

**TOWN OF GLASTONBURY  
REQUEST FOR PROPOSAL  
MOBILE CONCESSIONS VENDOR FOR GLASTONBURY RIVERFRONT PARK  
RPGL-2017-27**

The Town of Glastonbury will be accepting proposals from qualified firms or individuals to provide mobile concessions at Glastonbury Riverfront Park. Interested individuals or firms may obtain proposal documents and project details from the Purchasing Agent, 2155 Main Street, Glastonbury, CT 06033 or via the Town's website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov).

An optional pre-proposal site inspection and meeting will be held on March 7, 2017 at 10:00 a.m. at 252 Welles St, Glastonbury, CT.

Proposals must be submitted to the office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, Connecticut, no later than 11:00 a.m. on March 17, 2017.

**LATE PROPOSALS WILL NOT BE ACCEPTED.**

The Town reserves the right to waive informalities or reject any part of, or the entire proposal, when said action is deemed to be in the best interests of the Town. All Sealed proposals must be submitted to the Office of the Purchasing Agent no later than the time and date indicated.

An Affirmative Action/Equal Opportunity Employer. Minority/Women /Disadvantaged Business Enterprises are encouraged to bid.

Mary F. Visone  
Purchasing Agent

**TABLE OF CONTENTS**

<b>SECTION I</b>	<b>GENERAL INFORMATION</b>
	BACKGROUND
<b>SECTION II</b>	<b>CONSIDERATIONS &amp; RESTRICTIONS &amp; OTHER REQUIREMENTS</b>
	SCOPE OF SERVICES
<b>SECTION III</b>	<b>SUBMISSION OF PROPOSAL</b>
	MINIMUM REQUIREMENTS
	OPTIONAL PRE-PROPOSAL MEETING
	PROPOSAL INSTRUCTIONS
	EVALUATION CRITERIA
	SELECTION PROCESS
	TIMELINE
	INSURANCE REQUIREMENTS
	INDEMNIFICATION
 <b><u>ATTACHMENTS</u></b>	
ATTACHMENT A	TOWN ORDINANCES
ATTACHMENT B	PROPOSAL RESPONSE FORM

## **SECTION I: GENERAL INFORMATION**

The Town of Glastonbury, 2155 Main Street, Glastonbury, CT 06033, will be accepting proposals from qualified firms or individuals for the rights to be the exclusive mobile concessions (food truck) vendor at Glastonbury Riverfront Park.

### **BACKGROUND**

Riverfront Park is located at 200 and 252 Welles St, Glastonbury. The park includes a playground, basketball court, soccer and baseball fields, public boat launch, walking trails, dog park, picnic pavilions, and the Glastonbury Boathouse, a banquet and boat storage facility. The park is just a short walk from Glastonbury center and is the perfect setting for recreational activities and waterfront views.

The park is open from dawn until dusk daily. Although it is open year-round, peak use is April – October.

It is the intent of the Town that the vendor will park onsite on a regular basis to sell a diverse menu of lunch items to the general public. There may be opportunities to vend at other times as well (i.e. evening baseball games, special events, etc.) The schedule will be subject to Town approval, and must be coordinated with other Park and Boathouse activities. There will be certain blackout dates and times. The Town reserves the right to allow other food vendors for certain special events.

The Town will determine the approved location(s) for the vehicle within the park.

## **SECTION II: CONSIDERATIONS, RESTRICTIONS AND OTHER REQUIREMENTS**

- A. The respondent must comply with all the requirements and obtain proper permits as required in accordance with Article IV, Sections 11-76 through 11-93 and Chapter 7, Sections 7.5-1 through 7.5-16 of the Town of Glastonbury Code of Ordinances. A copy of the referenced sections is included as part of this proposal (Attachment A).
- B. The contract shall be for one (1) season terminating 12/31/17, with an option to renew for two additional (1 year) extensions upon acceptance of performance satisfactory to the Town.
- C. The respondent will propose the fee amount payable to the Town for the season. The selected respondent must pay all of the proposed fee to the Town at least 2 weeks before beginning operations at the Park. Payment must be made by certified check, money order, wire transfer or cash.
- D. The vehicle must be self-contained. All cooking and food preparation must take place inside the vehicle. There will be no access to power or water.
- E. Work must conform to all OSHA standards.
- F. Any damage incurred to the Town's property by the respondent, as determined by the Town, shall be repaired or replaced, at the respondent's expense.
- G. All refuse generated by concession activities shall be the responsibility of the respondent. The respondent is not permitted to dispose of refuse in Town trash barrels or dumpsters.
- H. At any given time, there may be a vendor permitted to sell other items that are not provided by the awarded respondent (i.e. ice cream truck.)

- I. Menu items and pricing will be subject to review by the Town.
- J. The respondent is not permitted to sell products in glass containers.
- K. The respondent is not permitted to sell alcohol, cigarettes, or drug paraphernalia.
- L. The respondent covenants to pay all taxes levied on concession sales during the term of this contract or any extension thereof.
- M. The respondent covenants not to assign this contract in whole or in part to a third-party vendor at any time.

### **SCOPE OF SERVICES**

The Town is seeking proposals from parties interested in operating a food truck at the Glastonbury Riverfront Park, 200/252 Welles St, Glastonbury, Connecticut. The contract will award exclusive rights to vend concessions at the park (with certain limited exceptions).

## **SECTION III - SUBMISSION OF PROPOSAL**

### **MINIMUM REQUIREMENTS**

In order to qualify for consideration in the award of the contract a respondent must be able to:

- A. Operate a fully self-contained mobile concessions vehicle.
- B. Offer a diverse menu of lunch food and beverage items.
- C. Maintain the proper licenses and permits.
- D. Have a minimum of three (3) years of experience, within the last five (5) years with the successful operation of a food truck at similar public venues and events.
- E. Provide the required certificate of insurance.

