



The Glastonbury Story

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About the Cover

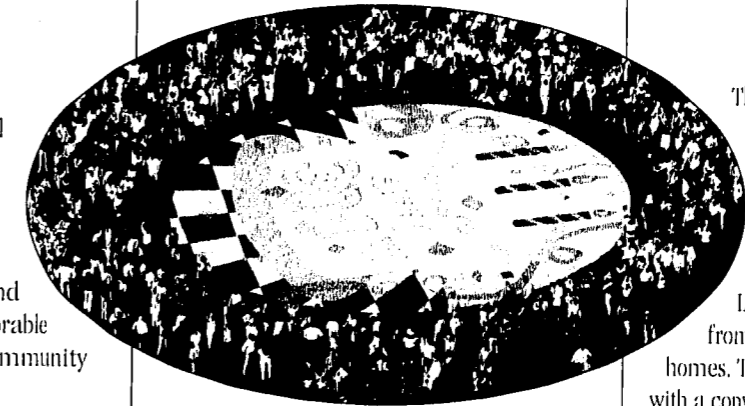
More than a year's work went into the design and creation of the Glastonbury Tercentenary Quilt presented to the Town of Glastonbury by the Glastonbury Piecemakers. About 24 women researched, stitched and finished a quilted history of the town to mark its 300th birthday.

The quilt was presented at the opening ceremonies on September 20, 1992 and mounted for display on the wall across from Council Chambers in the Town Hall.

Featured on the quilt are various signposts in Glastonbury's history. Included is the first parsonage for the minister required to be in service before the town could become a separate entity; four seasonal blocks showing leaves and flowers of plants, trees and shrubs grown in this area; the ferry which crosses the Connecticut River, believed to be the oldest continuously operated ferryboat in the country; the Smith Sister's house where women fought the battle for equal representation; the J. B. Williams Co. which shipped shaving soaps all over the world; and an airplane representing the town's first airplane factory.

The total story of the quilt is available in a brochure positioned next to the framed quilt at Town Hall.

TERCENTENARY



Glastonbury celebrated its 300th birthday with a series of special events throughout the year. The Tercentenary Committee began as a 12-member committee and grew to a group of over 500 people. The Committee, through its planning and sponsoring of events, created a memorable celebration and a strong sense of community for all of Glastonbury's residents.

The Tercentenary events commenced in September of 1992 and continued through December of 1993. Some of the major events were the opening celebration activities; Fourth of July Fireworks and Program; Candlelight House Tour; visits involving residents of Glastonbury, England; Celebrate Glastonbury; cemetery tours; Glastonbury Pageant and the final parade.



The months of celebration were an impressive example of the cooperation between various Town agencies, the business community, service clubs, churches, the Historical Society and other organizations and individuals.

First Church, established in 1693 as Glastonbury's place of worship, also celebrated its 300th birthday. In honor of this, the Church featured an open-house tour of local churches and held a fashion show of women's wear of that period.

A Tercentennial store was opened in Somerset Square to sell memorabilia, encourage the Tercentenary spirit and provide a public place for the display of student projects. The retail space was donated by the management of Somerset Square.

The business community donated close to 70 gifts to be used in a raffle to raise funds for the year's celebration events; sponsored a series of special concerts on the Town Green through the Chamber of Commerce; and contributed time and services to activities.

New community programs were initiated by the various service clubs in Town. Club members' time and financial contributions were donated to help with activities such as the Winter Olympics and the Tercentenary Park located across from the Center Green.

The Glastonbury Art Guild held an exhibition of English Art and invited an artist to work with school classes for a week. The International Club offered an evening of ethnic food and entertainment.

Local residents welcomed 96 visitors from Glastonbury, England into their homes. The visitors presented the Town with a copy of their charter. The Tercentenary Committee gave the visitors prints by Glastonbury artist David Magee and a lovely clock.

A special Hitchcock chair and a Town flag were made and presented at the opening celebration. A beautiful calendar representing a pictorial history of the Town was designed by Duffy Schade and Dick Wilton. The Committee also printed a booklet describing walks in Glastonbury.

The Historical Society together with the Committee compiled a computerized list of Glastonbury founders and descendants. The list is available for public use at the Historical Society.

A Town quilt (shown below) was designed and made by the Glastonbury Piecemakers. The Tercentenary Committee would like to thank all of the people who helped make the 300th birthday celebration such a special event.



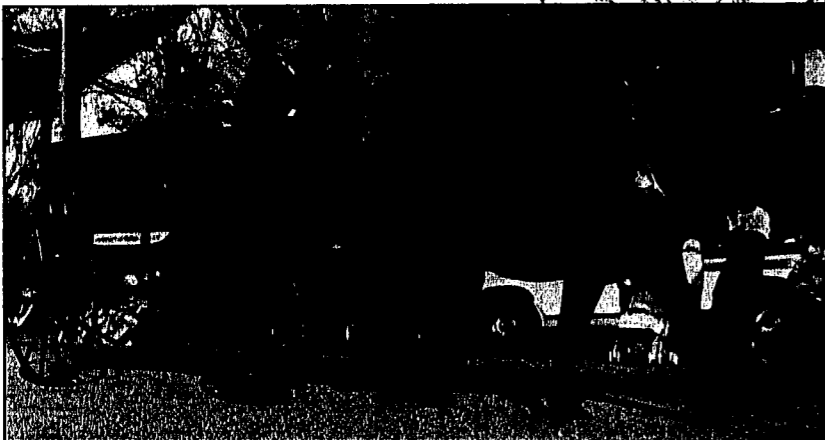


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Charles L. Monaco
Chairman

The Annual Report for the 1992-1993 fiscal year is a summary of the activities of the Town departments and Boards and Commissions during the past year. As Town Council Chairman, it is a pleasure to highlight a number of the many activities and accomplishments of the past year as follows.

With difficult economic times continuing, the Town Council directed the Town Manager and Board of Education to present budget proposals which did not require funding increases in excess of estimated growth in the Grand List and other revenues. Although the 2.7% Grand List growth effective October 1992 did not compare with the higher increases of the late 1980's, the increase was greater than in 1991 and for the second year in a row the adopted budget did not require a tax increase. As in 1992-1993, the 1993-1994 budget process represented a cooperative effort between the Town Council, Board of Finance, Board of Education, Town staff and the community.

Despite the economic climate and limited budget increases, a number of Capital Improvement projects were funded as part of the 1993-1994 budget process including: installation of an elevator at the Gideon Welles Junior High School, improvements to the Butler Field recreation area, resurfacing of a portion of Main Street, the parking lot at Glastonbury High School, and purchase of a new squirt pumper for the Fire Department.



1992-93 Town Council
from L-R: Judith A.
Stearns, Ted E. Niebay,
Charles L. Monaco,
Patrica V. Low, Sonya
F. Goaglus, Kuri P.
Cavanaugh, back row:
George M. Purill,
Paul M. Nye and
William M. Drifford.

Of particular significance during the 1993-1994 budget process was the renewed investment in the Capital Reserve Transfer. This transfer was eliminated during the 1992-1993 budget because of economic conditions and resulted in the lowest Capital Project investment in many years. The \$569,000 transfer approved for 1993-1994 re-instates this important allocation and will help the Town continue to improve and maintain its infrastructure.

The Council also considered a number of non-budgetary items during the fiscal year.

Work on the Retirement Incentive Program initiated in early 1992 was completed with Council approving the Program for implementation in late 1992. A majority of eligible employees took advantage of the various incentives making a cost savings reduction in force efforts possible.

In January 1993, the Council began a formal Request for Proposal process for Town Attorney services. With 25 proposals submitted, the Council completed the selection process in early 1994. This is the first time a formal selection process has been used for appointment of a Town Attorney.

Council also conducted a nation-wide search for a new Town Manager following the December 1992 resignation of Richard S. Borden Jr. Requiring almost six months to complete, the selection process was finalized in late June 1993 with the appointment of Richard J. Johnson as Glastonbury's Town Manager.

To address renovation, improvement and expansion needs at the Town's elementary schools, a referendum was held on June 8, 1993. Requesting total funding of \$12.2 million for work at all five schools, the referendum was successful with all schools receiving voter approval. Construction is expected to begin during the summer of 1994 under a Construction Manager-Architect model. This will be Glastonbury's first experience with a Construction Manager.

Thanks to the continued efforts of the Town's Tercentenary Committee, a number of town-wide events were planned for 1993 including: Fourth of July fireworks, Tercentenary parade and pageant, and a visit from the Town's neighbors from Glastonbury, England. Approved by Council in late 1992, work on Tercentenary Park, located across from the Center Green, was finalized in early summer 1993 thanks to the efforts of a number of volunteers and service clubs. This park will serve as a reminder of Glastonbury's 300th birthday.

On behalf of the Town Council, I would like to express our thanks and appreciation to the many people who contribute their time, efforts and support to our community, and the dedicated efforts of the entire staff.

Charles L. Monaco
Chairman, Glastonbury Town Council



Richard J. Johnson
Town Manager

As presented in the following pages, the 1992-1993 annual report recounts the many accomplishments and successes of the Town of Glastonbury for the fiscal year ended June 30, 1993. I am pleased to present this report, the first of my tenure as Glastonbury's Town Manager and to have the opportunity to briefly highlight several of the numerous achievements of the past year.

- Effective June 30, 1993, the Public Works Department was re-organized by establishing three smaller operating units. This re-organization is intended to be more responsive to customer needs and requirements.
- A Retirement Incentive Program was initiated in September 1992. Eleven long-term employees took advantage of the opportunity to pursue retirement interests earlier than expected, leading to a reduction of eight full-time staff positions and annual savings of approximately \$500,000.
- The Parks & Recreation Department Plan of Development, originally drafted in 1981, was updated in 1993. This document has proven to be an invaluable resource in guiding the development and improvement of Glastonbury's recreational facilities and programs for the past 13 years.
- Glastonbury received the State's highest distinction for per capita recycling efforts, averaging almost 18 pounds per resident on a monthly basis. The Town also received over \$200,000 of State Grant monies for recycling programs. Funding will be allocated in 1993-1994 to further improve recycling initiatives.

- Approval was granted under the State and Federal Local Bridge Program for replacement of the Country Club Road Culvert. This project, originally funded in 1991-1992, is expected to move forward in 1994-1995 with 100% grant reimbursement.

Despite the difficult economic climate, Glastonbury's October 1992 Grand List grew by 2.73%. While this does not compare to increases experienced in the late 1980's, the October 1992 growth was greater than each of the prior two years and is much better than the majority of communities throughout the state. In March 1993, the Town Council approved the 1993-1994 Operating and Capital budgets for the Town and Board of Education. In recognition of the continuing economic downturn, the budget action represented the second consecutive year of a no tax increase budget.

Investment in the Town's Infrastructure continued with a number of projects highlighted as follows:

- In June 1993, voters approved \$12.2 million at referendum for renovations, improvements and expansion of the Town's five elementary schools. Work is expected to begin in 1994 and continue through late 1995.
- Buckingham Park Improvements, funded in part through a State Grant, were finalized with a formal dedication scheduled for fall 1993. This facility provides additional athletic fields for the Town's soccer and softball programs as well as playground and picnic facilities.
- Initiated as part of the Town's 300th celebration, creation of Tercentenary Park, located off of Main Street across from the Center Green, was approved in late 1992. With the majority of work and funding provided by volunteers, the park was dedicated in the summer of 1993.

- The Vocation Agricultural Center expansion project approved at referendum in November 1990 was dedicated in late March, 1993.
- The Outdoor Swimming Pool proposal was scheduled for referendum as part of the 1993 Capital budget approved by Town Council in March 1993. This project is proposed for Addison Park and is eligible for 40% State Grant reimbursement. Pending voter approval, the facility would be open for the 1995 swimming season.

While the local economy remains relatively weak, the Town's financial position continues to be strong. Fiscal year 1993 ended on a positive note with revenues in excess of expenditures totalling \$1,534,377. The return of these funds to the Town's General Fund at year end increased the Town's Undesignated Fund Balance to \$5,391,348. The strong Undesignated Fund Balance, combined with sound management of the Town's financial resources, will allow the Town to continue to cushion the effects of the economic down-turn on town services and the citizens of Glastonbury.

A major town-wide event started in 1992-1993 brought together a variety of volunteers and organizations in celebration of the Town's 300th birthday. This report would not be complete without recognizing the efforts and contributions of all those involved in making Glastonbury's Tercentenary, a year to remember.

Finally, a note of thanks and appreciation is extended to the staff, board and commission members, and residents who consistently contribute their time and efforts to make Glastonbury a better place to live and work.

Richard J. Johnson
Town Manager



Jacqueline Jacoby
Superintendent of Schools

The Glastonbury Board of Education is charged with the responsibility of overseeing the education of all students. This process includes education policy making, educational planning, staffing, distribution of financial resources, maintaining school facilities and communicating this information throughout the entire community.

The Board of Education and the Superintendent worked with the community through public workshops, liaison efforts and community outreach to assist with the task of meeting the escalating school needs while dealing with diminishing resources.

- The 1992-93 academic year brought significant changes to the Glastonbury Public Schools. The enrollment in the schools continued to increase and approached 5,000 students. The space limitations within the elementary schools became even more pronounced and the need for new classrooms prompted the initiation of a town referendum for school expansion and renovation. In June 1993 the town electorate passed a \$12.2 million referendum for the expansion and renovation of our five K-5 elementary schools. The construction will include safety and code compliance work, renovation of instructional space as well as additional classrooms. Initial planning documents were filed with the State



Suzanne Galvin
Board of Education Chairperson

Department of Education at the conclusion of the 1993 school year and the long-awaited improvements for the elementary schools have begun.

- At the conclusion of the 1993 school year, R. Stephen Tegarden, who had served as Superintendent since 1986, accepted a similar position in his home state of Indiana. Jacqueline J. Jacoby, the Deputy Superintendent of Schools, was chosen as the new Superintendent. The Board of Education also experienced significant changes. Mrs. Inez Hemlock, Chairperson of the Board of Education, completed nine years of service, four new members joined the Board, Wendy Morone was made Chairperson and upon her move out-of-state, Suzanne Galvin became Chairperson of the Board of Education.

CURRICULUM AND INSTRUCTION

- During the 1992-93 school year, staff and community teams were involved in major curriculum review in two academic disciplines. The History and Social Science Department implemented newly designed courses for the middle grades. New course requirements were put in place at Glastonbury High School and recommendations were made to group all students heterogeneously within the History and Social Science Department. The elementary geography and Connecticut history program has also been strengthened. This review also focused on increasing international and multicultural resources across all grade levels.

- The Foreign Language Department began its first year of Curriculum Review. The review will include the discussion of the grade level to begin foreign language instruction, which is presently third grade; which languages we should offer and what current teaching strategies and technology should be incorporated into our program.
- To meet the challenge of delivering these new changes, Professional Development opportunities were provided for teachers through in-house workshops and out-of-district seminars.

FACILITIES

- The State funded the Vocational and Agricultural building addition to Glastonbury High School, which was fully utilized by students during the 1992-93 school year. This instructional space provides additional classrooms, greenhouse area and space for animal study and care all under one roof.
- Glastonbury's early Childhood Program successfully moved from Naubuc School to Welles Village where it is thriving with more space for community and family involvement.



Students engaging in learning.

INTERNATIONAL AND MULTICULTURAL FOCUS

- The Foreign Language Department initiated a student exchange program with a secondary school in Costa Rica and arranged a number of international events for our students.
- The East Hartford-Glastonbury Elementary Magnet School opened its doors in September 1992. Kindergarten, first and second graders joined staff in the Barnes School in East Hartford. All students receive instruction in the Japanese language and the school focus emphasizes science, technology and global education.
- Four of Glastonbury's teachers were awarded a National Fulbright grant for a four-week study tour of China, Hong Kong and Taiwan. The educators researched and produced both curriculum and professional development presentations on contemporary Chinese society for students, staff and the community.

STUDENTS AND STAFF AWARDS AND ACCOMPLISHMENTS

- Glastonbury students won recognition and awards in foreign language achievement, chemistry and biology state competitions, National Engineering Design Challenge, Scholastic Writing Competition, CIAC Scholar Athlete Awards, CCC Good Sportsmanship Award and a host of other academic, athletic and extracurricular honors.
- Glastonbury staff were honored for their valuable contributions to the Academic Alliance movement and for their partnerships between school and college faculty. They have been invited to present papers and projects for outstanding programs at a variety of State, National and International conferences and have been selected for exemplary programs by the State of Connecticut Celebration of Excellence. During 1992-93 Glastonbury educators were recipients of fellowships through the National Endowment for the Humanities and Fulbright and were named by several graduated students as high school teachers who made the greatest contribution to their academic well being.



It takes an entire village to educate a child.



Field trip to Holland Brook.

PLANNING FOR THE FUTURE

1993 was a year of significant transition for Glastonbury Public Schools with new leadership and an ambitious construction and renovation program for the elementary schools. Continuing efforts to promote quality and diversity were combined with a focus on improving the performance of our students and a commitment to long-range planning as well as increased communication and cooperation with the entire community. The success of our school system and of our students is tied to our collective efforts and involvement. We believe firmly in the essential truth of the African proverb, "It takes an entire village to educate a child."





