

THE
*G*LASTONBURY
STORY

A N N U A L R E P O R T 1 9 9 1 - 1 9 9 2

G L A S T O N B U R Y

GLASTONBURY, COVERING SOME 53 SQUARE MILES ON THE EAST BANK OF THE CONNECTICUT RIVER 11 MILES SOUTH OF HARTFORD, IS ONE OF THE LARGEST TOWNS IN THE STATE. ORIGINALLY, IT WAS PART OF WETHERSFIELD.

BY 1653, ENOUGH FAMILIES LIVED HERE TO BE GRANTED PERMISSION BY CONNECTICUT COLONY'S GENERAL COURT TO HOLD MILITARY TRAINING DAYS. HOWEVER, IT WAS ANOTHER 40 YEARS BEFORE THE EAST-SIDE DWELLERS, WANTING THEIR OWN CHURCH, PETITIONED FOR SEPARATION FROM WETHERSFIELD. TOWNSHIP STATUS WAS GRANTED IN 1693.

FROM THE START, GLASTONBURY WAS AN AGRICULTURAL COMMUNITY, GROWING CORN LIKE THE INDIANS BEFORE THEM. ORCHARDS WERE SOON ADDED, AND SUBSISTENCE FARMING BECAME A WAY OF LIFE. TODAY, APPLE AND PEACH ORCHARDS FLOURISH ON MATSON HILL.

IN COLONIAL DAYS, MANY SAW MILLS AND CRIST MILLS WERE BUILT ALONG ROARING BROOK AND SALMON BROOK, WHICH COURSED THROUGH THE TOWN FROM THE EASTERN UPLANDS. BECAUSE GLASTONBURY IS A RIVER TOWN, SHIP BUILDING AND SHIPPING THROVE. IN THE 19TH AND EARLY 20TH CENTURIES, FACTORIES, SOME KNOWN WORLDWIDE, PROVIDED LOCAL EMPLOYMENT.

HOUSING DEVELOPMENT ON A LARGE SCALE REACHED OUT TO ALL CORNERS OF THE TOWN. NEW SCHOOLS WERE BUILT, AND NEW ROADS, INCLUDING ROUTE 2 AND 17, HELPED INCREASE THE MODEST 1940 POPULATION OF 6,635 TO A RECORD 27,901 BY 1990.

THE TOWN IN 1960 CHANGED ITS LONG-ESTABLISHED SELECTMAN-TOWN MEETING GOVERNMENT TO ADOPTING A COUNCIL-MANAGER FORM. TODAY, AS FROM THE FIRST, MANY TOWNSPEOPLE VOLUNTEER THEIR TIME FOR THE BETTERMENT OF THE COMMUNITY.

MAJORIE G. McNULTY - TOWN HISTORIAN

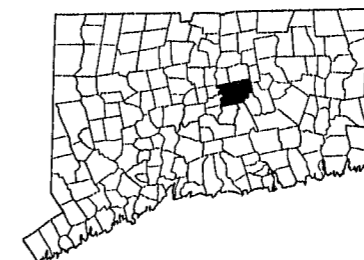


TABLE OF CONTENTS

THE TOWN MANAGER	3	Building Maintenance Division	29
THE TOWN COUNCIL	4	Water Pollution Control Division	29
LEGAL SERVICES	5	Refuse Disposal Division	30
Reports from the Town Attorneys	5	Water Pollution Control Authority	31
Report from the Probate Court	6	Public Buildings Commission	31
COMMUNITY DEVELOPMENT	7	GUIDE TO PUBLIC FACILITIES	32
Town Plan and Zoning Commission	7	FIRE MARSHAL	34
Community Beautification Committee	7	Local Emergency Planning Committee	35
Building Inspection Department	8	PUBLIC SAFETY	36
Building Board of Appeals	8	Police Department	36
Housing Code of Appeals Committee	8	Civil Preparedness	39
Zoning Board of Appeals	8	Board of Fire Commissioners	39
Conservation Commission	9	FINANCIAL ADMINISTRATION	41
Historic District Commission	10	Accounting Division	41
Economic Development Commission	10	Administration	41
Glastonbury Housing Partnership	11	Purchasing	41
Health Department	12	Data Processing	41
HUMAN SERVICES	13	Insurance Advisory Committee	42
Welles-Turner Memorial Library	13	Board of Finance	42
Welles-Turner Memorial Library Board	13	Property Assessment	43
East Glastonbury Public Library	14	Collector of Revenue	43
South Glastonbury Public Library	14	Board of Tax Review	44
Parks and Recreation	15	Town Clerk	44
Recreation Commission	20	Registrar of Voters	44
Human Relations Commission	20	BOARD OF EDUCATION	45
Social Services Department	20	AUDITOR'S STATEMENT	48
Senior Services Department	21	Financial Statements	50
Commission on Aging	22	TOWN OFFICIALS	58
Housing Authority	23	TOWN ADMINISTRATION	60
Youth and Family Resource Center	24	Organizational Chart	60
Fair Rent Commission	26	Tercentenary Events	61
Fine Arts Commission	26	Meeting Schedules	62
TERCENTENARY COMMITTEE	27	Calendar	62
PUBLIC WORKS	28	Telephone Directory /Town	63
Engineering Division	28	Telephone Directory /Board of Education	64
Vehicle Maintenance Division	28		
Highway Division	29		

The following pages of this report will chronicle the activities, accomplishments and finances of the Town of Glastonbury for the fiscal year ending June 30, 1992. I am proud to present to you what will be my last annual report as your Town Manager as I will be leaving my post at the end of the calendar year, December 31, 1992.

The nagging economic problems nationwide and particularly in the Northeast continue to make it difficult to finance required municipal activities. Our growth in the Grand List is expected to be approximately the same as last year or about 1 3/4%. Although this is rather low level of growth it is much better than other communities around the State.

The Town of Glastonbury has made progress in accomplishing a number of interesting projects during the year that I would like to highlight briefly as follows.

- ♦ The Vocational Agriculture Center expansion project of approximately \$600,000 was designed, put out to bid and construction commenced during the fiscal year. This project is 100% State funded and will greatly expand the Vocational Agriculture education program at Glastonbury High School.
- ♦ The new Ambulance Facility at the rear of the Police station was completed utilizing Town forces and some subcontractors. It is an outstanding facility and will serve the needs of our Volunteer Ambulance Association for many years.
- ♦ Revisions to our insurance and pension plans have generated a net savings of some \$240,000 in these two accounts.
- ♦ Hebron Avenue Improvements - The work by the State of Connecticut to improve Hebron Avenue including lane widening, additional turning lanes, and signalization has been underway and should be completed this fall.

We received a surplus distribution from the Connecticut Interlocal Risk Management Association (CIRMA) in the amount of \$57,174. This is as a result of a very favorable exposure on our worker's compensation claims. In fact, the Town of Glastonbury received two awards again this year. One for the greatest reduction in employee injuries, and another for the lowest frequency

of injuries among employees in any municipality in the State. Our employees and supervisors should be complimented for this excellent result which continues to save substantial funds for both Town and Board of Education operations.

- ♦ Buckingham Park improvements were completed during the fiscal year.
- ♦ Two new fire pumpers were put on-line in the Fire Department to replace older equipment.
- ♦ The renovation and expansion of Fire Companies #3 and #4 were completed during the fiscal year at a cost savings of approximately \$350,000 under the referendum approved budget amount.
- ♦ Eastbury Pond improvements were completed. The beach and parking were expanded along with a new bath house facilities building. The new facility is very popular and is highly utilized by the public.

Fiscal 1992 was an exceptional year for the Town of Glastonbury. Many projects as outlined above were completed even though we are experiencing difficult times of budgetary cutbacks. The Board of Education turned back over \$448,000 in budgetary funds and the Town operation turned back over \$973,000 of unused funds. The return of these funds to the Town's general fund totalled \$1,422,000 at year end saw the Town's undesignated general fund balance rise to an all time high of \$2,861,000.

Since this is my last annual report to taxpayers of the Town of Glastonbury, I would like to take this opportunity to thank the very capable employees, elected officials, members of Boards and Commissions, and other citizen volunteers who have worked so hard to help me and the Town of Glastonbury to progress and improve the efficiency and level of public services over the last 13 years. As I complete my tenure in Glastonbury, I will always remember the kind folks of Glastonbury that contribute so much to the community. My family and I will always remember Glastonbury as our home and will continue to know Glastonbury as a very special place in which I was privileged to serve as Town Manager.

Richard S. Borden Jr.
Town Manager



Richard S. Borden Jr.
Town Manager

THE TOWN COUNCIL

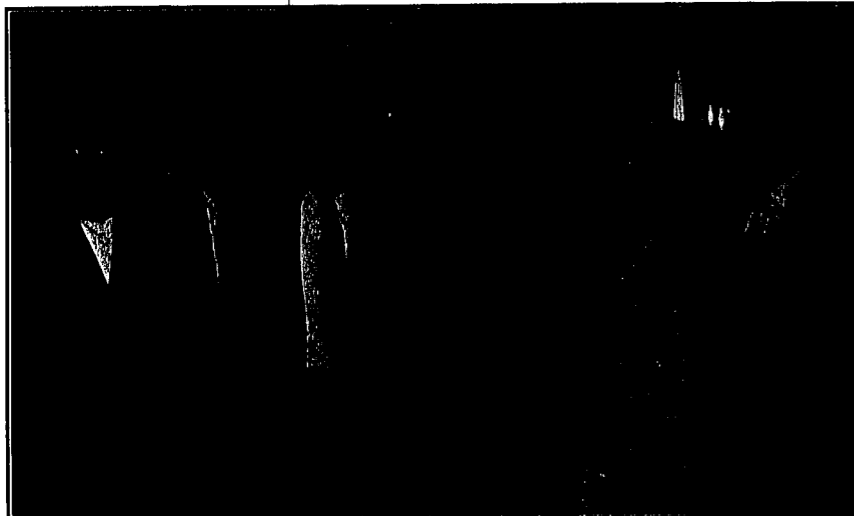


Charles L. Monaco
Chairman

The Annual Report for the 1991-1992 fiscal year is a summary of the activities of the Town departments, boards and commissions during the past year. This report contains financial statements for the Town as of June 30, 1992 and other excerpts from the Comprehensive Annual Financial Report for the year.

The development of the 1992-1993 annual budget demonstrated a high degree of cooperative effort on the part of the Town Council, Board of Finance, Board of Education, Town staff and the community at large.

In recognition of difficult economic conditions, Town Council directed the Town Manager and Board of Education to present budget proposals which did not require funding increases in excess of projected Grand List growth and other revenues. The Council, boards and staff responded to the economic realities of the State and adopted a 1992-1993 budget which did not require a tax increase.



1991-92 Town Council
from L-R: Judith A. Stearns,
Ted E. Niehay, Charles L.
Monaco, Patricia V. Low,
Sonya F. Googins,
Kurt P. Cavanaugh, back
row: George M. Purhill,
Paul M. Nye and
William M. Dufford.

To accomplish a no tax increase budget, investment in Capital Improvement projects was reduced to the lowest level in many years as was the Capital Reserve Transfer for Capital projects. This resulted in the delay of a number of infrastructure improvements and equipment purchases which can be sustained in the near term. However, the need for these projects still exists and continued investment in the Town's infrastructure and equipment must be made in future years as funding levels permit.

In spite of the economic climate, several Capital Improvement projects were funded in 1992-1993 including: completion of improvements to Buckingham Park which are funded in part by State grant money; installation of a new communication tower for Police and municipal services which is expected to reduce ongoing costs; and installation of a new culvert on Country Club Road to address a Priority 1 drainage issue as noted in the Town's Master Drainage Study.

A number of other projects were completed in 1991-1992. The "Field of Dreams" Little League facility was completed in the spring of 1992 thanks to the combined efforts of volunteers from throughout the community. A new facility for the Town's Volunteer Ambulance Association was dedicated in May 1992. This facility was in the planning stages for a number of years and with its completion the Association and residents of Glastonbury will be served well by the facility for many years to come. Improvements and expansion of Fire Companies 3 and 4 and renovations to Glastonbury High School were also finalized in the spring of 1992.

Thanks to the efforts of the Tercentenary Committee, planning for the Town's 300th birthday in 1993 is well underway. The Tercentenary Celebration will begin in the fall of 1992 with a town-wide birthday party and visit by the Mayor of Glastonbury, England. A full schedule of 300th activities is expected during 1993.

A long-term lease for use of the High Street School by the Congregational Church of South Glastonbury was authorized at referendum in November 1991. Under the 99 year lease, the school will be restored and preserved by the Church for its use at no cost to the Town.

Finally, as 1991-1992 drew to a close, Town Council began work on an Early Retirement Incentive Program designed to provide retirement opportunities for long-term Town staff resulting in potential cost saving reduction in force opportunities. It is expected that the Program will be approved for implementation in early 1992-1993.

On behalf of the Town Council I would like to express our thanks and appreciation to the many people who contribute their time, efforts and support to our community and the dedicated efforts of the entire staff.

Charles L. Monaco
Chairman, Glastonbury Town Council

LEGAL SERVICES

REPORTS FROM THE TOWN ATTORNEYS

There was an extraordinary demand for legal services during the past year, from several sources. The most notable demands were for tax collections and foreclosures; labor and employment negotiations and claims; major Town projects and revisions of regulations; and Freedom of Information Act requests and appeals.

TAX COLLECTION AND FORECLOSURES

A major effort to collect long overdue taxes and fees was launched by the Tax Collector early in 1991, and has continued through 1992. Some 63 delinquent accounts were targeted initially with "demand" letters and have been followed by some 30 court foreclosure actions. So far well over \$350,000 has been collected, and more will come in. In addition to taxes and charges owed, delinquents are also compelled to pay interest, lien fees, court costs and attorneys' fees incurred by the Town. It therefore is far better for everyone if taxes are paid well before Court actions.

MAJOR PROJECTS AND REVISIONS OF ORDINANCES

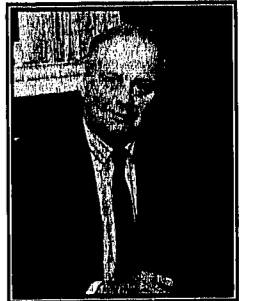
Major legal projects and contractual work included the completion of High Street School lease and referendum; Great Pond Management agreements; Buck-Evergreen P.A.D.; Revision of the Sewer Ordinance and Regulations; Revision of the Subdivision Regulations; Revision of the Inland Wetland Regulations; Development of "model" contracts for architects, engineers and contractors; and the High School renovation project, which were among the most time consuming matters.

LABOR AND EMPLOYMENT MATTERS

An unfortunate but natural result of budget tightening, cutbacks in State aid, and staff reductions, is the growing concern for job security and salary protection among Town employees. This invariably leads to union organizing efforts and protracted negotiations on contracts. That is what Glastonbury has experienced during the past year. While town employees voted not to organize or affiliate with unions, it now appears that the Police contract is headed for arbitration. We look forward to the same cooperative successes that were accomplished last year. Prolonged confrontations rarely produce edible fruit for anyone.

It is regrettable to report that litigation generated by C. J. Mozzochi unfortunately continues to be a factor in the demand for legal services. This was discussed in detail in our last report and there is no sense in dwelling on it again here. Suffice it to say that the Town and its officials would very much like to see this needless, costly litigation end. The efforts of town officials to approach and resolve these conflicts on a reasonable, rational basis have failed. It does seem reasonable to believe that fifteen years of waste and harassment are quite enough.

William S. Rogers
Tyler Cooper & Alcorn
Town Attorneys



William S. Rogers
Town Attorney



Nicholas Paindiris
Town Attorney

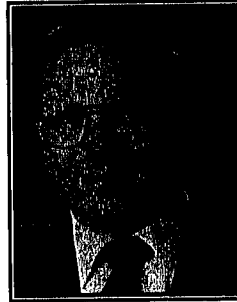
One of the Town Attorney's principal responsibilities is rendering legal opinions to the various departments of the Town. The most noteworthy opinion rendered this year is one regarding the unconstitutionality of the Town's political sign regulations, which have subsequently been eliminated.

The economy of our State and of the Town's residents has affected the job of the town attorney in the increased number of tax foreclosure cases being prosecuted. It is anticipated that this trend will continue in the year ahead.

Fortunately for the Town, there are presently only two actions pending with the Town as a defendant. One is a zoning appeal regarding a LaCava zone change on Addison Road in which no monetary damages are being sought. The other is an EPA matter dealing with the Town's hazardous household collection day activities of 1988 and 1989. At this writing, the EPA case appears to be settled for an inconsequential amount of money.

In addition to the above matters, the alternate Town Attorney, Bill Rogers, has been involved with recent amendments to the Town's subdivision regulations and with extensive, time-consuming Freedom of Information matters.

Nicholas Paindiris
Town Attorney



Donald L. Hamer
Judge of Probate

REPORT FROM THE PROBATE COURT

The Probate Court for the District of Glastonbury provides a broad range of services to the citizens of Glastonbury in accordance with its statutory mandates. These include services to mentally ill, mentally retarded and incapable adults; guardianship of the estate and person of minors; termination of parental rights; adoptions; paternity matters; changes of name; marriage waivers; decedents' estates; trust estates; and marriages. The Court also processes passport applications - more, in fact, than all but one other Probate Court in the State.

This year marked the expansion of the Court's public hours. Public hours are now 9:30 a.m. - 12:30 p.m. and 1:30 - 4:30 p.m. Monday through Thursday, and 12:00 - 4:00 p.m. Friday. The direct telephone number at the Court is 633-3723; the court may also be reached at the Town number 659-2711, Ext. 274 or 275.

The Court's caseload continues to grow in all areas, especially those dealing with minors and those dealing with persons who are physically or mentally incapable of managing their affairs. This increase has also been experienced in other Probate Districts and, given present societal trends, can be expected to continue.

Donald L. Hamer
Judge of Probate

The Office of Community Development serves the community in management and organization of land-use activities, environmental planning and architectural design and site review.

The Department's Staff provide reports and information, along with administrative services to several commissions and boards, including the Town Council, Town Plan and Zoning Commission, Conservation Commission and Inland Wetlands Agency, Economic Development and Historic District Commission, and the Community Beautification Committee.

The Staff serves as liaison between the general public, development professionals, and many of the Town agencies, providing assistance and expertise in matters regarding land-use and development and the preservation of natural, historical or cultural features.

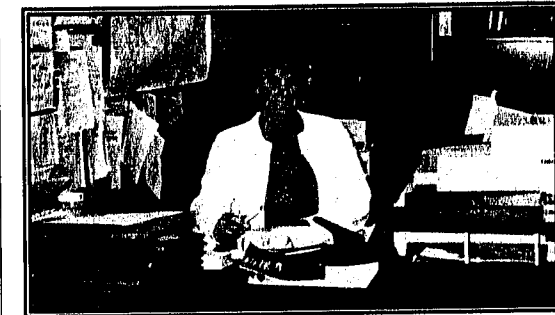
The Staff also provides clerical, technical, and research support and assistance to commissions and boards in the creation of and revision to land-use regulation(s) and ordinances.

Applications and proposals for a variety of land-use activities were submitted to the Office of Community Development during the year; such activity included special permits for commercial building, excavation and fill of earthen material, flood zone activities, inland wetland permits, subdivision of land, and signage modifications.

TOWN PLAN AND ZONING COMMISSION

The Town Plan and Zoning Commission is a nine member board, with six regular and three alternate members. The Commission is appointed by the Town Council to protect the health, safety and welfare of the community in matters concerning land use, design and development. The Commission also serves in an advisory capacity on zoning and public improvement matters.

Development in Glastonbury continued at a slow but steady pace during 1991-92. The Commission took action on a variety of special permits, including over 50 applications for design review, excavation, flood zone activity, and accessory apartments. Approval was granted for 16 subdivisions, 46 sign permits, 13 recommendations and referrals to the Town Council and 4 referrals to the Zoning Board of Appeals.



Rj White-Office of Community
Development, has served
Glastonbury for the past 20
years.

Along with its regular duties, the Commission continued to review and analyze language alternatives for the regulation of subdivision and re-subdivision of land. The Subcommittee spent many hours studying and incorporating the updated laws of the Connecticut General Statutes as well as planning and design tools which provide for the preservation of historic, cultural and natural features.

The Commission continues to maintain a significant role during the preliminary design of projects, guiding applicants toward appropriate design of the built environment.



New Medical Building,
379 Naubuc Avenue.
Approved by the Town Plan
and Zoning Commission on
January 7, 1992.

COMMUNITY BEAUTIFICATION COMMITTEE

The Committee is responsible for review of site development and landscape plans for construction of PAD's, commercial and industrial projects.

A planting plan was designed for the new parking lot at the Police Station. Plans for a streetscape on the west side of Main Street in the center were completed for presentation to the Town Council. Existing trees will be replaced. The Rankin Road area will be cleared and replanted. A small park will be created south of the Kamins building. It is anticipated that the project will be completed by spring 1993.

**BUILDING INSPECTION
DEPARTMENT**

The Building Inspection Department receives applications and maintains records for the Zoning Board of Appeals and Building Board of Appeals. In addition, the Building Official is the chairman of the Housing Code of Appeals Committee.

During the fiscal year 1991-92, the Building Department issued 1,811 permits, 235 Certificates of Occupancy and conducted 2,639 inspections to insure structural and fire safety and adequacy of electrical, heating and plumbing systems.

Complaints concerning the building construction, gravel excavations, violations of zoning ordinances and littering totalled 69.

Total revenue collected equaled \$294,380.

**BUILDING BOARD
OF APPEALS**

This committee is charged with the responsibility of hearing appeals pertaining to building construction and interpretations of town codes when the Building Official rejects or refuses to approve the mode or manner of construction or when it is claimed that the provisions of the code do not apply or have been misconstrued or wrongly interpreted.

No appeals were heard during this period.

**HOUSING CODE OF APPEALS
COMMITTEE**

This committee is charged with the responsibility of hearing appeals by affected persons of any notice from the Director of Health concerning the housing code.

No hearings were held during this period.

**ZONING BOARD
OF APPEALS**

It is the responsibility of the Zoning Board of Appeals to make fair and impartial decisions regarding zoning applications where unusual or non-conforming situations exist. However, the impact of those decisions to the adjacent property owners and the welfare of the town are relevant factors in the Boards' decisions.

This Board is charged with the hearing of appeals from citizenry concerning variances, special exceptions, motor vehicle site approvals and decisions of the building official.

**CONSTRUCTION ACTIVITY
REPORT**

Fiscal Year July 1, 1991 thru June 30, 1992

CONSTRUCTION COSTS (Estimated)	
RESIDENTIAL	
161 New Single Family Detached	\$12,237,157
3 New Single Family Attached	125,400
402 Add/Alter/Repairs	3,113,595
COMMERCIAL & INDUSTRIAL	
2 New	\$ 49,700
70 Add/Alter/Repairs	1,394,206
PUBLIC BUILDINGS	
2 New	\$ 275,200
2 Add/Alter/Repairs	247,00
Garages/ Pools Sheds/Misc. (60)	310,899
Demolition (Assessed Value) (6)	42,100
Total Construction Costs (Estimated)	26,795,247
Revenue Collected	294,380
Total Permits issued (All phases including mechanicals)	1,811
CERTIFICATES OF OCCUPANCY ISSUED	
Single Family Detached	125
Single Family Attached	12
Two Family	1
Miscellaneous	97
Total C.O.'s	235
INSPECTIONS CONDUCTED	
All phases of construction & land use	2,639
Complaints Investigated	69

The Board held 11 public hearings and considered 62 applications. The results were as follows.