### **OPTIONAL PRE-PROPOSAL MEETING**

Town of Glastonbury is encouraging proposal participants to visit the Glastonbury Riverfront Park during an optional, pre-proposal meeting to be held on March 7, 2017 at 10:00 a.m. The meeting will take place in front of the Boathouse at 252 Welles St, Glastonbury, CT. Representatives of the Town will be available to receive questions.

### **PROPOSAL INSTRUCTIONS**

- All respondents are required to submit one (1) clearly marked original and two (2) copies of their proposal to Mary F. Visone, Purchasing Agent, 2155 Main Street, Glastonbury, CT by the date and time listed in the proposal response page. All proposals will be

opened publicly and recorded as received. Respondents may be present at the opening; however, there will be no public reading of Proposals. Proposals received later than the time and date specified will not be considered. The proposal must be submitted in a sealed envelope or package and the outside shall be clearly marked with the respondent's name and address and as follows:

**SEALED REQUEST FOR PROPOSAL  
MOBILE CONCESSIONS VENDOR FOR GLASTONBURY RIVERFRONT PARK  
RPGL-2017-27  
DATE: March 17, 2017  
TIME – 11:00 A.M.**

- All respondents are required to submit the information detailed below. **Responses shall be organized and presented in the order listed below to assist the Town in reviewing and rating proposals.** Responses should be presented in appropriate detail to thoroughly respond to the requirements and expected services described herein. By submitting a proposal, you represent that you have thoroughly examined and become familiar with the scope of services outlined in this RFP and you are capable of performing the work to achieve the Town's objectives.
- A. Table of Contents to include clear identification of the response provided by section and number.
- B. A brief synopsis of the highlights of the respondent's proposal which should not exceed one page in length is easily understood, and which summarizes the overall benefits of the proposal to the Town.
- C. Name, email address and telephone number of person(s) to be contacted for further information or clarification.
- D. Copy of State of Connecticut licenses to perform the work required and involved.
- E. Statement of Qualifications including any unique expertise. Include years in business and relevant past experience.
- F. Proposed annual fee to the Town for the contract (contract execution – Dec 31, 2017.)
- G. Proposed schedule of operation (actual schedule will be subject to negotiation.) Include proposed months, days of the week, and hours of operation.
- H. Proposed menus and pricing.
- I. Vehicle description including dimensions and condition and cooking equipment (include photos of same).
- J. List of other locations/events where the respondent has vended in the past 5 years.
- K. Describe any current or proposed marketing initiatives intended to attract customers.
- L. References: A minimum of three (3) references giving names, addresses, telephone numbers, and the nature and length of time of the association in each instance. These references must be persons or firms with whom you have conducted business relevant to the proposal during the past five (5) years.

- M. Respondent shall disclose any other commitments that may result in any conflict of interest or dilution of commitment to the Town.
- N. Proposal Response Form (**ATTACHMENT B**).
- O. Description of any exceptions taken to this RFP. If any proposal involves any exception from the stated requirements and specifications, they must be clearly noted as exceptions and attached to the proposal.
- P. Respondent is required to review the Town of Glastonbury Code of Ethics adopted July 8, 2003 and effective August 1, 2003 and revised October 29, 2013 and effective November 28, 2013. Respondent shall acknowledge that they have reviewed the document in the area provided on the attached Ethics Acknowledgement form included on **ATTACHMENT B**. The selected respondent will also be required to complete and sign a Consultant Acknowledgement Form prior to award. The Code of Ethics and the Consultant Acknowledgment Form can be accessed at the Town of Glastonbury website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov). Upon entering the website click on Bids & Proposals Icon which will bring you to the links for the Code of Ethics and the Acknowledgement Form. If the respondent does not have access to the internet, a copy of these documents can be obtained through the Purchasing Department at the address listed within this proposal.
- Q. Statement of Non-Collusion (**ATTACHMENT B**).
- R. The Town of Glastonbury is dedicated to waste reduction and the practice of using and promoting the use of recycled and environmentally preferable products. Respondents are encouraged to submit RFP responses that are printed double-sided (except for the signed proposal page) on recycled paper, and to use paper dividers to organize the RFP for review. All proposal pages should be secured with a binder clip, staple or elastic band, and shall not be submitted in plastic binders or covers, nor shall the proposal contain any plastic inserts or pages. We appreciate your efforts towards a greener environment.
- S. Any technical questions regarding this RFP shall be made in writing and directed to Kristen Michaels, Event & Banquet Facility Manager, 2143 Main Street Glastonbury, CT 06033 or by email at [kristen.michaels@glastonbury-ct.gov](mailto:kristen.michaels@glastonbury-ct.gov). For administrative questions concerning this proposal, please contact Mary F. Visone, Purchasing Agent, at (860) 652-7588, or by email at [purchasing@glastonbury-ct.gov](mailto:purchasing@glastonbury-ct.gov).

All questions, answers, and/or addenda, as applicable, will be posted on the Town's website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov) (Upon entering the website click on Bids & RFPs). It is the respondent's responsibility to check the website for addenda prior to submission of any proposal. Note: Responses to requests for more specific contract information than is contained in the RFP shall be limited to information that is available to all respondents and that is necessary to complete this process. The request must be received at least five (5) business days prior to the advertised response deadline.

**Failure to include any of the above-referenced items in the submitted proposal may be grounds for disqualifying said proposal.**

## **EVALUATION CRITERIA**

- The Town of Glastonbury shall select the Proposal which is determined by the Town to be the best suited, most advantageous, and provides the best value to the Town on the basis of the criteria included in this Request for Proposal. The Town expressly reserves the right to negotiate with the selected firm prior to an award of any contract pursuant to this RFP. Best value shall be determined by consideration of the following factors.
  - Overall quality, thoroughness, and responsiveness to the Town's requirements as summarized herein.
  - Proof of competency: The required statement of qualifications and demonstrated experience (minimum of 3 years with in last 5 years) of the respondent.
  - Successful performance and positive working relationships with other clients to be determined by the references provided.
  - Availability and commitment to operating at this location, as determined by the proposed schedule.
  - Quality, variety, price and appropriateness of proposed menu items.
  - Required State of Connecticut licenses and permits.
  - Fee proposal.
  - Size, look and appropriateness of vehicle.
  - Involvement in any other commitments that may result in any conflict of interest or dilution of commitment.
  - The number, scope, and significance of conditions or exceptions attached or contained in the proposal.