Donald L. Hamer
Judge of Probate

Probate Court

The Probate Court for the District of Glastonbury provides a broad range of services to the citizens of Glastonbury in accordance with its statutory mandates. These include services to mentally ill and incapable adults as well as adult persons with mental retardation; guardianship of the estate and person of minors; termination of parental rights; adoptions; paternity matters; changes of name; marriage waivers; decedents' estates; trust estates; and marriages. The Court also processes passport applications — more of them, in fact, than virtually all other probate courts in the state.

During the 1992-1993 reporting year the Glastonbury Probate Court received a computer, modem and software from the Office of the Probate Court Administrator as part of a program to computerize the 60 largest courts. Many forms which were once manuscripted are now generated automatically, and data that was once submitted on paper is now transferred electronically.

Donald L. Hamer
Judge of Probate



William S. Rogers
Town Attorney

It is the duty and responsibility of the Town Attorneys to represent the Town, its elected and appointed officials, Boards and Commissions, and employees in any disputes, administrative appeals and Court actions. Even more important, is the performance of the Town Attorneys in providing sound, comprehensive advice which will avoid or eliminate such controversies. To put this in its realistic perspective, the Town, with a grand list of properties valued at 1.4 billion dollars, an annual budget of \$58,000,000, and a population of 29 thousand people to serve, is one of the biggest, most complex "businesses" in our town. In our increasingly disagreeable world, people are not always anxious to avoid conflicts and confrontations; our Town is no exception.

For example, in spite of the Town's voluntary compliance with hundreds of requests involving thousands of pages of records, the Town has been compelled to defend a series of FOIA appeals involving requests which were found to be frivolous, unreasonable and harassing. Fortunately, the Freedom of Information Commission decided to end this abuse, and ruled in favor of the Town in eight straight cases. The rulings made the Town eligible for the first time to apply for a Court injunction, which was recently granted pending the outcome of Court appeals from the FOIC decisions.

Police Officers and Town employees have been reasonably responsive to the need for tight budgets, with the result that negotiations and discussions, while being tough and vigorous, have been relatively successful and left all involved with feelings of mutual respect. We were well satisfied in being a part of the process which was conducted in a professional manner. This preserves the good relationships that the Town and its employees have enjoyed.

William S. Rogers
Town Attorney



Nicholas Paindiris
Town Attorney

The three areas of the law that demanded the attention of the Town Attorney this year were (a) legal opinions (b) zoning appeals and (c) tax foreclosures.

Every year the Town Attorney is asked for his legal opinion on a variety of questions. 1993 was no exception, and the legal opinions sought were of the garden variety type, dealing mostly with zoning issues and Council authority.

The Town Attorney was involved in two major zoning appeals. One dealt with a zone change of land owned by LaCava west of Addison Road, that was ultimately decided in favor of the appealing neighbors. The second appeal involved the proposed PAD amendment at Somerset Square to allow the operation of a supermarket. This case has been characterized by the length of the Town Council hearings approving the amendment and by the intensity and length of the hearings in court. A decision is expected soon, although it would not be surprising to see a further appeal to the Connecticut Supreme Court.

The state of the economy dictated an increase in foreclosure actions. The most notable foreclosure is one involving acreage in excess of 95 acres, in the new Gateway Corporate Park. The Town will be acquiring the foreclosed land and such acquisition will have a significant impact on the Town.

Nicholas Paindiris
Town Attorney

Building Inspection Department

The Building Inspection Department receives applications and maintains records for the Zoning Board of Appeals and Building Board of Appeals. In addition, the Building Official is the chairman of the Housing Code of Appeals Committee.

Inspections are conducted to insure structural and fire safety, and adequacy of electrical, heating and plumbing systems.

Complaints are addressed concerning building construction, gravel excavations, violations of zoning ordinances and littering.

Construction Activity Report

July 1, 1992 Thru June 30, 1993

Construction Costs (Estimated)

Residential	Cost in Dollars
132 New Single Family Detached	\$20,081,363
0 New Single Family Attached	
427 Add/Alter/Repairs	3,044,996
Commercial & Industrial	
5 New	615,373
51 Add/Alter/Repairs	2,258,174
Public Buildings	
106 New	120,640
7 Add/Alter/Repairs	64,421
Garages/Pool/Sheds/Misc. (59)	445,429
Demolition (Assessed Value) (2)	35,750
TOTAL Construction Costs (Est.)	\$26,666,146
Revenue Collected	\$250,188
Total Permits Issued (All Phases Including Mechanicals)	2,098
Certificates of Occupancy Issued	Number
Single Family Detached	166
Single Family Attached	10
Two Family	0
Miscellaneous	53
TOTAL C.O.'s	229
Inspections Conducted	2,800
All phases of construction & Land Use	
Complaints Investigated	72

Community Development Office

The Community Development Department manages the Town's land use and building development activities through general planning, environmental planning, economic development, and historic preservation functions. Staff service is provided to commissions and boards including the Town Council, Town Plan and Zoning Commission, Conservation/Inland Wetlands Commission, Economic Development Commission, and Historic District Commission.

Community Development Staff provide guidance and recommendations on all land use and development applications including subdivisions, wetland activities, industrial/commercial developments, gravel excavations, signage, and historical renovations.

With major revisions to the Subdivision and Resubdivision Regulations completed in June of 1993, staff will be assisting the Town Plan & Zoning Commission on a major update to the Town Plan of Development during the upcoming year.

Fire Marshal

The Fire Marshal's Office is mandated by law to conduct annual inspections of all buildings and facilities used for public service and manufacturing, and all occupancies regulated by the Fire Safety Code within the Town of Glastonbury. Fire safety and protection is provided 24 hours a day, 7 days a week.

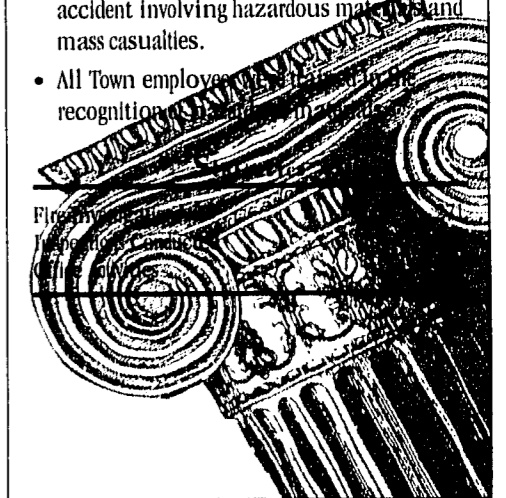
Additional responsibilities include:

- Investigation of the cause and origin of any fire or explosion which causes property damage or personal injury.
- Regulation and enforcement of transportation and use of explosives, the use and storage of hazardous materials, flammable and combustible liquids compressed gases and hazardous chemicals.
- Review of building construction plans for compliance with appropriate Fire Safety Codes and all subdivision and site development plans for compliance with access regulations and Fire Department operations.

- Education of the public concerning fire prevention and fire safety.
- Collection and submittal of vital statistics on local fire incidents, civilian and fire service injuries, and burn injury data to the State Fire Marshal.
- Provision of staff services to the Local Emergency Planning Committee (LEPC) and Board of Fire Commissioners. Also serves as the Open Burning Official.
- Inspection of the installation and removal of underground storage tanks and provision of liaison services to the Department of Environmental Protection.

HIGHLIGHTS

- The Connecticut Interlocal Risk Management Agency (CIRMA) awarded the Town of Glastonbury a special achievement award for developing and implementing an effective advance emergency planning program for dealing with environmental emergencies.
- The plan developed by the Local Emergency Planning Committee was the product of the Fire Marshal's Office and was utilized to handle a chlorine emergency at the Wastewater Treatment Facility.
- The planning for the 1993 Tercentenary events got underway and a committee was set up to plan for the 4th of July fireworks display under the coordination of the Fire Marshal's Office.
- The Towns of Glastonbury and East Hartford participated in a table-top training exercise simulating a response to a motor vehicle accident involving hazardous materials and mass casualties.
- All Town employees received fire safety recognition.



Health Department

The Health Department supports community health in a variety of program areas, including environmental health, communicable disease surveillance and control, health education, and maternal and child health.

David W. Boone, formerly a sanitarian in the Department, was appointed Director of Health by the Town Council, and confirmed by the State Commissioner of Health in July 1992.

ENVIRONMENTAL HEALTH

Environmental health issues continue to be at the forefront of the Department's efforts. Sewage disposal, water supply, and food protection matters constitute the majority of the Department's activity.

Childhood lead poisoning is a health threat not only in urban areas, but in communities such as ours. The greatest health risks are to children aged less than six; the greatest likelihood of lead containing surfaces is in residences built prior to 1978. In an effort to heighten awareness of the dangers of lead poisoning, neighborhoods where the majority of housing units were built prior to 1970 were identified. An informational brochure was developed, printed and mailed to all residences in those neighborhoods. Additionally, departmental protocols for the investigation of elevated blood lead cases were developed. Lead poisoning prevention and mitigation in the coming years, will become a major component of the department's environmental health efforts. Copies of the brochure "What You Should Know About Lead Poisoning" are available at Town Hall or may be requested from the Department.



Director of Health, David Boone

The protection of groundwater resources is becoming an increasingly critical issue. Recognizing groundwater as a substantial source of drinking water for town residents, now and even more in the future, the Health Department has joined with other Town agencies and citizen groups to promote educational efforts on groundwater resources, and to develop methods of protecting groundwater resources.

Recognizing the impending threat of raccoon rabies, the Department again co-sponsored a low cost rabies clinic in cooperation with local veterinarians, Dr. St. Pierre and Dr. Keish. Citizens are strongly encouraged to take advantage of this program, as a current vaccination is the best way to protect pets, and therefore family members, from this fatal disease.

Reportable Diseases

Chlamydia	12
Lyme Disease	3
Hepatitis C	17
Campylobacteriosis	9
Giardiasis	7
Tuberculosis	7
Salmonellosis	4
Syphilis	11
Hepatitis B	7
AIDS	1
Shigellosis	1
Hepatitis A	1
Legionellosis	1
Listeriosis	1

DISEASE PREVENTION

In addition to routine surveillance and follow-up of communicable diseases, the Department offered several opportunities for the prevention of both communicable and chronic diseases. Often these programs involve other community agencies such as the Visiting Nurses Association.

Over 1,100 doses of influenza vaccine were administered to senior citizens and others at high risk at two flu clinics. 100 seniors also received pneumonia vaccinations.

The Department developed a program to reduce the risk of AIDS and Hepatitis B exposures for emergency service personnel and others who are at risk for contact with bloodborne diseases. Training was provided on risk reduction, an exposure control plan was developed and adopted, and Hepatitis B vaccinations were made available and tracked.

Opportunities to reduce risks of chronic illness were made available to the community through the use of a health education consultant, Mrs. GERALYN LAUT. Presentations and programs on hypertension and weight maintenance were delivered to various community groups and populations.

Community Health Statistics

Complaint inspections	245
Routine inspections	1,011
Sewage disposal permits	175
Food service inspections	384
Reportable Diseases (# of Persons)	82

Building Board of Appeals

This Board is charged with the responsibility of hearing appeals pertaining to building construction and interpretations of Town codes when the Building Official rejects or refuses to approve the mode or manner of construction; or when it is claimed that the provisions of the code do not apply, have been misconstrued or have been wrongly interpreted.

No appeals were heard during this period.

Community Beautification Committee

The seven-member committee meets each month to review site development and landscape plans for commercial, industrial and Planned Area Development proposals. The Committee assists the Parks and Recreation Department in the selection of trees and shrubs planted on Town property. A garden at the ferry landing, designed by a Committee member, is maintained by the Committee.

The Tercentenary Park and Paul Love Garden were completed with the assistance of the Parks and Recreation Department, labor and expertise donated by local companies and organizations and generous financial contributions from residents. The project included replacement of street trees between Welles Street and Rankin Road, planting of trees and shrubs, realigning parking and construction of a garden on Main Street across from the Center Green.

Conservation Commission

Acting as the Town's Inland Wetlands and Watercourses Agency, the Conservation Commission continues to consider and act on development proposals that could affect designated wetlands and their buffer areas. Permit applications are carefully reviewed by staff, inspected in the field by Commission members, and then evaluated in the course of Commission meetings. Specific conditions are customarily attached to each permit prior to approval.

The Commission continues to delineate areas within proposed developments that deserve protection in the form of conservation easements. Many such easement agreements have been executed by landowners; the easements thus granted to the Town remain (for the most part) in private ownership, but the owner is committed to keeping the land in its natural state. Glastonbury has become the grantee of approximately 200 easements over the past 20 years, and many provide potential linear linkages between major public or quasi-public open spaces.



Planting of trees in Tercentenary Park.

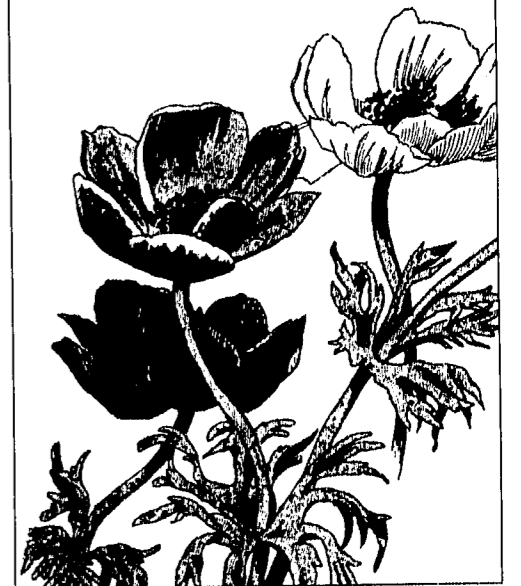
The Conservation Commission enjoys excellent staff support from the Office of Community Development. Their work is performed fairly and professionally. Glastonbury owes much of its reputation as a conservation-minded town to the Town Council's continuing support of its environmental planning and enforcement staff. As in prior years, coordination with the TP&Z has been excellent, a fact which helps control developers' costs incurred in the process of gaining land use approvals.

Open space preservation continues to be a priority concern for the Town, especially at a time when land acquisition costs are lower than they have been in years and owners may be more amenable to offering their environmentally valuable properties for public acquisition or as gifts to the Town. It should be recalled that Glastonbury still has about \$1.3 million of bonding authority (given by the voters) to purchase open space. There have been no major acquisitions since 1990.



The Paul Love Garden in Tercentenary Park, Main Street.

- The Conservation Commission relies on well-established priorities in recommending land acquisitions. These include the Town's principal stream belts, critical areas fronting on the Connecticut River, prominent ridge lines and hilltops, areas of steep slope and ledge outcrops, and significant wetlands too fragile and valuable to withstand nearby development. The State of Connecticut has recently adopted a policy of creating and protecting greenways, i.e., linear open spaces that can link existing park and forest tracts, water company lands, waterways, abandoned rail beds and utility corridors, thereby rendering these areas more accessible to the more densely settled urban and suburban areas.
- Glastonbury has long pursued the greenway concept (without using that particular designation). We have the opportunity to provide a linear green belt along Salmon Brook from Buckingham to the Addison area; key open space segments are already protected there, as well as along Roaring Brook and Smith Brook. The Shenipsit Trail has been relocated so as to avoid developing areas and roadways; it links several public or protected open space tracts along the Town's eastern fringe. Linking the former High Street School with Earle Park atop Red Hill by means of a pedestrian trail which can be extended into the Great Meadows along the Connecticut River remains a priority concern of this Commission.



Economic Development Commission

The Economic Development Commission is a seven-member bipartisan advisory board, charged with the task of promoting appropriate economic development. This includes creating and monitoring a town climate which makes Glastonbury attractive to prospective developers, both commercial and industrial.

The Board has previously encouraged projects, now largely completed, that have resulted in "world class" utility service in the commercial/industrial areas. Electrical service has been significantly upgraded in order to minimize momentary outages and SNET has installed fiber optic communications lines in our commercial/industrial areas. Further, the Hebron Avenue reconstruction and signalization at the entrance to Salmon Brook is complete. While having no direct participation in home building, the Commission has supported a business climate that has resulted in significantly higher activity in Glastonbury than in most adjoining towns.

DURING 1992-93 THE ECONOMIC DEVELOPMENT COMMISSION:

- Examined the South Glastonbury industrial area and confirmed that it is now unsuitable for industrial development, as zoned. The Town Plan and Zoning Commission and Town Council are currently working on rezoning this area.
- Restudied the 1984 Plan of Development and concluded that there is currently adequate available space for reasonable commercial development.
- Completed an inventory of business and supported the newly formed Capitol Regional Growth Council in its efforts to attract and retain business in the Greater Hartford area. The goal is to create 6,000 new jobs by 1996.



Glastonbury's Main Street Historic District.

