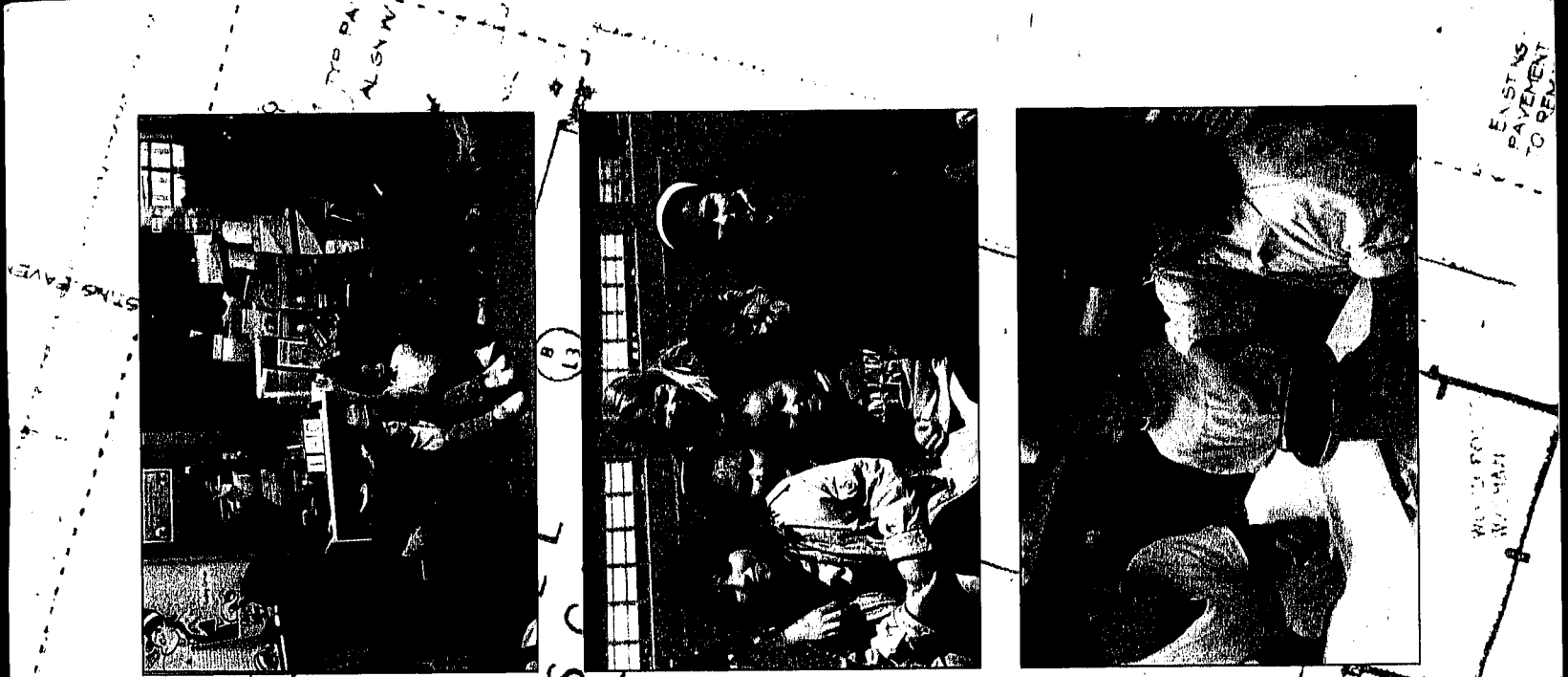
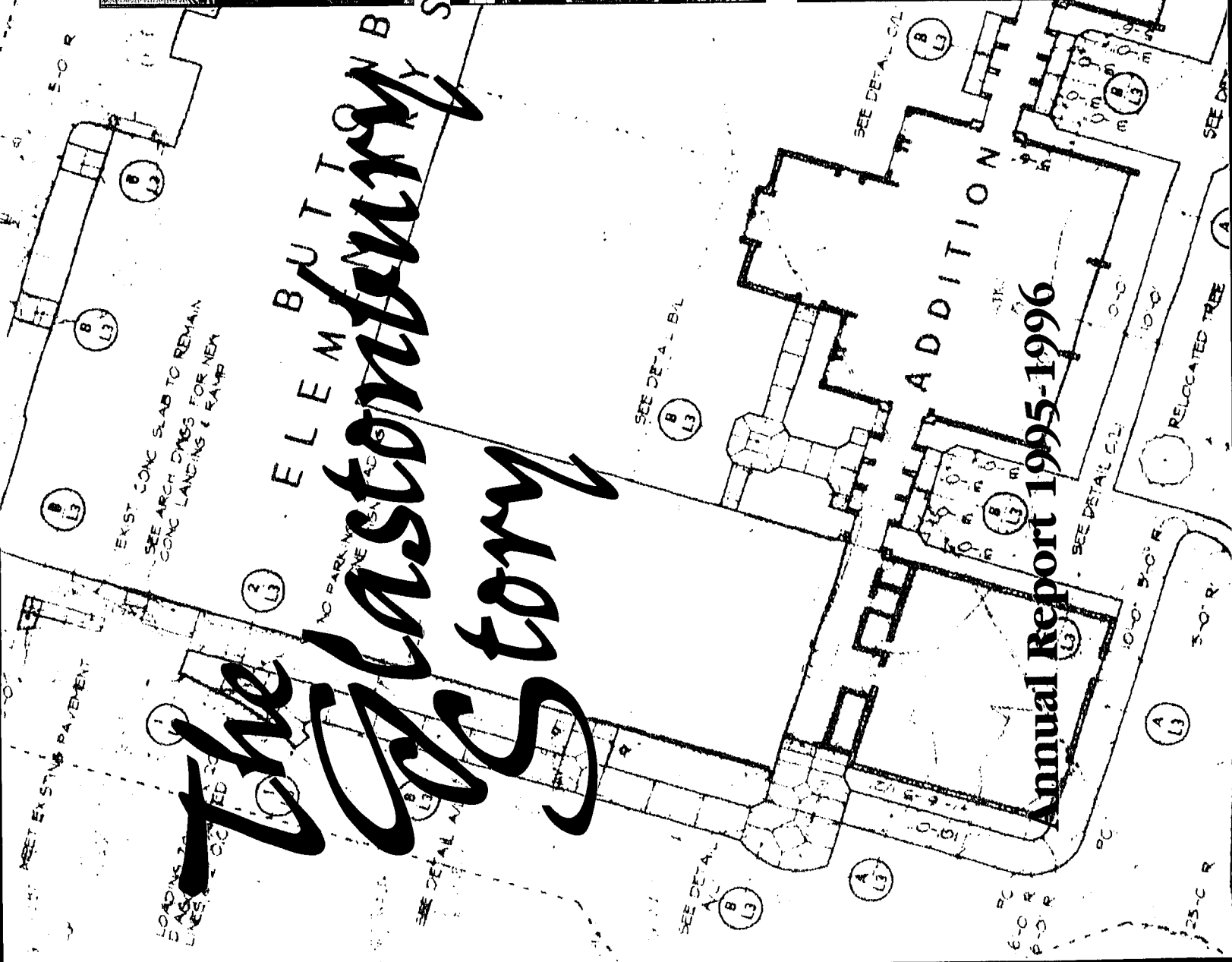


# The Last Story

ELEMENTARY

Annual Report 1995-1996

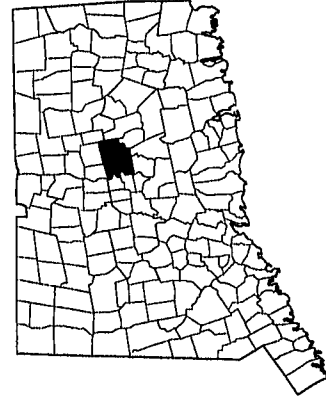


# Vision Statement

Building on over 300 years of tradition and heritage, Glastonbury continues to balance the preservation of its natural resources with the evolving needs of our community.

Through positive community partnerships, careful planning, and professional management, we are committed to the highest levels of responsive and equitable service, integrity, and fiscal responsibility.

Ongoing innovation, regional cooperation, and effective leadership will ensure that Glastonbury will always be a great place to live, learn, work and do business.



**LOCATION:** Glastonbury is located ten miles southeast of Hartford, southerly of Route 3 and easterly of the Connecticut River and Interstate 91. It is served by the Hartford County Regional Planning Agency and the Capitol Region Council of Governments.

**AREA:** 52.5 square miles, 33,600 acres.

**LAND USE:** Principally residential (approximately 60% of land area) with suburban to rural densities, compact commercial/employment district (approximately 15%) and significant open space comprising of water company, State forest and Town lands (25%).

**POPULATION:** Approximately 29,000

**FORM OF GOVERNMENT:** Town Council, Town Manager, Board of Finance

**TOWN HALL:** 2155 Main Street, Glastonbury, Connecticut 06033, located one quarter mile south of Hebron Avenue on the west side of Main Street.

**NET GRAND LIST:** On October 1, 1995, \$1,820,944,105

**TAX RATE:** 29.6 mills July 1996

**NUMBER OF VOTING DISTRICTS:** Eight

**STATE REPRESENTATIVES:**  
Sonya Googins (R) 240-8700  
Richard Veltri (R) 240-8700

**STATE SENATOR:**  
Mary Ann Handley (D) 240-8600

**U.S. CONGRESSWOMAN:**  
Barbara Kennelly, 278-8888

**U.S. SENATORS:**  
Joseph Lieberman, 240-3566  
Christopher Dodd, 240-3470

**1996 GOVERNMENT:**

Town Manager: Richard J. Johnson  
Town Council: Paul Nye, Chairman;  
Judith A. Stearns, Vice Chairman  
Joe Broder, Kurt P. Cavanaugh, Marti Curtiss,  
Thomas F. Flanagan, Stephen N. Giamalis,  
H. David Megaw and George M. Purtil

**ABOUT THE COVER:** This annual report cover pays tribute to the community-wide effort that enabled the Town to successfully complete a five elementary school renovation and expansion project. Construction began in October 1995 and was substantially completed in less than one year for the start of school in September 1996. The project added over 55,000 square feet of program space and 200,000 square feet of existing space was renovated, updated, and brought to code compliance.

The photographs on the cover capture the spirit of the children as they embrace their new environment.



Paul M. Nye  
Chairman

The cooler days of fall heralded the 100th anniversary celebration of the Welles-Turner Memorial Library, one of the cornerstones of our community, setting the stage for a referendum one year later to add much needed space to this facility. At the helm of the library was new Library Director Jay Johnston who was assisted by the enthusiastic volunteers of the Second Century Fund. Another landmark was the appointment of Glastonbury's first full-time Fire Chief, Stephen Haines, to assume command of a dedicated volunteer department.