## **SELECTION PROCESS**

- This request for quotation does not commit the Town of Glastonbury to award a contract or to pay any costs incurred in the preparation of a proposal to this request. All proposals submitted in response to this request become the property of the Town of Glastonbury. The Town of Glastonbury reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with the selected respondents, the right to extend the contract for additional services, or to cancel in part or in its entirety the request for quotation, and to waive any informality if it is in the best interests of the Town to do so.

- The Event and Banquet Facility Manager will evaluate all proposals received for completeness and the respondent’s ability to meet all requirements as outlined in this RFP. Interviews may be conducted with firms that best meet all criteria required.
- Additional technical information may be requested from any respondent for clarification purposes, but in no way changes the original quotation submitted.

**TIMELINE**

It is the Town’s intention to have the successful respondent being operations by May 1, 2017.

Below is the Town’s anticipated schedule for the project. The Town intends to adhere to this schedule as closely as possible but reserves the right to modify the schedule in the best interest of the Town as required.

Publicize RFP	<b>February 27, 2017</b>
Pre-Proposal Meeting	<b>March 7, 2017 at 10:00AM</b>
RFP Due Date	<b>March 17, 2017 at 11:00AM</b>
Interviews with Top Respondents	<b>Week of March 27<sup>th</sup> *</b>
Contract Effective Date	<b>April 1<sup>st</sup> – May 1<sup>st</sup></b>

**\* Any firms selected for an interview must be available for a personal interview during the week of March 27<sup>th</sup> – 31<sup>st</sup>, 2017. The Town will advise of the time if selected for an interview.**

**INSURANCE REQUIREMENTS**

The respondent shall agree to maintain in force at all times during the contract the following minimum coverages and shall name the Town of Glastonbury as an Additional Insured on a primary and non-contributory basis to all policies except Workers Compensation. All policies should also include a Waiver of Subrogation in favor of the Town of Glastonbury. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best’s Rating of A-VIII. In addition, all Carriers are subject to approval by the Town of Glastonbury.

1) Worker's Compensation Insurance:

- Statutory Coverage
- Employer’s Liability
- \$500,000 each accident/\$500,000 disease-policy limit/\$500,000 disease each employee.
- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and its employees and agents.

2) Commercial General Liability:

- Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Contractors.
- Limits of Liability for Bodily Injury and Property Damage  
Each Occurrence \$1,000,000  
Aggregate \$2,000,000 (The Aggregate Limit shall apply separately to each job.)
- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and its employees and agents.

3) Automobile Insurance:

- Including all owned, hired, borrowed and non-owned vehicles
- Limit of Liability for Bodily Injury and Property Damage: Per Accident \$1,000,000



- A Waiver of Subrogation shall be provided in favor of the Town of Glastonbury and its employees and agents.

The Respondent shall direct its Insurer to provide a Certificate of Insurance to the Town before any work is performed. The Respondent shall be responsible to notify the Town 60 days in advance with written notice of cancellation or non-renewal. The Certificate shall evidence all required coverage including the Additional Insured on the General Liability and Auto Liability policies. The Respondent shall provide the Town copies of any such insurance policies upon request.

**INDEMNIFICATION**

To the fullest extent permitted by law, the Respondent shall indemnify and hold harmless the Town and its consultants, agents, and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of engineers, attorneys and other professionals and court and arbitration costs) to the extent arising out of or resulting from the performance of the Respondent's work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission by the Respondent, or breach of its obligations herein or by any person or organization directly or indirectly employed or engaged by the Respondent to perform or furnish either of the services, or anyone for whose acts the Respondent may be liable.

ATTACHMENT A

TOWN ORDINANCES

ARTICLE IV. - PEDDLERS, HAWKERS, ITINERANT VENDORS, SOLICITORS,  
CANVASSERS AND SALESMEN<sup>[4]</sup>

Footnotes:

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**Editor's note**—An ordinance of Dec. 14, 1982, amended the 1960 Code by repealing §§ 501.1—501.17, and enacting new §§ 501.1—501.20, of which §§ 501.1—501.17 have been codified as a new Art. IV at the editor's discretion. Formerly, Art. IV consisted of §§ 11-76—11-89, as derived from §§ 501.1—501.14 of the 1960 Code, as adopted Jan. 14, 1963, and amended July 28, 1969.

**State Law reference**— Authority to regulate peddlers, G.S. § 7-148(c)(6)(H)(iv).

Sec. 11-76. - Purpose.

The purpose of this article is to provide for the health, safety and welfare of the residents of the town by regulating, through licensing, the activities of hawkers, peddlers, itinerant vendors, canvassers, solicitors and salesmen.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-77. - Definitions.

For purposes of this article, the following definitions shall apply:

*Canvasser* or *solicitor* is defined as any individual, whether resident of the town or not, taking or attempting to take orders from anyone on the premises of a house, apartment, trailer or other place of residence for sale of goods, wares, merchandise, including articles of food, or personal property of any nature whatsoever for future delivery, or for services to be performed in the future, whether or not such individual shall carry or expose for sale a sample of the subject of such sale, or whether he is collecting advance payments on such sales or not.

*Hawker* or *peddler* means any person, whether principal or agent, who goes from town to town or from place to place in the same town selling or bartering, or carrying for sale or barter or exposing therefor, any goods, wares, merchandise, including articles of food, either on foot or from any animal or vehicle, and shall include a "food vender" as defined in section 11-89 of this article.

