

ATTENTION CONTRACTOR

- APPROVED FORM FOR YOUR FILES-NOTE ANY COMMENTS BOTTOM OF PAGE 2 - APPROVAL REQUIREMENTS
- APPLICATION DENIED-SEE BOTTOM PAGE 2

GLASTONBURY PUBLIC SCHOOLS

OFFICES OF DISTRICT SAFETY OFFICERS

Dr. Kenneth R. Roy
 Director of Environmental Health & Safety
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 Glastonbury, CT 06033-3099

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CONTRACTOR COMPLIANCE PERMIT APPLICATION

Notice to Contractors:

In concert with, but not limited to, all OSHA General Industry and Construction standards, EPA, NFPA, AHERA, and building codes, contractors conducting work activities at/on any Glastonbury Public Schools District property are required to provide the following information:

NOTICE: THIS FORM MUST BE COMPLETED AND APPROVED 3 DAYS PRIOR TO COMMENCING ANY OPERATIONS. ALL CONTRACTORS AND SUB CONTRACTORS MUST SUBMIT THEIR OWN PERMIT APPLICATION.

Once approved, the form will be returned to the originator. Approval is conditional relative to noted specifications by GPS Safety Officer/Director of Environmental Health and Safety.

1. Project Information:

Project Description:

Location:		
Start Date:	Completion Date:	
Contractor Safety Officer	Phone:	Fax: Email:

Permit Prepared By:

Date Prepared:

Project Scope	Yes	No	Comments
Confined Spaces*	<input type="checkbox"/>	<input type="checkbox"/>	
Electrical Work**	<input type="checkbox"/>	<input type="checkbox"/>	
Forklift	<input type="checkbox"/>	<input type="checkbox"/>	
Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>	
Ladders/Scaffolds	<input type="checkbox"/>	<input type="checkbox"/>	
Respirators	<input type="checkbox"/>	<input type="checkbox"/>	
Rigging/Lifting*****	<input type="checkbox"/>	<input type="checkbox"/>	
Welding***	<input type="checkbox"/>	<input type="checkbox"/>	
Asbestos Management****	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	

- * Contractors need to secure, complete and submit a "Confined Space Permit" from the Director of Environmental Health and Safety for approval **3 days PRIOR** to doing any work in a Permit Required Confined Space Area.
- ** Contractors need to secure, complete and submit an "Energized Electrical Work Permit" from the Director of Environmental Health and Safety for approval **3 days PRIOR** to doing any energized electrical work.
- *** Contractors are required to secure, complete and submit a "Hot Work Permit" from the Director of Environmental Health and Safety for approval **3 days PRIOR** to doing any hot work (e.g., welding, etc.).
- **** Contractors need to secure the Asbestos Management Plan from the Director of Facilities prior to all construction/demolition work.
- ***** A safety plan must be submitted and approved for use of cranes.

2. Provide district safety officer with Safety Data Sheets (SDS) for all materials used on-site.

LIST EITHER CHEMICAL OR TRADE NAME OF EACH ATTACHED SDS SHEET BELOW	

3. In cases of hazardous waste production, a written disposal plan must be provided to and approved by the district safety director, 5 days prior to initiation of work for those materials disposed of on site.
4. All contractors and/or their personnel are required **to be in compliance with all EPA, NFPA, AHERA and OSHA and other appropriate safety standards** when working on site (under the direction of a contractor’s project supervisor).
5. All on-site activities carried out by contractors, and/or their employees, must be done in such a manner as to **maintain a safe working environment** for all Glastonbury Public Schools’ employees, students and visitors.
6. Contractor employees found to be in non-compliance **may be removed from the District worksite** by the District Safety Officer.
7. Contractors found to be in non-compliance will be subject to **forfeiture of payment and/or contract termination**.
8. The district reserves the right to inspect the worksite **at any time** for safety compliance.
9. The district may require review of a contractors OSHA 200/300 log for a period of three (3) previous years.

Please type company name and address below

	<p>RETURN TO:</p> <p>Dr. Kenneth Roy, Safety Compliance Officer</p> <p>E-mail: royk@glastonburyus.org</p>
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By signature, the contractor agrees to adhere to all components and the spirit of this document.

Signature of Contractor	Title	Date

<p>INTERNAL USE ONLY</p> <p>APPROVAL STATUS: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>GPS Safety Officer: _____ Date: _____</p> <p>c: <input type="checkbox"/> Maintenance Office File</p> <p> <input type="checkbox"/> Contractor</p> <p> <input type="checkbox"/> Safety Officer Roy</p> <p> <input type="checkbox"/> Building Principal/Supervisor</p> <p> <input type="checkbox"/> (Other)</p> <p> <input type="checkbox"/> (Other)</p>	<p><u>NOTE TO CONTRACTOR:</u> APPROVAL CONTINGENT ON THE FOLLOWING ITEMS:</p>
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