As September waned, the Town eagerly awaited the results of an overwhelmingly successful referendum to complete the work on our five elementary schools. One year later, as school opened after an entire summer of construction activities, students, faculty and parents were greeted by modern, efficient and "on-budget" facilities to serve the needs of our young people for many years.

After several years of research, revision and scrutiny, Glastonbury adopted groundwater protection regula-

tions to protect one of our most precious and easily tainted resources. The Town Planning and Zoning Commission proudly presented years of work in the 1995 Plan of Conservation and Development, a ten year planning document to continue a tradition of planning and judicious land use to preserve Glastonbury's intangible quality of life.

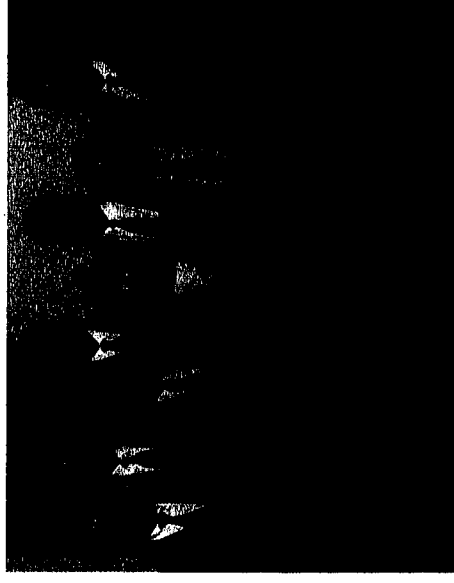
November and December yielded the results of the town-wide revaluation, an inevitable state mandated process which confirmed the fact that the value of commercial properties decreased while residential property values increased. Revaluation notwithstanding, it is important to remember that for the Town as a whole, taxes remained within the growth of the Grand List, something that not many of our neighboring communities can rival. The months of February and March found the council in budget workshops enabling us, through sound management by the Town Manager, to adopt a budget that was within the growth of the Grand List.

Planning continued for a Community Center, with design workshops conducted to establish user needs with the goal of designing a facility that could fit many sites. At the same time, the Council, Board of Finance and Board of Education held a workshop to discuss middle school facility needs and various options for addressing them.

While the past year is marked with accomplishments, there are a number of in-process projects which remain a high council priority. We have not succeeded

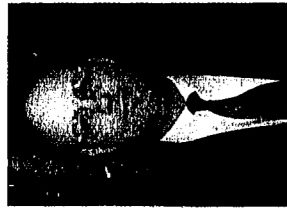
in constructing or converting a facility to meet the social needs of our senior population. Although we have completed the five elementary school projects, the anticipated growth in our middle school age population has not yet been accommodated in adequate facilities. While towns around us continue to decrease in population, Glastonbury continues to grow because it is a desirable place to live, raise a family and participate in a very active community. Growth presents both challenges and opportunities for creative solutions.

Paul M. Nye  
Chairman



1995-1996 Town Council: Joe Broder, Kurt P. Cavanaugh, Judith A. Stearns, George M. Purtil, Marti Curtiss; Back row: Charles L. Montaco, Thomas F. Flanagan, Paul M. Nye, and H. David Megaw.

## TOWN COUNCIL



Richard J. Johnson  
Town Manager

As discussed on the following pages, the 1995-1996 Annual Town Report recounts the numerous accomplishments and successes of the Town of Glastonbury for the fiscal year ended June 30, 1996. It is a pleasure to have the opportunity to highlight several of the many activities and achievements of the past year.

- Moody's Investor Services confirmed the Town's prestigious Aa1 rating. A December 1995 bond sale yielded an average interest rate comparable to AAA communities throughout the country.
- A successful referendum for the elementary school renovation and expansion project was held in September 1995. Construction moved forward immediately thereafter and remains on schedule and within budget.
- Glastonbury's first *Citizen Satisfaction Survey* was distributed to a random sample of residents in April 1996. Survey results will assist efforts to improve the responsiveness of Town operations.
- The 1995 Plan of Development and Conservation was adopted along with one of the State's first comprehensive Aquifer Protection Regulations.

The 1996-1997 budget process was completed in March. Efforts continue to manage programs and services in the most efficient manner possible while maintaining high quality standards. As evidence of these ongoing efforts, the Town Operating Budget has increased by only 3% over the past 5 years, while the 2.67% combined Town and Education increase for

the coming year is among the lowest over the past decade. A stable tax rate remains a goal of the Town Council, Board of Finance and administrative staff.

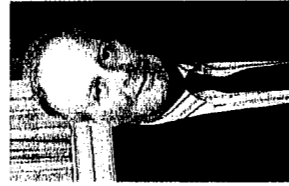
Glastonbury's October 1995 Grand List grew by 3.62% representing the largest increase since October 1989. The 2.7% average Grand List growth experienced over the past six years compares very favorably with municipalities throughout Greater Hartford. The ten year physical property revaluation process was conducted for the 1995 Grand List. The Grand List grew from \$1.5 billion to \$1.8 billion as a result of the revaluation process. Revised State statutes now call for periodic statistical revaluations to moderate significant changes in values, often resulting from the ten year schedule. This issue is expected to receive further scrutiny during upcoming legislative sessions. In addition to the accomplishments noted above, a number of projects will move forward in the coming year. Highlights include:

- A Public Safety Data System to improve communications between the Town's Police, Fire, Ambulance and Civil Preparedness services.
- The first phase of a proposed Geographic Information System (GIS). This includes updated aerial photography to replace 1969 data and analysis of alternatives for implementing system-wide GIS software.
- Improvements to Rotary Field and creation of a South Glastonbury river front park off Ferry Lane.
- A Master Plan of the High School site to evaluate future High School space needs and develop plans for additional athletic fields.

The Town's financial condition continues to be very healthy. At June 30, 1996, the Town's Fund Balance

TOWN OF GLASTONBURY ANNUAL REPORT • 1995-1996

## L E G A L S E R V I C E S



William S. Rogers  
Town Attorney

level. They see no problems or hazards from the scenic "tank farm". Judge Sandra Leheny sitting in Danbury agreed with the applicants.

In the Christian Activities Council (CAC) Appeal involving a zone change to rural residence from Reserved Land (watershed) for a 33 acre portion of the MDC land on Keeney Street and Hebron Avenue to allow the development of 28 single family "affordable" homes, a Superior Court Judge has upheld the Town Council's 1994 denial, and the CAC has petitioned for the opportunity to appeal.

The CAC also qualifies to receive State subsidies to buy the land and pay for construction of the homes, proposed to be built on two new streets intersecting Keeney Street and Hebron Avenue, in the immediate vicinity of the curves and hills of the existing intersection.

The Town Council denied the zone change because it believed, among other reasons, that the development would destroy a potential future water source (a dam and reservoir existed in this parcel until 1950, when the MDC acquired it, took out the dam and drained the reservoir); and that the already dangerous intersection would be made worse (at least until the State reconfigures it, at some point in the future). CAC believed that the land does not present a viable water source, that it is unnecessary, and that the added traffic and vehicle trips will not really affect public safety. Judge Joseph Koletsky sitting in Hartford agreed with the Town Council.

Another sign of our financial times are the 12 tax foreclosures and 22 tax assessment appeals. These should be resolved within one or two years, if pursued to trial and decision. In light of that, we hope that approaches now being made to resolve these appeals will be successful. Our appointment as Town Attorney has expired. Counseling and representing Glastonbury, its elected and appointed officers, and its citizens have always been

TOWN OF GLASTONBURY ANNUAL REPORT • 1995-1996

totaled \$10,468,200. The Town's Undesignated Fund Balance at fiscal year end totaled \$7,815,716. The use of this available funding for Capital projects or ongoing Operating Budget needs will be an important topic of discussion as planning for 1997-1998 begins in early 1997. This will require a short and long term perspective so that the Town's Capital Improvement Program and stable tax rate goals can be achieved for years to come.

A number of challenges and opportunities await the community in fiscal year 1996-1997. The elementary school project will move into the renovation and code compliance phase over July and August. A November referendum on proposed Welles-Turner Memorial Library renovations and expansion is expected, and a review of alternatives for Middle School and Senior Center space needs will be the subject of further analysis. Open space acquisition and preservation will continue to be a high priority, along with economic development consistent with the newly adopted Town Plan of Development. Based on the experiences and successes of the past, Glastonbury is certainly well prepared to face these and any other challenges which arise in the coming year.

As I conclude this report, I want to express my sincere thanks and appreciation to the staff, board and commission members, residents and others who tirelessly contribute their time, efforts and talents on behalf of the community. Without their collective efforts the successes and accomplishments highlighted throughout this Annual Report would not be possible.

Richard J. Johnson  
Town Manager

very special responsibilities for Tyler Cooper & Alcorn over the past twenty years. It has at times been very challenging, but always rewarding for us personally and professionally. We appreciate the opportunity to have served the public interests. We will continue to serve with the same spirit when called upon.

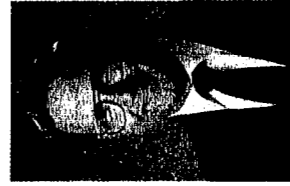
William S. Rogers, Tyler Cooper & Alcorn  
Town Attorney

### PROBATE COURT

The Probate Court for the District of Glastonbury provides a broad range of services in accordance with Connecticut General Statutes. These include services to mentally ill and incapable adults as well as adults with mental retardation; guardianship of the estate and person of minors; termination of parental rights; adoptions; paternity matters; changes of names; marriage waivers; decedents' estates; trust estates' and performance of marriages. The court also processes passport applications.

During the past year I have spent a great deal of time taking part in a "self-study" of the probate court system in Connecticut. This study has been necessitated in part by the gradual phase-out of the succession tax which, while it has never funded the courts directly, it has served as the basis for calculating probate fees in decedent's estates. Our study focused primarily on alternate plans for court funding without tapping general revenues, expanding the jurisdiction of the probate courts and reorganization of the 132 courts into a smaller number of courts. The anticipated reduction in court revenues is expected to impact the smallest courts most severely with some potential impact on our court in Glastonbury. With continuing input from the citizens of Glastonbury, their elected and appointed officials, my staff and I will do our best to continue to provide the level of service to which Glastonbury residents have grown accustomed.

Donald L. Hamer, Judge of Probate



Donald L. Hamer  
Judge of Probate

accurately, a developer named Daddario who holds the option to purchase the Liebler land, proposes to build 159 apartment units in three buildings on about seven acres of reconstituted land adjacent to the petroleum/oil tanks. Supposedly, at least half of these units would be classified as "affordable" under State guidelines. GLAHD, the applicant, has no funds or assets, but it does qualify to receive State subsidies to buy the land from Daddario and pay for the construction of the units by Daddario or another contractor.

