

**TOWN OF GLASTONBURY, CONNECTICUT**

**Comprehensive  
Annual Financial Report**

**for**

**The Fiscal Year Ended**

**June 30, 2008**

**Prepared by:**

**Financial  
Administration  
and  
Accounting Divisions**

**TOWN OF GLASTONBURY, CONNECTICUT**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

**TABLE OF CONTENTS**

	<b><u>Introductory Section</u></b>	<b>Page</b>
Principal Town Officials		i
Organization Chart		ii
Letter of Transmittal		iii-xi
Certificate of Achievement for Excellence in Financial Reporting		xii
	<b><u>Financial Section</u></b>	
Independent Auditors' Report		1-2
Management's Discussion and Analysis		3-14
	<b><u>Basic Financial Statements</u></b>	
<b>Exhibit</b>		
	<b><u>Government-Wide Financial Statements</u></b>	
I Statement of Net Assets		15
II Statement of Activities		16
	<b><u>Fund Financial Statements</u></b>	
III Balance Sheet - Governmental Funds		17-19
IV Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds		20-22
V Statement of Revenues, Expenditures and Changes in Fund Balance - Budgetary Basis - Budget and Actual - General Fund		23
VI Statement of Fiduciary Net Assets - Fiduciary Funds		24
VII Statement of Changes in Fiduciary Net Assets - Fiduciary Funds		25
Notes to Financial Statements		26-48

**Supplemental, Combining and Individual  
Fund Statements and Schedules**

<b>Exhibit</b>	<b>Page</b>
<u>General Fund</u>	
A-1 Balance Sheet	49
A-2 Schedule of Estimated and Actual Revenues - Budgetary Basis	50-52
A-3 Schedule of Expenditures Compared With Appropriations - Budgetary Basis	53-68
<u>Nonmajor Governmental Funds</u>	
B-1 Combining Balance Sheet	69-73
B-2 Combining Statement of Revenues, Expenditures and Changes in Fund Balances	74-78
<u>Fiduciary Funds</u>	
C-1 Combining Statement of Fiduciary Net Assets - Agency Funds	79
C-2 Combining Statement of Changes in Assets and Liabilities - Agency Funds	80
<u>Other Schedules</u>	
D-1 Report of Tax Collector	81-82
D-2 Schedule of Sewer Connection Charges Collectible	83
D-3 Schedule of Expenditures and Encumbrances Compared with Appropriations - Capital Projects Funds	84-87

## Statistical Section

<b>Table</b>		<b>Page</b>
	<u>Financial Trends</u>	
1	Net Assets by Component	88
2	Changes in Net Assets	89
3	Fund Balances of Governmental Funds	90-91
4	Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	92-93
	<u>Revenue Capacity</u>	
5	Assessed and Estimated Actual Value of Taxable Property	94-95
6	Principal Taxpayers	96
7	Property Tax Levies and Collections	97
	<u>Debt Capacity</u>	
8	Ratio of Net General Bonded Debt to Assessed Value and Net General Bonded Debt Per Capita	98
9	Schedule of Debt Limitation	99
10	Legal Debt Margin Information	100-101
	<u>Demographic and Economic Statistics</u>	
11	Demographic and Economic Statistics	102-103
12	Principal Employers	104
	<u>Operating Information</u>	
13	Full-Time Equivalent Government Employees by Function/Program	105
14	Operating Indicators by Function/Program	106-107
15	Capital Asset Statistics by Function/Program	108

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## **Introductory Section**

# TOWN OF GLASTONBURY, CONNECTICUT

## PRINCIPAL TOWN OFFICIALS

JUNE 30, 2008

### Town Council

Susan Karp, Chairwoman  
Carol H. Ahlschlager, Vice Chairwoman  
Whit Osgood  
Kurt P. Cavanaugh  
Stewart Beckett, III

Marti Curtiss  
Carolyn M. Treiss  
Timothy P. Coon  
Barbara C. Wagner

### Board of Finance

Diane L. Northrop, Chairwoman  
James McIntosh, Vice Chairman  
Constantine Constantine

Robert Jenkins  
Peter B. Deich  
Dennis Kerrigan

### Administration

Town Manager  
Director of Human Resources  
Community Development Director  
Director of Finance and  
Administrative Services, Treasurer  
Physical Services Director  
Infrastructure & Building Services Director  
Chief of Police  
Fire Chief

Richard J. Johnson  
Patricia Washington  
Kenith E. Leslie  
  
Diane M. Waldron  
Daniel A. Pennington  
Herbert L. Schwind  
Thomas J. Sweeney  
Matthew Nelson

### Board of Education

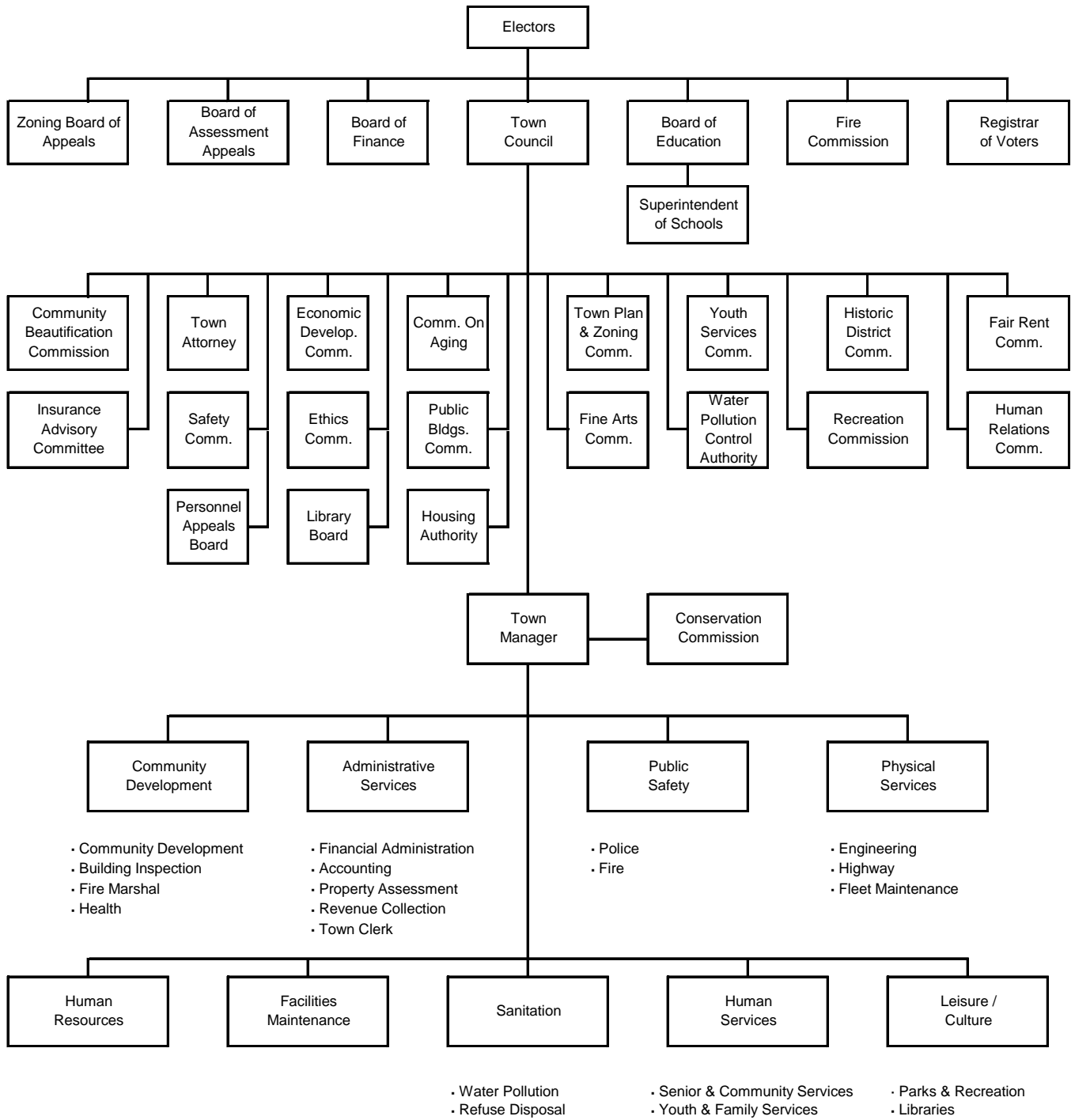
Richard C. Brown, Chairman  
Lorraine Marchetti, Vice Chairman  
Kristi H. Vitelli  
Lisa M. Furbush

Jeremy Grieveson  
Daniel J. Schnaidt  
Pandora Wohler  
James R. Zeller

Superintendent of Schools

Alan B. Bookman

# Organization Chart







# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CONNECTICUT 06033-6523

December 11, 2008

Town Council  
Board of Finance  
Glastonbury, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Glastonbury for the fiscal year ended June 30, 2008.

This report consists of management's representation concerning the financial statements of the Town of Glastonbury. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Glastonbury has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Glastonbury's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town of Glastonbury's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Glastonbury's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Glastonbury for the fiscal year ended June 30, 2008 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the Town of Glastonbury's financial statements for the fiscal year ended June 30, 2008 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Glastonbury was part of broader, state and federally mandated "single audits" designed to meet the special needs of state and federal grantor agencies. The standards governing the federal and state single audit

engagements required the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal and state awards. These reports are available in the Town of Glastonbury's separately issued Single Audit Reports.

Generally accepted accounting practices require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The Town of Glastonbury's MD&A can be found immediately following the independent auditors' report.

## **PROFILE OF THE GOVERNMENT**

The Town of Glastonbury, incorporated as a Town in May of 1693, is located about eight miles southeast of Hartford and is bordered on the north mainly by the towns of East Hartford and Manchester, on the east by the towns of Bolton and Hebron, on the south by the towns of Marlborough, East Hampton and Portland, and on the west by the towns of Cromwell, Rocky Hill and Wethersfield. Glastonbury is approximately 53 square miles in area with an estimated population of 33,169 as of June 2008.

Glastonbury is strategically located adjacent to Connecticut Routes 2 and 3, both four-lane limited access highways providing direct access to interstate highways 84 and 91. Bradley International Airport is 20 miles northwest of the Town.

Glastonbury is a suburb of Hartford with a diverse development base and a rich history as a Connecticut River Valley town. Approximately 61% of the total land area is zoned for residential development, 12% for commercial and industrial development, and 27% is flood zone or open space.

The Town provides a full range of services including: General Government, Community Development, Administrative Services, Public Safety, Physical Services, Sanitation, Human Services, Leisure/Culture and Education.

## **Factors Affecting Financial Condition**

Glastonbury is located in a region with a divergent economic base. Its citizens' income is derived from major insurance firms, prime government contractors, commercial/industrial firms, retail and service industries. The 2000 census data indicates that Glastonbury's median family income was \$94,978, compared to the State's \$65,521. The median age of a Glastonbury resident is approximately 39.8 years.

Glastonbury's unemployment rate ranks better than the region. The Town's unemployment rate was 4.2% through August 2008 as compared to the State of Connecticut at 6.5%. The rise in the unemployment rate from 2.3% and 4.3%, respectively, over the previous year is indicative of the current economy.

The community's tax base is stable with moderate growth in residential construction and commercial structures. The net taxable grand list of October 1, 2007 was \$4.074 billion, which represents an increase of approximately 31.9% from 2006 and is reflective of the state mandated property revaluation effective every five years. For comparison with a non-revaluation year, Grand List growth is estimated at 1.7% without the effect of property revaluation.

National, state and local markets for new residential properties have seen a recent decline in demand for new home construction. This is less of a concern in Glastonbury than in much of the state and region due to the continued desirability of this community. As the community continues to mature, it is anticipated that a diminishing supply of vacant land will result in reduced housing starts but increased home values. This is not a concern as Glastonbury continues to prosper as a successful and desirable Hartford community. For the period ended June 30, 2008, the median sales price for 397 single family dwellings was \$393,500. The median sale price for existing homes was \$378,500, while the median price for new construction was \$712,710. The highest sales price for a home was \$1,730,000.

Glastonbury's business sector continues to flourish with significant new building and redevelopment projects. The Gateway Medical Campus continues to expand with a build-out greater than 100,000 sq. ft. of Class A office space. It is anticipated that Glastonbury will continue to offer excellent opportunities for high quality new business expansion as well as upgrades to existing commercial buildings. A significant component of new commercial development can be attributed to medical office building construction at Gateway, as well as the total renovation/reconstruction of Fox Run Mall, which is anchored by a Whole Foods grocery store that opened in late 2007 and 124 Hebron Avenue (Eric Town Square) which offers a mix of high quality retail and office space.

### **MAJOR INITIATIVES**

Glastonbury has a successful Capital Improvement Program through which it has maintained its infrastructure and made improvements to and/or added community facilities to enhance the Town's overall image and services it provides to Town residents.

Construction is substantially complete on the high school renovation and expansion project, approved at referendum in November 2002. The \$48.3 million project included a 68,000 square foot science wing with 22 science classrooms, 10 general classrooms, and related support facilities. Major renovations involved approximately 78,000 square feet throughout the facility. The project also incorporated code updates, mechanical/electrical/plumbing upgrades, site work and other various improvements. State grant revenues estimated at \$12 million will reduce net costs to the Town.

A new \$29.5 million elementary school, approved by the voters in November 2004, opened for operation in August 2007. This is a K-5 facility of approximately 85,000 square feet to accommodate 675 students. The total estimated project cost of \$29,500,000 was funded with State grants of \$9.75 million and debt of \$19.75 million.

The Town's most significant project includes upgrade and renovation to the Town's Wastewater Treatment Plant which was originally constructed in 1958 and upgraded in 1972. While meticulously maintained, most operating equipment is over 35 years old and in need of replacement and upgrade. This includes significant improvements in plant technology. These factors, along with a state mandate to reduce nitrogen discharge from plants throughout the state, prompted completion of a comprehensive facilities plan. The plan identified and recommended upgrades to the plant and equipment to meet nitrogen reduction standards and improve the efficiency and effectiveness of plant operations. A \$26.9 million project was approved at referendum in 2003. Project costs were originally anticipated to be funded with grants and sewer use fund reserves totaling \$9.3 million and the balance funded through a State of Connecticut low-interest loan. However, shortages and a delay in state funding have delayed this project which was originally scheduled for completion in 2007. During 2007 the Town revised the estimates for the upgrade of \$30.6 million, or \$3.1 million more than approved at referendum. The Town authorized additional funding in the amount of \$4 million from the Town's Sewer Sinking Fund, anticipating that any grant and loan funds received will replenish the reserves in this fund. Prior to year end, the Town did enter into the Clean Water Fund agreement with the State and was able to request reimbursement for funds already expended. The project is progressing and is scheduled for completion in 2010. It is anticipated that once complete, repayment of the 2% loan to the state will have minimal impact on the general taxpayer. Funding scenarios reviewed by the Town anticipate annual loan payments to be made primarily from user fees, accumulated sewer use funds and investment income generated in the Sewer Sinking Fund.

Glastonbury is well known for its successful land acquisition and preservation program. The program is funded through appropriations and bond authorizations approved at referendum. Since 1988, \$21 million has been approved at referendum for land acquisition and preservation including the most recent \$4 million approved at referendum in November 2007. Through this program, the Town has acquired approximately 1,390 acres, including parcels totaling approximately 90 acres that were recently acquired.

The Town continues the practice of funding major projects, new and ongoing, from cash resources to minimize the use of debt financing. The capital program transfer approved to the Capital Reserve Fund for 2007-2008 was \$2,000,000. The adopted budget for 2008-2009 funds \$3,000,000 to support infrastructure improvements without incurring debt. The \$1 million increase is in response to rising costs for road improvements and a general desire to address the Town's capital infrastructure on an ongoing basis without the issuance of long-term debt.

Projects in the Capital Improvement Program funded on a current basis during the year included continued funding for improvements to Town Hall and the Academy building, clean renewable energy initiatives, state mandated property revaluation, roof replacement, road improvements, bridge replacement, various major pieces of equipment, and high school building and field improvements.

The Town continues to evaluate proposals for purchase and development of all or a portion of the remaining 86± acres of the town owned Gateway Corporate area. This process will focus on a number of factors including purchase price, demand for public services, ongoing net tax benefits, and long-term viability of concepts. Subsequent to year end, the Town sold approximately 8.87 acres of this property for \$805,000.

### **Factors Affecting the 2007/08 Operating Budget**

In preparing the 2007/08 operating budget the various policies, described in further detail throughout this transmittal, were considered. In addition, various current trends and market influences were also evaluated.

### **Revenues -**

The Town conservatively budgets revenues with respect to building permit revenues, investment income and Town Clerk conveyance fees. As these revenues are highly dependent on market conditions a forecasted downturn in the economy was considered when developing these revenues. The Town is not highly dependent on State revenues as only 4.4 percent of the Town's total revenues are received in grants. During the budget process, which is very early compared to when the State adopts its budget, the Town anticipates the current level of funding received from the State or if biennial amounts are available, those estimates are used. However, for the 2007/08 budget the State increased the Education Cost Sharing grant by approximately \$2 million after the Town adopted its budget and mill rate. As a result, the Town Council and Board of Finance reviewed various alternatives for the use of these funds and decided to return the amount to the taxpayers in the subsequent year's budget, 2008-2009, through an increase in the fund balance transfer of \$2 million. In addition, the Town has customarily budgeted tax revenues assuming a 99% collection rate whereas the actual rate has averaged 99.4%.

### **Expenditures -**

The Town continued to face many of the same challenges in the development of expenditures for the 2007/08 fiscal year budget. Significant increases in fuel and energy costs that occurred during the prior two fiscal years have forced the Town to increase budgeted costs. In efforts to help mitigate these increases, the Town has implemented various cost and energy saving policies and initiatives and continues to evaluate additional programs for future consideration. Another area of significant increases included health insurance and pension costs. The continuing increases in this area have prompted the Town to perform an evaluation of its pension plan from a performance and fee perspective as well as an evaluation of health and pension benefits on a comparison basis to other surrounding communities.

In summary, management, the Town Council and Board of Finance are extremely proactive in addressing budget policy and the various internal and external factors that affect the Town's budget and finances.

## **Long Range Financial Planning**

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The Program consists of a planning process and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions, and are submitted to the Town Council in a five-year planning document prepared by the Town Manager and presented to the Town Council and Board of Finance by February 1<sup>st</sup>. This document sets forth in priority order the suggested implementation of projects based on the needs of the community. Both boards complete their reviews and recommendations in mid March as part of the annual budget process.

During the year, the Town Council, upon recommendation of the Board of Finance, adopted revised Capital Improvement Program criteria. This policy outlines the purpose of the program to identify capital needs over a multi-year period and the means to finance them. In addition to identifying the type of capital items to be included in the capital program, the most significant changes to the policy included the identification of certain goals and limits with regard to reserves and authorizations which can be summarized as follows:

- The Town maintains a Capital Reserve that funds many of the capital and nonrecurring items on a cash basis. One of the goals identified in the criteria is to maintain an amount equivalent to \$1,000,000 in the undesignated balance of this reserve, except as needed to meet emergencies;
- Requires the Town Manager to develop a recommended financing plan based on recommended projects, funding and debt service and mill rate impact;
- Revised the referendum threshold for cash-funded projects which exceed 2% of the Town's current adopted Town, Education, and Debt Transfer budget, rounded to the next highest \$50,000; and,
- Provides funding for capital improvements when public referendum is not practical or in the best interests of the community. This would include;
  - Exigent circumstances affecting the health or safety of the community;
  - Grant funding and donations which reduce the net project cost below the threshold;
  - Care and maintenance of Town buildings and infrastructure; and,
  - Projects of a recurring nature that may be funded on an annual basis for which cumulative funding could exceed the threshold.

Looking forward to 2008/2009 the CIP appropriation recommended by the Town Council totaled \$3,983,648 for current year funding through the annual appropriation to the Capital Reserve fund, grants, and Sewer Sinking fund reserves.

## **Debt Administration**

The ratio of net bonded debt to assessed valuation and the amount of net bonded debt per capita are useful indicators of the Town's debt position to municipal management, citizens and investors. The Town Council and Board of Finance have enacted a policy whereby debt shall not exceed three and one-half percent (3.5%) of the annual full market value of property for the respective year's Grand List. Additionally, annual Debt Service shall not exceed 10% of the respective year budget.

The applicable data for the Town of Glastonbury at the end of the 2008 fiscal year is represented as follows:

Bonded Debt	Amount	Ratio of Debt to Assessed Value (70% of Present Market)	Ratio of Debt To 10/1/06 Market Value	Bonded Debt Per Capita
Bonded debt	\$89,020,000	2.86%	1.46%	\$2,684

While the above ratios indicate a relationship of total debt obligations to the local tax base, it is important to realize that there are other sources utilized to meet debt service requirements. State grants received as specific partial offsets to school building debt and other local revenues generated from the bonded projects themselves, such as sanitary sewer assessments, also serve to reduce the direct impact of debt service on the property tax.

Outstanding general obligation bonds at June 30, 2008 totaled \$89,020,000. Changes in bond indebtedness are detailed in Note 3.G on page 41 of this report. The Town's bond rating is as follows:

<u>General obligation bonds</u>	
Moody's Investors Service	Aa 1
Standard & Poor's	AAA

## **Cash Management**

Cash temporarily available during the year was invested for periods ranging from 30 to 181 days to maturity. The Connecticut General Statutes authorize the investment of funds in obligations of the United States or in any state or other tax-exempt political subdivision under certain conditions. Trust funds are also authorized to invest in corporate bonds, securities and other commercial paper. Three factors affect investment income: 1) interest rates, 2) fund balances available, and 3) cash flow management.

In addition to certificates of deposit and money market funds, monies are also invested in the State-administered Short-Term Investment Fund (STIF). An arrangement with the State allows the Town to invest money in STIF while retaining immediate access to the cash when needed. The average earnings rate from STIF investments during fiscal year 2008 was

4.05%. The low and high earnings rate on money market and CDs were 2.14% and 5.47%, respectively. Investment income for the General Fund generated \$1,872,515 which represents approximately .61 mills. The earnings rate as of October 31, 2008 was 1.84% for STIF and between 1.85% and 3.60% on money market funds and CDs.

### **Risk Management**

The Town maintains insurance to provide for losses of property or the results of litigation. Safety and risk management training is made available by the insurance providers and is utilized on a recurring basis. Over the past year, the department and division directors have focused on loss control prevention. These efforts have further improved the Towns' loss control program and strengthened the accountability of management staff for reduction in overall Worker's Compensation costs. The Town participates in the Connecticut Interlocal Risk Management Pool (CIRMA) for town and education coverage.

The CIRMA workers compensation program for the Town included 36 open claims reserved at \$1,108,490 through June 30, 2008. General Government's 17 open claims were reserved at \$714,030 and Education's 19 claims were reserved at \$394,460. One of the General Government claims represents \$500,283 of its open reserves. The Town's experience modification rating has decreased over the years and is currently at .88 as of June 30, 2008. In the CIRMA liability, property casualty program the Town has reserves in the amount of \$338,978 for nineteen open claims and Education has reserves in the amount of \$158,375 for eleven open claims for related incidents through June 30, 2008.

### **Award**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2007, which was the eighteenth consecutive year the award was received. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized comprehensive annual financial report. This report satisfies both accounting principles generally accepted in the United States of America and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. It is the Town's opinion that the current report continues to conform to the Certificate of Achievement for Excellence in Financial Reporting Program requirements. The 2008 report will be submitted to GFOA to determine its eligibility for the certificate program.



## **Acknowledgments**

The preparation of this report could not be accomplished without the efficient and dedicated services of the entire staff of the Administrative Services Department. I would like to express my appreciation to Nina Cousins, Controller, and Joyce Williams, Finance Analyst, who made significant contributions to its preparation. Also, many thanks and appreciation to the Town Manager, Town Council and Board of Finance, for their ongoing support of sound financial management.

Respectfully submitted

A handwritten signature in cursive script that reads "Diane M. Waldron".

Diane M. Waldron  
Director of Finance and  
Administrative Services

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Town of Glastonbury  
Connecticut

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2007

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Oliver S. Cox*

President

*Jeffrey R. Emer*

Executive Director

## **Financial Section**



## Independent Auditors' Report

To the Members of the Town Council and the Board of Finance  
Town of Glastonbury, Connecticut

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Glastonbury, Connecticut, as of and for the year ended June 30, 2008, which collectively comprise the Town of Glastonbury, Connecticut's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Glastonbury, Connecticut, as of June 30, 2008 and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Management's discussion and analysis on pages 3 through 14 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Glastonbury, Connecticut's basic financial statements. The introductory section, supplemental, combining and individual fund statements and schedules, and statistical tables are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplemental, combining and individual fund statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we express no opinion on them.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2008 on our consideration of the Town of Glastonbury, Connecticut's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

*Blum, Shapiro & Company, P.C.*

December 11, 2008

**Town of Glastonbury, Connecticut**  
**Management's Discussion and Analysis**  
**June 30, 2008**

This discussion and analysis of the Town of Glastonbury, Connecticut's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2008. It should be read in conjunction with the letter of transmittal and the Town's financial statements that follow this section.

