



Town Manager Richard J. Johnson (R) welcomes new Chief of Police, Thomas J. Sweeney (L) to Glastonbury.

hours or days. It provides a quicker turnaround after photographing a scene, as prints are available in a matter of minutes.

The Department continues to participate in a statewide "Buckle Up" Safety Program. Several spot checks were conducted at various points in town for seat belt use. The spot checks and surveys at major intersections indicate a rise in the use of seat belts by motorists. One officer was trained as an instructor in child restraint systems and three more were trained as technicians. These officers check child seats for proper installation, defects and unsafe models. Citizens may have their child seats inspected at various programs the Police Department runs during the year or by calling the Traffic Unit at 652-4250.

The Department obtained a new animal control vehicle. The new truck consists of a fiberglass compartmentalized unit mounted on a pickup truck chassis. It offers ventilation for the animals and easy cleaning of the compartments. It can accommodate all sizes of dogs and smaller animals. As the Animal Control Officer handles all types of animals, including snakes, separation of animals provides a less stressful environment.



The Police Department's new Animal Control vehicle.

FIRE DEPARTMENT

The Glastonbury Fire Department protects the residents and general public with the Fire and Rescue force of approximately 125 members, responding from four fire companies strategically located in town. The Fire Department provides: Fire Suppression, Fire Prevention and any and all Rescue Services required as we enter the new Millennium. The membership of the Fire Department responded to 920 calls for assistance last year.

The Department and its members are extremely proud of their achievements in training and have an average of 88% certified roster to the entry level of Firefighter I. With the continued dedication for learning new methods in firefighting and Rescue Services, the citizens of Glastonbury are better served.

The Glastonbury Fire Department continues to sponsor a "Fire Cadet" program, led by several committed members. The program provides the opportunity to delve into the working of the Fire Service. Following the Cadet Program each Cadet has the opportunity to become a member of The Glastonbury Volunteer Fire Department.



Mini Camp kids cool off, with help from the Fire Department, on a hot summer day.

In the past year, the plans for a new Rescue Truck and Engine Tanker have been finalized with a delivery date in early 2000. Significant strides have been made in the 1998-1999 fiscal year, with the Fire Training Facility under construction.

The Glastonbury Fire Department is ALWAYS looking for new members. If you should have a desire to become a member of a dedicated service provider, JOIN the Volunteer Fire Department, call the Fire Chief's office at 652-7555.

*continued dedication
to better serve the citizens*



Fire safety is a topic of interest to children in the summer Mini Camp.

AMBULANCE ASSOCIATION

The Glastonbury Volunteer Ambulance Association provides ambulance service in the Town twenty-four hours per day, seven days per week. Each of our 35 volunteers are state-certified Emergency Medical Technicians (EMTs) trained in emergency medical care and early cardiac defibrillation. Each ambulance crew includes an intermediate-level EMT who can provide intravenous access and advanced air-

way management, as needed. Additionally, the Association offers CPR and First Aid training to members of the community.

If you would like to learn more about the organization and its community training classes, or if you are considering volunteering your time, please call 633-6554. A member will be happy to answer your questions.

CIVIL PREPAREDNESS

The Office of Civil Preparedness coordinates all activities in times of man-made or natural disasters.

It has been very active in planning for man-power, equipment and community needs through continual updating of information, regulations and equipment. This year, office personnel have attended numerous seminars on local, state and federal levels, for Y2K issues of preparedness and have made this information available to the public via the printed material, as well as on its 1570 AM radio station.

In disaster situations, the office updates information and instructions to citizens via its disaster information number 652-7578. It also coordinates restoration of utilities and human needs involving disaster type situations.

Civil Preparedness Director Robert DiBella (R) and Thomas Walsh (L) from the Civil Preparedness staff, both Federal Communications Commission (FCC) licensed engineers, perform technical adjustments to the 1570 AM radio station operated by Glastonbury Civil Preparedness.



The office maintains a "state of the art" mobile emergency telecommunications van that can operate as a mobile telecommunications control point of emergency situations, or act as a back-up, should the Town's main system fail.

Its radio station WP11600, which operates on 1570 AM, provides emergency and traffic information to the citizens of Glastonbury 24 hours a day, 7 days a week.

A back up transmitter for this station was added to ensure continued operation in times of failure or maintenance of the main transmitter.

As an added benefit to the public, this radio station has been equipped with a "call-in device" to remotely allow key personnel to immediately update messages to the public, involving emergency or traffic related information.