The Town Council denied the zone change because it believed the location and density are bad, as being in business, industrial and flood zones and exposed to flooding and fire hazards. GLAHD/Daddario/Liebler Estate believes it is a perfectly good site and location, once the reconfiguration of the land by excavation and filling raises the building site above the historical flood



*Jacqueline Jacoby  
Superintendent  
of Schools*

The Glastonbury Board of Education, in partnership with the entire community, is committed to providing an environment which prepares our students for life long learning. Our goal is to ensure that Glastonbury students think critically, communicate effectively and act responsibly. It is our intent to challenge all students to reach their potential and become productive members of our technological, diverse and global community. Learning is a shared responsibility and we have high expectations of our students, staff and parents as well.

The Board of Education holds direct, statutory responsibility for our 5,500 students and sets the policies which govern the school system. The Board oversees educational and facility planning, distribution of resources and the staffing of the town's eight schools and shares the oversight of the East Hartford-Glastonbury Magnet School. In concert with the Superintendent of Schools, the Board of Education addresses the instructional needs of all students from kindergarten through twelfth grade.

The 1995-1996 school year was a year of growth and change for the Glastonbury Public Schools. A description of the educational initiatives, issues and accomplishments follows.

**ELEMENTARY ADDITIONS AND RENOVATIONS**

After the passage of the supplemental referendum, each of the five elementary schools was under con-

struction during the school year. With elementary overcrowding leading to the lease of ten portable classrooms and the use of the High Street School facility for kindergarten, the addition of twenty-four classrooms at Buttonball Lane, Hebron Avenue and Hopewell Schools was imperative. The remaining two elementary schools, Eastbury and Naubuc, along with the other three schools were renovated to meet state and town safety and handicap guidelines. The conclusion of the elementary building project was set for Fall of 1996.

**TECHNOLOGY**

The Board of Education approved a long range Technology Plan which focused on upgrading instructional technology K-12 and improving administrative and support technology as well. The ambitious four-year plan called for the installation of four multimedia computers in every fourth grade classroom and the addition of specific technology aided units within the curriculum. In addition, the plan added two networked, DOS based computer labs at Glastonbury High School. The intent of the plan is to increase the use of technology in increments by focusing on the fourth grade in 1996-1997, and the third and fifth grades, Gideon Welles and GHS in 1997-1998. The new library media centers in the elementary schools will have full telecommunication capability and will be networked to classrooms and the school office. Summer workshops and after school training for teachers have helped to connect the benefits of technology to the specific content of the K-12 curriculum. The impact of technology on instruction will be gradual but profound.

**CURRICULUM AND INSTRUCTION**

The Curriculum Review of Language Arts resulted in the adoption of literature anthologies in the elementary grades one through three, the adoption of a new primary spelling program and the implementation of a summer reading program, grades seven through twelve. Early Literacy Intervention in the first grade

TOWN OF GLASTONBURY ANNUAL REPORT • 1995-1996

was expanded to a third school during 1995-1996. By 1997-1998, every elementary school will have a trained Reading Recovery teacher. The system goal is to eliminate reading failure through highly structured instruction and support in the earliest grades.

One of the benchmarks for academic progress, the Connecticut Mastery Test, is given to students in the fourth, sixth and eighth grades. The test results from October 1995 demonstrated system wide improvement in reading, writing and mathematics. Foreign language for second grade students began in September, 1996. The Glastonbury Public Schools have consistently viewed the acquisition of a second language as a basic skill. Over 94% of all Glastonbury students in grades two through twelve are receiving foreign language instruction.

The Gideon Welles School has continued its transition to a Middle School. The seventh grade has increased its interdisciplinary instruction and involvement of parents in their children's learning. In 1996-1997, the eighth grade will make the transition to the Middle School structure as well.

One major extracurricular initiative that has had a significant and positive impact on middle school students has been the training and implementation of a Peer Mediation and Conflict Resolution program at Gideon Welles School. This program combines problem solving and leadership training for our secondary students.

Glastonbury High School spent the school year preparing for its ten-year accreditation visit in October, 1996.

**THE FUTURE**

The Board of Education of the Glastonbury Public Schools has identified its priorities and will continue to focus on facility needs (particularly at the middle and high school level), technology expansion and curriculum enhancement during the 1996-1997 school year.

The Administrative Services Department is responsible for the preparation of budgets, financial reporting, land records, property assessment, and the collection of taxes and sewer use fees. In addition, it oversees the acquisition of goods and services, insurance procurement, legal services, debt sales, voter registration management and coordination of computer services.

**BOARD OF FINANCE**

The Board of Finance is a bipartisan Board which operates in partnership with the Town Council and the Board of Education. In its advisory role, the Board recommends an annual budget to the Town Council and recommends and/or authorizes transfers among and between accounts and funds during the fiscal year. By direct authority the Board establishes the annual mill rate of taxation after reviewing the final budget approved by the Town Council.

**FINANCIAL ADMINISTRATION**

This office coordinates the preparation of the operating and capital improvement budgets for the Town Manager. The staff works with the Board of Finance to review financial reports and make recommendations to the Town Council and Town Manager. This office serves as staff liaison to the Insurance Advisory Committee in risk analysis and annual insurance renewals.

- The addition of an Information Systems & Technology Coordinator position has allowed the Town to develop and implement a computer network plan which connects off-site divisions to the central system at Town Hall.
- Maintained an Aa1 designation with Moody's Investment Services which is based on the Town's financial condition.
- Completed the sale of two general obligation bonds, one for \$10 million and the second for \$8.2 million.

**ACCOUNTING**

The Accounting Division is responsible for providing complete and accurate financial information in proper form and on a timely basis. This division prepares the year end comprehensive annual financial report, processes employee payroll, payables, and receivables. The division is also responsible for investment management procedures to maximize interest income on all funds and internal audit functions to insure that proper controls and procedures are being followed.

- The Town was awarded the Certificate of Excellence in Financial Reporting for the period ended June 30, 1995, by the Government Finance Officers Association.

- Established new procedures and policies for areas such as investments, grants administration and pension asset monitoring, and selected a new banking service through a request for proposal process.

**REVENUE COLLECTION**

The Collector of Revenue's office is responsible for the timely collection of funds necessary to support both governmental and educational services. Those funds account for over 85% of the Town's annual budget. Total taxes and fees collected for the fiscal year 1995-1996 totaled \$54,058,132 and sewer charges and fees totaled \$1,521,112.

- Collected back taxes totaling \$813,759.
- Achieved a tax collection rate of 98.58% on current levy.
- Worked with the town attorney and succeeded in collecting on 53 delinquent accounts totaling \$543,204.

**PROPERTY ASSESSMENT**

The Property Assessment Division administers an ad valorem tax program in compliance with State Statutes. It compiles the annual Grand List of taxable and exempt property including the valuation and revaluation of real estate, motor vehicles and business personal property.

- Completed the decennial Town-wide revaluation project for the October 1, 1995 Grand List.

- Completed conversion to CAMA (Computer Assisted Mass Appraisal) System for annual real estate valuation updates.

- Completed second year personal property audit program with estimated additional tax revenue of \$72,000.

**TOWN CLERK**

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notaries public, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concerning the Town.

The Town Clerk's office, which is mostly governed by state statute, is a major collector of revenue for the State of Connecticut as well as for the Town.

- Collected approximately \$800,000 for the State and \$351,000 for the Town, 4.5% above the previous year.
- Rearranged the vault to allow for additional space.
- Compiled records management recommendations as chairman of the Records Management Committee.

# Parks and Recreation



The quality of life for Glastonbury residents continues to be enhanced by recreation opportunities available through the Parks and Recreation Department and Fine Arts Commission. Town sponsored programs, public open space, and recreation facilities work together to meet the diverse needs of the community and its members.

- Completed the first full season of swimming at the new outdoor pool in Addison Park. Over 23,000 patrons used the pool for recreational swimming and 408 children took swim lessons.
- Started renovations to Rotary Field in partnership with the Glastonbury Rotary Club, Little League, and Hartwell Sports Club. Improvements focused on the renovation of two baseball fields and one soccer field.

- Replaced the Grange Pool bathroom roof and installed new skylights.

Using the new voice mail system, an auto attendant information line for daily activities, cancellations, pool schedules, and registration information was established.

- Upon the recommendation of the Recreation Commission, the Town Council adopted a program which provides financial assistance to families with children who, without help, would not be able to participate in fee based recreation programs. Seventeen families participated in the program which provides discounted registration fees on a sliding scale.

- The Fine Arts Commission sponsored two new programs which were both well received. The Commission pre-purchased tickets to the September 30 show of "The Phantom of the Opera" at the Bushnell Theater. In December, a "Holiday Gathering" at the Congregational Church in South Glastonbury featured a Baroque Trio and Silent Auction.

*Kevin Meger's expression tells everyone that he's enjoying summer camp.*

- A copy (subsequently changed to IKON Office Solutions) joined Quality Name Plate, Inc. as a co-sponsor of the Santa's Run Road Race. One thousand and seventy six runners participated in this event which has become a perennial favorite.

- A grant was secured from the Department of Environmental Protection to assist the town with the development of a small riverfront park on the recently acquired 'Faust' property located at the end of Ferry Lane adjacent to the historic Glastonbury-Rocky Hill Ferry.

# January

DECEMBER	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	FEBRUARY
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	5	6	7	8	9	10	11	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
	Zoning Board of Appeals Economic Development Commission Volunteer Ambulance Association	Zoning Board of Appeals Economic Development Commission Volunteer Ambulance Association	Planning and Zoning Recreation Commission	Youth and Family Services Personnel Water Pollution Control Authority Community Reunification Committee Public Buildings Commission	Fire Commission			
	12	13	14	15	16	17	18	
	Fine Arts Commission Board of Education	Fine Arts Commission Board of Education	Town Council	Housing Authority Local Emergency Planning Committee	Conservation Commission			
	19	20	21	22	23	24	25	
	MARTIN L. KING, JR. DAY MUNICIPAL OFFICES CLOSED Children's Holiday Performance 9:15 a.m.	MARTIN L. KING, JR. DAY MUNICIPAL OFFICES CLOSED Children's Holiday Performance 9:15 a.m.	Planning and Zoning Welles-Turner Library Board Board of Finance	Water Pollution Control Authority Fair Rent Commission				
	26	27	28	29	30	31		
	Safety Committee Board of Education Commission on Aging	Safety Committee Board of Education Commission on Aging	Town Council	Annual Town Meeting				

Call Town Clerk's Office at 652-7616 to verify meeting dates, times and locations.

# Youth and Family Services

Youth and Family Services' goal to the Town of Glastonbury is to provide positive development opportunities to empower youth and families.

- Provided Outreach Services to 857 youth and families through the following programs: Peer Education (59); Welles Village Activity Council for Youth (WACY - 57); Outreach Services (41); Open Houses (350) and classroom presentations (350).

- Clinical staff provided services to 604 individuals and 355 families; conducted 14 support and therapy groups and 19 school and community presentations.