**Financial Highlights**

- ◆ On a government-wide basis, the assets of the Town of Glastonbury exceeded its liabilities resulting in total net assets at the close of the fiscal year of \$199 million. Of the Town's total net assets at June 30, 2008, \$39.6 million, or 19.9%, is unrestricted and may be used to meet the Town's ongoing obligations to citizens and creditors.
- ◆ On a government-wide basis, during the year, the Town's net assets increased by \$11.95 million or 6.4%, from \$187.1 million to \$199 million. Government-wide expenses were \$159 million, while revenues were \$170.9 million. The change in net assets is primarily attributable to increases in property taxes, charges for services and a significant increase in operating grants and contributions.
- ◆ At the close of the year, the Town of Glastonbury's governmental funds reported, on a current financial resources basis, combined ending fund balances of \$31.04 million, a decrease of \$7.96 million from the prior fiscal year. Of the total \$31.04 million fund balance as of June 30, 2008, \$7.1 million is available for spending at the Town's discretion and represents the combined unreserved fund balance in the general fund, special revenue funds and capital projects funds. Unreserved fund balance in the general and special revenue funds total \$33 million, while unreserved fund balance of the capital projects funds totals (\$25.94 million). The deficit in the capital projects funds is primarily due to timing differences in incurring obligations (encumbrances) in the Wastewater Treatment Plant Renovation Fund and the Land Acquisition Fund as well as obtaining resources to fund those obligations either in the form of grants or the issuance of debt or notes. The Town will issue long-term debt for the Land Acquisition fund deficit and finance through grants and loans with the State of Connecticut Clean Water Fund the Wastewater Treatment Plant renovations.
- ◆ At the end of the current fiscal year, the total fund balance for the General Fund alone was \$19.57 million, an increase of approximately \$3.9 million from the prior fiscal year. Of that total fund balance, \$19 million is unreserved. The unreserved General Fund balance at year-end represents 14.9% of total General Fund expenditures and transfers out (\$127.25 million on a budget basis).
- ◆ The Town of Glastonbury's total bonded debt decreased by \$6.645 million, or 7%, during the current fiscal year. There were no new bonds issued during the year and \$6.645 million was retired. Total outstanding bonded debt at June 30, 2008 is \$89.02 million.
- ◆ There are several major projects approved at referendum that at June 30, 2008 were in various stages of completion. These projects include the high school renovations, the construction of the new elementary school and renovations and upgrade to the Wastewater Treatment Plant (WWTP) facility. The school projects are substantially complete as of June 30, 2008. The WWTP upgrade qualified for funding under the State of Connecticut Clean Water Fund program. Financing under this program provides for a

30% grant and a 70% loan borrowed at a 2% interest rate. Current authorized and unissued debt totals \$30.3 million, \$20.8 million of which is for the WWTP. It is anticipated that funding for the WWTP upgrade will have a minimal impact on the general taxpayer due to grants and loans with the State, use of accumulated reserves and payments direct from sewer users. It is anticipated that the financial impact of this project will occur after 2010.

## **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town of Glastonbury's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements. This report also contains supplementary information and a statistical section. The statistical section provides comparisons of selected information beginning with fiscal year 1999 and running through the current year.

The Town of Glastonbury implemented the new reporting requirements outlined in GASB 34 effective July 1, 2002 (for the fiscal year ended June 30, 2003) including full implementation of capital asset reporting, including infrastructure.

### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net assets presents information on all of Glastonbury's assets and liabilities, with the difference reported as net assets. One can think of the Town's net assets - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net assets may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other non-financial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town of Glastonbury.

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Activities of the Town of Glastonbury encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, sewage treatment operations and education. Property taxes, charges for services and state and federal grants finance most of these activities.

The government-wide financial statements (statement of net assets and statement of activities) can be found on Exhibits I and II.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town of Glastonbury, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town of Glastonbury has two kinds of funds:

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Glastonbury maintains 35 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, Capital and Nonrecurring Expenditures Fund (Capital Reserve Fund), Special Assessment Fund, Sewer Operating Fund, Wastewater Plant Renovation and the Land Acquisition Fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation as other nonmajor governmental funds. Nonmajor governmental funds for the Town of Glastonbury which are classified as special revenue funds include Dog Fund, Grants and Contracts, Police Forfeited Property, Special Gifts/Grants, Camp Sunrise, Recreation Activities, Historic Documents/Preservation, School Cafeteria, Special Education, OPEB Reserve, various library trust funds and Connecticut. Nonmajor funds which are classified as capital projects funds are Capital Reserve Projects, Town Aid, Sewer Sinking Projects, Riverfront Community Center, Middle School Projects, New Elementary School, GHS Renovation, Phelps Street Property, Gateway Project, Public Safety Communications and Riverfront Park. Individual fund data for each of these nonmajor governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balance.

The Town of Glastonbury adopts an annual budget for its General Fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the authorized budget. The statement of revenues, expenditures and changes in budgetary fund balance on a budgetary basis can be found on Exhibit V.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balance) can be found on Exhibits III and IV.



**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has one pension trust fund and two agency funds. The basic fiduciary fund financial statements can be found on Exhibits VI and VII.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26-48 of this report.

The notes to this report also contain certain supplementary information concerning the Town of Glastonbury's progress in funding its obligation to provide pension benefits to its employees. This information can be found within the Schedule of Funding Progress on page 45 of this report.

**Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town of Glastonbury governmental activities assets exceeded liabilities by \$199 million on June 30, 2008.

**Town of Glastonbury  
Net Assets  
June 30, 2008 and 2007  
(In 000's)**

	<b><u>Governmental Activities</u></b>	
	<b><u>2008</u></b>	<b><u>2007</u></b>
Current and other assets	\$ 54,536	\$ 52,577
Capital assets	<u>258,928</u>	<u>245,457</u>
Total assets	<u>313,464</u>	<u>298,034</u>
Long-term liabilities outstanding	94,103	100,794
Other liabilities	<u>20,365</u>	<u>10,190</u>
Total liabilities	<u>114,468</u>	<u>110,984</u>
Net assets:		
Investment in capital assets - net of related debt	159,397	148,634
Unrestricted	<u>39,599</u>	<u>38,416</u>
Total Net Assets	<u>\$ 198,995</u>	<u>\$ 187,050</u>

By far the largest portion of the Town of Glastonbury's net assets (80.1%) reflects its investment in capital assets (such as land, buildings, machinery, equipment and infrastructure), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town of Glastonbury's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided

from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**Town of Glastonbury  
Changes in Net Assets  
For the Years Ended June 30, 2008 and 2007  
(In 000's)**

	<u>Governmental Activities</u>	
	<u>2008</u>	<u>2007</u>
Revenues:		
Program revenues:		
Charges for services	\$ 9,965	\$ 9,729
Operating grants and contributions	40,674	13,671
Capital grants and contributions	5,992	10,658
General revenues:		
Property taxes	111,316	104,152
Grants and contributions not restricted to specific programs	219	254
Investment income	2,732	3,468
Total revenues	<u>170,898</u>	<u>141,932</u>
 Expenses:		
General government services	2,505	2,407
Community development	1,821	1,699
Administrative services	5,110	5,056
Public safety	10,089	9,541
Physical services	11,207	9,749
Sanitation	2,453	2,500
Human services	2,611	2,408
Leisure/culture	5,860	5,451
Education	113,372	83,547
Interest on long-term debt	3,925	3,836
Total expenses	<u>158,953</u>	<u>126,194</u>
 Change in net assets	11,945	15,738
 Net assets - July 1	<u>187,050</u>	<u>171,312</u>
 Net Assets - June 30	<u>\$ 198,995</u>	<u>\$ 187,050</u>

Glastonbury's net assets increased \$11.945 million during the fiscal year. This increase reflects a continuing increase in property tax revenues and operating grants and contributions.

## Governmental Activities

Approximately 65.1% of the revenues were derived from property taxes, followed by 23.8% from operating grants and contributions, 3.5% from capital grants and contributions, and 5.8% from charges for services. The remaining 1.8% of revenues was derived from investment earnings and other grants that were not restricted for specific purposes.

Major revenue factors included:

- ◆ Property tax revenues recorded for fiscal year 2008 totaled \$111.32 million, an increase of 6.9% over 2007. The increase is attributable to a 1.93% increase in the grand list (\$60 million) and an increase in the mill rate from 34 to 35.8 or 5.29%.
- ◆ Capital grants and contributions reported a net decrease of \$4.67 million. The Town received approximately \$5.66 million less in school construction grant progress payments than in the prior year; however, this was offset slightly with the addition of the Clean Water Fund grant in the amount of \$1.84 million and other small grant decreases.
- ◆ Investment income decreased by \$.74 million or 21.2% due to declining interest rates throughout the year.
- ◆ Operating grants and contributions increased \$27 million or 197.5%. This is primarily attributable to the on behalf payments by the State of Connecticut to the teachers' retirement fund which increased \$24.175 million from the previous year, as well as \$.66 million received from the Connecticut Resource Recovery Authority (CRRA) representing the Town's share of the Enron settlement.

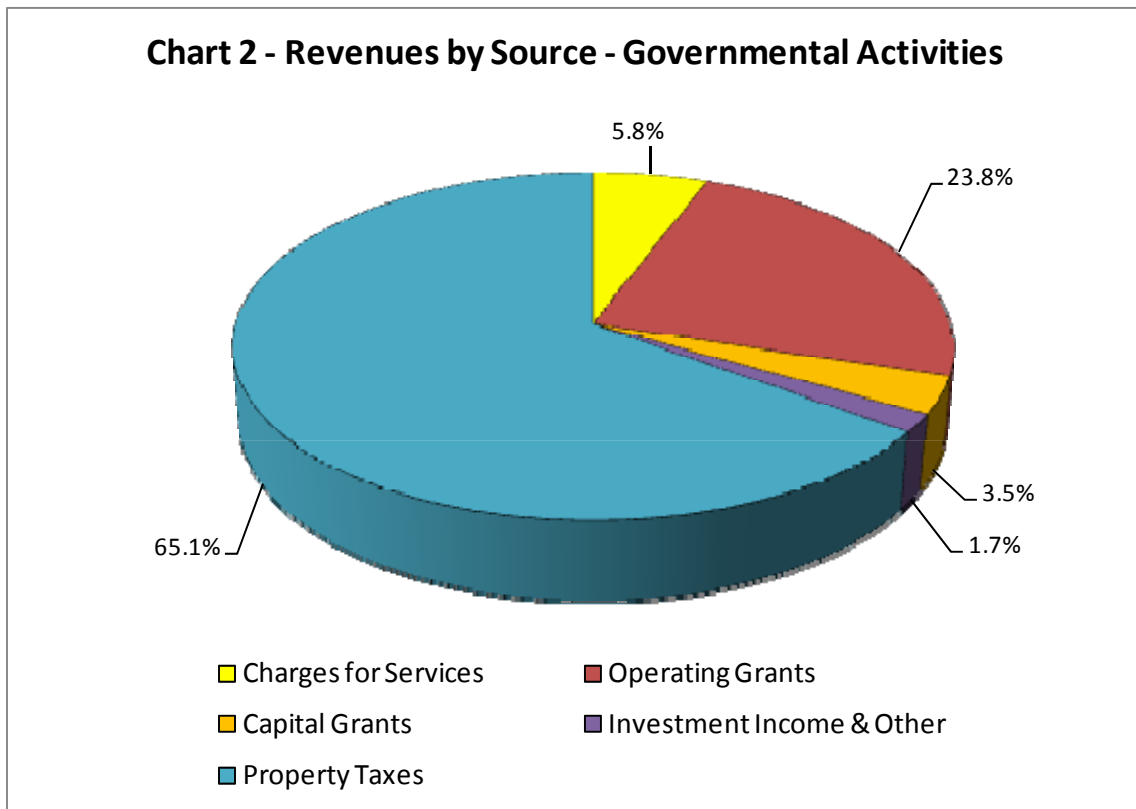
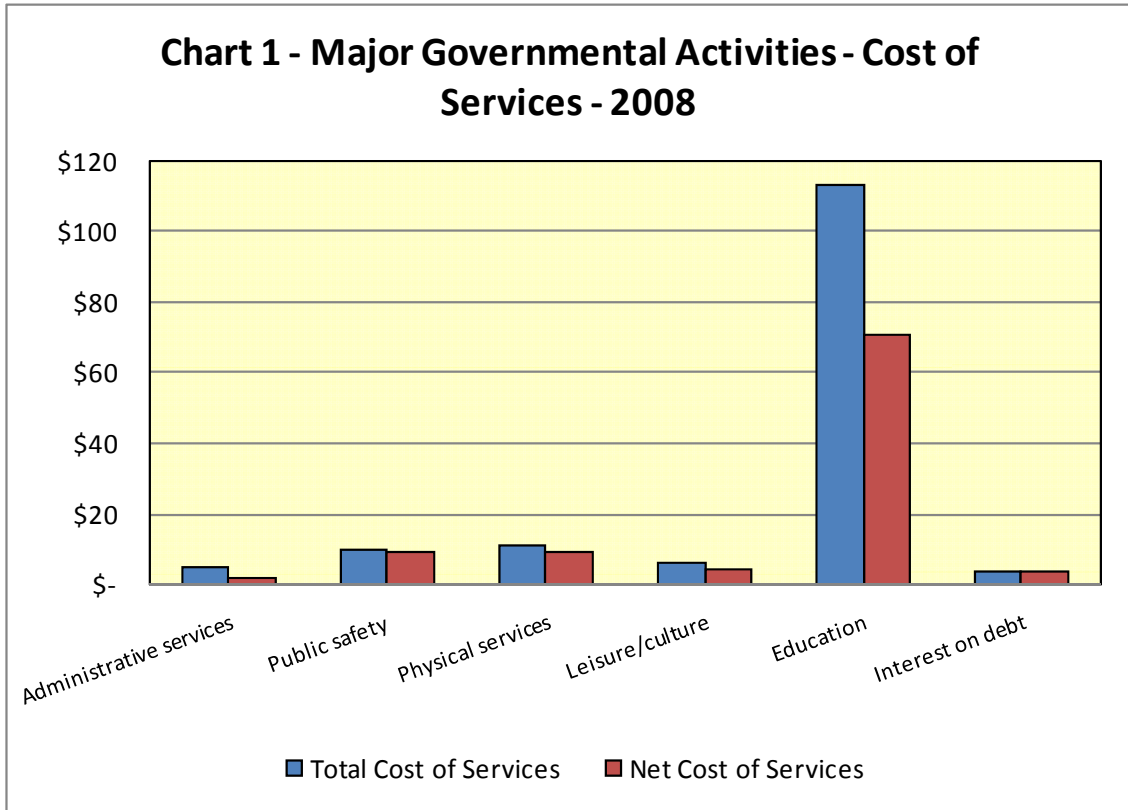
For governmental activities, 71.3% of the Town's expenses related to education. Public safety accounted for 6.3%, physical services and sanitation accounted for 8.6%, human services, parks and recreation, and library services accounted for 5.3% of expenses. The remaining 8.5% relates to general government, community development, administrative services and interest on long-term debt.

Total expenses for the Town increased 25.96%. Education expenses increased by 35.7%, Town operating expenses increased 7.3% and interest on long term debt increased 2.3%.

Major expense factors include:

- ◆ Increases in the Town's operating costs were due primarily to general cost of living increases in wages; increases in health-care costs; and a significant increase in employer pension costs. These increases were offset through significant savings in wages realized through unfilled vacancies, lower than anticipated workers' compensation premiums and savings in fuel and snow removal related materials due to the relatively mild winter season experienced later in the year.
- ◆ The cost of education services increases were primarily due to wage agreements, and initial funding of the operating costs associated with the opening of the new elementary school and the significant increase in the on behalf payments by the State for the teachers' retirement fund.

The following charts show the cost of providing services by governmental activity and revenues by source.



## **Financial Analysis of the Government's Funds**

As noted earlier, the Town of Glastonbury uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Town of Glastonbury's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town of Glastonbury's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2008, the Town of Glastonbury's governmental funds reported combined ending fund balances of \$31 million, a decrease of \$8 million over the previous year. Approximately \$23.9 million of this total is reserved which indicates that it is not available for new spending because it has already been committed, primarily to liquidate contracts and purchase orders and for capital outlay. Approximately \$7.1 million constitutes unreserved fund balance. Unreserved fund balance of the general and special revenue funds total \$19.1 million and \$14.00 million, respectively, while unreserved fund balance of the capital projects funds totals (\$26.00 million). The deficit in the capital projects funds is primarily due to encumbrances in the GHS Renovation Fund, the New Elementary School Fund, and the Wastewater Plant Renovations Fund. The Town's citizens have authorized the issuance of long-term debt to finance these construction projects, and the Town will issue bonds as the money is expected to be expended or, as is the case with the Wastewater Plant Renovation Fund, finance the project expenditures primarily with a grant/loan agreement with the State of Connecticut. Cash draw downs from the grant/loan are requested as the costs are incurred.

### **General Fund**

The General Fund is the primary operating fund of the Town. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$19.1 million while total fund balance reached \$19.6 million.

As stated earlier, the fund balance of the Town's General Fund increased by \$3.9 million during the current fiscal year. Key factors in this increase are as follows:

- ◆ The Education Cost Sharing (ECS) grant received from the state exceeded original adopted budget estimates by approximately \$2 million.
- ◆ Building permits issued exceeded the Town's historically conservative estimates by \$362,000. This was due mainly to a strong demand for new and renovated commercial space as well as a heavy demand for new and remodeled homes.
- ◆ Investment earnings exceeded projections by \$372,000. While interest rates were steadily declining throughout the year, the Town took the opportunity early in the year to lock in favorable interest rates for investments and for longer terms. Interest rates trended down significantly at year end and the Town does not anticipate significant surpluses in this category in the following year.
- ◆ The Town received a litigation settlement in the amount of \$654,000 from the Connecticut Resource Recovery Authority (CRRA) representing the Town's share of the Enron settlement to area municipalities. While the Town received this payment the amount has been designated for specific purposes on the balance sheet as an appeal is pending with the lawsuit.

- ◆ Town Clerk conveyance fees exceeded budgeted amounts by \$173,000. While there has been a decrease in the number of home sales and transfers experienced throughout the year, the Town has historically estimated these revenues conservatively. Surplus revenues in this category are not as great as in prior years indicative of the trend in the current housing market.
- ◆ Due to vacancies in various positions the following surpluses in wage and related employee benefit accounts were generated throughout Town departments: Facilities Maintenance - \$75,000; Police - \$55,500; Refuse Disposal - \$62,800; Youth and Family Services - \$60,600.
- ◆ Administrative Services realized a total savings of \$208,000 due in part to position vacancies, a delay in executing various consultant agreement contracts and certain software upgrades and a savings in Town workers' compensation costs.
- ◆ The Fire Department realized a savings in the amount of \$79,500 due to unexpended funds budgeted for utilities and vehicle, equipment and facilities maintenance and capital outlay items.
- ◆ Due primarily to the delay in the purchase of various vehicles and equipment the following departments realized sizable surpluses: Water Pollution Control -\$54,000; Health - \$55,000; Senior and Community Services - \$108,000; and Parks and Recreation - \$65,000. These purchases are anticipated to be made in the following year.
- ◆ The Town returned \$85,000 of budgeted Contingency funds.

At the close of the year, the Town's other governmental funds reported, on a current financial resource basis, combined ending fund balances of \$11.47 million, a decrease of approximately \$11.87 million from the prior fiscal year. This decrease is largely the result of the timing of resource flows using the current financial resource basis of accounting. Changes in the Town's other major funds are highlighted as follows:

#### **Capital and Nonrecurring Fund**

- ◆ The net change in fund balance for this fund was a decrease of \$1.16 million from the previous year resulting in a year end fund balance of (\$98,870). This is a cash flow timing issue. The Town incurred \$1.44 million in expenditures for the Bell Street Bridge project which are reimbursable through the State Bridge program. At June 30, 2008 the Town had received only \$511,000 of this grant and expects to receive the balance in the following fiscal year.

#### **Wastewater Plant Renovation Fund**

- ◆ Construction began on this project in late 2007. This project is funded through the grant/loan program with the State Department of Environmental Protection Clean Water Fund (CWF). This agreement was executed just prior to fiscal year end. At June 30<sup>th</sup> expenditures for this project totaled \$7.4 million of which \$1.84 million was funded with the grant and the balance with a 2% loan. Neither had been received at year end, however, due to the accounting method used to record the loan, this fund will continue to operate at a deficit until the loan is permanently financed upon project completion.

### **Sewer Operating Fund**

- ◆ There was a reduction in the Sewer Operating fund balance of \$2.4 million due primarily to a transfer of \$2,900,000 of capital reserves to the Wastewater Plant Renovation fund to help meet cash flow for the project pending receipt of CWF grant/loan funds. These are funds that were reserved for the plant upgrade project.

### **Land Acquisition Fund**

- ◆ The Land Acquisition Fund is pending the issuance of bonds in the amount of \$3 million to permanently finance outstanding bond anticipation notes. The Town purchased 89 acres of property as open space during the year.

### **General Fund Budgetary Highlights**

The difference between the original budget and the final amended expenditure budget was \$2,907,467. The original budget was amended by actions as recommended by the Board of Finance and approved by the Town Council following public hearings. The major additional appropriations approved during the year are summarized below:

- ◆ Increased education appropriations by \$1,718,014 to reflect the receipt of special education excess costs and transportation grants from the State of Connecticut Department of Education and community use custodial fee reimbursements.
- ◆ Encumbrances and other commitments from the prior fiscal year were carried over in the amount of \$128,135.
- ◆ Unexpended capital and contract appropriations from the prior fiscal year were carried forward in the amount of \$142,666.
- ◆ Increased the Police Department appropriations \$255,000 and \$37,872 for private duty expenditures and unanticipated grants for DUI enforcement and a motorcycle purchase, respectively.
- ◆ Increased funding to the Wastewater Treatment department in the amount of \$58,000 for the purchase of remote camera televising inspection equipment and a trailer for sewer line maintenance.
- ◆ Appropriated \$85,230 and \$7,550 for the purchase of Alternative Fuel Vehicles and other grants respectively.
- ◆ Transferred \$475,000 to establish a Park and Recreation Activity Fund.

During the year, actual revenues and transfers in on a budgetary basis were \$131.15 million which exceeded budgetary estimates by \$3.64 million. Significant contributions to this increase were revenues that exceeded budget estimates from the following sources: education grants in the amount of \$2 million; building permits in the amount of \$362,000; town clerk conveyance fees in the amount of \$173,000; investment income in the amount of \$372,500; and the CRRA settlement in the amount of \$654,000.

Actual expenditures and transfers out on a budgetary basis totaled \$127.25 million, which is \$1.43 million less than the budget of \$128.68 million. In accordance with the Town Charter, the fiscal year 2008 budget included a planned draw down of fund balance of \$550,000. However, with the receipt of unbudgeted revenues, specifically in education grants, investment income, building permits and legal settlements and positive expenditure variances, specifically in General

Government, Administrative Services, Public Safety, Physical Services, Sanitation, Human Services and Leisure and Culture the Town ended the year with a net increase in fund balance of \$3.906 million.

### Capital Asset and Debt Administration

**Capital Assets.** The Town of Glastonbury's investment in capital assets for its governmental activities as of June 30, 2008, amounted to \$387.3 million on a gross basis and \$258.9 million net of accumulated depreciation. This investment in capital assets includes land, buildings, land improvements, machinery and equipment, park facilities, roads, sewers and bridges. The net increase in the Town of Glastonbury's investment in capital assets before depreciation for the fiscal year was \$20.14 million.

#### Town of Glastonbury Capital Assets June 30, 2008 and 2007

	<b>Governmental Activities</b>	
	<b>2008</b>	<b>2007</b>
Land	\$ 29,883,829	\$ 27,131,528
Development rights	727,159	727,159
Construction in progress	98,957,599	82,816,956
Land improvements	5,128,125	5,128,125
Buildings and improvements	104,508,480	104,187,424
Machinery and equipment	19,958,021	19,027,315
Infrastructure	128,180,482	128,180,482
Total	\$ 387,343,695	\$ 367,198,989

Major capital asset events during the current fiscal year included the following:

- ◆ Purchase of Matson Hill and Chimneysweep Hill properties in the amount of \$2.76 million representing an addition of 89 acres to Town owned land.
- ◆ Construction of the Bell Street Bridge continued throughout the year and remains in progress at June 30, 2008. Appropriated at \$2.95 million, \$1.44 million was expended at the end of the fiscal year. This project is eligible for State reimbursement.
- ◆ Construction continued on the high school renovation project funded at \$49.33 million. As of June 30, 2008, a total of \$48.6 million had been expended. This project is substantially complete with minor work remaining at fiscal year end.
- ◆ Construction began on the Wastewater Treatment Plant Renovation Project in the fall of 2007. This project was originally funded at \$26.9 million and revised through additional funding of \$4 million for a total appropriation of \$30.9 million. The additional amount is to be funded from the Sewer Sinking Fund as necessary. Prior to year end the Town executed a grant/loan agreement with the State of Connecticut Clean Water Fund in the amount of \$30,610,980. The Town will be reimbursed as funds are expended. Total expenditures through June 30, 2008 were \$8.78 million.