*Itinerant vender* is defined as any person, whether a principal or agent, who engages in a temporary or transient business in this state either in one (1) locality or in traveling from place to place selling goods, wares, merchandise, or conducting any "close-out sale" as that term is defined in G.S. § 21-35a, and who for the purpose of carrying out such business or sale hires, leases or occupies any building or structure for the exhibition and sale of such goods, wares and merchandise which is carried on in any tent, booth, building or other structure, unless such place is open for business during usual business hours at least nine (9) months in each year.

*Salesman* is any person who shall sell or expose for sale or solicit orders for any articles of food, or any goods, wares, merchandise, materials or services, or solicit for any contracts within the town, to or from anyone on the premises of a house, apartment, trailer, or other place of residence, and shall include canvassers, solicitors, hawkers, peddlers, and itinerant vendors, as above defined. In accordance with section 11-91, this article shall not apply to persons selling to stores, institutions, business, industrial or commercial establishments, and municipal agencies.

(Ord. of 12-14-82)

**Cross reference**— Rules of construction and definitions generally, § 1-2.

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-78. - License required.

It shall be unlawful for any hawker, peddler, itinerant vendor, canvasser, solicitor, or salesman as defined in section 11-77 of this article, except as provided in section 11-91 of this article, to engage in such business within the town without first obtaining a license in compliance with this article.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-79. - Application for license.

Applicants for license under section 11-78 of this article must file with the town police chief a sworn application in writing, in duplicate, on a form to be furnished by the police chief, which shall give the following information:

- (1) Name and description of the applicant.
- (2) Permanent home address and full local address of the applicant.
- (3) A detailed description of the nature of the business and goods to be sold.
- (4) If employed, the name and address of the employer.
- (5) The length of time for which the applicant wishes to engage in business.
- (6) The place where the products proposed to be sold, or orders taken for the sale thereof, are manufactured or produced.
- (7) Where such goods or products are located at the time such application is filed, and the proposed method of delivery.
- (8) Make, model or registration number of motor vehicle, if any, to be used.
- (9) Whether, when, where the applicant has ever been convicted for any crime other than an infraction or misdemeanor involving a motor vehicle.
- (10) Whether, when, where, in what court, and by whom he or any present or former employer, partner, principal or contract associate has ever been sued in a civil action alleging fraud or misrepresentation in connection with or as a result of the applicant's activities in soliciting for any contract or in selling, exposing or offering for sale or soliciting orders for any articles of food or any goods, wares, merchandise, materials or services.
- (11) A nonrefundable application fee of twenty dollars (\$20.00) in cash, money order or cashier's check.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-80. - Additional information required for itinerant vendor license.

- (a) Each applicant for an itinerant vendor's license must also file a copy of his state license and a certificate of zoning compliance with the chief of police. The town clerk shall issue an itinerant vendor's license upon receipt of a recommendation from the chief of police.
- (b) In accordance with G.S. § 21-30, a bona fide resident veteran who has resided within the state for a period of two (2) years next preceding the date of application for such license and who served in time of war, as defined by G.S. § 27-103, shall be licensed without payment of a fee as defined in section 11-83 of this article. An application fee shall be submitted in accordance with section 11-79 of this article. The town may defer issuance of a license to a bona fide veteran for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran shall produce his service discharge or a copy thereof, certified by the town clerk from the records of the town where such discharge is recorded, for inspection, together with a certificate from the town clerk that the applicant is a resident of the state.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-81. - Licensing investigation.**

Upon receipt of an application for license, the chief of police shall cause to be undertaken and completed within a period of thirty (30) days, such investigation of the applicant's business and moral character, and of the statements made in the application as he deems necessary for the public good; and if as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the police chief shall endorse his disapproval on the application and his reasons for the same, and notify the applicant thereof. The thirty-day time period for applicants requiring a recommendation from the town plan and zoning commission in accordance with subsection 11-89(2) of this article shall commence on the day of the next regular scheduled meeting of the town plan and zoning commission following submission of the application to that body. A license shall be refused by the town manager if the applicant has made any false statement or representation in any application or registration form required by this article, has been convicted of any crime or misdemeanor involving moral turpitude or of any violation of this article, or if judgment shall at any time have been entered against him in a civil action alleging fraud or misrepresentation in connection with or as a result of the business activities of said applicant. There shall be no refund of the application fee when a license is refused. If for any reason the chief of police should fail to carry out and complete such investigation within the above-noted periods, the applicant may demand and be issued a temporary license; such temporary license shall be revoked or made permanent when the results of the investigation are complete. The chief of police shall also review and report on the safety of a sales location applied for in accordance with section 11-89 of this article.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-82. - Issuance of license.**

If, as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the police chief shall endorse his approval on the application and turn a copy over to the town manager who shall thereupon deliver to the applicant a license which shall show the name and address of the licensee, the kind of goods to be sold thereunder, the manner of sale, the date of issuance, and the length of time the same shall be operative.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-83. - License fee.**

The fee for a license issued in accordance with section 11-78 of this article shall be one hundred dollars (\$100.00) for a period of twelve (12) months; thirty dollars (\$30.00) for a period of three (3) months; and ten dollars (\$10.00) for a period of one (1) month. The license fee shall be paid to the town manager's office in the form of cash, money order or cashier's check prior to the issuance of a license, and shall be in addition to any application fee charged pursuant to subsection 11-79(11) of this article.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-84. - Records.**

It shall be the duty of the town manager to keep records of all licenses issued under the provisions of this article in a book or file kept for that purpose. Said records shall contain, as to each holder of a license, all application forms signed by him with a notation on each as to whether a license was issued or refused as a result of its being filed, the date of issuance, or refusal, the reason for refusal, or the fee paid as the case may be, a summary of each complaint concerning the activities of the holder, and the date of any revocation of licenses granted such holder together with a statement of the reasons therefor. The town manager or authorized agent shall keep a detailed account of all receipts from applicants and shall turn such fees over to the town treasurer monthly.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-85. - Exhibition of license.**