- Provided Creative Experiences services to 1,151 youth and families. Creative Experiences assisted with the video production of "Town Hall Happenings" and served 280 youths in the summer show of *The King and I*. The fall production was *Working and the spring* traveling troupe show was *You're a Good Man Charlie Brown*.

This year Youth and Family Services hopes to give social services to the Glastonbury Board of Education by providing elementary and secondary school social worker teams to provide quality services to all schools including the Magnet School.

The Youth and Family Services Commission is an advisory group to Youth and Family Services and the Town Council on children and families in Glastonbury.

- Established a sub-committee to study diversity and multiculturalism within the community and will report these findings to the Town Council.

- Invited various speakers to discuss topics such as: smoking education, peer mediation, diversity, Welles Village Activity Council for Youth, and the Coffee House Project.



WACY leader training completed at Rambrook School in West Hartford. Leaders participated in various low ropes activities and learned decision-making and team building skills.

# February

JANUARY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MARCH
S M T W T F S								S M T W T F S
1 2 3 4							<b>1</b> First day to file applications with Assessor for elderly property tax relief	
5 6 7 8 9 10 11		<b>3</b> Economic Development Commission Zoning Board of Appeals Volunteer Ambulance Association	<b>4</b> Planning and Zoning Recreation Commission	<b>5</b> Public Building Commission Youth and Family Services Commission	<b>6</b>	<b>7</b>	<b>8</b>	2 3 4 5 6 7 8
12 13 14 15 16 17 18		<b>10</b> Board of Education Fine Arts Commission	<b>11</b> Town Council	<b>12</b> ASH WEDNESDAY LINCOLN'S BIRTHDAY MUNICIPAL OFFICES CLOSED	<b>13</b> Fire Commission Conservation Commission	<b>14</b> VALENTINE'S DAY	<b>15</b>	9 10 11 12 13 14 15
19 20 21 22 23 24 25	<b>16</b>	<b>17</b> PRESIDENTS DAY MUNICIPAL OFFICES CLOSED	<b>18</b> Welles-Turner Library Board Planning and Zoning Board of Finance	<b>19</b> Housing Authority Children's Holiday Performance 6:30 11 a.m.	<b>20</b> Deadline for filing written appeals to Board of Assessment Appeals	<b>21</b>	<b>22</b>	16 17 18 19 20 21 22
26 27 28 29 30 31	<b>23</b>	<b>24</b> Commission on Aging Safety Committee Board of Education	<b>25</b> Town Council	<b>26</b> Fair Rent Commission Water Pollution Control Authority	<b>27</b> Conservation Commission	<b>28</b>		23 24 25 26 27 28 29
								30 31

Call Town Clerk's Office at 632-7616 to verify meeting dates, times and locations.

# Senior Services

The Senior Services Department operates as a community focal point for the coordination of multi-purpose services and programs, for Glastonbury seniors who are living independently or with families in the community. The department services town residents age sixty years old and over, in order to promote independence, personal enrichment and an enhanced quality of life.

The Senior Services Department provides a wide variety of services and programs to Glastonbury's older residents. The Dial-A-Ride program provides accessible in-town transportation for seniors and disabled adults. The department also offers seniors a daily nutritious lunch program. The Elderly Outreach Program helps frail and homebound seniors access the information and services needed to remain independent in the community. The Longevity Club is a program for seniors that offers stimulating mental and physical activities in a structured, supervised setting. A variety of town sponsored cultural, recreational and wellness programs are offered at the Senior Center and at various locations throughout the town. Information on services

Approximately 100 volunteers donate their time and talents to offer a wide variety of services that benefit Glastonbury seniors.

Some of the Senior Services Department's accomplishments of the past fiscal year include the following:

- Provided Elderly Outreach Services to 294 seniors and their families, a 33% increase in service. This program assists seniors in maintaining their physical, social and financial independence by providing information, referral, and in-home support services to seniors and their families.
- Developed a variety of new Senior Center programs which led to a 28% increase in participation.
- Obtained two new handicapped accessible vehicles for the Dial-A-Ride Program.
- Provided 17,121 rides to senior and disabled residents through the Dial-A-Ride Program.
- Provided 8,995 nutritious lunches, a 7% increase in service.



Seniors square dancing at the annual Senior Picnic on Hubbard Green.

is available through a monthly informational newsletter, *The Sharing Tree*, which is distributed to approximately 1,500 residents.

The Senior Services Volunteer Program helps the community face the challenge of providing necessary services with limited resources.

# March

FEBRUARY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	APRIL
S M T W T F S								S M T W T F S
1								1
2	2	3	4	5	6	7	8	1 2 3 4 5
3	Zoning Board of Appeals, Economic Development Commission, Volunteer Ambulance Association		Planning and Zoning, Human Relations Commission, Recreation Commission	Public Buildings Commission			Friends of Welles-Turner Library, Appraisal Day	6 7 8 9 10 11 12
4								13 14 15 16 17 18 19
5								20 21 22 23 24 25 26
6								27 28 29 30
7								
8								
9	9	10	11	12	13	14	15	
	Board of Education, Fine Arts Commission		Town Council	Community Beautification Commission, Youth and Family Services Commission, Water Pollution Control Authority	Conservation Commission, Fire Commission	Last day to apply for energy assistance		
10								
11								
12								
13								
14								
15								
16	16	17	18	19	20	21	22	
	ST. PATRICK'S DAY, Commission on Aging, Welles-Turner Library Board		Board of Finance, Planning and Zoning	Housing Authority	FIRST DAY OF SPRING			
17								
18								
19								
20								
21								
22								
23	23	24	25	26	27	28	29	
24	24	25	26	27	28	29	30	
25								
26								
27								
28								
29								
30								
31	31							
	Safety Commission, Board of Education		Town Council	Fair Rent Commission, Water Pollution Control Authority	Conservation Commission, Final Budget Hearing	GOOD FRIDAY, MUNICIPAL OFFICES CLOSED		
	PALM SUNDAY (23), EASTER (30)							

Call Town Clerk's Office at 632-7616 to verify meeting dates, times and locations.

# Human Services

## SOCIAL SERVICES

The Social Services Department strives to assist with the economic and social service needs of local residents experiencing difficult times. State sponsored programs administered by the department include: Energy Assistance, General Assistance, Operation Fuel and the Renter's Rebate (Circuit Breaker Program). Local programs include: CROP Walk, Discretionary Funds, Evictions/Ejectments, Food Bank, Fuel Bank, Health Care Provider Registry, Holiday Programs, Recreational Fee Waivers and Salvation Army Funds. In addition to administering these programs, the department also provides advocacy, assessments, and information and referral services. The Social Services Administrator serves as the staff liaison to the Human Relations Commission which is charged with investigating complaints of illegal discrimination in the workplace, housing and education. No complaints were received by the commission during 1995-1996.

- Reduced part-time caseworker hours 20% by combining two part-time positions into one, thereby reducing downtime approximately 30%.



*Carolyn Garneau and her sons at the Welles-Turner Memorial Library's \$500,000 apple dropping ceremony in September, 1996. Ms. Garneau and her husband endowed the library's planned Children's Walled Courtyard in memory of Mr. Garneau's sister.*

- Initiated year long time study to identify possible gaps in service.
- Completed redesign of clerical work space to increase efficiency.

**WELLES-TURNER MEMORIAL LIBRARY**  
Welles-Turner offers a continually expanding array of services to meet the burgeoning demand for information and the reading needs of our growing community. The Library Board recognizes and is addressing the necessity for expansion of the present facility to accommodate library card holders, and business and professional users of our resources. The Second Century Fund has raised over \$500,000 to offset the cost of a proposed addition to the Library.

- Held "100th Anniversary Gala" celebrating 100 years of public library service.
- Increased the number of books on tape.
- Initiated a program for two-year olds.
- Reorganized the daily newspapers and seating throughout the reference area.
- Installed for public use, personal computers for word processing.
- Added public fax and notary services.
- Added The Hartford Courant, on-line and financial information databases to LAN service.
- Held "Computer/Technology Rodeo" introducing community to new Library Public Access computers.
- Held "Volunteer Recognition Day" to thank and recognize our many volunteers.

# April

MARCH	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MAY
S M T W T F S			1	2	3	4	5	S M T W T F S
1			Planning and Zoning	Public Buildings Commission				1 2 3
2 3 4 5 6 7 8			Recreation Commission Town Council	Youth and Family Services Commission Daylight Savings Hours begin at Transfer Station/Recycling Facility Wed. open 7 a.m. - 7 p.m. Water Pollution Control Authority Community Beautification Committee	Fire Commission Conservation Commission			4 5 6 7 8 9 10
9 10 11 12 13 14 15		7	8	9	10	11	12	11 12 13 14 15 16 17
16 17 18 19 20 21 22	6	Board of Education Zoning Board of Appeals Economic Development Commission Volunteer Ambulance Association	Board of Finance Children's Holiday Performance GHS 11 a.m. Planning and Zoning	Housing Authority				18 19 20 21 22 23 24
23 24 25 26 27 28 29	13	14	15	16	17	18	19	25 26 27 28 29 30 31
30 31	Welles-Turner Week of the Young Child Preschool National Library Week Begins	Fine Arts Commission	Board of Finance Children's Holiday Performance GHS 11 a.m. Planning and Zoning	Housing Authority			Fishing season opens	
	20	21	FIRST DAY OF PASSEOVER	Town Council Water Pollution Control Authority	Conservation Commission	25	26	
	27	28	29	30				
		Board of Education Safety Committee		Fair Rent Commission				



# Public Libraries



## EAST GLASTONBURY PUBLIC LIBRARY

East Glastonbury Public Library is an independent library association incorporated in 1960 to provide a library for Eastbury School. It has grown into a full service, free public library serving the adult community as well children — all on a voluntary basis. Circulation for the past fiscal year was 14,715.

The northwest side of the foundation was improved and the basement walls were stuccoed and painted resulting in a much lighter and cleaner area in which to work. The library opened additional hours in the late spring to provide library services for Eastbury School classes while their library underwent new construction in June.

The library sponsors an adult book-study group on Monday mornings. The YMCA holds a Kiddy Craft program at the library Wednesday mornings followed by a free story hour for children aged three to five. A summer readers' program is held for children of all ages, as well as an outreach program for Eastbury School. The active Friends group sponsors an annual Book, Bake and Bric-a-Brac Sale in early spring. The volunteers also conduct an annual

## SOUTH GLASTONBURY PUBLIC LIBRARY

South Glastonbury Library, located at 80 High Street in South Glastonbury, is staffed entirely by volunteers and overseen by a Board of Trustees.

The Library provides local resources for the education and recreation of the community including books, periodicals, recordings supplemental to whatever additional services, facilities or exhibitions may be of interest and need to this community. The library also encourages and supports the development and appreciation of the literary and artistic heritage of the Country which include the selection and purchase of books, recordings, periodicals and other related materials to help the community achieve a deep enjoyment of life, a broader understanding of themselves and the problems of the world.