- ◆ Construction is substantially complete on the new elementary school funded at \$28.75 million. This school opened for operation in September 2007. A total of \$26.9 million had been expended through June 30, 2008.
- ◆ Other major capital items included the purchase of fire apparatus in the amount of \$340,000, Town Hall and Academy roof replacements in the amount of \$587,000, high school track and field improvements in the amount of \$1.2 million and replacement of the gym floor and bleachers at the high school in the amount of \$333,000.

Additional information on the Town of Glastonbury's capital assets can be found on page 38 of this report. Capital project expenditures can be found on Exhibit D-3.

**Long-Term Debt.** At the end of the current fiscal year, the Town of Glastonbury had total bonded debt outstanding of \$89,020,000. 100% of this debt is backed by the full faith and credit of the Town government. The Town of Glastonbury maintains a AAA rating from Standard and Poor and a Aa1 rating from Moody's Investors Service.

The overall statutory debt limit for the Town of Glastonbury is equal to seven times annual receipts from taxation or \$779,786,049. As of June 30, 2008, the Town recorded long-term debt of \$89,020,000, well below its statutory debt limits.

Additional information on the Town of Glastonbury's long-term debt can be found in Note 3G on pages 41 through 43 of this report.

### **Economic Factors**

The Town of Glastonbury is well positioned to handle various economic conditions. Glastonbury receives a relatively small amount of State aid and, therefore, is more insulated from the impact of State revenue shortfalls than many other cities and towns in Connecticut. With an overwhelming reliance on property taxes, Glastonbury's income stream is rather stable, even during difficult economic conditions.

### **Requests for Information**

The financial report is designed to provide a general overview of the Town of Glastonbury's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance and Administrative Services at 2155 Main Street, Glastonbury, CT 06033.

## **Basic Financial Statements**

## TOWN OF GLASTONBURY, CONNECTICUT

## STATEMENT OF NET ASSETS

JUNE 30, 2008

	<u>Governmental Activities</u>
Assets:	
Cash and cash equivalents	\$ 41,666,227
Receivables, net:	
Property taxes	314,287
Special assessments	820,784
Accounts receivable	828,335
Federal and state governments	9,679,593
Inventory	228,753
Deferred charges	809,134
Pension asset	154,804
Other assets	34,253
Capital assets, nondepreciable	129,568,587
Capital assets, net of accumulated depreciation	<u>129,359,477</u>
Total assets	<u>313,464,234</u>
Liabilities:	
Accounts payable and accrued liabilities	5,793,937
Due to developers for escrow deposits	1,465,229
Due to others for escrow deposits	979,004
Bond anticipation notes payable	4,400,000
Notes payable	6,111,276
Unearned revenue	875,682
Accrued interest payable	741,141
Noncurrent liabilities:	
Due within one year	7,156,000
Due in more than one year	<u>86,946,870</u>
Total liabilities	<u>114,469,139</u>
Net Assets:	
Investment in capital assets, net of related debt	159,396,788
Unrestricted	<u>39,598,307</u>
Total Net Assets	<u>\$ 198,995,095</u>

The accompanying notes are an integral part of the financial statements

TOWN OF GLASTONBURY, CONNECTICUT

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2008

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net Revenue</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>(Expense) and Changes in Net Assets</u>
					<u>Total</u>
Governmental activities:					
General government services	\$ 2,505,352	\$	\$	\$	\$ (2,505,352)
Community development	1,820,941	1,155,890	46,032		(619,019)
Administrative services	5,110,205	2,307,838	675,903		(2,126,464)
Public safety	10,089,029	594,714	55,588		(9,438,727)
Physical services	11,206,577	33,081		1,637,103	(9,536,393)
Sanitation	2,452,632	2,465,899	654,174	2,084,025	2,751,466
Human services	2,610,765	135,549	435,074		(2,040,142)
Leisure/culture	5,860,202	1,145,823	72,972	260,407	(4,381,000)
Education	113,372,530	2,125,904	38,734,624	2,010,052	(70,501,950)
Interest on long-term debt	3,925,038				(3,925,038)
Total Governmental Activities	<u>\$ 158,953,271</u>	<u>\$ 9,964,698</u>	<u>\$ 40,674,367</u>	<u>\$ 5,991,587</u>	<u>(102,322,619)</u>
			General revenues:		
			Property taxes		111,316,445
			Grants and contributions not restricted to specific programs		219,259
			Unrestricted investment earnings		2,732,401
			Total general revenues		<u>114,268,105</u>
			Change in net assets		11,945,486
			Net Assets at Beginning of Year		<u>187,049,609</u>
			Net Assets at End of Year		<u>\$ 198,995,095</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF GLASTONBURY, CONNECTICUT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2008**

	<u>General Fund</u>	<u>Capital and Nonrecurring Expenditures Fund</u>	<u>Special Assessment Fund</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 24,549,246	\$ 629,200	\$ 11,980,234
Receivables, net:			
Property taxes	314,287		
Assessments and use charges			770,069
Intergovernmental			
Other	738,204	366	14,444
Inventory	196,747		
Due from other funds		3,072,856	
Other assets	<u>34,253</u>		
Total Assets	<u>\$ 25,832,737</u>	<u>\$ 3,702,422</u>	<u>\$ 12,764,747</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable and other payables	\$ 2,616,541	\$	\$
Bond anticipation notes payable			
Notes payable			
Due to other funds		3,801,292	40,935
Due to developers for escrow deposits	1,465,229		
Due to others for escrow deposits	972,471		6,533
Deferred revenues	<u>1,208,376</u>		<u>770,069</u>
Total liabilities	<u>6,262,617</u>	<u>3,801,292</u>	<u>817,537</u>
Fund balances:			
Reserved for:			
Encumbrances	189,332		
Inventory	196,747		
Capital outlay	146,868		
Unreserved, reported in:			
General fund	19,037,173		
Special revenue funds		(98,870)	11,947,210
Capital projects funds			
Total fund balances	<u>19,570,120</u>	<u>(98,870)</u>	<u>11,947,210</u>
Total Liabilities and Fund Balances	<u>\$ 25,832,737</u>	<u>\$ 3,702,422</u>	<u>\$ 12,764,747</u>

(Continued on next page)

EXHIBIT III

<u>Sewer Operating Fund</u>	<u>Land Acquisition Fund</u>	<u>Wastewater Plant Renovation Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 192,180	\$ 28,986	\$	\$ 4,286,381	\$ 41,666,227
				314,287
41,715				811,784
		7,947,042	159,713	8,106,755
16,372			10,949	780,335
			32,006	228,753
			3,842,227	6,915,083
				34,253
<u>\$ 250,267</u>	<u>\$ 28,986</u>	<u>\$ 7,947,042</u>	<u>\$ 8,331,276</u>	<u>\$ 58,857,477</u>
\$	\$	\$	\$	\$
	3,000,000	2,326,557	850,839	5,793,937
			1,400,000	4,400,000
		6,111,276		6,111,276
		2,405,328	667,528	6,915,083
				1,465,229
				979,004
42,147			134,333	2,154,925
<u>42,147</u>	<u>3,000,000</u>	<u>10,843,161</u>	<u>3,052,700</u>	<u>27,819,454</u>
	243,750	19,998,710	3,135,927	23,567,719
			32,006	228,753
				146,868
				19,037,173
208,120			1,944,542	14,001,002
	(3,214,764)	(22,894,829)	166,101	(25,943,492)
<u>208,120</u>	<u>(2,971,014)</u>	<u>(2,896,119)</u>	<u>5,278,576</u>	<u>31,038,023</u>
<u>\$ 250,267</u>	<u>\$ 28,986</u>	<u>\$ 7,947,042</u>	<u>\$ 8,331,276</u>	<u>\$ 58,857,477</u>

## TOWN OF GLASTONBURY, CONNECTICUT

## BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)

JUNE 30, 2008

Reconciliation of the Balance Sheet - Governmental Funds to the  
Statement of Net Assets:

Amounts reported for governmental activities in the statement of net assets (Exhibit I)  
are different because of the following:

Fund balances - total governmental funds (Exhibit III)	\$	31,038,023
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Capital assets used in governmental activities are not financial  
resources and, therefore, are not reported in the funds:

Governmental capital assets	\$	387,343,695	
Less accumulated depreciation		<u>(128,415,631)</u>	
Net capital assets			258,928,064

Other long-term assets are not available to pay for current-period  
expenditures and, therefore, are deferred in the funds:

Deferred charges on the issuance of bonds	809,134
Property tax receivables greater than 60 days	1,279,243
Interest receivable on sewer assessments	57,000
Pension asset	154,804
Receivable from the state for school construction projects	1,572,838

Long-term liabilities are not due and payable in the current period  
and, therefore, are not reported in the funds:

Bonds payable	(89,020,000)
Bond premium	(855,976)
Interest payable on bonds	(741,141)
Compensated absences	<u>(4,226,894)</u>

Net Assets of Governmental Activities (Exhibit I)	\$	<u><u>198,995,095</u></u>
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The accompanying notes are an integral part of the financial statements

**TOWN OF GLASTONBURY, CONNECTICUT**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<b>General Fund</b>	<b>Capital and Nonrecurring Expenditures Fund</b>	<b>Special Assessment Fund</b>
<b>Revenues:</b>			
Property taxes	\$ 111,269,404	\$	\$ 249,273
Licenses and permits	1,267,583		
Intergovernmental	10,046,565	327,810	
Charges for services	3,066,610		
Investment income	1,872,515	147,421	502,444
Other revenues	2,047,182	21,759	
State payment for teacher's retirement system	28,791,494		
Total revenues	158,361,353	496,990	751,717
<b>Expenditures:</b>			
<b>Current:</b>			
General government	2,415,826		
Community development	1,772,040		
Administrative services	5,219,074		
Public safety	9,466,974		
Physical services	5,538,185		
Sanitation	2,198,330		
Human services	2,290,399		
Leisure/culture	5,266,730		
Education	79,274,289		
State payment for teacher's retirement system	28,791,494		
Debt service	10,869,423		
Capital outlay			
Total expenditures	153,102,764		
Excess (Deficiency) of Revenues over Expenditures	5,258,589	496,990	751,717
<b>Other Financing Sources (Uses):</b>			
Transfers in	1,582,299	4,207,655	
Transfers out	(2,935,000)	(5,862,500)	(167,275)
Total other financing sources (uses)	(1,352,701)	(1,654,845)	(167,275)
Net Change in Fund Balances	3,905,888	(1,157,855)	584,442
Fund Balances at Beginning of Year	15,664,232	1,058,985	11,362,768
Fund Balances at End of Year	\$ 19,570,120	\$ (98,870)	\$ 11,947,210

(Continued on next page)



EXHIBIT IV

<u>Sewer Operating Fund</u>	<u>Land Acquisition Fund</u>	<u>Wastewater Plant Renovation Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$	\$	\$	\$	\$ 111,518,677
				1,267,583
		1,835,767	5,023,502	17,233,644
1,925,074			1,570,570	6,562,254
102,523			107,498	2,732,401
32,505	8,128		952,595	3,062,169
				28,791,494
<u>2,060,102</u>	<u>8,128</u>	<u>1,835,767</u>	<u>7,654,165</u>	<u>171,168,222</u>
				2,415,826
				1,772,040
8,343	10,955	37,165	162,539	5,438,076
			146,381	9,613,355
				5,538,185
				2,198,330
			56,230	2,346,629
			47,543	5,314,273
			3,603,882	82,878,171
				28,791,494
				10,869,423
	3,125,330	7,319,564	11,508,756	21,953,650
<u>8,343</u>	<u>3,136,285</u>	<u>7,356,729</u>	<u>15,525,331</u>	<u>179,129,452</u>
<u>2,051,759</u>	<u>(3,128,157)</u>	<u>(5,520,962)</u>	<u>(7,871,166)</u>	<u>(7,961,230)</u>
		2,900,000	6,557,500	15,247,454
<u>(4,405,024)</u>			<u>(1,877,655)</u>	<u>(15,247,454)</u>
<u>(4,405,024)</u>	<u>-</u>	<u>2,900,000</u>	<u>4,679,845</u>	<u>-</u>
(2,353,265)	(3,128,157)	(2,620,962)	(3,191,321)	(7,961,230)
<u>2,561,385</u>	<u>157,143</u>	<u>(275,157)</u>	<u>8,469,897</u>	<u>38,999,253</u>
<u>\$ 208,120</u>	<u>\$ (2,971,014)</u>	<u>\$ (2,896,119)</u>	<u>\$ 5,278,576</u>	<u>\$ 31,038,023</u>

**TOWN OF GLASTONBURY, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)**

**FOR THE YEAR ENDED JUNE 30, 2008**

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because of the following:

Net change in fund balances - total governmental funds (Exhibit IV)	\$ (7,961,230)
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Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	20,972,384
Depreciation expense	(7,406,209)

Disposal of capital assets	(73,642)
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Construction in progress not capitalized	(45,429)
--	----------

Donated capital assets are accounted for at their fair value at date of donation in the statement of activities as revenue	23,840
--	--------

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes collected after 60 days	47,041
Interest income on sewer assessments	(1,000)
Intergovernmental revenue on school bonds	(295,296)

The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Accrued interest	65,222
Principal payments	6,871,875

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Amortization of bond issuance costs and bond premium	7,288
Amortization of pension asset	(3,310)
Change in long-term compensated absences	<u>(256,048)</u>

Change in Net Assets of Governmental Activities (Exhibit II)	<u>\$ 11,945,486</u>
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The accompanying notes are an integral part of the financial statements

## TOWN OF GLASTONBURY, CONNECTICUT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGETARY BASIS - BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual	Variance With
	Original	Final		Final Budget
				Positive (Negative)
Revenues:				
Property taxes	\$ 111,408,397	\$ 111,408,397	\$ 111,269,404	\$ (138,993)
Licenses and permits	902,050	902,050	1,267,583	365,533
Intergovernmental	5,486,606	7,197,422	10,046,565	2,849,143
Charges for services	2,557,350	2,583,850	3,066,610	482,760
Investment income	1,500,000	1,500,000	1,872,515	372,515
Other revenue	1,913,812	1,913,812	2,047,182	133,370
Total revenues	<u>123,768,215</u>	<u>125,505,531</u>	<u>129,569,859</u>	<u>4,064,328</u>
Expenditures:				
Current:				
General government	2,548,984	2,570,984	2,415,826	155,158
Community development	1,829,703	1,852,823	1,772,040	80,783
Administrative services	5,346,797	5,427,463	5,219,074	208,389
Public safety	9,412,181	9,685,553	9,466,974	218,579
Physical services	5,552,358	5,677,470	5,538,185	139,285
Sanitation	2,334,107	2,410,382	2,198,330	212,052
Human services	2,407,852	2,484,892	2,290,399	194,493
Leisure/culture	5,376,454	5,403,322	5,266,730	136,592
Contingency	175,000	85,000	-	85,000
Education	77,559,589	79,277,603	79,274,289	3,314
Debt service	11,200,000	10,870,000	10,869,423	577
Total expenditures	<u>123,743,025</u>	<u>125,745,492</u>	<u>124,311,270</u>	<u>1,434,222</u>
Excess (Deficiency) of Revenues over Expenditures	<u>25,190</u>	<u>(239,961)</u>	<u>5,258,589</u>	<u>5,498,550</u>
Other Financing Sources (Uses):				
Transfers in	2,004,810	2,004,810	1,582,299	(422,511)
Transfers out	(2,030,000)	(2,935,000)	(2,935,000)	-
Total other financing uses	<u>(25,190)</u>	<u>(930,190)</u>	<u>(1,352,701)</u>	<u>(422,511)</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ (1,170,151)</u>	<u>3,905,888</u>	<u>\$ 5,076,039</u>
Fund Balance at Beginning of Year			<u>15,664,232</u>	
Fund Balance at End of Year			<u>\$ 19,570,120</u>	

The accompanying notes are an integral part of the financial statements

## TOWN OF GLASTONBURY, CONNECTICUT

## STATEMENT OF FIDUCIARY NET ASSETS - FIDUCIARY FUNDS

JUNE 30, 2008

	<u>Pension Trust Fund</u>	<u>Agency Funds</u>
Assets:		
Cash and cash equivalents	\$ _____	\$ 843,878
Investments, at fair value:		
Equity - domestic	36,939,812	
Equity - international	11,154,693	
Real estate	4,945,696	
Fixed income	<u>26,831,246</u>	
Total investments	<u>79,871,447</u>	<u>-</u>
 Total assets	 <u>79,871,447</u>	 <u>843,878</u>
Liabilities		
Due to student groups		834,574
Due to others		<u>9,304</u>
Total liabilities	<u>-</u>	<u>843,878</u>
 Net Assets Held in Trust for Pension Benefits	 <u>\$ 79,871,447</u>	 <u>\$ -</u>

The accompanying notes are an integral part of the financial statements

## TOWN OF GLASTONBURY, CONNECTICUT

## STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - FIDUCIARY FUNDS

FOR THE YEAR ENDED JUNE 30, 2008

(With Comparative Totals for 2007)

	Pension Trust Funds	
	<u>2008</u>	<u>2007</u>
Additions:		
Contributions:		
Employer	\$ 1,861,408	\$ 1,716,948
Employee	1,007,893	927,283
Total contributions	<u>2,869,301</u>	<u>2,644,231</u>
Investment income (loss):		
Net appreciation (depreciation) in fair value of investments	(8,044,539)	9,251,978
Interest and dividends	3,055,378	2,795,755
Net investment earnings (losses)	<u>(4,989,161)</u>	<u>12,047,733</u>
Less investment expenses:		
Administration fees	128,301	107,649
Investment management fees	480,787	393,721
Total investment expenses	<u>609,088</u>	<u>501,370</u>
Net investment income (loss)	<u>(5,598,249)</u>	<u>11,546,363</u>
Total additions (reductions)	(2,728,948)	14,190,594
Deductions:		
Benefit payments	<u>3,893,226</u>	<u>3,644,171</u>
Change in Net Assets	(6,622,174)	10,546,423
Net Assets Held in Trust at Beginning of Year	<u>86,493,621</u>	<u>75,947,198</u>
Net Assets Held in Trust at End of Year	<u>\$ 79,871,447</u>	<u>\$ 86,493,621</u>

The accompanying notes are an integral part of the financial statements

# TOWN OF GLASTONBURY, CONNECTICUT

## NOTES TO FINANCIAL STATEMENTS

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The Town of Glastonbury, Connecticut (the Town) was incorporated in 1693. The Town operates under the Town Manager/Town Council/Board of Finance form of government and provides the following services: General Government, Community Development, Administrative Services, Public Safety, Physical Services, Sanitation, Human Services, Leisure/Culture and Education. The accompanying financial statements conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant accounting policies used by the Town.

Accounting principles generally accepted in the United States of America require that the reporting entity include 1) the primary government, 2) organizations for which the primary government is financially accountable and 3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The criteria provided in Governmental Accounting Standards Board Statement No. 14 have been considered, and there are no agencies or entities which should be presented with the Town.

#### B. Basis of Presentation

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements (the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year an enforceable legal claim exists and when levied for. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Agency funds use the accrual basis of accounting, but have no measurement focus since they report only assets and liabilities.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Property taxes, when levied for, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. In determining when to recognize intergovernmental revenues (grants and entitlements), the legal and contractual requirements of the individual programs are used as guidance. Revenues are recognized when the eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the Town, or specifically identified.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Capital and Nonrecurring Expenditures Fund* accounts for the funds set aside for future capital improvements. The funding is provided by the General Fund. On the approval of the annual capital improvement program, resources are transferred to the Capital Reserve Projects Fund, as required.

The *Special Assessment Fund - Sewer Sinking Fund* accounts for the financing of public improvements of services deemed to benefit the properties against which special assessments are levied.

The *Sewer Operating Fund* is used to account for collection of sewer use fees.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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The *Land Acquisition Fund* is used to account for various land acquisitions.

The *Wastewater Plant Renovation Fund* is used to account for costs associated with renovating and upgrading the wastewater treatment plant. Funding will be provided through state grants and loans, and sewer assessment and sewer use charges.

Additionally, the Town reports the following fiduciary fund types:

The *Pension Trust Fund* accounts for the accumulation of resources to be used for retirement benefits.

*Agency Funds* account for monies held as a custodian for student groups and employees of the Town.

The effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

**C. Cash Equivalents**

The Town considers all highly liquid investments and those with original maturities of three months or less when purchased to be cash equivalents.

**D. Investments**

Investments are recorded at fair value based on quoted market prices.

**E. Inventories**

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of donated commodities are stated at fair market value. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**F. Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of



**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.”

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

**G. Capital Assets**

Capital assets include land, land development rights, land improvements, buildings, equipment and infrastructure assets (such as roads, bridges and sidewalks) and are reported in the government-wide financial statements. Capital assets are defined by the Town as assets with an estimated useful life in excess of one year and an initial, individual cost of more than \$5,000 for machinery and equipment, \$25,000 for land improvements, \$50,000 for buildings and \$250,000 for infrastructure. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land improvements	20
Buildings and improvements	50
Machinery and equipment	5-20
Infrastructure	20-40

In the governmental fund financial statements, capital outlay (assets) are reported as expenditures and no depreciation is recognized.

**H. Compensated Absences**

Employees accumulate vacation and sick leave hours for subsequent use or for payment upon termination, death or retirement. Sick leave and vacation leave expenditures are recognized in the governmental fund financial statements in the current year to the extent they have matured (that is, only the amounts of reimbursable unused vacation leave or sick leave payable to employees who had terminated their employment as of the end of the fiscal year are recognized.)

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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Vacation and sick leave expenses to be paid in future periods are accrued when earned by employees in the government-wide financial statements.

**I. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**J. Pension Accounting**

**Pension Trust Fund**

Employee contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due, and the Town has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

**Governmental Funds**

The net pension obligation (asset), the cumulative difference between annual pension cost and the Town's contributions to the plan since 1986, is calculated on an actuarial basis consistent with the requirements of GASB Statement No. 27. Expenditures are recognized when they are paid or are expected to be paid with current available resources.

**Funding Policy**

The Town funds the contributions to its pension plan based on the actuarial required valuations.

**K. Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as a reservation of fund balance as they do not constitute expenditures or liabilities.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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**L. Fund Equity and Net Assets**

In the government-wide financial statements, net assets are classified in the following categories:

*Invested in Capital Assets, Net of Related Debt* - This category includes all capital assets, including infrastructure, less accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets.

*Unrestricted Net Assets* - This category represents the net assets of the Town that are not restricted for any project or other purpose by third parties.

In the fund financial statements, fund balances of governmental funds are classified in the following categories:

*Reserved Fund Balance* - indicates that portion of fund equity that is not available for appropriation.

*Designated Fund Balance* - indicates that portion of fund equity for which the Town has made tentative plans.

*Undesignated and Unreserved Fund Balance* - indicates that portion of fund equity which is available for appropriation and expenditure in future periods.

**M. Property Taxes**

Property taxes are assessed as of October 1 and levied for on the following July 1. Taxes are overdue on August 1. Interest at the rate of 1-1/2% per month accrues on all overdue taxes. Assessments for real and personal property, excluding motor vehicles, are computed at 70% of appraised market value. If real estate taxes are unpaid as of June 30 following the payable date, a lien is placed on the property.

**N. Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and expenditures during the reporting period. Actual results could differ from those estimates.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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**2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

The Town establishes its General Fund budget in accordance with the provisions of its Charter and the Connecticut General Statutes. The budget is adopted in accordance with accounting principles generally accepted in the United States of America, except that certain on-behalf payments are not recognized for budgetary purposes.

The budget reflected in the financial statements was adopted at the Final Budget Hearing. Supplemental appropriations require approval of the Council and Board of Finance in accordance with Charter provisions. Transfers and supplemental appropriations were approved during the year in accordance with the provisions of the Town's Charter and the Connecticut General Statutes.

Annual operating budgets are prepared and employed for management control only in the General Fund. Therefore, only the General Fund has a statement of revenues, expenditures and changes in fund balance - budget and actual included in the basic financial statements. Unexpended appropriations of the General Fund lapse at fiscal year-end. While project and object budgets are not legally adopted for the Capital Projects Funds and the Capital and Nonrecurring Expenditures Fund (a Special Revenue Fund), they are employed as a management tool and do not lapse at year-end.