*planning for
community needs
through continual
updating*

COMMUNITY DEVELOPMENT

The Community Development Department is comprised of four divisions: Building Inspection, Fire Marshal, Health and Planning/Environmental management. Together, the Department is responsible

*a successful
suburban
community*

for the management of land use, building, environmental protection, economic development, zoning, and code inspection activities. Key support is provided to the Town Plan and Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, Historic District Commission, and other boards and commissions as required.

The decade of the 1990's will likely be remembered as a time of significant residential development not seen since the 1960's. As a successful suburban community, this new growth prompted the construction of a new middle school and plans are moving forward for the construction of a new elementary school.

- Completed planning and permitting for the new Addison Road middle school
- Completed comprehensive revisions to the Open Burning Ordinance
- Finalized new automated permit processing system for the Building Division
- Conducted a successful influenza/pneumonia vaccination program for seniors that exceeded year 2000 goal (60%)
- Resolved State Traffic Commission's Permit for Town-owned industrial lands adjacent to Addison Road



Building Official Ed Pietrycha using the Town's Geographic Information System.

GREAT POND PRESERVE STEWARDSHIP COMMITTEE

Led by Great Pond's best friend, Chairman Bill Reed, the Committee's accomplishments during fiscal year 1998-1999 were:

- Organized and conducted a volunteer, Preserve maintenance day
- Enlisted other services for upkeep and maintenance of the Preserve
- Published an updated brochure on the Preserve (available at Town Hall, Welles-Turner Library and the Audubon Center)

- Allowed and coordinated for scientific amphibian and botanical studies
- Pursued additional land acquisition for possible expansion of the Preserve
- Reviewed development proposals around the Preserve

*open daily from
sunrise to sunset*

The Physical Services Department is responsible for the maintenance and inventory of the Town's roadways and infrastructure. This includes existing systems as well as additions proposed through subdivision and site development.

ENGINEERING

The Engineering Division provides design review and inspection of Town roads, storm and sanitary sewers, sidewalks, and traffic control signals as well as many other public improvements. In addition, technical recommendations are routinely forwarded to various Town Boards and Commissions.

The Division recently completed design on several Town projects. Construction of the Main Street sidewalks is nearly complete as is the addition to the Buttonball School parking area. Plans are also being developed for the continued reconstruction of

storm drainage are all immensely improved. As in past years, the Division has also continued with its aggressive road surface treatment program. The 1998-1999 program included resurfacing of greater than 12 miles of roadway utilizing nearly 16,000 tons of bituminous concrete. Town crews also completed all preparatory work associated with this program.

VEHICLE MAINTENANCE

The Vehicle Maintenance Division is responsible for preventive maintenance and repair on Town-owned vehicles and heavy equipment including major repairs to school buses and fire apparatus.

During the past year, technical specifications were prepared for the purchase of various pieces of heavy equipment including an articulating loader, plow trucks, roadside mower arm, and other smaller pieces. The Division also initiated steps for construc-

inspection...reconstruction...maintenance...

Woodland Street. In addition, Town Engineering staff was responsible for generating contract drawings for the extension of Eastern Boulevard and the widening of Addison Road near the new middle school entrance.

HIGHWAY

The Highway Division has completed major reconstruction of greater than 3,000 feet of Woodland Street. As a result, sightlines, road alignment, and



John Van Alphen and Jerry Ciccaglione perform maintenance on a school bus.

tion of a new truck wash facility. This facility will improve the Town's ability to prevent corrosion of vehicles used in snow removal operations.

WATER POLLUTION CONTROL AUTHORITY

The Water Pollution Control Authority is responsible for reviewing and approving sanitary sewer connections and expansions, and for assessing future needs of the system.

The Authority levied assessments in the amount of \$312,369.56 in conjunction with their responsibility to recover the cost of sanitary sewer construction. Of this amount, \$184,212.80 was a result of new construction with the balance due to expansion of existing facilities. During this fiscal year, 136 new buildings were connected to the Glastonbury sewer system.

In addition, the Authority initiated an infiltration/inflow analysis of the Addison Interceptor and a study to provide the Town with a Water Pollution Control Facilities plan for the Treatment Plant. These projects are indicative of the Authority's pro-active approach to efficiently maintaining the Glastonbury sanitary sewer system.

WATER POLLUTION CONTROL DIVISION

The Water Pollution Control Division provides the collection and treatment of waste water generated within the Town of Glastonbury. The Division also develops and administers sewer use rates and ordinances and provides staff support to the Water Pollution Control Authority. During Fiscal Year 1998-1999 the Water Pollution Control Facility processed an average of 2.2 million gallons per day of wastewater.