*A young library patron using one of the many computers at the library.*

fund drive each fall to raise money necessary to keep the library operating.

The Library is open Mondays from 1:00 to 4:00 p.m. and 7:00 to 9:00 p.m., Tuesdays and Thursdays from 9:00 a.m. to 4:00 p.m. and 7:00 to 9:00 p.m. The telephone number is 633-5637.

The Library is open Sundays from 2:00 to 4:00 p.m. and Mondays, Wednesdays, and Thursdays from 1:30 to 3:00 p.m. and 7:30 to 9:00 p.m.

# May

APRIL	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	JUNE
S M T W T F S								S M T W T F S
1 2 3 4 5							<b>3</b>	1 2 3 4 5 6 7
6 7 8 9 10 11 12								8 9 10 11 12 13 14
13 14 15 16 17 18 19								15 16 17 18 19 20 21
20 21 22 23 24 25 26								22 23 24 25 26 27 28
27 28 29 30								29 30
	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	
	Zoning Board of Appeals, Economic Development Commission, Volunteer Ambulance Association	Public Buildings Commission	Fire Commission	Community Beautification Committee, Youth and Family Services Commission, Water Pollution Control Authority	Renner's rebate application period begins, Conservation Commission, Last day to file applications with Assessor for elderly property tax relief		Friends of Welles-Turner Library Book Sale	
	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	
MOTHERS DAY, National Police Week Begins	Fine Arts Commission, Board of Education	Town Council	Town Council	Housing Authority Local Emergency Planning Committee				
	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	
	Safety Committee on Aging, Board of Education, Welles-Turner Library Board	Board of Finance, Planning and Zoning						
	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	
	MEMORIAL DAY, MUNICIPAL OFFICES CLOSED, Memorial Day Parade	Town Council	Water Pollution Control Authority, Fair Rent Commission			Last day to apply for Operation Fuel benefits		

# Housing Authority

The Housing Authority currently administers a total of 439 assisted dwelling units within the Town of Glastonbury. These include the following housing developments: Welles Village; Center Village; Village Green; Herbert T. Clark House; Section 8.

In addition, the Housing Authority also manages the Still Hill facility on behalf of the Town, and serves as the administering agency for the Town of Glastonbury's Moderate Price Housing Program.

- Received \$1,055,000 in funding from the U.S. Department of Housing and Urban Development Comprehensive Improvement Assistance Program to replace the water mains and lines in Welles Village.
- Completed sidewalk improvements at Knox Lane and Center Village.
- Worked to establish a community-wide advisory group for Still Hill, and increased occupancy from two to eight of the ten rooms, bringing it to a break even point. The Authority and the advisory group worked with the Kiwanis Club and several other community groups to raise funds to replace the roof.

- Continuation of the Welles Activity Council for Youth (W.A.C.Y.) in conjunction with the Town's Department of Youth and Family Services. Through a cooperative effort of the Housing Authority, the Town's Department of Youth and Family Services, and the Glastonbury Police Department, the teen youth of Welles Village were organized into a youth basketball league, which ran for the better part of the summer and provided a valuable outlet.
- Assisted in the establishment of the Glastonbury Community Council.
- Worked with the Welles Village Residents Council and Glastonbury Police Department in establishing a block watch. In conjunction with this effort, the Authority adopted a "One Strike and You're Out" policy regarding drugs and crime to improve security and living conditions.
- Instituted a new food service program at Herbert T. Clark House, to provide better nutrition for the residents.

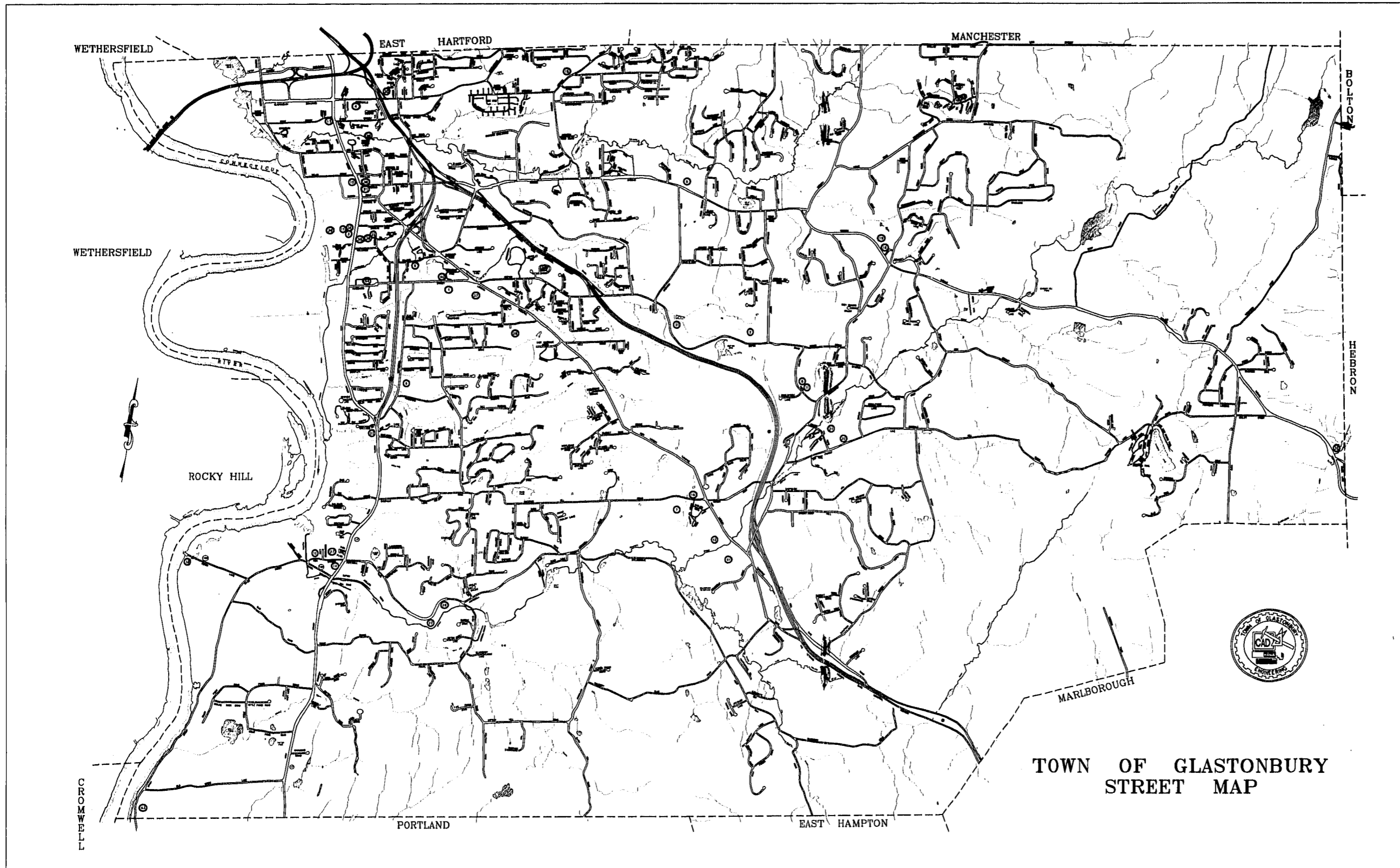
*New addition to Knox Lane elderly housing.*

Work is continuing on several interior rooms, and a capital improvements plan is being developed. The advisory group is being organized into a not for profit corporation for fund raising, and eventual management of the facility.

# June

MAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	JULY
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>1</b> Dog licenses become available for the next fiscal year	<b>2</b> Volunteer Ambulance Association Zoning Board of Appeals Economic Development Commission	<b>3</b> Human Relations Commission Planning and Zoning Recreation Commission	<b>4</b> Public Buildings Commission	<b>5</b>	<b>6</b>	<b>7</b>	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
	<b>8</b> Board of Education Fine Arts Commission	<b>9</b>	<b>10</b> Town Council	<b>11</b> Youth and Family Services Commission Beautification Committee Water Pollution Control Authority	<b>12</b> Conservation Commission Fire Commission	<b>13</b>	<b>14</b> FLAG DAY Town Pools Open	
	<b>15</b> FATHER'S DAY Welles-Turner Library Board Commission on Aging	<b>16</b>	<b>17</b> Board of Finance Planning and Zoning	<b>18</b> Housing Authority	<b>19</b>	<b>20</b>	<b>21</b> FIRST DAY OF SUMMER	
	<b>22</b>	<b>23</b> Safety Committee Board of Education	<b>24</b> Town Council	<b>25</b> Water Pollution Control Authority Fair Rent Commission	<b>26</b> Conservation Commission	<b>27</b>	<b>28</b>	
	<b>29</b>	<b>30</b>						

# Street Map



TOWN OF GLASTONBURY  
STREET MAP

**EDUCATIONAL FACILITIES**

1. Glastonbury High School
2. Gideon Welles Junior High School
3. Academy School
4. Naubuc Elementary School
5. Hebron Avenue Elementary School
6. Buttonball Elementary School
7. Hopewell Elementary School
8. Eastbury Elementary School
9. Board of Education
10. Welles-Turner Public Library
11. East Glastonbury Public Library
12. South Glastonbury Public Library

**FIRE STATIONS**

13. Company 1
14. Company 2
15. Company 3
16. Company 4

**RECREATIONAL FACILITIES**

17. Academy Field
18. Addison Park
19. Buckingham Park
20. Butler Field
21. Center Green
22. Cotton Hollow Preserve
23. Audubon Society and Earle Park
24. Eastbury Pond
25. Glastonbury Memorial Park
26. Grange Pool
27. High Street School Park
28. Rotary Field
29. Salmon Brook Park
30. Welles Park
31. J.B. Williams Park
32. Blackledge Falls
33. Glastonbury/Rocky Hill Ferry

**MUNICIPAL FACILITIES**

34. Town Hall
35. Police Station
36. Senior Citizen's Center
37. Parks and Recreation Department
38. Ambulance Building
39. Facility Maintenance/Water Pollution Control Facility
40. Youth and Family Services
41. Town Garage/Highway and Vehicle Maintenance Departments
42. Transfer Station
43. Bulky Waste Facility
44. Hubbard Green

# Facilities Maintenance

The Facilities Maintenance Division provides comprehensive facility maintenance and management services for all municipal buildings. In addition to preventative maintenance, energy management and project management, the division provides custodial support and coordination with vendors for all Town agencies. The division also manages the utility and communication accounts for all facilities except the Board of Education, and provides staff support to the Public Buildings Commission.