Each year the Town adopts a five-year Capital Improvement Program. The program has two processes: a planning process and a budgetary process. Annually, the Town Council is provided with a five-year planning document which prioritizes the implementation of projects based on community needs. The Town Council evaluates the plan and establishes its priorities, as well as the years for project implementation. Thereafter, the Town Manager revises the plan to include the budgetary funding recommendations for the next fiscal year and forwards the document to the Board of Finance for its review as part of the annual budgetary process.

Expenditures may not legally exceed budgeted appropriations at the object level. Budget transfers within a department can be authorized by the Town Manager when the amount is less than \$5,000 within any department and does not include additional staffing or monies to acquire capital items deleted in prior budgets. Transfers greater than \$5,000 within departments must be approved by the Board of Finance. Other transfers between departments require Council and Board of Finance approval. However, such transfers may occur only after April 1 of the fiscal year. For the year ended June 30, 2008, supplemental appropriations in the amount of \$2,907,467 were approved by the Council and the Board of Finance.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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A reconciliation of revenues of the General Fund presented in accordance with GAAP and revenues presented on the budgetary basis, is as follows:

Revenues, budgetary basis	\$ 129,569,859
On behalf payments, paid directly by the State of Connecticut Teachers' Retirement System, not recognized for budgetary purposes	<u>28,791,494</u>
Revenues, GAAP basis	<u><u>\$ 158,361,353</u></u>

A reconciliation of expenditures of the General Fund presented in accordance with GAAP and expenditures presented on the budgetary basis, is as follows:

Expenditures, budgetary basis	\$ 124,311,270
On behalf payments, paid directly by the State of Connecticut Teachers' Retirement System, not recognized for budgetary purposes	<u>28,791,494</u>
Expenditures, GAAP Basis	<u><u>\$ 153,102,764</u></u>

**B. Deficit Fund Equity**

The following funds had a deficit fund balance at June 30, 2008:

Special Revenue:	
Capital and Nonrecurring Expenditures	\$ 98,870
Dog Fund	2,079
Capital Projects	
Land Acquisition	2,971,014
Wastewater Plant Renovation	2,896,119
Middle School Projects	360,544
New Elementary School	497,446
GHS Renovation	562,089
Public Safety Communications	18,828

**TOWN OF GLASTONBURY, CONNECTICUT**

**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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The deficits in the Capital and Nonrecurring Expenditures, Dog and Middle School Projects Funds will be funded by future appropriations and grants. Deficits in the Land Acquisition, Wastewater Plant Renovation, New Elementary School, GHS Renovation and Public Safety Communications Funds will be funded by additional permanent financing, grants, loans and donations.

**3. DETAILED NOTES ON ALL FUNDS**

**A. Cash and Investments**

Deposits - The Town has a policy that deposits may be maintained only in financial institutions which are approved by the Board of Finance and Town Council. Town policy follows the State of Connecticut requirements that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based on the bank's risk-based capital ratio.

Investments - Town policy for eligible investments is governed by State of Connecticut statutes which, in general, allow the Town to invest in obligations of the United States or United States government-sponsored corporations, or in any state or other tax-exempt political subdivision under certain conditions. Funds may also be deposited in the State Treasurer's Short-Term Investment Fund and MBIA CLASS. Trust funds may also be invested in corporate bonds and securities and commercial paper.

The Town's investment policy for its pension funds state the investments shall be allocated in a manner designed to provide a long-term investment return greater than the actuarial assumption, maximize investment return commensurate with appropriate levels of risk, and comply with the Employee Retirement Income Security Act of 1974 in investing the funds in a manner consistent with ERISA's fiduciary standards. The Town has targeted the following as part of its long-term asset allocation strategy:

Large capitalization U.S. equity	36%
Mid-capitalization U.S. equity	5%
Small capitalization U.S. equity	5%
International equity	14%
Real estate equity	5%
Fixed income	35%

Custodial Credit Risk - This is the risk of loss due to the failure of a financial institution, security issuer or security backer. The Town's policy is to mitigate credit risk by limiting investments to the safest types of securities, pre-qualifying the financial institutions with which it will do business and monitoring its investments in order to anticipate and respond appropriately to a significant reduction of credit worthiness of any of the depositories.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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Interest Rate Risk - This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town's policy is to mitigate interest rate risk by structuring the Town's portfolio so that securities mature to meet the Town's cash requirements, thereby avoiding the need to sell securities on the open market prior to their maturity, and by investing primarily in shorter-term securities unless it is anticipated that long-term securities can be held to maturity without jeopardizing liquidity requirements.

Concentration of Credit Risk - This is the risk of loss due to the magnitude of a government's investment in a single issuer. The Town's policy is to diversify use of investment instruments to avoid incurring unreasonable risks inherent in overinvesting in specific instruments, individual financial institutions or maturities.

The Town may invest any portion of its portfolio in U.S. Treasury obligations, U.S. government agency securities and instrumentalities of government-sponsored corporations, or certificates of deposit with commercial banks or savings and loan associations. A maximum of 35% of the portfolio may be invested in repurchase agreements for overnight sweep only. Up to 50% of the portfolio may be invested in a cooperative liquid asset securities system. To further diversify by financial institution, no more than 33% of the total certificates of deposit may be invested with any one financial institution.

Deposit Custodial Credit Risk - This is the risk that, in the event of a bank failure, the Town will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. As of June 30, 2008, \$2,493,473 of the Town's bank balance of \$10,893,473 was exposed to custodial credit risk as follows: \$2,071,249 was uninsured and uncollateralized and \$422,224 was uninsured and collateral was held by the pledging bank's trust department, not in the Town's name.

Investment Custodial Risk - This is the risk that in the event of the failure of the counterparty (such as a broker-dealer) to a transaction, the Town will not be able to recover the value of its

**TOWN OF GLASTONBURY, CONNECTICUT**

**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

investment or collateral securities that are in the possession of another party. As of June 30, 2008, the Town had the following investments:

<u>Investment Type</u>	<u>Credit Rating</u>	<u>Fair Value</u>	<u>Investment Maturities (Years)</u>		
			<u>Less Than 1</u>	<u>1 - 10</u>	<u>More Than 10</u>
Certificates of deposit	n/a	\$ 7,000,000	\$ 7,000,000	\$	\$
Insurance company general accounts - pension	n/a	8,955,726	8,955,726		
Insurance company separate accounts - pension	n/a	70,915,721	70,915,721		
Money market		3,002,344	3,002,344		
State of CT STIF	AAAm	20,130,376	20,130,376		
MBIA Class Plus	AAA	<u>3,278,823</u>	<u>3,278,823</u>		
 Total Investments		 \$ <u>113,282,990</u>	 \$ <u>113,282,990</u>	 \$ <u>-</u>	 \$ <u>-</u>

The State of Connecticut Short-Term Investment Fund (STIF), the insurance company general and separate account funds, and the MBIA CLASS investments are 2a-7 like pools. The value of the position in the pools is the same as the value of the pool shares. Regulatory oversight for STIF is provided quarterly by the Investment Advisory Council and the Treasurer's Cash Management Board. Regulatory oversight for the MBIA CLASS investments is provided by an investment advisory council consisting of members appointed by municipalities.

**Subsequent Event**

Due to an economic downturn in the stock market which occurred subsequent to year end, the value of the Town's investments has declined. As of November 30, 2008, the decline was approximately 24%. These results could vary between November 30, 2008 and the date of this report.



**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

**B. Fund Receivables**

Receivables at June 30, 2008, including the applicable allowances for collection losses, are as follows:

	<u>General Fund</u>	<u>Capital and Nonrecurring Expenditures Fund</u>	<u>Special Assessment Fund</u>	<u>Sewer Operating Fund</u>	<u>Wastewater Plant Renovation</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Property taxes	\$ 521,287	\$	\$	\$	\$	\$	\$ 521,287
Federal and state grants					7,947,042	159,713	8,106,755
Assessments and use charges			856,069	62,437			918,506
Other	<u>738,204</u>	<u>366</u>	<u>14,444</u>	<u>16,372</u>		<u>10,949</u>	<u>780,335</u>
Total gross receivables	1,259,491	366	870,513	78,809	7,947,042	170,662	10,326,883
Allowance for collection losses	<u>207,000</u>		<u>86,000</u>	<u>20,722</u>			<u>313,722</u>
Total Governmental Funds	<u>\$ 1,052,491</u>	<u>\$ 366</u>	<u>\$ 784,513</u>	<u>\$ 58,087</u>	<u>\$ 7,947,042</u>	<u>\$ 170,662</u>	<u>\$ 10,013,161</u>

The total uncollectible amounts that relate to the current year's revenues are as follows:

General Fund:

Uncollectible related to property taxes	\$ 2,070
Special Assessment Fund	14,490
Sewer Operating Fund	20,722

Governmental funds report deferred revenue in connection with receivables that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	<u>Unavailable</u>	<u>Unearned</u>
General Fund:		
Delinquent property taxes receivable	\$ 314,287	\$
Other	153,172	
Property taxes collected in advance		441,962
School construction aid collected in advance		296,155
Rental fees collected in advance		2,800
Special Assessment Fund:		
Delinquent assessments receivable	770,069	
Sewer Operating Fund:		
Delinquent charges receivable	41,715	
Sewer fees collected in advance		432
Special Revenue Fund - Special Education Grants:		
Various education grants		<u>134,333</u>
Total Deferred/Unearned Revenue for Governmental Funds	<u>\$ 1,279,243</u>	<u>\$ 875,682</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

**C. Capital Assets**

Capital asset activity for the year ended June 30, 2008 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 27,131,528	\$ 2,752,301	\$	\$ 29,883,829
Development rights	727,159			727,159
Construction in progress	82,816,956	17,382,488	1,241,845	98,957,599
Total capital assets not being depreciated	<u>110,675,643</u>	<u>20,134,789</u>	<u>1,241,845</u>	<u>129,568,587</u>
Capital assets being depreciated:				
Land improvements	5,128,125			5,128,125
Buildings and improvements	104,187,424	321,056		104,508,480
Machinery and equipment	19,027,315	1,736,795	806,089	19,958,021
Infrastructure	128,180,482			128,180,482
Total capital assets being depreciated	<u>256,523,346</u>	<u>2,057,851</u>	<u>806,089</u>	<u>257,775,108</u>
Less accumulated depreciation for:				
Land improvements	2,027,543	223,754		2,251,297
Buildings and improvements	31,322,034	2,033,551		33,355,585
Machinery and equipment	10,072,993	1,023,849	732,447	10,364,395
Infrastructure	78,319,299	4,125,055		82,444,354
Total accumulated depreciation	<u>121,741,869</u>	<u>7,406,209</u>	<u>732,447</u>	<u>128,415,631</u>
Total capital assets being depreciated, net	<u>134,781,477</u>	<u>(5,348,358)</u>	<u>73,642</u>	<u>129,359,477</u>
Governmental Activities Capital Assets, Net	<u>\$ 245,457,120</u>	<u>\$ 14,786,431</u>	<u>\$ 1,315,487</u>	<u>\$ 258,928,064</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 39,641
Community development	8,792
Administrative services	12,453
Public safety	466,455
Physical services	4,359,975
Sanitation	226,453
Human services	190,300
Leisure culture	281,621
Education	<u>1,820,519</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 7,406,209</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

**Construction Commitments**

The Town has the following construction commitments as of June 30, 2008:

	<u>Project Authorization</u>	<u>Expended to June 30, 2008</u>	<u>Encumbered at June 30, 2008</u>
Wastewater Plant Renovations	\$ 30,900,000	\$ 8,776,885	\$ 19,998,710
GHS Renovation	49,328,889	48,566,311	751,557
New Elementary School	28,750,000	26,928,255	467,724
Riverfront Park	4,250,000	3,976,715	118,663
Capital Reserve Fund:			
Academy Reuse Phase One	660,000	143,478	23,100
Bell Street Bridge	2,948,075	1,439,616	1,316,515
Chestnut Hill Water Extension	287,148	275,850	8,100
Main Street Resurface	2,015,480	1,943,777	12,986
Naubuc Bridge Wall	390,000	45,429	
GHS Track/Football Field	1,491,432	1,379,362	72,770
Riverfront Park Extension	150,000	60,105	8,436
Sewer Sinking Fund:			
Parker Terrace Pump Station	<u>90,000</u>	<u>49,065</u>	
Total	\$ <u><u>121,261,024</u></u>	\$ <u><u>93,584,848</u></u>	\$ <u><u>22,778,561</u></u>

The commitments are being financed with capital reserve fund monies, general obligation bonds, private donations, and state and federal grants.

**D. Interfund Receivables, Payables and Transfers**

As of June 30, 2008, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Capital and Nonrecurring Expenditures	Nonmajor Governmental Funds	\$ 667,528
	Wastewater Plant Renovation	<u>2,405,328</u>
		<u>3,072,856</u>
Nonmajor Governmental Funds	Capital and Nonrecurring Expenditures	3,801,292
	Special Assessment Fund	<u>40,935</u>
		<u>3,842,227</u>
Total		\$ <u><u>6,915,083</u></u>

Interfund receivables and payables are primarily used to record amounts committed from the Capital and Nonrecurring and Special Assessment Funds to fund various capital projects and to record liabilities associated with deficits in the pooled cash account.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

Interfund transfers during the year ended June 30, 2008 were as follows:

	Transfers Out					Total
	General Fund	Capital and Nonrecurring Expenditures Fund	Special Assessment Fund	Sewer Operating Fund	Nonmajor Funds	
Transfers in:						
General Fund	\$	\$	\$ 77,275	\$ 1,505,024	\$	\$ 1,582,299
Capital and Nonrecurring Fund		2,330,000			1,877,655	4,207,655
Wastewater Plant Renovation Fund				2,900,000		2,900,000
Nonmajor Funds	<u>605,000</u>	<u>5,862,500</u>	<u>90,000</u>	<u></u>	<u></u>	<u>6,557,500</u>
Total	<u>\$ 2,935,000</u>	<u>\$ 5,862,500</u>	<u>\$ 167,275</u>	<u>\$ 4,405,024</u>	<u>\$ 1,877,655</u>	<u>\$ 15,247,454</u>

Transfers are used to move resources from the Capital and Nonrecurring Expenditures Fund, Special Assessment Fund and Sewer Operating Fund to Capital Projects funds. As projects are closed, revenues in excess of expenditures are transferred back to the resource funds. The General Fund may also transfer amounts to the Capital and Nonrecurring Fund or directly to Capital Projects.

User fees for sewer operations are recorded in the Sewer Operating Fund. Transfers are made quarterly to reimburse the General Fund for sewer operating expenditures.

**E. Bond Anticipation Notes Payable and Subsequent Event**

Bond anticipation notes were issued in June 2007 to temporarily finance land acquisitions with the intent to permanently finance this purchase in May 2008 with general obligation bonds. Due to favorable short-term interest rates as well as low cash flow requirements, these notes were renewed in May 2008 along with borrowing additional funds. The new notes mature May 14, 2009 with an interest rate of 1.73%. These funds financed additional land acquisitions and construction costs for the GHS renovation and the new elementary school.

Bond anticipation note transactions for the year ended June 30, 2008 were as follows:

Outstanding, June 30, 2007	\$ 1,600,000
New borrowings	4,400,000
Repayments	<u>1,600,000</u>
Outstanding, June 30, 2008	<u>\$ 4,400,000</u>

# TOWN OF GLASTONBURY, CONNECTICUT

## NOTES TO FINANCIAL STATEMENTS, CONTINUED

The following new bond anticipation notes were issued after year-end to finance additional land acquisition:

Date of Issue	Amount	Interest Rate	Maturity Date
December 18, 2008	\$3,325,000	1.27%	May 14, 2009

General obligation bonds are anticipated to be issued in May 2009 to refinance all the notes.

### F. Interim Financing

The Town received interim financing from the State of Connecticut of \$7,942,042 for renovations on their wastewater plant. Of this amount, \$6,111,276 represents short-term interim financing and \$1,835,767 represents a grant. When the project is complete, the short-term interim financing will be restructured into long-term debt.

### G. Long-Term Debt

Long-term debt activity for the year ended June 30, 2008 was as follows:

Description	Original Amount	Date of Issue	Date of Maturity	Interest Rate	Balance July 1, 2007	Additions	Deductions	Balance June 30, 2008	Due in Less Than One Year
<b>Bonds/Notes</b>									
Schools:									
School bonds	\$ 2,565,000	08/15/88	08/15/08	6.90-7.03%	\$ 256,500	\$ -	\$ 128,250	\$ 128,250	\$ 128,250
School bonds	12,000,000	04/01/99	08/01/18	4.1%-4.75%	7,600,000	-	650,000	6,950,000	650,000
School bonds	3,400,000	03/01/02	03/01/22	3.25-4.80%	2,450,000	-	190,000	2,260,000	165,000
School bonds	13,040,000	06/15/04	06/15/24	3.00-4.00%	11,075,000	-	655,000	10,420,000	655,000
Refunding bonds	18,211,695	12/15/04	08/01/18	3.00-5.00%	15,071,373	-	1,554,041	13,517,332	1,868,494
School bonds	13,340,000	05/15/05	05/15/25	3.10-4.25%	12,006,000	-	667,000	11,339,000	667,000
School bonds	16,480,000	05/15/06	05/15/26	4.00-5.00%	15,735,000	-	825,000	14,910,000	825,000
School bonds	7,850,000	05/15/07	05/15/27	5.25-4.00%	7,850,000	-	395,000	7,455,000	395,000
Total schools					72,043,873	-	5,064,291	66,979,582	5,353,744
General purpose:									
Improvement bonds	1,835,000	08/15/88	08/15/08	6.90-7.03%	143,500	-	71,750	71,750	71,750
Improvement bonds	2,100,000	12/15/98	02/15/18	4.125-4.70%	1,100,000	-	100,000	1,000,000	100,000
Improvement bonds	2,250,000	03/01/02	03/01/22	3.25-4.80%	1,700,000	-	110,000	1,590,000	110,000
Improvement bonds	6,960,000	06/15/04	06/15/24	3.00-4.00%	5,925,000	-	345,000	5,580,000	345,000
Refunding bonds	3,493,305	12/15/04	08/01/18	3.00-5.00%	2,958,627	-	270,959	2,687,668	301,506
Improvement bonds	5,160,000	05/15/05	05/15/25	3.10-4.25%	4,644,000	-	258,000	4,386,000	258,000
Improvement bonds	4,120,000	05/15/06	05/15/26	4.00-5.00%	3,880,000	-	250,000	3,630,000	250,000
Improvement bonds	3,270,000	05/15/07	05/15/27	4.00-5.25%	3,270,000	-	175,000	3,095,000	170,000
Total general purpose					23,621,127	-	1,580,709	22,040,418	1,606,256
Total bonds					95,665,000	-	6,645,000	89,020,000	6,960,000
Notes:									
Land-Naubuc/Phelps	21,000	08/14/02	10/15/07	n/a	105,000	-	105,000	-	-
Land-Marchand	243,750	07/22/05	09/01/07	n/a	121,875	-	121,875	-	-
Total notes					226,875	-	226,875	-	-
Total bonds and notes					95,891,875	-	6,871,875	89,020,000	6,960,000
Compensated Absences					3,970,846	444,172	188,124	4,226,894	196,000
Total General Long-Term Obligations					\$ 99,862,721	\$ 444,172	\$ 7,059,999	\$ 93,246,894	\$ 7,156,000

All long-term liabilities are generally liquidated by the General Fund.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

Annual debt service requirements to maturity for general obligation bonds are as follows:

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2009	\$ 6,960,000	\$ 3,664,875	\$ 10,624,875
2010	6,730,000	3,402,663	10,132,663
2011	6,700,000	3,160,100	9,860,100
2012	6,015,000	2,923,050	8,938,050
2013	6,005,000	2,671,600	8,676,600
2014-2018	28,980,000	9,455,780	38,435,780
2019-2023	19,865,000	4,098,200	23,963,200
2024-2027	<u>7,765,000</u>	<u>627,700</u>	<u>8,392,700</u>
<b>Total Bonds Payable</b>	<b>\$ <u>89,020,000</u></b>	<b>\$ <u>30,003,968</u></b>	<b>\$ <u>119,023,968</u></b>

The following is a schedule of bonds authorized and unissued at June 30, 2008:

<b>Description</b>	<b>Bonds Authorized and Unissued</b>
Land/Open Space	\$ 4,225,000
Community Center	320,000
High School	1,114,236
New Elementary School	2,626,774
Public Safety Communications Center	245,000
Wastewater Treatment Plant Upgrade	20,788,724
Riverfront Park	183,320
Smith Middle School	<u>832,544</u>
<b>Total</b>	<b>\$ <u>30,335,598</u></b>

The Town's indebtedness does not exceed the legal debt limitations as required by the Connecticut General Statutes as reflected in the following schedule.

<b>Category</b>	<b>Debt Limit</b>	<b>Indebtedness</b>	<b>Balance</b>
General Purpose	\$ 250,645,516	\$ 30,013,738	\$ 220,631,778
Schools	501,291,032	71,380,298	429,910,734
Sewers	417,742,526	26,900,000	390,842,526
Urban Renewal	362,043,523	-	362,043,523
Pension Deficit	334,194,021	-	334,194,021

The total overall statutory debt limit for the Town is equal to seven times annual receipts from taxation (\$730 million).

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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Indebtedness, in accordance with State statutes, includes long-term debt outstanding in addition to the amount of bonds authorized and unissued against which bond anticipation notes are issued and outstanding. Additionally, school indebtedness is net of school building grants amounting to \$1,572,838 for completed projects.

**4. EMPLOYEE RETIREMENT PLAN**

**A. Pension Trust Fund**

The Town of Glastonbury is the administrator of a single-employer Public Employee Retirement System (PERS) established and administered by the Town to provide pension benefits to substantially all full-time employees, except certified personnel of the Board of Education who are covered under the State Teachers' Retirement System. Both the employer and the employee are obligated to contribute to this plan. The PERS is a defined benefit pension plan and is considered to be part of the Town's financial reporting entity and is included in the Town's financial reports as a Pension Trust Fund. Stand alone reports are not available.

**Plan Description**

The Plan provides retirement, disability and death benefits to Plan members and their beneficiaries. Employees are eligible to participate in the Plan upon the completion of one year of continuous service. Connecticut General Statutes assign the authority to establish and amend the benefit provisions of the Plan to the Town. Under the Plan, all employees, except police, are partially vested after 5 years of service. All Plan members are 100% vested after 10 years of service. Plan members who retire at normal retirement age receive a retirement benefit. The benefit formula for most divisions is 1.75% of final earnings up to \$15,000 plus 2.25% of final earnings in excess of \$15,000 multiplied by credited service.

Plan membership consisted of the following at January 1, 2008, the date of the latest actuarial valuation:

Retirees, disabled and beneficiaries currently receiving benefits	225
Terminated employees entitled to benefits, but not yet receiving them	70
Current plan members	453
Inactive members	5
Disabled members	<u>1</u>
Total	<u><u>754</u></u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

**Contributions**

Participants are required to contribute 3.75% for all affiliated and unaffiliated Town employees, Housing Authority employees and Board of Education, 4% for dispatchers, and 5% for police officers of that portion of the participant's earnings received during each accounting year which is not in excess of the maximum amount of annual earnings subject to Social Security Tax, plus 6% (6.5% for police officers and 5% for wastewater treatment and building maintenance employees) of that portion of such earnings which are in excess of the maximum amount of annual earnings subject to Social Security Tax.

Administrative costs of the Plan are financed through investment earnings.

**Funding Policy**

The employee contribution rate to the Plan varies by division. The Town is required to contribute the amount necessary to finance the benefits for its employees. Benefits are fixed by, and may be amended by, union negotiations.