- Processed 753 million gallons of wastewater and disposed of 639 tons of sludge at the Water Pollution Control Facility
- Selected consultants to perform studies of the Water Pollution Control Facility, Addison Road sewer system and Hubbard Pump Station
- Completed removal of three underground fuel oil storage tanks per State and Federal requirements and installed above ground, environmentally safe tanks

REFUSE DISPOSAL DIVISION

The Refuse Disposal Division operates solid waste disposal, recycling facilities and administers permits for private collectors, ordinances and operating guidelines for waste disposal facility users.

- 3,028 tons of Refuse were disposed of at the Transfer Station; 5,085 tons of Bulky Waste Disposed at Bulky Waste Facility; 3,733 tons of materials were recycled
- Recycled 31.5% of solid Waste town wide
- 688 residents utilized the Regional Household Hazardous Waste Collection Facility
- Developed and implemented noise ordinance for residential refuse recycling collectors, restricting early morning collection
- Initiated Groundwater Hydro-geological study at the Tryon Street, Bulky Waste Facility

environmentally safe...recycling



Cover replacement for the Water Treatment Plant's sludge storage.

ADMINISTRATIVE SERVICES

The Administrative Services Department is responsible for the preparation of budgets, financial reporting, land records, property assessment, and the collection of taxes and sewer use fees. In addition, it oversees the acquisition of goods and services, insurance procurement, legal services, debt sales, voter registration management and coordination of computer services.

FINANCIAL ADMINISTRATION

This office coordinates the preparation of the operating and capital improvement budgets for the Town Manager. The staff works with the Board of Finance to review financial reports and make recommendations as requested to the Town Council and Town Manager. This office serves as staff liaison to the Insurance Advisory Committee in risk analysis and annual insurance renewals.

- Maintained an Aa1 designation with Moody's Investment Services for the Town which is based on the Town's financial condition

Issued Bonds:

December 1998
\$2,100,000 Land & Library Renovations

April 1999
\$26,000,000 New Middle School

- Received Governmental Finance Officers Association (GFOA) budget award for fiscal year 1998-1999
- Enhanced Information Services with upgrades to WIN 98, anti virus protection and Y2K compatibility, as well as a network monitoring package

BOARD OF FINANCE

The Board of Finance is a bipartisan Board which operates in partnership with the Town Council and the Board of Education. In its advisory role, the Board recommends an annual budget to the Town Council and recommends and/or authorizes transfers



The Town's Web Site Development Committee (L to R) Chet Hamlin, Joe Kelly, Christine Betton (missing from photo: Janet Hollister)

among and between accounts and funds during the fiscal year. By direct authority the Board establishes the annual mill rate of taxation after reviewing the final budget approved by the Town Council.

ACCOUNTING

The Accounting Division is responsible for providing complete and accurate financial information in proper form and on a timely basis. The Division prepares the year end comprehensive annual financial report, processes employee payroll, payables, and receivables. The Division is also responsible for investment management procedures to maximize interest income on all funds and internal audit functions to ensure that proper controls and procedures are being followed.

- Received the Certificate of Excellence in Financial Reporting for the period ended June 30, 1998, awarded by the Government Finance Officers Association following an extensive review process
- Continued implementation of interdepartmental access to MUNIS financial software to enable Town departments to access financial information more efficiently
- Began performance indicator study to review various levels of performance of Divisions
- Began computerization of fixed assets project

PROPERTY ASSESSMENT

The Property Assessment Division administers an ad valorem tax program in compliance with State Statutes. It compiles the annual Grand List of taxable and exempt property including the valuation and revaluation of real estate, motor vehicles and business personal property.

- Finalized additional staff training in use of computer assisted mass Appraisal System (CAMA)
- Prepared for installation of upgraded administrative and CAMA computer programs for Y2K compliance plus program enhancements

REVENUE COLLECTION

The Collector of Revenue's office is responsible for the timely collection of funds necessary to support both governmental and educational services. Those funds account for over 85% of the Town's annual budget. Taxes and fees for the fiscal year 1998-1999 totaled \$57,677,638 and sewer charges and fees totaled \$1,408,583.

- Collected back taxes totaling \$549,507
- Accomplished a tax collection rate of 99.25% on current levy
- Reduced the number of tax liens filed to 199
- Completed foreclosure of the "Field-Holstein Tank Farm" located on the Connecticut River for future development by the Town

TOWN CLERK

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notaries public, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concerning the Town. The Town Clerk's office which is mostly governed by state statute is a major collector of revenue for the State of Connecticut as well as for the Town.