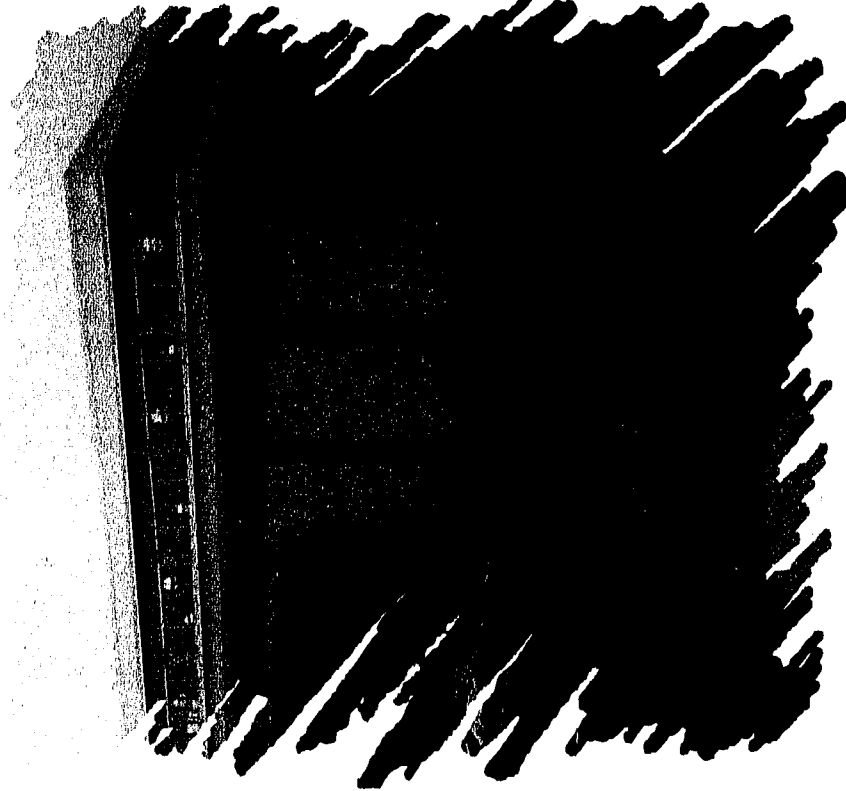
- Provided construction supervision and project management for several roof replacement projects including the Buttrick and Hopewell Schools, Parks and Recreation Maintenance Garage, and Water Pollution Control Facility.
- Continued project management for the renovation and expansion of five elementary schools.
- Installed new overhead doors at Fire Company No. 2.

- Completed phase one of interior improvements to Town Hall. Recarpeted and repainted portions of the upper and main levels. The new Customer Information Center adjacent to the main entrance was completed and became fully operational. Asbestos abatement was completed in all affected areas.

- Completed exterior repairs to the former Ambulance Building including new siding, gutters and leaders, and roofing.
- Completed asbestos abatement work at numerous municipal buildings.

- Public Buildings Commission finalized its comprehensive Master Building Plan.

- Purchased and installed new cable television production equipment. The equipment, which is housed in Town Hall, is used by volunteers from Cox Cable to broadcast Town Council and Board of Education meetings on the public access channel.



The new multi-purpose room at Hopewell School.

# July

JUNE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	AUGUST
S M T W T F S								S M T W T F S
1 2 3 4 5 6 7			1 Planning and Zoning Fun Run GHS 6:30 p.m. Recreation Commission Fire installation of taxes become due	2 Public Buildings Commission	3 INDEPENDENCE DAY MUNICIPAL OFFICES CLOSED	4	5	1 2
8 9 10 11 12 13 14			8 Fun Run GHS 6:30 p.m. Town Council	9 Water Pollution Control Authority Summer Music Series, Hubbard Green 7:00 p.m. Community Beautification Committee	10 Fire Commission	11	12	3 4 5 6 7 8 9
15 16 17 18 19 20 21			15 Fun Run GHS 6:30 p.m. Planning and Zoning	16 Housing Authority Summer Music Series, Hubbard Green 7:00 p.m.	17	18	19	10 11 12 13 14 15 16
22 23 24 25 26 27 28			22 Fun Run GHS 6:30 p.m. Town Council	23 Summer Music Series, Hubbard Green 7:00 p.m. Fair Rent Commission Water Pollution Control Authority	24 Conservation Commission	25	26	17 18 19 20 21 22 23
29 30			29 Fun Run GHS 6:30 p.m.	30	31			24 25 26 27 28 29 30
								31

Call Town Clerk's Office at 652-7616 to verify meeting dates, times and locations.

# Community Development

The Community Development Department manages and operates the Town's land use, building, fire marshal, health, environmental protection, economic development and code inspection activities.

Staff support services are provided to the Town Plan and Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, and other organizations as necessary.

New development is guided by a planning document entitled "1995 - Plan of Conservation and Development." The Plan is available for review or purchase at the Community Development Office, third floor, Town Hall. We welcome your inquiries on this or other development issues.

- Prepared and adopted comprehensive Groundwater Protection Regulation.
- Prepared the Town's first Emergency Action Plan for municipal facilities.
- Prepared public service brochures entitled "How to Obtain Permits."



- Continued public educational initiatives on various public health topics.

## GREAT POND PRESERVE

Last January, The Balf Company conveyed to the Town the remaining land for our new Great Pond Nature Preserve. The Preserve contains nearly 70 acres of pond, wetlands, wooded slopes, and outlet ravine, with a diversified and unusual community of plant and animal species. It will represent a very significant addition to our Town preserves.

The joint Town and Nature Conservancy Stewardship Committee for the Preserve has developed a descriptive brochure and a trail layout, and has sponsored several work projects to clear and mark trails, put up signs and markers to identify points of interest, and build an observation platform overlooking the Pond. The latter was done by Jeff Snyder as his Eagle Scout project. The Preserve should be open to Glastonbury early next year when construction of Great Pond Road has been completed.

*Senior citizens receive flu shots at the annual clinic sponsored by the Health Department.*

- Prepared a revised food service regulation and implemented a food service training program for volunteer food preparers.
- Introduced a new color zoning map following in-house production.

# August

JULY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SEPTEMBER
S M T W T F S						<b>1</b>	<b>2</b>	S M T W T F S
1 2 3 4 5								1 2 3 4 5 6
6 7 8 9 10 11 12								7 8 9 10 11 12 13
13 14 15 16 17 18 19								14 15 16 17 18 19 20
20 21 22 23 24 25 26	<b>3</b> Town Band Concert, Hubbard Green, 7:00 p.m.	<b>4</b> Zoning Board of Appeals, Economic Development Commission	<b>5</b> Fun Run GIS 6:30 p.m.	<b>6</b> Public Buildings Commission	<b>7</b>	<b>8</b>	<b>9</b>	21 22 23 24 25 26 27
27 28 29 30 31								28 29 30
	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Fire Commission Conservation Commission	<b>15</b>	<b>16</b>	
			<b>Fun Run GIS 6:30 p.m.</b>	<b>Water Pollution Control Authority Community Beautification Committee</b>				
	<b>17</b>	<b>18</b>	<b>19</b> Planning and Zoning Board of Finance	<b>20</b> Housing Authority	<b>21</b>	<b>22</b>	<b>23</b>	
	<b>24/31</b>	<b>25</b> Board of Education	<b>26</b> Town Council	<b>27</b> Water Pollution Control Authority Fair Rent Commission	<b>28</b>	<b>29</b>	<b>30</b>	

Call Town Clerk's Office at 652-7616 to verify meeting dates, times and locations.

# Fire Department

The Glastonbury Fire Department provides a wide range of fire suppression, hazard mitigation, fire prevention, and rescue services throughout the Town of Glastonbury. The department, which operates out of four stations, is overseen by a full-time fire chief and staffed by volunteers.

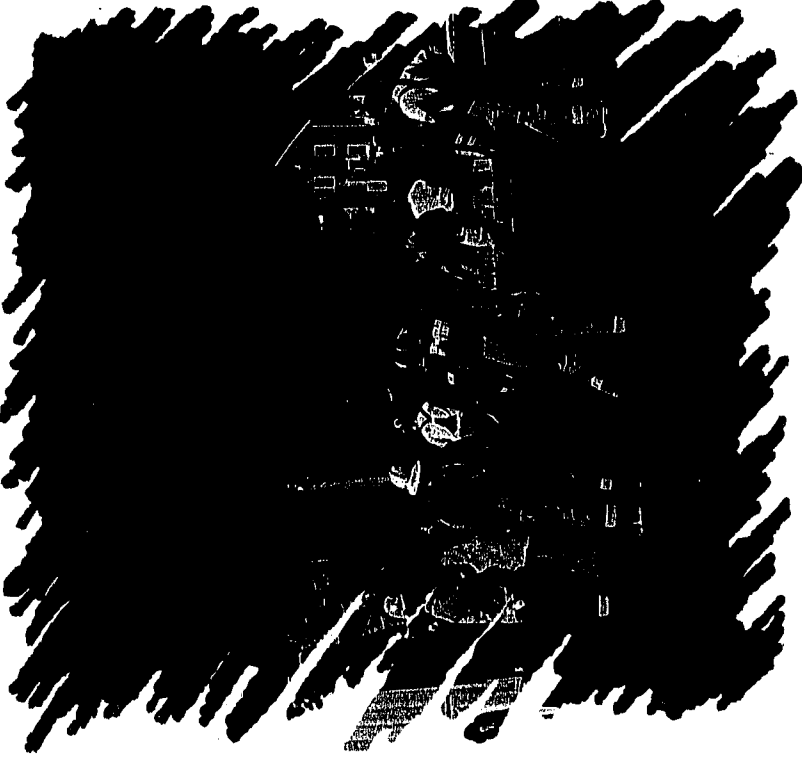
An extensive training program keeps the department's members prepared to respond to emergencies of all types. This program includes new recruit training, department and company level refresher training programs, and opportunities to attend classes at state and national fire academies. Many of the department's officers and firefighters hold nationally recognized certifications.

The fire department also sponsors a "Fire Cadet" program that provides youths, ages fourteen and up, the opportunity to experience first hand what the fire service has to offer,

and allows them to gain leadership, social, and organizational skills essential to success in life.

The department responded to a record 1,001 requests for service in 1995 abating incidents ranging from minor fuel leaks to structure fires. In the past five years the department's call volume has increased significantly in three areas. These are rescue, hazardous conditions (gas leaks, downed wires, etc.), and service calls (smoke removal, other agency assistance, etc.). Losses due to fire in 1995 were the lowest in five years.

The fire department provides an unparalleled opportunity for interested persons to help others while having fun at the same time. No experience is required for membership, as the department provides a comprehensive training program meeting nationally recognized standards. Please, contact the fire chief's office at (860) 652-7555 for membership information.