The Town's annual pension cost and net pension obligation (asset) to the Plan for the year ended June 30, 2008 were as follows:

Annual required contribution	\$ 1,861,408
Interest on net pension obligation	(13,439)
Adjustment to annual required contribution	<u>16,749</u>
Annual pension cost	1,864,718
Contributions made	<u>1,861,408</u>
Increase in net pension obligation	3,310
Net pension asset at beginning of year	<u>(158,114)</u>
 Net Pension Asset at End of Year	 <u><u>\$ (154,804)</u></u>

**Three-Year Trend Information**

<u>Fiscal</u> <u>Ended</u>	<u>Annual</u> <u>Pension</u> <u>Cost (APC)</u>	<u>Actual</u> <u>Contribution</u>	<u>Percentage</u> <u>of APC</u> <u>Contributed</u>	<u>Net</u> <u>Pension</u> <u>Obligation</u> <u>(Asset)</u>
6/30/2006	\$ 1,360,553	\$ 1,359,325	99.91%	\$ (159,332)
6/30/2007	1,718,166	1,716,948	99.93	(158,114)
6/30/2008	1,864,718	1,861,408	99.82	(154,804)



**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

**Concentrations**

Investments which represent greater than 5% of net assets at June 30, 2008 are as follows:

Dryden S & P 500	\$	12,002,330
Inc Research & Mgmt LD Bond		11,656,396
Core Plus Bond/PIMCO		11,164,820
Large Cap Growth Turner Inv		8,611,678
Large Cap Value/LSV Asset Mgmt		8,097,916
Intl Blend Munder Capital		5,622,089
PRISA		4,943,116
Guaranteed Deposit Account		4,010,030

**Schedule of Employer Contributions**

<u>Year Ended December 31</u>	<u>Annual Required Contribution</u>	<u>Percentage Contributed</u>
2007	\$ 1,861,408	100.0%
2006	1,716,948	100.0%
2005	1,359,325	100.0%
2004	1,229,040	113.1%
2003	879,804	100.0%
2002	672,738	100.0%

**Schedule of Funding Progress**

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded (Overfunded) AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
1/1/08	\$ 89,058,673	\$ 96,267,672	\$ 7,208,999	92.51%	\$ 23,390,208	30.82%
1/1/07	83,347,263	88,238,760	4,891,497	94.46%	21,518,447	22.73%
1/1/06	77,887,369	82,341,845	4,454,476	94.59%	20,548,262	21.68%
1/1/05	73,436,605	74,806,313	1,369,708	98.17%	20,846,798	6.57%
1/1/04	69,090,643	70,193,494	1,102,851	98.43%	19,574,926	5.63%
1/1/03	65,717,755	65,155,421	(562,334)	100.86%	17,520,307	(3.21)%

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	January 1, 2008
Actuarial cost method	Frozen Entry Age Normal Method
Amortization method	Level Dollar Open
Remaining amortization period	30 Years Constant
Asset valuation method	General Account - Stated contract value of funds Separate Accounts - Exponential smoothing of market appreciation
Actuarial assumptions:	
Investment rate of return	8.25 %
Projected salary increases	4.50 %
(includes inflation)	3.00 %

**B. Connecticut State Teachers' Retirement System**

The faculty and professional personnel of the Board of Education participate in a contributory defined benefit plan, established under Chapter 167a of the Connecticut General Statutes, which is administered by the Connecticut State Teachers' Retirement Board. A teacher is eligible to receive normal retirement benefits if he or she has attained age 60 and has accumulated 20 years of credited service in the public schools of Connecticut or has attained any age and has accumulated 35 years of credited service, at least 25 of which are service in the public schools of Connecticut. The financial statements of the plan are available from the Connecticut State Teachers' Retirement Board, 21 Grand Street, Hartford, CT 06105.

Certain part-time and full-time certified teachers are eligible to participate in the plan and are required to contribute 7.25% of their annual earnings to the plan. The Town does not, and is not legally responsible to, contribute to the plan.

The State of Connecticut contributes based on actuarially determined amounts. The funding level was determined based on an actuarial valuation of the plan as a whole, which does not provide actuarial information on an individual city/town basis.

In addition, the Town has recognized revenues and expenditures for on-behalf payments for pension contributions paid directly to the Connecticut State Teachers' Retirement System by the State of Connecticut. Such on-behalf payments were \$28,791,494 for the year ended June 30, 2008. This amount is significantly higher than the contribution in prior years due to the State issuing pension obligation bonds to fund the plan.

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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**5. OTHER INFORMATION**

**A. Risk Management**

The Town maintains insurance to provide for losses of property or the results of litigation. The Town is a member of the CIRMA Liability, Automobile, Property pool program, which includes 159 members. Premiums were paid by the Town and Board of Education in the amount of \$383,839 and \$315,964, respectively, for the LAP pool program and \$40,880 and \$15,120, respectively, for excess liability coverage during the fiscal year ended June 30, 2008. The insurance policy provisions cover general business liabilities and umbrella liability, as well as various other coverages. There are various deductibles dependent on the type of coverage. There were no significant reductions from the previous year in insurance coverages during the fiscal year ended June 30, 2008. All policy deductibles and uninsured losses are funded by insurance accounts included under Administrative Services in the General Fund. At June 30, 2008, the Town designated \$275,000 of fund balance in the General Fund for insurance losses beyond budgeted funding. The Town had no settlements which exceeded insurance coverage for the fiscal years ended June 30, 2003 through June 30, 2008.

Additionally, the Town is a member of CIRMA's Workers' Compensation Pool, a risk-sharing pool which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan, and losses incurred in the coverage period for each fiscal year will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid in 2007-2008 was \$817,123, inclusive of the Board of Education. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$750,000 per occurrence. Claims over \$750,000 are reinsured.

**B. Fund Balance - Designated for Specific Purposes**

The following is a summary of fund balances designated for specific purposes:

General Fund:	
Insurance	\$ 275,000
CRRA settlement dispute	654,000
Subsequent year's expenditures	2,550,000
Special Revenue Funds:	
Specific purposes	8,527
Capital Projects Funds:	
Individual projects unexpended balance of appropriations	2,178,425

**TOWN OF GLASTONBURY, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS, CONTINUED**

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**C. Other Postemployment Benefits**

In addition to providing pension benefits, the Town provides certain health care benefits for retired employees. Substantially all of the Town's employees may be eligible for these benefits if they become eligible for retirement while working for the Town. The Town recognizes the cost of providing these benefits by expending the annual insurance premiums on the pay-as-you-go method, which were \$157,203 for the year ended June 30, 2008. Presently, 68 retirees are receiving health care benefits.

The Town has obtained an actuarial valuation of the liability for other postemployment benefits and will disclose that liability in accordance with GASB Statement No. 45 for the year ending June 30, 2009.

**D. Commitments and Contingencies**

The Town is currently a defendant in a number of lawsuits. It is the opinion of Town officials and legal counsel that such pending litigation will not be finally determined so as to result individually or in the aggregate in a final judgment against the Town which would have a material adverse affect on its financial position.

The Town has received state and federal grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for any expenditure disallowed under terms of the grant. Based on prior experience, Town management believes such disallowances, if any, will not be material.

The Town may be subject to rebate penalties to the federal government relating to various bond and note issues. The Town expects such amounts, if any, to be immaterial.

**Supplemental, Combining and  
Individual Fund Statements and Schedules**

## **General Fund**

## TOWN OF GLASTONBURY, CONNECTICUT

## GENERAL FUND

## BALANCE SHEET

JUNE 30, 2008 WITH COMPARATIVE TOTALS FOR 2007

	<u>2008</u>	<u>2007</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 24,549,246	\$ 20,019,604
Receivables:		
Property taxes	314,287	248,058
Other	738,204	910,802
Inventory	196,747	190,238
Other assets	<u>34,253</u>	<u>13,908</u>
Total Assets	<u>\$ 25,832,737</u>	<u>\$ 21,382,610</u>
<b>LIABILITIES AND FUND BALANCE</b>		
Liabilities:		
Accounts and other payables	\$ 2,616,541	\$ 2,550,835
Due to developers for escrow deposits	1,465,229	1,459,045
Due to others for escrow deposits	972,471	771,835
Deferred revenue	1,208,376	936,663
Total liabilities	<u>6,262,617</u>	<u>5,718,378</u>
Fund Balance:		
Reserved for encumbrances	189,332	128,135
Reserved for inventory	196,747	190,238
Reserved for capital outlay	146,868	69,500
Unreserved:		
Designated for insurance	275,000	275,000
Designated for subsequent year's expenditures	2,550,000	550,000
Designated for specific purposes	654,000	73,165
Undesignated	<u>15,558,173</u>	<u>14,378,194</u>
Total fund balance	<u>19,570,120</u>	<u>15,664,232</u>
Total Liabilities and Fund Balance	<u>\$ 25,832,737</u>	<u>\$ 21,382,610</u>

## TOWN OF GLASTONBURY, CONNECTICUT

## GENERAL FUND SCHEDULE OF ESTIMATED AND ACTUAL REVENUES - BUDGETARY BASIS

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Property Taxes:				
Current levy and back taxes	\$ 111,089,397	\$ 111,089,397	\$ 110,910,348	\$ (179,049)
Penalties, interest, fees	319,000	319,000	359,056	40,056
Total property taxes	<u>111,408,397</u>	<u>111,408,397</u>	<u>111,269,404</u>	<u>(138,993)</u>
Licenses and Permits:				
Building Inspector	700,000	700,000	1,062,397	362,397
Town Clerk	40,500	40,500	26,175	(14,325)
Physical Services	50,800	50,800	48,004	(2,796)
Sanitation refuse permits	12,000	12,000	14,495	2,495
Health	98,000	98,000	116,195	18,195
Fire Marshal	750	750	317	(433)
Total licenses and permits	<u>902,050</u>	<u>902,050</u>	<u>1,267,583</u>	<u>365,533</u>
Intergovernmental:				
In lieu of taxes:				
Housing Authority	75,000	75,000	82,380	7,380
Elderly housing	67,500	67,500	71,589	4,089
ST/CT telephone access	175,000	175,000	186,504	11,504
Boats	13,691	13,691	13,691	-
Veterans exemptions	12,800	12,800	13,134	334
Disability exemptions	2,500	2,500	2,864	364
State P.I.L.O.T. program	60,186	60,186	63,547	3,361
Machinery and equipment	140,000	140,000	165,417	25,417
Elderly exemptions	3,700	3,700	3,749	49
Homeowners tax relief	145,000	145,000	124,854	(20,146)
Voter registration reimbursements			16,725	16,725
Mashantucket Pequot	70,775	70,775	73,416	2,641
Town Clerk historic documents grant	12,000	12,000	12,000	-
State health grant	36,250	36,250	46,032	9,782
State library grant	2,500	2,500	2,801	301
Education:				
Magnet school grant		288,600	288,600	-
Education enhancement	3,907,727	3,907,727	5,997,448	2,089,721
Special education - excess cost		1,402,914	1,402,918	4
Transportation	161,831	161,831	168,331	6,500
Vocational agricultural	50,249	50,249	91,809	41,560
School construction:				
Elementary school grants P&I	297,111	297,111	298,610	1,499
High school	86,370	86,370	86,370	-
Public safety:				
Civil preparedness	7,150	7,150	7,353	203
Police grants	10,000	21,752	11,752	(10,000)
Volunteer ambulance reimbursement	25,000	25,000	29,303	4,303
CRRA reimbursement			654,174	654,174

(Continued on next page)



## TOWN OF GLASTONBURY, CONNECTICUT

## GENERAL FUND SCHEDULE OF ESTIMATED AND ACTUAL REVENUES - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Intergovernmental, Continued:				
Human Services:				
YFSB state grant	\$ 20,185	\$ 27,735	\$ 27,734	\$ (1)
Housing Authority resident services	55,555	55,555	51,934	(3,621)
Dial-A-Ride Grant	48,526	48,526	51,526	3,000
Total intergovernmental	<u>5,486,606</u>	<u>7,197,422</u>	<u>10,046,565</u>	<u>2,849,143</u>
Charges for Services:				
Planning and zoning	25,000	25,000	15,723	(9,277)
Town Clerk:				
Historical documents	20,000	20,000		(20,000)
Recording fees	255,300	255,300	247,598	(7,702)
Conveyance tax	575,000	575,000	748,610	173,610
Education:				
Community services	65,000	91,500	54,203	(37,297)
Physical services:				
Refuse dumping fees	300,000	300,000	290,536	(9,464)
Sewer inspection fees	6,000	6,000	12,726	6,726
Subdivision inspection fees	2,000	2,000		(2,000)
Human Services:				
Senior services	50,000	50,000	43,313	(6,687)
Nutrition program	28,000	28,000	36,047	8,047
Clinical fees	28,800	28,800		(28,800)
Community center rentals	40,000	40,000	35,465	(4,535)
Parks and recreation:				
Program fees	911,500	911,500	1,001,093	89,593
Public safety:				
Fire watch services	4,000	4,000	2,150	(1,850)
Special detail	140,000	140,000	487,573	347,573
Health soil tests	4,000	4,000	3,350	(650)
Health clinic fees	22,750	22,750	26,099	3,349
Library fines	80,000	80,000	62,124	(17,876)
Total charges for services	<u>2,557,350</u>	<u>2,583,850</u>	<u>3,066,610</u>	<u>482,760</u>
Investment income	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,872,515</u>	<u>372,515</u>
Other Revenue:				
Land sales and rentals	60,700	60,700	78,877	18,177
Insurance claims reimbursed	40,000	40,000	153,316	113,316
Policy experience credits			6,205	6,205
Health insurance reimbursements	954,912	954,912	891,442	(63,470)
Attorney fees reimbursed	12,000	12,000	20,314	8,314
Auction	50,000	50,000	22,492	(27,508)
Miscellaneous	15,000	15,000	30,933	15,933

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## TOWN OF GLASTONBURY, CONNECTICUT

## GENERAL FUND SCHEDULE OF ESTIMATED AND ACTUAL REVENUES - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Other Revenue, Continued:				
Education:				
Student activities	\$ 5,000	\$ 5,000	\$ 3,471	\$ (1,529)
Miscellaneous	500	500		(500)
Tuition - other towns	9,500	9,500	7,325	(2,175)
Education - Vo-Ag tuition	420,000	420,000	423,634	3,634
Physical services:				
Sales	7,000	7,000	5,861	(1,139)
Refuse recycling sales	78,000	78,000	73,138	(4,862)
Public safety - police	68,000	68,000	97,278	29,278
Bulky waste fill	75,000	75,000	28,437	(46,563)
Utilities reimbursed			96,153	96,153
Human services:				
YFSB programs	25,700	25,700	20,724	(4,976)
Parks and recreation:				
Minnechaug lease	30,000	30,000	35,000	5,000
Library:				
Trustee account	50,000	50,000	43,470	(6,530)
Miscellaneous	12,500	12,500	9,112	(3,388)
Total other revenues	<u>1,913,812</u>	<u>1,913,812</u>	<u>2,047,182</u>	<u>133,370</u>
Total revenues	<u>123,768,215</u>	<u>125,505,531</u>	<u>129,569,859</u>	<u>4,064,328</u>
Other Financing Sources:				
Transfers in:				
Sewer operating	1,449,810	1,449,810	1,505,024	55,214
Sewer sinking fund	5,000	5,000	77,275	72,275
Use of fund balance	550,000	550,000		(550,000)
Total other financing sources (uses)	<u>2,004,810</u>	<u>2,004,810</u>	<u>1,582,299</u>	<u>(422,511)</u>
TOTAL	\$ <u>125,773,025</u>	\$ <u>127,510,341</u>	\$ <u>131,152,158</u>	\$ <u>3,641,817</u>

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
General Government:				
Town Council:				
Wages - other	\$ 17,250	\$ 17,250	\$ 13,252	\$ 3,998
Office supplies	4,000	4,000	3,006	994
Operating supplies	2,500	2,500	708	1,792
Training and dues	675	675	27	648
Contributory grants	65,787	65,787	65,434	353
Pensions	1,320	1,320	1,014	306
Legal/advertising	6,500	6,500	1,624	4,876
Printing/reproduction	19,000	19,000	6,105	12,895
Professional services	21,000	21,000	20,980	20
Total town council	<u>138,032</u>	<u>138,032</u>	<u>112,150</u>	<u>25,882</u>
Town Manager:				
Wages - full-time	211,592	213,209	213,208	1
Wages - part-time	5,180	6,686	6,685	1
Wages - other	1,500	1,687	1,686	1
Office supplies	8,450	8,450	8,064	386
Operating supplies	2,500	2,500	1,495	1,005
Training and dues	5,500	5,500	5,444	56
Employee related insurance	31,920	28,334	28,334	-
Pension	30,525	30,525	29,307	1,218
Vehicle maintenance	1,475	1,770	1,769	1
Equipment maintenance	950	950	449	501
Printing/reproduction	21,500	18,446	8,224	10,222
Professional services	30,000	55,035	55,035	-
Total town manager	<u>351,092</u>	<u>373,092</u>	<u>359,700</u>	<u>13,392</u>
Human Resources:				
Wages - full-time	200,350	201,274	201,273	1
Wages - part-time	29,850	30,462	30,462	-
Wages - other	750	1,982	1,981	1
Office supplies	4,500	4,696	4,695	1
Training and dues	18,000	8,700	7,623	1,077
Employee related insurance	21,978	21,978	21,428	550
Pension	33,819	33,819	32,548	1,271
Equipment maintenance	1,120	1,720	1,398	322
Legal/advertising	35,000	35,000	29,453	5,547
Printing/reproduction	3,500	2,200	897	1,303

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## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Human Resources, Continued:				
Professional services	\$ 8,000	\$ 8,000	\$ 7,439	\$ 561
Programs	47,850	61,850	52,545	9,305
Recruitment	15,500	6,136	5,582	554
Office equipment and furniture	2,838	5,238	4,599	639
Total human resources	<u>423,055</u>	<u>423,055</u>	<u>401,923</u>	<u>21,132</u>
Facilities Maintenance:				
Wages - full-time	767,390	757,390	703,131	54,259
Wages - part-time	110,000	110,000	97,331	12,669
Wages - other	32,000	41,630	41,629	1
Office supplies	3,700	3,700	2,826	874
Operating supplies	6,500	6,500	6,494	6
Training and dues	5,400	6,150	6,125	25
Contractual services	2,500	1,750	1,750	-
Employee related insurance	176,281	169,041	161,001	8,040
Pension	133,980	124,350	124,241	109
Data processing	3,420	3,420	3,226	194
Vehicle maintenance	9,076	9,076	7,681	1,395
Equipment maintenance	2,000	2,000	784	1,216
Facilities maintenance	85,000	95,000	90,304	4,696
Printing/reproduction	500	500	75	425
Uniforms	5,658	5,658	5,594	64
Utilities/communication	166,755	166,755	157,429	9,326
Office equipment and furniture	11,920	11,920	11,256	664
Improvements - land and buildings	25,000	25,000	24,555	445
Total facilities maintenance	<u>1,547,080</u>	<u>1,539,840</u>	<u>1,445,432</u>	<u>94,408</u>
Academy Facility:				
Facilities maintenance	26,325	26,325	25,981	344
Utilities/communications	63,400	70,640	70,640	-
Total academy facility	<u>89,725</u>	<u>96,965</u>	<u>96,621</u>	<u>344</u>
Total general government	<u>2,548,984</u>	<u>2,570,984</u>	<u>2,415,826</u>	<u>155,158</u>

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Community Development:				
Community Development:				
Wages - full-time	\$ 426,572	\$ 428,514	\$ 428,514	\$ -
Wages - part-time	5,000	3,987	3,869	118
Wages - other		129	128	1
Office supplies	7,630	7,630	4,832	2,798
Training and dues	2,750	2,950	2,849	101
Employee related insurance	80,026	80,026	77,952	2,074
Pension	63,813	63,813	61,814	1,999
Data processing	420	625	524	101
Vehicle maintenance	2,333	3,469	3,469	-
Equipment maintenance	140	140	100	40
Legal/advertising	6,500	4,306	4,306	-
Printing/reproduction	200	5,645	4,461	1,184
Professional services	2,000	2,000	1,800	200
Office equipment and furniture	2,620	2,620	2,346	274
Total community development	<u>600,004</u>	<u>605,854</u>	<u>596,964</u>	<u>8,890</u>
Building Inspection:				
Wages - full-time	320,373	321,883	321,882	1
Wages - part-time	2,400	2,400	1,574	826
Office supplies	4,910	4,910	4,528	382
Training and dues	1,950	1,650	955	695
Employee related insurance	73,892	73,892	68,855	5,037
Pension	50,303	48,555	48,196	359
Data processing	3,910	4,210	4,013	197
Vehicle maintenance	3,301	3,539	3,539	-
Equipment maintenance	100	100		100
Legal/advertising	6,000	6,000	2,818	3,182
Printing/reproduction	1,500	1,500	1,163	337
Office equipment and furniture		1,650		1,650
Total building inspection	<u>468,639</u>	<u>470,289</u>	<u>457,523</u>	<u>12,766</u>
Fire Marshal:				
Wages - full-time	146,415	147,072	147,072	-
Wages - part-time	14,250	14,250	13,514	736
Wages - other	6,150	6,519	6,518	1
Office supplies	2,200	2,200	1,476	724
Operating supplies	1,300	1,159	704	455
Training and dues	1,800	1,800	1,230	570
Employee related insurance	30,518	30,518	29,837	681
Pension	24,503	23,495	23,495	-

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## TOWN OF GLASTONBURY, CONNECTICUT

**GENERAL FUND SCHEDULE OF EXPENDITURES  
 COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Budgeted Amounts</u>		<u>Actual Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Fire Marshal, Continued:				
Data processing	\$ 130	\$ 130	\$ 78	\$ 52
Vehicle maintenance	2,483	2,483	2,315	168
Equipment maintenance	300	300	167	133
Uniforms	1,800	1,800	1,674	126
Utilities/communication	800	923	923	-
Office equipment and furniture	3,500	3,500	3,496	4
Total fire marshal	<u>236,149</u>	<u>236,149</u>	<u>232,499</u>	<u>3,650</u>
Health:				
Wages - full-time	315,100	315,100	313,942	1,158
Wages - part-time	39,180	39,180	35,405	3,775
Office supplies	3,750	3,750	3,138	612
Operating supplies	27,400	23,900	14,338	9,562
Training and dues	4,110	4,110	2,356	1,754
Employee related insurance	59,968	59,968	57,370	2,598
Pension	52,434	52,434	50,060	2,374
Data processing	300	300	172	128
Vehicle maintenance	2,169	2,169	1,798	371
Equipment maintenance	100	100	73	27
Printing/reproduction	700	4,200	3,245	955
Professional services	1,200	1,200	437	763
Programs	6,000	6,000	2,720	3,280
Vehicles and trucks	12,500	28,120	-	28,120
Total health	<u>524,911</u>	<u>540,531</u>	<u>485,054</u>	<u>55,477</u>
Total community development	<u>1,829,703</u>	<u>1,852,823</u>	<u>1,772,040</u>	<u>80,783</u>
Administrative Services:				
Financial Administration:				
Wages - full-time	537,578	497,628	484,403	13,225
Wages - part-time	49,000	28,556	28,555	1
Wages - other	3,500	3,500	2,458	1,042
Office supplies	13,375	13,375	6,149	7,226
Operating supplies	1,300	1,300	806	494
Training and dues	15,000	16,500	15,391	1,109
Employee related insurance	83,004	83,004	74,011	8,993
Pension	79,045	70,341	70,169	172
Data processing	63,415	64,915	64,006	909
Equipment maintenance	12,285	12,285	11,722	563
Legal/advertising	7,000	7,000	4,036	2,964
Printing/reproduction	1,700	2,228	2,228	-

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

**GENERAL FUND SCHEDULE OF EXPENDITURES  
 COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Budgeted Amounts</u>		<u>Actual Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Financial Administration, Continued:				
Professional services	\$ 4,850	\$ 57,470	\$ 13,765	\$ 43,705
Office equipment and furniture	40,640	75,440	52,783	22,657
Total financial administration	<u>911,692</u>	<u>933,542</u>	<u>830,482</u>	<u>103,060</u>
Accounting:				
Wages - full-time	226,410	227,725	227,724	1
Wages - part-time	4,125	4,125	318	3,807
Wages - other	7,800	7,800	4,106	3,694
Office supplies	7,750	7,750	7,175	575
Training and dues	5,100	3,675	3,168	507
Contractual services	28,500	29,925	29,924	1
Employee related insurance	12,505	12,505	12,342	163
Pension	36,838	35,522	34,943	579
Equipment maintenance	8,325	8,326	8,326	-
Office equipment and furniture	2,620	31,220	25,866	5,354
Total accounting	<u>339,973</u>	<u>368,573</u>	<u>353,892</u>	<u>14,681</u>
Property Assessment:				
Wages - full-time	295,280	295,399	295,398	1
Wages - part-time	13,680	13,680	12,327	1,353
Wages - other	8,000	5,000	3,174	1,826
Office supplies	9,100	9,100	6,295	2,805
Training and dues	5,000	5,000	4,038	962
Employee related insurance	71,961	71,961	67,137	4,824
Pension	47,808	46,122	44,853	1,269
Data processing	10,300	10,500	10,460	40
Vehicle maintenance	362	362		362
Equipment maintenance	250	131	43	88
Printing and reproduction	1,400	1,700	1,401	299
Professional services	12,000	1,500		1,500
Office equipment and furniture	12,500	12,500	12,478	22
Total property assessment	<u>487,641</u>	<u>472,955</u>	<u>457,604</u>	<u>15,351</u>
Revenue Collection:				
Wages - full-time	230,920	233,659	233,658	1
Wages - part-time	13,500	8,075	8,075	-
Wages - other	1,750			-
Office supplies	30,101	34,640	34,639	1
Training and dues	2,400	1,863	1,862	1
Contractual services	15,000	18,095	18,094	1
Employee related insurance	35,921	35,148	35,147	1
Pension	30,617	29,356	29,355	1
Data processing	15,910	15,992	15,991	1
Equipment maintenance	764	564	564	-
Printing/reproduction	18,000	18,479	18,479	-
Tax refunds	20,000	34,755	34,755	-
Office equipment and furniture		943	943	-
Total revenue collection	<u>414,883</u>	<u>431,569</u>	<u>431,562</u>	<u>7</u>