- 39 appeals for variances — 29 were approved
- 23 appeals for special exceptions — 19 were approved
- 1 appeal of the building officials decision withdrawn
- 2 applications withdrawn
- 0 approval of site locations as required by the State

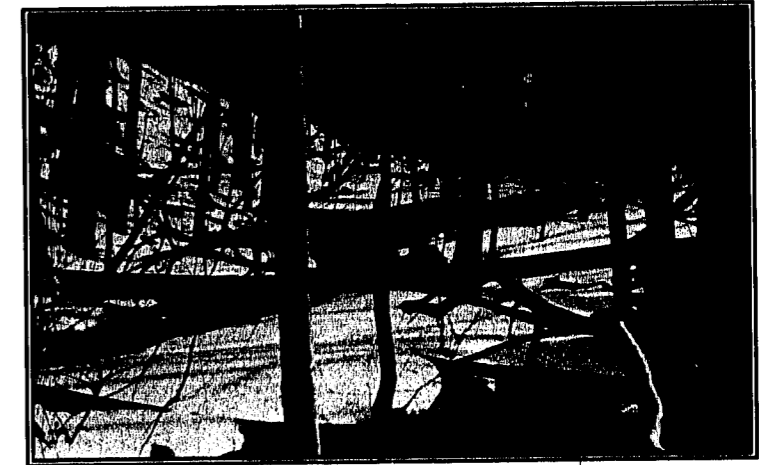
CONSERVATION COMMISSION

Open space preservation continues to be a priority concern for the Town, especially in these economic times when land acquisition costs are lower than they have been in years and owners may be more amenable to offering their environmentally valuable properties for Town purchase. It should be recalled that Glastonbury still has about \$1.3 million of bonding authority (given by the voters) to purchase open space. There have been no major acquisitions since 1990.

The Conservation Commission relies on well-established priorities in recommending land acquisitions. These include the Town's principal stream belts, areas fronting on the Connecticut River, prominent ridge lines and hilltops, areas of steep slope and ledge outcrops, and significant wetland areas too fragile and valuable to withstand nearby development. The State of Connecticut has recently adopted a policy of creating and protecting greenways, i.e., linear open spaces that can link existing park and forest tracts, water company lands, waterways, abandoned rail beds and utility corridors, thereby rendering these areas more accessible to the more densely settled urban and suburban lands.

Glastonbury has long pursued this greenway concept (without using that particular designation). We have the opportunity to provide a linear green belt along Salmon Brook from Buckingham to the Addison area; key open space segments are already protected there as well as along Roaring Brook and Smith Brook; the Shenipsit Trail has just been relocated so as to avoid developing areas and roadways: it links several public or protected open space tracts along the Town's eastern fringe; and there are plans for linking the former High Street School with Earle Park atop Red Hill by means of a pedestrian trail which can be extended into the Great Meadows along the Connecticut River meanders.

The Conservation Commission intends to give greater visibility to the greenway concept, in part to qualify for a future State grant-in-aid program which is being advocated by a Governor-appointed Greenways Committee. Another opportunity for advancing the concept will come about in 1993, as the Town Plan and Zoning Commission (TPZ) begins to review and redraft the town's Plan of Development, which must be reissued by 1994. To that end, the Conservation Commission intends to work closely with the Office of Community



Intermittent stream and wetland area in South Glastonbury, characterized by seasonal or "vernal" pools (important amphibian breeding habitat), protected by means of a private conservation easement.

Development so that the new document can be designated as the "Plan of Conservation and Development." Such a designation would parallel that of the statewide plan of the same name which, by statute, the State Office of Policy and Management is required to update every five years.

Acting as the town's Inland Wetlands and Watercourses Agency, the Conservation Commission continues to regulate development proposals that can affect designated wetlands and their buffer areas. Permit applications are carefully reviewed by staff, inspected in the field by Commission members, and then carefully evaluated in the course of Commission meetings at which specific conditions to be attached to each permit are set forth and approved, where appropriate. The Commission continues to delineate areas within proposed developments that deserve protection in the form of conservation easements. Many such easements have been granted to the town by landowners; the areas thus designated remain (for the most part) in private ownership, but the owner is committed to keeping the land in its natural state. Glastonbury has become the grantee of 190 easements over the past 15 years, and many provide potential linear linkages between major public or quasi-public open spaces.

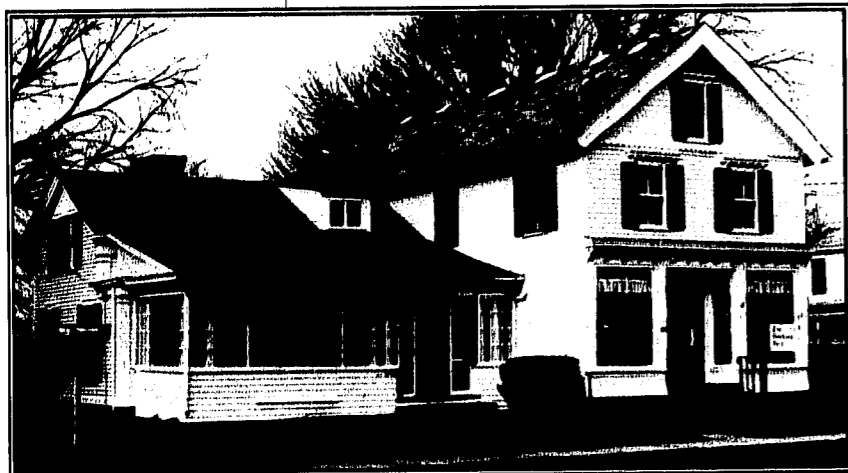
The Conservation Commission enjoys excellent staff support from the Office of Community Development. Their work is performed fairly and professionally. Glastonbury owes much of its reputation as a conservation-minded town to the Town Council's support of this environmental planning and enforcement staff. As in prior years, coordination with the TP&Z has been excellent, a fact which helps control developers' costs of gaining land use approvals. Each of the Town's commissions must follow its own rules and objectives, but they can work together toward the goals articulated by successive Councils.

THE CONSERVATION
COMMISSION INTENDS
TO GIVE GREATER
VISIBILITY TO THE
GREENWAY CONCEPT,
IN PART TO QUALIFY FOR
A FUTURE STATE
GRANT-IN-AID PROGRAM...

CONSERVATION
COMMISSION

FUTURE ISSUES:

- ♦ It is important to stimulate greater town-wide appreciation of the need to protect Glastonbury's valuable groundwater resources with measures to avoid polluting our aquifers by undesirable "surface" activities.
- ♦ The revision of the Town's subdivision regulations should be brought to a conclusion in the spirit of the Council's mandate to encourage the planning of "open space" subdivisions. The Conservation Commission is concerned that language which calls for environmental protection and "fitting" development to the configuration of the land may be weakened in the process of reviewing and adopting new regulations.



Residential/Commercial
use of c. 1860
Post Civil War Victorian,
2235 Main Street.

HISTORIC DISTRICT COMMISSION

The Historic District Commission is an eight member board, with five regular and three alternate members. The Commission is appointed by the Town Council to protect and enhance the historical features of Glastonbury's Main Street Historic District. The Commission also serves as an advisory board on matters of cultural and historical significance, more particularly, review and recommendation of properties under the Certified Local Government Program.

During the year, the Commission informally reviewed a number of property improvement projects including replacement of exterior materials such as clapboards and roof tiles, as well as landscape designs.

The Commission completed review and made changes to the Historic District Design and Sign Guidelines. These modifications shall help clarify issues regarding maintenance, repair and enhancement of historic sites.

The Historic District Commission continues to encourage open, informal discussion with property owners on matters concerning historic structures.

During the Fiscal Year 1991-92, the Historic District Commission received one application for a Certificate of Appropriateness. The Certificate was unanimously approved at the December 18, 1991 meeting, for modification to exterior fenestration, replacement and repair of exterior materials, and changes to the landscape at 2044 Main Street.

ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) is a seven member bipartisan advisory board, charged with the task of promoting appropriate economic development. This includes creating and monitoring a town climate which makes Glastonbury attractive to prospective developers, both commercial and industrial. At times the Board may take proactive positions.

In this regard, the EDC was proactive in the support for the Oak Street-New London Turnpike reconstruction, which has now been approved and will start early in 1993. Further, the Commission believes that the connection between Eastern Boulevard and Addison Road must be made in order for further development of Gateway Corporate Park to proceed. As long as the market for commercial space is depressed, the need is not imminent. The EDC would support informational sessions with affected residents and the construction of a sidewalk along Addison Road prior to any roadway connection.

The Economic Development Commission:

- ♦ Restudied the 1989 Plan of Development and concluded that there is currently adequate available space for reasonable commercial development. There is no obvious good location for a major industrial plant. EDC is currently developing a policy statement to guide strategy through the end of the decade.
- ♦ Encouraged local electrical and phone utilities to make sure service was "world class" so that companies interested in locating here could be assured that no problems would arise.
- ♦ Monitored the Manufacturing Recovery Act tax abatement provisions as they applied to Glastonbury companies. Many of those eligible are already participat-

ing and all appear to be well informed about this Act.

- ♦ Maintained contact with the Capital Region Council of Governments (CROG) and 29 town regional development organizations to be sure Glastonbury's virtues were well publicized. Glastonbury's 1990-1991 award winning annual report was a major part of this.

It should be recognized that commercial/industrial property (including personal property), has risen from 19.2% of the 1986 grand list to 23.4% in 1991. Since the costs to the town are far less than for residential property (no educational), residential taxpayers benefit from any increase in the commercial/industrial tax base. If the percentage had remained the same as 5 years ago, residential taxes would have been some 5% higher. On a house assessed at \$150,000, at the present mill rate, this amounts to about \$300 a year.

The EDC encourages your participation in our economic development activities and invites you to contact any member to discuss pertinent issues.

GLASTONBURY HOUSING PARTNERSHIP

The Glastonbury Housing Partnership (Partnership) is pleased to report the following progress on its first year goals:

- ♦ Analyze procedures necessary to form a municipal land trust.
- ♦ The Partnership has not only completed its analysis but has also filed incorporation documents with the State. The corporation is titled "Glastonbury Affordable Housing Land Trust Corporation." Its Incorporators and initial Directors are B. W. Erk, Rev. John Hudson, and George Allen.
- ♦ Seek Town Council approval of the formal dedication of Town-owned land for affordable housing purposes.

The Partnership has discussed such dedication with the Town Council but has yet to be given a parcel. With the establishment of the land trust, the Partnership will again approach the Council for the dedication of a parcel from those identified in the February 8, 1989 *Final Report* to the Town Council from the Glastonbury Affordable Housing Task Force; a committee established by the Council to meet the preliminary requirements of the State's Housing Partnership Program. The Glastonbury Housing Partnership is not aware of any other action it must

take with the Town Council, believing that any actions and decisions to dedicate a parcel must come from the Town Council.

- ♦ Analyze the procedures and steps necessary to implement a "sweat equity" construction program.

The Partnership has focused its attention in this area on the very successful national organization Habitat For Humanity (Habitat). In meetings with them and through discussions with two of our members who are active in working with that organization, we have learned that the Habitat approach demonstrates the positive effect of sweat equity on housing costs. Not only do future occupants put in 400 or more hours on Habitat projects, but volunteer workers contribute many hundreds of additional hours. Additional savings result from the contributions of trade school students supervised by their teachers, and donated materials and trade services. All of these make it possible for Habitat families to buy housing costing \$40,000 to \$50,000. Furthermore, Habitat offers interest free mortgages.

- ♦ Support Town Council approval of new accessory apartment regulations. This regulation has been adopted.
- ♦ Review the alternatives for the production of 10 rental units (new construction vs. purchase of existing units).

A subcommittee was established comprised of three members of the Partnership knowledgeable in construction, real estate and affordable rental housing. The conclusion reached is that under current market conditions the purchase of existing units is more financially attractive than the construction of new units.

- ♦ Investigate with the Town Council the potential for Town guarantee of mortgages issued for affordable housing.

The Partnership has determined on its own through the use of legal counsel that the Town Council is not precluded by the Town Charter from making such guarantees.

With the accomplishment of all of the above, the Partnership feels it is in position to further pursue affordable housing projects through the avenues identified. It should now focus its efforts to actively achieve its goals on one or more fronts. Success will in no small part depend on the proactive support of the Town Council.

THE PARTNERSHIP

HAS FOCUSED IT'S

ATTENTION... ON THE

VERY SUCCESSFUL

NATIONAL ORGANIZATION

HABITAT FOR HUMANITY.

GLASTONBURY
HOUSING
PARTNERSHIP

HEALTH DEPARTMENT

The Health Department supports community health in a variety of program areas, including environmental health, communicable disease surveillance and control, health education, and maternal and child health. The department's main focus is environmental health and communicable disease prevention. The department is also increasingly involved in emergency planning and occupational health issues.



Sanitarian David Brunelle conducts final site inspection for residential on-site sewage disposal system.

ENVIRONMENTAL HEALTH

Environmental health issues continue to be the department's main public health effort. The work of the sanitarian staff involves not only the typical sewage disposal, water supply, and food protection matters, but a wide range of environmental concerns.

Concerned that too few households were aware of the threat of indoor radon, the Health Department made available low-cost radon detectors, in cooperation with the Niton Corporation of Bedford, MA. The information provided by this testing not only serves to inform the homeowner what their health risk from radon is, but also has helped to identify areas of town where the presence of radon is more likely. Information on radon and radon testing was also provided at the Audubon Society's Earth Day Fair. The department continues to make these radon detectors available, and urges each household to test for the presence of radon gas.

In compliance with OSHA regulations, the Health Department developed a Hazard Communication Program for the Town of Glastonbury. This program serves to inventory what hazardous chemicals are used in town operations, and informs employees as to the health and safety precautions to be observed with the use of these chemicals.

Rabies remains an urgent concern as rabid animals continue to be identified throughout Connecticut towns. As of this writing, no rabid animals have been located in Glastonbury. Rabid raccoons have been identified in nearby towns; unquestionably Glastonbury will soon have its first confirmed animal case. To address this, the Health Department, in coordination with the Police Department and Animal Control Officers, has revised its

rabies policy. Over 150 animals were vaccinated against rabies at the low-cost rabies clinic.

Protect your pets and family by vaccinating your pet, avoiding strange animals, and feeding your pet indoors.

DISEASE PREVENTION

The surveillance and investigation of reported diseases, and the immunization against certain diseases are a large part of the department's efforts in this area. The senior citizen's flu clinic continues to grow each year. Additionally, pneumonia vaccine was also offered for the first time, "at-cost" availability. Two clinics were held, and over 1,000 people were protected against influenza. Additionally, 100 pneumonia shots were given.

A Community Health Needs Assessment was conducted by Connecticut Research Associates, in an effort to identify unrecognized health problems and determine whether programs were available to address community health issues. The report found the status of Glastonbury citizens to be healthier than the state overall, and suggested several areas that deserved increased attention.

As we enter the 90's, the scope of public health activity will undoubtedly widen, with environmental lead exposures, rabies, AIDS, drinking water, and air quality issues demanding attention.

STATISTICS

Complaint Inspections	271	
Routine Inspections	994	
Sewage Disposal Permits	140	
Food Service Inspections	429	
REPORTABLE DISEASES		
Chlamydia	20	+11%
Lyme Disease	15	+275%
Hepatitis C	11	+57%
Campylobacteriosis	11	+175%
Giardiasis	7	+250%
Tuberculosis	5	+60%
Salmonellosis	5	-38%
Syphilis	4	-69%
Gonorrhea	4	0%
Hepatitis B	3	0%
AIDS	2	+100%
Malaria	0	-100%
Measles	0	-100%

WELLES-TURNER MEMORIAL LIBRARY

Welles-Turner Memorial Library offers a variety of services that provide informational and enrichment opportunities for the citizens of Glastonbury. In addition to maintaining a well-rounded collection of books, periodicals, and other media at the library, Welles-Turner reaches out beyond its walls to provide needed information for its patrons. Participation in various library networks allows Glastonbury citizens to borrow materials or get facts from other libraries in the region and throughout the country. Our "request" computer workstation provides a holdings listing of many Connecticut libraries and can be used by patrons searching for particular items or subjects.

The newly renovated facility is much appreciated by patrons and staff. This is particularly evident in the children's department where the colorful, bright surroundings have attracted much attention and increased usage. The summer's lively reading program, "Follow the Reader to Buckingham Castle," experienced an 83% increase in the number of children participating and a 44% increase in the number of books read. It was an exciting, busy program and a fitting send-off for children's librarian, Janet Gourley who retired after nineteen years of outstanding service to Glastonbury's young library patrons. Patrons, friends and staff gathered to wish her well at a public reception in December.

Library staff instituted several new patron services during the year including the lending of rotating collections to senior housing centers and faster interlibrary loan of periodical articles via a fax network between area libraries. Reference staff all received training in "Effective Reference Performance," a process improvement designed to provide more exact answers to public reference queries.

The library has also begun planning for the changeover to a new computer system that will make terminals available to the public. Patrons will be able to look up library holdings, check status (is the book in or out?), and view reference data bases such as magazine indexes all at the same terminal. The new system will be installed in January of 1993 and will replace our existing circulation system, CircCess. The new system is named "Connect." An appropriate choice as it will truly connect library patrons to a new world of information.



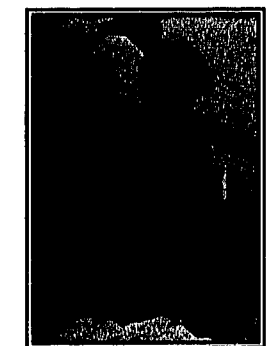
Perry sisters and friend read a book together.

WELLES-TURNER MEMORIAL LIBRARY BOARD

The Welles-Turner Memorial Library Board is composed of six citizen volunteers appointed by the Town Council. The Board provides input and advice concerning the provision of library materials, programs, and services to our community and focuses on the needs of the physical facility. Space constraints of the present building remain a serious concern.

Physical improvements to the library this past year included replacing the almost 30 year old roof on the 1964 addition and beginning the repair and repainting of the library's exterior. The latter work will include rebuilding crumbling chimneys and the front stone walls. These projects were undertaken to insure the safety of patrons as well as library contents and to maintain the attractiveness of the Welles-Turner Building as a major town landmark.

Our very active and dedicated Friends group was awarded Outstanding Friends's Group of the Year by the Friends of Connecticut Libraries for help with the renovation following last year's asbestos removal project, outstanding book sales, and the very successful membership drive. The support of volunteers and the donation of generous gifts has made our facility more attractive and better able to serve the community. We salute their commitment.



Knight in shining armor guards back library entrance. From the summer reading program's Paint the Wall event. Theme: "Follow the Reader to Buckingham Castle."

THE SCHEDULE FOR WELLES - TURNER MEMORIAL LIBRARY IS AS FOLLOWS:

LABOR DAY - MEMORIAL DAY

MONDAY
9:00am - 9:00pm

TUESDAY
9:00am - 9:00pm

WEDNESDAY
12:00pm - 9:00pm

THURSDAY
9:00am - 9:00pm

FRIDAY
9:00am - 6:00pm

SATURDAY
9:00am - 5:00pm

SUNDAY
1:00pm - 5:00pm

SUMMER HOURS
Weekdays same as above

SATURDAY
9:00am - 1:00pm

SUNDAY
closed



Left to Right-Danielle, Valerie and "Dad" Baker try their hand at one of the Children's Department's educational computer programs

EAST GLASTONBURY PUBLIC LIBRARY

The East Glastonbury Public Library is operated entirely on a volunteer basis, open 25 hours per week. The operation is overseen by the Library Association Board which consists of four officers and six trustees. Library policy and financial aspects are controlled by the Board. About 33 volunteers donate 114 hours per week.

HIGHLIGHTS OF CURRENT YEAR

- ◆ Completed Phase I of the building rehabilitation program. This rehabilitation program corrected fire and safety code violations, added a ventilation system to the building, improved thermal efficiency by increased insulation and new thermal replacement windows, reduced power consumption by installing electronic florescent lighting and a small local potable water heater, added floor support for future book stacks, added air conditioning on the main floor and removed asbestos material from the boiler room.
- ◆ Operated & maintained the library open to the public, construction permitting.
- ◆ Initiated request for Town grant to replace roofing for Phase II.

OBJECTIVES FOR NEXT YEAR

- ◆ Obtain Town grant for new roofing and install roofing, an estimated \$10,000 is required for a new roof.
- ◆ Initiate pursuit of additional grants, from other than the Town, for exterior building painting and thus complete Phase II.
- ◆ Operate and maintain the library open to the public.

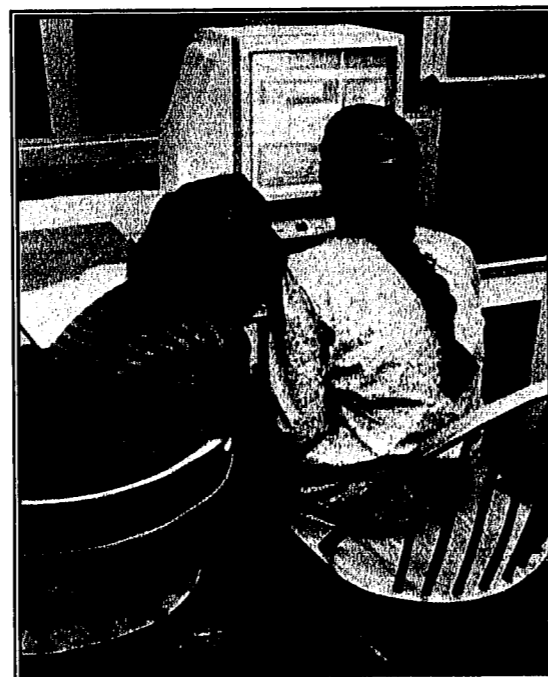
SOUTH GLASTONBURY PUBLIC LIBRARY ASSOCIATION

The library, located at 80 High Street in South Glastonbury, is staffed entirely by volunteers and overseen by a Board of Trustees who meet monthly. The library is open Sundays from 2:00 to 4:00 p.m. and Mondays, Wednesdays and Thursdays from 1:30 to 3:00 p.m. and 7:30 to 9:00 p.m. A pre-school age story hour is held Tuesday mornings during the school year and runs in conjunction with the YMCA Kiddie Crafts program.

Two longtime library volunteers, Arlene Dilts and Della Winans, sponsored a series of lectures on perennial gardening which not only educated many of our patrons and friends, but served as a major fundraiser for the library. The Service Club and Exchange Club of Glastonbury and many private individuals contributed generously to our annual fund drive.

Once again South Library co-sponsored a program for school age children, held during April vacation, with Welles-Turner and East Glastonbury. The library also made its meeting room available to local organizations such as scout troops and garden clubs.

Approximately 6,000 books circulated during the year, primarily in adult fiction, large-print, and young juvenile categories. Our book purchases concentrated in these same areas to meet demand.



High School students working at microfilm reader.

PARKS AND RECREATION

Providing recreational opportunities for Glastonbury residents is one of the basic responsibilities of the Town's government in general and the Recreation Commission and Parks & Recreation Department in particular. Town sponsored recreation activities and public open space, parks, and recreation facilities work together to meet the diverse recreational needs of the community and its members. Recreational services continue to be among the most popular and utilized services provided for Glastonbury residents; contributing to the quality of community life.

ADMINISTRATION

All the resources available to the Department are organized to provide the most comprehensive program possible. The administration, maintenance, personnel, facilities, budget, and planning efforts work together to support the program which is focused on providing recreation opportunities for all Glastonbury residents.

In addition to its day-to-day management responsibilities, the Department continued the process of re-examining its long range goals, and is working towards the formal approval of a document entitled *Plan of Development for Parks and Recreation: 1990-2000*. The plan will serve as a guide to the systematic development of new and existing facilities and programs and help to assure the appropriate, efficient and effective delivery of services.

During the course of the year, the Town was awarded two grants for the purpose of planting trees on municipal properties. The first, received from the U.S. Small Business Association will enable the Town to plant a total of seventy-nine trees on eight school and park properties. The second, received from Northeast Utilities, provides funding needed to purchase fifteen trees which will be planted near overhead utility lines on four other properties. The grants combined to provide a total of \$10,400 in funding, which will enable the Town to complete one of the most significant tree plantings done in recent years.

Department program revenues increased by 16.1% from \$258,392 to \$300,104, as a result of increased participation and several modest fee increases.

PARKS

In addition to its most visible responsibilities associated with the care and maintenance of parks and recreation facilities, the Parks and Recreation Department continued its maintenance of school grounds, areas outside of all other municipal buildings, street trees, public open space areas, and Town cemeteries.

Routine maintenance tasks include: snow plowing school and municipal parking lots; snow and ice removal on six miles of sidewalks; grooming and preparing up to fifty athletic fields; trimming and weeding planting beds; watering all newly planted trees, shrubs, and flowers; pruning ornamental trees; mowing in excess of 200 acres of turf weekly, April-October; spreading tons of fertilizer and lime; painting bleachers, park benches, picnic tables, and outbuildings; checking and maintaining four ponds for public ice skating; maintaining two outdoor swimming areas; repairing or otherwise caring for playground equipment on school grounds and in Town parks; maintaining 18 automatic irrigation systems; fall leaf pickup; and other tasks too numerous to list.