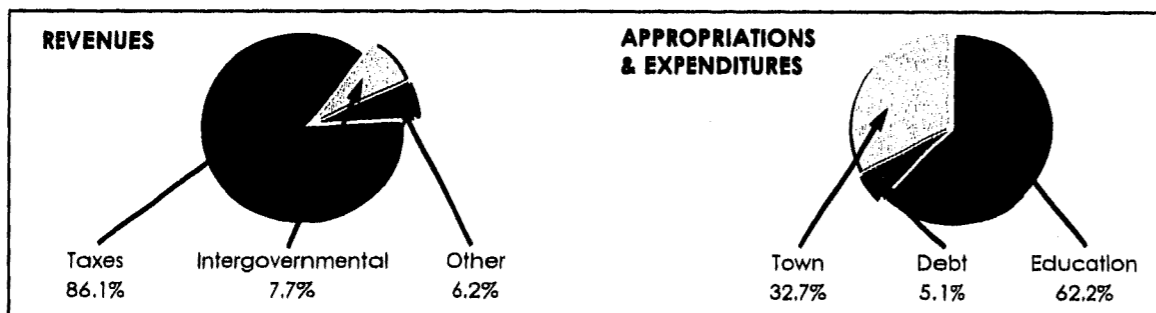
- Collected approximately \$1,280,000 for the State and \$543,000 for the Town, 12% above the previous year
- Developed the Town's Electronic Communications and Internet Access Policy as Chairman of the Records Management Committee
- Issued Migratory Bird Harvest Information Program Permits in cooperation with the U.S. Fish & Wildlife Service and the State wildlife agencies
- Prepared for referendum held on converting the Academy School to a Senior/Community Center and Board of Education offices (defeated by a vote of 3209 to 2510)

*providing complete and accurate
financial information*

Income Statement

Statement of revenues, expenditures and changes
in fund balance - budget and actual - general fund
for the year ended June 30, 1999

	REVISED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:			
Property Taxes	\$ 57,898,503	\$ 57,628,650	\$ (269,853)
Licenses and permits	471,800	665,544	193,744
Intergovernmental	4,382,938	5,167,966	785,028
Charges for services	1,220,300	1,499,590	279,290
Other revenues	1,885,500	2,005,694	120,194
TOTAL REVENUES	\$ 65,859,041	\$ 66,967,444	\$ 1,108,403
EXPENDITURES:			
Current:			
General Government	\$ 548,563	\$ 534,850	\$ 13,713
Community Development	1,015,788	1,003,081	12,707
Administrative Services	6,077,661	6,000,946	76,715
Public Safety	5,323,828	4,834,473	489,355
Physical Services	3,647,854	3,535,697	112,157
Sanitation	1,692,898	1,635,079	57,819
Human Resources	1,305,033	1,231,843	73,190
Leisure/Culture	3,660,917	3,524,376	136,541
Contingency	33,633	4,000	29,633
Board of Education	42,462,297	42,450,204	12,093
Debt Service	3,590,390	3,509,136	81,254
TOTAL EXPENDITURES	\$ 69,358,862	\$ 68,263,685	\$ 1,095,177
Deficiency of revenues over expenditures	(3,499,821)	(1,296,241)	2,203,580
OTHER FINANCING SOURCES (USES):			
Operating transfers in	\$ 1,167,880	\$ 1,177,845	\$ 9,965
Operating transfers out	(1,744,033)	(1,744,033)	-
Use of fund balance	4,075,974	-	(4,075,974)
TOTAL OTHER FINANCING SOURCES (USES)	\$ 3,499,821	\$ (566,188)	\$ (4,066,009)
Excess of revenues and other financing sources over expenditures and other financing uses	\$ 0	\$ (1,862,429)	\$ (1,862,429)
Fund balance, July 1, 1998		9,564,232	
Fund balance, June 30, 1999		\$ 7,701,803	



A copy of the complete financial report is available at:
Town Clerk's Office • Glastonbury Town Hall • 2155 Main Street • Glastonbury, Connecticut 06033

Balance Sheet

Town of Glastonbury General Fund
comparative balance sheets - June 30, 1999 and 1998