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Town Clerk:				
Wages - full-time	\$ 223,000	\$ 224,386	\$ 224,386	\$ -
Wages - part-time	33,600	33,600	32,965	635
Office supplies	10,390	10,390	10,074	316
Training and dues	4,650	4,651	4,650	1
Contractual services	12,000	12,000	12,000	-
Employee related insurance	57,230	57,230	52,412	4,818
Pension	37,478	36,091	35,980	111
Data processing	47,150	47,150	45,988	1,162
Equipment maintenance	3,316	3,316	3,313	3
Printing/reproduction	3,700	3,700	3,667	33
Professional services	26,000	25,192	12,826	12,366
Office equipment and furniture	15,510	15,510	15,503	7
Total town clerk	<u>474,024</u>	<u>473,216</u>	<u>453,764</u>	<u>19,452</u>
Voter Registration:				
Wages - part-time	65,240	73,222	73,222	-
Wages - other	28,030	42,789	42,788	1
Office supplies	6,125	4,707	4,706	1
Training and dues	2,375	3,240	3,240	-
Pensions	5,312	6,213	6,213	-
Equipment maintenance	4,075	2,897	2,897	-
Printing/reproduction	4,400	6,229	6,228	1
Office equipment and furniture	4,290	19,829	19,828	1
Total voter registration	<u>119,847</u>	<u>159,126</u>	<u>159,122</u>	<u>4</u>
Legal Services:				
Contractual services	15,000	15,000	12,062	2,938
Prof. Town Attorney - prior	30,000	5,000	1,302	3,698
Prof. Town Attorney - primary	114,500	204,500	197,027	7,473
Prof. Town Attorney - labor	40,500	25,500	23,526	1,974
Town legal services	<u>200,000</u>	<u>250,000</u>	<u>233,917</u>	<u>16,083</u>
Probate Court:				
Office supplies	7,500	7,500	5,706	1,794
Operating supplies	3,175	3,175	2,298	877
Data processing	3,700	3,700	1,790	1,910
Equipment maintenance	250	250	189	61
Total probate court	<u>14,625</u>	<u>14,625</u>	<u>9,983</u>	<u>4,642</u>

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## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Insurance:				
Training and dues	\$ 2,700	\$ 700	\$ 200	\$ 500
Casualty insurance	440,600	444,350	444,346	4
Employee related insurance	1,746,612	1,692,377	1,662,026	30,351
Pensions	19,100	19,100	19,036	64
OPEB reserve	100,000			-
Claims, service and retroactive charges	60,000	148,230	146,088	2,142
Professional services	8,600	18,600	17,052	1,548
Programs	6,500	500		500
Total pension plans and insurance	<u>2,384,112</u>	<u>2,323,857</u>	<u>2,288,748</u>	<u>35,109</u>
Total administrative services	<u>5,346,797</u>	<u>5,427,463</u>	<u>5,219,074</u>	<u>208,389</u>
Public Safety:				
Police:				
Wages - full-time	5,075,037	4,963,266	4,949,171	14,095
Wages - part-time	65,000	65,000	50,021	14,979
Wages - other	375,000	465,543	465,543	-
Wages - private duty	125,000	380,000	359,972	20,028
Office supplies	14,370	14,674	14,674	-
Operating supplies	45,114	44,092	36,333	7,759
Training and dues	41,000	41,000	39,419	1,581
Contractual services	15,300	15,300	12,614	2,686
Employee related insurance	908,296	878,296	862,544	15,752
Pensions	1,017,784	997,784	987,063	10,721
Data processing	52,585	48,705	43,511	5,194
Vehicle maintenance	134,150	156,136	156,135	1
Equipment maintenance	61,660	61,660	57,964	3,696
Facilities maintenance	32,900	32,900	31,162	1,738
Printing/reproduction	5,680	3,060	2,322	738
Uniforms	57,630	57,630	50,843	6,787
Utilities/communication	128,150	138,840	138,839	1
Office equipment/furniture	52,500	56,922	53,464	3,458
Vehicles and trucks	165,000	191,120	167,803	23,317
Machinery and equipment	10,200	13,300	7,951	5,349
Improvements - land and buildings	25,000	29,000	28,811	189
Total police	<u>8,407,356</u>	<u>8,654,228</u>	<u>8,516,159</u>	<u>138,069</u>
Volunteer Ambulance:				
Wages - units	30,000	30,000	30,000	-
Vehicle maintenance	8,250	14,979	14,978	1
Facilities maintenance	3,000	3,472	3,471	1
Utilities/communication	13,000	13,000	12,458	542
Total volunteer ambulance	<u>54,250</u>	<u>61,451</u>	<u>60,907</u>	<u>544</u>

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## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Fire:				
Wages - full-time	\$ 131,586	\$ 131,790	\$ 131,789	\$ 1
Wages - part-time	101,088	101,088	99,976	1,112
Wages - units	160,000	160,000	152,450	7,550
Wages - other	1,050	1,050	1,036	14
Office supplies	5,900	5,900	2,773	3,127
Operating supplies	63,000	63,000	59,832	3,168
Training and dues	22,500	22,500	19,938	2,562
Contractual services	16,250	16,250	12,534	3,716
Contractual - fire	4,000	4,000	1,613	2,387
Employee related insurance	28,891	28,891	28,104	787
Pensions	28,416	21,215	20,879	336
Data processing	10,988	10,988	6,363	4,625
Vehicle maintenance	41,997	46,497	34,063	12,434
Equipment maintenance	26,690	22,190	20,252	1,938
Facilities maintenance	30,000	34,900	31,818	3,082
Printing/reproduction	150	150	116	34
Uniforms	5,200	5,200	3,887	1,313
Utilities/communication	173,000	173,000	158,668	14,332
Office equipment and furniture	5,240	5,036	4,725	311
Machinery and equipment	64,550	75,850	60,746	15,104
Improvements - land and building	6,300	15,100	13,450	1,650
Total fire	<u>926,796</u>	<u>944,595</u>	<u>865,012</u>	<u>79,583</u>
Civil Preparedness:				
Wages - part-time	13,500	13,500	13,500	-
Office supplies	265	265	114	151
Pensions	1,033	1,033	1,033	-
Vehicle maintenance	1,086	1,136	1,135	1
Programs	1,300	1,250	1,208	42
Utilities/communication	3,350	4,850	4,706	144
Office equipment and furniture	3,245	3,245	3,200	45
Total civil preparedness	<u>23,779</u>	<u>25,279</u>	<u>24,896</u>	<u>383</u>
Total public safety	<u>9,412,181</u>	<u>9,685,553</u>	<u>9,466,974</u>	<u>218,579</u>

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Physical Services:				
Engineering:				
Wages - full-time	\$ 806,188	\$ 809,788	\$ 809,788	\$ -
Wages - part-time	14,103	6,223	5,518	705
Wages - other	7,000	7,000	4,868	2,132
Office supplies	5,000	5,000	2,825	2,175
Operating supplies	4,500	4,500	2,877	1,623
Training and dues	9,000	9,225	9,225	-
Employee related insurance	129,968	129,968	126,377	3,591
Pensions	127,846	127,846	121,085	6,761
Data processing	43,746	43,746	41,910	1,836
Vehicle maintenance	7,462	7,462	5,874	1,588
Equipment maintenance	7,820	7,320	6,264	1,056
Printing/reproduction	700	700	399	301
Professional services	15,000	24,667	24,667	-
Uniforms	1,200	1,200	546	654
Utilities/communication		88	88	-
Office equipment and furniture	2,620	4,620	3,705	915
Machinery and equipment	34,000	34,300	34,219	81
Total engineering	<u>1,216,153</u>	<u>1,223,653</u>	<u>1,200,235</u>	<u>23,418</u>
Highway:				
Wages - full-time	1,300,572	1,237,072	1,237,015	57
Wages - part-time	23,000	27,106	27,106	-
Wages - other	125,000	182,001	182,000	1
Drainage materials	47,700	57,700	52,098	5,602
Grounds/roadside material	26,000	27,742	27,742	-
Highway materials	122,500	123,170	123,170	-
Office supplies	2,690	2,690	1,181	1,509
Operating supplies	12,250	22,250	13,502	8,748
Snow and ice materials	165,000	217,500	215,487	2,013
Traffic control supplies	31,850	32,534	32,534	-
Training and dues	6,000	6,000	2,789	3,211
Contractual service	210,000	188,495	181,111	7,384
Employee related insurance	296,424	296,424	263,685	32,739
Pensions	222,417	222,417	209,728	12,689
Data processing	600	600	54	546
Vehicle maintenance	256,258	217,060	217,060	-
Equipment maintenance	3,200	3,200	1,012	2,188
Printing/reproduction	750	750	339	411

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Highway, Continued:				
Uniforms	\$ 9,200	\$ 9,200	\$ 6,913	\$ 2,287
Utilities/communication	157,450	157,450	153,001	4,449
Office equipment and furniture	141,125	246,237	229,408	16,829
Vehicles and trucks	34,100	34,100	32,729	1,371
Total highway	<u>3,194,086</u>	<u>3,311,698</u>	<u>3,209,664</u>	<u>102,034</u>
Fleet Maintenance:				
Wages - full-time	673,997	673,997	672,946	1,051
Wages - part-time	57,103	58,219	58,218	1
Wages - other	16,200	22,200	21,439	761
Office supplies	2,100	2,100	1,231	869
Operating supplies	7,250	7,250	6,605	645
Training and dues	2,000	2,000	881	1,119
Contractual services	5,685	5,685	4,728	957
Employee related insurance	140,449	130,609	130,609	-
Pensions	116,631	114,486	110,483	4,003
Data processing	6,000	6,000	5,730	270
Vehicle maintenance	11,904	10,749	10,749	-
Equipment maintenance	9,400	8,100	5,885	2,215
Facilities maintenance	14,575	18,965	18,965	-
Printing/reproduction	500	500		500
Uniforms	6,000	5,000	4,546	454
Utilities/communication	43,975	49,046	49,046	-
Office equipment and furniture	8,850	7,713	7,712	1
Machinery and equipment	6,100	6,100	5,113	987
Improvements - land and building	13,400	13,400	13,400	-
Total fleet maintenance	<u>1,142,119</u>	<u>1,142,119</u>	<u>1,128,286</u>	<u>13,833</u>
Total physical services	<u>5,552,358</u>	<u>5,677,470</u>	<u>5,538,185</u>	<u>139,285</u>
Sanitation:				
Water Pollution Control:				
Wages - full-time	509,157	498,662	498,662	-
Wages - other	45,000	56,989	56,988	1
Office supplies	2,120	2,413	2,412	1
Operating supplies	21,950	19,236	19,236	-
Repair and maintenance	32,000	28,842	27,242	1,600
Training and dues	5,375	4,149	4,148	1
Contractual services	276,000	293,556	293,556	-

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Water Pollution Control, Continued:				
Employee related insurance	\$ 116,218	\$ 110,908	\$ 110,908	\$ -
Pensions	84,170	79,239	79,239	-
Data processing	1,100	291	290	1
Vehicle maintenance	5,210	3,571	3,571	-
Equipment maintenance	18,200	17,549	17,548	1
Facilities maintenance	10,100	7,512	7,512	-
Printing/reproduction	500	304	304	-
Uniforms	2,900	2,560	2,560	-
Utilities/communication	318,500	355,804	355,804	-
Office equipment and furniture	1,310	5,485	5,484	1
Machinery and equipment		52,376		52,376
Road and sewer project	5,000	19,275	19,275	-
Total water pollution control	<u>1,454,810</u>	<u>1,558,721</u>	<u>1,504,739</u>	<u>53,982</u>
Refuse Disposal:				
Wages - full-time	212,653	204,653	157,607	47,046
Wages - part-time	80,000	84,333	84,333	-
Wages - other	12,000	20,000	19,411	589
Office supplies	1,520	1,520	1,399	121
Operating supplies	1,750	1,750	1,634	116
Repair and maintenance	1,600	1,600	1,091	509
Training and dues	2,350	2,350	2,346	4
Contractual services	360,000	332,364	282,039	50,325
Employee related insurance	46,359	46,359	32,848	13,511
Pension	45,545	40,802	38,542	2,260
Data processing	3,940	975	51	924
Vehicle maintenance	65,950	65,950	48,335	17,615
Equipment maintenance	5,220	5,220	5,060	160
Facilities maintenance	2,470	2,880	2,880	-
Printing/reproduction	6,000	6,000	5,222	778
Uniforms	2,750	2,750	2,653	97
Utilities/communication	9,690	9,690	8,140	1,550
Office equipment and furniture	6,800	9,765		9,765
Improvements - land and building	12,700	12,700		12,700
Total refuse disposal	<u>879,297</u>	<u>851,661</u>	<u>693,591</u>	<u>158,070</u>
Total sanitation	<u>2,334,107</u>	<u>2,410,382</u>	<u>2,198,330</u>	<u>212,052</u>
Human Services:				
Contributory grants	<u>35,399</u>	<u>35,399</u>	<u>35,399</u>	<u>-</u>

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Youth and Family Services:				
Wages - full-time	\$ 676,622	\$ 634,772	\$ 625,000	\$ 9,772
Wages - part-time	85,000	97,728	97,727	1
Office supplies	10,175	10,175	10,097	78
Operating supplies	750	750	667	83
Training and dues	9,100	9,100	8,610	490
Employee related insurance	138,180	138,180	88,704	49,476
Pensions	94,740	94,740	93,323	1,417
Data processing	3,786	4,311	4,311	-
Vehicle maintenance	1,498	1,902	1,901	1
Equipment maintenance	1,700	1,700	43	1,657
Facilities maintenance	8,055	8,055	6,918	1,137
Printing/reproduction	2,000	2,000	1,218	782
Professional services	13,200	7,893	5,965	1,928
Programs	30,500	38,050	33,564	4,486
Utilities/communications	15,975	15,975	14,178	1,797
Office equipment and furniture	6,550	7,450	7,449	1
Improvements - land and building		15,500	2,329	13,171
Total youth and family services	<u>1,097,831</u>	<u>1,088,281</u>	<u>1,002,004</u>	<u>86,277</u>
Senior and Community Services:				
Wages - full-time	515,709	518,961	518,961	-
Wages - part-time	245,000	245,000	229,565	15,435
Wages - other	8,000	2,495	860	1,635
Office supplies	17,195	17,645	16,975	670
Training and dues	10,800	10,800	9,895	905
Contractual services		3,000	518	2,482
Employee related insurance	113,712	97,457	97,456	1
Pensions	100,163	98,243	95,171	3,072
Data processing	2,728	2,728	2,411	317
Vehicle maintenance	25,125	35,598	35,597	1
Equipment maintenance	4,000	4,000	3,848	152
Facilities maintenance	15,605	17,858	17,857	1
General relief	2,500	2,500		2,500
Printing/reproduction	2,800	2,800	1,810	990
Programs	96,750	101,750	90,955	10,795
Utilities/communication	86,075	103,727	103,726	1
Office equipment and furniture	3,460	12,460	12,191	269
Vehicles and trucks	25,000	84,190	15,200	68,990
Total senior services	<u>1,274,622</u>	<u>1,361,212</u>	<u>1,252,996</u>	<u>108,216</u>
Total human services	<u>2,407,852</u>	<u>2,484,892</u>	<u>2,290,399</u>	<u>194,493</u>

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Leisure/Culture:				
Parks and Recreation:				
Wages - full-time	\$ 1,294,585	\$ 1,314,181	\$ 1,314,181	\$ -
Wages - part-time	800,298	833,644	833,643	1
Wages - other	54,000	61,131	61,131	-
Grounds/roadside	62,000	59,858	59,858	-
Office supplies	12,250	13,351	13,351	-
Operating supplies	850	508	508	-
Repair and maintenance	27,400	27,649	27,648	1
Training and dues	4,500	3,956	3,956	-
Contractual services	95,000	95,186	95,186	-
Employee related insurance	307,576	282,939	282,939	-
Pensions	267,497	262,949	262,948	1
Data processing	10,350	10,355	10,355	-
Vehicle maintenance	69,112	73,818	73,818	-
Equipment maintenance	500	141	141	-
Facilities maintenance	4,245	5,250	5,250	-
Printing/reproduction	1,200	1,191	1,191	-
Programs	404,202	380,666	380,666	-
Uniforms	9,340	7,640	7,640	-
Utilities/communication	96,500	109,444	109,443	1
Office equipment and furniture	9,170	11,570	8,484	3,086
Vehicles and trucks	120,250	135,870	106,140	29,730
Machinery and equipment	18,300	19,639	19,639	-
Improvements - land and buildings	56,500	58,100	26,243	31,857
Total parks and recreation	<u>3,725,625</u>	<u>3,769,036</u>	<u>3,704,359</u>	<u>64,677</u>
Welles-Turner Library:				
Wages - full-time	633,721	615,930	614,032	1,898
Wages - part-time	225,000	225,000	221,589	3,411
Wages - other	1,000	1,000		1,000
Office supplies	15,400	15,400	10,594	4,806
Operating supplies	9,500	10,748	4,650	6,098
Training and dues	6,930	6,588	6,114	474
Books/media	248,170	248,170	242,841	5,329
Contractual services	1,700	1,700	97	1,603
Employee related insurance	119,942	119,942	110,724	9,218

(Continued on next page)

## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Welles-Turner Library, Continued:				
Pensions	\$ 116,756	\$ 116,756	\$ 108,936	\$ 7,820
Data processing	54,760	54,760	54,529	231
Equipment maintenance	5,500	5,500	2,965	2,535
Facilities maintenance	20,350	20,350	18,594	1,756
Printing/reproduction	16,500	16,500		16,500
Programs	10,000	10,000	4,314	5,686
Utilities/communication	127,500	127,500	125,238	2,262
Office equipment and furniture	13,100	13,100	11,813	1,287
Improvements - land and building	10,000	10,342	10,341	1
Total Welles-Turner Library	<u>1,635,829</u>	<u>1,619,286</u>	<u>1,547,371</u>	<u>71,915</u>
South Glastonbury Library:				
Contributory grants	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>-</u>
East Glastonbury Library:				
Contributory grants	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>-</u>
Total leisure/culture	<u>5,376,454</u>	<u>5,403,322</u>	<u>5,266,730</u>	<u>136,592</u>
Debt Service:				
General Town	2,588,837	2,562,865	2,562,363	502
Education	8,348,428	8,020,400	8,020,400	-
Temporary notes	<u>262,735</u>	<u>286,735</u>	<u>286,660</u>	<u>75</u>
Total debt service	<u>11,200,000</u>	<u>10,870,000</u>	<u>10,869,423</u>	<u>577</u>
Contingency	<u>175,000</u>	<u>85,000</u>		<u>85,000</u>

(Continued on next page)



## TOWN OF GLASTONBURY, CONNECTICUT

GENERAL FUND SCHEDULE OF EXPENDITURES  
COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED

FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Budgetary Basis	Variance With Final Budget Positive (Negative)
	Original	Final		
Board of Education:				
Instruction:				
Art	\$ 1,124,235	\$ 1,108,263	\$ 1,107,782	\$ 481
Basic Education	12,690,178	12,176,633	12,213,431	(36,798)
Language Arts	2,074,653	2,104,651	2,098,333	6,318
Mathematics	2,064,026	2,075,368	2,078,848	(3,480)
Science	2,338,522	2,399,869	2,391,785	8,084
History/Social Science	1,680,883	1,848,200	1,847,092	1,108
Career/Vocational Education	1,254,232	1,277,774	1,277,958	(184)
P.A.C.E.	273,052	474,167	472,937	1,230
Foreign Languages and ELL	3,296,402	3,151,343	3,151,570	(227)
Health/physical education	1,708,886	1,693,939	1,694,151	(212)
Music	1,364,524	1,320,479	1,319,390	1,089
Reading	1,081,776	1,069,505	1,069,970	(465)
Special Education	8,987,997	10,752,747	10,718,092	34,655
Agriscience & Technology	311,398	294,829	295,494	(665)
Total Instruction	<u>40,250,764</u>	<u>41,747,767</u>	<u>41,736,833</u>	<u>10,934</u>
Special Services/Instruction:				
Guidance/psychological services	2,316,399	2,190,667	2,185,949	4,718
Health services	608,902	588,866	582,373	6,493
Libraries/media centers	1,085,608	1,114,680	1,109,498	5,182
Program and staff development	269,900	317,900	334,833	(16,933)
Student activities	1,005,357	1,053,557	1,053,777	(220)
Elementary administration	2,235,879	2,401,821	2,447,740	(45,919)
Secondary administration	2,809,366	2,532,127	2,583,178	(51,051)
Systemwide support services	1,829,071	1,740,029	1,735,523	4,506
Technology support services	1,527,458	2,102,480	2,089,464	13,016
Total Special Services/Instruction	<u>13,687,940</u>	<u>14,042,127</u>	<u>14,122,335</u>	<u>(80,208)</u>
Support Services/Operations:				
Operations/maintenance	4,324,804	4,454,576	4,506,282	(51,706)
Utilities	2,924,404	2,730,611	2,617,355	113,256
Pupil Transportation	2,569,767	2,746,738	2,755,241	(8,503)
Total Support Services/Operations	<u>9,818,975</u>	<u>9,931,925</u>	<u>9,878,878</u>	<u>53,047</u>

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## TOWN OF GLASTONBURY, CONNECTICUT

**GENERAL FUND SCHEDULE OF EXPENDITURES  
 COMPARED WITH APPROPRIATIONS - BUDGETARY BASIS, CONTINUED**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Budgeted Amounts</u>		<u>Actual Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Community Services:				
Community Services	\$ 230,927	\$ 276,277	\$ 273,769	\$ 2,508
Fringe Benefits	<u>13,570,983</u>	<u>13,279,507</u>	<u>13,262,474</u>	<u>17,033</u>
Total Board of Education	<u>77,559,589</u>	<u>79,277,603</u>	<u>79,274,289</u>	<u>3,314</u>
Total expenditures	<u>123,743,025</u>	<u>125,745,492</u>	<u>124,311,270</u>	<u>1,434,222</u>
Other Financing Uses:				
Transfers out:				
Capital reserve fund	2,000,000	2,330,000	2,330,000	-
Dog fund	30,000	30,000	30,000	-
Recreation activities fund		475,000	475,000	-
OPEB reserve fund		100,000	100,000	-
Total transfers out	<u>2,030,000</u>	<u>2,935,000</u>	<u>2,935,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses	\$ <u><u>125,773,025</u></u>	\$ <u><u>128,680,492</u></u>	\$ <u><u>127,246,270</u></u>	\$ <u><u>1,434,222</u></u>

## **Nonmajor Governmental Funds**

## Nonmajor Governmental Funds

### **Special Revenue Funds**

Special Revenue Funds account for the proceeds of specific revenue sources (other than major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

**Dog Fund** - To account for the operation of animal control. Financing is provided by license fees, fines and a state grant.

**Grants and Contracts Fund** - To account for certain state, federal or private grants that are restricted to use for specified programs or activities.

**Police Forfeited Property** - To account for the proceeds of property confiscated by the Town's Police Department. Such property confiscation is pursuant to 21 USC 88 of the Federal Comprehensive Drug Abuse Prevention and Control Act of 1970.

**Special Gifts/Grants Fund** - To account for gifts from the public designated for specific purposes.

**Camp Sunrise** - To account for a summer day camp program designed to meet the special needs of both physically and emotionally handicapped children. Financing is provided by state grant, tuition and private donations.

**Recreation Activities** - To account for program activities administered by the Parks and Recreation Department which are funded by participation fees.

**Historic Documents/Preservation** – To account for the portion of property recording fees designated for use by the Town Clerk.

**School Cafeteria Fund** - To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

**Special Education Fund** - To account for state and federal educational grants received through the State Department of Education.

**Library Funds** - The Turner Fund, Welles-Turner Library Memorial, Markham Fund, Carstens Fund, Welles Fund, Nearing Fund and LAAS Fund all account for monies received from private donors for the acquisition of books, materials and other related library services.

**Connecticard** - To account for monies provided by the State as reimbursement for excess borrowing of books by citizens of other municipalities.

**OPEB Reserve** - To account for monies to fund the Town's actuarially determined obligation for retiree health care benefits (other post-employment benefits).