In addition to the routine maintenance tasks, several park improvements were completed this year. They include:

GRANGE POOL A new pool cover was purchased and installed. The cover protects the pool during the "off" season by keeping leaves and other debris out of the pool.

HIGH SCHOOL ATHLETIC FIELDS Department staff, working with Public Works Department equipment operators, rebuilt and reseeded the high school football and lacrosse fields. The football field was reopened in time for the Thanksgiving Day rivalry with East Hartford.

EARLE PARK With supervision and coordination provided by Community Development office staff, Tom Mocko and John Rook, a one half acre pond was created in Earle Park during the summer. The pond, which was constructed by a private developer as a wetland mitigation measure for work completed at Red Hill, will be used for environmental study by children in the Town's school system and the Holland Brook Audubon Center.

THE PLAN WILL

SERVE AS A GUIDE TO

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AND EFFECTIVE DELIVERY

OF SERVICES.

PARKS AND RECREATION

DIG YOUR OWN WHITE PINES Prior to initiating the site work required to develop five acres of land at Buckingham Park, Glastonbury residents were given the opportunity to dig their own white pine trees at the park. Over one hundred residents dug a total of 1100-1200 trees which were transplanted to their own yards. The program, which was extremely popular, serves as another example of the sensitivity and care used by Town officials in the management and stewardship of Town owned open space areas.

CAPITAL PROJECTS

In addition to the routine maintenance tasks, several capital improvement projects were either initiated or completed this year, as follows:

EASTBURY POND IMPROVEMENTS Construction began in September, after the close of the summer swimming season. D'Amato Construction of Bristol, CT, was hired to complete the renovation which included the construction of a new bathhouse, expansion of the beach, installation of a low level water outlet and a freshwater intake structure, reconstruction and realign-

ment of the parking area, landscaping, fencing, and signage. The project was completed on time and under budget. The area was officially reopened to the public with a ribbon cutting on June 13. A grant from the Department of Environmental

Protection will offset 40% of the total project cost with a maximum reimbursement of \$173,000 to the Town.

BUCKINGHAM PARK The development of 5 acres of the 26 acre property located behind Fire Company No. 4 began in the fall. Planned improvements include the construction of two irrigated soccer fields (one to be overlaid with softball), an entrance drive, parking area, picnic area, landscaping, and signage. J.B. Schultz Corporation of Terryville, CT, was hired to clear and grub the site, install drainage, and grade the area.

In the spring, the automatic irrigation system was installed and the fields were seeded. With funding provided for phase 2, the entrance drive, parking area, and

other needed improvements will be completed in the fall while the turf areas are becoming established. The area is expected to be available for softball in the spring of 1993 and for soccer in the fall of 1993. Special thanks are due to the Hartwell Soccer Club for their assistance and to the members of Fire Company No. 4 for their cooperation and patience during the construction period.

ROSS FIELD With leadership provided by Don Longtin, President, of the Glastonbury Little League, several significant improvements were made to the Little League field located behind the Police Station. After several successful fundraisers and with the use of donated labor, materials and equipment, the following improvements were made: sports lighting installation, regrading and sodding the entire field, installation of a warning track, construction of dugouts and a concession stand, installation of an automatic irrigation system, reconstruction of the parking area, fencing, landscaping, and signage. The field was renamed and dedicated to the memory of Richard H. Ross II, a long time Little League volunteer.

LAND PRESERVATION In September 1991, a 75 acre parcel in the southwest part of Town near the Connecticut River, with Great Pond as its centerpiece, was dedicated as a nature preserve. A stewardship committee was formed to manage the Preserve and is comprised of town officials and representatives of the Nature Conservancy and Friends of Great Pond. The gift of land to the Town was made by the Balf Company of Newington, CT which has been excavating sand and gravel in the area since 1959. A total of 75 acres including the Pond and the woodlands around it have remained in their natural state. The pond sits a top of the state's second largest aquifer.

The park maintenance division continues to provide support to the activities of youth sports groups and community service organizations. Hartwell Soccer, Midget Football, Little League, Glastonbury Lacrosse, Chamber of Commerce, Art Guild, Historical Society, and school PTO's have all been supported by the Parks and Recreation Department. In all cases, the cooperative effort has yielded positive results for the community.

It is largely due to the efforts of many people that the program is successful. Those people include program participants, park users, Recreation Commission members, community service group leaders, volunteers, corporate sponsors, part-time and seasonal staff, Town



Jonathan Edwards entertains the crowd at the popular Summer Music Series

Council members and town staff. Special thanks are given to the Hartwell Sports Club for their donation of soccer goals, to the Gymnastics Club Parents Organization and YMCA for their generous donation of a new spring floor and carpet; to the Glastonbury Basketball Association for their donation of a new portable scoreboard; and, to the Swim Team Parents Organization for their donation of a timing/starting system for the high school pool.

RECREATION

In general, there continues to be increased demand for and participation in recreation services as Glastonbury residents take advantage of Town sponsored programs and activities more than ever before.

Participation in the Hershey's Track & Field Program increased from 37 to 198, as the Parks and Recreation Department co-sponsored the event with the school Physical Education Department for the first time. Plans are to continue the co-sponsorship in future years.

With the completion of the child development room at the High School, the Parks and Recreation Department entered into another cooperative venture with the Board of Education which permitted high school students enrolled in child development courses to work "hands on" with preschoolers enrolled in the town sponsored preschool program.

The sound of music continued to fill the air at the Hubbard Green on Wednesday nights as the summer music series completed its ninth year. The series featured the Mamas and Papas, M'Town Review, and Jonathan Edwards. Another "first" took place as Cox Cable broadcast the Jonathan Edwards concert live over its community access channel. The series is co-sponsored with the Chamber of Commerce with funding provided by Pratt & Whitney, the Hartford Courant, Pequot Spring Water Company, the Travelers of the Northeast, J.T. Slocomb, First Federal Savings, Buckboard Banquet and Conference Center, Mechanics Savings Bank, Arbor Acres, Barclay Business Credit Inc., Dufford Construction, and the George H.C. Ensworth Foundation.



Runners prepare for the start of the race. 1485 runners ran on a beautiful December day.

Santa's Run, a 3.5 mile road race co-sponsored with Quality Name Plate, Inc., continues to be one of the more popular running events in the state. With 1485 runners, many of whom are decked out in festive holiday costumes, the event continues to appeal to people of all ages.

The High School pool was closed for renovations for the better part of the summer. The aquatics schedule was adjusted and swim lessons were offered at Eastbury Pond for the first time in many years. In total, 1584 children's lessons were taught during the year. Special thanks to the Glastonbury Hills Country Club for permitting our summer swim team to practice in their pool during the renovation period.

The Buckingham Park project, which is expected to be complete by the end of 1992, will include athletic fields, a picnic area, parking, landscaping and signage.





M'Town Revlow gets up close and personal with concert-goers at the Summer Concert Series.

The 1991-92 Participation Report is a comprehensive list of Department program offerings and participation statistics. It indicates the diverse nature of the overall recreation program and provides a good idea of who and how residents are participating in Town sponsored programs and using the facilities that are provided.

The Department hosted two large competitive sports events. The Glastonbury Invitational Lacrosse Tournament was held in July under the sponsorship of the Glastonbury Lacrosse Club. The Eastern District Class B Regional A.S.A. Men's Slow Pitch Softball Tournament was played at Addison Park and Academy Field.



Glastonbury youth participating in the Annual Sand Castle Contest at Eastbury Pond.

The Parks and Recreation Department Mini Camp program is designed specifically for children entering kindergarten in the fall. It meets at each of the elementary schools for four weeks during the summer.



Children at Hopewell School enjoy a tour of Glastonbury Company #3 Fire Station with Fireman Ernie Weir.



Children at Buttonball School participate in Bus Safety Day.

PARTICIPATION REPORT

YEAR ROUND ACTIVITIES

	Ages Served	91-92
Aerobics	All Ages	353
Aqua Fitness	All Ages	95
Bus Trips	All Ages	565
Bridge (Duplicate)	18 & over	0
Firewood Program	Adults	28
Gymnastics	5-17	1123
Preschool	1-4	566
Slimnastics	18 & over	181
Swim Lessons-Adults	18 & over	37
Swim Lessons-Children	6 Mo. & over	1584
Weight Training	15 & Over	1243

FALL/WINTER/SPRING ACTIVITIES

Arts & Crafts	Grades 3-7	27
Basketball (GBA)	8-18	600
Basketball (Men)	18 & over	90
Children's Trip Program	Preschool-Grade.6	457
Competitive Swimming Clinic	7-15	41
Diving Lessons	7-18	33
Golf Lessons	18 & over	73
Intro to Competitive Swimming	7-15	47
Ice Hockey-Supervised	Grades 3-8	0
Ice Skating - Supervised	All Ages	1154
Jukido	6-Up	204
Lifeguard Training	15 & over	45
Open Gym	All Ages	3627
Open Volleyball	18 & over	600
SCUBA	15 & over	35
Ski Trips	Grades 6 & Up	53
Soccer-Co-ed	18 & over	68
Sr. Citizens Exercise	55 & older	155
Swim Team - Spring	7-18	49
Swim Team - Winter	7-18	126
W.S.I.	17 & over	29
Yoga	18 & over	96
BWS/EWS	15 & over	7

SUMMER ACTIVITIES

Basketball-Summer Youth	Grades 7, 8, 9	34
Camp Sunrise	3-21	43
Fun Runs	All Ages	196
Mini Camp	4 & 5	204
Music & Arts Camp	Grades 3-9	220
Playgrounds	Grades K-6	792
Softball-Co-ed	18 & over	200
Softball-Girls	9-16	180
Softball-Men	18 & over	360

SUMMER ACTIVITIES

	Ages Served	91-92
Softball-Women	18 & over	126
Summer Concerts	All Ages	15000
Swim Invitational	6-18	0
Swim Team - Summer	7-18	31
Tennis Lessons-Adult	16 & over	219
Tennis Lessons-Children	7-16	232
Tennis-Jr. Team	5-16	32
Tennis-Ladies Round Robin	18 & over	42
Town Band	All Ages	1175
Volleyball Clinic - Youth	Grades 7-12	29
Water Carnival & Castle Bldg.	6 mo.-18 years	207

SPECIAL EVENTS

Dog Show	2-18	35
Fishing Derby	4-15	96
Golf Open	All Ages	0
Hershey Track & Field	9-14	198
Holiday Performances	All Ages	775
Kayak Rolling Lessons	All Ages	Not Offered
Pumpkin Decorating	6-14	59
Santa's Run	All Ages	1485
Self Defense for Women	16 & over	Not Offered
Senior Citizens Picnic	55 & over	400
Spring Fever Run	All Ages	Not Held

FACILITY USAGE (MISCELLANEOUS)

Athletic Field Reservations	All Ages	360 groups(1)
Garden Plots	All Ages	75
J.B. Williams Park Pavilion	All Ages	151 groups(2)
Snowmobile Usage	All Ages	13
Tennis Court Reservations	All Ages	309

91-92 (1) 7,200-10,000 Individuals (est.) (2) 11,000-15,000 Individuals (est.)

*Yearly Participation figures equal the total of all of the respective program registrations, daily attendance figures, or facility reservations as applicable.

POOL USAGE

(Adult and Recreation Swim Hours & Daily Visitations)	
High School (Summer)	606*
High School (Fall/Winter/Spring)	8,522
Eastbury Pond	14,990
Grange Pool	9,490
TOTALS	33,608

* Pool closed for renovations.

AS A RESULT OF THE

CONTINUED ECONOMIC

DOWNTURN BEING

EXPERIENCED IN THE

STATE OF CONNECTICUT,

PARTICIPATION RATES IN

ALL OF THE PROGRAMS

CONTINUED TO INCREASE

DURING FISCAL YEAR

1991-1992.

RECREATION
COMMISSION

RECREATION COMMISSION

The Commission, composed of six appointed members, is an advisory board to the Town Council on matters relating to recreation and parks.

Much of the Commission's time was spent dealing with issues affecting the Town's ability to meet the recreational needs of the community through the use of existing recreation facilities, as well as those planned for future development.

A considerable amount of time was spent reviewing the Parks and Recreation Department's capital improvement program and operating budget. The Commission supported the submission of seven capital projects to be addressed through the mid 1990's. These proposals include: development of Buckingham Park; construction of an outdoor swimming pool; development of a boat launch/river front park; improvements to Williams Park; development of athletic fields on land located adjacent to the high school; development of the Balf property; and, improvements to Butler Field. Commission members attended several public meetings to support the Department's capital and operating budget requests. In May, the schedule of fees and charges for recreation activities was updated and adjusted for the 1992-93 fiscal year.

The Commission continued to work on writing a new Plan of Development for Parks and Recreation. The Plan will guide the Town's development of facilities and programs through the 1990's, and replaces the plan that has been used for the last ten years which was developed in 1980. After more than a year of hard work, the Commission adopted the Plan in March.

In addition to the Parks and Recreation Department, the Commission continued to work closely with the Youth and Family Resource Commission, Board of Education, and Conservation Commission on issues related to the provision of recreation opportunities and services for residents and the preservation of open space.

HUMAN RELATIONS COMMISSION

The Human Relations Commission is concerned with discrimination in the workplace, housing and education. The major duties of the commission are to receive and investigate complaints regarding illegal discrimination in the town, and to refer such complaints to the proper agency having jurisdiction. Additionally, we have not received any complaints in several years.

A Connecticut Association of Human Rights, which is made up of town human relations commissions, was formed last year. A representative attended several of their meetings, and intends to remain active in this organization.

SOCIAL SERVICES DEPARTMENT

The Social Services Department's major responsibility is the administration of state sponsored entitlement programs. These programs include General Assistance, Energy Assistance, Operation Fuel, Renter's Tax Relief and Surplus Commodities. Local programs administered by the department include the Before School Breakfast Program, Eviction/Ejections, the local Food and Fuel Banks and the annual holiday programs. As a result of the continued economic downturn being experienced in the State of Connecticut, participation rates in all of the programs continued to increase during Fiscal Year 1991-1992. Of particular note are:

- ♦ 29% increase in General Assistance cases
- ♦ 74% increase in meals served at the Before School Breakfast Program

In addition to increased participation rates resulting from economic conditions, funding levels for most of the state sponsored entitlement programs has been reduced. Several programmatic changes will be implemented during Fiscal Year 1992-1993, in response to attempts to do more with less. The most significant changes occur in the General Assistance Program, with reduced benefit levels, more stringent eligibility requirements and increased emphasis on self-sufficiency, through a mutual effort among the Departments of Income Maintenance and Labor and the local Social Service Departments, known as "Employability Plans."

The Social Services Department works closely with other agencies and town departments in providing advocacy, crisis intervention and case management services. In addition, the department's staff serve on various local and statewide committees and task forces to ensure the efficient and effective delivery of social services to town residents.

SENIOR SERVICES DEPARTMENT

The Senior Services Department provides supportive multi-services to Glastonbury citizens over the age of sixty. Services of the department include Dial-A-Ride transportation for elderly and disabled residents, a hot luncheon program Monday through Friday, and a wide variety of social, educational, health promotional and recreational activities, as well as Social Casework services.

Most activities are offered at the Senior Center, located at 17 Hebron Avenue, in the historic Gideon Welles House. Other activities, including the daily congregational luncheons, are held at some of the local churches, due to space limitations at the Senior Center.

During the 1991-92 year, the Senior Services Department was presented with an award for the best Social Services program in a Connecticut Senior Center by CASCP, the Connecticut Association of Senior Center Personnel. Senior Services Director, Jennifer DiMauro, was named the Outstanding Member of the Connecticut Association of Senior Center Personnel for the 1991-92 year. Ms. DiMauro served the organization as the Chairman of their Public Relations Committee.

Senior Services continues to serve a greater number of seniors each year through its many services and programs. The Senior Center has a daily attendance of 75 to 100 seniors taking part.

- ♦ During the year, some new activities were added to the Senior Center schedule, including; Let's Tap, Gentle Jazz Dance, and Tai Chi Chinese Exercise. A new weekly Intergenerational Luncheon program with the Naubuc Elementary School was initiated, to begin in September of 1992. Other activities offered at the Senior Center included Body Maintenance Exercise classes, Card Games, Beginner and Advanced Bridge Lessons, Woodcarving Class, Lapidary Club, Pottery, Bingo Baking and Cooking classes and Crafts workshops.



Honored Senior Services Volunteer and Honorary Commission member, Paul Love.

- ♦ A Recreational Therapy Program, "The Longevity Club", was offered twice weekly for frail elderly, who would otherwise be unable to take part in the more active, unsupervised activities at the Senior Center. Senior Services takes pride striving to continually provide something for every senior.
- ♦ During the year, one hundred forty-two seniors registered for the popular 55 Alive Driving Course, offered by AARP. The Senior Services Department continues to work cooperatively with both local chapters of AARP to enhance services to seniors.



Annual Volunteer Recognition Luncheon - April 1992.

- ♦ Special annual events held included the Department's Annual Volunteer Recognition Luncheon, honoring over 120 individuals who have served the department in various capacities, the Thanksgiving Dinner, St. Patrick's Day Luncheon, Valentine's Day Luncheon, and a Halloween Party. Five summer cookouts were held on the grounds of the Senior Center, with between 65 and 80 seniors in attendance at each event. A summer excursion to the Connri Lodge in Ashford was also provided.
- ♦ Educational speaker presentations were offered on topics of special interest including a professional panel discussion, entitled "Choosing A Nursing Home", which covered issues related to long-term care, The Living Will, Preserving Your Personal



Popular Tai Chi Oriental Exercise Class

Autonomy, presented by the Connecticut Legal Foundation. Health related promotion speakers spoke on Hearing Loss, Dental Care for Seniors, and Vision Problems of Aging.

- ◆ Health promotional screenings are an important service provided by the Senior Center. During the year, Diabetes, Cholesterol and Mammography screenings were made available at the Senior Center. Blood Pressure screenings were provided on a monthly basis, as well. All health screening services offered at the Senior Center were in cooperation with the Glastonbury Visiting Nurse Association.
- ◆ The Friendly Visitor Program continued to serve over 25 homebound elderly individuals with weekly visits from trained and caring volunteers. The Senior Services Department offered two recruitment and training programs over the year for new volunteers. The training sessions were provided by Breakthrough To The Aging, a program of the Capital Region of Churches.
- ◆ The Department's Dial-A-Ride transportation program served over 280 seniors and disabled individuals this year, transporting them to physician's appointments, shopping, the Luncheon program, employment, senior activities, as well as to numerous other destinations. This year the Senior Services Department explored new ways to enhance the transportation service to make it more efficient.

Other ongoing services offered to seniors during the year included; monthly surplus food distribution serving over 85 eligible seniors per month, Photo I.D. cards, Free Legal Aid for seniors who could not afford the services of a private attorney, assistance with Conn PACE, CorinMap, Title 19 and Medicare issues.

The Department's Elderly Outreach Caseworker made numerous home-visits to provide assessment of needs and referral services for homebound, frail elderly.

The Senior Services Department continues to work closely with other local services providers such as the Visiting Nurse Association, Police Department, Social Services, Glastonbury Housing Authority, Intercommunity Mental Health Clinic and others, to enhance services to the elderly in Town. The Department also works very closely with the Glastonbury Commission on Aging, to plan for the future needs of Glastonbury Seniors. The Senior Services Department is committed to providing quality services for Glastonbury's seniors.



Doris Lyons and friend, Jackle Bratewa - PACE Program.

COMMISSION ON AGING

The Commission on Aging is composed of seven members appointed by the Town Council. Representatives of three local senior organizations, The Gideon Welles Association, AARP Chapters 851 and 2010, regularly attend commission meetings to provide input to the commission on their particular activities. The commission provides a source of Town support for the Social Services and Senior Services Departments in the implementation of the programs of these departments related to the elderly.

The following are typical of the Commission activities:

- ◆ Participated in the 1992-93 Budget process including attendance at the Board of Finance and Town Council presentations of the Budget.
- ◆ Coordination of the effort to resolve the problem of providing Medicare payments to Professional Ambulance Companies when they are called to assist the Glastonbury Volunteer Ambulance personnel. This is an ongoing problem which may require Congressional action to resolve.

- ◆ Supported efforts to keep the State Department on Aging as a separate entity.
- ◆ Attended a State Coordination meeting held at the South Windsor Community Center for the purpose of improving working relationships between Senior Centers and AARP chapters.
- ◆ Initiated action with the Town Council which resulted in the appointment of council member, Judy Sterns, as a liaison representative to the Commission on Aging.
- ◆ Initiated a "Needs Assessment" program to obtain input from the elderly on the five year planning program of the Commission On Aging. The assessment will be made in the Fall of 1992.
- ◆ Reviewed the 1988 feasibility study for a Glastonbury Senior Center and made plans for implementation of this program or unacceptable alternate in 1992-93.
- ◆ The Commission continues to work with the Senior Services Department and Municipal Agent for the Elderly to promote quality multi-service programs and activities for Glastonbury's elderly citizens.

HOUSING AUTHORITY

The Housing Authority of the Town of Glastonbury is comprised of five Commissioners, appointed by the Town Council and the Executive Director of the Authority serving in the non-voting position of Secretary.

The Commissioners are the policy-making Board of the Authority and serve with no compensation, while the Executive Director is the administrator of the Board policies.

The Housing Authority currently administers a total of 439 assisted dwelling units within the Town of Glastonbury. Specifically, there are 2 different federally subsidized programs, 5 different Connecticut Department of Housing subsidized programs and 3 municipal programs.

FEDERAL PROJECTS & PROGRAMS

The federal projects subsidized by the Department of Housing & Urban Development are:

- Welles Village - 199 Family Units
- Section 8 Existing - 33 Private Units

The Annual Operating Budget for the Welles Village Housing Project is approximately \$530,819.00. The Housing Authority also operates a Federal Section 8 with 33 units.



Residents enjoy dining facilities at the Herbert T. Clark House.

The Housing Authority continues to accept applications for both the Welles Village Housing Project and Section 8 Certificates and maintains waiting lists for both programs.

The Housing Authority has applied for additional Section 8 Certificates but, to date, these Certificates have not been issued by H.U.D. With the addition of these Certificates, the Housing Authority will assist eligible low-income families, now on the waiting list, to live in privately-owned rental housing in the Town of Glastonbury. The Annual Operating Budget for this housing assistance program is \$99,600.00, which is paid directly to town rental property owners and landlords.

STATE OF CONNECTICUT PROJECTS & PROGRAMS

The Housing Authority owns and operates five Department of Housing subsidized family and elderly projects in 4 locations in the Town of Glastonbury as follows:

- Village Green - 50 Elderly Units
- Center Village - 50 Elderly Units
- Knox Lane Annex - 40 Elderly Units
- Hale Farms - 3 Family Condo Units
- Herbert T. Clark House - 45 Elderly Congregate Units

The Herbert T. Clark House at 45 Canione Road, a 45 unit congregare housing facility for frail elderly persons, 62 years and older, which is subsidized by the Department of Housing, has been in operation for 18 months. Congregate housing provides tenants with assistive living services. These services include the main meal each day at noon time in a central dining room, weekly house-keeping services and social and recreational opportunities. The congregare building is equipped with elevator service and laundry facilities.

THE HOUSING

AUTHORITY CURRENTLY

ADMINISTERS A TOTAL

OF 439 ASSISTED

DWELLING UNITS WITH-

IN THE TOWN OF

GLASTONBURY.

HOUSING
AUTHORITY



Open House of the Youth and Family Resource Center Annex, 295 Hubbard Street

GLASTONBURY

YOUTH & FAMILY RESOURCE CENTER

OFFERS OUTREACH SERVICES, CLINICAL SERVICES AND CREATIVE EXPERIENCES TO FAMILIES OF GLASTONBURY.

YOUTH AND FAMILY RESOURCE CENTER

YOUTH & FAMILY RESOURCE CENTER

The Glastonbury Youth & Family Resource Center is a town-supported multi-purpose center to assist the families in Glastonbury with children 21 years and younger.

The Glastonbury Youth & Family Resource Center Commission, under the chairperson of Steve Jacoby, advises the Town Council and the Youth & Family Resource Center on youth and family issues.