*Glastonbury firefighters conduct a water shuttle exercise with three neighboring fire departments.*

# September

AUGUST	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	OCTOBER
S M T W T F S 1 2		<b>1</b> LABOR DAY MUNICIPAL OFFICES CLOSED	<b>2</b> Human Relations Commission Recreation Commission	<b>3</b> Public Buildings Commission	<b>4</b>	<b>5</b>	<b>6</b> Friends of Welles-Turner Library Book Sale	S M T W T F S 1 2 3 4
3 4 5 6 7 8 9		<b>7</b> Zoning Board of Appeals Economic Development Commission Volunteer Ambulance Association Fine Arts Commission Board of Education	<b>9</b> Town Council Primary for town election if petitions filed	<b>10</b> Community Recreation Committee Youth and Family Services Commission Water Pollution Control Authority	<b>11</b> Conservation Commission Fire Commission	<b>12</b>	<b>13</b> Welles-Turner Children's Flea Market	5 6 7 8 9 10 11 12 13 14 15 16 17 18
10 11 12 13 14 15 16		<b>14</b>	<b>16</b> Planning and Zoning Board of Finance	<b>17</b> Local Emergency Planning Committee Modified Daylight Savings hours, Transfer Station, Wed. 7:00 a.m. - 6:00 p.m. Housing Authority	<b>18</b>	<b>19</b>	<b>20</b>	19 20 21 22 23 24 25
17 18 19 20 21 22 23		<b>21</b>	<b>23</b> Town Council	<b>24</b> Fair Rent Commission Water Pollution Control Authority	<b>25</b> Conservation Commission	<b>26</b>	<b>27</b>	26 27 28 29 30 31
24 25 26 27 28 29 30		<b>28</b>	<b>29</b>	<b>30</b>				

# Public Safety

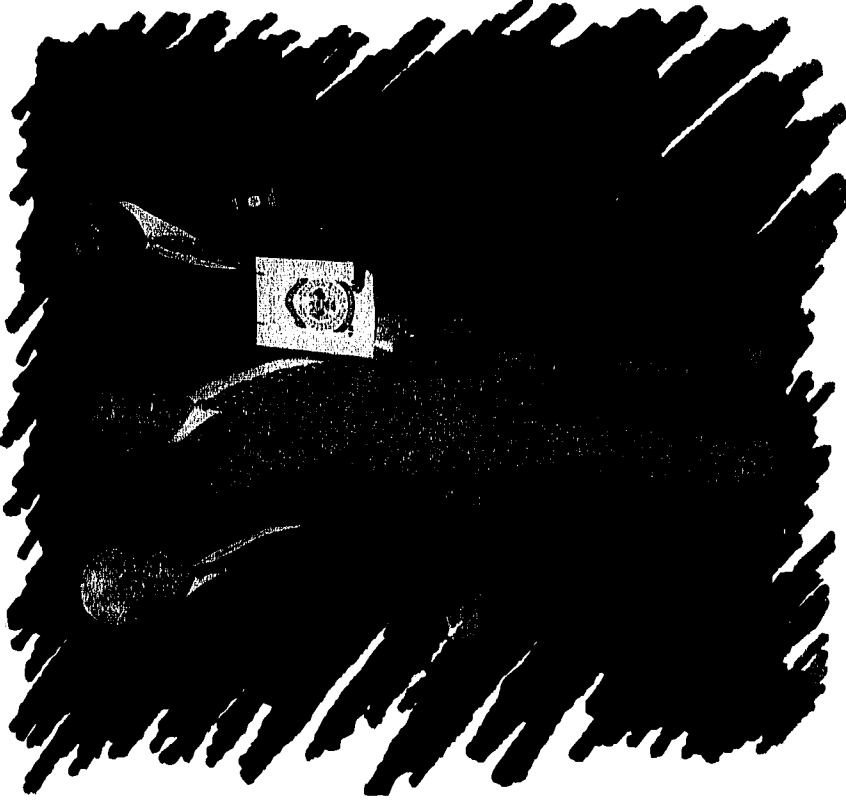
## CIVIL PREPAREDNESS

The office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters, and serves as a member of the Local Emergency Planning Committee.

The office is very active in planning for manpower, equipment and community needs. This involves continual updating of information, regulations and equipment.

The office conducts constant checks of materials and equipment, including the town warning sirens. It trains and recertifies radiological monitors with emphasis on peacetime accidents involving hazardous materials.

In disaster situations, the office updates information and instructions to citizens via its disaster information telephone number (652-7578). CP also has a state-of-the-art mobile telecommunications van equipped to function as back-up should the Town's main system fail.



## POLICE DEPARTMENT

The Glastonbury Police Department was recredited during the past year. In order to receive this recognition, the department had to comply with standards regarding professional policies and procedures.

During the past fiscal year, the department responded to over 20,000 calls:

Traffic - 8,077  
Service - 7,445  
Criminal - 4,448

Criminal activity decreased by 5% while there were 819 arrests (an increase of 13% over the previous year).

The police department continues its commitment to the community by providing Block Watch Programs, Bicycle Patrols, Residential/Business Security

*Glastonbury Police Sergeant Dennis Smith accepts the 1996 Accreditation Certificate.*

- Enhanced the Town's emergency lighting system with the addition of a high intensity lighting trailer with two large metal halide lamps.

Surveys, Crime Prevention, Traffic Safety, and Youth Related Programs.

# October

SEPTEMBER	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	NOVEMBER	
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	5 Economic Development Commission Zoning Board of Appeals Volunteer Ambulance Association Board of Education	6 COLUMBUS DAY MUNICIPAL OFFICES CLOSED	7 Recreation Commission Planning and Zoning	8 Youth and Family Services Commission Community Beautification Committee Water Pollution Control Authority	9 Fire Commission	10 Absentee ballots for November election become available in Town Clerk's office	11 YOM KIPPUR	12 Apple Harvest Festival	S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
19 Apple Harvest Festival	20 Commission on Aging Welles-Turner Library Board Fine Arts Commission	21 Planning and Zoning Board of Finance Last day to register to vote in order to vote in the November election	22 FIRST DAY OF AUTUMN Last Wednesday of Transfer Station modified operating hours Fair Bear Commission Water Pollution Control Authority	23 Conservation Commission	24 Halloween	25 Apple Harvest Festival Hunting season opens	26 DAYLIGHT SAVING TIME ENDS	27 Safety Committee Board of Education	28 Town Council
26 DAYLIGHT SAVING TIME ENDS	27 Safety Committee Board of Education	28 Town Council	29 Conservation Commission	30 Halloween	31 Halloween				

# Physical Services

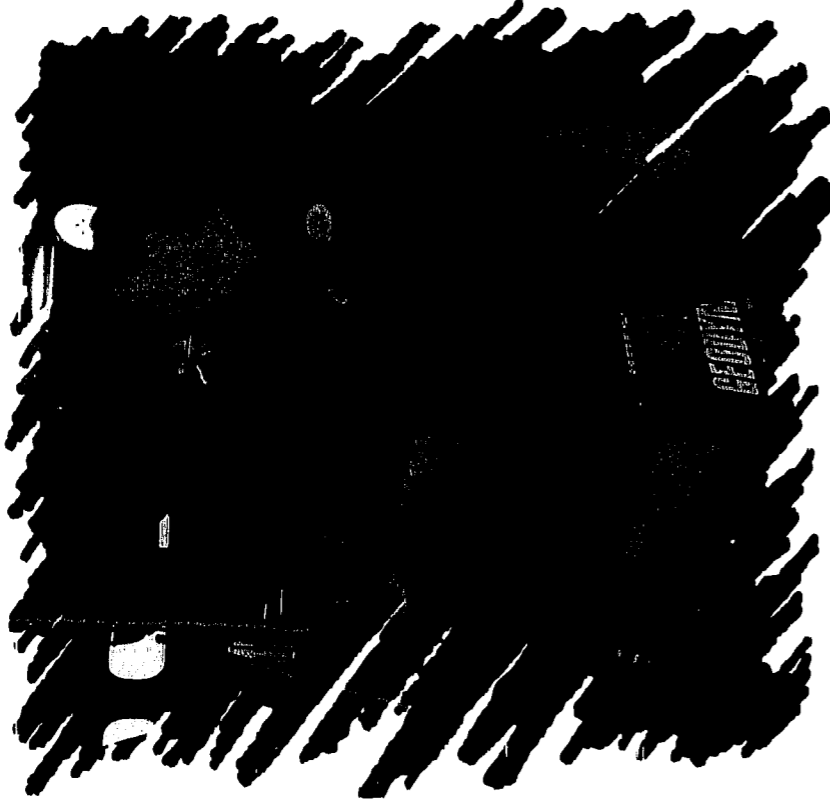
The Physical Services Department is responsible for the maintenance and inventory of the Town's roadway, storm sewer, sanitary sewer and traffic control systems. This includes the existing network as well as additions proposed through subdivision and site development.

## ENGINEERING DIVISION

The Engineering Division completed the design for the reconstruction of approximately one-half mile of Main Street. This federally funded project will improve ride-ability and eliminate current drainage problems. The division has completed its conversion to fully computerized design using its Computer Aided Design (CAD) system.

## HIGHWAY DIVISION

During the winter of 1995-1996 the division plowed 51,000 miles of roadway as a result of the record ten feet of snowfall. The Highway Division is continuing its aggressive pavement program with the completion of approximately twenty miles of roadway



*John Van Alphen II using the new computerized wheel balancer in the Vehicle Maintenance Garage.*

resurfacing. The Highway Division converted their fuel distribution system to an above-ground facility thus replacing an aged system and eliminating environmental concerns.

**VEHICLE MAINTENANCE DIVISION**  
The Vehicle Maintenance Division is responsible for preventive maintenance and repair of all Town-owned vehicles, including major repairs to school buses and fire apparatus. The division has converted to a computerized fuel distribution system for all municipal vehicles to allow for a fast, accurate inventory of fuel usage and economies.

## WATER POLLUTION CONTROL AUTHORITY (WPCA)

The Water Pollution Control Authority reviews all connections and expansions to the Town's sanitary sewer system. The sewer system consists of 92 miles of pipe and has 4,612 connections. The Authority reviews all connections and extensions to assess impact to the existing system and to aid in long-range planning. The Water Pollution Control Authority has monitored the development of a computerized system used to model the operation and flows within the system to aid in determination of future needs.

# November

OCTOBER	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	DECEMBER
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2 Volunteer Ambulance Association Zoning Board of Appeals	3 Board of Education Fine Arts Commission	4 ELECTION DAY Recreation Commission	5 Public Buildings Commission	6 Conservation Commission Fire Commission	7 Town Council Community Beautification Committee Youth and Family Services Commission Water Pollution Control Authority	8 Last day to file business Personal property tax returns with assessor Sewer Use bills become due	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
16 National Children's Book Week Commission on Aging Welles-Turner Library Board	17 Board of Finance Planning and Zoning	18 Town Council Thanksgiving food baskets distributed	19 Housing Authority	20 Town Council Conservation Commission Fire Commission	21 Town Council Thanksgiving food baskets distributed	22 Town Council Thanksgiving food baskets distributed	23/30 Board of Education Safety Committee	23 MUNICIPAL OFFICES CLOSED
24 Board of Education Safety Committee	25 Town Council Thanksgiving food baskets distributed	26 Fair Rent Commission	27 THANKSGIVING DAY MUNICIPAL OFFICES CLOSED	28 MUNICIPAL OFFICES CLOSED	29 MUNICIPAL OFFICES CLOSED	29 MUNICIPAL OFFICES CLOSED	29 MUNICIPAL OFFICES CLOSED	29 MUNICIPAL OFFICES CLOSED



# Sanitation

## REFUSE DISPOSAL DIVISION

The Refuse Disposal Division operates and maintains public facilities for the collection and disposal of solid waste and recyclables generated within the Town in compliance with State permits.