## **Capital Projects Funds**

These funds account for financial resources to be used for the acquisition or construction of major capital facilities. The projects are authorized by the Town Council, Board of Finance and citizen referendum pursuant to the “Criteria for the Capital Improvement Program.” This program is funded by a combination of debt, Capital and Nonrecurring Expenditures Fund (CNR), Sewer Assessment Fund and grant revenues. The Town adopted criteria that established a continuing appropriation of tax funding into the CNR Fund.

**Capital Reserve Projects** - To account for various projects funded by the Capital and Nonrecurring Expenditures Fund (CNR).

**Town Aid** - To account for improvement to existing Town roads. Funding is provided through a state grant program.

**Sewer Sinking Projects** - To account for various projects funded by the Special Assessments Fund.

**Riverfront Community Center** - To account for the construction of the Riverfront Community Center.

**Middle School Projects** - To account for construction of the new middle school.

**New Elementary School** - To account for construction of a new elementary school.

**GHS Renovation** - To account for renovations at Glastonbury High School.

**Phelps Street Property** - To account for cost associated with the initial development of a new park on the Connecticut River.

**Gateway Project** - To account for costs associated with the Gateway Project.

**Public Safety Communications** - To account for costs of replacing the Town’s public safety radio communication system.

**Riverfront Park** - To account for the costs of construction and equipment for a public park along the Connecticut River.

## TOWN OF GLASTONBURY, CONNECTICUT

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2008

	<u>Special Revenue Funds</u>				
	<u>Dog Fund</u>	<u>Grants and Contracts</u>	<u>Police Forfeited Property</u>	<u>Special Gifts/ Grants Fund</u>	<u>Camp Sunrise</u>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 9,792	\$ 120,798	\$ 72,038	\$ 501,392	\$ 31,015
Accounts receivable:					
Intergovernmental					
Other	2,544			8,051	230
Due from other funds					
Inventory					
Total Assets	<u>\$ 12,336</u>	<u>\$ 120,798</u>	<u>\$ 72,038</u>	<u>\$ 509,443</u>	<u>\$ 31,245</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts and other payables	\$ 14,415	\$ 913	\$ -	\$ 23,148	\$ 6,485
Due to other funds					
Bond anticipation notes payable					
Deferred revenue					
Total liabilities	<u>14,415</u>	<u>913</u>	<u>-</u>	<u>23,148</u>	<u>6,485</u>
Fund Balances:					
Reserved for encumbrances		200		48,272	
Reserved for inventories					
Unreserved:					
Designated for specific purposes					
Undesignated	<u>(2,079)</u>	<u>119,685</u>	<u>72,038</u>	<u>438,023</u>	<u>24,760</u>
Total fund balances	<u>(2,079)</u>	<u>119,885</u>	<u>72,038</u>	<u>486,295</u>	<u>24,760</u>
Total Liabilities and Fund Balances	<u>\$ 12,336</u>	<u>\$ 120,798</u>	<u>\$ 72,038</u>	<u>\$ 509,443</u>	<u>\$ 31,245</u>

(Continued on next page)

**TOWN OF GLASTONBURY, CONNECTICUT**  
**COMBINING BALANCE SHEET, CONTINUED**  
**NONMAJOR GOVERNMENTAL FUNDS**

**JUNE 30, 2008**

	Special Revenue Funds				
	Recreation Activities	Historic Documents/ Preservation	School Cafeteria Fund	Special Education Fund	LAAS Fund
<b>ASSETS</b>					
Cash and cash equivalents	\$ 475,000	\$ 8,034	340,723	\$ 29,019	\$ 68,464
Accounts receivable:					
Intergovernmental			35,605	105,314	
Other		124			
Due from other funds					
Inventory			32,006		
Total Assets	\$ 475,000	\$ 8,158	\$ 408,334	\$ 134,333	\$ 68,464
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts and other payables	\$	\$	\$	\$	\$
Due to other funds					
Bond anticipation notes payable					
Deferred revenue				134,333	
Total liabilities	-	-	-	134,333	-
Fund Balances:					
Reserved for encumbrances					
Reserved for inventories			32,006		
Unreserved:					
Designated for specific purposes					
Undesignated	475,000	8,158	376,328		68,464
Total fund balances	475,000	8,158	408,334	-	68,464
Total Liabilities and Fund Balances	\$ 475,000	\$ 8,158	\$ 408,334	\$ 134,333	\$ 68,464

(Continued on next page)

**Special Revenue Funds**

<u>Welles-Turner Library Memorial</u>	<u>Markham Fund</u>	<u>Carstens Fund</u>	<u>Welles Fund</u>	<u>Turner Fund</u>	<u>Nearing Fund</u>	<u>Connecticard</u>	<u>OPEB Reserve</u>
\$ 5,099	\$ 545	\$ 1,160	\$ 325	\$ 2,186	\$ 184,669	\$ 69,866	\$ 100,315
<u>\$ 5,099</u>	<u>\$ 545</u>	<u>\$ 1,160</u>	<u>\$ 325</u>	<u>\$ 2,186</u>	<u>\$ 184,669</u>	<u>\$ 69,866</u>	<u>\$ 100,315</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
4,783	506	910	300	2,028			
<u>316</u>	<u>39</u>	<u>250</u>	<u>25</u>	<u>158</u>	<u>184,669</u>	<u>69,866</u>	<u>100,315</u>
<u>5,099</u>	<u>545</u>	<u>1,160</u>	<u>325</u>	<u>2,186</u>	<u>184,669</u>	<u>69,866</u>	<u>100,315</u>
<u>\$ 5,099</u>	<u>\$ 545</u>	<u>\$ 1,160</u>	<u>\$ 325</u>	<u>\$ 2,186</u>	<u>\$ 184,669</u>	<u>\$ 69,866</u>	<u>\$ 100,315</u>



**TOWN OF GLASTONBURY, CONNECTICUT**  
**COMBINING BALANCE SHEET, CONTINUED**  
**NONMAJOR GOVERNMENTAL FUNDS**

**JUNE 30, 2008**

	<b>Capital Projects Funds</b>				
	<b>Capital Reserve Projects</b>	<b>Town Aid</b>	<b>Sewer Sinking Projects</b>	<b>Riverfront Community Center</b>	<b>Middle School Projects</b>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 377,507	\$ 499,344	\$	\$ 164,070	\$ 289,456
Accounts receivable:					
Intergovernmental	18,794				
Other					
Due from other funds	3,801,292		40,935		
Inventory					
<b>Total Assets</b>	<b>\$ <u>4,197,593</u></b>	<b>\$ <u>499,344</u></b>	<b>\$ <u>40,935</u></b>	<b>\$ <u>164,070</u></b>	<b>\$ <u>289,456</u></b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts and other payables	\$ 400,312	\$ 95,467	\$	\$	\$
Due to other funds					650,000
Bond anticipation notes payable					
Deferred revenue					
<b>Total liabilities</b>	<b><u>400,312</u></b>	<b><u>95,467</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>650,000</u></b>
<b>Fund Balances:</b>					
Reserved for encumbrances	1,681,516			41,717	
Reserved for inventories					
Unreserved:					
Designated for specific purposes	2,115,765				
Undesignated		403,877	40,935	122,353	(360,544)
<b>Total fund balances</b>	<b><u>3,797,281</u></b>	<b><u>403,877</u></b>	<b><u>40,935</u></b>	<b><u>164,070</u></b>	<b><u>(360,544)</u></b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ <u>4,197,593</u></b>	<b>\$ <u>499,344</u></b>	<b>\$ <u>40,935</u></b>	<b>\$ <u>164,070</u></b>	<b>\$ <u>289,456</u></b>

**Capital Projects Funds**

<u>New Elementary School</u>	<u>GHS Renovation</u>	<u>Phelps Street Property</u>	<u>Gateway Project</u>	<u>Public Safety Communications</u>	<u>Riverfront Park</u>	<u>Totals</u>
\$ 468,238	149,536	40,446	\$ 64,531	\$	\$ 212,813	\$ 4,286,381
						159,713
						10,949
						3,842,227
						32,006
<u>\$ 468,238</u>	<u>\$ 149,536</u>	<u>\$ 40,446</u>	<u>\$ 64,531</u>	<u>\$ -</u>	<u>\$ 212,813</u>	<u>\$ 8,331,276</u>
\$ 115,684	\$ 161,625	\$	\$	\$ 1,300	\$ 31,490	\$ 850,839
				17,528		667,528
850,000	550,000					1,400,000
						134,333
<u>965,684</u>	<u>711,625</u>	<u>-</u>	<u>-</u>	<u>18,828</u>	<u>31,490</u>	<u>3,052,700</u>
467,724	751,557	26,278			118,663	3,135,927
						32,006
					62,660	2,186,952
<u>(965,170)</u>	<u>(1,313,646)</u>	<u>14,168</u>	<u>64,531</u>	<u>(18,828)</u>	<u></u>	<u>(76,309)</u>
<u>(497,446)</u>	<u>(562,089)</u>	<u>40,446</u>	<u>64,531</u>	<u>(18,828)</u>	<u>181,323</u>	<u>5,278,576</u>
<u>\$ 468,238</u>	<u>\$ 149,536</u>	<u>\$ 40,446</u>	<u>\$ 64,531</u>	<u>\$ -</u>	<u>\$ 212,813</u>	<u>\$ 8,331,276</u>

**TOWN OF GLASTONBURY, CONNECTICUT**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Special Revenue Funds</u>				
	<u>Dog Fund</u>	<u>Grants and Contracts</u>	<u>Police Forfeited Property</u>	<u>Special Gifts/ Grants Fund</u>	<u>Camp Sunrise</u>
Revenues:					
Intergovernmental	\$	\$ 149,911	\$	\$	\$ 21,300
Charges for services	22,964				17,041
Interest	680		1,151		1,037
Other revenues			7,180	219,259	
Total revenues	<u>23,644</u>	<u>149,911</u>	<u>8,331</u>	<u>219,259</u>	<u>39,378</u>
Expenditures:					
Administrative services				154,884	
Public safety	53,137	57,996	35,248		
Human services		56,230			
Leisure/culture					43,298
Education					
Capital outlay					
Total expenditures	<u>53,137</u>	<u>114,226</u>	<u>35,248</u>	<u>154,884</u>	<u>43,298</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(29,493)</u>	<u>35,685</u>	<u>(26,917)</u>	<u>64,375</u>	<u>(3,920)</u>
Other Financing Sources (Uses):					
Transfers in	30,000				
Transfers out					
Total other financing sources (uses)	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	507	35,685	(26,917)	64,375	(3,920)
Fund Balances at Beginning of Year	<u>(2,586)</u>	<u>84,200</u>	<u>98,955</u>	<u>421,920</u>	<u>28,680</u>
Fund Balances at End of Year	<u>\$ (2,079)</u>	<u>\$ 119,885</u>	<u>\$ 72,038</u>	<u>\$ 486,295</u>	<u>\$ 24,760</u>

(Continued on next page)

Special Revenue Funds

<u>Recreation Activities</u>	<u>Historic Documents/ Preservation</u>	<u>School Cafeteria Fund</u>	<u>Special Education Fund</u>	<u>LAAS Fund</u>	<u>Welles Turner Library Memorial</u>	<u>Markham Fund</u>	<u>Carstens Fund</u>
\$	\$	\$ 383,160	\$ 1,610,864	\$	\$	\$	\$
	14,523	1,516,042		2,873	215	23	49
		5,069					
		121,228					
<u>-</u>	<u>14,523</u>	<u>2,025,499</u>	<u>1,610,864</u>	<u>2,873</u>	<u>215</u>	<u>23</u>	<u>49</u>
	6,365						
		1,993,018	1,610,864		560	114	
<u>-</u>	<u>6,365</u>	<u>1,993,018</u>	<u>1,610,864</u>	<u>-</u>	<u>560</u>	<u>114</u>	<u>-</u>
<u>-</u>	<u>8,158</u>	<u>32,481</u>	<u>-</u>	<u>2,873</u>	<u>(345)</u>	<u>(91)</u>	<u>49</u>
475,000							
<u>475,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
475,000	8,158	32,481	-	2,873	(345)	(91)	49
		375,853		65,591	5,444	636	1,111
<u>\$ 475,000</u>	<u>\$ 8,158</u>	<u>\$ 408,334</u>	<u>\$ -</u>	<u>\$ 68,464</u>	<u>\$ 5,099</u>	<u>\$ 545</u>	<u>\$ 1,160</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES, CONTINUED**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2008**

	<b>Special Revenue Funds</b>				
	<b>Welles Fund</b>	<b>Turner Fund</b>	<b>Nearing Fund</b>	<b>Connecticard</b>	<b>OPEB Reserve</b>
Revenues:					
Intergovernmental	\$	\$	\$	\$ 26,854	\$
Charges for services					
Interest	14	93	7,750	2,049	315
Other revenues					
Total revenues	14	93	7,750	28,903	315
Expenditures:					
Administrative services					
Public safety					
Human services					
Leisure/culture	106	715		2,750	
Education					
Capital outlay					
Total expenditures	106	715	-	2,750	-
Excess (Deficiency) of Revenues over Expenditures	(92)	(622)	7,750	26,153	315
Other Financing Sources (Uses):					
Transfers in					100,000
Transfers out					
Total other financing sources (uses)	-	-	-	-	100,000
Net Change in Fund Balances	(92)	(622)	7,750	26,153	100,315
Fund Balances at Beginning of Year	417	2,808	176,919	43,713	
Fund Balances at End of Year	\$ 325	\$ 2,186	\$ 184,669	\$ 69,866	\$ 100,315

(Continued on next page)

**Capital Projects Funds**

<u>Capital Reserve Projects</u>	<u>Town Aid</u>	<u>Sewer Sinking Projects</u>	<u>Riverfront Community Center</u>	<u>Middle School Projects</u>	<u>New Elementary School</u>	<u>GHS Renovation</u>	<u>Phelps Street Property</u>
\$ 1,170,954	\$ 231,148	\$	\$	\$	\$ 921,147	\$ 301,484	\$
12,707	17,819		8,550	11,617		25,118	1,697
<u>235,000</u>	<u>17,819</u>	<u>-</u>	<u>8,550</u>	<u>50,000</u>	<u>170,131</u>	<u>149,797</u>	<u>1,697</u>
<u>1,418,661</u>	<u>248,967</u>	<u>-</u>	<u>8,550</u>	<u>61,617</u>	<u>1,091,278</u>	<u>476,399</u>	<u>1,697</u>
					1,290		
<u>5,738,373</u>	<u>291,393</u>	<u>49,065</u>	<u>49,190</u>	<u>-</u>	<u>2,939,109</u>	<u>2,116,894</u>	<u>-</u>
<u>5,738,373</u>	<u>291,393</u>	<u>49,065</u>	<u>49,190</u>	<u>-</u>	<u>2,940,399</u>	<u>2,116,894</u>	<u>-</u>
<u>(4,319,712)</u>	<u>(42,426)</u>	<u>(49,065)</u>	<u>(40,640)</u>	<u>61,617</u>	<u>(1,849,121)</u>	<u>(1,640,495)</u>	<u>1,697</u>
5,862,500		90,000					
<u>(1,877,655)</u>	<u>-</u>	<u>90,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>3,984,845</u>	<u>-</u>	<u>90,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
(334,867)	(42,426)	40,935	(40,640)	61,617	(1,849,121)	(1,640,495)	1,697
<u>4,132,148</u>	<u>446,303</u>	<u>-</u>	<u>204,710</u>	<u>(422,161)</u>	<u>1,351,675</u>	<u>1,078,406</u>	<u>38,749</u>
<u>\$ 3,797,281</u>	<u>\$ 403,877</u>	<u>\$ 40,935</u>	<u>\$ 164,070</u>	<u>\$ (360,544)</u>	<u>\$ (497,446)</u>	<u>\$ (562,089)</u>	<u>\$ 40,446</u>

## TOWN OF GLASTONBURY, CONNECTICUT

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES, CONTINUED  
NONMAJOR GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Capital Project Funds</u>			
	<u>Gateway Project</u>	<u>Public Safety Communications</u>	<u>Riverfront Park</u>	<u>Total</u>
Revenues:				
Intergovernmental	\$	\$	\$ 206,680	\$ 5,023,502
Charges for services				1,570,570
Interest	2,807	474	5,391	107,498
Other revenues				952,595
Total revenues	<u>2,807</u>	<u>474</u>	<u>212,071</u>	<u>7,654,165</u>
Expenditures:				
Administrative services				162,539
Public safety				146,381
Human services				56,230
Leisure/culture				47,543
Education				3,603,882
Capital outlay	21,928	83,075	219,729	11,508,756
Total expenditures	<u>21,928</u>	<u>83,075</u>	<u>219,729</u>	<u>15,525,331</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(19,121)</u>	<u>(82,601)</u>	<u>(7,658)</u>	<u>(7,871,166)</u>
Other Financing Sources (Uses):				
Transfers in				6,557,500
Transfers out				(1,877,655)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,679,845</u>
Net Change in Fund Balances	(19,121)	(82,601)	(7,658)	(3,191,321)
Fund Balances at Beginning of Year	<u>83,652</u>	<u>63,773</u>	<u>188,981</u>	<u>8,469,897</u>
Fund Balances at End of Year	<u>\$ 64,531</u>	<u>\$ (18,828)</u>	<u>\$ 181,323</u>	<u>\$ 5,278,576</u>

## **Fiduciary Funds**



## **Fiduciary Funds**

Fiduciary Funds are used to account for assets held in a trust capacity for others, and include Pension Trusts and Agency Funds.

**Pension Trust Fund** - The Pension Trust Fund is used to account for the Town's single-employer defined benefit Public Employee Retirement System (PERS). The fund provides pension benefits for full-time personnel except teachers of the Board of Education who are covered under the State Teacher's Retirement System.

**Agency Funds** - Agency funds are custodial in nature (assets equal liabilities). The Town's Agency Funds are listed below:

**Student Activity Fund** - To account for monies from various self-funding school activity funds.

**Education Dependent Care Fund** - To account for dependent care reimbursement accounts maintained for Board of Education employees.

## TOWN OF GLASTONBURY, CONNECTICUT

COMBINING STATEMENT OF FIDUCIARY NET ASSETS  
AGENCY FUNDS

JUNE 30, 2008

	<u>Agency Funds</u>		
	<u>Student Activity Fund</u>	<u>Education Dependent Care Fund</u>	<u>Total Agency Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ <u>834,574</u>	\$ <u>9,304</u>	\$ <u>843,878</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Due to student groups	\$ 834,574	\$	\$ 834,574
Due to others	<u>                    </u>	<u>9,304</u>	<u>9,304</u>
Total Liabilities	\$ <u>834,574</u>	\$ <u>9,304</u>	\$ <u>843,878</u>

## TOWN OF GLASTONBURY, CONNECTICUT

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
AGENCY FUNDS

FOR THE YEAR ENDED JUNE 30, 2008

	<u>Balance at July 1, 2007</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at June 30, 2008</u>
Student Activity Fund:				
Assets:				
Cash and cash equivalents	\$ 824,931	\$ 1,533,298	\$ 1,523,655	\$ 834,574
Liabilities:				
Due to student groups	824,931	1,533,298	1,523,655	834,574
Education Dependent Care Fund:				
Assets:				
Cash and cash equivalents	12,588	114,787	118,071	9,304
Liabilities:				
Due to others	12,588	114,787	118,071	9,304
Total Agency Funds:				
Assets:				
Cash and cash equivalents	\$ 837,519	\$ 1,648,085	\$ 1,641,726	\$ 843,878
Liabilities:				
Due to student groups	\$ 824,931	\$ 1,533,298	\$ 1,523,655	\$ 834,574
Due to others	12,588	114,787	118,071	9,304
Total Liabilities	\$ 837,519	\$ 1,648,085	\$ 1,641,726	\$ 843,878

## **Other Schedules**

**TOWN OF GLASTONBURY, CONNECTICUT**

**REPORT OF TAX COLLECTOR**

**FOR THE YEAR ENDED JUNE 30, 2008**

<u>Grand List</u>	<u>Due Date</u>	<u>Uncollected Taxes</u>	<u>Lawful Corrections</u>		<u>Transfers to Suspense</u>
		<u>July 1, 2007</u>	<u>Additions</u>	<u>Deductions</u>	
10/1/06	7/1/07	\$ 111,759,617	\$ 728,567	\$ 1,325,082	\$
10/1/05	7/1/06	396,058	67,328	22,694	205,619
10/1/04	7/1/05		16,409	845	
10/1/03	7/1/04		8,159		
10/1/02	7/1/03		1,688		
10/1/01	7/1/02		3,188		
10/1/00	7/1/01		2,350		
10/1/99	7/1/00		1,041		
10/1/98	7/1/99		235		
10/1/97	7/1/98		730		
10/1/96	7/1/97		190		
10/1/94	7/1/95		143		
10/1/93	7/1/94		172		
10/1/92	7/1/93				
		\$ 112,155,675	\$ 830,200	\$ 1,348,621	\$ 205,619

<b>Adjusted Uncollected Taxes</b>	<b>Collections</b>				<b>Uncollected Taxes June 30, 2008</b>
	<b>Taxes Paid</b>	<b>Interest</b>	<b>Lien Fees</b>	<b>Total</b>	
\$ 111,163,102	\$ 110,641,815	\$ 281,259	\$ 6,605	\$ 110,929,679	\$ 521,287
235,073	235,073	46,966	2,738	284,777	-
15,564	15,564	5,587	360	21,511	-
8,159	8,159	3,273	24	11,456	-
1,688	1,688	1,575		3,263	-
3,188	3,188	3,732		6,920	-
2,350	2,350	2,730		5,080	-
1,041	1,041	1,668		2,709	-
235	235	357		592	-
730	730	977		1,707	-
190	190	349		539	-
143	143	324		467	-
172	172	418		590	-
		114		114	-
<u>\$ 111,431,635</u>	<u>\$ 110,910,348</u>	<u>\$ 349,329</u>	<u>\$ 9,727</u>	<u>\$ 111,269,404</u>	<u>\$ 521,287</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**SCHEDULE OF SEWER CONNECTION CHARGES COLLECTIBLE**  
**FOR THE YEAR ENDED JUNE 30, 2008**

<b>Sewer Connection Charges</b>	<b><u>Collectible July 1</u></b>	<b><u>Current Year Charges</u></b>	<b><u>Amounts Collected</u></b>	<b><u>Collectible June 30</u></b>
Year Ended June 30, 2008	\$ <u>890,993</u>	\$ <u>144,901</u>	\$ <u>179,825</u>	\$ <u>856,069</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH**  
**APPROPRIATIONS**

**CAPITAL PROJECTS FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Appropriations</u>	<u>Current Appropriations</u>	<u>Transfers and Closed Projects</u>
Reserve Fund:			
General Government:			
Academy Re-use Phase One	\$ 350,000	\$ 235,000	\$ 75,000
Academy Roof		500,000	(92,500)
Fiber Optic: Town Hall/Library/Community Center	50,000		
Gideon Welles House Renovations	142,000		(239)
Land Acquisition Fund	513,889		
Town-Owned Building Demolition			50,000
Property Revaluation	450,000	104,000	
Town Hall Refurbishment	225,000	100,000	32,000
Town Hall Roof		162,500	17,500
Clean Renewable Energy	75,000	75,000	
Police Cell Renovation		75,000	
Total	<u>1,805,889</u>	<u>1,251,500</u>	<u>81,761</u>
Public Safety:			
Fire Apparatus Engine	340,000		(443)
Total	<u>340,000</u>	<u>-</u>	<u>(443)</u>
Physical Services:			
Addison Road Bridge	25,000	130,000	
Bell Street Bridge	758,075	2,190,000	
Chestnut Hill Water Extension		232,000	55,148
Earth Excavator		225,000	(34,000)
Highway/Vehicle Maintenance Roof	198,000		(32,355)
Main Street Resurface	2,015,480		
Master Traffic Study	50,000	50,000	8
Naubuc Bridge Wall	390,000		
New London Turnpike Water Main	125,500		(21,506)
Road Overlay Program		500,000	
Sidewalk Construction	95,435		
Sidewalk Construction - 2007	100,000		
Sidewalks 2007-08		150,000	
Town Center Traffic Study			
Wheel Loader		165,000	(29,446)
Total	<u>3,757,490</u>	<u>3,642,000</u>	<u>(62,151)</u>
Parks and Recreation:			
Addison Pool Refurbishment	110,000		
Bikeways/Bikepaths	200,000	50,000	
Minnechaug Golf Improvements	60,000		21,000
Open Space Access	50,000	75,000	
Riverfront Park Extension	150,000		
Salmon Brook Park Study	15,000		
Welles Park Structure Relocation	205,000		
Total	<u>790,000</u>	<u>125,000</u>	<u>21,000</u>