Highlights of the 1991-1992 topics discussed were: The Connecticut Child Plan, Department of Children and Youth Services statistics, clinical cancellation improvements, fees for services, truancy, the appointment of Edmund Meincke, Director, Youth and Family Resource Center, as State Municipal Agent for Children, and updates on several Connecticut Senate and House laws that affect youth. Staff of the Youth and Family Resource Center presented reports this year on Creative Experiences Programs, Clinical Services, and Outreach Social Work activities. The 1992-93 Budget was analyzed and approved by the Youth and Family Resource Center Commission.

The Youth & Family Resource Center acquired the Y&FRC Annex at 295 Hubbard Street. The Y&FRC Annex has been remodeled into three clinical offices and one group family therapy room. The renovations are completed and an Open House to dedicate the building was October 5, 1992. The acquisition of the Y&FRC Annex minimizes the overcrowding at 321 Hubbard Street and permits PASS IT ON to have storage space for equipment.

Glastonbury Youth & Family Resource Center offers outreach services, clinical services and creative experiences to the families of Glastonbury.

CREATIVE EXPERIENCES PROGRAM This year the Eighteenth Annual Summer Production was "Hello Dolly." Thanks to the renovation at Glastonbury High School being completed, the show moved back to the high school which permitted us to include 290 youth.

"Peter Pan" toured the elementary schools, senior centers and convalescent homes. The Eighteenth Annual Haunted House was presented at Academy School by the Youth Services Action Group (YSAG), a service learning organization, and over 100 live actors performed to 1500 visitors.

The congregate units are currently fully occupied and a waiting list for frail elderly tenants is maintained. It is anticipated that the full occupancy rate will continue. The Annual Operating Budget is about \$207,300.

Glastonbury citizens have displayed caring concern for the frail elderly residents at The Herbert T. Clark House by their generous volunteer services and the residents sincerely appreciate the efforts of these volunteers.

The four other projects are self-sustaining and continue to be fully occupied. The Housing Authority maintains an extensive waiting list of applicants for all elderly projects.

MUNICIPAL PROJECTS & PROGRAMS

The Housing Authority continues to operate 2 programs as follows: 10 Units at Still Hill Rest Home and 21 Units at Moderate Condo Program. The Still Hill Rest Home is occupied by 7 permanent residents, with the remaining 3 rooms rented on a month-to-month basis to clients recommended by the Social Services Department. This home assists town citizens and is a necessary portion of the housing program within the town. The Annual Operating Budget is approximately \$42,500.

The Moderate-Priced Housing Program approved by the Town Council continues to be active and the Housing Authority receives telephone requests for information and direction for the Glastonbury Moderate-Priced Housing Program.

CONCERNS AND NEW ISSUES

In September 1992, the Glastonbury Housing Authority participated in the Hurricane Andrew Rescue Operation in South Florida together with personnel sent by Housing Authorities from all the New England states. This rescue effort was very successful in repairing and rebuilding roofing storm damage promptly.

PASS IT ON, a student-run cable television program, featured community information, local performers and educational interviews. This program entered its eleventh season on the air.

OUTREACH SERVICES Outreach Services provides a link between the youth of the town and area services; Outreach Services include the following programs:

PEER EDUCATION The Peer Education Program consists of forty students, approximately ten from each class. Programs included in 1991-92 include Red Ribbon Week, ribbons aimed at preventing substance abuse were distributed in the high school and junior high school and during the annual Apple Festival; Wellness Day Fair was at the high school for 1200 students and was also open in the evening for community members; Gideon Welles Eighth Grade Orientation to the high school; "Welcome to Glastonbury Party" for new students to the school system entering high school. The Peer Educators also attended and participated in state conferences, the "Legislative Process" and many volunteer hours were dedicated to aiding their peers with over 290 students served.

YOUTH ACTIVITIES COUNCIL Two school dances were held at Gideon Welles Jr. High School, serving over 500 students; twenty students participated in bi-monthly planning meetings and community services projects. The group received support from the Glastonbury Youth Police Officers and many wonderful adult volunteers.

WELLES VILLAGE ACTIVITIES COUNCIL FOR YOUTH The W.A.C.Y. Program celebrated another successful summer with over sixty-eight youth, ages 5 - 12, participating in the program supported by fifteen Peer Education Leaders. The program began with an overnight leadership hiking/camping expedition with the Connecticut Wilderness School. The W.A.C.Y. Program ran for eight weeks through July and August. Support was received on a community wide basis with Welles Turner Library staff, the Fire Department and Police Department providing activities and education to the participants.

SUPPORT GROUPS Two successful groups ran during the 91-92 school year. The groups were co-led by Outreach Services and the Guidance Department at Glastonbury High School. A Stress Management Group was offered in the fall with eight students participating

in this support group. In the spring two eight week sessions of the newly formed Guidance Support Group were offered with eight students and eleven participating. This group was developed to assist students returning from outside placements and for students who needed additional support to cope with issues affecting their daily lives. Evaluations of this group were extremely positive.



PEER Educators 1991-92

GLASTONBURY ASSISTANCE PROGRAM In the Spring of 1992 the Outreach Social Worker, along with members of the high school guidance department, school administration, nursing and teaching staff, were trained to assist students at risk in a systematic and effective manner. The Glastonbury Assistance Program (G.A.P.) is a student assistance program aimed at intervening with at risk students as soon as their behavior indicates problems. The goal is to get these students the help they need to be as successful as possible in all areas of their lives.

CLINICAL SERVICES PROGRAM The Youth & Family Resource Center offers clinical services to families with children, eighteen and younger, who reside in Glastonbury or attend Glastonbury Schools. Clinical Services staff work closely with and provide consultation to the school staff, as needed. A full range of individual, couples, family and group counseling is available. Two hundred twenty-five Glastonbury families participated in these services during the 1991-1992 fiscal year.

Clinical Services offer both time limited support and educational groups, as well as various community presentations. During the year, the following groups occurred: Welles Village Cultural Group, Social Skills

...IN ORDER THAT
 CITIZENS WHO RENT IN
 GLASTONBURY MAY
 BECOME MORE AWARE
 THAT THE FAIR RENT
 COMMISSION IS
 AVAILABLE AND THAT
 THEY MAY HAVE SOME
 RECOURSE REGARDING
 RENTAL COMPLAINTS
 AND ISSUES.

FAIR RENT
 COMMISSION

Group, Friendship Groups, Children of Divorce, Parents of Children of Divorce, Stress Management, Mothers and Daughters Group, and Parenting. Based on need, groups took place in the schools or in the agency.

The following community presentations occurred: Problem Solving For Teachers, Problem Solving For Students, Adolescent Substance Use, Getting To Know Hispanics; Cooperative Learning, Social Skills Follow-Up Training, Parenting Pre-Schoolers, Recognizing Abuse, Resources For Teen Problems. Such presentations were targeted for students, parents, teachers, and other professional groups and highlight the educational and preventive aspects of Youth & Family Resource Center's Clinical Services Component of these volunteers.

FAIR RENT COMMISSION

The Fair Rent Commission of the Town of Glastonbury was established by the Town Council on January 24, 1989, and is comprised of seven Commissioners appointed by the Town Council. The Executive Director of the Glastonbury Housing Authority serves in the ex-officio position of Secretary. The Commissioners serve for a term of 4 years, except for initial terms, which may run for 2 or 4 years, with 3 terms expiring after 4 years, unless they serve-out an unexpired term. The Commissioners are the policy-making Board of the Commission and serve with no compensation. The Secretary receives all telephone and written complaints, maintains written records of the Commission and serves with no compensation. The Commission does not have a financial budget, all expenses incurred are paid by the Town of Glastonbury Community Development Office. The Fair Rent Commission became a permanent town commission on March 12, 1991.

CONCERNS AND NEW ISSUES

- ♦ The office of the Secretary receives numerous telephone calls regarding tenant complaints with various concerns, including rent increases, which are usually associated with maintenance and repairs requested by the tenant and remain unattended by the landlord.
- ♦ The Fair Rent Commission has appointed a publicity committee to prepare descriptive articles for publication in local newspapers, in order that citizens who rent in Glastonbury may become more aware that the Fair Rent Commission is available and that they may have some recourse regarding rental complaints and issues.

- ♦ In the event no business is necessary to be conducted during a particular month, the Fair Rent Commission may cancel its' monthly meeting.
- ♦ The Fair Rent Commission held its' Annual Meeting on June 16, 1992. The Commission members discussed the lack of written complaints due to a soft rental market and the current housing market in the area.

FINE ARTS COMMISSION

The Fine Arts Commission presents and promotes cultural programs for the enrichment of all local citizens.

HIGHLIGHTS OF 1991/92 PROGRAMS

In August of 1991, the Commission sponsored the Hartford Pops Band concert on the Hubbard Green with nearly 800 people in attendance.

In March of 1992, the Commission sponsored a dixieland jazz concert and winter picnic featuring John Sheehan's Heritage Jazz Band. The event was held in a cabaret setting at the Irish American Home with over 100 people in attendance.

In June of 1992, the Commission sponsored a Town-wide Short Story Contest. The contest was open to any adult town resident. Topics appropriate to be read by the general public were allowed.

Prizes will be awarded to the top three entries with the winning one being published in the Glastonbury Citizen. A reception is also planned for the winners to be held at First Church later this summer.

The Commission has engaged the assistance of the University of Connecticut Fine Arts Outreach program for help in planning and providing future Fine Arts programs for Glastonbury residents.

Central to this process will be a survey to be circulated throughout the Town designed to investigate the interests of our ever diversifying population. The University will help in interpreting the survey results.

The past year was a prologue for the town's celebration of its 300th anniversary. The Committee made a number of decisions, increased its size fourfold, finalized a schedule of events — those to be the sole responsibility of the Committee — and selected a number of items to serve as commemoratives of this year's events. The co-chairmen approved the Town Council for a "loan", needing up front money to operate. It is the Committee's goal to pay its way without tax dollars. Town Hall arranged a separate account which would carry through December 1993, the end of the celebration.

In December 1991, the opening happening occurred: the Committee sponsored a photo contest, seeking both old and new photos of Glastonbury by Glastonbury people. A number of previously unpublished photos turned up for the display at Glastonbury Bank, sponsors of the contest. The bank gave the exhibit space and underwrote the cost of all prizes.

In March, the Committee and the Historical Society joined efforts to put on a program about the local trolley which marked its 100th birthday that month. The history of the trolley was followed by a "Great Glastonbury Trolley Day" at the end of the month, with a trolley on wheels cruising up and down Main Street. During the trip those who remembered the trolley recounted their recollections and pointed out landmarks along the way.

In April, the Committee sought a Town Crier, a search that attracted national attention. Dick Katz was chosen as Chief Crier, backed up by Bob DiBella, Jeff Russell, Patricia Dougherty and Mike Majeske. All were officially appointed for a term ending December 1993. The Crier's first appearance was scheduled for the schools before the September 19, 1992 opening weekend.

The first announcement of the Tercentenary quilt was made in early May. The Piecemakers, a local quilting society, agreed to make a quilt to mark the 300th birthday. When completed the quilt will hang in the Town Hall. The group donated all its time and supplies.

Early in the year decisions had been reached to prepare a calendar as a fund raiser and a record of the town's history. Dick Wilton and Duffy Schade did a magnificent job of making that calendar a reality. Local business people, clubs and individuals donated almost 100 gifts worth \$50 or more to be given every weekend during the celebration. The Committee had two sample calendars



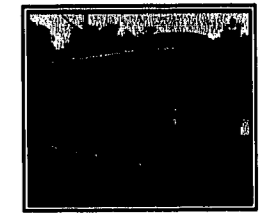
Town Criers; Bob DeBella, Jeff Russell, Dick Katz, Patricia Dougherty, and Mike Majeske.

used in raffles and did not realize that the samples were illegal. Appeals to the state commission that handles that kind of thing — and could maybe waive the restrictions — were unproductive. To make use of the calendar and the many lovely gifts, the Committee decided to go for a change in the law. State Senator Michael Meotti guided legislation through the General Assembly, and Governor Lowell Weicker signed the bill on the last day of the session.

Several commemoratives made their appearance this year. A special Hitchcock Glastonbury chair, bearing a painting of the Gideon Welles House (with gracious approval of Burrill Bank), a pottery pie plate and collector cup plates became available. To display the sales items, a mail wagon has been renovated. Ralph Emerson, in South Glastonbury, loaned the wagon to the Committee for the duration of the birthday party. The wagon is the one driven by mailman Harry Ferry shortly after the turn of the century. Signs incorporating the Committee's logo were donated by Doris Armstead.

Majorie McNulty, a town historian and member of the Tercentenary Committee, has been doing an ongoing search for descendants of Glastonbury's founders. When completed, the information will be available at the Historical Society. The Committee, working with Mrs. McNulty, is considering having a special descendants' day some time next year.

The Committee is sponsoring, financially assisting and/or just keeping track of a number of events scheduled for next year. A number of organizations, too, have planned special events or a 300th flavor for annual events. The official dates set aside to mark the period of celebration are September 19, 1992 through November 8, 1993.



March marked the 100th birthday of the trolley.

A listing of upcoming Special Events may be found on page 61.

PUBLIC WORKS
 ENGINEERING
 CONTINUED WITH ON-
 GOING PROGRAMS
 AIMED AT MAINTAINING
 AN INVENTORY AND
 PRESERVING THE LIFE
 OF THE TOWN ROAD-
 WAY, SANITARY SEWER
 AND STORM SEWER
 INFRASTRUCTURE.

ENGINEERING
 DIVISION

ENGINEERING DIVISION

Fiscal year 1991-92, with little exception, reflected an increase in activity over the previous year. Revenues for sanitary sewer permits and inspections and engineering sales increased. Work activity involving right of way permits, traffic counts, and "Call Before You Dig" inquiries increased.

Public Works Engineering continued with ongoing programs aimed at maintaining an inventory and preserving the life of the town roadway, sanitary sewer and storm sewer infrastructure. Condition surveys of sidewalks, roads, drainage facilities, and sanitary sewers were conducted. Road resurfacing, sidewalk repairs, and road crack-sealing programs were inspected and administrated.

Public Works Engineering was charged with the inspection and administrative responsibilities for the construction of the new ambulance building and the rehabilitation of Glastonbury High School. Further assistance to the Board of Education was the design of the water service to provide domestic water and fire protection to Gideon Welles Junior High School.

The division provided assistance to the Parks and Recreation Department for inspection and survey crew services in the reconstruction of the Eastbury Pond area and the construction of Buckingham Park.

On August 19, 1991 Hurricane Bob struck the area. As a result the town was included in the area declared as a Federal disaster area and was eligible for emergency relief funds. Public Works Engineering coordinated and filed the application with FEMA which resulted in a reimbursement to the town of \$78,345.

The division continued with its charge of maintaining accurate mapping and records of town owned facilities. Computerized data is being established and updated in the Computer Aided Design (CAD) system. Accurate surveys are being conducted for all town owned properties where none have existed. Training of personnel in the latest construction techniques, as well as in the latest safety requirements is conducted routinely.

VEHICLE MAINTENANCE DIVISION

The function and responsibilities of the Vehicle Maintenance Department are to provide preventative maintenance and repair service for all Town vehicles. The Department prepares all specifications for the purchase of Public Works vehicles and equipment. We supply technical advice to all Town Departments on fleet matters. The Department also provides a courier service for all Town Departments (excluding Board of Ed.) consisting of mail deliveries, parts pick up, legal notices etc.

The following are some of the Department highlights:

- ◆ Installed various equipment (lights, siren, pumps, winches etc.) in the four (4) new brush trucks for the Fire Department.
- ◆ The Eighth Annual Snow Plow Safety Rodeo was held at the Town Garage. Vehicle Maintenance personnel assisted with the set up, clean up and judging of this event.
- ◆ The boom on the Fire Departments aerial truck, was repaired by Baker Equipment in Brewster, New York. Vehicle Maintenance arranged the repairs and transported the truck to and from the Baker repair facility.
- ◆ The following underground storage tanks were tested for leaks: Diesel tank at Bulky Waste; Gasoline tank at Police Department; Gasoline tank at Highway Garage; All tests results were good.
- ◆ The required C.D.L. (Commercial Drivers License) were obtained by Town employees. Vehicle Maintenance arranged training for the employees.

The following new vehicles and equipment were obtained during the year.

- ◆ 1991 Ford Van Bus, used by Senior Services.
- ◆ 1992 Ford Pick Up, used by the Park Department.
- ◆ 1992 International Spread/dump trucks.

The following vehicles are used by the Highway Department.

- ◆ 1992 Ford F350 Utility truck. The bucket from #2543 was installed on this new truck.
- ◆ 1992 Ford F350 Utility 4 X 4.
- ◆ Two reversible 11 foot snow plows were received. These plows will be used by the Highway Department.
- ◆ The Police Department received 5 new cruisers and a new dog van.

HIGHWAY DIVISION

The function and activities of the Highway Division are to provide maintenance, repair, and construction of all municipal road-related facilities including streets, sidewalks, snow shelves, curbing, guard rails, storm drainage systems, sanitary sewer systems, traffic control devices/markings, and parking lots. Additionally this division manages the snow/ice control program, bulky waste operation, and the sand/gravel pit mining operation.

During this fiscal year Highway Division patched 3,494 potholes, swept 3,382 miles of roadway, installed 132 new traffic signs, painted 35,563 linear feet of traffic lines, cleaned 1,475 catch basin sumps, removed debris from 5,893 catch basin tops and flushed 101,904 feet of sanitary sewers. Also, 32,504 cubic yards of demolition material was hauled into Bulky Waste.

During this fiscal year Highway Division responded to 21 winter storms and plowed 23,095 miles of roadway in 1,666 regular hours and 1,212 overtime hours.

The Highway Division completed the following projects in addition to their scheduled maintenance activities:

- ◆ Removed 3,974 cubic yards of brush from roadway in 1,966 hours generated from Hurricane Bob on August 19, 1991.
- ◆ Completed construction of new Ambulance Facility.
- ◆ Assisted in the chip sealing of Main Street.
- ◆ Assisted in the paving of Birch Mountain Road.
- ◆ Completed drainage project on Northview Drive.
- ◆ Installed new brick walkway at Ambulance Facility.

BUILDING MAINTENANCE DIVISION

The function and responsibilities of the Building Maintenance Division are to provide complete facility maintenance for eight municipal buildings, support services such as custodial cleaning, preventive maintenance, and repairs and improvements for 53 other municipal structures. Also, the Division manages the utility and communication accounts for all municipal facilities except those owned by the Board of Education. They supply staff support to the Public Buildings Commission.



Keeney Street utility inspection by Edward Kowalsky.

During this fiscal year, the Building Maintenance Division activities included:

- ◆ Administered contract for refurbishing the exterior of Welles-Turner Library.
- ◆ Replaced pillars on front porch of Gideon Welles Senior Center.
- ◆ Renovated interior of Polini property, now known as Youth & Family Annex.
- ◆ Administered contract for asbestos removal and replacement of roof at Welles-Turner Library.
- ◆ Began consistent annual inspection of contract service work by Town inspection staff.
- ◆ Trained new Building Maintenance Supervisor.
- ◆ Administered contract for replacement of air-conditioning system at Town Hall computer room.
- ◆ Administered contract for High School Vo-Ag Addition.
- ◆ Administered contract for High School gymnasium energy lighting replacement.

WATER POLLUTION CONTROL DIVISION

This division is responsible for operation and maintenance of the Water Pollution Control Facility and eight pumping stations, treating wastewater generated from residential/commercial and industrial discharges with in strict compliance of our federal National Pollution Discharge Elimination System (NPDES) Permit.

WATER POLLUTION CONTROL STATISTICS

Total Plant Flow	686.59 Mill. Gals. (M.G.)
Average Daily Plant Flow	1.88 M.G.
Total Sludge Disposed	4,894,500 Gals. (753 loads)
Total Sludge Disposed	588 Tons
Total Electricity Used At Water Pollution Control Facility	872,640 K.W.

The Water Pollution Control Division activities included:

- ♦ Selected by State Department of Environmental Protection to be lead community in administering Central Connecticut Regional Sludge Management Study for sixty-five (65) towns within the region.
- ♦ Evaluation and selection of sludge thickening equipment to allow increased flexibility and future cost savings for sludge disposal.
- ♦ Continued difficulties with toxic dischargers resulting in plant upsets and abnormal operational costs.

FUTURE PROJECT GOALS

- ♦ Completion of Eastbury septic system design improvements.
- ♦ Installation and operation of sludge thickening equipment.
- ♦ Continued evaluation of processes to ensure effective economical operation.
- ♦ Adoption of revised ordinance to ensure safe operations and provide updated limits for dischargers. Also, ensure adequate enforcement actions for violations.

REFUSE DISPOSAL DIVISION

This division is responsible for operating waste disposal and recycling facilities and programs. Facilities include New London Turnpike Transfer Station recycling facility and Tryon Street Bulky Waste facility.

In addition, two (2) recycling drop-off satellite stations are available at Main Street - Town Hall parking lot and Hebron Avenue and Manchester Road - Fire House Company #4.

REFUSE DISPOSAL DIVISION STATISTICS

Total Refuse Disposed at Transfer Station	2,658 Tons
Cost Refuse Disposed at Transfer Station	\$135,569
Newspaper Recycled	1,024 Tons
Cardboard Recycled	261 Tons
Scrap Metal Recycled	609 Tons
Mixed Paper Recycled	14 Tons
Waste Oil Recycled	9,750 Gallons
Automotive Batteries	6 Tons
Commingled Containers (glass, metal and plastic)	404 Tons
Leaves	774 Tons
Bulky Waste Disposal	5,369 Tons
Tip fee at \$51.00/ton only to Connecticut Resource Recovery Authority (CRRRA).	

The Refuse Disposal Division activities included:

- ♦ Recognition as recycling most materials per capita within the capital region.
- ♦ Adoption of revised Waste Disposal Ordinance to ensure compliance with state mandates.

PUBLIC WORKS STATISTICS

	1986	1987	1988	1989	1990	1991	1992
Miles of Roadway	147.29	149.98	158.72	161.25	163.01	164.50	165.00
Miles of Storm Drainage	74.69	77.90	86.13	89.16	91.19	92.52	93.03
Number of Catch Basins	3,196	3,337	3,619	3,772	3,842	3,908	3,931
Number of Storm Manholes	492	521	586	607	626	638	642
Number of Detention Basins	40	47	57	60	62	65	65
Number of Sedimentation Structures	38	59	88	102	110	115	117
Miles of Concrete Sidewalk	71.57	75.61	84.25	87.12	88.16	89.22	89.66
Miles of Bituminous Sidewalk	3.31	3.31	3.31	3.16	2.96	2.56	2.56
Miles of Sanitary Sewer	77.95	79.92	87.63	88.58	89.71	90.97	91.67

- ♦ Increased mandates for disposal of materials.
- ♦ State permit required to compost leaves.
- ♦ Modify methods in disposing of all appliances containing refrigerants per federal mandate.
- ♦ State mandates on reporting of materials disposed and recycled.
- ♦ State mandates on reporting of recycling violators.
- ♦ Continued increased utilization of our facilities.
- ♦ Continued monitoring of operation to ensure compliance with increasing state and federal requirements.
- ♦ Increased public information to deter improper disposal of materials and increase recycling awareness.

WATER POLLUTION CONTROL AUTHORITY (WPCA)

The WPCA levied assessments in the amount of \$121,029.09 in conjunction with their responsibility of the recovery of costs of sanitary sewer construction. Of this amount, \$95,701.80 was a result of new construction with the balance due to expansion of existing facilities. During this fiscal year 1991-92 110 new buildings were connected to the Glastonbury sewer system. This brings the total connections to 4,320 units or 33.7% of the Town's total units. There are now 91.51 miles of sanitary sewers.

In the previous year, the WPCA reviewed and recommended that the Town participate in a regional sludge study with Glastonbury being chosen as the lead community. Michael Bisi, Superintendent of Sanitation, is working with the Connecticut Department of Environmental Protection. Information generated for Glastonbury and the other 30 Water Pollution Control facilities participating in the study will generate data which the town can use to determine the best method of sludge disposal from both an operational and economic view.

The WPCA selected Fuss and O'Neill Civil Engineers as consultants for the design of the Eastbury Leaching Field Replacement. The Water Pollution Control Authority will review and recommend what action should be endorsed by the town as recommendations to various designs are presented by the consultant. The construction of this facility will provide for a long-term solution to a 1980 Connecticut Department of Environmental Protection abatement order at this site.

Recent problems with the quality of sludge at the Water Pollution Control Facility has required that the WPCA recommend to purchase and install sludge enhancement equipment. The installation of this equipment will reduce the operating cost of sludge disposal.