	1999	1998
ASSETS		
Cash and cash equivalents	\$ 8,591,907	\$ 10,528,917
Receivables:		
Property taxes	827,624	1,016,264
Other	371,150	478,394
Inventory, at cost	161,133	161,588
Due from other funds	97,122	-
Other assets	1,038,773	939,467
TOTAL ASSETS	\$ 11,087,709	\$ 13,124,630
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts and other payables	\$ 881,794	\$ 1,015,257
Due to developers for escrow deposits	1,103,003	1,128,218
Due to others for escrow deposits	30,800	29,939
Deferred revenues	1,370,309	1,386,984
TOTAL LIABILITIES	\$ 3,385,906	\$ 3,560,398
FUND BALANCE		
Reserved for encumbrances	\$ 153,439	\$ 57,473
Reserved for inventory	161,133	161,588
Reserved for insurance	275,000	275,000
Unreserved:		
Designated for subsequent year's expenditures	1,500,000	2,600,000
Designated for specific purposes	693,521	1,280,964
Undesignated	4,918,710	5,189,207
TOTAL FUND BALANCE	\$ 7,701,803	\$ 9,564,232
TOTAL LIABILITIES AND FUND BALANCE	\$ 11,087,709	\$ 13,124,630

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Town Administration

TOWN MANAGER
Richard J. Johnson

CHIEF OF POLICE
Thomas J. Sweeney

COMMUNITY DEVELOPMENT DIRECTOR
Kenith E. Leslie

DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES
G. Ted Ellis

DIRECTOR OF HUMAN RESOURCES
Susan J. Hebert

TOWN ENGINEER/MANAGER OF PHYSICAL SERVICES
Daniel A. Pennington

DIRECTOR OF BUILDING SERVICES
Gregory J. Smoley

ASSESSOR
Leon J. Jendrzeczyk

ASSISTANT TO TOWN ENGINEER
Chester G. Hamlin

BUILDING OFFICIAL
Edward P. Pietrycha

CIVIL PREPAREDNESS
Robert F. DiBella

COLLECTOR OF REVENUE
Madeline G. DeVellis

CONTROLLER
Lisa A. Hancock

DIRECTOR OF HEALTH
David W. Boone

DIRECTOR OF PARKS AND RECREATION
Raymond E. Purtell

FIRE CHIEF
Ronald E. Squiers

FIRE MARSHAL
Christopher N. Slwy

FLEET SUPERINTENDENT
Thomas O. Tierney

HIGHWAY SUPERINTENDENT
Scott G. Zenke

HOUSING AUTHORITY DIRECTOR
Ivan Pour

LIBRARY DIRECTOR
James G. Johnston

INFORMATION SERVICES/TECHNOLOGY COORDINATOR
Joseph Kelly

PURCHASING AGENT
John A. Maklaris

SENIOR SERVICES ADMINISTRATOR
Patricia R. Schneider

SOCIAL SERVICES ADMINISTRATOR
Jo-Ann Dorn

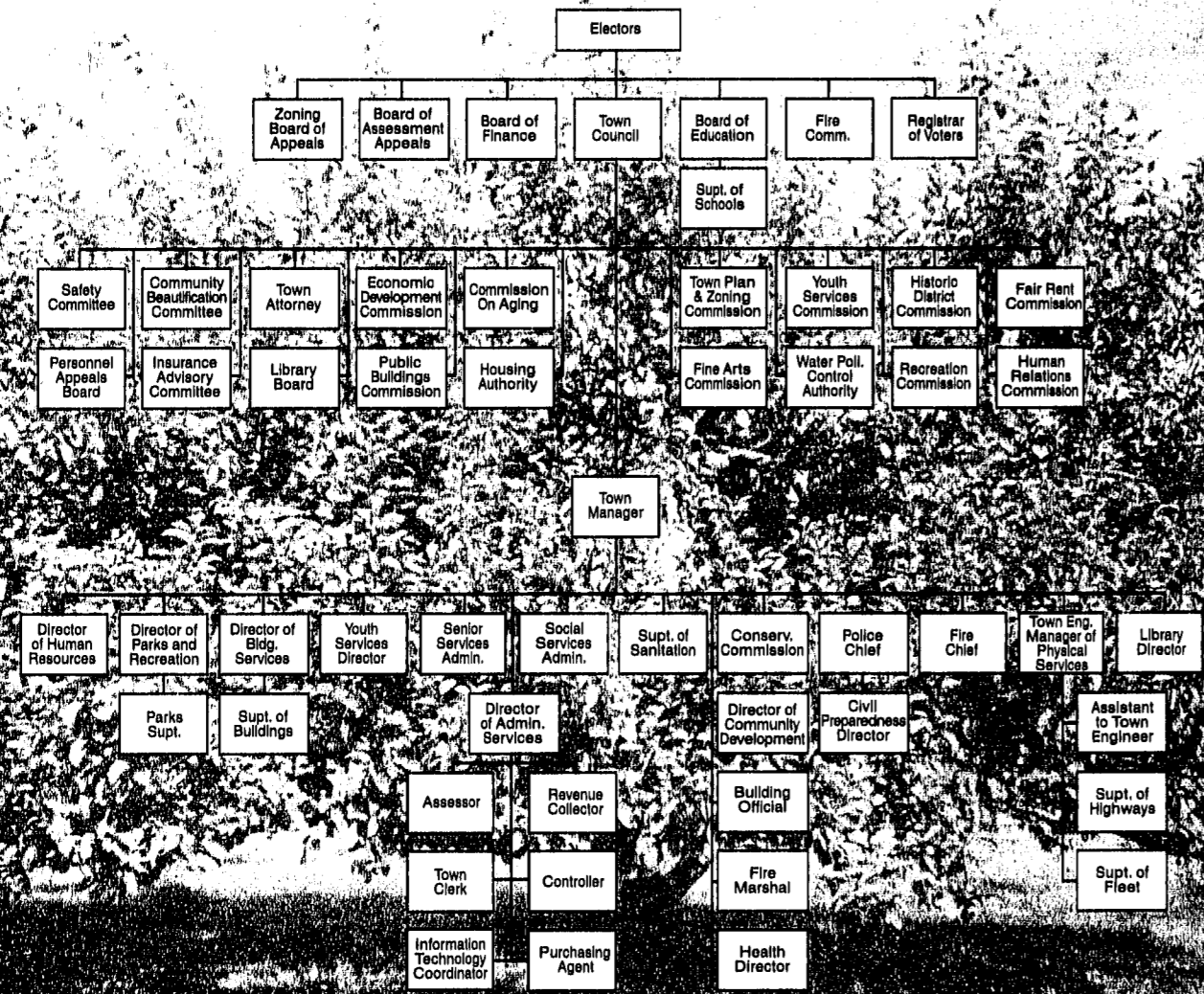
SUPERINTENDENT OF BUILDINGS
David Sacchitella