It shall be the duty of any police officer of the town to request any person seen engaging in any of the activities prescribed in section 11-78 hereof, and who is not known by such officer to have a valid license, to show his license. It shall be the duty of any such officer to enforce the provisions of this article against any person found to be in violation hereof. Hawkers, peddlers, itinerant vendors, canvassers, solicitors, and salesmen are required to exhibit their licenses at the request of any citizen. Operations conducted within or from a vehicle shall have the license displayed on or within the vehicle so as to be clearly visible to customers.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

**Sec. 11-86. - Revocation of license.**

- (a) A license issued under the provisions of this article shall be revoked by the town manager after notice and hearing, for any of the following causes:
- (1) Fraud, misrepresentation or false statement contained in the application for license or any other registration form required by this article.
  - (2) Fraud, misrepresentation or false statement made by the license holder in the course of carrying on the business of peddler, hawker, solicitor, canvasser or salesman.

- (3) Any violation of this article.
- (4) Conviction of any crime or misdemeanor involving moral turpitude.

If a license granted under this article is revoked, the license fee shall not be refunded or rebated.

- (b) Notice of hearing for revocation of license shall be given in writing setting forth specifically the grounds of complaint. Such notice shall be mailed by certified mail to the last known address of the holder at least five (5) days prior to the date set for the hearing.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-87. - Expiration of license.

No person whose license has expired shall engage in any of the activities named in section 11-78 of this article until he shall have made application with the police chief, obtained a new license, and paid the same fee as in the case of the original license.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-88. - General conditions of license.

Each person to whom a license has been issued pursuant to this article shall, while engaged in the town in the activities for which he has a license:

- (1) Conduct himself at all times in a quiet, orderly and lawful manner.
- (2) Enter within any home only upon being expressly invited to do so by an occupant thereof.
- (3) Leave any premises immediately upon the request of any occupant of the same.
- (4) Deliver as agreed or represented and within a reasonable time, all foods, goods, wares, merchandise and materials, and perform in like manner all services or contracts for which he has been paid in whole or in part, except as provided in subsection (5).
- (5) Refund promptly any payments made to him if he shall find that it is not reasonably possible for him to comply with subsection (4) unless said refund shall be refused by the other party.
- (6) Give a written and signed receipt for all payments in excess of two dollars (\$2.00) received by him, stating the amount of said payment, a description of the food, goods, wares, merchandise, materials and/or services or contracts in connection with which said payment was made, the total of all charges made or to be made in connection with the same and when and in what amounts any additional payments are to be made.
- (7) Give to the other party a copy, signed by the holder of the license, of any order, contract or other documents which said party has signed. Compliance with this subsection shall constitute compliance with subsection (6) to the extent that the document meets the requirements of subsection (6).

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-89. - Special requirements for food vendors located on private property in the planned industrial zone.

A food vendor licensed under section 11-79 of this article may operate on private property within the planned industrial zone only, and subject to compliance with the following requirements.

- (1) The license application as outlined in section 11-79 of this article shall also include authorization from the private property owner to locate on said property. Written signature of the property owner shall be notarized.
- (2) Issuance of a license by the town manager is contingent upon a favorable recommendation from the town plan and zoning commission regarding the vending operation.
- (3) All items offered for sale shall be maintained within the food service vehicle.
- (4) The food service vehicle shall be removed from the premises daily for a minimum period of twelve (12) hours.
- (5) A trash container shall be maintained by the vendor directly adjacent to the food service vehicle during business hours.
- (6) The location of the vehicle shall allow for safe pedestrian and vehicular operation.
- (7) All signs indicating the food service operation shall be attached to the vehicle. There shall be no streamers, banners or pennants on the vehicle or lot. Excessive noise shall not emanate from the operation.
- (8) The food service operation shall be inspected by the town health department on a regular basis.

For purposes of this section, a "food vendor" is a vendor who sells food or beverages from a motor vehicle, trailer, cart or other movable structure, but does not include a farmer or gardener selling only the produce of his farm or garden.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-90. - Prohibitions.

- (a) No licensee shall shout, blow a horn, ring a bell or use any sound device for the purpose of attracting attention in a manner which creates a public nuisance.
- (b) A hawker, peddler, canvasser, solicitor, or salesman using a vehicle shall have no exclusive right to any location on public streets or public property, shall not be permitted any stationary location therein and shall not be permitted to operate in an congested area or any area where that operation might impede or inconvenience the public.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-91. - Exemptions.

This article shall not apply to:

- (1) Persons less than sixteen (16) years of age.
- (2) Persons selling only to stores, institutions, business, industrial or commercial establishments, and municipal agencies.
- (3) Charitable, political, religious and government organizations and their representatives, including public service organizations.

- (4) Farmers and gardeners selling the produce of their farms and gardens, but only to the extent of such sales.
- (5) The sale, distribution and delivery of milk, groceries, newspapers, fuel oil or bottled gas.
- (6) The activities of any representative of any public utility subject to regulation by the state.
- (7) Persons exempted by statute or applicable judicial decision from such regulation.
- (8) Persons canvassing, soliciting or selling exclusively by telephone.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-92. - Violations.

Any person violating any of the provisions of this article shall, upon conviction thereof, be punished as provided in section 1-10 of this Code. Each day of engaging in the activities described in section 11-78 without a license, as required by this article, shall be considered a separate offense.

(Ord. of 12-14-82)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Sec. 11-93. - Special requirements for food vendors located in town parks.