PUBLIC BUILDINGS COMMISSION

The Public Buildings Commission is charged by the Town Council to consider matters pertaining to the acquisition, construction and/or modification of public Buildings and abutting land. Notable project involvement in fiscal year 1991-92 include:

SCHOOL BUILDING EVALUATION The Commission provided a review for the Board of Education's consultant report on school space requirement.

HIGH SCHOOL MODIFICATION The Commission monitored the project's progress through completion in December 1992.

SCHOOL VO-AG ADDITION Final design was completed. The project was bid and awarded for \$525,000. The construction phase began in March 1992 with a six-month completion date.

SCHOOL REROOFING Commission monitored the construction for Naubuc Elementary School reroofing which completed the roofing program for the school system.

Mr. Herbert Behrens was honored by the community after serving 28 years with the Public Buildings Commission.

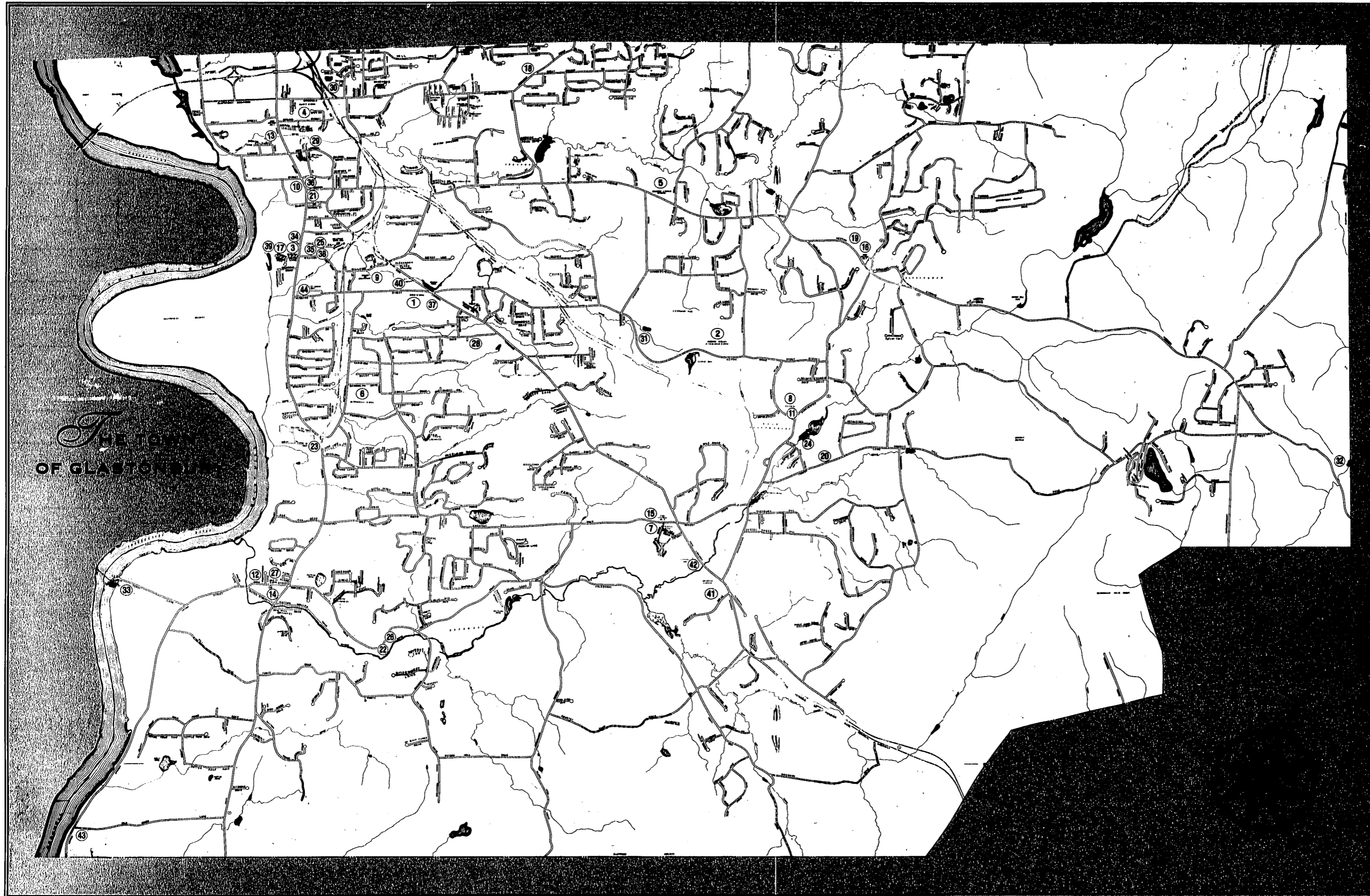
VOLUNTEER AMBULANCE FACILITY Commission monitored progress of the new Ambulance building to its completion in February 1992.

NORTH END SWIMMING POOL Commission worked with Recreation Commission to determine feasibility of constructing a pool for Council-stipulated limit of \$500,000 concluding it was infeasible to successfully build for that amount.

MASTER BUILDING PLAN Commission reviewed space requirements with municipal officials, affected boards and commissions and Board of Education representatives to determine need for a master plan study.

ASBESTOS REEVALUATION The Commission provides representation on the selection committee to select the consultant for reevaluating asbestos present in public municipal buildings.

IN THE PREVIOUS
YEAR, THE WPCA
REVIEWED AND
RECOMMENDED THAT
THE TOWN PARTICIPATE
IN A REGIONAL SLUDGE
STUDY WITH
GLASTONBURY BEING
CHOSEN AS THE LEAD
COMMUNITY.
WPCA



EDUCATIONAL FACILITIES

- 1. Glastonbury High School
- 2. Gideon Welles Junior High School
- 3. Academy School
- 4. Naubuc Elementray School
- 5. Hebron Avenue Elementary School
- 6. Buttonball Elementary School
- 7. Hopewell Elementary School
- 8. Eastbury Elementary School
- 9. Board of Education

LIBRARIES

- 10. Welles-Turner Public Library
- 11. East Glastonbury Public Library
- 12. South Glastonbury Public Library

FIRE STATIONS

- 13. Company 1
- 14. Company 2
- 15. Company 3
- 16. Company 4

RECREATIONAL FACILITIES

- 17. Academy Field
- 18. Addison Park
- 19. Buckingham Park
- 20. Butler Field
- 21. Center Green
- 22. Cotton Hollow Preserve
- 23. Audubon Society and Earle Park
- 24. Eastbury Pond
- 25. Glastonbury Memorial Park
- 26. Grange Pool
- 27. High Street School Park
- 28. Rotary Field
- 29. Salmon Brook Park
- 30. Welles Park
- 31. J.B. Williams Park
- 32. Blackledge Falls
- 33. Glastonbury/Rock Hill Ferry
- 44. Hubbard Green

MUNICIPAL FACILITIES

- 34. Town Office Building
- 35. Police Station
- 36. Senior Citizen's Center
- 37. Parks and Recreation Department
- 38. Ambulance Building
- 39. Building Maintenance/Water Pollution
- 40. Youth and Family Resource Center
- 41. Highway and Vehicle
- 42. Transfer Station
- 43. Bulky Waste Facility

FIRE MARSHAL

THE FIRE MARSHAL'S

OFFICE IS RESPONSIBLE

FOR THE ENFORCEMENT

OF THE CONNECTICUT

FIRE SAFETY CODE,

AND ANNUALLY

INSPECTS ALL MANUFAC-

TURING FACILITIES

AND ALL BUILDINGS

OPEN TO THE PUBLIC

OR USED FOR PUBLIC

SERVICE.

FIRE MARSHAL

34

FIRE MARSHAL



Fire Marshal Chris Stuy inspects underground storage tank following removal.

The Fire Marshal's Office is responsible for the enforcement of the Connecticut Fire Safety Code, and annually inspects all manufacturing facilities and all buildings open to the public or used for public service. Current staffing includes two full-time marshals and a part-time clerk, providing for coverage 24 hours per day, seven days per week.

Additional responsibilities include investigating the cause and origin of any fire or explosion in which property is damaged or people injured; regulating and enforcing the use and storage of hazardous materials; regulating and enforcing the use, storage, and transportation of explosives, flammable liquids, compressed gases, and hazardous chemicals; reviewing all building construction plans for compliance with state and local codes, and all site and subdivision plans for compliance with access regulations; collecting and submitting vital statistics on local fire incidents and burn injury rates; providing public education on fire safety and prevention; issuing open-burning permits; providing staff support services to the Board of Fire Commissioners; providing staff service and operational budget for the federally mandated Local Emergency Planning Committee (LEPC).

HIGHLIGHTS OF THE YEAR

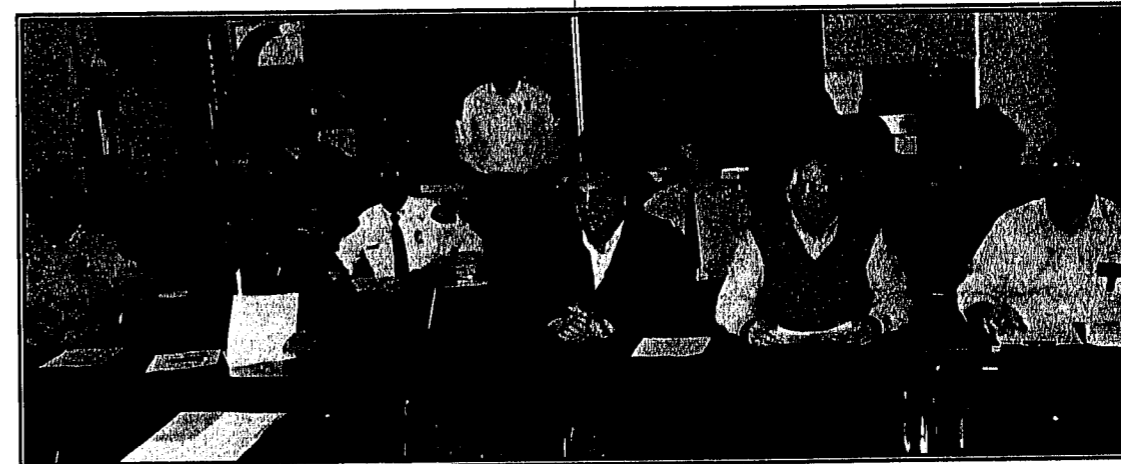
- ♦ As a board member of the Connecticut Fire Marshal's Association, the Fire Marshal served on a subcommittee assigned to study methods to eliminate unwarranted false calls, still an ongoing problem in the community and the state.
- ♦ Through the efforts of this office, two persons were rewarded with funds provided by the "Arson Tip Award" program.
- ♦ For the second consecutive year the Deputy Fire Marshal served as the Hartford County Coordinator for the Annual Fire Prevention Poster Contest for fourth and fifth graders in Connecticut. One of the two county winners was from Glastonbury's Naubuc School.
- ♦ The Knox Rapid Access System was completed this year with the installation of the Sentra-Lok System on fire apparatus.
- ♦ The Fire Marshal and Deputy Fire Marshal completed mandatory training needed to maintain certification.
- ♦ The Glastonbury Fire Department responded to 801 incidents during this time period, resulting in the investigation of 226 fires by the Fire Marshal's Office. Of these fires, eight arson structure fires and four suspicious fires involving outdoor properties were recorded. The 226 fires caused \$259,637 in damages, and injured one civilian and three firefighters.
- ♦ During this fiscal year the cost per fire department response was \$175.22.
- ♦ Statistics compiled show the department responded to 224 false-call incidents.

The goals of the Fire Marshal's Office for the upcoming year would be to continue to inspect as many occupancies as required by law within the staffing capability of two individuals.

It is hoped that additional part-time inspectors can be hired to reduce the current work load.

STATISTICS

INVESTIGATIONS	226
FIELD ACTIVITIES	
Inspections	675
Training attended	34
Training conducted	14
Public education	46
Misc. field activities	225
Total Field Activities	994
OFFICE ACTIVITIES	
Plan reviews	129
Permits issued	128
Reports processed	931
Code consultations	31
Other	51
Total Office Activities	1,270
GRAND TOTAL	2,490



The Town's Local Emergency Planning Committee at a bi-monthly meeting.

LOCAL EMERGENCY PLANNING COMMITTEE

The Local Emergency Planning Committee (LEPC) is made up of Town Employees and community volunteers who meet on a bi-monthly basis. The LEPC is a federally mandated committee which is responsible for planning for hazardous-materials emergencies, and for the recording of the storage of all hazardous materials within the community.

During the year the committee met to review the town's hazardous-materials emergency plan. The committee also reviewed and initiated the training of the town's emergency responders. Each town agency that responds to a hazardous-materials incident must be trained to a level dictated by SARA Title III. It was the goal of the committee to have every emergency responder trained by the end of 1992.

It continues to be the LEPC's goal to keep the town and its people aware of and safe from hazardous-materials emergencies.

35

FIRE MARSHAL

POLICE DEPARTMENT

Crime statistics are based upon the Federal Bureau of Investigation (F.B.I.) criteria from the National Crime Report where crimes are defined as either Part One or Part Two.

PART ONE crimes are serious crimes against persons or property such as homicide, sexual assault, robbery, burglary, aggravated assault, motor vehicle theft, larceny and arson. Part One crimes showed a 7% decrease.

PART TWO crimes are less serious crimes such as breach of peace, disorderly conduct, forgery, fraud, vandalism etc. Part Two crimes showed a 6% decrease.

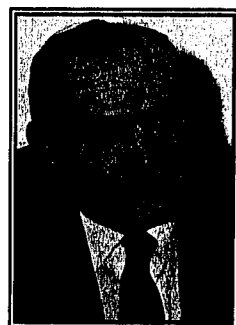
MOTOR VEHICLE STATISTICS

The Police Department investigated 693 motor vehicle accidents (excluding parking lot accidents): 1 fatal; 133 with injuries; 559 involving property damage; 4 involving pedestrians and 12 in which operators were arrested for Driving While Intoxicated. Twenty eight percent resulted in an infraction or summons being issued and 36% involved written warnings. The total number of motor vehicle accident represents an increase of 9% from the previous year. Accidents with injuries increased 13% while fatal accidents decreased 300%.

There were 5486 motor vehicle enforcement actions taken, (not including motor vehicle accident related): 290 speeding arrests; 123 Driving While Intoxicated arrests; 1190 infractions/summons issued (excluding speeding); 3935 written warnings issued and 513 verbal warnings issued. In addition, there were also 430 parking tags issued.

CRIME STATISTICS

CLASSIFICATION	89-90	90-91	91-92
Part I	692	718	669
Part II	5,152	5,048	4,733
Traffic	8,534	8,169	9,210
Miscellaneous Service	6,891	6,670	6,752
TOTALS	21,269	20,605	21,364



Sergeant Richard McKeon retired December 1991.



Sixth graders participate in DARE program.

YOUTH UNIT

The Glastonbury Police Youth Unit is a proactive unit which makes a concerted effort to reach the adults as well as the youths of town in order to address problems that confront all members of our community. The DARE Program is conducted for all sixth grade youths and 364 students participated during the 1991-92 school year. In order to provide more positive reinforcement for these students the graduation ceremonies are now held in the evening at the Gideon Welles School so that more family and friends may attend and share in the pride and accomplishment of these young people. There were also 295 presentations with a total attendance of 7,027 young people of varying age groups from pre-school through high school.

WOMEN'S ASSAULT PREVENT PROGRAM

To avoid being one of the 30% of women that are attacked and raped in this country, an eight week course is given twice a year. The course educates women in ways to defend themselves against attackers and gain insight about why men rape and how to prevent possible attacks. This course is suited for women of all ages, especially those about to go off to college.

RETIREMENT

Sergeant Richard McKeon retired in December 1991 after almost 30 years of service. Dick joined the department in April of 1962 and was assigned to the Investigations Division in 1968. He was later promoted to Sergeant in that Division and served there until his retirement.

HOMICIDE

On June 30, 1991, the Glastonbury Police were called to investigate a homicide on Neipsic Road. The State Police Major Crime Squad and the newly formed Capitol Region Investigative Support Team were called in to assist. The new team known as "CRIST" is comprised of specially trained investigators from area police departments who are available to assist other departments with major cases. Within four days warrants were issued for four individuals for Felony Murder. Two have been convicted and sentenced, one awaits sentencing and the fourth has not been apprehended.

COLOMBIAN DRUG RING

During 1991 the Glastonbury Police Department's Narcotics Unit participated in the investigation of a drug ring that had ties locally as well as in Colombia, South America. The Glastonbury Police Department assisted in the Task Force investigation along with the Federal Drug Enforcement Administration, the East Hartford Police Department and the Tri-Town Narcotics Task Force.

The Glastonbury Police Department initiated the case by developing information on a Colombia living in East Hartford that was involved in large scale cocaine trafficking. As a result of the ensuing investigation six Colombians were arrested on Federal drug charges. Over 13 kilograms of cocaine were seized along with \$10,000 dollars in cash. Federal authorities are in the process of seizing property that the drug ring derived from their cocaine trafficking. Included in this ring is the multi-family house in East Hartford where the drug ring operated from. The Glastonbury Police Department will share in the cash and property that was seized and forfeited during the investigation.

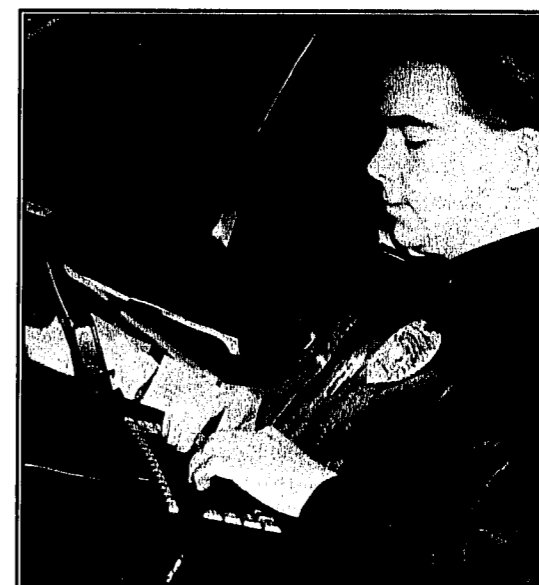
COMMUNITY SERVICE OFFICER

The Community Service Officer Program saw some officers leave the program, having been hired as regular police officers by other Connecticut police departments. This did not affect the service given the community as the remaining officers worked more hours.

Community Service Officers police Cotton Hollow in the summer, operate a special patrol during the harvest season of orchards and fields, patrol the central business district on evenings and Saturdays and are assigned to the Front Desk on Saturday nights, allowing

a regular officer to be assigned to street duty, on what is normally a busy night. Community Service Officers also augment regular police patrols on Halloween, the holiday shopping season and at special events. Community Service Officers are certified Medical Response Technicians and are trained and certified in the use of the police baton. One Community Service Officer is a certified paramedic.

Community Service Officers are authorized to enforce Town Ordinances, including parking violations. They are assigned service calls and assist regular police officers at criminal investigations and motor vehicle accidents.



Patrol Officer utilizing a laptop computer.

USE OF LAPTOP COMPUTERS

The Police Department increased the use of laptop computers by Patrol officers. There are currently three laptop computers in use, shared among several officers. These computers allow the officers to directly enter information while taking a complaint or conducting an investigation. In turn, this information is directly entered into the Police Department's main computer information databank. This direct "down load" eliminates the manual entering of information by clerks in the Records Division and increases the accuracy of the information. The Police Department's objective is to increase the efficiency of officers and civilian staff, cut paper costs and use and improve service to the public. Based on the success of the initial program the number of laptop computers will be increased in FY 1992-93.

THE DARE PROGRAM
IS CONDUCTED FOR ALL
SIXTH GRADE YOUTHS
AND 364 STUDENTS
PARTICIPATED DURING
THE 1991-92 SCHOOL
YEAR.
POLICE
DEPARTMENT



C.O.L.L.E.C.T. up-graded system in use.

PERSONNEL EVALUATION SYSTEM

The Glastonbury Police Department implemented a new employee evaluation system which involved extensive work by several members of the Department. This evaluation system enables the employee's supervisors to set both short term and long range goals which can affect the employee's career development path.

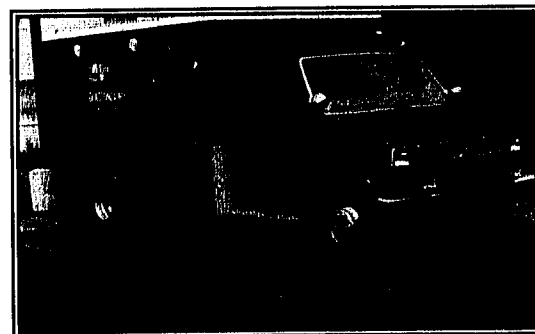
In addition, the employees are required to complete a Career/Special Interest Survey which is used by the Department in order to make personnel assignments as well as provide for training in requested areas by the employees.

LIBRARY/TRAINING VIDEO INVENTORY

Through the efforts of a volunteer the Department's library and training/educational videos were cataloged and computerized.

C.O.L.L.E.C.T.

The old Connecticut on-line law enforcement computer/teletype system was upgraded when the eleven year old system was replaced. The new equipment continues to provide direct contact with police departments throughout the country, the National Crime Information System, the Motor Vehicle Department and various other State and Federal Agencies. It also allows the Department to adopt computer programs which may enhance emergency responses to town residents.



Vehicle used by the Emergency Response Team.

OPERATION TRAIL

The Police Department has instituted an off-road patrol in particular areas of town which are basically inaccessible to regular police cruisers. The Department off-road patrol goes under the designation of "Operation Trail." The patrol consists of two motorcycles, a four wheel drive pickup truck and a Jeep cruiser. The Jeep cruiser and pickup were obtained from the Federal government to assist the Police Department in its effort to combat drug and substance abuse.

Off-road areas throughout town are environmentally sensitive and have been abused by erosion and ruts caused by trespassing of four wheel drive vehicles, A.T.V.'s and motorcycles. These off-road areas are also a favorite site for illegal dumping, abandonment of junk cars, "keg parties" and illegal drug transactions. The off-road patrol targets these areas periodically throughout the year to suppress and eliminate such activity.

MICROFILMING

The Department continues the microfilming of old case reports. During the past fiscal year records from 1979 through 1985 were microfilmed. This equates to roughly 126 linear feet, or 63 drawers of records disposed of.



Emergency Response Team

EMERGENCY RESPONSE TEAM

The Emergency Response Team acquired a surplus ambulance from the Glastonbury Volunteer Ambulance Association. The ambulance was painted and re-outfitted at minimal cost to act as a combination command post/special operations. The vehicle is equipped to respond to a major crime scene for evidence processing and to act as a tactical command post.

The Emergency Response Team continues to train on a regular basis, using vacant and abandoned buildings to simulate live scenarios. The Team maintains high standards in the selection and training process in order to maintain a constant state of readiness.

TRAINING

During the year fifty-four sworn officers, seven dispatchers, three animal control officers, and nine civilian employees received a total of 6,816 hours of training. Two officers attended the F.B.I. National Academy in Quantico, Virginia for eleven weeks. Personnel also received extensive training in computers, management studies and a myriad of law enforcement related topics.

COMMENDATIONS AND COMPLAINTS

The Department received fifty letters of appreciation from citizens commending officers who assisted them during their time of need. Many letters not only thanked officers for their assistance, but also for the caring and professional manner in which they performed their duties.

The Department also received two complaints regarding police officers with one complaint being partially sustained and the other exonerated.

CIVIL PREPAREDNESS

The Office of Civil Preparedness is responsible for coordinating all governmental and private sector activities in times of man-made or natural disasters.