SUPERINTENDENT OF SANITATION
Michael J. Blsi

TOWN ATTORNEY
Jean M. D'Aquila

TOWN CLERK
Edward J. Friedeberg

YOUTH AND FAMILY SERVICES DIRECTOR
Edmund J. Meincke



*Building
on over 300
years of tradition
and heritage,
Glastonbury continues to
balance the preservation of its
natural resources with the evolving
needs of our community. Through
positive community partnerships, careful
planning, and professional management, we are
committed to the highest levels of responsive and
equitable service, integrity, and fiscal responsibility.
Ongoing innovation, regional cooperation, and effective
leadership will ensure that Glastonbury will always be a great
place to live, learn, work, and do business.*

Town Officials

FISCAL YEAR 1998-1999

ELECTED OFFICIALS

BOARD OF EDUCATION

Suzanne Galvin, Chair
Lorraine Marchetti
Richard C. Brown
Helen Stern
Paul F. Haas, Jr.
Lewis J. Lassow
Gordon T. Allen
Cynthia D. Walls

BOARD OF FINANCE

Diane L. Northrop, Chair
James R. McIntosh, V. Ch.
Edward B. Dingley
Walter F. Hemlock
Constantine Constantine
Peter B. Deich

BOARD OF ASSESSMENT APPEALS

Shaun O'Rourke
David Motycka
William Holmes
Dennis Cavanaugh
Robert D. Bowden

FIRE COMMISSION

Gilbert D. Spencer, Chair
Norman Fieravanti, V. Ch.
Brian Comerford
Arnold H. Higgins
Brian E. Tyrol
James W. Dutton

TOWN COUNCIL

Kurt P. Cavanaugh, Chair
Sharon H. Purfill, V. Ch.
Judith A. Stearns
Thomas F. Flanagan
Walter J. Cusson
H. David Megaw
Marli Curtiss
Sheenu Srinivasan
B. Kent Sleath

ZONING BOARD OF APPEALS

Michael H. Clinton, Chair
Robert Gamer
John C. Linderman
Sandra O'Leary
Janet Jefford
Alternates:
Jeanie Babneru
Matthew Klos
Joseph A. Broder

REGISTRAR OF VOTERS

Gina Fredericks
Karen Sullivan

PROBATE JUDGE

Donald Hamer

GREAT POND

AGRICULTURAL ADVISORY COMMITTEE

J. Baylis Earle, Chair
Mario Accornero
Louis Bussa
Henry Rose
Richard Ferrari
Deborah McIntosh
Michael Longo

BUILDING BOARD OF APPEALS (Code Rev. Committee)

David B. Cox, Chair
Calvin J. Carini
James W. Dutton
Graham Tyrol
Charles W. Brown