Notwithstanding subsection 11-90(b), a food vendor licensed under section 11-79 may be permitted an exclusive operation in a town park may be permitted exclusive vending rights in a town park with the approval of the town manager or his authorized agent and subject to the following requirements:

- (1) The license application as outlined in section 11-79 shall request authorization from the town manager or his authorized agent for exclusive vending rights at one or more specific parks for one or more specific products.
- (2) The town manager or his authorized agent may approve or disapprove such request at his sole discretion.
- (3) The town will periodically publish a list of public facilities being made available by contract to food vendors. Permits will be issued using a competitive request for proposal process.
- (4) All items offered for sale shall be maintained within the building, food service vehicle, or machine designated for said purpose.
- (5) Food service vehicles shall be removed from the premises daily for a minimum of twelve (12) hours.
- (6) As directed by the town manager or his authorized agent, a trash container shall be maintained by the vendor directly adjacent to the food service area during business hours and removed at the close of the business day. If any merchandise is vended in recyclable containers, then a recyclable container shall be maintained by the vendor directly adjacent to the food service area during business hours and removed at the close of the business day.
- (7) The location of food service vehicles shall allow for safe pedestrian and vehicular operation.
- (8) All signs indicating the food service operation shall be attached to the vehicle. There shall be no streamers, banners, or pennants on the vehicle or lot. Excessive noise shall not emanate from the operation.
- (9) The food service operation shall be inspected by the town health department on a regular basis.



- (10) All other requirements and conditions are subject to written agreement between the town and the vendor in form and content satisfactory to the town manager at his sole discretion.
- (11) When such exclusive permit is granted, no other vendors shall engage in such business in such park during the period covered in the exclusive vendor contract.
- (12) A list of exclusive vendor contracted locations will be provided to all other vendors at the time of application for a vendor's permit.

(Ord. of 10-24-95; Ord. of 5-26-98; Ord. No. 318, 4-13-10)

**Note**— See editor's note for Ch. 11, Art. IV, found at the bottom of page CD11:6, for former derivation of Ch. 11, Art. IV.

Chapter 7.5 - FOOD SERVICE<sup>[1]</sup>

Footnotes:

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**Editor's note**—Ordinance of Jan. 14, 1997, replaced Ch. 7.5, in its entirety. Formerly, Ch. 7.5, §§ 7.5-1—7.5-14 pertained to similar subject matter and derived from Ordinance of July 14, 1987. For complete derivation see the Code Comparative Table at the end of this volume.

**Cross reference**— Administration, Ch. 2; buildings and building regulations, Ch. 5; fire prevention and protection, Ch. 7; licenses, permits and miscellaneous business regulations, Ch. 11; streets, sidewalks and public places, Ch. 17; water, sewers and sewage disposal, Ch. 19.

**State Law reference**— Food generally, G.S. § 21a-13 et seq.; state regulation of food and food establishments required, G.S. §§ 19a-36, 19a-36a.

**Sec. 7.5-1. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Director of health* means the director of health for the Town of Glastonbury.

*Establishment* shall mean a food service establishment, or limited food service establishment, or temporary food service establishment.

*Food* means any raw, cooked or processed edible substance, ice, beverage or ingredient used or intended for use, or for sale, in whole or in part for human consumption.

*Food service establishment* shall mean any place where food is prepared or served, for consumption on or off the premises, including but not limited to restaurants, industrial or corporate feeding establishments, commissaries, catering establishments or any eating place, whether fixed or mobile. The term does not include a private home where food is prepared for individual family consumption, or the location of food vending machines.

*Food service license* shall mean a license issued to a person, corporation, establishment, or firm serving food or drink to the public. A license shall be issued for a specific time period, specific activity, and specific location. Types of food service licenses are as follows:

- (1) *Annual food service license* shall mean a license, renewed annually, issued for a food service establishment.
- (2) *Temporary food service license* shall mean a license issued to a food service establishment for a period of time not to exceed fourteen (14) consecutive days.
- (3) *Seasonal market vendor license* shall mean a license issued to a food service establishment who prepares or serves foods at a Connecticut certified farmer's market. The dates of a seasonal market vendor license shall coincide with the dates of the particular farmer's market for which the food service establishment is applying, but shall not exceed one hundred fifty (150) consecutive days.
- (4) *Special vendor license* shall mean a license issued to a mobile food vendor set up at one (1) location for no more than eight (8) weeks. Mobile unit must be removed from property after eight (8) weeks. Mobile unit must have water supply delivered via food grade water line with acceptable backflow prevention. Vendors must comply with all local health, building, zoning, and fire codes.

*Licensee* shall mean the person designated by the owner of an establishment to receive all notices required to be sent pursuant to this chapter.

*Mobile food vendor* shall mean a self-contained food service operation, located in a readily movable motorized wheeled or towed vehicle, used to store, prepare, display or serve food intended for individual portion service.

*Owner* shall mean any individual, partnership, association, corporation, company, governmental agency, club or association of any kind, and includes the plural who owns an establishment.

*Potentially hazardous food* means any food or food ingredient, natural or synthetic that is in a form capable of supporting:

- (1) The rapid and progressive growth of infectious or toxigenic microorganisms, or
- (2) The slower growth of clostridium botulinum.

*Food service inspector* means authorized agent of the director of health certified by the Connecticut State Department of Public Health.

*Temporary food service establishment* shall mean a food service establishment or food service establishment which operates for fourteen (14) days or less. Nothing in this chapter shall prohibit the sale of food at a noncommercial bake sale or potluck supper. Provided the seller maintains food under conditions which will inhibit the rapid and progressive [growth] of infectious and toxigenic microorganisms.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Cross reference**— Rules of construction and definitions generally, § 1-2.

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

Sec. 7.5-2. - License required.