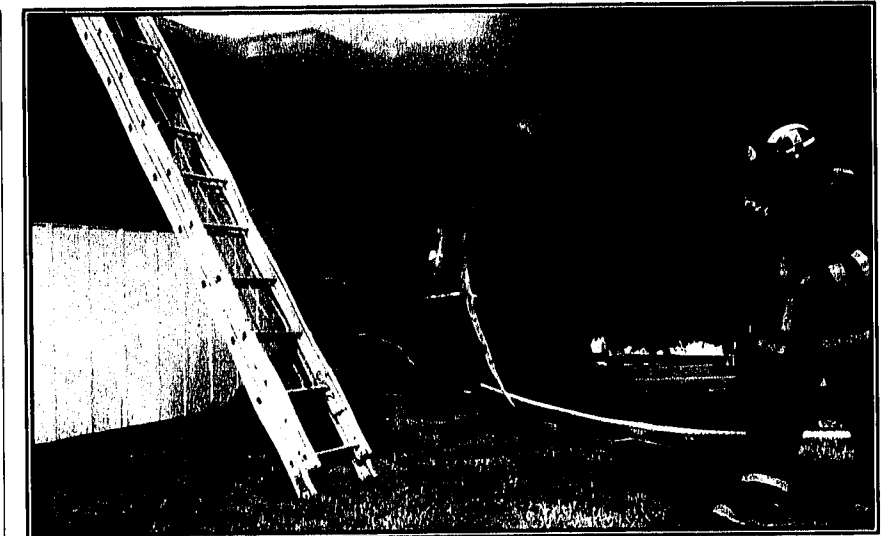
In order to meet these obligations effectively, the office is very active in planning for manpower, equipment and community needs. This involves continual updating for information, regulations and equipment.

The department conducts constant checks of materials and equipment, including the town warning sirens. It trains and recertifies radiological monitors with emphasis on peacetime accidents involving hazardous materials. It is also involved as a member of the Local emergency Planning Committee.

The office has established a "disaster hotline" number (659-2717) to be used for information before, during and after a local emergency situation. The telecommunications van has the technological capability to communicate with multi-level governmental agencies in order to meet any disaster situation.

A new 6,500 watt emergency electrical generator which replaces an old warn out one has been mounted in the trailer that housed the former one. It will be used during times of commercial electrical power loss with emphasis on providing emergency electrical lighting and power to community shelters.

The office continues to circulate the four page brochure entitled, "Your Civil Preparedness Plan." It provides information on how to cope with natural disasters, and how to be in a state of readiness.



Firefighters at the scene of a fire on Cavan Lane, June 1992

BOARD OF FIRE COMMISSIONERS

The Glastonbury Board of Fire Commissioners is charged, by Town Charter, to provide fire and rescue services for the Town of Glastonbury. The following is a summary of the activity, undertakings and accomplishments of this commission for the past fiscal year.

BUILDINGS

The project to expand Company #3 and Company #4 to meet the growing needs of the Town came to a successful closure this year. The expansion project bid came in under our planned expense and was completed under budget. This is a result of a lot of hard work on the part of the Town Staff and cooperation with the Fire Department and Commission.

VEHICLES

The Commission upgraded the Department's Brush/Utility vehicles this year with the purchase of four new, all wheel drive utility vehicles. These vehicles, one for each Company, are equipped with "slide-in" pumps, for use in fighting brush/grass fires as well as limited response to other small fires and rescue calls.

The Commission also put two pumpers out to bid this year for a total price of \$300,000. One pumper, which has arrived in town, will be used at Company #1, which is our busiest company. The second pumper, scheduled to arrive in late November, is an all wheel drive vehicle to be housed at Company #4. This district has a need for a vehicle to maneuver the tight, long driveways, especially in bad weather.

THE PROJECT TO

EXPAND COMPANY #3

AND COMPANY #4 TO

MEET THE GROWING

NEEDS OF THE TOWN

CAME TO A SUCCESSFUL

CLOSURE THIS YEAR.

BOARD OF
FIRE COMMISSIONERS

PERSONNEL

With the retirement of Chief Mario Accornero, Bernie Dennler was appointed Chief of the Department. With the promotion to Chief, several other vacancies were filled. Anthony Pagliughi, Sr. was promoted to Assistant Chief; James Ellison was promoted to Deputy Chief and Anthony Pagliughi, Jr. was promoted to Captain of Company #4. The officers have already made substantial progress in their new positions.

EQUIPMENT

In 1991-92, we proceeded into the second year of a three year program to upgrade our Scott Air Packs to meet OSHA safety requirements. With over 150 firefighters, we expect to have approximately 70 new 4.5 Scott packs available at a cost of about \$100,000.

1992-1993 FISCAL YEAR

With the appointment of a new Deputy Chief in charge of training, we are moving forward with a number of training programs, some of which are required by OSHA.

- ◆ Standard Driver Training to meet State of Connecticut CDL requirements.
- ◆ Formalization of a department wide Firefighter I training program. We expect that this will be a requirement in the near future.
- ◆ Training programs to continue to educate firefighters
 1. In dealing with the "Legal Aspects in the Fire Service";
 2. "Bloodborne Pathogens";
 3. Incident Command;
 4. EMT/MRT Training.

1993-1994 FISCAL YEAR

A new project to be initiated in 1993-94 will be the replacement of the firefighters turnout gear. OSHA laws continue to put strict guidelines on the type, weight and construction of firefighters clothing. This will be an expensive project in that the total cost of outfitting all of our firefighters will be over \$100,000. Given the tight budget constraints, we hope to do this over three years.

We have updated our five year capital program and will need to make sure that we continue replacing outdated vehicles. As you may remember, the town purchased

four Hahn pumpers in 1980. These pumpers are reaching the end of their life expectancy (15 years for pumpers). We should be thinking about how we go about replacing them on a gradual basis so that we don't end up with a \$1,000,000 expenditure in one year because we haven't provided more timely funding. We will also need to begin thinking about replacing our ladder truck. It will be 20 years old in 1996. We are estimating that replacement costs will run about \$600,000.

SUMMARY

In summary, I would like to see the Town Council look at developing a long range town building strategy. The buildings of the town are our biggest asset. We need to look at the total needs of the town and prioritize our funding for updating, replacing or providing additional buildings. In addition to building, I would like to see the town develop a total systems strategy that incorporates all of the needs of the various departments. The town could benefit by developing standards for equipment and software as well as developing a network that would tie in all departments. We should also be looking at developing a Business Recovery Strategy should we lose any of our stored data or equipment.

ACCOUNTING DIVISION

RESPONSIBILITIES AND DUTIES

The Accounting Division is responsible for providing complete and accurate financial information in proper form and on a timely basis. This division issues all disbursement checks, administers the accounts receivable billing system, prepares the year end comprehensive annual financial report and processes the employee payroll. Monthly budgetary and other financial reports are forwarded to management and policy boards. The division is also responsible for investment management procedures to maximize interest income on all funds and internal audit functions to insure that proper controls and procedures are being followed.

ITEMS OF IMPORTANCE

The Town received the Certificate of Excellence in Financial Reporting for the period ended June 30, 1991, awarded by the Government Finance Officers Association following an extensive review process.

The Accounting Division together with Financial Administration completed an updated Administrative Procedures Manual for the use of all divisions.

FUTURE PROJECTS

The goals for the upcoming year include the efforts to retain the Certificate of Achievement Award. With the consistent changes in reporting requirements this becomes more of a challenge each year.

We are attempting to review our present accounting procedures by implementing Total Quality Management to help create more efficient processes.

ADMINISTRATION

The administration and supervision responsibilities include the divisions of Accounting, Property Assessment, Revenue Collection, and Town Clerk.

The Financial Administration Division includes the department director and the staff who handle insurance processing, purchasing and data processing activities as well as coordinating and preparing the annual town budget and the capital improvement program for the Town Manager. The staff also maintains the values of vehicles, equipment and buildings at cost for accounting and insurance requirements.

The firm of Scully and Wolf was selected for a fifth year to perform the annual audit for the fiscal year ended June 30. The Town was honored this year to have



Presentation of the 1991 Certificate of Achievement for Excellence in Financial Reporting. Left to right: Richard S. Borden, Jr., Town Manager; Lisa A. Marth, Controller; G. Ted Ellis, Finance Director.

received for the third year in a row a Certificate for Excellence in Financial Reporting for the period ended June 30, 1991. This is awarded by the Governmental Finance Officers Association following an extensive review process.

PURCHASING

Purchasing activities apply to the acquisition process of consumable supplies, vehicles and equipment, and construction of buildings and roads. In addition to processing over 3,000 purchase orders due to increased activity associated with the G.H.S. renovation, the construction of the new ambulance building and the renovations to Firehouses #3 & 4, the purchasing agent works with staff representatives to prepare quotations and bids.

STATISTICS

Sealed Bids	88
Formal Quotes	78

DATA PROCESSING

In the Spring of 1992, the Town determined it was necessary to upgrade its central system central processor. The present CPU was acquired in 1987 and it became necessary to replace this with a more technologically efficient unit. This upgrade will add sufficient disc storage and the ability to service many more offices within Town Hall. When installed, the system will have 36 active devices and 12 spare ports.

STATISTICS

Request for Assistance	244
Installations Enhancements/Upgrades	219

THE OCTOBER 1, 1991

NET TAXABLE GRAND

LIST OF TAXABLE

PROPERTY INCREASED

BY \$23,955,007 OR

1.7% TO A NEW TOTAL

OF \$1,382,040,336.

PROPERTY
ASSESSMENT

The Town presently utilizes software provided by two firms; one which handles Property Assessment/Revenue Collection, Sewer Use billings and the Voter Registrars software, and the other firm provides our financial management system, which includes payroll, accounts payable, purchase orders and budget applications together with personnel management and wordprocessing. Currently under consideration is the replacement of the present application programs being written in COBOL with a Fourth Generation Language. This would be accommodated on the present UNIX based processor.

INSURANCE ADVISORY COMMITTEE

The Insurance Advisory Committee, as its name implies, advises and assists town and school administration on all matters related to insurance, including coverage for operational activities and employee benefits. The Insurance Advisory Committee reviewed the renewal of Property and Liability coverage and employee benefits. The Committee recommended continuing with our present insurance carrier in the renewal of our Property and Liability Insurance. The Committee reviewed staff recommendations on employee health benefit programs and met with a Town Council member to discuss program modifications. Requests for funding independent consulting program analyses were not approved.

The Department Safety Committee has continued its training program for and by employees in First Aid. We also continue to co-sponsor an aerobics program for employees of both Town and Education in an effort to develop healthier employees and hence decrease health

and Worker's Compensation claims. This year the Town received a commendation from C.I.R.M.A., our Worker's Compensation carrier, for the lowest frequency of employee injuries during 1990-1991.

BOARD OF FINANCE

The Board of Finance is a bi-partisan body comprised of six members, each elected to a six-year term. Two positions are open biannually. The Board works in close conjunction with both the Town Council and the Board of Education.

The Town Charter clearly defines the powers of the Board of Finance. In its advisory role, the Board recommends an annual budget to the Town Council. In addition, it approves and/or recommends transfers among specific accounts and funds during the fiscal year.

By direct authority, the Board establishes the annual mill rate, after evaluating the final budget as approved by the Town Council. The Board must also approve any non-budgeted transfers or appropriations which exceed \$5,000.

The Board strongly recommended the preservation of the Capital Improvement Program. Although the commitment to capital effort was reduced from 4% to 0%, the Board vigorously urged the Council to restore an increased capital dedication in the next budget year and thereafter.

The Town continues to enjoy its excellent Double A Prime credit rating, thank to its sound, prudent, and responsible fiscal management.

SUBSTANTIAL TAXPAYERS

OCTOBER 1, 1991	DESCRIPTION	NET ASMT.
Glastonbury Land Development Ltd. Partnership	Office Buildings	\$14,644,300
Fourth Somerset Associates Ltd. Partnership	Office Buildings	10,646,100
Connecticut Light & Power	Utility	10,237,900
NCR Corporation	Office Buildings & Equipment	8,943,930
Arbor Acres Farm, Inc.	Poultry	8,447,360
Connecticut General Life Insurance Co.	Office Building	7,444,800
Somerset Retail Joint Venture	Shopping Plaza & Restaurant	7,432,600
Guardian Insurance & Annuity Co. Inc.	Office Buildings	6,299,700
Urbco, Inc.	Office Buildings	5,838,800
Glastonbury Tech Center	Storage Building	5,300,400

NET ASSESSMENT SUMMARY

	1990	1991	CHANGE	%
Real Estate	\$1,186,412,939	\$1,209,889,439	+\$23,476,500	+1.98
Personal Property	68,190,560	71,545,602	+3,355,042	+4.92
Motor Vehicles	103,481,830	100,605,295	-2,876,535	-2.78
TOTALS	\$1,358,085,329	\$1,382,040,336	+\$23,955,007	+1.76

The real estate growth of \$23.9 million breaks down as follows: residential assessments increased \$18.3 million or 1.9% (versus \$14.3 million or 1.5% in 1990), and commercial/industrial assessments increased \$5.6 million or 2.3% (versus \$8.4 million or 3.5% in 1990).

Only a handful of towns in Connecticut have both a Town Council and a Board of Finance. The record has shown that such a structure leads to a strong system of check and balances and a fiscal condition that is a model for any town in Connecticut.

PROPERTY ASSESSMENT

The Property Assessment Department compiles the annual Grand List of taxable and exempt property and has responsibility in three major areas:

- The administration of an ad valorem tax program including compliance with State Tax Laws.
- The Assessment and re-assessment of all real estate, personal property of businesses and motor vehicles.
- The maintenance of a records library and information center relative to real, personal, and motor vehicle inventories, including owner's name, addresses, legal data and values.

The October 1, 1991 net taxable Grand List of taxable property increased by \$23,955,007 or 1.7% to a new total of \$1,382,040,336. This compares to the average annual increase for the past five non-revaluation years of 5.60%. Last years increase was \$29 million or 2.20%.

Anticipated additional revenues for the 1992-93 fiscal year from property taxation are estimated to be \$855,194 based upon the current tax rate of 35.7 mils. This amount represents approximately 0.6 mils based upon the new list.

COLLECTOR OF REVENUE

The Collector of Revenue's office is responsible for the timely collection of funds necessary to support both governmental and educational services. Those funds encompass annual property taxes, sewer use and sewer assessment charges. In addition, all other town departmental revenues are processed for deposit by the Collector of Revenue's office.

Total revenue collected during fiscal year 1991-1992 as compared to the previous fiscal year are as follows:

Fiscal Year	90-91	91-92
Current Taxes	44,061,380	46,899,764
Prior Years Taxes	510,088	981,346
Interest & Fees	357,185	488,171
TOTAL	\$44,928,653	\$48,369,281

Fiscal Year	90-91	91-92
Sewer Use Charges	1,029,655	1,075,125
Sewer Assmt Charges	199,140	295,284
Interest & Fees	78,982	83,423
TOTAL	\$1,307,777	\$1,453,832

During the 1991-1992 fiscal year there were 153 foreclosures on individual land parcels by various banking institutions. Fifty (50) new bankruptcy filings added to the previous active case load totaling 73 pending bankruptcy accounts.

In these difficult economic times, the Collector's office continues to encourage counseling with individual taxpayers. A part-time collector of delinquent taxes assisted in arranging numerous payment schedules, and the monitoring of over 700 accounts. A total of 46 accounts were referred to the town attorney to assist the office in its collection efforts. Those joint efforts netted a total of over \$350,000 in revenues for the Town.

COLLECTION

TOWN GENERAL FUND	1989-90	1990-91	1991-92
Conveyance Tax	\$121,746.00	\$111,722.00	\$149,020.44
Recording Fees	151,400.00	140,030.00	186,166.81
Other Fees	12,762.00	11,843.00	11,767.50
TOTALS	\$285,908.00	\$263,595.00	\$346,954.75
STATE OF CONNECTICUT			
Hunting & Fishing License	\$19,148.00	\$22,536.00	\$30,253.00
State Conveyance Tax	581,365.97	511,947.68	783,189.79
TOTALS	\$600,513.97	\$534,483.68	\$813,422.79
DOG LICENSES			
Sale of Dog Licenses	\$13,544.00	\$13,519.00	\$14,240.00

BOARD OF TAX REVIEW

The Board of Tax Review has five members, each elected to a four year term. The primary purpose of the Board is to consider the cases of taxpayers who are appealing property valuations set by the Assessor.

In accordance with State law, the Board meets at least three times during February and once in September. The September meeting is limited to motor vehicle appeals.

The Board heard appeals on twenty-eight properties on the 1991 Grand List. Of this total, fourteen assessments were reduced, and no change was made to the fourteen remaining properties.

The final Grand List for October 1, 1991 as adjusted by the Board of Tax Review totalled \$1,382,033,636.

TOWN CLERK

The Town Clerk's office is the center for public records and information including land records, vital statistics, elections, military discharges, notary publics, liquor permits, minutes of the numerous boards and commissions, and various licenses. The office also answers the numerous and varied questions which individuals have concerning the town.

The Town Clerk's office, which is mostly governed by state statute, is also a major collector of revenue for the State of Connecticut as well as for the town. Income for the 1991-92 fiscal year increased 31% over the previous year, the first increase in five years. Recording fees reached the second highest level ever reflecting increased land record activity, especially the refinancing of numerous mortgages.

A new coin-op copier was obtained at the beginning of the fiscal year greatly increasing office efficiency.

The Presidential Primaries were held on March 24, 1992 with President Bush receiving 68% of the Republican vote and Jerry Brown winning the Democratic Primary with 36% of the Democratic vote.

REGISTRAR OF VOTERS

Registrars of Voters report that 1,101 new voters were added to the Voter List from July 1, 1991 to June 30, 1992.

Both parties held Presidential Primaries in March. Of the 5582 registered Democrats, 37% turned out to vote for the eight presidential candidates, 26% of the 6026 eligible Republicans voted on a field of three candidates.

In the November Town Election 9, 746 voters turned out (58%). Two questions appeared on the ballot with the following results:

- Voted to lease the High Street School to the South Glastonbury Congregational Church for 99 years (Yes: 5464; No: 3179).
- Voted to deny additional money raised by bonds for improvement of the New London Turnpike/Oak Street intersection (Yes: 3694 No: 4844).

VOTER STATISTICS

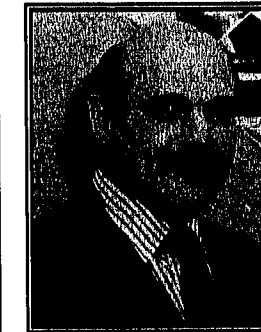
NEW VOTERS	PARTY	TOTAL
1	A Connecticut Party	18
355	Democrat	5,645
352	Republican	6,086
393	Unaffiliated	5,572
1,101		17,321

OTHER STATISTICS

	89/90	90/91	91/92
Births	320	337	286
Deaths	184	213	208
Marriages	346	360	359
Dog Licenses	2,435	2,348	2,279
Hunting & Fishing	2,289	2,567	2,310
Veterans' Discharges	59	55	54
Voters	164	158	243
Land Record Documents	7,829	7,832	10,172
Absentee Ballots	500	919	536
Liquor Permits	39	37	42



Inez Hemlock
Board of Education Chairperson



Stephen Tegarden
Superintendent of Schools

When we reflect on the Glastonbury Public Schools during 1991-92, several themes emerge. It was a time of enrollment increase and financial retrenchment, exciting instructional changes and increasing student needs. With over 4800 students enrolled, the issue of educational space was once again at the forefront. In addition, we made significant strides with our system wide Curriculum Review in History and Social Sciences, and with an increasing utilization of technology in our schools.

During 1992, the Board of Education formally adopted a belief statement and five broadly based educational goals.

The Board of Education believes:

- that education is one of the fundamental concerns of a democratic society.
- that education is a shared and ongoing responsibility among the entire Glastonbury community.
- that all children can learn.
- that the partnership between schools, students and families is critical to the success of each child.
- that the school has a primary responsibility for teaching students to read, write, compute, listen, speak and think clearly.

In order to put these beliefs into practice, the Board of Education pledged to work towards five broad goals: Increasing student motivation to learn, student mastery of the basic skills, acquisition of a range of specific knowledge, competence in an array of life skills, and an understanding of society's values.

Many of the accomplishments of the Glastonbury Schools during 1991-92 can be seen within the context of these Goals. Some of the highlights of the year are as follows.

CURRICULUM AND INSTRUCTION

At regular intervals, every academic area reviews its curriculum to determine whether it best prepares students for the world they will enter when they graduate from the Glastonbury Public Schools. In 1991-92, the History and Social Sciences Department concluded the first phase of such a review for grades six through twelve. After conducting research and gathering input from educators and community representatives, recommendations were made to strengthen geography skills, institute World History for seventh graders, and initiate new requirements for Western civilization and international studies at the high school level. The plans for next year include a revision of the elementary school history and social studies curriculum.

The Foreign Language Department continued to broaden the horizons of Glastonbury's students. An increasing number of students are studying one or two foreign languages and the elementary school program in Spanish continues to flourish. The year also brought students and teachers from Novgorod, Russia to Glastonbury High School (GHS), and an exchange visit from Glastonbury students to the former Soviet Union as well.

One of the noteworthy trends in our classrooms has been the effort to link separate academic disciplines together. Interdisciplinary units have been taught in Science/Mathematics, English/Technology, History/English/Art and Foreign Language/History.

There were two Glastonbury programs recognized as exemplary by the Connecticut Celebration of Excellence Commission. Barbara Barnes initiated a Writing Connection program at GHS, and Mary Blain and Judy Goodwin brought high school physics students together to work with Hopewell third graders on "hands-on" science.

Fifth grade teacher, Patrice Burke, of Buttonball Lane School, was awarded a sabbatical leave for the 1991-92 year and spent it studying emerging technology and training Glastonbury teachers on computer use in the classroom. She initiated a telecommunications program for fifth grade students across Glastonbury which connected our students through phone lines to schools across North America.

WE HAVE CONFIRMING
EVIDENCE THAT OUR
STUDENTS ARE
ACHIEVING AT A VERY
HIGH STANDARD.

BOARD OF
EDUCATION

Voters may register during regular business hours in the Registrars' or Town Clerk's office in Town Hall. Evening registration sessions are held in the Registrars' office on the fourth Thursday of each month from January through September, 7 - 9 pm. For information on special sessions call the Registrar at 659-2711, ext. 277 or 278.



*Glastonbury High School
VO-AG Center ground
breaking - May 1992.*

Planning for the East Hartford-Glastonbury Magnet School was finalized during 1991-92. Students were enrolled in the kindergarten, 1st and 2nd grades for the anticipated opening in September, 1992. The staff for the Magnet School was appointed, and the overall academic focus was identified as well. The magnet school planned to put specific emphasis on science and technology as well as global education. This cooperative program is housed in the Barnes School building in East Hartford.

FACILITIES

This year marked the final phase of the Glastonbury High School renovation program. The entire building was reoccupied by staff and students, and the upgrading of classrooms, laboratories, the library media center, etc. was worth the time and inconvenience associated with any construction or renovation project.

The renovation and modernization of the high school facility has had a significant and very positive impact on student learning. In addition, the efforts made in energy conservation and building efficiency will have long lasting financial benefits.

With the substantial growth in the elementary age population, the K-5 schools have serious space limitations. Planning for additional classroom space, basic renovations and compliance with current Fire, Health and Disability codes remains our highest system wide priority.

STUDENT PARTICIPATION AND ACHIEVEMENT

The participation level of students in activities ranging from Chorus and Orchestra, to Student Council, to sports such as Volleyball, has continued to climb. At Glastonbury High School, both the Girl's Soccer Team and the Girl's Basketball Team finished second in the State of Connecticut. Even more importantly, all of Glastonbury's High School athletes were awarded the league's Good Sportsmanship Award for the third year in a row.

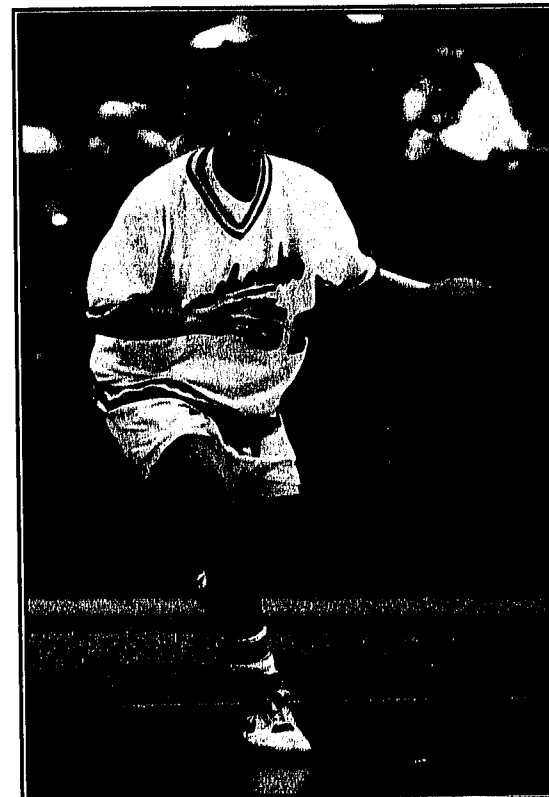
PERSONNEL

1992 marked the career conclusion for a number of outstanding Glastonbury educators. Fourteen teachers, with an accumulated service of over three hundred years of service to Glastonbury school children, retired this year. Seven teachers marked their twenty-fifth year of educational service. Bruce Hassan, Director of Career and Vocational Education, retired after 33 years of distinguished service. He was succeeded by Kathleen Brophy, formerly an administrator at the Connecticut State Department of Education.