COX CABLE ADVISORY COUNCIL

Peter J. Preisner
Maureen Feinberg
Vincent A. Fandetti

COMMISSION ON AGING

Richard A. Coombs, Chair
Eva Bowden, V. Ch.
Elizabeth Glamalls
Frank B. Dibble
William McGaw, Jr.
Alice Robinson
W. Gilbert Wolf

COMMUNITY BEAUTIFICATION COMMITTEE

Robert G. Shipman
Donald B. Reid
Della Winans
Lewis Middleton
David Flattery
Elizabeth (Lynch) Payton
Toni Easterson

CONSERVATION COMMISSION

Judy Harper, Chair
James Bingham
William Patrick
Gerhard R. Schade
Charles J. Reed
John B. Farley
Kim McClain

ECONOMIC DEVELOPMENT COMMISSION

Walter L. Eley, Chair
Barbara Wagner
Robert Mulcahey
Richard A. Katz
James M. Lynch
David M. Hallows
Gretchen Deans

FAIR RENT COMMISSION

John H. Roughan, Chair
David Evans
Andrea Broder
John C. Hilton
Glenda Rose
Kenneth Jacobs
Joan Palatine

FINE ARTS COMMISSION

Suzanne Dufford
Doris O'Rourke
Candace Satlin
Carol Ahschlagger
Steven Malaver
Phlomena Pappa
Emmeline Basil
Kiersten Paindlris

GREAT POND STEWARDSHIP COMMITTEE

William Reed, Chair
David Bodznick
Jolite Steffens
David Gumbart
B. Kent Sleath
Tom Mocko
Judy Harper
Thomas F. Flanagan

HISTORIC DISTRICT COMMISSION

Mary Lou Barrett, Chair
Nancy Lepore
Thomas Theurkauf
E. Marston Moffat
Galen Sheperd
Alternates:
Louise Walker
Charles L. Miller
Pauline Odgaard

HOUSING CODE OF APPEALS

Nelson C.L. Brown
Kristine Brown
Patricia Moriarty
Michael Botelho

HUMAN RELATIONS COMMISSION

John C. Glezen, Chair
Patricia A. Darling
Glenda Rose
Alex Rodriguez

INCORPORATORS OF THE FREE ACADEMY

Richard Mihm
Helen Stern
Inez Hemlock

INSURANCE ADVISORY COMMITTEE

William Bland
Frank D. Anderson
Robert J. Hager
William A. Fochl
Mark E. Zimmerman
Stephen J. Ludwig
David Hoopes

PUBLIC BUILDINGS COMMISSION

David B. Cox, Chair
W. Michael Low
Edward J. Kamis
Scott Tyrol
John A. Davis, Jr.
Liaisons:
Constantine Constantine
Suzanne Galvin
Blakeslee Lloyd

PUBLIC HOUSING AUTHORITY

Richard H. Inman, Chair
James F. Noonan
Craig Fontaine
Zelda Lessne
Frances W. Young

RECREATION COMMISSION

Betsy Katz, Chair
Lynn Hazard
Jolite Steffens
J. Baylis Earle
Lisbeth Becker
Charles Monzeglio

SAFETY COMMITTEE

Whitney Smith, Chair
Gloria Zwirn
Carol Hilton
Helen Litwin
Theodore R. Earl
Thomas Stepnowski
Kevin Graff

TOWN PLAN & ZONING COMMISSION

Dr. Michael F. Lepore, Chair
Patricia V. Low
Scott Lessne
Barbara A. Nebb
Dorothy S. Peltzer
Mark K. Branse
Alternates:
Jane Sleath
Patricia Bussa
Carl E. Hein

WATER POLLUTION CONTROL AUTHORITY

Bradley Northrop, Chair
Nils G. Carlson
John C. Gavin
Robert Jordan
William H. Habicht
Louis M. Accornero
Lisa Gilberto

WELLES-TURNER LIBRARY BOARD

Gloria Avitable, Chair
Jane Brown
Della Schultz
H. Kennedy Hudner
Blakeslee Lloyd
Martha Poole

YOUTH & FAMILY SERVICES COMMISSION

Stephen Jacoby, Chair
Susan Motycka
Tricia Dougherty
Karen Klingensmith
Lucl Leone
Mary Scott
Elizabeth Catarlus
Jack Morris
Robert Backlund