It shall be unlawful for any owner to operate an establishment, within the Town of Glastonbury, without a valid license issued to him by the director of health. Only an owner who complies with the requirements of this chapter and the Public Health Code of the State of Connecticut shall be entitled to receive or retain such a license. Licenses are not transferable. A license shall be posted in every establishment in a conspicuous public location, visible to the patrons of the establishment and protected from defacement or damage at all times. Licenses for temporary food service establishments shall be issued for a period of time not to exceed fourteen (14) consecutive days.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

Sec. 7.5-3. - Issuance of licenses.

- (a) Any owner desiring to operate an establishment shall, at least ten (10) working days prior to the opening of a new establishment, or at least ten (10) working days prior to the change of ownership, make written application for a license on forms provided by the director of health. In the case of new construction, remodeling or conversion, such application shall be submitted prior to the building permit being issued as required by section 7.5-10 of this chapter. Such application shall include, but not be limited to, the name and address of the owner of the establishment, the name and address of the licensee, if different, the type and location of the establishment and the signature of each owner or authorized representative. If the application is for a temporary food service establishment, it shall also include the dates of the proposed operation.
- (b) The application shall be accompanied by the appropriate annual fee per section 7.5-6.
- (c) Prior to the issuance of a license, the director of health, or the food service inspector, shall inspect the establishment to determine compliance with the provisions of this chapter and the Public Health Code of the State of Connecticut.

- (d) The director of health shall issue a license to the applicant if the inspection reveals that the establishment complies with the requirements of this chapter and the Public Health Code of the State of Connecticut.
- (e) All licenses shall expire on June 30 of each year, and may be renewed for another year upon application and payment of an annual fee, provided that the establishment is in compliance with this chapter and the Public Health Code of the State of Connecticut.

(Ord. of 4-11-89; Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-4. - Inspection.**

The director of health, or food service inspector, after proper identification, shall be permitted to enter, at any reasonable time, any establishment for the purpose of making inspections, as deemed necessary by the director of health, or the food service inspector, to determine compliance with this chapter and the Public Health Code of the State of Connecticut.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-5. - Food service establishment classification.**

The director of health or food service inspector shall classify each food service establishment by using the criteria outlined in this subdivision. Establishments shall be classified at the time of licensure or otherwise at the time of registration with the local director of health. The classification shall be reviewed by the director of health or food service inspector during each inspection and in no case less than annually. The food service establishment shall be placed into the highest classification that describes any of the food operations conducted. When it comes to the attention of the director of health or food service inspector that the food service establishment has changed to a different class the director of health or food service inspector shall reclassify that food service establishment. No food service establishment shall change operations to a different classification without prior written approval by the director of health. The classes of food service establishment are as follows:

- (a) *Class I* is a food service establishment with commercially prepackaged foods and/or hot or cold beverages only. No preparation, cooking or hot holding of potentially hazardous foods is included except that commercially packaged precooked foods may be heated and served in the original package within four (4) hours.
- (b) *Class II* is a food service establishment using cold or ready-to-eat commercially processed food requiring no further heat treatment and/or hot or cold beverages. No cooking, heating or hot holding of potentially hazardous foods is included except that commercially packaged precooked foods may be heated and served in the original package within four (4) hours and commercially precooked hot dogs, kielbasa and soup may be heated if transferred directly out of the original package and served within four (4) hours.
- (c) *Class III* is a food service establishment having on the premises exposed potentially hazardous foods that are prepared by hot processes and consumed by the public within four (4) hours of preparation.
- (d) *Class IV* is a food service establishment having on the premises exposed potentially hazardous foods that are prepared by hot processes and held for more than four (4) hours prior to consumption by the public.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-6. - Annual fees.**

There shall be a schedule of food service license fees adopted by resolution of the town council and amended from time to time by the town council.

Municipality and state owned facilities, private schools, nonprofit organizations and churches shall be exempt from payment of annual fees.

The fees for the issuance of a food service license are as follows:

Class 1—Prepackaged food/beverages only (gas stations) .....\$100.00

Class 2—Ready to eat food/beverages (minimart) .....175.00

Class 3—Fast food .....275.00

Class 4a—Restaurant up to 24 seats and mobile vendors .....300.00

Class 4b—Restaurant up to 49 seats .....350.00

Class 4c—Restaurant (50 + seats) .....400.00

Class 4d—Caterers, wholesalers .....400.00

Seasonal market vendor .....95.00

Temporary .....60.00

Reinspection .....150.00

*Late fee*—An application of annual food service license received more than five (5) days after the end of the licensing year will be charged an additional fee of one-quarter ( $\frac{1}{4}$ ) of the fee for the Class.

*Prorated fee*—Applications submitted for new food service establishments after January 1 are charged one-half ( $\frac{1}{2}$ ) fee of class. Applications submitted after May 1 are charged full fee of class, and provided a license for the remainder of the fiscal year plus a license for the entire next fiscal year.

(Ord. of 1-14-97; Ord. No. 294, 6-10-03; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-7. - Reinspection fees.**

There shall be a fee, as established in the Town of Glastonbury fee schedule referenced in section 7.5-6, for a failed reinspection when required by the Connecticut Public Health Code or by this chapter.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-8. - Suspension of licenses.**

- (a) The director of health, or the food service inspector may suspend any license if the owner does not comply with the requirements of this chapter. If the director of health, or the food service inspector finds that an establishment does not meet the requirements of this chapter, or finds unsanitary or other conditions in the establishment which, in his judgment, constitute an immediate and substantial hazard to public health, he may immediately issue a written notice to the licensee citing such conditions, specifying the corrective action to be taken, and specifying the time period within which such action shall be taken, and if deemed necessary, order immediate correction. If correction is not made within the stated time, the licensee shall be served a notice of intention to suspend the license. When a license is suspended, food service operations immediately cease.
- (b) Whenever a notice of intent to suspend the license is served, the owner or licensee may, within forty-eight (48) hours, file a written appeal to the director of health. If an appeal is filed, the director of health shall thereupon immediately examine into the merits of such suspension and may vacate, modify or affirm such suspension. The owner or licensee may, within three (3) business days after the receiving of such decision, appeal to the state commissioner of public health, who shall thereupon immediately notify the authority from whose order the appeal was taken and examine into the merits of such case and may vacate, modify or affirm such order.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-9. - Service of notices.**