Great Pond Preserve Stewardship Committee

This Committee was established by the Town Council to oversee the management of the future Great Pond Preserve under a joint agreement between the Town and The Nature Conservancy (TNC). Its eight members include representatives from the Town Council, Town administration, commissions and from private conservation groups.

IN 1992-93 THE COMMITTEE:

- Secured action by the Town to minimize sedimentation from streets and roads which is washing down into Grindle Brook and building up a damaging delta in the Pond.
- Erected fencing along part of a vulnerable preserve boundary, with the expert help of Council Member George Purtill and volunteers from the Committee, the Glastonbury Subchapter of TNC, and Boy Scout Troop 540.
- Began planning for public trails to be built.

Other tasks underway include developing proposed regulations for the Preserve, cleaning up debris, and encouraging research on the area's natural history, its unusual plant and animal community, and the effect of human activities (some dating back to colonial times) upon it.

Historic District Commission

The Historic District Commission is responsible for reviewing design proposals which may impact the historical, cultural and aesthetic features of structures located in Glastonbury's Historic District.

During the year, the Commission did not receive or act on any applications for Certificate of Appropriateness. As part of its responsibilities, the Historic District Commission serves as the community board for the Certified Local Government Program.

The Commission met with staff from the State of Connecticut Historical Commission to discuss opportunities that Glastonbury may have available to seek grants for the preservation of landmarks in town.

The Commission reviewed and recommended action on the application for Curtisville as a Federal Register Property/District.

Housing Code of Appeals Committee

This committee is charged with the responsibility of hearing appeals by affected persons of any notice from the Director of Health concerning the housing code.

No hearings were held during this period.

Glastonbury Housing Partnership

The Glastonbury Affordable Housing Partnership was established in 1989 to support Glastonbury's commitment to the Capitol Region Compact on Fair housing. Glastonbury's goal is to build 220 units of affordable housing by the year 1999.

DURING THE YEAR THE HOUSING PARTNERSHIP WAS INVOLVED IN THE FOLLOWING ACTIVITIES:

- Active support of Co-Op Initiatives 32-unit development on Griswold Street, a mixed income community with special provisions for physically challenged residents.
- Investigation of the Christian Activities Council (CAC) proposal to build between 23 and 30 single-family detached homes (priced from \$60,000 to \$115,000) on a piece of land at the corner of Hebron Avenue and Keeney Street owned by the Metropolitan District Commission. The CAC has made formal application and the Partnership will continue to keep track of this work.
- Attempts to acquire, through the Town of Glastonbury, a Town-owned lot on Hemlock Hill Road, in the hope that the land might be donated to a non-profit developer for the purpose of creating affordable housing. After more than a year of negotiation with and through the Town Council and the Hale Farms Condominium Association, the Partnership has decided to continue their pursuit of this land while also investigating alternative lots.

The Housing Partnership continues to advocate the very real need for simple, decent and safe housing in Glastonbury, and the very real need to open up Glastonbury's housing to people of different income levels, colors and cultures.

The Partnership's hope and future direction will be to focus on more moderate and low-income housing. At present only 2.5 percent of the Town's housing stock constitutes housing for low-income persons. Nearly 750 people are on the Housing Authority's waiting list, some for up to ten years. This is where the need is great, and here the Housing Partnership's hope is greatest.



Town Plan and Zoning Commission

The Town Plan and Zoning Commission (TPZC) is a nine-member board, with six regular and three alternate members. The Commission is appointed by the Town Council to protect the health, safety and welfare of the community in matters concerning land use, design and development. The Commission also serves in an advisory capacity on zoning and public improvement matters. The Commission continues to maintain a significant role in the preliminary design of projects, guiding applicants toward appropriate design of the built environment.

- Development in Glastonbury continued at a slow but steady pace during 1992-93. The Commission took action on a variety of special permits, including 39 applications for design review, excavation, flood zone activity, and accessory apartments. Approvals were granted for 17 subdivisions, 19 sign permits, 23 recommendations and referrals to the Town Council and 4 referrals to the Zoning Board of Appeals.
- In June 1993, the Commission approved comprehensive amendments to the Subdivision and Resubdivision Regulations. These regulations provide enhanced flexibility in order to reduce environmental disturbance and the amount of infrastructure. The issue of mandatory open space dedication was deferred pending Plan of Development recommendations on specific open space planning.

- The Commission also began work on a major update to the Plan of Development by holding three workshops to gain knowledge of pertinent issues relating to long range planning as follows:
- Discussion with TPZC Subcommittee members responsible for the 1984 Plan.
- Presentation by Mary Ellen Kowalewski, Community Development Director of CRCOG, regarding regional planning issues of importance to Glastonbury.
- Meeting with State Representatives for the purpose of hearing about State planning and development issues of importance to Glastonbury.

Zoning Board of Appeals

It is the responsibility of the Zoning Board of Appeals to make fair and impartial decisions regarding zoning applications where unusual or non-conforming situations exist. The impact of those decisions to the adjacent property owners and the welfare of the town are relevant factors in the Board's decisions.

This board is charged with the hearing of appeals from citizens concerning variances, special exceptions, motor vehicle site approvals and decisions of the Building Official.

Total Number of Public Hearings Held - 12
Total Number of Applications Considered - 58

Results

45 Appeals for Variances - 33 were approved
15 Appeals for Special Exception - 14 were approved
6 Applications - Withdrawn
2 Extensions to Previously Granted Variances
1 Approval Required by the State of Connecticut



Accounting Division

The Accounting Division is responsible for providing complete and accurate financial information in proper form and on a timely basis. This division issues all disbursement checks, administers the accounts receivable billing system, prepares the year end Comprehensive Annual Financial Report and processes the employee payroll. Monthly budgetary and other financial reports are forwarded to management and policy boards. The Division is also responsible for investment management procedures to maximize interest income on all funds and internal audit functions to insure that proper controls and procedures are being followed.

- The Town received the Certificate of Excellence in Financial Reporting for the period ending June 30, 1992, awarded by the Governmental Finance Officers Association.
- The Town solicited competitive bids for banking services to reduce the cost of services to the Town.

Collector of Revenue

The Collector of Revenue's office is responsible for the timely collection of funds necessary to support both governmental and educational services. Those funds encompass annual property taxes, sewer use and sewer assessment charges. In addition, all other town departmental revenues are processed for deposit by the Collector of Revenue's Office.

Total revenue collected during fiscal year 1992-93 as compared to the previous two fiscal years are as follows:

Fiscal Year	1990-91	1991-92	1992-93
Current Taxes	\$44,061,480	46,557,000	48,110,000
Prior Year's Taxes	510,000	510,000	510,000
Interest & Fees	357,157	357,157	357,157
TOTAL	\$44,928,637	47,424,157	48,977,157
Next Year	1992-93	1993-94	1994-95
Sewer Use Charges	1,100,000	1,100,000	1,100,000
Sewer Assmt. Charges	991,400	991,400	991,400
Interest & Fees	78,257	78,257	78,257
TOTAL	\$3,069,657	\$3,069,657	\$3,069,657

- During the 1992-93 fiscal year, there were 114 foreclosures on individual land parcels by various banking institutions, compared to 153 the previous year. There were 27 new bankruptcy filings added to the previous active case load totaling 90 pending bankruptcy accounts.
- In these difficult economic times, the Collector's Office continues to encourage counseling with individual taxpayers. A part-time collector of delinquent taxes continues to assist in arranging numerous payment schedules, and the monitoring of over 950 accounts.
- A total of 36 accounts were referred to the Town Attorney to assist the office in its collection efforts. Those joint efforts netted a total of over \$270,332 in revenues for the Town.

Data Processing

In August 1992, the Town acquired an upgrade to its central data processing system. The former CPU was acquired in 1987 and it became necessary to replace this with a more technologically efficient unit. This upgrade added disk storage and the ability to service more offices within Town Hall. The Town presently utilizes software for Property Assessment/Revenue Collection, Sewer Use billings and the Voter Registrars software, and our financial management system, which includes payroll, accounts payable, purchase orders and budget applications together with personnel management and wordprocessing.

Financial Administration Office

The administration and supervision responsibilities of the Department of Administrative Services include the divisions of Accounting, Purchasing, Property Assessment, Revenue Collection, and Town Clerk.

The Financial Administration Division includes the department director and the staff who handle insurance processing, purchasing and data processing activities as well as coordinating and preparing the annual town operating budget and the capital improvement program for the Town Manager. The staff also maintains the values of vehicles, equipment and buildings at cost for accounting and insurance requirements.

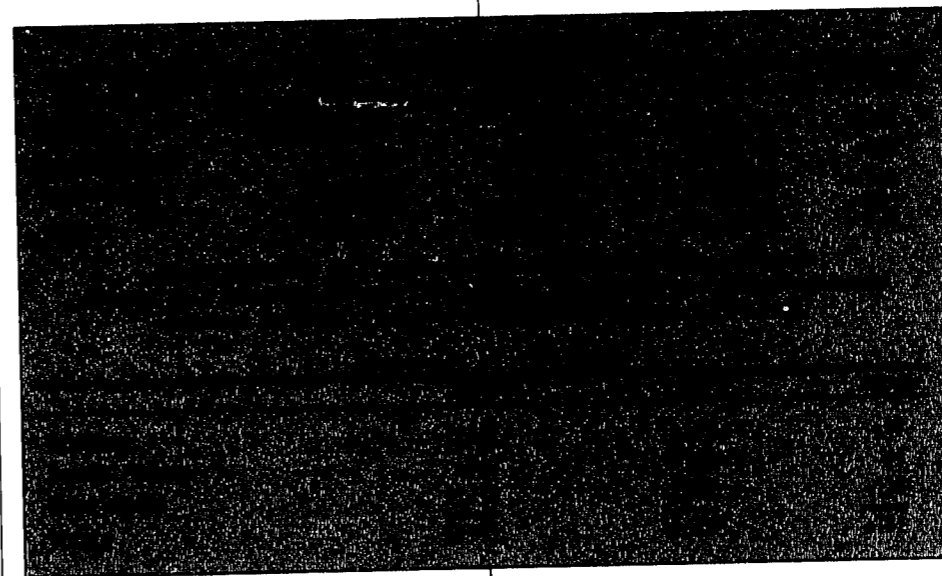
The firm of Blum, Shapiro & Company was selected for the first year to perform the annual audit for the Town for this fiscal year. This change was in concert with the usual five year engagement period for audit firms. The Town was again honored to receive for the fourth year in a row a Certificate for Excellence in Financial Reporting for the period ended June 30, 1992. This is awarded by the Governmental Finance Officers Association following an extensive review process.

Property Assessment

The Property Assessment Department compiles the annual Grand List of taxable and exempt property and has responsibility in three major areas:

- The administration of an ad valorem tax program including compliance with State tax laws.
- The Assessment and re-assessment of all real estate, personal property of businesses and motor vehicles.
- The maintenance of a records library and information center relative to real, personal, and motor vehicle inventories, including owner's name, addresses, legal data and values.

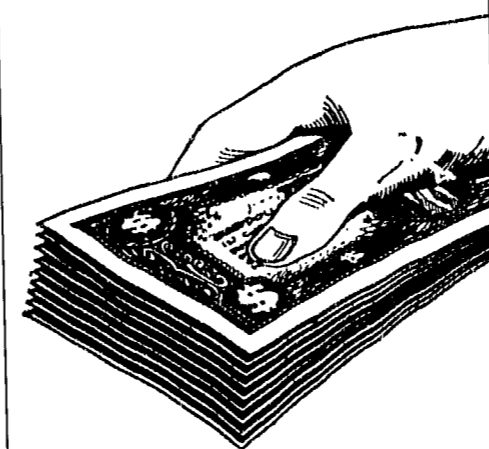
The October 1, 1992 net taxable Grand List increased by \$38,178,653 or 2.76% to a new total of \$1,420,212,289. This compares to the average annual increase for the past six non-



revaluation years of 4.95%. Last year the increase was \$24 million or 1.76%. The Assessor's Grand List is subject to adjustment by the Board of Tax Review.

Anticipated additional revenues for the 1993-94 fiscal year from property taxation are estimated to be \$1,362,978 (@100% collection rate) based upon the 1993-94 tax rate of 35.7 mills. This amount represents approximately 0.95 mills based upon the new list.

In the upcoming year the Town will begin preparations for the decennial property revaluation which is mandated by State Statutes and which will become effective with the October 1, 1995 Grand List.



Purchasing

Purchasing activities apply to the acquisition process of consumable supplies, vehicles and equipment, and construction of buildings and roads, the disposition of surplus property, fixed asset administration, motor vehicle licensing and registrations, and administration of the Request For Proposal process for all professional services. Proposals were requested for a Town Communication System, Auditing Services, Overlook Road Sewer System, Banking Services, Legal Services, Country Club Road Bridge Replacement, Roaring Brook Master Sewer Plan and a Health Education Consultant.

Sealed Bids	45	Formal Quotes	75
RFP's	8	Purchase Orders	3000+

Registrar of Voters

Registrars of Voters recorded 3,210 new voters made from July 1, 1992 to June 30, 1993.

Party	New Voters	Total
A Connecticut Party	7	24
Democrat	818	5,845
Republican	921	6,263
Unaffiliated	1,458	6,192
Perot	2	2
Independent	4	4
TOTAL	3,210	18,330

On September 15, 1992, in a Republican Primary for US Senator, Congressperson, and the 31st Assembly seat, 2,566 (43.3%) voted out of 5,095 eligible. In the election on November 3, 1992, 92.3% (17,755) of those eligible (19,236) voted for US President, Senate, Congress, State Senate and Assembly seats. Both State Constitutional Amendment questions, passed: (1) extending absentee admission as a voter to a Connecticut resident outside of the state, (9,811 to 3,143), (2) imposing a limit on state expenditures (11,220 to 2,485).

A referendum was held on June 8, 1993 with 39.3% of those eligible voting on questions regarding renovations and improvements to five schools.

School	Yes	No
Buttonball	4,649	2,840
Eastbury	4,764	2,703
Hebron Avenue	4,707	2,747
Naubuc	4,779	2,689
Hopewell	4,612	2,834

Town Clerk

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notaries public, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concerning the town.

- The Town Clerk's office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town.

- Income for the 1992-93 fiscal year increased 14% over the previous year. Recording fees reached the highest level ever reflecting increased land record activity, especially the refinancing of numerous mortgages.
- New laws adopted by the State Legislature included a dog license surcharge fee for all dogs that have not been spayed or neutered and a marriage license surcharge to be sent to the State of Connecticut for shelter services for victims of household abuse. The cost for a marriage license thus tripled from \$10.00 to \$30.00.

Other Statistics

	1990-91	1991-92	1992-93
Births	337	286	299
Deaths	213	208	219
Marriages	360	359	332
Dog Licenses	2,348	2,279	2,190
Hunting & Fishing Licenses	2,567	2,310	2,369
Veterans' Discharges	55	54	60
Voters	158	243	157
Land Record Documents	7,832	10,172	11,321
Absentee Ballots	919	536	1,803
Liquor Permits	37	42	43

Board of Tax Review

The Board of Tax Review has five members, each elected to a four-year term. The primary purpose of the Board is to consider the cases of taxpayers who are appealing property valuations set by the Assessor. In accordance with State law, the Board meets at least three times during

February and once in September. The September meeting is limited to motor vehicle appeals. The Board heard appeals on 23 properties on the 1992 Grand List. Of this total, 15 assessments were reduced, and no change was made to the eight remaining properties. The total reduction equaled \$476,190. The final Grand List for October 1, 1992 as adjusted by the Board of Tax Review totalled \$1,419,736,099.

Board of Finance

The bipartisan Board of Finance is comprised of six members, each elected to a six-year term. Two positions are open biannually. The Board works closely with the Town Council and the Board of Education.

The Town Charter clearly defines the responsibilities and powers of the Board of Finance. In its advisory role, the Board recommends an annual budget to the Town Council. Additionally, the Board recommends and authorizes transfers to and from specific accounts and funds during the fiscal year.

By direct authority, the Board determines the annual tax (mill) rate, after evaluating the final budget which has been authorized by the Town Council. In addition, the Board must also approve any non-budgeted appropriation which exceeds \$5,000.

The Board has consistently and vigorously supported the preservation of the Capital Improvement Program. Although the commitment to capital effort was recently

restored to 4%, the Board has strongly urged the Council to increase the annual capital dedication until the previous optimal effort of 7% is again attained.

Thanks to sound, prudent, and responsible fiscal management, the Town continues to maintain its high credit rating (Double A Prime) and, therefore, should be in an excellent position to market bonds for the approved school construction and renovation.

Glastonbury is one of only a handful of towns in Connecticut with both a Town Council and a Board of Finance. The record has shown that such a structure provides a strong system of checks and balances and a solid fiscal foundation for the Town.

Insurance Advisory Committee

The Insurance Advisory Committee advises and assists town and school administration on all matters related to insurance and risk management including coverage for operational activities and employee benefits.

The Insurance Advisory Committee reviewed the renewal of Property and Liability coverages and recommended continuing with our present insurance carrier in the renewal of our Property and Liability Insurance. The Committee also recommended the Worker's Compensation coverages with the C.I.R.M.A. (Connecticut Interlocal Risk Management Agency) pool.