Phone Directory

COMMUNICATIONS

FOR INFORMATION	CALL	PHONE
General Information	Information Center	652-7710
Accounts Payable	Accounting	652-7595
Administration	Town Manager	652-7500
Assessment	Assessor	652-7600
Assessment	Info Line	652-7606
Birth Certificates	Town Clerk	652-7616
Building Permits	Building Office	652-7521
Bulky Waste Disposal	Sanitation	652-7772
Children's Department	Welles-Turner Library	652-7718
Civil Preparedness	Civil Preparedness	652-7576
Death Certificates	Town Clerk	652-7616
Deeds	Town Clerk	652-7616
Demolition Permits	Building Office	652-7521
Dial-A-Ride	Senior Services	652-7643
Dog Licenses	Town Clerk	652-7616
Dog & Animal Problems	Animal Control Officer	633-8301
Drainage Problems	Engineering	652-7735
Electrical Permits	Building Office	652-7521
Elderly Municipal Agent	Senior Services	652-7642
Energy/Fuel Assistance	Social Services	652-7638
Engineering	Engineering	652-7735
Financial Administration	Administrative Services	652-7586
Financial/Medical Assistance	Social Services	652-7638
Fire Chief	Fire Department	652-7555
Fire Marshal	Fire Marshal	652-7526
Food Bank	Social Services	652-7638
Health Matters	Health Department	652-7534
Highways	Highway Superintendent	652-7749
Housing Authority Comm.	Housing Authority	652-7568
Inland Wetlands	Community Development	652-7510
Landfill Permits	Engineering	652-7735
Library	Welles-Turner Library	652-7719
Reference Department	Welles-Turner Library	652-7720
Marriage Licenses	Town Clerk	652-7616
Nursing	Visiting Nurse Association	633-3521
Passport Information	Probate	652-7630
Personnel	Human Resources/Personnel	652-7501
Planning	Community Development	652-7510
Plumbing & Heat Permits	Building Office	652-7521
Police (General Information)	Police Department	633-8301
Probate Court	Probate Clerk/Judge	652-7629
Recreation	Recreation Department	652-7679
Recreation Schedules/ Cancellations	Info Line	652-7689
Refuse Disposal/Recycling	Info Line	652-7790
Refuse Disposal/Recycling	Office	652-7772
Registration of Voters	Registrar of Voters	652-7627
Sanitary Inspection	Health Department	652-7534
Senior Center	Senior Services	652-7642
Sewer Department/ Water Pollution Control	Sanitation	652-7772
Sewer Use Bills	Sanitation	652-7772
Snow Removal & Streets	Highway Superintendent	652-7749
Social Services	Social Services	652-7638
Taxes	Collector of Revenue	652-7614
Taxes	Info Line	652-7606
Tax Relief Programs	Social Services	652-7638
Trees	Parks and Recreation	652-7679
Voting	Registrar of Voters	652-7627
Youth & Family Services	Youth & Family Services	652-7661

POLICE & AMBULANCE

ROUTINE CALLS POLICE DEPT. 633-8301

BOARD OF EDUCATION

CENTRAL OFFICE	CONTACT PERSON	PHONE
Superintendent of Schools	Jacqueline Jacoby	652-7961
Assistant Superintendent	Edward Schofield	652-7965
Business Manager	Sharon Smith	652-7941
Facilities & Food Services Dir.	Brad Devlin	652-7948
Transportation	Angela Balesano	682-1429

CURRICULUM	DIRECTOR	PHONE
Art	Daniel Roach	652-7954
Athletics	Barbara Startup	652-7234
English	Richard Dlugos	652-7967
Foreign Language	Christine Brown	652-7954
Math	Michael Landry	652-7967
Music	Leslie Hunt	652-7954
Physical Education/Health	Basil Roberts	652-7253
Science	Kenneth Roy	652-7293
Social Science	Deborah Willard	652-7967
Vocational Education	Katherine Brophy	652-7249
Guidance Dept./Director	Patrick Murray	652-7211
Special Education	Catherine Colavecchio	652-7971
Special Education	Gary Nolf	652-7971
Glastonbury High School		
Principal	Alan Bookman	652-7204
Gideon Welles School		
Principal	Thomas Russo	652-7800
Academy School		
Principal	Carol Sue Schmidt	652-7835
Buttonball School		
Principal	Patricia DaSilva	652-7276
Eastbury School		
Principal	William McDermott	652-7858
Hebron Avenue School		
Principal	Gina Vance	652-7875
Hopewell School		
Principal	Richard DeBells	652-7897
Naubuc School		
Principal	D. Patricia Hatch	652-7918
East Hartford/Glastonbury		
Magnet School Principal	Scott Johnson	282-3396

TOWN WEB SITE

Visit our Web Site www.glastct.org



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