A notice provided for in this chapter is properly served when it is delivered to the licensee, or when it is sent by registered or certified mail, return receipt requested, to the address as specified in the application. A copy of any notice shall be filed in the records of the director of health.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-10. - Reinstatement of suspended license.**

Whenever a license has been suspended, the owner of the suspended license may make a written request for reinstatement of the suspended license. Such request shall include a statement indicating how the conditions causing the suspension have been corrected. Within ten (10) days following receipt of such written request, the director of health, or the restaurant inspector, shall make a reinspection. If the owner is found to be in compliance with the requirements of this chapter and the Public Health Code of the State of Connecticut, and to have corrected all conditions responsible for the suspension, the license shall be reinstated upon payment of the reinspection fee.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-11. - Submission of plans.**

Whenever an establishment is constructed, or extensively remodeled, or whenever an existing structure is converted to use as an establishment, properly prepared plans and specifications for the public health related aspects of such construction, remodeling or conversion shall be submitted to the director of health or food service inspector, for review and approval before a building permit is issued. The plans and specifications shall include, but not be limited to, the proposed layout, arrangement and construction materials of work areas and the type and model of proposed fixed equipment and facilities,

as they pertain to public health standards. The director of health, or food service inspector, shall approve the plans and specifications in writing if they meet the requirements of this chapter and the Public Health Code of the State of Connecticut. No establishment shall be constructed, extensively remodeled or converted except in accordance with plans and specifications approved by the director of health or the food service inspector.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-12. - Pre-operational inspection.**

Whenever plans and specifications are required by section 7.5-11 of this chapter to be submitted to the director of health, or the food service inspector, the director of health, or the food service inspector, shall inspect the establishment prior to its beginning operation to determine compliance with the approved plans and specifications, and with the requirements of this chapter and the Public Health Code of the State of Connecticut. No certificate of occupancy shall be issued for an establishment until approval is granted by the director of health.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-13. - Examination and condemnation of food.**

Food may be examined or sampled by the director of health, or the food service inspector, as often as necessary for enforcement of this chapter or the Public Health Code of the State of Connecticut. The director of health, or the food service inspector, upon notice to the licensee specifying with particularity the reasons therefore, place a "hold order" on any food or beverage which he believes is unfit for human consumption. The director of health, or food service inspector, shall tag, label or otherwise identify any food subject to the hold order. No food subject to the hold order shall be used, served or moved from the establishment. The director of health shall permit storage of the food under conditions specified in the hold order, unless storage is not possible without risk to the public health, in which case immediate destruction shall be ordered and accomplished. The hold order shall state that a request for a hearing may be filed with the director of health within forty-eight (48) hours and that if no hearing is requested the food may be destroyed. The director of health shall examine the merits of such hold order and shall order or direct the owner or licensee to denature or destroy such food or bring it into compliance with provisions of this chapter.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

**Sec. 7.5-14. - Establishments outside town limits.**

Food from establishments outside the jurisdiction of the director of health may be sold within the Town of Glastonbury if such establishments conform to the provisions of this chapter or to substantially equivalent provisions. To determine the extent of compliance with such provisions, the director of health may accept reports from reasonable authorities in other jurisdictions where such establishments are located.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

Sec. 7.5-15. - Temporary food service licenses.

No license shall be granted to conduct a temporary food service operation unless the licensee or other responsible person has completed a seminar on food protection is or otherwise recognized by the director of health as possessing knowledge of food protection and safety.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.

Sec. 7.5-16. - Violations and penalties.

Any owner or licensee who shall violate any of the provisions of this chapter and/or the Public Health Code of the State of Connecticut shall pay a fine not more than ninety dollars (\$90.00). In addition thereto, such persons may be enjoined from continuing such violations. Each day upon which such a violation occurs shall constitute a separate violation.

(Ord. of 1-14-97; Ord. No. [332](#), 9-22-15)

**Note**— See editor's note for Ch. 7.5, found at the bottom of page CD7.5:1, for former derivation of Ch. 7.5.



**ATTACHMENT B**

**PROPOSAL RESPONSE FORM**

**BID / PROPOSAL NO:** GL-2017-27 **DATE DUE:** 03-17-17

**DATE ADVERTISED:** 02-27-17 **TIME DUE:** 11:00 AM

**NAME OF PROJECT:** Mobile Concessions Vendor for Glastonbury Riverfront Park

**The Respondent acknowledges receipt of the following Addenda:**

Addendum #1 \_\_\_\_\_ (Initial/Date) Addendum #2 \_\_\_\_\_ (Initial/Date) Addendum #3 \_\_\_\_\_ (Initial/Date)

**NON-COLLUSION AFFIDAVIT:**

By submission of this proposal, the Respondent certifies that it is being submitted without any collusion, communication, or agreement as to any matter relating to it with any other respondent or competitor. We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

**CODE OF ETHICS:**

I / We have reviewed a copy of the Town of Glastonbury's Code of Ethics and agree to submit a Consultant Acknowledgement Form if I / We are selected. Yes \_\_\_\_\_ No \_\_\_\_\_ \*

\*Respondent is advised that effective August 1, 2003, the Town of Glastonbury cannot consider any bid or proposal where the bidder has not agreed to the above statement.

_____	_____
<b>Type or Print Name of Individual</b>	<b>Doing Business as (Trade Name)</b>
_____	_____
<b>Signature of Individual</b>	<b>Street Address</b>
_____	_____
<b>Title</b>	<b>City, State, Zip Code</b>
_____	_____
<b>Date</b>	<b>Telephone Number / Fax Number</b>
_____	_____
<b>E:mail Address</b>	<b>SS # or TIN#</b>