- Disposed of 3,083 tons of Refuse at the Transfer Station and 5,104 tons of Bulky Waste at Bulky Waste Facility. Recycled 3,336 tons of materials.
- Evaluated disposal fees and guidelines for implementing more volume generated disposal system.
- Added waxed juice and milk containers to recyclable list.
- Initiated alternate method of brush disposal via grinding to generate recyclable product.
- Obtained State grant funding of \$222,000 to construct a permanent Regional Household Hazardous Waste collection facility for seven surrounding Towns.
- Installed vehicle weighing system at the Bulky Waste disposal facility.
- Selected by State Department of Environmental

## WATER POLLUTION CONTROL DIVISION

The Water Pollution Control Division provides the collection and treatment of domestic, commercial and industrial waste water within the Town of Glastonbury for the protection of public health. The division processes an average of two million gallons of waste water daily.

- Processed 758 million gallons of waste-water and disposed of 573 tons of sludge at the Water Pollution Control Facility.
- Enhanced efficiencies to allow reduction of sewer use rate from \$1.48/ccf to \$1.20/ccf.
- Installed automated tank cleaning system in final clarifier to reduce manual labor for cleaning tank.
- Replaced 28 year old inefficient pumps and motors at Smith Pumping Station.
- Organized plan to implement improvements and upgrades to system as outlined in recently completed sewer system evaluation study.



## Ferry Landing

Protection to conduct grass composting pilot program for developing statewide standards to comply with 1997 grass disposal restrictions.

- Achieved a 30% recycling recovery rate for materials townwide.

# December

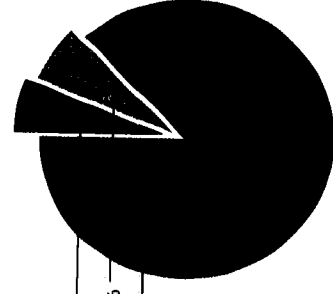
NOVEMBER	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	JANUARY
S M T W T F S								S M T W T F S
1	2	3	4	5	6			1 2 3
8	9	10	11	12	13			4 5 6 7 8 9 10
15	16	17	18	19	20			11 12 13 14 15 16 17
22	23	24	25	26	27			18 19 20 21 22 23 24
29	30	31						25 26 27 28 29 30 31
7	14	15	22	29				
14	21	28						
21	28							
28								

# FINANCIAL STATEMENT

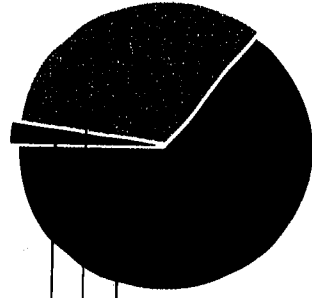
3 2

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 1996

REVENUES:	AMENDED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Property Taxes	\$53,875,821	\$53,946,963	\$71,142
Licenses and permits	452,000	408,549	(43,451)
Intergovernmental	3,970,141	4,346,913	376,772
Charges for services	1,096,300	1,193,838	97,538
Other revenues	1,305,350	2,216,714	911,364
<b>Total revenues</b>	<b>60,699,612</b>	<b>62,112,977</b>	<b>1,413,365</b>
<b>EXPENDITURES:</b>			
Current:			
General Government	469,381	464,645	4,736
Community Development	869,527	851,869	17,658
Administrative Services	6,247,887	5,882,947	364,940
Public Safety	4,858,179	4,692,042	166,137
Physical Services	3,417,090	3,314,460	102,630
Sanitation	1,595,430	1,536,111	59,319
Human Resources	1,190,858	1,128,560	62,298
Leisure/Culture	3,208,067	3,143,169	64,898
Contingency	72,723	15,146	57,577
Board of Education	38,368,167	38,361,037	7,130
Debt Service	1,763,298	1,564,199	199,099
<b>Total expenditures</b>	<b>62,060,607</b>	<b>60,954,185</b>	<b>1,106,422</b>
Excess (deficiency) of revenues over expenditures	(1,360,995)	1,158,792	2,519,787
<b>OTHER FINANCING SOURCES (USES):</b>			
Operating transfers in	1,376,923	1,157,873	(219,050)
Operating transfers out	(2,229,342)	(2,229,342)	0
<b>Total other financing sources (uses)</b>	<b>(852,419)</b>	<b>(1,071,469)</b>	<b>(219,050)</b>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(\$2,213,414)	87,323	\$2,300,737
Fund balance, July 1		<u>10,380,877</u>	
Fund balance, June 30		\$10,468,200	



### APPROPRIATIONS & EXPENDITURES



TOWN OF GLASTONBURY ANNUAL REPORT • 1995-1996

# FINANCIAL STATEMENT

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## TOWN OF GLASTONBURY GENERAL FUND COMPARATIVE BALANCE SHEETS - JUNE 30, 1996 AND 1995

ASSETS	1996	1995
Cash and cash equivalents	\$13,178,997	\$12,943,440
Receivables:		
Property taxes	\$1,227,260	1,764,398
Other	498,117	231,999
Inventory	164,562	180,567
Other assets	7,429	44,845
<b>Total assets</b>	<b>\$15,076,365</b>	<b>\$15,165,249</b>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>LIABILITIES</b>		
Accounts and other payables	\$1,186,875	623,557
Due to developers for escrow deposits	1,227,173	1,451,440
Due to others for escrow deposits	-	6,118
Deferred revenues	2,194,117	2,703,257
<b>Total liabilities</b>	<b>4,608,165</b>	<b>4,784,372</b>
<b>FUND BALANCE</b>		
Reserved for encumbrances	73,781	23,620
Reserved for insurance	275,000	954,732
Unreserved:		
Designated for subsequent year's budget	1,850,000	1,600,000
Designated from insurance reserve for subsequent year's budget	-	250,000
Designated for specific purposes	378,703	469,885
Undesignated fund balance	7,890,716	7,082,640
<b>Total fund balance</b>	<b>10,468,200</b>	<b>10,380,877</b>
<b>Total</b>	<b>\$15,076,365</b>	<b>\$15,165,249</b>

A copy of the complete financial report is available at the Town Clerk's Office, Glastonbury Town Hall, 2155 Main Street, Glastonbury, Connecticut 06033

TOWN OF GLASTONBURY ANNUAL REPORT • 1995-1996

# Town Administration

FOR INFORMATION	CALL	PHONE	FOR INFORMATION	CALL	PHONE	FOR INFORMATION	CALL	PHONE
Accounts Payable Administration	Accounting	652-7595	Fire Chief	Fire Department	652-7555	Recreation Schedules/Cancellations	Info Line	652-7689
Assessment	Town Manager	652-7500	Fire Emergencies	Police Department	911	Refuse Disposal/Recycling	Info Line	652-7790
Assessment	Assessor	652-7600	Fire Marshal	Fire Marshal	652-7526	Registration of Voters	Registrar of Voters	652-7627
Birth Certificates	Info Line	652-7606	Health Matters	Health Department	652-7534	Sanitary Inspection	Health Department	652-7534
Building Permits	Town Clerk	652-7616	Highways	Highway Superintendent	652-7749	Sewer Department/Water Pollution Control	Sanitation	652-7772
Bulky Waste Disposal	Building Office	652-7521	Housing Authority/Commission	Housing Authority	652-7568	Snow Removal & Streets	Highway Superintendent	652-7749
Children's Department	Sanitation	652-7772	Inland Wetlands	Community Development	652-7510	Collector of Revenue	Collector of Revenue	652-7614
Civil Preparedness	Welles-Turner Library	652-7718	Landfill Permits	Engineering	652-7735	Taxes	Info Line	652-7606
Death Certificates	Civil Preparedness	652-7576	Library	Welles-Turner Library	652-7719	Trees	Parks and Recreation	652-7679
Deeds	Town Clerk	652-7616	Reference Department	Welles-Turner Library	652-7720	Voting	Registrar of Voters	652-7627
Demolition Permits	Town Clerk	652-7616	Marriage Licenses	Town Clerk	652-7616	Welfare	Social Services	652-7638
Dog Licenses	Building Office	652-7521	Nursing	Visiting Nurse Association	633-3521	Youth & Family Services	Youth & Family Services	652-7661
Dog & Animal Problems	Town Clerk	652-7616	Passport Information	Probate	652-7650			
Drainage Problems	Animal Control Officer	633-8301	Personnel	Human Resources/Personnel	652-7501			
Electrical Permits	Engineering	652-7735	Planning	Community Development	652-7510			
Elderly Dial-A-Ride	Building Office	652-7521	Plumbing & Heat Permits	Building Office	652-7521			
Elderly Municipal Agent	Senior Services	652-7643	Police & Fire Emergencies	Police Department	911			
Energy Assistance	Senior Services	652-7642	Police (General Information)	Police Department	633-8301			
Engineering	Social Services	652-7638	Probate Court	Probate Clerk/Judge	652-7651			
Financial Administration	Engineering	652-7735	Recreation	Recreation Department	652-7679			
	Administrative Services	652-7586						

# Board of Education

CENTRAL OFFICE	CONTACT PERSON	PHONE	CURRICULUM DIRECTOR	PHONE	SCHOOL
Superintendent of Schools	Jacqueline Jacoby	652-7961	Math	652-7967	GLASTONBURY HIGH SCHOOL Principal
Assistant Superintendent	Edward Schofield	652-7965	Music	652-7954	GIDSON WELLES SCHOOL Principal
Business Manager	Sharon Smith	652-7941	Physical Education/Health	652-7253	ACADEMY SCHOOL Principal
Food Services Director	Brad Devlin	652-7948	Science	652-7250	BUTTONBALL SCHOOL Principal
Transportation/Communication	Rita Gagnon	652-7951	Social Science	652-7967	EASTBURY SCHOOL Principal
CURRICULUM DIRECTOR			Vocational Education	652-7249	HEBSON AVENUE SCHOOL Principal
Art	Daniel Roach	652-7954	Guidance Department/Director	652-7211	ROFELL SCHOOL Principal
Athletics	Raymond Niccolletta	652-7234	Special Education	652-7971	NAUBUC SCHOOL Principal
English	Richard Dlugos	652-7967	Special Education	652-7971	
Foreign Language	Christine Brown	652-7954			



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