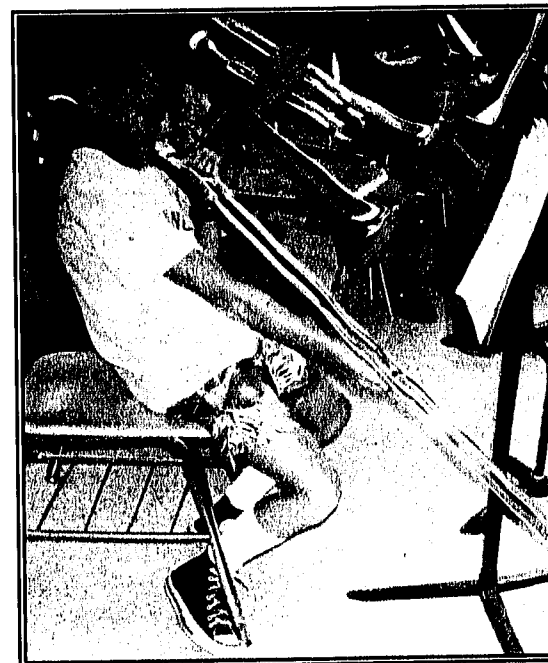
SCHOOL, PARENT AND COMMUNITY

The individual school Parent Teacher Organizations were even more deeply involved in support of their schools and their children in 1992. Projects ranging from library book purchases to new playground construction were planned and implemented. The Glastonbury High School Parent Organization and the Booster Club began new activities and lent support in numerous ways. The town wide PTSO broadened its level of activity, its goals and its membership. All of these organizations sought to support the efforts of the staff and the students of our schools.

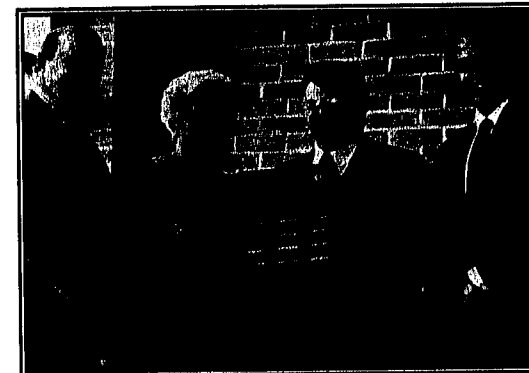
With the emergence of a statewide accountability for school systems in the Connecticut Strategic School Profiles, we have confirming evidence that our students are achieving at a very high standard. The partnership that is shared among the schools, the students, the parents and the wider Glastonbury community is the key to our present and future success. We are pleased to participate in this partnership and gratified with its results and accomplishments.



Kristen Skoglund, all-state basketball and high jumper.



Michael Kubica



*Central Connecticut Conference
Good Sportsmanship award*



Trip to fire station



*Pre-school program at
Glastonbury High School*

Independent Auditor's Report

We have audited the general purpose financial statements of the Town of Glastonbury as of June 30, 1992 and for the year then ended, as listed in the accompanying Table of Contents (Exhibits 1 to 4, inclusive). These general purpose financial statements are the responsibility of the Town of Glastonbury's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the requirements of the State of Connecticut concerning municipal audits. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Glastonbury, at June 30, 1992, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole (Exhibits 1 to 4, inclusive). The combining, individual fund, and individual account group financial statements and schedules listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

SCULLY & WOLF
Certified Public Accountant
October 9, 1992

Town Council
Town of Glastonbury
Glastonbury, Connecticut

Dear Members of the Council:

We have audited the general purpose financial statements of the Town of Glastonbury, as of and for the year ended June 30, 1992, and have issued our report thereon dated October 9, 1992.

We conducted our audit in accordance with generally accepted auditing standards, the requirements of the State of Connecticut Office of Policy and Management concerning municipal audits, and "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements, we considered the internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Town of Glastonbury is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

- Cash and investments
- Inventories
- Property, equipment, and capital expenditures
- Revenue, receivables and receipts
- Budgeting
- Financial reporting
- Expenditures for goods and services and accounts payable
- Payroll and related liabilities
- Debt and debt service expenditures

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted the following matters involving the internal control structure and its operation that we offer as constructive suggestions for your consideration as part of the ongoing process of modifying and improving accounting controls and administrative practices.

PENSION REPORTING Generally accepted accounting standards require detail disclosure and reporting for municipal pension funds. The Town's Pension Fund operations contain various characteristics which inhibit the process of preparing financial statements and disclosing information:

- actuarial information is developed on a calendar year basis instead of the Town's fiscal year basis of July 1 to June 30;

- reports submitted by the Town's pension manager are extremely cumbersome and do not facilitate analysis and are also prepared primarily on the calendar year basis.

We recommend that the Town review the pension accounting process in order to facilitate and develop more meaningful reports, and improve the consistency of trend information. The plan administrator should be required to submit reports which meet the needs of the Town.

Additionally, we repeat our prior year comments related to the need to record the information provided by outside administrators within the formal accounting system of the Town.

SEWER OPERATING FUND The Sewer Operating Fund had a deficit balance of \$90,400 at June 30, 1992. This fund has had a deficit balance in three (3) out of the previous five (5) fiscal years. The 1991-92 deficit was the result of the cost to monitor and correct problems resulting from unauthorized dumping of foreign chemicals in the system.

We recommend that the deficit balance be eliminated and that procedures be developed to establish budgetary controls and a sufficient fund balance to avoid deficit balances.

The Sewer Operating Fund is used to collect sewer use fees and related revenue. Operating transfers are made to the General Fund to finance the expenditures associated with the operation of the water pollution control facility within the Public Works Department budget. We feel that both the revenue and expenditure activity related to the water pollution control function should be accounted for within the Sewer Operating Fund. The split activity does not serve any apparent purpose and accordingly, consolidation within the Special Revenue Fund would provide a more meaningful and complete accounting for the sewer operation. Additionally, since the above referenced deficit existed at June 30, 1992, the Sewer Assessment Fund which loaned funds to the Sewer Operating Fund, recognized a receivable from a fund which was did not have sufficient net assets to fund the liability.

This report is intended for the information of the management and grantor agencies providing funds to the Town. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

SCULLY & WOLF
October 9, 1992

GLASTONBURY COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS - JUNE 30, 1992 WITH COMPARATIVE TOTALS FOR 1991

	FIDUCIARY				TOTALS	
	GOVERNMENTAL FUND TYPES.....		ACCOUNT GROUPS.....		(MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	CAPITAL TRUST AND AGENCY PROJECTS	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JUNE 30, 1991
ASSETS AND OTHER DEBITS						
Assets:						
Cash and cash equivalents.....	\$6,583,782	\$8,528,247	\$ 775,120	\$ 300,788		\$ 16,187,937 \$ 14,726,306
Investments.....	10,655		26,056,674			26,067,329 24,286,077
Receivables:						
Intergovernmental.....	49,626					49,626 88,825
Property taxes.....	2,652,546					2,652,546 1,740,629
Assessments and use charges.....	1,031,858					1,031,858 1,208,482
Other.....	115,562	8,105				123,667 15
Due from other funds.....	331,612	2,481,807				2,813,419 3,030,527
Inventory.....	216,105	37,975				254,080 264,850
Fixed assets.....				\$66,061,119		66,061,119 62,878,914
Other assets.....	155,525					155,525 48,111
Other debits:						
Amount to be provided from State grants.....				\$ 3,651,702		3,651,702 3,745,872
Amounts to be provided for retirement of debt.....				11,316,427		11,316,427 11,511,537
TOTAL.....	\$9,723,520	\$9,998,078	\$3,256,927	\$26,357,462	\$14,968,129	\$130,365,235

	LIABILITIES, EQUITY AND OTHER CREDITS		TOTALS			
	GOVERNMENTAL FUND TYPES.....		ACCOUNT GROUPS.....		(MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	CAPITAL TRUST AND AGENCY PROJECTS	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JUNE 30, 1991
LIABILITIES						
Liabilities:						
Accounts and other payables.....	\$ 507,655	\$ 17,922	\$ 30,855			\$ 556,432 \$ 1,520,784
Due to other funds.....	2,646,256	167,163				2,813,419 3,030,527
Due to developers for escrow deposits.....	1,673,351	26,000				1,699,351 1,103,887
Due to employee groups and others.....	2,805		\$ 2,660,324			2,663,129 2,252,240
Deferred revenue.....	2,468,816	1,009,780				3,478,596 2,610,691
Compensated absences.....					\$ 3,413,129	3,413,129 2,875,203
Bonds payable.....					11,555,000	11,555,000 12,335,000
Bond anticipation notes.....			100,000			100,000 47,206
Bond capital lease obligations.....						
Capital lease obligations.....						
Total liabilities.....	4,652,627	3,699,958	298,018	2,660,324	14,968,129	26,279,056
Equity and other credits:						
Investment in General Fixed Assets.....				\$66,061,119		66,061,119 62,878,914
Fund balance:						
Reserved for encumbrances.....	77,857	400,000	342,828			820,685 2,029,076
Reserved for pension benefits.....			23,532,789			23,532,789 20,555,306
Unreserved:						
Designated for subsequent year's expenditures.....	1,978,160					1,978,160
Designated for specific purposes.....	153,571	43,850	2,548,993	103,527		2,849,941 3,947,876
Undesignated.....	2,861,305	5,854,270	67,088	60,822		8,843,485 8,343,435
Total equity and other credits.....	5,070,893	6,298,120	2,958,909	23,697,138	66,061,119	104,086,179
TOTAL.....	\$9,723,520	\$9,998,078	\$3,256,927	\$26,357,462	\$14,968,129	\$130,365,235

GLASTONBURY COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1992 WITH COMPARATIVE TOTALS FOR 1991

	GOVERNMENTAL FUND TYPES.....				FIDUCIARY		TOTALS	
	GENERAL		SPECIAL REVENUE		CAPITAL PROJECTS		EXPENDABLE TRUST	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUST	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUST
REVENUES:								
Property taxes.....	\$48,332,032							\$48,332,032 \$45,218,677
Licenses and permits.....	358,845							358,845 312,495
Intergovernmental.....	5,993,956	\$ 1,508,835	\$ 221,673	\$ 2,879				7,727,343 9,040,282
Charges for services.....	1,055,477	2,179,504						3,234,981 2,913,492
Interest.....	643,487	587,173		55,615	2,878			1,289,153 1,774,687
Other.....	411,492	248,593	44,506	11,966				716,557 593,323
Total revenues.....	56,795,289	4,524,105	321,794	17,723	61,658,911	59,852,956		
EXPENDITURES:								
Current:								
General government.....	411,994	216,390						628,384 457,036
Community development.....	516,701							516,701 501,689
Administrative services.....	6,279,448	45,858						6,325,306 5,561,553
Public safety.....	4,684,233	91,865						4,776,098 4,544,133
Public works.....	5,769,902	6,307						5,776,209 5,431,864
Human resources.....	1,232,090							1,232,090 1,080,237
Leisure/culture.....	1,951,271	17,992		4,002				1,973,265 1,829,807
Contingency.....	35,618							35,618
Education.....	33,709,808	1,447,563						35,157,371 32,960,027
Capital improvement.....			3,432,982					3,432,982 8,850,372
Debt service.....	1,633,003							1,633,003 2,065,268
Total expenditures.....	56,224,068	1,825,975	3,432,982	4,002	61,487,027	63,301,986		
Excess (deficiency) of revenues over expenditures.....	571,221	2,698,130	(3,111,188)	13,721	171,884	(3,449,030)		
Other financing sources (uses):								
Bonds and bond anticipation notes proceeds.....	1,436,397	1,271,385	1,877,591					5,550,000
Operating transfers in.....	(531,496)	(3,313,988)	(739,889)					4,959,707
Operating transfers out.....								(4,585,373)
Total other financing sources (uses).....	904,901	(2,042,603)	1,137,702		5,550,000			
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses.....	1,476,122	655,527	(1,973,486)	13,721	171,884	2,100,970		
Fund balance, July 1,.....	3,594,771	5,642,593	4,932,395	150,628	14,320,387	12,219,417		
Fund balance, June 30,.....	\$ 5,070,893	\$ 6,298,120	\$ 2,958,909	\$164,349	\$14,492,271	\$14,320,387		

GLASTONBURY CAPITAL PROJECTS FUND

SCHEDULE OF EXPENDITURES AND ENCUMBRANCES
 COMPARED WITH APPROPRIATIONS FOR THE YEAR ENDED JUNE 30, 1992

	TRANSFERS AND ADJUSTED		EXPENDED TO CURRENT		EXPENDED TO ENCUMBRANCES		DESIGNATED FOR CAPITAL EXPENDITURES
	APPROPRIATIONS	CLOSED APPROPRIATIONS	APPROPRIATIONS	EXPENDED TO CURRENT	EXPENDED TO ENCUMBRANCES	EXPENDED TO ENCUMBRANCES	
	JULY 1, 1991	PROJECTS JUNE 30, 1992	JULY 1, 1991	EXPENDITURES JUNE 30, 1992	JUNE 30, 1992	JUNE 30, 1992	JUNE 30, 1992
Reserve Fund:							
General Government:							
Futures Fund/Land.....	\$ 15,200	\$ 128,200	\$ 143,400	\$ 1,835	\$ 119,274	\$ 143,400	
High Street facility-VNA..	500,000	(380,726)	119,274	650	650	25,656	33,694
Communication System Tower		60,000					
Total.....	515,200	(252,526)	322,674	2,485	119,924	25,656	177,094
Public safety:							
Communication system -							
Police.....	499,000	(2,470)	496,530	3,850	496,530		
Fire engine.....	300,000		300,000	260,000	260,000	40,000	
Ambulance facility.....	395,000	(4,788)	390,212	87,255	302,957		
Total.....	1,194,000	(7,258)	1,186,742	579,935	1,146,742	40,000	
Public works:							
Main Street reconstruction	411,485	(26,002)	385,483	335,264	50,219	385,483	
New London Turnpike modification.....	590,000		590,000	74,800	25,800	100,600	489,400
Building Asbestos Removal.	227,315		227,315	141,218	6,022	147,240	80,075
Town Hall emergency power.			62,000	5,206	5,206	55,753	1,041
Total.....	1,228,800	(26,002)	1,264,798	551,282	87,247	638,529	55,753
Parks and recreation:							
Buckingham Park.....	80,000		175,000	15,649	157,766	173,415	129
Swimming pool.....	278,200	(260,200)	18,000	18,000		18,000	
Eastbury pool.....	400,000		440,000	62,878	317,158	380,036	8,399
Welles Turner Library							
Asbestos.....	384,217		384,217	309,374	6,623	315,997	26,160
J.B. Williams Park.....	85,000		85,000	78,016	795	78,811	6,189
E. Glastonbury Library.....	83,000		103,300	24,167	66,516	90,683	12,617
Total.....	1,310,417	(260,200)	1,205,517	508,084	1,056,942	34,688	113,887

Continued 1.

GLASTONBURY CAPITAL PROJECTS FUND

SCHEDULE OF EXPENDITURES AND ENCUMBRANCES
 COMPARED WITH APPROPRIATIONS FOR THE YEAR ENDED JUNE 30, 1992

	TRANSFERS AND ADJUSTED		EXPENDED TO CURRENT		EXPENDED TO ENCUMBRANCES		DESIGNATED FOR CAPITAL EXPENDITURES
	APPROPRIATIONS	CLOSED APPROPRIATIONS	APPROPRIATIONS	EXPENDED TO CURRENT	EXPENDED TO ENCUMBRANCES	EXPENDED TO ENCUMBRANCES	
	JULY 1, 1991	PROJECTS JUNE 30, 1992	JULY 1, 1991	EXPENDITURES JUNE 30, 1992	JUNE 30, 1992	JUNE 30, 1992	JUNE 30, 1992
Education:							
GIS mercury vapor lights.	\$ 93,000		\$ 93,000	\$ 2,968	\$ 2,968	\$ 215	\$ 89,817
Education roof - Maubuc..	385,300		385,300	254,318	254,318	12,719	118,263
GIS roof - top unit.....	120,000		120,000			3,995	116,005
Gideon Water Line.....	89,000		37,000	720	720	68,360	56,920
Total.....	89,000		633,000	258,006	258,006	85,289	381,005
Total.....	4,337,417	\$(545,986)	4,704,031	\$ 1,756,740	1,463,403	3,220,143	241,386
Sewer Sinking Fund:							
Plant dewatering equipment.....	137,000		137,000				137,000
Mimchaug.....	30,000		30,000				30,000
New London Turnpike							
Services.....	12,000	(4,274)	7,726	7,726	7,726	7,726	
WRT Replace Water Line...	75,000	(22,004)	52,996	51,949	1,047	52,996	
Roaring Brook evaluation.			50,000				50,000
Total.....	117,000	(26,278)	277,722	51,949	8,773	60,722	217,000
Complex Funding/Grants:							
(Capital Projects):							
Town Aid Improved.....	88,519		386,785	235,204	235,204		151,581
Town Aid Unimproved....	212,670		238,327				238,327
GIS renovation.....	8,250,000		8,281,045	6,656,676	1,576,808	8,233,484	3,661
Firehouses 3 and 4.....	2,135,000	(340,858)	1,794,142	1,736,467	57,675	1,794,142	
Eastbury leaching field			757,978	4,515	4,515	57,542	695,921
VO-AG Center - GBS.....	950,000		950,000	13,356	86,604	99,960	356,174
Land/Open space.....	2,000,000		2,000,000	633,500	633,500		1,366,500
Total.....	13,636,189	1,112,946	14,408,277	9,039,999	1,960,806	11,000,805	595,308
TOTAL.....	\$18,090,606	\$2,212,546	\$19,390,030	\$10,848,688	\$3,432,982	\$14,281,670	\$836,694

Continued 2.

**GLASTONBURY STATEMENT OF REVENUES, EXPENDITURES &
CHANGES IN FUND BALANCE**

BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 1992

	AMENDED BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Property Taxes	\$48,513,805	\$48,332,032	\$(181,773)
Licenses and permits	347,000	358,845	11,845
Intergovernmental	5,179,768	5,993,956	814,188
Charges for services	1,085,500	1,055,477	(30,023)
Other revenue	994,800	1,054,979	60,179
TOTAL Revenues	56,120,873	56,795,289	674,416
EXPENDITURES			
CURRENT:			
General government	440,584	411,994	28,590
Community development	529,459	516,701	12,758
Administrative services	6,367,979	6,279,448	88,531
Public safety	5,074,232	4,684,233	389,999
Public works	6,109,974	5,769,902	340,072
Human resources	1,260,636	1,232,090	28,546
Leisure/Culture	2,012,456	1,951,271	61,185
Contingency	35,618	35,618	
Education	34,158,024	33,709,808	448,216
Debt service	1,657,295	1,633,003	24,292
TOTAL Expenditures	57,646,257	56,224,068	1,422,189
Excess (deficiency) of revenues over expenditures	(1,525,384)	571,221	2,096,605
OTHER FINANCING SOURCES (uses):			
Operating transfers in	1,213,300	1,436,397	223,097
Operating transfers out	(531,496)	(531,496)	
TOTAL	681,804	904,901	223,097
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	\$(843,580)	1,476,122	\$2,319,702
FUND BALANCE, JULY 1		3,594,771	
FUND BALANCE, JUNE 30		\$5,070,893	

GLASTONBURY GENERAL FUND

COMPARATIVE BALANCE SHEET - JUNE 30, 1992 AND 1991

	1992	1991
ASSETS		
Cash and cash equivalents	\$6,583,782	\$4,969,400
Investments		275,000
Receivables:		
Property taxes	2,652,546	1,740,629
Other	115,562	72,504
Inventory, at cost	216,105	228,788
Other assets	155,525	48,111
TOTAL Assets	\$9,723,520	\$7,334,432
LIABILITIES AND FUND BALANCE LIABILITIES		
LIABILITIES		
Accounts and other payables	\$507,655	\$1,205,543
Due to developers for escrow deposits	1,673,351	1,072,887
Due to others for escrow deposits	2,805	3,300
Deferred revenue	2,468,816	1,457,931
TOTAL Liabilities	4,652,627	3,739,661
FUND BALANCE		
Reserved for encumbrances	77,857	305,824
Unreserved:		
Designated for subsequent year's budget	1,978,160	
Designated for specific purposes	153,571	729,845
Undesignated fund balance	2,861,305	2,559,102
TOTAL Fund Balance	5,070,893	3,594,771
TOTAL	\$9,723,520	\$7,334,432

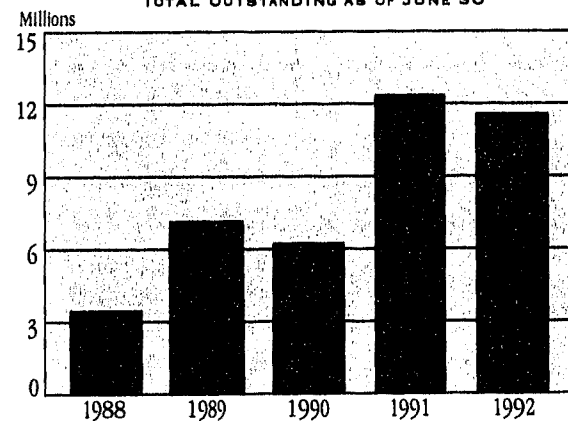
SCHEDULE OF LONG-TERM DEBT

PAYABLE FOR THE YEAR ENDED JUNE 30, 1992

BONDS	DATE OF ISSUE	INTEREST RATE %	ORIGINAL ISSUE	OUTSTANDING JULY 1, 1991	ISSUED	REDEEMED	OUTSTANDING JUNE 30, 1992	ANNUAL PAYMENTS	DATE OF MATURITY
Municipal Facilities/Firehouse Two	9-15-83	6.0	\$1,450,000	\$435,000		\$145,000	\$290,000	\$145,000	9-15-93
Naubuc and High additions	6-01-72	5.0	4,235,000	210,000		210,000		210,000	6-01-92
South Glastonbury Sewers	11-01-78	5.5	2,550,000	590,000		150,000	440,000	150,000	11-01-91
								145,000	11-01-93
								150,000	11-01-94
Apple Hill/Hale Road	9-15-83	5.5	500,000	150,000		50,000	100,000	50,000	9-15-93
School and General Public Improvements	8-15-88	6.9-7.2	4,400,000	3,950,000		225,000	3,725,000	225,000	8-05-04
								200,000	8-15-09
School and General Public Improvements	10-15-90	6.0-8.0	7,000,000	7,000,000			7,000,000	470,000	10-15-01
								\$460,000	10-15-06
TOTAL BONDS				\$12,335,000	\$-0-	\$780,000	\$11,555,000		

LONG-TERM DEBT

**FIVE YEAR COMPARISON
TOTAL OUTSTANDING AS OF JUNE 30**



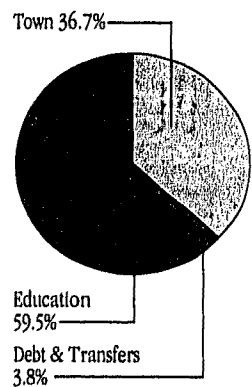
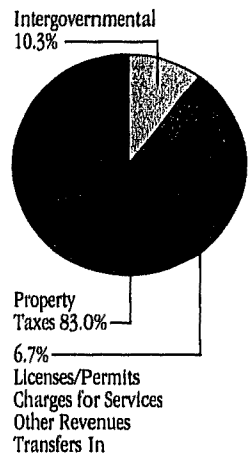
1991-1992 GENERAL FUND BUDGET