The Department Safety Committee instituted a trial back belt program among some of the employees in Parks & Recreation and Vehicle Maintenance. It was determined that we would not implement the purchase of the belts for system wide use, but would consider them if requested on a functional task basis. We also continue to sponsor an aerobics program for employees of both Town and Education in an effort to develop healthier employees and hence decrease Worker's Compensation and health claims. This year the Town received a commendation from C.I.R.M.A. for achieving good performance based on statistical loss during 1991-1992.

Housing Authority

The Housing Authority of the Town of Glastonbury is comprised of five Commissioners, appointed by the Town Council for a five-year term. The Executive Director of the Authority serves in a non-voting position of Secretary. The Commissioners are the policy-making Board of the Authority and serve with no compensation, while the Executive Director is the administrator of the Board policies. The Housing Authority currently administers a total of 439 assisted-dwelling units within the Town of Glastonbury. Specifically, there are two different federally subsidized programs, five different Connecticut Department of Housing subsidized programs and three municipal programs.

- On October 28, 1992, Mrs. Evelyn S. Zaikarite was appointed by the Town Council to the position of Tenant Commissioner, to complete an unexpired term to March 31, 1994.

FEDERAL PROJECTS AND PROGRAMS

The Federal projects subsidized by the Department of Housing & Urban Development (H.U.D.) are:

Welles Village	199 Family Units
Section 8 (Existing)	33 Private Units

The Annual Operating Budget for the Welles Village Housing Project is approximately \$589,660. The Housing Authority also operates a Federal Section 8 Program with 33 units.

The Housing Authority continues to accept applications for both the Welles Village Housing Project and Section 8 Certificates and maintains waiting lists for both programs.

The Housing Authority has applied for additional Section 8 Certificates but, to date, these Certificates have not been issued by H.U.D. With the addition of these Certificates, the Housing Authority will assist eligible low-income families, now on the waiting list, to live in privately-owned rental housing in the Town of Glastonbury. The Annual Operating Budget for this housing assistance program is \$227,200, which is paid directly to town rental property owners and landlords.



STATE OF CONNECTICUT PROJECTS AND PROGRAMS

The Housing Authority owns and operates five Department of Housing subsidized family and elderly projects in four locations in the Town of Glastonbury as follows:

Village Green	50 Elderly Units
Center Village	50 Elderly Units
Knox Lane Annex	40 Elderly Units
Hale Farms	3 Family Condo Units
Herbert T. Clark House	45 Elderly Congregate Units

The Herbert T. Clark House at 45 Canlone Road, a 45-unit congregare housing facility for frail elderly persons, 62 years and older, which is subsidized by the Department of Housing, has been in operation since May 1991.

Congregate housing provides tenants with assisted living services. These services include the main meal each day at noon time in a central dining room, weekly housekeeping services and social and recreational opportunities. The congregare building is equipped with elevator service and laundry facilities.

The congregare units are currently fully occupied and a waiting list is maintained. It is anticipated that the full occupancy rate will continue. The Annual Operating Budget is approximately \$219,965.

Glastonbury citizens have displayed caring concern for residents at The Herbert T. Clark House by their generous volunteer services. The residents sincerely appreciate the efforts of these volunteers.

The four other projects are self-sustaining and continue to be fully occupied. The Housing Authority maintains an extensive waiting list of applicants for all elderly projects.

MUNICIPAL PROJECTS AND PROGRAMS
The Housing Authority continues to operate two programs as follows:

Still Hill Rest Home	10 Units
Moderate Condo Program	21 Condo Units

The Still Hill Rest Home is occupied by four permanent residents, with the remaining seven rooms rented on a month-to-month basis to clients recommended by the Social Services Department. This home assists Town citizens and is a necessary portion of the housing program within the Town. The Annual Operating Budget is approximately \$42,500.

The Moderate-Priced Housing Program approved by the Town Council continues to be active and the Housing Authority receives telephone requests for information and direction for the Glastonbury Moderate-Priced Housing Program.

CONCERNS AND ISSUES

The Housing Authority is currently actively assisting the Welles Village tenants in the formal organization of a Welles Village Residents Council which will address the following issues:

- Establish a youth activities committee to create activities such as a weekly evening study hall, a scholastic achievement program, athletic programs, etc.;
- Increase present voter registration of tenants for increased participation in the town governing process;
- Establish a job bank to assist unemployed Welles Village residents to find work; and
- Establish a "Housing Committee" to assist established low-income tenants in home buying.

Parks and Recreation

Providing recreational opportunities for Glastonbury residents is one of the basic responsibilities of the Town's government in general and the Recreation Commission and Parks & Recreation Department in particular. Town sponsored recreation activities and public open space, parks, and recreation facilities work together to meet the diverse recreational needs of the community and its members. Recreational services continue to be among the most popular and utilized services provided for Glastonbury residents; contributing to the quality of community life.

ADMINISTRATION

All the resources available to the Department are organized to provide the most comprehensive program possible. The administration, maintenance, personnel, facilities, budget, and planning efforts work together to support the program which is focused on providing recreation opportunities for all Glastonbury residents.

- One of the most notable and well received changes in operations this year was the implementation of a mail-in registration program process prior to the 1993 summer season. The change was the result of several improvements in the mail-in process which included: improved mail sorting services; conversion of the registration forms to a more user friendly format; and the addition of a registration fee. The new registration process has resulted in a significant increase in participation in the summer programs. We are grateful to the community and recreation staff for their support and cooperation in the implementation of this initiative and hard work which has made the mail-in process a success.
- Department program revenues increased by 4.4% from \$300,104 to \$313,234, as a result of increased participation and several modest fee increases.



Swimming is fun... but friendships and fond memories are forever. One of the many benefits provided through the Town sponsored Recreation Program.

PARKS

In addition to its most visible responsibilities associated with the care and maintenance of parks and recreation facilities, the Parks and Recreation Department continued its maintenance of school grounds, areas outside of all other municipal buildings, street trees, public open space areas, and Town cemeteries.

- Routine maintenance tasks include: snow plowing school and municipal parking lots; snow and ice removal on six miles of sidewalks; grooming and preparing up to 50 athletic fields; trimming and weeding planting beds; watering all newly planted trees, shrubs, and flowers; pruning ornamental trees; mowing in excess of 200 acres of turf weekly, from April to October; spreading tons of fertilizer and lime; painting bleachers, park benches, picnic tables, and buildings; checking and maintaining ponds for public ice skating; maintaining two outdoor swimming areas; repairing or otherwise caring for playground equipment on school grounds and in Town parks; maintaining 18 automatic irrigation systems; and autumn leaf pickup; and many other tasks.

In addition to the routine maintenance tasks, several park improvements were completed this year. They include;

- **Addison Park:** The outdoor tennis courts were repaired, surfaced, and repainted.
- **Buckingham Park:** The second phase of the park development project initiated in the fall of 1991 was completed. Located at the rear of Fire Company No. 4, the 5-acre development includes 2 irrigated soccer

fields (1 overlaid with a softball field), an entrance drive, parking area, picnic area, landscaping and signs. Special thanks are due to the Highway Department for their help with the construction of the access drive and parking lot. The softball field was opened in the spring and was used extensively by the Public Safety League and other community groups. The Hartwell Sports Club will begin using the soccer fields in the fall. With the anticipated installation of the children's playground in the fall, the project will be complete. A grant from the Department of Environmental Protection will offset 40% of the total project cost.

- **Glastonbury High School:** A new baseball backstop was installed on the varsity baseball field with funding provided by the Board of Education.
- **Tercentenary Park:** In conjunction with the Community Beautification Committee, several local contractors, businesses and other individuals, the Department helped complete improvements to the west side of Main Street between Welles Street and Rankin Road. The project included the creation of a public garden area with trees, shrubs, flowers, and park benches; street tree planting; construction of a dry rubble stone wall; and the replacement of deteriorated bituminous concrete walks with a combination of brick pavers and new concrete sidewalk. Though recognized as being in need of improvement for several years, the project was selected for implementation in recognition and celebration



of the Town's Tercentenary. The garden area of the park is being named the Paul Love Garden in honor of Paul Love; a long-time Glastonbury resident who had cared for the flower gardens in the center of Town for many years. Special thanks to those who volunteered to assist with the project, as well as those whose monetary donations helped to make this needed and worthwhile project possible.

It is largely due to the efforts of many people that the Town's parks have been developed as extensively as they have and the recreation program is successful. Those people include program participants, park users, Recreation Commission members, community service group leaders, volunteers, corporate sponsors, part-time and seasonal staff, Town Council members and town staff. Special thanks are given to the Hartwell Sports Club for their donation of soccer goals, the Little League for its continued development of Ross Field; and to the Gymnastics Parents Organization for their donation of a new carpet for the floor exercise area.

RECREATION

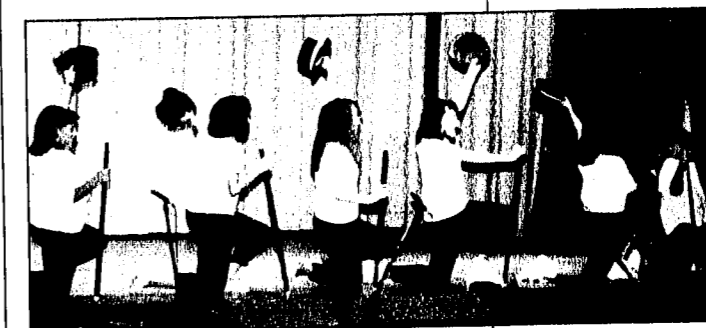
- In general, we continue to be challenged by the increased demand for and participation in recreation services; most notably those directed towards school aged children. Participation in sports and summer activities for youths increased dramatically from the previous year's level. Notable examples include: children's swim lessons up 19% to 1,885; Glastonbury Basketball Association up 13.3% to 680; winter swim team up 11.2% to 143; girls softball up 36.7% to 246; summer playgrounds up 12.9% to 894; music & arts camp up 7.1% to 237 and, mini camp up 8.5% to 223. The increased participation is attributed in part to several factors: (1) an increase in the number of school aged children as a percentage of the Town's total population; (2) with a difficult local economy people seem to be staying closer to home and making greater use of municipal services; and, (3) the improved quality of town-sponsored recreation programs and facilities.
- The summer Camp Sunrise program returned to Glastonbury High School, following two summers in Wethersfield and Rocky Hill due to the renovation project at the high school. In addition to serving residents with special needs, the Camp provides volunteer opportunities for junior high and high school aged youths.
- In conjunction with the Glastonbury Basketball Association (GBA), a summer basketball league for young men ages 18-21 was developed. Six teams participated in the Sunday night league with games played at the Gideon Welles Junior High School gym.
- The Department worked with the Girls Youth Softball program to support a fast-



Brian Selfors #1142 of East Glastonbury prepares to break-away for a 30th overall finish.

pitch travel team for girls ages 13-15. Home games were played at the High School and Academy fields. A Glastonbury Men's Senior League Baseball team was also formed for men age 30 and over. Home games were played at the High School and Hebron Avenue fields.

- As evidenced by an increase in the number of tennis court reservations made (1201), we seem to be experiencing an increased interest in the game of tennis. Lighted courts are available seasonally at the High School for public use.
- The Department hosted three large competitive sports events. The Glastonbury Invitational Lacrosse Tournament was held in July under the sponsorship of the Glastonbury Lacrosse Club. The Eastern District Class B Regional A.S.A. Men's Slow Pitch Softball Tournament was played at Addison Park and Academy Field. The USSSA Women's Invitational Softball Tournament was held in May with eight teams playing games at Addison and Welles Parks.



Nearly 240 children in grades 3-9 participate in the summer Music & Arts Camp.

PARTICIPATION REPORT

Year Round Activities

	Ages Served	92-93
Adult Exercise	18 & over	174
Aerobics	All Ages	339
Aqua Fitness	All Ages	101
Bus Trips	All Ages	518
Bridge (Duplicate)	18 & over	0
Firewood Program	Adults	84
Gymnastics	5-17	1176
Preschool	1-4	469
Sr. Citizens Exercise	55 & over	209
Swim Lessons-Adults	18 & over	35
Swim Lessons-Children	6 Mo. & over	1885
Weight Training	15 & Over	983

Fall/Winter/Spring Activities

Arts & Crafts	Grades 3-7	12
Basketball (GBA)	8-18	680
Basketball (Men)	18 & over	65
Children's Trip Program	Preschool-Grade 6	356
Competitive Swimming Clinic	7-15	31
Diving Lessons	7-18	45
Golf Lessons	18 & over	77
Intro to Competitive Swimming	7-15	63
Ice Skating - Supervised	All Ages	376
Jukido	6-Up	173
Lifeguard Training	15 & over	37
Open Gym	All Ages	3042
Open Volleyball	18 & over	401
SCUBA	15 & over	28
Ski Trips	Grades 6 & up	22
Soccer Co-ed	18 & over	60
Swim Team - Spring	7-18	60
Swim Team - Winter	7-18	143
W.S.I.	17 & over	23
Yoga	18 & over	126
BWS/EWS	15 & over	0

Summer Activities

Basketball - Summer Youth	Grades 7, 8, 9	34
Camp Sunrise	3-21	42
Fun Runs	All Ages	184
Mini Camp	4 & 5	223
Music & Arts Camp	Grades 3-9	237
Playgrounds	Grades K-6	894
Softball - Co-ed	18 & over	200
Softball - Girls	9-16	246
Softball - Men	18 & over	360

Summer Activities

	Ages Served	92-93
Softball - Women	18 & over	140
Summer Concerts	All Ages	19000
Swim Team - Summer	7-18	56
Teen Trips		300
Tennis Lessons - Adult	16 & over	230
Tennis Lessons - Children	7-16	225
Tennis-Jr. Team	5-16	26
Tennis-Ladies Round Robin	18 & over	47
Town Band	All Ages	1000
Volleyball Clinic - Youth	Grades 7-12	33
Water Carnival & Castle Bldg.	6 mo.-18 years	165

Special Events

Dog Show	2-18	35
Fishing Derby	4-15	175
Hershey Track & Field	9-14	190
Holiday Performances	All Ages	725
Pumpkin Decorating	6-14	40
Santa's Run	All Ages	1286
Senior Citizens Picnic	55 & over	420

Facility Usage (Miscellaneous)

Athletic Field Reservations	All Ages	371 groups(1)
Garden Plots	All Ages	75
J.B. Williams Park Pavilion	All Ages	138 groups(2)
Snowmobile Usage	All Ages	12
Tennis Court Reservations	All Ages	1201

92-93 (1) 7,500-10,500 individuals (est.) (2) 10,000-13,500 individuals (est.)
 *Yearly Participation figures equal the total of all of the respective program registrations, daily attendance figures, or facility reservations as applicable.

Pool Usage

(Adult and Recreation Swim Hours & Daily Visitation)	
High School (Summer)	3701
High School (Fall/Winter/Spring)	9477
Eastbury Pond	17,464
Grange Pool	4868
TOTALS	35,510

Senior Services

Senior Services is a multi-service department serving Glastonbury residents aged 60 and older. Services offered by the department include: Dial-A-Ride Transportation for elderly and disabled persons, a Nutritional Luncheon program, a variety of social, recreational, educational, health screening activities, and social casework service. The Senior Center is located at 17 Hebron Avenue, in the historic Gideon Welles House.

The Department, over the past year, continued to serve a greater number of seniors through its many services and programs.

- The Dial-A-Ride program provided transportation to elderly and disabled residents with an average of 60 passenger trips daily. Transportation to out-of-town shopping malls was provided weekly, and once a month, a special luncheon trip was scheduled.
- The Nutritional Luncheon program continued to serve lunch on Monday, Tuesday, Wednesday and Friday at local church facilities. A school luncheon menu was available at Naubuc School on Thursday.
- On-going services were also provided to senior residents such as monthly distribution of Federal Surplus Food items, free Income Tax help, assistance with Medicare and Title 19 issues, ConnPace, ConnMap forms, and the Friendly Visitor program. Senior Services assisted AARP in the registration of seniors for the popular 55 Alive Driving Course, which is offered several times a year.
- Health screenings are a service provided at the Senior Center in cooperation with the Glastonbury Visiting Nurse Association. Blood pressure screenings were scheduled monthly. Cholesterol and mammography screenings were also made available at the Senior Center.



Longevity Club

- Other activities offered at the Senior Center included: Body Maintenance and Tai Chi Exercise classes, Bridge lessons, woodcarving, pottery, lapidary class, Hiking Club, Mens' Club, Pinochle, Bingo and craft workshops. "The Longevity Club", a recreational therapy program offered for frail elderly twice weekly, has continued to benefit its participants in a very positive way.
- The Department's Elderly Outreach Caseworker made numerous home-visits and telephone contacts to provide assistance to homebound seniors in the community.
- Special annual events that were held included a Valentine's Day and St. Patrick's Day luncheon, Halloween Party and the ever-popular Thanksgiving Dinner with "all the trimmings." Five summer cookouts were held on the grounds of the Senior Center with 65-80 seniors in attendance at each event.

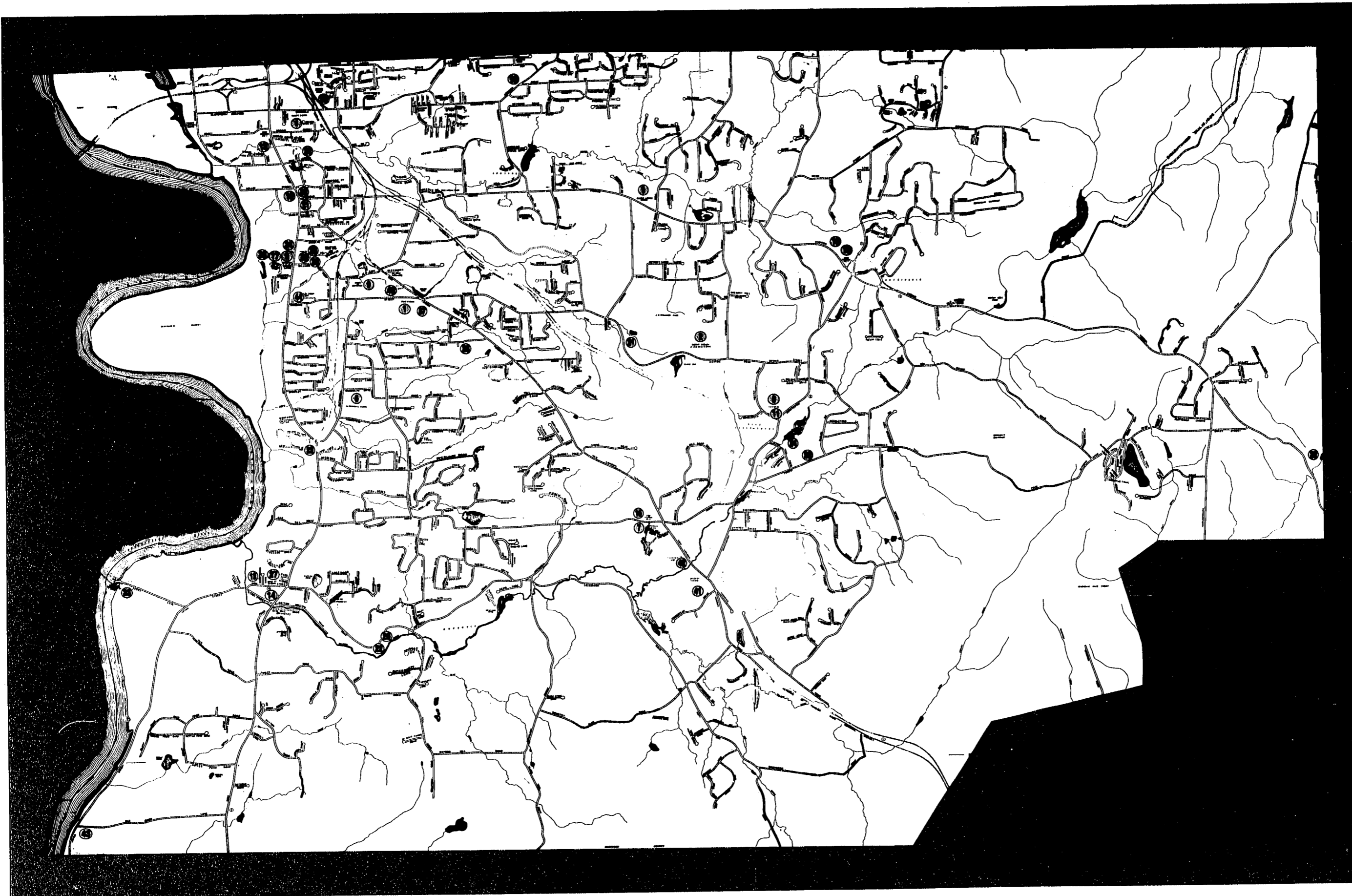
The Senior Services Department is dedicated to serving the ever-growing needs of Glastonbury's senior population. The Department continues to work with other providers within the community including: the Police Department, Social Services Department, Glastonbury Housing Authority, Visiting Nurse Association, Inter-community Mental Health and others. The Senior Services Department also works closely with the Commission on Aging in the planning of future needs and goals for the senior residents of Glastonbury.

Future goals include: a nutritional luncheon program provided for seniors throughout the year; the increase of the Longevity Club sessions to three days a week to better serve the growing need; and expanded distribution of the Senior monthly newsletter, "The Sharing Tree."



Rita Hofmann - a faithful volunteer





- Educational Facilities**
1. Glastonbury High School
 2. Gideon Welles Junior High School
 3. Academy School
 4. Naubuc Elementary School
 5. Hebron Avenue Elementary School
 6. Buttonball Elementary School
 7. Hopewell Elementary School
 8. Eastbury Elementary School
 9. Board of Education

- Libraries**
10. Welles-Turner Public Library
 11. East Glastonbury Public Library
 12. South Glastonbury Public Library

- Fire Stations**
13. Company 1
 14. Company 2
 15. Company 3
 16. Company 4

- Recreational Facilities**
17. Academy Field
 18. Addison Park
 19. Buckingham Park
 20. Butler Field
 21. Center Green
 22. Cotton Hollow Preserve
 23. Audubon Society and Earle Park
 24. Eastbury Pond
 25. Glastonbury Memorial Park
 26. Grange Pool
 27. High Street School Park
 28. Rotary Field
 29. Salmon Brook Park
 30. Welles Park
 31. J.B. Williams Park
 32. Blackledge Falls
 33. Glastonbury/Rock Hill Ferry

- Municipal Facilities**
34. Town Office Building
 35. Police Station
 36. Senior Citizen's Center
 37. Parks and Recreation Department
 38. Ambulance Building
 39. Building Maintenance/Water Pollution
 40. Youth and Family Services
 41. Highway and Vehicle

- Maintenance Departments - Town Garage**
42. Transfer Station
 43. Bulky Waste Facility
 44. Hubbard Green

Social Services

The Social Service Department's major responsibility is the administration of state-sponsored entitlement programs. These programs include General Assistance, Energy Assistance, Operation Fuel, Renter's Tax Relief and Surplus Commodities. Local programs administered by the Department include the Before School Breakfast Program, Eviction/Ejectments, local Food and Fuel Banks and the annual holiday programs.

- As a result of the continued economic downturn being experienced in the State of Connecticut, participation rates continued to increase during fiscal year 1992-93 for the fifth consecutive year. Of particular note are: a 29% increase in General Assistance cases and a 74% increase in meals served at the Breakfast Program.
 - In addition to increased participation rates resulting from economic conditions, funding and reimbursement levels for most of the state sponsored entitlement programs were reduced and several programmatic changes implemented during fiscal year 1992-93, in response to attempts to do more with less.
 - The most significant changes occurred in the General Assistance Program, with reduced benefit and reimbursement levels, more stringent eligibility requirements and an increased emphasis on self-sufficiency through a mutual effort among the Connecticut Departments of Income Maintenance and Labor and the local Social Services Departments, known as "Employability Plans."
 - The Department has been working closely with the Food Service Division of the Board of Education in an effort to reduce the costs associated with the Before School Breakfast Program. As a result, this program was transferred to the Board of Education on July 1, 1993, as 100% Federal funding is available to cover the cost of food if this program is held in a school building.
- The Social Services Department continues to work closely with other Town departments and agencies to ensure that local residents' needs continue to be met.



The cast of *Double Take*

Youth And Family Services

Glastonbury Youth and Family Services strives to exceed client expectations by providing positive development opportunities to empower youth and their families.

This year the Youth and Family Services Commission advocated for the ten-month Social Worker and Outreach Social Worker position. The Commission received approval from the Town Council to change the agency name from Youth and Family Resource Center to Youth and Family Services.

Three of the ways Glastonbury Youth and Family Services serves the community are through Creative Experiences, Outreach Services and Clinical Services.

CREATIVE EXPERIENCES PROGRAM
(Over 1200 youths and their families participated in Creative Experience Programs.)

- The Peter Pan Players' production of "Free for All" toured elementary schools, senior centers and convalescent homes in late spring. The agency also presented "The Sound of Music" for the Easter holiday season. Over 50 high school students performed this timeless favorite to "packed houses" at the Gideon Welles School auditorium. The Nineteenth Annual Summer

Production was "Once Upon a Mattress" which involved over 280 residents and "Double Take"; an improvisational theater ensemble for high school students studied creative thinking techniques and performed "Marmalade Gumdrops" in the fall.

- The Youth Services Action Group (YSAG), a service-learning organization presented its Nineteenth Annual Haunted House with 80 live actors who performed for over 2000 visitors as well as accomplishing numerous service projects throughout the year in support of town organizations.
- PASS IT ON, the student-run cable television program, entered its 12th season on the air featuring community information, local performers, and educational interviews.



Outreach Services

Outreach services exist to provide outreach support and information to Glastonbury youth. To achieve this, prevention and intervention programs are offered and include:

PEER EDUCATION

Peer Educators are trained high school students available with information and resources to help other students. This year's program consisted of 45 Peer Educators. Programs in 1992-93 included: Red Ribbon Week, ribbons aimed at preventing substance abuse were distributed in the high school and junior high school as well as during the Apple Harvest Festival; Wellness Day Fair at the high school for 1200 students and during that evening for community members; Gideon Welles eighth grade orientation to the high school; "Welcome to Glastonbury Party" for new students entering the high school. The Peer Educators also attended and participated in various state conferences.

YOUTH ACTIVITIES COUNCIL

One school dance was held at Gideon Welles Junior High School serving over 200 students; 25 students participated in bi-monthly planning meetings and community services projects. The group received support from the Glastonbury Police Officers Youth division, the Parks and Recreation Department, and many wonderful adult volunteers.

WELLES VILLAGE ACTIVITIES COUNCIL FOR YOUTH

The W.A.C.Y. program celebrated another successful summer with 60 youth, ages 5-12, participating in the program supported by 15 teen leaders. The program began with an overnight leadership expedition with the Connecticut Wilderness School. The W.A.C.Y. program ran for eight weeks through July and August and consisted of games, arts and crafts, and field trips. Support was received on a community wide basis with Welles Turner Library staff and the Fire Department providing activities and education to the participants. W.A.C.Y. is a joint effort between the Glastonbury Police Department and the Glastonbury Housing Authority.



Peer Educators

SUPPORT GROUPS

The Outreach Social Worker worked with the Guidance Department at Glastonbury High School to provide a four session support group for ten high school students. Groups were developed to assist students returning from outside placements and for students who needed additional support to cope with issues affecting their daily lives.

GLASTONBURY ASSISTANCE PROGRAM

The Glastonbury Assistance Program (GAP) is a student assistance program aimed at intervening with at-risk students as soon as their behavior indicates problems. The goal is to get these students the help they need to be as successful as possible in all areas of their lives. During the 1992-93 school year, the Outreach



Welles Village Activities Council for Youth

Social Worker, along with members of the High School Guidance Department, school administration, nursing, and teaching staff were trained to assist at-risk students in a systematic and effective manner.

GENERAL OUTREACH

The Outreach Social Worker maintained available office hours to provide consultation, support, and educational referrals for Glastonbury Youth. Numerous informal contacts were made in school hallways and the cafeteria.

Outreach Services worked with the Glastonbury Police Department and ERASE (Regional Action Council for Substance Abuse Prevention) to develop a Youth Information Booth. Glastonbury youth attended a training and helped to make the booth available at the Wellness Fair, Apple Harvest Festival and several other activities.

CLINICAL SERVICES PROGRAM

Youth and Family Services offers Clinical Services to Glastonbury's youth, young adults, and their families as well as for all students who attend Glastonbury schools. Committed to supporting and advocating for the social and emotional well-being of Glastonbury's residents, Clinical Services provides a full range of individual, couples, family, and group counseling. Staff also collaborate with and

provide consultation to the school staff as needed. During fiscal year 1992-93, 210 Glastonbury families participated in counseling services.

Located at 321 Hubbard Street, across from Glastonbury High School, services are readily accessible to high school students. Through the dedication and commitment of Glastonbury's Town Council and the Youth and Family Commission, a highlight this year was the expansion of Clinical Services into the "Annex," also across from Glastonbury High School. The move has meant not only additional space for large family and group work, but more privacy for the clinician and their clients.

In 1992-93, the following support and educational groups were formed: Helping Your Children Through Divorce Around the Holidays, Children of Divorce, School Survival and Success, The Breakfast Club Parenting Group, Friendship Groups, Socialization Groups, Stress Management Training, and Chemical Awareness Groups.

Additionally, these community presentations occurred: Parenting and Marriage - The Elusive Balance, Eating Disorders, Self Esteem, Adolescent Suicide, Clinical Services for Glastonbury Students and their Families. Presentation in classrooms were as follows: I Am Bugged (Understanding and Coping with Anger), Understanding Divorce, Conflict Resolution, Friendship, Individual Strengths and Weaknesses in Relationships, Problem Solving, Clinical Services for Glastonbury students. Such presentations, targeted for students, parents, teachers, and other professional groups, emphasize the education and prevention aspects of Youth and Family's Clinical Services.



New Children's Services Librarian, Renee Pease, conducts a story hour session for three year olds.

Welles-Turner Memorial Library

This year the Welles-Turner Library achieved a milestone when library circulation topped 300,000 items for the first time ever. The 302,193 items checked out by library patrons represents an increase of 4% over the previous year and a 27% increase over library circulation of ten years ago. It also equates to each town resident checking out eleven items during the year. Great reading, Glastonbury!

In addition to maintaining a well-rounded collection of books, periodicals, and other media at the library, Welles-Turner is quickly moving into the electronic information age. These new computerized resources greatly enhance the library's efforts to provide a variety of informational and enrichment opportunities for the citizens of Glastonbury. Participation in various library networks allows Glastonbury citizens to borrow materials or get facts from other libraries in the region and throughout the country.

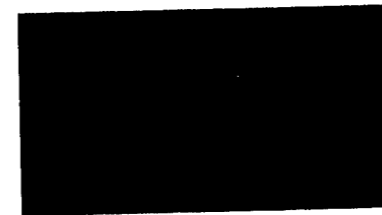
In January, Welles-Turner introduced its first on-line terminals for public use, CONNECT. The CONNECT automated system is administered by the Capitol Region Library Council and serves 34 public and academic libraries in the Hartford area including Welles-Turner. Using terminals located throughout the building, library patrons can check our catalog holdings or those of any of the other participating area libraries. A particularly useful feature is the status display which indicates whether an item is checked in or out of the library. CONNECT goes beyond library catalogs, also providing magazine indexes and databases, special reference databases, and links to other library systems across the country.

Welles-Turner was also pleased this year to welcome Renee Pease as the new Children's Services Librarian. Our program offerings have already benefitted from her creativity and enthusiasm. Other changes included the retirements of long-time staff members, Ann Carta, Head of Technical Services (20 years), and Jean Clair, Adult Circulation Clerk (14 years).

East Glastonbury Public Library

The East Glastonbury Public Library is operated entirely on a volunteer basis, open to the public 23 hours per week. The operation is overseen by the Library Association Board which consists of four officers and seven trustees. Library policy and financial aspects are controlled by the Board. About 36 volunteers donate 106 hours per week.

The Library owns approximately 16,000 volumes with a total circulation for the year of 15,000 books and magazines. There are 65 periodicals available to the public. It offers a weekly Adult Book Study Group, a Children's Story Hour for children ages 2-4, and a Summer Readers program for children from pre-kindergarten through High School.



Recognition and thank you event for corporate sponsors of summer reading program at Welles-Turner Memorial Library.

South Glastonbury Public Library Association

The all-volunteer library marked its 65th year with continued service to the community. Story hours for pre-schoolers, crafts classes, lectures and social gatherings highlighted the year.

- A monthly book discussion group was started and we enjoyed Tink Henderson's reflections on the changing Glastonbury, at our annual meeting.

- A grant from the Ensworth Fund enabled us to continue rapid expansion of our large-print book collection. Improvements to our physical plant, which is listed on the Connecticut Register of Historic Buildings, included interior painting and installation of a door slot book return, and landscaping of the side yard.

A Board of Trustees oversees policy and the Library is served by approximately 30 volunteers. Our continued goal is to increase local awareness of the services we offer. Our building is available for use by community groups and last year served as a meeting place for a garden club, wireless radio group and as an exhibition and reception area for a quilt show.



"Olympic" art adorns Library walls at the conclusion of summer reading program: "Go for the Gold - Win with Reading!"