SCHEDULE OF ACTUAL REVENUES AND TRANSFERS

	AMOUNT	PERCENT OF TOTAL	INCREASE (DECREASE) FROM 1991
Property Taxes	\$48,332,032	83.0	\$3,113,355
Intergovernmental Revenues	5,993,956	10.3	(1,631,570)
Licenses and Permits	358,845	.6	46,350
Charges for Services	1,055,477	1.8	165,840
Other Revenues	1,054,979	1.8	40,247
Transfers in	1,436,397	2.5	332,684
TOTAL	\$58,231,686	100.0	\$2,066,906

SCHEDULE OF ACTUAL APPROPRIATIONS AND EXPENDITURES

	AMOUNT	PERCENT OF TOTAL	INCREASE (DECREASE) FROM 1991
General Government	\$411,994	.7	\$40,801
Community Development	516,701	.9	15,012
Administrative Services	6,279,448	11.0	717,895
Public Safety	4,684,233	8.22	237,293
Public Works	5,769,902	10.2	340,667
Human Resources	1,232,090	2.2	151,853
Leisure-Culture	1,951,271	3.4	157,651
Contingency	35,618	.1	35,618
TOTAL Town	\$20,881,257	36.7	\$1,696,790
Education	33,709,808	59.5	2,152,727
Debt & Transfers	2,164,499	3.8	(1,336,156)
TOTAL	\$56,755,564	100.0	\$2,513,361



TOWN OFFICIALS

ELECTED OFFICIALS

BOARD OF EDUCATION

Inez Hemlock (Chair)
Thomas Flanagan
B. Kent Sleath
Wendy Morone
John Frankling
Michele Fontaine
Alice Maggi
Suzanne Galvin

BOARD OF FINANCE

Diane Northrop (Chair)
Edward McCabe
Edward B. Dingley
Walter F. Hemlock
James R. McIntosh
Constantine Constantine

BOARD OF TAX REVIEW

Shaun O'Rourke (Chair)
David Motycka
William Homes
Joan Palatine
Dennis C. Cavanaugh

FIRE COMMISSION

Chandra Stino
Gilbert Spencer
Steven F. Hinchey
Peter Delch
Timothy Low (Chair)
Carol Ruff

TOWN COUNCIL

Charles Monaco (Chair)
Sonya F. Googins (Vice Chair)
George Purtill
Patricia V. Low
Judith Stearns
Ted Niehay
Paul Nye
William Dufford
Kurt Cavanaugh

ZONING BOARD OF APPEALS

Robert Garner (Chair)
Gerald Daly
Richard C. Brown
Sandra O'Leary
David Monaco
Alternates:
Lou Jonah
David Norige
John Linderman

REGISTRARS

Carolyn Larson
Joan Kemble

PROBATE JUDGE

Donald Hamer

STATE REPRESENTATIVE

Robert Bowden
Paul Munns

STATE SENATOR

Michael Meotti

U.S. REPRESENTATIVE

Barbara Kennelly

APPOINTED OFFICIALS

AGRICULTURAL ADVISORY COMMITTEE

J. Baylis Earle (Chair)
Mario Accornero
Louis Bussa
Henry Rose
Richard Ferrari
Deborah McIntosh
Michael Long

BUILDING BOARD OF APPEALS (CODE REV. COMMITTEE)

Calvin J. Carini
James W. Dutton
Larry Vallieres
David B. Cox
Graham Tyrol

CABLE TV ADVISORY COMMITTEE

Stephen Jacoby
Wendy Morone
Stanley Zwirn
Kathleen Lenane

COMMISSION ON AGING

Monica Shea
Paul Love
Rocco D'Esopo
Patricia Clark
Warren Kreiner
Susan Treiss
Elizabeth Giamalis
William McGraw Jr. (Chair)

COMMUNITY BEAUTIFICATION COMMITTEE

Olga Corban (Chair)
Robert G. Shipman
Dale Schutt
Martí Curtiss
Della Winans
Lewis Middleton
David Flattery

CONNECTICUT RIVER ASSEMBLY

Richard Mihm

CONSERVATION COMMISSION

Peter M. Stern (Chair)
Edward A. Richardson
Judy Harper
Karl Wagener
James Bingham
Dana B. Waring
William Patrick

ECONOMIC DEVELOPMENT COMMISSION

Robert Mulcahy (Chair)
Joseph Broder
Richard Katz
John Farley
Walter Erley
James M. Lynch
Peter Preisner

FAIR RENT COMMISSION

Appointed 3/14/89
Raymond Hoffenberg
Frank Giantonio
Jean M. Andreen
John Hilton
John Roughan
Karen Rottner

FINE ARTS COMMISSION

James Litwin (Chair)
Madeline P. Schultz
David Blanchard
Doris S. O'Rourke
James Casserly
Mary Kimball
Dr. Colby Stearns
Evelyn Preli
Bonnie Maguire
Lewis A. Parker
Natalie Rice
Stephen Nystrup
Joan Dufford
Katherine Strough

GIASTONBURY HOUSING PARTNERSHIP

Judy Harper
Camille Bushnell
Brian Tyrol
Ellen Carter
H. Buhl Kent
Howard O'Connell
Robert Arnold
George Allen
B.W. Erk
Barbara Ward
Rev. John F. Hudson
Sonya Googins
Paul Depp

HISTORIC DISTRICT COMMISSION

Mary Lou Barrett (Chair)
Charles L. Miller
Louise Walker
Thomas Theurkauf
E. Marston Moffatt

Alternates:

Dennis Pepe
Marla Olsson
Galen "Hap" Shepard

HOUSING CODE OF APPEALS

Nelson C. L. Brown (Chair)
Kristine Brown
Nancy Murray

HUMAN RELATIONS COMMISSION

Franklin Eichacker
Joanne Leventhal
Kim McClain
Charles W. Brown

INCORPORATORS OF THE FREE ACADEMY

Richard Mihm
Robert L. Henderson
William B. Glotzer

INSURANCE ADVISORY COMMITTEE

Jack Sulger (Chair)
Rooger Holden
Robert J. Hager
Joseph Toce
Mark Zimmerman
David Canapari

JURY COMMITTEE

Henry A. Kirne
David Evans
Lucretia Seidel

OLDE TOWN TOURISM BOARD

Sharon Purtill
Ed Kamlis
Deborah Lessne

PERSONNEL APPEALS BOARD

Arthur Colby, Jr. (Chair)
John P. Higgins
John Kruse
Brian Comerford
Eric Lessne

PUBLIC BUILDINGS COMMISSION

H. David Megaw
W. Michael Low
Paul Haas Jr.
William Constantine (Chair)
David B. Cox
Forbes Warren
Gus Constantine



Each year the Town Council holds its Appreciation Dinner for members of the Town's many citizen Boards and Commissions.

PUBLIC HOUSING AUTHORITY

James Noonan (Chair)
Helen Behrens
Craig Fontaine
Zelda Lessne
Cheryl Deschene

RECREATION COMMISSION

Betsy Katz (Chair)
Lynn Hazard
Nancy Klaffky
Jollie Steffens
J. Baylis Earle
A. Peter Frederickson

TOWN PLANNING & ZONING COMMISSION

Dr. Micheal F. Lepore (Chair)
Toni Dolan
Scott Lessne
Beth Karsten
H. Buhl Kent
William Olsson
Alternates:
John C. Gavin
Barbara Nebb

WELLES-TURNER LIBRARY BOARD

Mark K. Branse (Chair)
Jane Brown
Gloria Symington
Della Schultz
Blakeslee Lloyd
Martha A. Poole

YOUTH & FAMILY SERVICES COMMISSION

Stephen Jacoby (Chair)
Raymond Rayburn
Shana Ellovich
Richard King
Susan Motyka
Susan Katibian
Donna Barnett
Sandra Rose
Lillian Tibbles
Barbara Wagner

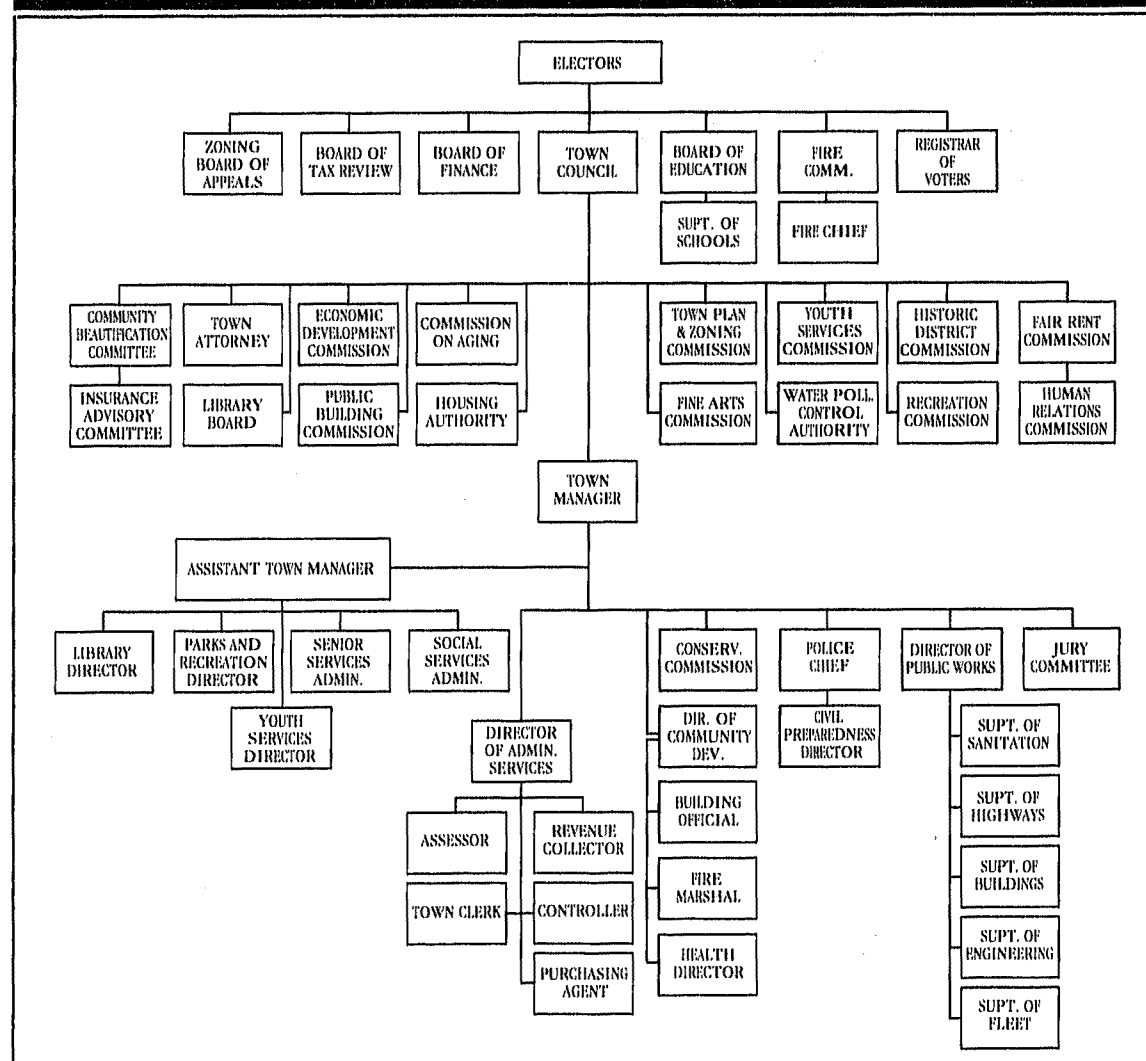
TERCENTENARY COMMITTEE

Betsy Katz (Co-Chair)
Tink Henderson (Co-Chair)
Galen "Hap" Shepherd
Atty. Harvey Katz
Charles Ames
Nancy Lepore
Donald Reid
Marjory McNulty
John Monaco
John Waterhouse
Dr. John Raycroft
Barbara Ralston
Janice Wells
Ex-Officio Members:
Patricia V. Low
Jean Greene
Nancy Berlet
Robert DiBella

Town Manager – Richard S. Borden Jr.
 Assistant Town Manager – Richard J. Johnson
 Chief of Police – James M. Thomas
 Community Development Director – Kenneth E. Leslie
 Director of Finance and Administrative Services – G. Ted Ellis
 Director of Public Works/Town Engineer – S. Robert Pryzby
 Assessor – Leon Jendrzejczyk
 Building Official – Bernard A. Dion
 Building Maintenance Superintendent – Ralph F. Mandeville Jr.
 Civil Preparedness – Robert F. DiBella
 Collector of Revenue – Madeline Rettberg
 Controller – Lisa A. Martin
 Director of Health (Acting) – David Boone
 Engineering Superintendent – Chester G. Hamlin

Fire Chief – Mario Accornero/Bernard Dennler
 Fire Marshal – Christopher Siwy
 Fleet Superintendent – Thomas O. Tierney
 Highway Superintendent – Edward Carini
 Housing Authority Director – William Willett
 Library Director – Roberta J. Depp
 Parks & Recreation Director – Raymond E. Purtell
 Purchasing Agent – John A. Maktaris
 Sanitation Superintendent – Michael J. Bisi
 Senior Services Administrator – Jennifer B. DiMauro
 Social Services Administrator – Jo-Ann Dorn
 Town Attorney – William S. Rogers/Nicholas Palindiris
 Town Clerk – Edward J. Friedberg
 Youth and Family Resources Director – Edmund J. Meincke

ORGANIZATIONAL CHART



Cut along dotted line.

CALENDAR OF EVENTS 1993

APRIL

- 17 DAR Genealogical Work Shop 1-4 pm
First Church Christ Congregational
- 19 National Library Week (Programs all week)
- 21 First Church "Fashions Through the Ages" 7:30 pm
TBA
- 25 Open House – Tour of Glastonbury Churches 1 pm
12 places of worship
- 30 Historical Society Dinner Lecture – 1-4 pm
"Native American & Settlers Glastonbury"
First Church Christ Congregational

MAY

- 1-2 Music/Arts Festival (School System) GHS
- 2 Open House – Tour of Glastonbury Churches 1 pm
12 places of worship
- 6 Historical Society – Foot Guard Concert 7:30 pm
GHS
- 13 Trip to Glastonbury, England
- 15 Town Bus Tour – Historic Main Street – TBA 1 pm
- 22 Old Cemetery Tours – Historical Society 10 am Start
- 29 Historical Society – Dinner Lecture 6 pm
"Smith Sisters in Glastonbury" TBA
- 31 Memorial Day Parade (With special speaker) 9 am

JUNE

- 5 Garden Club/Council Flower Show Historic
Reflections – TBA
- 12 Town Bus Tour "Roaring Brook Industry" 1 pm
Historical Society – TBA
- 21 "Our Town" Children's Summer Program
C to 8/20/93 – Welles Turner Memorial Library
- 27 Town Band Concert – Hubbard Green 7 pm
Parks & Recreation
- 29 Dinner Lecture "Games, Sports, Entertain" 6 pm
Historical Society – TBA

JULY

- 4 Tercentenary Celebration – GHS 5-9 pm
Tercentenary Committee
- 4 July 4th Family Day (Special Events) TBA
- 7 Outdoor Concert – Hubbard Green 7 pm
Parks & Recreation/Chamber of Commerce
- 11 Town Band Concert – Hubbard Green 7 pm
Parks & Recreation
- 14 Outdoor Concert – Hubbard Green 7 pm
Parks & Recreation/Chamber of Commerce
- 18 Town Band Concert – Hubbard Green 7 pm
Parks & Recreation
- 21 Outdoor Concert – Hubbard Green 7 pm
Parks & Rec./Chamber of Commerce
- 25 Town Band Concert – Hubbard Green 7 pm
Parks & Recreation

- 30 Historical Society – Dinner Lecture 6 pm
"The Connecticut River" On a CT River Boat
- 30-31 Celebrate Glastonbury – GHS 30th: 5 pm-10 pm
31st: 10 am-8 pm

AUGUST

- 1 Town Band Concert – Hubbard Green 7 pm
Parks & Recreation
- 4 Fine Arts Concert – Hubbard Green 7 pm
Fine Arts Commission
- 7 20th Annual Antiques Show 10 am
Hubbard Green – Historical Society
- 22 Craft Show – Hubbard Green 10-4 pm
Kol Havarim

SEPTEMBER

- 11-12 Art Show – Hubbard Green (All Day)
Art Guild
- 17-18 VNA Townwide Health Days/Fair – GHS
- 26 Farm Day – Various Local Farms 1 pm

OCTOBER

- 2 Tercentenary Historic House Tour 6-10 pm
Main Street
- 2 Old Cemetery Tours 10 am Start
Historical Society
- 3 5th Annual Nayaug Canoe Race 1:30 pm
(Date Tentative) CT River Landing, So. Glastonbury
- 16-17 Apple Harvest Festival 10 am
(Bed Race-Sun. 2pm) Hubbard Green
Chamber of Commerce
- 19 Historical Society Lecture – "Who Was Where"
Hale Farm – South Church 7:30 pm

NOVEMBER

- 7 Tercentenary Parade (Beginning at Center) 1 pm

DECEMBER

- 5 Santa's 3.5 Mile Run 12 pm Noon
GHS – Park & Rec. (Snow Date Dec. 12)

LIBRARY ANNUAL EVENTS 1993-94

- June 24 - August 20 – Summer Reading Program:
"Grandma's Attic"
- July 15 – Paint the Wall
- September 11 – Friend's Fall Used Book Sale
- September 18 – Children's Flea Market
- November 15-21 – National Children's Book Week
- March/TBA – Friend's Annual Appraisal Day
- April 1-30 – Pre-School Art Show
- April 17-23 – National Library Week
- April/TBA – Spring Break Children's Show
- May 14 – Friend's Spring Used Book Sale

**MEETING SCHEDULES
BOARDS, COMMISSIONS
AND COMMITTEES**

- Town Council
2nd and 4th Tuesday
- Board of Education
1st and 3rd Monday
- Board of Finance - 3rd Tuesday
- Board of Tax Review
As required
- Building Board of Appeals/ Code
Review Committee - As required
- Commission on Aging
4th Monday
- Community Beautification
Committee - 2nd Wednesday
- Conservation Commission
2nd and 4th Thursday
- Economic Development
Commission - 1st Monday
- Fine Arts Commission
2nd Monday
- Fire Commission - 2nd and 4th
Thursday
- Historic District Commission
As needed
- Town Plan & Zoning
Commission - 1st and 3rd Tuesday
- Public Housing Authority
3rd Wednesday
- Recreation Commission
1st Monday
- Safety Committee - 4th Monday
- Water Pollution Control Authority
2nd and 4th Wednesday
- Housing Code of Appeal
As needed
- Human Relations Commission
Quarterly
- Incorporators of the Free Academy
As needed
- Insurance Advisory Committee
As needed
- Olde Town Tourism Board
As needed
- Personnel Appeals Board
As needed
- Public Buildings Commission
1st Wednesday
- Welles-Turner Library Board
3rd Monday
- Youth & Family Services
Commission - 2nd Wednesday
- Zoning Board of Appeals
1st Monday
- Fair Rent Commission
3rd Tuesday

*The above stated schedules
are subject to modification
during the year. All changes
are recorded with the
Town Clerk.*

1 9 9 3																													
JANUARY							FEBRUARY							MARCH							APRIL								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	1	2	3	4	5	6	1	2	3	4	5	6						1	2	3			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24		
24	25	26	27	28	29	30	28							28	29	30	31				25	26	27	28	29	30			
31																													
MAY							JUNE							JULY							AUGUST								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1	1	2	3	4	5	1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7	
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14		
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21		
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28		
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30	31						
30	31																												
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4
5	6	7	8	9	10	11	10	11	12	13	14	15	16	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
12	13	14	15	16	17	18	17	18	19	20	21	22	23	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
19	20	21	22	23	24	25	24	25	26	27	28	29	30	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
26	27	28	29	30			31							28	29	30				26	27	28	29	30	31				

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1 9 9 4																											
JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	1	2	3	4	5							1	2			
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28						27	28	29	30	31			24	25	26	27	28	29	30
30	31																										
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	1	2	1	2	3	4	5	6	1	2	3	4	5	6			
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	3	4	5	6	7	8	1	2	3	4	5	1	2	3	4	5	6	1	2	3	4
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			25	26	27	28	29	30	31	

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TOWN ADMINISTRATION TELEPHONE DIRECTORY 1993-1994

FOR INFORMATION ON	CALL	PHONE	EXT
Accounts Payable	Accounting	659-2711	244
Administration	Town Manager	659-2711	200
Assessment	Assessor	659-2711	260
Birth Certificates	Town Clerk	659-2711	268
Building Permits	Building Office	659-2711	221
Civil Preparedness	Civil Preparedness	659-6234	
Death Certificates	Town Clerk	659-2711	268
Deeds	Town Clerk	659-2711	268
Demolition Permits	Building Office	659-2711	221
Dog Licenses	Town Clerk	659-2711	268
Dog and Animal Problems	Animal Control Officer	633-8301	
Drainage Problems	Public Works	659-2711	344
Electrical Permits	Building Office	659-2711	221
Elderly Dial-A-Ride	Senior Services	659-2711	295
Elderly Municipal Agent	Senior Services	659-2711	295
Engineering	Public Works	659-2711	344
Health Matters	Health Department	659-2711	281
Highways	Highway Superintendent	659-2711	361
Inland Wetlands	Community Development	659-2711	211
Landfill Permits	Public Works	659-2711	344
Library	Welles-Turner Library	659-2733	
Reference Department	Welles-Turner Library	659-3734	
Marriage Licenses	Town Clerk	659-2711	268
Nursing	Visiting Nurse Association	633-3521	
Personnel	Town Manager/Personnel	659-2711	201
Planning	Community Development	659-2711	211
Plumbing and Heating Permits	Building Office	659-2711	221
Police and Fire Emergencies	Police Department	911	
Probate Court	Judge	633-3723	
Recreation	Recreation Department	659-2711	317
Recreation Scheduling	Answering Machine	659-2731	
Registration of Voters	Registrars' Office	659-2711	278
Sanitary Inspection	Health Department	659-2711	281
Snow Removal and Streets	Highway Superintendent	659-2711	361
Street and Traffic Control	Police Department	633-8301	
Signs	Police Department	633-8301	
Taxes	Collector of Revenue	659-2711	251
Trees	Parks and Recreation	659-2711	316
Voting	Registrar of Voters	659-2711	278
Welfare	Social Services	659-2711	288
Youth Activities & Family Counseling	Youth & Family Resource Center	659-2711	300

FIRE AND
POLICE
EMERGENCY
911

ROUTINE
CALLS
POLICE
DEPARTMENT
633-8301

BOARD OF EDUCATION TELEPHONE DIRECTORY 1993-1994

CENTRAL OFFICE	CONTACT PERSON	PHONE	EXT
Superintendent of Schools	R. Stephen Tegarden	633-5231	400
Deputy Superintendent	Jacqueline Jacoby	633-5231	410
Assistant Superintendent	Edward Schofield	633-5231	405
Business Manager	Sharon Smith	633-5231	450
Food Services Director	Brad Devlin	633-5231	452
Volunteer Office	Ginger Moore	633-5231	558
Transportation/Communication	Rita Gagnon	633-5231	430
CURRICULUM DIRECTOR			
Art	Daniel Roach	633-5231	462
Athletics	Raymond Nicolletta	633-5231	486
English	Richard Dlugos	633-5231	423
Foreign Language	Christine Brown	633-5231	464
Math	Linda Ball	633-5231	421
Music	Leslie Hunt	633-5231	463
Physical Education/Health	Basil Roberts	633-5231	480
Science	Kenneth Roy	633-5231	487
Social Science	Deborah Willard	633-5231	422
Vocational Education	Katherine Brophy	633-5231	491
Guidance Department/Director	Virginia Gordon	633-5231	590
Special Education	Gina Vance	633-5231	415
Special Education	Gary Nolf	633-5231	415
GLASTONBURY HIGH SCHOOL			
Principal	Alan Bookman	633-5231	580
GIDEON WELLES SCHOOL			
Principal	Thomas Russo	633-5231	530
ACADEMY SCHOOL			
Principal	Carol Sue Schmidt	633-5231	500
BUTTONBALL SCHOOL			
Principal	Patricia DaSilva	633-5231	550
EASTBURY SCHOOL			
Principal	William McDermott	633-5231	570
HEBRON AVENUE SCHOOL			
Principal	Mary Ann Manchester	633-5231	510
HOPEWELL SCHOOL			
Principal	Peter Maluk	633-5231	565
NAUBUC SCHOOL			
Principal	D. Patricia Hatch	633-5231	520

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