Commission on Aging

The Commission on Aging is comprised of seven members appointed by the Town Council. Its mission is to provide a source of Town support for the Senior Services Department in the implementation of programs for the elderly. Its meetings are attended by representatives of the Gideon Welles Association, Social Services Department, AARP Chapters 851 and 2010 and the Glastonbury Visiting Nurse Association who provide valuable input to the Commission on their particular activities. During the year the Commission:

- Met with the State Commission on Aging, the Town Manager and the Volunteer Ambulance Association to share information, seek counsel on Commission projects and investigate solutions to existing problems related to the elderly.
- Corresponded with Congressional Representatives on information related to Federal financial support for programs for the elderly.
- Initiated and implemented a "Needs Assessment" Program to provide statistical data on the effectiveness and efficiency of the Town programs and facilities for the elderly.
- Initiated discussion with the Town Council on the need for a new Senior Center to replace existing sub-standard facilities. This effort resulted in the establishment of a Site Selection Committee for the proposed



center and inclusion of a \$20,000 item in the C.I.P. funding for initial studies of the proposed center.

- In cooperation with the Gideon Welles Association, made phone amplifiers available to needy hearing-impaired seniors on a loan basis.
- Provided support in planning and implementation of programs and facility needs of Glastonbury senior citizens.

Fair Rent Commission

The Fair Rent Commission is comprised of seven members appointed by the Town Council. Six of the members serve as the policy making board. The Executive Director of the Glastonbury Housing Authority serves in the Ex-Officio position of Secretary, receiving all telephone calls and written complaints and maintaining written records of the Commission's activities. The Commission's expenses are budgeted through the Office of Community Development.

- The Office of the Secretary receives an average of 50 calls per year involving the following issues:
 - Failure of the Landlord to refund security deposit.
 - Landlord building and health violations.
 - Tenant's legal position on breaking their lease due to financial hardship, and
 - Landlord harassments due to Tenant's violation of the lease.
- The Fair Rent Commission continues to serve as a public resource to both the Town tenants and landlords in the adjudication of their differences, especially the "harsh and unconscionable" increase in monthly rents.
- The Commission saw a decrease in written complaints which may be attributed to a soft rental market and the current housing market in the area.

Fine Arts Commission

The Fine Arts Commission promotes cultural programs and activities that encourage and expand general interest and participation in the Fine Arts among Glastonbury residents.

- A reception at the First Church was held in July to recognize the winners of a Town-wide Short Story Contest sponsored by the Fine Arts Commission. The winning entry was published in the *Glastonbury Citizen*.
- In August of 1992, the Commission sponsored a Hartford Pops Band concert on the Hubbard Green with nearly 700 people attending.
- The storm on March 14, 1993 unfortunately forced the cancellation of the Annual Winter Dixieland Jazz Concert featuring the Smith Street Society Jazz Band.
- The Commission worked on developing a survey to be circulated throughout the Town designed to investigate the interests of our ever diversifying population.

Human Relations Commission

The Human Relations Commission is concerned with discrimination in the workplace, housing and education. The major duties of the Commission are to receive and investigate complaints regarding illegal discrimination in the Town, and to refer such complaints to the proper agency having jurisdiction. There were no complaints received during the year.

The Chairman of the Glastonbury Human Relations Commission, also attends meetings of the Connecticut Association of Human Rights.

Recreation Commission

The Recreation Commission, composed of six appointed members, is the advisory board to the Town Council on matters relating to recreation and parks.

The Commission completed the updated Plan of Development for Parks and Recreation. The plan will guide the Town's development of facilities and programs through the 1990's, replacing the plan developed in 1980 which was used for the last ten years. Commission members presented the plan to boards, commissions and service clubs and organizations in the community reaching out to communicate our plan to meet Glastonbury's needs for the next decade. Commission members continue to assess the needs of the community and act as liaisons to other boards and commissions. The Commission continued implementation of projects identified in the Plan of Development through the Capital Improvement Program.

- The Commission identified the following priorities: development of a riverfront park, improved parking and access at J. B. Williams Park; development of athletic fields located adjacent to the high school; development of a multi-purpose park at the Balf property, located in South Glastonbury; and, improvements to Butler Field.
- After nine months of construction activity, the renovated Eastbury Pond swimming area reopened for the 1992 swimming season. The Pond continues to be the Town's most popular and heavily used swimming area.
- The majority of the Buckingham Park development was completed. The new softball field opened in the spring of 1993. The field was used by the Safety Softball League and various community groups. The soccer fields will open in the fall, and a children's playground will be installed before year's end.



Patrons of all ages enjoy searching for information on new computer terminals at Welles-Turner Memorial Library.

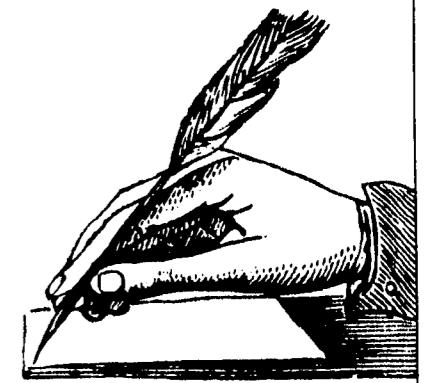
Welles-Turner Memorial Library Board

The Welles-Turner Memorial Library Board is comprised of six citizen volunteers appointed by the Town Council. The Board provides input and advice concerning the provision of library materials, programs, and services to our community and focuses on the needs of the physical facility. Space constraints of the present building continue to restrict the number and type of programs, books, and services the library can offer to the public.

- Physical improvements to the library this past year include the completion of the restoration of the building exterior and stone walls. Additionally, the load capacity of the attic was increased to allow for safe storage.
- The Friends of the Library continue to be a valuable resource for support of the library operation. Their substantial financial and volunteer service contributions have greatly enhanced the library's ability to better serve the community. This year the Friends initiated volunteer programs including book

mending and the homebound book delivery service. Volunteers of this organization also served as computer hosts to introduce library patrons to the CONNECT system, for which they also donated station tables. The dedication and commitment of this group is outstanding.

- In the spring of 1993 a Library Foundation was formed to undertake activities which will support the Welles-Turner Memorial Library. Those activities will include the raising of funds to be used to supplement the public funds available for future library development.



Civil Preparedness

The Office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man made or natural disasters. In order to meet these obligations effectively, the office is very active in planning for manpower, equipment and community needs. This involves continual updating of information, regulations and equipment.

The Office conducts constant checks of materials and equipment, including the town warning sirens. It trains and recertifies radiological monitors with emphasis on peacetime accidents involving hazardous radiological materials. It is also involved as a member of the Local Emergency Planning Committee.

In March of 1993 a blizzard roared into the State requiring activation of the Emergency Operations Center. The Civil Preparedness staff worked for two days, around the clock, and coordinated handling of the storm in Glastonbury.



Fire and Police Telecommunicators (L to R) Steve Crowles and Dennis Durkin operate the equipment in the Civil Preparedness Telecommunications Van.



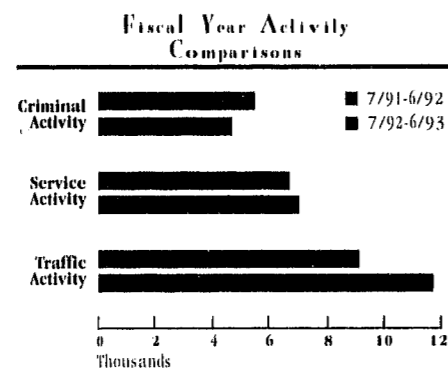
Civil Preparedness staff makes sure that the Mobile Operations Vehicle is ready to bring emergency shelter equipment to a shelter if one were needed.

Police Department

The primary objective of the Glastonbury Police Department is to provide quality service and timely responses for all calls received. These calls for service are categorized into three major areas: Criminal, Service Calls and Traffic.

Overall, the Police Department had a 10% increase in calls for service from the previous fiscal year. Total police activity increased from 21,428 incidents in fiscal year 1991-92 to 23,563 incidents in fiscal year 1992-93.

Below is a chart which depicts the breakdown of the three major areas:



- Criminal activity is the one area which shows a twelve percent (12%) decline in case load. The Police Department has strived to reduce the number of criminal complaints by having a high visibility and quick response time. We will continue to attempt to achieve this goal.
- Calls for service include: medical assists, alarm responses, lockouts, dog/animal complaints, and traffic control. Service calls increased from 6,667 to 7,069 – a six percent (6%) increase.
- The most significant increase occurred in traffic activity, which increased from 9,342 to 11,744 incidents, or twenty-six percent (26%). There were 824 motor vehicle accidents – two of which were fatalities.



Officer of the Year, Donald Bisi

- The Police Department participated in federally funded projects which increased patrols during high volume traffic holiday periods. Special emphasis was directed towards driving under the influence and seatbelt violations.
- Driving under the influence arrests increased from 97 to 158, or sixty-three percent (63%). This enforcement effort continues to be a major goal of the Police Department.

OFFICER OF THE YEAR AWARD

Officer Donald Bisi was selected by the Glastonbury Police Awards Committee to receive the Exchange Club's Annual Officer of the Year Award. Officer Bisi, a 6-1/2 year veteran of the Glastonbury Police Department, is presently assigned to the Patrol Division. He has distinguished himself on a continual basis, showing dedication, commitment and thoroughness in all activities he has undertaken on behalf of the Department. Officer Bisi has a reputation for solving complex cases considered unsolvable.

A dinner was held on Thursday, March 4, 1993 to honor Officer Bisi. Colonel Joseph Perry, Commander of the Connecticut State Police, was the guest speaker.

Officer Bisi's efforts as a Field Training Officer have resulted in highly trained and motivated new police officers. He frequently assists the Department's Crime Prevention Officer in performing home surveys and other related duties.

TRAINING UNIT

The Police Department's Training Unit was audited by the Municipal Police Training Council's auditor for compliance with state mandated requirements regarding certification and recertification of all sworn members of the Department. The Department received praise for full compliance with state mandates during the audit process.

During the 1992-93 fiscal year every member of the department, including civilians, received some type of specialized training.

LAPTOP COMPUTERS

During fiscal year 1992-93 the Police Department fully implemented the laptop computer program by acquiring and assigning laptop computers to each patrol vehicle. The computers have increased the quality of the officer's reports and reduced the time necessary for clerks to enter information into the main computer system.

OC SPRAY

All officers were issued and trained in the use of oleoresin capsicum (OC) spray, a less than lethal chemical that incapacitates an individual. The spray which contains high volumes of pepper causes extreme discomfort allowing officers to take control of a person and minimize the risk of injury to the officer or the suspect. There are no lasting effects and full recovery occurs in approximately 45 minutes.

TORCH RUN

Members of the Glastonbury Police Department have participated in the annual Law Enforcement Torch Run for Special Olympics for the past ten years. The purpose of the Torch Run is to call attention and gain support for handicapped and disabled members of society. The focus is on the athletes' abilities. Assisted by volunteer agencies and individuals, law enforcement officers across the country and around the world run with Special Olympians which culminates in the state's Olympic Games. Officers from Glastonbury run approximately eight miles through town and then participate in the opening ceremonies of the Summer Games.



Glastonbury Police Bicycle Patrol

BICYCLE PATROL

In the spring of 1993, the Police Department implemented a Bicycle Patrol. The patrol allows officers flexibility in patrolling the northern end of town. The bicycles provide access beyond the capabilities of the cruiser and allows for increased interaction between police and the community.

The specially outfitted all-terrain bicycles were donated by Glastonbury Cycling and Fitness.

Officers selected for the program received specialized training in the techniques of patrolling on bicycles.

EMERGENCY RESPONSE TEAM

The Emergency Response Team expanded its capabilities by reactivating a four-man Scuba Team capable of quick response to life-threatening emergencies, as well as conducting under-water investigations and retrieval of evidence. Training is conducted in the bodies of water within the Town.

The other members of the team continue to train on a regular basis, ready to rapidly respond to any emergency that may be confronted.

COMMENDATIONS AND COMPLAINTS

The Police Department received 61 letters from citizens and businesses commending officers for their professional, courteous and caring manner. People took the time from their busy schedules to let the Department know how



Torch Run to benefit the Special Olympics

much the fine service provided by the officers is appreciated during their time of need, whether it is to unlock a car or to assist in a life-threatening situation.

During the year, only four complaints were received regarding the actions of police officers. The findings were as follows: one complaint-not sustained; two complaints-partially sustained; one complaint-sustained.

COMMUNITY SERVICE OFFICERS

A new training class for Community Service Officers was started in April, 1993. This will bring the Community Service Officer program to its authorized strength of twenty-five officers. The program attracted candidates from as far away as Hamden and New Haven. The new officers completed their training in time for the special events of the Tercentenary celebrations, as well as their regular patrol and service functions.

The Community Service Officers patrol of Cotton Hollow Preserve during the summer of 1992 was highly effective. There were no reported accidents or injuries during the times the patrol operated; nor were there any incidents of damage to the grounds of the preserve.

The special patrol during the harvest season was also very successful in preventing thefts and vandalism to farms. Normal patrol assignments for the central business district on evenings and Saturdays continued, as well as assignments to the Front Desk on Saturday nights. Front Desk duty by a Community Service Officer allows another regular officer to be assigned to street duty. Community Service Officers also augmented regular police patrols on Halloween, the holiday shopping season and at special events.

Community Service Officers are certified Medical Response Technicians and are trained and certified in the use of the police baton and are authorized to enforce Town ordinances and parking regulations by issuing infraction complaints and parking tags.

They are also authorized to issue motor vehicle written warnings for emissions violations. They are assigned service calls and assist regular police officers at criminal investigations and motor vehicle accidents.

RETIREMENT

In December 1992, Lieutenant George White retired from the Town of Glastonbury after 19 years of service to assume the position of Chief of Police in Groton Long Point. George was best remembered for his years of unselfish service in working with the town's youths while assigned as the Department's Youth Officer. In 1984, he was promoted to Sergeant and several years later to Lieutenant in the Field Division from which he retired.



Lieutenant George White

Board of Fire Commissioners

The Board of Fire Commissioners is responsible for providing, maintaining, and regulating a fire department. The Board is bipartisan, and consists of six members elected for six years on a rotating basis.

The objective of the Board of Fire Commissioners is to provide adequate fire and rescue protection for the town; to organize, staff and train an effective fire department; to plan and recommend the acquisition of apparatus, equipment, and facilities; and to provide appropriate assistance in emergencies and disasters.

Our large hose program is in the third year of a four-year proposed program. The Fire Commission and officers of the department are setting up new department training which will cut the expense of individual companies doing

their training, and everyone will receive the proper training as required by OSHA. We now have a Training Officer and Assistant in place, whom are either conducting or arranging to have conducted, Firefighter I courses, Officer courses and HAZMAT courses.

Local Emergency Planning Committee

The Local Emergency Planning Committee (LEPC) is made up of Town employees and community volunteers who meet on a bi-monthly basis. The LEPC is a federally mandated committee which is responsible for planning for hazardous material emergencies, and for the recording of the storage of all hazardous materials within the community.

- During the year the Committee reviewed and updated the Town's Hazardous Materials Operation Plan. The Committee also provided hazardous materials training to all Public Works, Parks & Recreation and Board of Education/Transportation employees. With this training, both emergency personnel and town employees can respond to hazardous materials incidents.

- In September of 1992, the towns of Glastonbury and East Hartford held a joint-town HAZMAT exercise. The exercise showed that when such HAZMAT emergencies happen, it takes many resources from neighboring towns and state and federal agencies to handle such incidents.

- On January 20, 1993, the Town of Glastonbury received a special achievement award from the Connecticut Interlocal Risk Management Agency (C.I.R.M.A.). The award was presented to the Town for developing and implementing an effective advance emergency planning program to deal with environmental emergencies. This award was in recognition for the way the Town handled the chlorine leak at the Waste Water Treatment Plant in September of 1991.

Building Maintenance Division

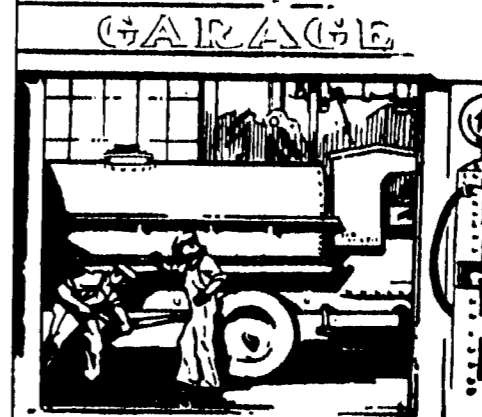
The function and responsibilities of the Building Maintenance Division are to provide complete facility maintenance for eight municipal buildings, support services such as custodial cleaning, preventive maintenance, and repairs and improvements for 53 other municipal structures. Also, the Division manages the utility and communication accounts for all municipal facilities except those owned by the Board of Education, and supply staff support to the Public Buildings Commission.

HIGHLIGHTS

- Project management for Welles-Turner Public Library Asbestos Roof Replacement, Exterior Renovation and Attic Support; East Glastonbury Library Roof Replacement; Town Hall Emergency Generator Power connection, HVAC Modifications; GHS Modifications Finalization, GHS School Energy Lighting and Vo-Ag Addition.
- Project coordination for Town telephone system evaluation.
- Project coordination of asbestos re-evaluation for municipal buildings.

Engineering Division

The Engineering Division continued with on-going programs aimed at maintaining an inventory and preserving the life of the town roadway, sanitary sewer, and storm sewer infrastructure. Condition surveys of sidewalks, roads, drainage facilities, sanitary sewers and traffic control signals and devices were conducted. Road resurfacing, sidewalk repairs, and road crack sealing programs were inspected and administered. The Engineering Division also responded to numerous citizen inquiries regarding the Town's infrastructure system.



The Engineering Division is also responsible for design review of streets and other public improvements proposed in conjunction with land development. Recommendations were made to the appropriate boards and commissions of the Town. Following approval, the Division inspected the construction of various projects to ensure conformance with Town standards.

During fiscal year 1992-93, the following new streets (1.45 miles total) became Town accepted as a result of new development projects:

Aspen Drive	Founders Road (Ext.)
Country Lane	Imperial Drive
Empress Lane	Old Farms Road
Freedom Way	

The Division is responsible for in-house design of public improvements or coordination of private consultant efforts when used in conjunction with Town projects. The Division provides civil engineering services for all Town Departments and the Water Pollution Control Authority.

The Division maintains a computerized graphic and numeric data base of Town facilities. Property line, easement, and other pertinent data is kept up-to-date in the Computer Aided Design (CAD) computer system. Road, storm drainage, and sanitary sewer condition and maintenance history data is maintained in the Road Manager data network. Other data collected by the Division includes traffic counts, spot speed data, and street light operation.

- Activity within the Town rights-of-way resulted in the investigation of 1,382 Call Before You Dig Inquiries and the issuance and inspection of 144 right-of-way permits and 88 sewer permits. Inspection activities and map sales accounted for the collection of \$10,284 in revenue.
- The Division continues to be involved in developing a "Confined Space" program, participating in hazardous material training, and training of personnel in the latest construction and safety techniques.

Highway Division

The function and activities of the Highway Division are to provide maintenance, repair, and light construction of various municipal road-related facilities. These include streets, sidewalks, snowshelves, curbing, guard rails, storm drainage systems, sanitary sewer systems, traffic control devices/markings, and parking lots. Additionally, this Division manages the Snow/Ice Control Program, and mines and processes all sand used for winter street sand/salt operations and gravel for in-house construction projects.

- The following work was accomplished in fiscal year 1992-93; patched 6,412 potholes; swept 2,468 miles of roadway; installed 21 new traffic signs; painted 33,900 linear feet of traffic lines; cleaned 1,426 catch basin sumps; removed debris from 7,591 catch basin tops; installed 28,540 linear feet of new curbing; and flushed 155,907 feet of sanitary sewers. Also, 6,105 cubic yards of demolition material was hauled to the Bulky Waste facility on Tryon Street.
- During the fiscal year, the Highway Division responded to 22 winter storms and plowed and sanded 45,717 miles of roadway. Despite a rather severe winter as compared to recent years, the Highway Division continued to provide an extremely high level of service in the effort to keep Town roads safely passable during winter storms.

- The Highway Division worked on the following projects in addition to its scheduled maintenance activities: commenced wetlands restoration and mitigation measures on a Town parcel of land on Stockade Road; constructed a storm drainage system on Granite Road; reconstructed the Quarry Road/New London Turnpike intersection; and participated in a cooperative effort for construction of a playground area at the East Hartford/Glastonbury Magnet School.

Refuse Disposal Division

The Refuse Disposal Division is responsible for operating and maintaining the Transfer Station/Recycling Facility and Bulky Waste Facility in compliance with State and Federal guidelines; and administrating and coordinating contracts and agreements with Connecticut Resource Recovery Authority (CRRRA) and outside vendors for disposal of materials.

HIGHLIGHTS

- Received recycling awards from the State in recognition of most recycled articles per capita (17.86 pounds per month) within the Hartford region and third place for best overall composting program, also in the Hartford region. We are grateful to all residents and our staff for their active role in achieving these goals.
- Recycled an average of 17 percent of the waste stream during the year.
- Continued to provide effective solid waste disposal and recycling programs.
- Continued to provide recycling and waste disposal education programs.
- Evaluated long-term Household Hazardous Waste Disposal alternatives.
- Received approvals for State Regional Recycling Grant program to procure capital equipment such as a wheel loader and waste oil disposal tank. Additional items will be procured during the 1993-94 fiscal year.
- Sold fill material at Bulky Waste Facility.
- Reviewed Satellite Recycling Program.

Statistics

Number of Disposal Permits Issued:	5,498
Material Disposed of	Amount Disposed
At Transfer Station - refuse	2,718 tons
At Bulky Waste - bulky waste	5,560 tons
At Bulky Waste - tires	7,855 tires
Recycled Material	Amount Recycled
Newspaper	894 tons
Leaves Composted	694 tons
Scrap Metal	572 tons
Commingled (glass, cans, plastic)	421 tons
Corrugated Cardboard	236 tons
Mixed Paper	194 tons
Storage Batteries	7 tons
White Office Paper	5 tons
Waste Oil	8,670 gallons

Vehicle Maintenance Division

The function and responsibilities of the Vehicle Maintenance Division are to provide preventive maintenance and repair services for all Town vehicles. The Division prepares all bid specifications for the purchase of vehicles and equipment for the Engineering, Highway, and Vehicle Maintenance Divisions, and supplies technical advice to all Town Departments relative to fleet matters. A courier service is also provided by this Division for all Town departments (excluding the Board of Education) consisting of mail and legal notice deliveries, parts pick-up, etc.

The Vehicle Maintenance Division also operates the Computerized Fleet Analysis System. This computer-based system permits accurate tracking of the costs expended on each vehicle and provides a charge-back system to the respective departments.

During the snow and ice operations, the Vehicle Maintenance Division performs a critical role in keeping the Highway Division trucks up and running throughout the storm season. In addition, properly licensed mechanics serve as back-up support for Highway Division drivers during snowstorms.

Underground fuel storage tanks are also leak-tested annually in accordance with State law at the following locations:

- Diesel tank at the Bulky waste site
- Gasoline tank at the Police Department
- Gasoline tank at the Highway Garage

The results of this year's test indicated no problems at these locations.

Vehicle purchases for this year were extremely minimal due to budget constraints. The only vehicles purchased were six police cruisers.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the operation and maintenance of the Water Pollution Control Facility (WPCF) and eight wastewater pump stations, ensuring compliance with State and Federal permit requirements.

These facilities function twenty-four hours a day, 365 days a year processing wastewater generated within our Town.

HIGHLIGHTS

- Evaluation and decision to procure sludge thickening equipment to allow increased solids concentration and reduce sludge disposal costs.
- Replacement of comminutor unit. This piece of equipment continuously grinds solids within the plant flow and operates twenty-four hours a day, 365 days a year.
- Lead community in overseeing the Central Connecticut Regional Sludge Management Study to evaluate most effective long-term sludge disposal options.

Plant Flows	707.55 million gallons
Electricity Utilized at WPCF	929,088 KWH
Gallons of Sludge Disposed of	3,432,000 gallons
Dry Tons of Sludge Disposed of	629.70 tons

Public Building Commission

The Public Buildings Commission is charged by the Town Council to consider matters pertaining to the acquisition, construction and/or modification of public buildings and abutting land. Notable project involvement in fiscal year 1992-93 include:

- High School modification. The Commission monitored the project's progress through completion in 1992.
- High School Vo-Ag addition. The Commission monitored the project's progress through completion in 1993.
- Master Building Plan. A subcommittee was formed with representatives from other boards and commissions and is currently developing a standardized format for gathering information on existing and new facility space requirements.
- Gideon Welles Elevator. The Commission assisted in the selection of the architectural consultant and will be monitoring progress through the final design and bidding phases.
- Elementary School Renovations. The Commission provided representation on the Architectural Selection Committee and the Construction Manager Selection Committee.

Water Pollution Control Authority

For the 1992-93 fiscal year, the Water Pollution Control Authority levied assessments in the amount of \$106,088.13 in conjunction with its responsibility of the recovery of costs of sanitary sewer construction. Of this amount \$71,596.39 was a result of new construction with the balance due to expansion of existing facilities. During this fiscal year, 73 new buildings were connected to the Glastonbury sewer system. This brings the total connections to 4,393 units or 38% of the Town's total units. There are now 92.76 miles of sanitary sewers.

- Mr. Michael J. Bisi, Superintendent of Sanitation and Chairman of the Technical Advisory Committee of the Central Connecticut Sludge Management Study, has been reporting the activities of the regional sludge study to the Authority. Glastonbury was chosen to be the lead community for this study. With the information derived from the study, the Authority can determine how to most effectively dispose of sludge in the coming years.
- The design for the Eastbury Leaching System replacement has been completed by the consultant, Fuss & O'Neill Civil Engineers. The final approval from the State Department of Environmental Protection is anticipated within the 1993-94 fiscal year.

- The purchase and installation of sludge enhancement equipment was made to reduce the amount of water within the sludge.
- The Maguire Group Civil Engineers have been retained by the Town for the design of sanitary sewers to service the Overlook Road area. The WPCA will review the preliminary proposals and recommend a route for final design.
- Weston & Sampson Civil Engineers have been retained by the Town to update the Roaring Brook Watershed Master Sewer Plan. The WPCA is reviewing the consultant's recommendation and will be seeking input from other town boards and commissions prior to adopting the master plan.
- The WPCA has recognized the need for a comprehensive maintenance plan and evaluation of the existing sewer system. This audit/inventory of the sewer system will provide the needed data so that the WPCA can prioritize maintenance functions. It will also provide what affect expansions to the sewer system will have on the current sewer system.



Glastonbury Statement of Revenues, Expenditures & Changes in Fund Balance

BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 1993

REVENUES

Other
6.4%



Taxes
86.7%

Intergovernmental
6.9%

APPROPRIATIONS AND EXPENDITURES

Debt
3.2%



Education
60.8%

Town
36.0%

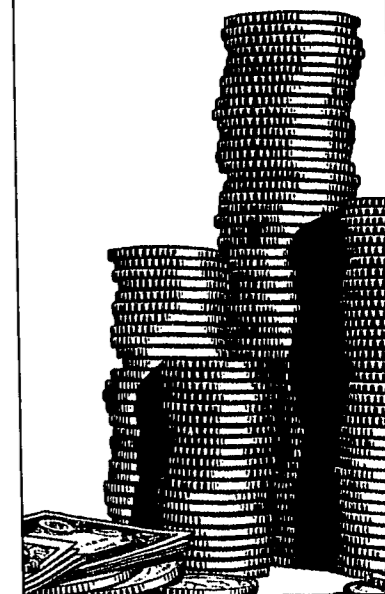
Revenues	Amended Budget	Actual	Variance Favorable (Unfavorable)
Property Taxes	\$49,165,169	\$50,273,050	\$1,107,881
Licenses and permits	318,000	359,446	41,446
Intergovernmental	2,773,215	4,009,684	1,236,469
Charges for services	1,047,100	1,068,019	20,919
Other revenues	1,038,600	999,903	(38,697)
TOTAL Revenues	54,342,084	56,710,102	2,368,018
Expenditures			
CURRENT:			
General Government	448,741	432,056	16,685
Community Development	504,848	482,373	22,475
Administrative Services	6,654,848	6,355,800	299,048
Public Safety	4,814,978	4,430,606	384,372
Public Works	5,768,116	5,400,452	367,664
Human Resources	1,223,165	1,158,956	64,209
Leisure/Culture	2,026,339	1,992,653	33,686
Contingency	79,131	5,073	74,058
Board of Education	34,671,027	34,328,298	342,729
Debt service	1,834,561	1,820,635	13,926
TOTAL Expenditures	58,025,754	56,406,902	1,618,852
Excess (deficiency) of revenues over expenditures	(3,683,670)	303,200	3,986,870
Other Financing Sources (uses):			
Operating transfers in	1,312,323	1,240,675	(71,648)
Operating transfers out	(9,500)	(9,500)	
TOTAL other financing sources	1,302,823	1,231,175	(71,648)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	\$(2,380,847)	1,534,375	\$3,915,222
Fund Balance, July 1		5,070,893	
Fund Balance, June 30		\$6,605,268	

Glastonbury General Fund

COMPARATIVE BALANCE SHEET - JUNE 30, 1993 AND 1992

ASSETS	1993	1992
Cash and cash equivalents	\$8,405,826	\$6,583,782
Receivables:		
Property taxes	2,443,212	2,652,546
Other	65,570	115,562
Inventory, at cost	203,069	216,105
Other assets	6,599	155,525
TOTAL Assets	\$11,124,276	\$9,723,520
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts and other payables	\$414,340	\$507,655
Due to developers for escrow deposits	1,484,234	1,673,351
Due to others for escrow deposits	7,695	2,805
Deferred revenue	2,612,739	2,468,816
TOTAL Liabilities	4,519,008	4,652,627
Fund balance		
Reserved for encumbrances	32,723	77,857
Unreserved:		
Designated for subsequent year's budget	980,000	1,978,160
Designated for specific purposes	201,200	153,571
Undesignated fund balance	5,391,345	2,861,305
TOTAL Fund Balance	6,605,268	5,070,893
TOTAL	\$11,124,276	\$9,723,520

A copy of the complete financial report is available at the Town Clerk's Office, Glastonbury Town Hall, 2155 Main Street, Glastonbury, CT 06033



ELECTED OFFICIALS

Board of Education

Wendy Morone (Chair)
B.W. Erk
Thomas Planagan
John Frankling
Michele Fontaine
Alice Maggi
Suzanne Galvin
Lewis A. Parker

Board of Finance

Diane Northrop (Chair)
Edward McCabe (V. Chair)
Edward B. Dingley
Walter F. Hemlock
James R. McIntosh
Constantine Constantine

Board of Tax Review

Shaun O'Rourke (Chair)
David Motycka
William Homes
Joan Palatine
Dennis C. Cavanaugh

Fire Commission

Timothy Low (Chair)
Gilbert Spencer (Vice Chair)
Peter Deich (Secretary)
Chandra Sitno
Carol Ruff
Brian Tyrol

Town Council

Charles Monaco (Chair)
Sonya F. Googins (Vice Chair)
George Purtill
Patricia V. Low
Judith Stearns
Ted Niehay
Paul Nye
William Dufford
Kurt Cavanaugh

Zoning Board of Appeals

Robert Gamer (Chair)
Gerald Daly
Richard C. Brown
Sandra O'Leary
David Monaco

Alternates:

Lou Jonah
David Norige
John Lindeman

Registrars of Voters

Carolyn Lason
Joan Kemble

Probate Judge

Donald Hamer

State Representatives

Robert Bowden
Paul Munns

State Senator

Michael Meotti

U.S. Representative

Barbara Kennelly

APPOINTED OFFICIALS

Agricultural Advisory Committee

J. Baylis Earle (Chair)
Mario Accornero
Louis Bussa
Henry Rose
Richard Ferrarl
Deborah McIntosh
Michael Longo

Building Board of Appeals

(Code Rev. Committee)
David B. Cox (Chair)
Calvin J. Carini
James W. Dutton
Larry Vallieres
Graham Tyrol

Cable TV Advisory Committee

Stephen Jacoby
Wendy Morone
Stanley Zwirn
Kathleen Lenane

Commission on Aging

William McGraw Jr. (Chair)
Monica Shea
Patricia Clark
Warren Kreiner
Susan Treiss
Elizabeth Giamalis
Vincent Fandetti

Community Beautification Committee

Olga Corban (Chair)
Robert G. Shipman
Dale Schutt
Marti Curtiss
Della Winans
Lewis Middleton
David Flattery

Connecticut River Assembly

Richard Mihm

Conservation Commission

Peter M. Stern (Chair)
Edward A. Richardson
Judy Harper
Karl Wagener
James Bingham
Dana B. Waring
William Patrick

Economic Development Commission

Robert Mulcahy (Chair)
Joseph Broder
Richard Katz
John Farley
Walter Erley
James M. Lynch
Peter Preisner

Fair Rent Commission

John Roughan (Chair)
Raymond Hoffenberg
Frank Giantonio
Jean M. Andreen
John Hilton
Karen Rottner
Georgia Polnow

Fine Arts Commission

James Litwin (Chair)
Madelaine P. Schultz
David Blanchard
Doris S. O'Rourke
James Casserly
Evelyn Pelli
Dorothy Standish
Cynthia Pitton
Natalie Rice
Stephen Nystrip
Joan Dufford
Katherine Strough
Dorothy Peltzer

Glastonbury Housing Partnership

Rev. John F. Hudson (Chair)
Judy Harper
Camille Bushnell
Brian Tyrol
Ellen Carter
H. Buhl Kent
Howard O'Connell
Robert Arnold
George Allen
B.W. Erk
Barbara Ward
Sonya Googins
Paul Depp

Historic District Commission

Mary Lou Barrett (Chair)
Charles L. Miller
Louise Walker
Thomas Theurkauf
E. Marston Moffatt

Alternates:

Dennis Pepe
Marcia Olsson
Galen "Hap" Shepard

Housing Code of Appeals

Nelson C. L. Brown
Kristin Brown
Nancy Murray

Human Relations Commission

Franklin Eichacker (Chair)
Joanne Leventhal
Kim McClain
Charles W. Brown
Carl Hein

Incorporators of the Free Academy

Richard Mihm
Robert L. Henderson
William B. Glotzer

Insurance Advisory Committee

William Bland
Frank Anderson
Robert J. Hager
Joseph Toce
Mark Zimmerman
Stephen Ludwig

Jury Committee

Henry A. Kinne
David Evans
Lucretia Seidel

Olde Town Tourism Board

Deborah Lessne

Personnel Appeals Board

John P. Higgins
John Kruse
Brian Comerford
Eric Lessne

Public Buildings Commission

William Constantine (Chair)
H. David Megaw
W. Michael Low
Paul Haas Jr.
David B. Cox
Gus Constantine
Suzanne Galvin
Blakeslee Lloyd

Public Housing Authority

James Noonan (Chair)
Helen Behrens
Craig Fontaine
Zelda Lessne
Evelyn Zacharite

Recreation Commission

Betsy Katz (Chair)
Lynn Hazard
Nancy Klaffky
Jollie Steffens
J. Baylis Earle
A. Peter Frederickson

Town Planning & Zoning Commission

Dr. Micheal F. Lepore (Chair)
Toni Dolan
Scott Lessne
Beth Karsten
H. Buhl Kent
William Olsson
Alternates:
Barbara Nebb
Charles J. Fisher
Laurence Valleries

Welles-Turner Library Board

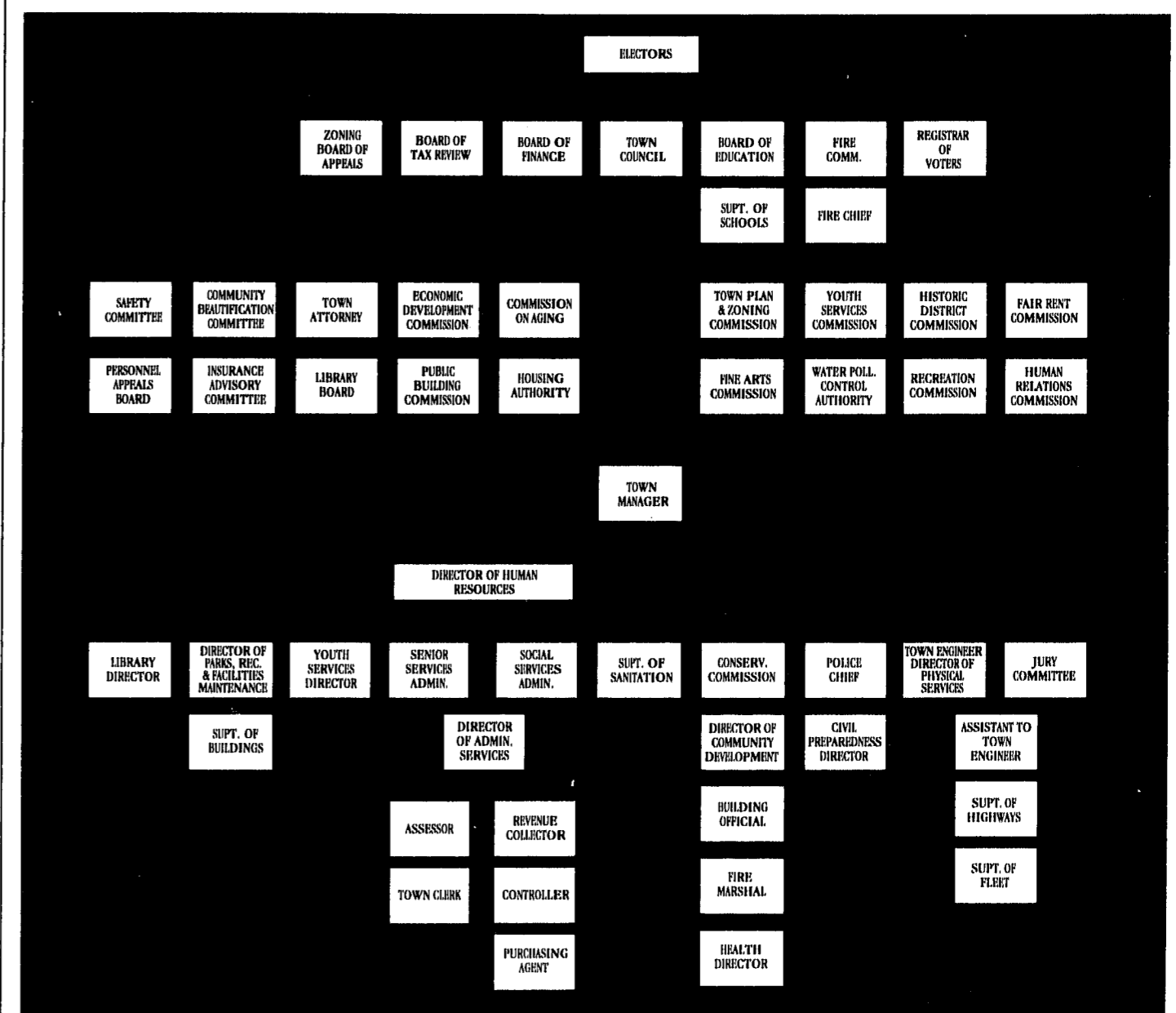
Jane Brown (Chair)
Mark K. Branse
Gloria Symington
Della Schultz
Blakeslee Lloyd
Martha A. Poole

Youth & Family Services Commission

Stephen Jacoby (Chair)
Richard King (Vice Chair)
Shana Ellovich
Susan Motycka
Susan Kattbian
Sandra Rose
Lillian Tibbles
Barbara Wagner
Robert Shluger

Tercentenary Committee

Tink Henderson (Co-Chair)
Betsy Katz (Co-Chair)
Galen "Hap" Shepherd
Atty. Harvey Katz
Charles Ames
Nancy Lepore
Donald Reid
Marjory McNulty
John Monaco
John Waterhouse
Dr. John Raycroft
Barbara Ralston
Janice Wells
Ex-Officio Members:
Patricia V. Low
Jean Greene
Nancy Berlet
Robert DiBella



Town Manager - Richard J. Johnson
Chief of Police - James M. Thomas
Community Development Director - Kenneth E. Leslie
Director of Finance and Administrative Services - G. Ted Ellis
Director of Human Resources - Susan J. Hebert
Town Engineer/Manager of Physical Services - John H. McGrane
Assessor - Leon Jendrzejczyk
Assistant to Town Engineer - Chester G. Hamlin
Building Official - Edward P. Pietrycha

Civil Preparedness - Robert F. DiBella
Collector of Revenue - Madeline Rettberg
Controller - Lisa A. Martin
Director of Health - David Boone
Director of Parks, Recreation & Facilities Maintenance - Raymond E. Purtell
Fire Chief - Bernard Denner
Fire Marshal - Christopher Stwy
Fleet Superintendent - Thomas O. Tierney
Highway Superintendent - Scott G. Zenke
Housing Authority Director - William Willett

Library Director - Roberta J. Depp
Purchasing Agent - John A. Maklaris
Senior Services Administrator - Patricia R. Schneider
Social Services Administrator - Jo-Ann Dorn
Superintendent of Buildings - Ralph F. Mandeville Jr.
Superintendent of Sanitation - Michael J. Bisi
Town Attorney - William S. Rogers/Nicholas Palindris
Town Clerk - Edward J. Friedeberg
Youth and Family Services Director - Edmund J. Meincke

**MEETING SCHEDULES
BOARDS, COMMISSIONS
AND COMMITTEES**

- Town Council**
2nd and 4th Tuesday ▲
- Board of Education**
1st and 3rd Monday ■
- Board of Finance** - 3rd Tuesday
- Board of Tax Review**
As required
- Building Board of Appeals/
Code Review Committee**
As required
- Commission on Aging**
4th Monday
- Community Beautification
Committee** - 2nd Wednesday
- Conservation Commission**
2nd and 4th Thursday ●
- Economic Development
Commission** - 1st Monday
- Fine Arts Commission**
2nd Monday
- Fire Commission**
2nd and 4th Thursday
- Historic District Commission**
As needed
- Town Plan & Zoning
Commission**
1st and 3rd Tuesday ◆
- Public Housing Authority**
3rd Wednesday
- Recreation Commission**
1st Monday
- Safety Committee**
4th Monday
- Water Pollution Control
Authority**
2nd and 4th Wednesday
- Housing Code of Appeal**
As needed
- Human Relations
Commission** - Quarterly
- Incorporators of the Free
Academy** - As needed
- Insurance Advisory
Committee** - As needed
- Olde Town Tourism Board**
As needed
- Personnel Appeals Board**
As needed
- Public Buildings
Commission** - 1st Wednesday
- Welles-Turner Library
Board** - 3rd Monday
- Youth & Family Services
Commission** - 2nd Wednesday
- Zoning Board of Appeals**
1st Monday
- Fair Rent Commission**
3rd Tuesday

*The above stated schedules are subject
to modification during the year.
All changes are recorded with the
Town Clerk.*

July 1994

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					1	2
3	■	◆	6	7	8	9
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17	■	◆	20	21	22	23
24	25	▲	27	●	29	30
31						

October 1994

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16	■	◆	19	20	21	22
23	24	▲	26	●	28	29
30	31					

January 1995

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29	30	31				

April 1995

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23	24	▲	26	●	28	29
30						

August 1994

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21	22	▲	24	●	26	27
28	29	30	31			

November 1994

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27	28	29	30			

February 1995

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19	■	◆	22	●	24	25
26	27	▲				

May 1995

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7	8	▲	10	●	12	13
14	■	◆	17	18	19	20
21	22	▲	24	●	26	27
28	29	30	31			

September 1994

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4	■	◆	7	●	9	10
11	12	▲	14	15	16	17
18	■	◆	21	●	23	24
25	26	▲	28	29	30	

December 1994

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18	■	◆	21	●	23	24
25	26	▲	28	29	30	31

March 1995

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12	13	▲	15	16	17	18
19	■	◆	22	●	24	25
26	27	▲	29	30	31	

June 1995

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						1
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9	10	▲	12	●	14	15
16	■	◆	19	20	21	22
23	24	▲	26	●	28	29
30	31					

April 23rd CHILDREN'S FISHING DERBY - J B Williams Park - 8-10 am

May 18th HERSHEY'S TRACK & FIELD MEET - GHS - Parks & Recreation - 2 pm
 May 21st TOWN BUS TOUR - Historic Main St. - 1-4 pm
 May 30th MEMORIAL DAY PARADE - 9 am

June 26th TOWN BAND CONCERT - Hubbard Green - Parks & Recreation - 7 pm

July 6th OUTDOOR CONCERT - Hubbard Green - Parks & Recreation/Chamber of Commerce - 7pm
 July 10th TOWN BAND CONCERT - Hubbard Green - Parks & Recreation - 7pm
 July 13th OUTDOOR CONCERT - Hubbard Green - Parks & Recreation/Chamber of Commerce - 7pm
 July 17th TOWN BAND CONCERT - Hubbard Green - Parks & Recreation - 7pm
 July 20th OUTDOOR CONCERT - Hubbard Green - Parks & Rec./Chamber of Commerce - 7pm
 July 24th TOWN BAND CONCERT - Hubbard Green - Parks & Recreation - 7pm
 July 27th FINE ARTS CONCERT - Hubbard Green - Parks & Recreation - 7 pm
 July 31st TOWN BAND CONCERT - Hubbard Green - Parks & Recreation - 7pm

August 6th 21ST ANNUAL ANTIQUES SHOW - Hubbard Green - Historical Society - 9-4 pm
 August 21nd CRAFT SHOW - Hubbard Green - Kol Havarim - 10-4 pm

September 10-11th ART SHOW - Hubbard Green - Art Guild - (All Day)

October 15-16th APPLE HARVEST FESTIVAL - Hubbard Green - Chamber of Commerce
 Sat. 10:30-4:30 pm - Sun. 11-4 pm

December 4th SANTA'S 3.5 MILE RUN - GHS - Park & Recreation - 12 pm Noon
 (Snow Date Dec. 11)

Library Annual Events 1994-95

June 27 - August 20th SUMMER READING PROGRAM:
 "Grandma's Attic"
 July 14th PAINT THE WALL
 September 10th FRIEND'S FALL USED BOOK SALE
 September 17th CHILDREN'S FLEA MARKET
 November 14-20th NATIONAL CHILDREN'S BOOK WEEK
 March/TBA FRIEND'S ANNUAL APPRAISAL DAY
 April 1-30th PRE-SCHOOL ART SHOW
 April 16-22nd NATIONAL LIBRARY WEEK
 April/TBA SPRING BREAK CHILDREN'S SHOW
 May 13th FRIEND'S SPRING USED BOOK SALE



**FIRE AND
POLICE
EMERGENCY
911**

**ROUTINE
CALLS
POLICE
DEPARTMENT
633-8301**



Town Administration

For Information On

Accounts Payable
Administration
Assessment
Birth Certificates
Building Permits
Civil Preparedness
Death Certificates
Deeds
Demolition Permits
Dog Licenses
Dog and Animal Problems
Drainage Problems
Electrical Permits
Elderly Dial-A-Ride
Elderly Municipal Agent
Engineering
Health Matters
Highways
Inland Wetlands
Landfill Permits
Library
Reference Department
Marriage Licenses
Nursing
Personnel
Planning
Plumbing and Heating Permits
Police and Fire Emergencies
Probate Court
Recreation
Recreation Scheduling
Registration of Voters
Sanitary Inspection
Snow Removal and Streets
Street and Traffic Control
Signs
Taxes
Trees
Voting
Welfare
Youth & Family Services

Call

Accounting
Town Manager
Assessor
Town Clerk
Building Office
Civil Preparedness
Town Clerk
Town Clerk
Building Office
Town Clerk
Animal Control Officer
Engineering
Building Office
Senior Services
Senior Services
Engineering
Health Department
Highway Superintendent
Community Development
Engineering
Welles-Turner Library
Welles-Turner Library
Town Clerk
Visiting Nurse Association
Human Resources/Personnel
Community Development
Building Office
Police Department
Judge
Recreation Department
Answering Machine
Registrar of Voters
Health Department
Highway Superintendent
Police Department
Police Department
Collector of Revenue
Parks and Recreation
Registrar of Voters
Social Services
Youth & Family Services

Phone

652-7595
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652-7638
652-7660

Board of Education

Central Office

Superintendent of Schools
Assistant Superintendent
Business Manager
Food Services Director
Transportation/Communication

Contact Person

Jacqueline Jacoby
Edward Schofield
Sharon Smith
Brad Devlin
Rita Gagnon

Phone

652-7961
652-7965
652-7941
652-7948
652-7951

CURRICULUM DIRECTOR

Art
Athletics
English
Foreign Language
Math
Music
Physical Education/Health
Science
Social Science
Vocational Education
Guidance Department/Director
Special Education
Special Education

Daniel Roach
Raymond Nicolletta
Richard Dlugos
Christine Brown
Linda Ball
Leslie Hunt
Basil Roberts
Kenneth Roy
Deborah Willard
Katherine Brophy
Virginia Gordon
Gina Vance
Gary Nolf

652-7957
652-7234
652-7969
652-7955
652-7968
652-7956
652-7236
652-7250
652-7970
652-7252
652-7211
652-7971
652-7971

GLASTONBURY HIGH SCHOOL

Principal

Alan Bookman

652-7200

GIDEON WELLES SCHOOL

Principal

Thomas Russo

652-7800

ACADEMY SCHOOL

Principal

Carol Sue Schmidt

652-7835

BUTTONBALL SCHOOL

Principal

Patricia DaSilva

652-7276

EASTBURY SCHOOL

Principal

William McDermott

652-7856

HEBRON AVENUE SCHOOL

Principal

Mary Ann Manchester

652-7875

HOPEWELL SCHOOL

Principal

Peter Maluk

652-7895

NAUBUC SCHOOL

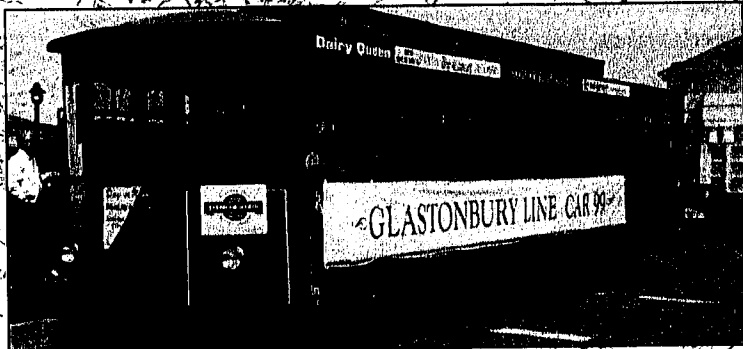
Principal

D. Patricia Hatch

652-7915



HARTFORD
Glastonbury School Districts 1860



GLASTONBURY
Scale: 200 rods to an inch



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