<b>Adjusted Appropriations June 30, 2008</b>	<b>Expended to July 1, 2007</b>	<b>Current Expenditures</b>	<b>Expended to June 30, 2008</b>	<b>Encumbrances June 30, 2008</b>	<b>Designated for Capital Expenditures June 30, 2008</b>
\$ 660,000	\$ 129,468	\$ 14,010	\$ 143,478	\$ 23,100	\$ 493,422
407,500		419,314	419,314		(11,814)
50,000	43,657	3,820	47,477		2,523
141,761	122,995	18,766	141,761		-
513,889	435,952	52,846	488,798		25,091
50,000		35,480	35,480		14,520
554,000	281,883	233,316	515,199		38,801
357,000	145,234	184,816	330,050		26,950
180,000		167,552	167,552		12,448
150,000	12,607	65,444	78,051	15,747	56,202
75,000			-		75,000
<u>3,139,150</u>	<u>1,171,796</u>	<u>1,195,364</u>	<u>2,367,160</u>	<u>38,847</u>	<u>733,143</u>
<u>339,557</u>	<u>156,496</u>	<u>183,061</u>	<u>339,557</u>		<u>-</u>
<u>339,557</u>	<u>156,496</u>	<u>183,061</u>	<u>339,557</u>	<u>-</u>	<u>-</u>
155,000	9,138	158	9,296	854	144,850
2,948,075	179,539	1,260,077	1,439,616	1,316,515	191,944
287,148		275,850	275,850	8,100	3,198
191,000			-	179,315	11,685
165,645	165,645		165,645		-
2,015,480	1,932,790	10,987	1,943,777	12,986	58,717
100,008	28,995	71,013	100,008		-
390,000	45,429		45,429		344,571
103,994	94,320	9,674	103,994		-
500,000		485,576	485,576		14,424
95,435	49,901	727	50,628		44,807
100,000	85,803	900	86,703		13,297
150,000			-		150,000
		3,117	3,117		(3,117)
<u>135,554</u>		<u>135,554</u>	<u>135,554</u>		<u>-</u>
<u>7,337,339</u>	<u>2,591,560</u>	<u>2,253,633</u>	<u>4,845,193</u>	<u>1,517,770</u>	<u>974,376</u>
110,000	104,460	1,632	106,092		3,908
250,000	1,920	7,340	9,260		240,740
81,000	2,187	65,085	67,272		13,728
125,000	8,888	24,748	33,636		91,364
150,000	49,495	10,610	60,105	8,436	81,459
15,000			-		15,000
205,000			-		205,000
<u>936,000</u>	<u>166,950</u>	<u>109,415</u>	<u>276,365</u>	<u>8,436</u>	<u>651,199</u>

**TOWN OF GLASTONBURY, CONNECTICUT**

**SCHEDULE OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH  
APPROPRIATIONS, CONTINUED**

**CAPITAL PROJECTS FUNDS**

**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Appropriations</u>	<u>Current Appropriations</u>	<u>Transfers and Closed Projects</u>
Reserve Fund, Continued			
Education:			
GHS - Construction Masonry	\$ 90,000	\$	\$ 65,411
GHS - Gym Floor and Bleachers	27,600	564,000	(170,000)
GHS - Technology	1,000,000		
GHS Track/Football Field	1,361,432	130,000	
GHS - Roof Top Units	395,250		5,000
School Building Analysis		50,000	45,000
Total	<u>2,874,282</u>	<u>744,000</u>	<u>(54,589)</u>
Total reserve fund	<u>9,567,661</u>	<u>5,762,500</u>	<u>(14,422)</u>
Sewer Sinking Fund:			
Parker Terrace Pump Station	90,000		
Total sinking fund	<u>90,000</u>	<u>-</u>	<u>-</u>
Complex Funding/Grants			
Gateway Corporate Park	104,051		
GHS Renovation and Addition	49,328,889		
Gideon Renovations	5,804,000		
Smith Middle School	38,394,216		
Land/Site Costs 2003	3,000,000		
Land/Site Costs 2004	4,000,000		
Land/Site Costs 2004 Elementary School	750,000		
Land/Site Costs 2007		4,000,000	
New Elementary School	28,750,000		
Phelps Street Remediation	2,122,490		
Public Safety Communications	3,100,000		
Riverfront Community Center	6,588,415		
Riverfront Park	4,250,000		
Town Aid Improved		416,007	
Town Aid Unimproved		239,893	
Wastewater Plant Renovations	30,900,000		
Total complex funding	<u>177,092,061</u>	<u>4,655,900</u>	<u>-</u>
Total	<u>\$ 186,749,722</u>	<u>\$ 10,418,400</u>	<u>\$ (14,422)</u>

<b>Adjusted Appropriations June 30, 2008</b>	<b>Expended to July 1, 2007</b>	<b>Current Expenditures</b>	<b>Expended to June 30, 2008</b>	<b>Encumbrances June 30, 2008</b>	<b>Designated for Capital Expenditures June 30, 2008</b>
\$ 155,411	\$ 3,971	\$ 151,440	\$ 155,411	\$	\$ -
421,600	20,441	332,975	353,416	9,650	58,534
1,000,000	749,230	227,269	976,499	16,170	7,331
1,491,432	170,808	1,208,554	1,379,362	72,770	39,300
400,250	400,250		400,250		-
95,000		76,662	76,662	17,540	798
<u>3,563,693</u>	<u>1,344,700</u>	<u>1,996,900</u>	<u>3,341,600</u>	<u>116,130</u>	<u>105,963</u>
<u>15,315,739</u>	<u>5,431,502</u>	<u>5,738,373</u>	<u>11,169,875</u>	<u>1,681,183</u>	<u>2,464,681</u>
90,000		49,065	49,065		40,935
<u>90,000</u>	<u>-</u>	<u>49,065</u>	<u>49,065</u>	<u>-</u>	<u>40,935</u>
104,051	35,523	21,928	57,451		46,600
49,328,889	46,449,417	2,116,894	48,566,311	751,557	11,021
5,804,000	5,771,017		5,771,017		32,983
38,394,216	37,655,601		37,655,601		738,615
3,000,000	2,823,711		2,823,711	176,288	1
4,000,000	781,133	3,125,330	3,906,463	67,462	26,075
750,000			-		750,000
4,000,000			-		4,000,000
28,750,000	23,989,146	2,939,109	26,928,255	467,724	1,354,021
2,122,490	2,096,211		2,096,211	26,279	-
3,100,000	2,858,139	83,075	2,941,214		158,786
6,588,415	6,435,088	49,190	6,484,278	41,717	62,420
4,250,000	3,756,986	219,729	3,976,715	118,663	154,622
416,007		291,393	291,393		124,614
239,893			-		239,893
30,900,000	1,457,321	7,319,564	8,776,885	19,998,710	2,124,405
<u>181,747,961</u>	<u>134,109,293</u>	<u>16,166,212</u>	<u>150,275,505</u>	<u>21,648,400</u>	<u>9,824,056</u>
<u>\$ 197,153,700</u>	<u>\$ 139,540,795</u>	<u>\$ 21,953,650</u>	<u>\$ 161,494,445</u>	<u>\$ 23,329,583</u>	<u>\$ 12,329,672</u>

## **Statistical Section**

## Statistical Section Information

The objectives of statistical section information are to provide financial statement users with additional historical perspective, context and detail to assist in using the information in the financial statements, notes to financial statements and required supplementary information to understand and assess economic condition.

Statistical section information is presented in the following categories:

- *Financial trends information* is intended to assist users in understanding and assessing how financial position has changed over time.
- *Revenue capacity information* is intended to assist users in understanding and assessing the factors affecting the ability to generate *own-source revenues* (property taxes, charges for services, etc.).
- *Debt capacity information* is intended to assist users in understanding and assessing debt burden and the ability to issue additional debt.
- *Demographic and economic information* is intended 1) to assist users in understanding the socioeconomic environment and 2) to provide information that facilitates comparisons of financial statement information over time and among governments.
- *Operating information* is intended to provide contextual information about operations and resources to assist readers in using financial statement information to understand and assess economic condition.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

## TOWN OF GLASTONBURY, CONNECTICUT

## NET ASSETS BY COMPONENT

SINCE INCEPTION OF GASB 34  
(Accrual Basis of Accounting)

	FISCAL YEAR					
	2003*	2004	2005*	2006	2007	2008
Governmental Activities:						
Invested in capital assets, net of related debt	\$ 106,253,234	\$ 97,173,688	\$ 112,177,524	\$ 127,585,226	\$ 148,634,177	\$ 159,396,788
Unrestricted	25,670,347	40,598,489	41,668,971	43,726,770	38,415,432	39,598,307
Total Governmental Activities						
Net Assets	\$ <u>131,923,581</u>	\$ <u>137,772,177</u>	\$ <u>153,846,495</u>	\$ <u>171,311,996</u>	\$ <u>187,049,609</u>	\$ <u>198,995,095</u>

NOTE: The Town began to report accrual information at the time of implementation of GASB Statement No. 34 during fiscal year 2003.

\* In fiscal year 2003, unearned advance tax collections were incorrectly included in the net assets of the Town.  
In fiscal year 2005, property taxes receivable and net assets were inadvertently overstated.  
These errors were corrected in the subsequent years.

## TOWN OF GLASTONBURY, CONNECTICUT

## CHANGES IN NET ASSETS

SINCE INCEPTION OF GASB 34  
(Accrual Basis of Accounting)

	FISCAL YEAR					
	2003 <sup>1</sup>	2004	2005 <sup>1</sup>	2006	2007	2008
Expenses:						
Governmental activities:						
General government services	\$ 888,690	\$ 752,784	\$ 2,180,840 <sup>2</sup>	\$ 2,365,990	\$ 2,407,411	\$ 2,505,352
Community development	1,496,633	1,580,697	1,554,390	1,682,676	1,699,522	1,820,941
Administrative services	3,553,057	3,887,893	4,021,838	4,514,758	5,056,474	5,110,205
Public safety	8,068,432	8,229,059	8,388,470	9,435,000	9,540,865	10,089,029
Physical services	9,232,041	9,179,794	9,539,326	9,836,416	9,748,631	11,206,577
Sanitation	2,463,611	2,241,658	2,123,486	2,331,232	2,500,182	2,452,632
Human services	1,816,915	1,970,436	1,770,676	2,218,695	2,407,729	2,610,765
Leisure/culture	5,736,936	6,073,337	4,842,467 <sup>2</sup>	5,565,625	5,450,780	5,860,202
Education	61,329,996	66,569,532	71,387,324	78,790,256	83,546,722	113,372,530
Interest on long-term debt	2,353,109	2,205,700	3,120,915	3,203,207	3,835,804	3,925,038
Total governmental activities expenses	<u>96,939,420</u>	<u>102,690,890</u>	<u>108,929,732</u>	<u>119,943,855</u>	<u>126,194,120</u>	<u>158,953,271</u>
Program Revenues:						
Charges for services	6,139,075	7,564,395	7,757,143	9,247,927	9,729,395	9,964,698
Operating grants and contributions	8,293,037	13,934,513	11,042,370	13,538,158	13,670,982	40,674,367
Capital grants and contributions	2,340,423	3,756,733	14,002,835	12,717,935	10,658,007	5,991,587
Total governmental activities program revenues	<u>16,772,535</u>	<u>25,255,641</u>	<u>32,802,348</u>	<u>35,504,020</u>	<u>34,058,384</u>	<u>56,630,652</u>
Total Primary Government Net Expense	<u>(80,166,885)</u>	<u>(77,435,249)</u>	<u>(76,127,384)</u>	<u>(84,439,835)</u>	<u>(92,135,736)</u>	<u>(102,322,619)</u>
General Revenues and Other						
Changes in Net Assets:						
Governmental activities:						
Property taxes	79,411,082	83,289,055	90,544,506	96,796,284	104,151,495	111,316,445
Grants and contributions not restricted to specific programs	79,869	220,817	223,064	521,025	253,456	219,259
Unrestricted investment earnings	723,341	568,969	1,422,290	2,633,085	3,468,398	2,732,401
Gain (loss) on sale of capital assets	(287,470)		11,862	1,954,972		
Total governmental activities	<u>79,926,822</u>	<u>84,078,841</u>	<u>92,201,722</u>	<u>101,905,366</u>	<u>107,873,349</u>	<u>114,268,105</u>
Total Change in Net Assets:						
Governmental activities	<u>\$ (240,063)</u>	<u>\$ 6,643,592</u>	<u>\$ 16,074,338</u>	<u>\$ 17,465,531</u>	<u>\$ 15,737,613</u>	<u>\$ 11,945,486</u>

NOTE: The Town began to report accrual information at the time of implementation of GASB Statement No. 34 during fiscal year 2003.

<sup>1</sup> In fiscal year 2003, unearned advance tax collections were incorrectly included in net assets of the Town. In fiscal year 2005, property taxes receivable and net assets were inadvertently overstated. These errors were corrected in the subsequent years.

<sup>2</sup> In fiscal year 2005, expenditures for facilities maintenance and the Academy facility were reclassified from leisure/culture to general government services.

**TOWN OF GLASTONBURY, CONNECTICUT**

**FUND BALANCES OF GOVERNMENTAL FUNDS**

**LAST TEN FISCAL YEARS**  
**(Modified Accrual Basis of Accounting)**

	<u>1999</u>	<u>2000</u>	<u>2001</u>
General fund:			
Reserved	\$ 589,572	\$ 581,411	\$ 192,537
Unreserved	<u>7,112,231</u>	<u>7,474,717</u>	<u>6,921,449</u>
 Total General Fund	 <u>\$ 7,701,803</u>	 <u>\$ 8,056,128</u>	 <u>\$ 7,113,986</u>
 All other governmental funds:			
Reserved	\$ 12,061,159	\$ 11,287,763	\$ 4,708,234
Unreserved, reported in:			
Special revenue funds	11,323,032	10,512,830	12,112,145
Capital projects funds	<u>16,749,292</u>	<u>(1,264,803)</u>	<u>(3,678,077)</u>
 Total All Other Governmental Funds	 <u>\$ 40,133,483</u>	 <u>\$ 20,535,790</u>	 <u>\$ 13,142,302</u>



TABLE 3

<b>FISCAL YEAR</b>						
<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
\$ 222,151	\$ 296,722	\$ 322,400	\$ 424,489	\$ 269,842	\$ 387,873	\$ 532,947
<u>8,375,113</u>	<u>8,900,457</u>	<u>8,802,980</u>	<u>10,096,541</u>	<u>13,932,460</u>	<u>15,276,359</u>	<u>19,037,173</u>
<u>\$ 8,597,264</u>	<u>\$ 9,197,179</u>	<u>\$ 9,125,380</u>	<u>\$ 10,521,030</u>	<u>\$ 14,202,302</u>	<u>\$ 15,664,232</u>	<u>\$ 19,570,120</u>
\$ 880,347	\$ 8,392,204	\$ 11,427,252	\$ 34,353,852	\$ 28,862,217	\$ 12,649,079	\$ 23,410,393
12,608,608	12,005,127	12,420,820	13,590,561	12,971,509	14,686,811	14,001,002
<u>2,303,435</u>	<u>(5,766,485)</u>	<u>7,406,448</u>	<u>(16,907,745)</u>	<u>(12,741,081)</u>	<u>(4,000,869)</u>	<u>(25,943,492)</u>
<u>\$ 15,792,390</u>	<u>\$ 14,630,846</u>	<u>\$ 31,254,520</u>	<u>\$ 31,036,668</u>	<u>\$ 29,092,645</u>	<u>\$ 23,335,021</u>	<u>\$ 11,467,903</u>

**TOWN OF GLASTONBURY, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - GOVERNMENTAL FUNDS**

**LAST TEN YEARS**  
**(Accrual Basis of Accounting)**

	<u>1999</u>	<u>2000</u>	<u>2001</u>
<b>Revenues:</b>			
Property taxes	\$ 57,628,650	\$ 63,183,719	\$ 67,597,696
Licenses and permits	665,544	599,360	712,495
Intergovernmental	6,996,716	11,461,711	15,024,607
Charges for services	3,812,715	4,187,759	4,374,122
Investment income	2,070,661	3,320,474	2,817,802
Other	2,936,201	1,323,206	1,640,861
State payment for teacher's retirement system	1,886,000	2,004,000	2,107,000
Total revenues	<u>75,996,487</u>	<u>86,080,229</u>	<u>94,274,583</u>
<b>Expenditures:</b>			
<b>Current:</b>			
General government	534,850	585,296	675,498
Community development	1,068,609	1,100,600	1,375,974
Administrative services	6,032,117	5,998,259	3,327,037
Public safety	4,834,473	5,632,555	6,801,114
Physical services	3,535,697	3,769,909	4,401,588
Sanitation	1,635,079	1,751,406	1,887,501
Human services	1,231,843	1,257,035	1,463,449
Leisure/culture	3,572,414	4,004,352	4,737,283
Contingency	4,000	18,379	18,396
Education	44,545,636	46,980,485	50,030,580
State payment for teacher's retirement system	1,886,000	2,004,000	2,107,000
Capital outlay	11,084,041	27,921,182	19,253,271
<b>Debt service:</b>			
Principal	2,050,000	2,835,000	3,485,000
Interest	1,459,136	2,559,210	3,041,463
Total expenditures	<u>83,473,895</u>	<u>106,417,668</u>	<u>102,605,154</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(7,477,408)</u>	<u>(20,337,439)</u>	<u>(8,330,571)</u>
<b>Other Financing Sources (Uses):</b>			
Issuance of bonds	28,100,206	1,110,000	
Issuance of refunded bonds			
Payment to escrow agent			
Premium on bonds issued			
Issuance of notes			
Operating transfers in	7,114,247	6,504,288	7,363,698
Operating transfers out	(7,114,247)	(6,504,288)	(7,363,698)
Total other financing sources (uses)	<u>28,100,206</u>	<u>1,110,000</u>	<u>-</u>
Net Change in Fund Balances	20,622,798	(19,227,439)	(8,330,571)
Fund Balance at Beginning of Year	<u>27,451,021</u>	<u>48,073,819</u>	<u>-</u>
Fund Balance at End of Year	<u>\$ 48,073,819</u>	<u>\$ 28,846,380</u>	<u>\$ (8,330,571)</u>
Debt Service as a Percentage to Noncapital Expenditures	4.85%	6.87%	7.83%
Total Debt Service	\$ 3,509,136	\$ 5,394,210	\$ 6,526,463
Noncapital Expenditures	72,389,854	78,496,486	83,351,883

TABLE 4

		FISCAL YEAR											
		2002	2003	2004	2005	2006	2007	2008					
\$	73,311,305	\$	79,556,218	\$	83,754,410	\$	91,182,442	\$	96,736,040	\$	104,418,584	\$	111,518,677
	890,658		810,376		989,251		1,169,354		1,332,325		1,347,568		1,267,583
	10,157,708		8,752,409		9,248,410		13,031,685		21,376,288		18,735,128		17,233,644
	4,852,443		5,033,397		5,897,796		5,495,214		6,044,725		6,347,489		6,562,254
	1,127,741		723,341		568,969		1,422,290		2,633,085		3,468,398		2,732,401
	2,870,474		1,541,592		1,787,865		2,084,080		4,512,634		2,613,483		3,062,169
	1,961,000		1,864,000		1,914,361		1,973,183		4,356,558		4,616,951		28,791,494
	<u>95,171,329</u>		<u>98,281,333</u>		<u>104,161,062</u>		<u>116,358,248</u>		<u>136,991,655</u>		<u>141,547,601</u>		<u>171,168,222</u>
	623,203		692,526		724,594		2,137,596		2,243,732		2,326,787		2,415,826
	1,385,761		1,465,317		1,543,370		1,578,517		1,636,712		1,668,626		1,772,040
	3,753,811		3,928,244		4,348,503		4,644,647		5,007,631		5,268,921		5,438,076
	7,025,821		7,632,674		7,741,806		8,152,931		8,925,046		9,051,712		9,613,355
	4,588,667		4,906,751		4,793,255		5,165,005		5,123,058		5,089,293		5,538,185
	1,942,091		1,937,193		2,035,470		1,959,488		2,107,488		2,242,013		2,198,330
	1,682,916		1,764,155		1,899,543		1,767,502		2,135,477		2,151,797		2,346,629
	5,019,182		5,332,678		5,554,242		4,425,452		5,075,257		5,007,431		5,314,273
	12,917		1,896		8,075		932		37,994				
	55,663,733		59,847,539		62,876,258		67,446,318		72,536,810		77,487,168		82,878,171
	1,961,000		1,864,000		1,914,361		1,973,183		4,356,558		4,616,951		28,791,494
	6,691,606		3,662,321		8,196,696		26,691,225		38,607,207		31,681,921		21,953,650
	3,480,000		3,770,000		3,820,000		4,810,000		5,450,000		6,631,875		6,871,875
	2,848,645		2,305,799		2,160,679		2,929,670		3,198,220		3,738,800		3,997,548
	<u>96,679,353</u>		<u>99,111,093</u>		<u>107,616,852</u>		<u>133,682,466</u>		<u>156,441,190</u>		<u>156,963,295</u>		<u>179,129,452</u>
	(1,508,024)		(829,760)		(3,455,790)		(17,324,218)		(19,449,535)		(15,415,694)		(7,961,230)
	5,650,000				20,007,665		18,500,000		20,600,000		11,120,000		
							21,705,000						
							(22,621,379)						
							918,395		183,034				
									403,750				
	5,299,948		7,799,312		5,765,734		7,017,723		8,092,748		10,556,378		15,247,454
	(5,299,948)		(7,799,312)		(5,765,734)		(7,017,723)		(8,092,748)		(10,556,378)		(15,247,454)
	<u>5,650,000</u>		<u>-</u>		<u>20,007,665</u>		<u>18,502,016</u>		<u>21,186,784</u>		<u>11,120,000</u>		<u>-</u>
	4,141,976		(829,760)		16,551,875		1,177,798		1,737,249		(4,295,694)		(7,961,230)
	<u>20,515,809</u>		<u>24,657,785</u>		<u>23,828,025</u>		<u>40,379,900</u>		<u>41,557,698</u>		<u>43,294,947</u>		<u>38,999,253</u>
\$	<u>24,657,785</u>	\$	<u>23,828,025</u>	\$	<u>40,379,900</u>	\$	<u>41,557,698</u>	\$	<u>43,294,947</u>	\$	<u>38,999,253</u>	\$	<u>31,038,023</u>
	7.03%		6.37%		6.02%		7.23%		7.34%		8.28%		6.92%
\$	6,328,645	\$	6,075,799	\$	5,980,679	\$	7,739,670	\$	8,648,220	\$	10,370,675	\$	10,869,423
	89,987,747		95,448,772		99,420,156		106,991,241		117,833,983		125,281,374		157,175,802

**TOWN OF GLASTONBURY, CONNECTICUT**

**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**

**LAST TEN FISCAL YEARS**

(AMOUNTS EXPRESSED IN THOUSANDS)

<b>Fiscal Year</b>	<b>Real Property</b>		<b>Personal Property</b>	
	<b>Residential Property</b>	<b>Commercial Property</b>	<b>Motor Vehicles</b>	<b>Other</b>
1999	\$ 1,383,354	\$ 262,924	\$ 173,235	\$ 87,814
2000	1,422,740	262,858	187,388	92,457
2001	1,468,940	261,087	208,892	97,141
2002	1,504,338	266,587	221,719	104,064
2003	1,532,003	283,584	227,502	109,263
2004	2,160,912	386,601	236,670	108,856
2005	2,160,077	424,223	226,985	110,659
2006	2,194,892	428,985	244,244	115,189
2007	2,270,004	403,068	254,295	115,600
2008	2,311,623	414,084	258,099	117,658

Source: Town Assessor's office

Note: By state law property is assessed at 70% of actual value with periodic revaluation of real property. The estimated actual amount is the equalized grand list which is estimated by the State of Connecticut, Office of Policy and Management. The last revaluation was in FY2004.

TABLE 5

<u>Tax Exempt Property</u>	<u>Total Taxable Assessed Value</u>	<u>Total Direct Tax Rate (Mill Rate)</u>	<u>Estimated Actual Taxable Value</u>	<u>Assessed Value as a Percentage of Actual Value</u>	
\$ 9,709	\$ 1,897,618	29.90	\$ 2,861,750	66.31	%
11,752	1,953,691	31.70	3,116,486	62.68	
10,876	2,025,184	32.90	3,501,596	57.84	
10,963	2,085,745	34.60	3,947,320	52.84	
11,917	2,140,435	36.70	4,214,629	50.79	
11,681	2,881,358	28.75	4,126,823	69.82	
11,424	2,910,520	30.90	5,101,834	57.05	
12,554	2,970,756	32.10	5,663,902	52.45	
12,143	3,030,823	34.00	5,773,839	52.49	
12,857	3,114,322	35.80	6,104,016	51.02	

## TOWN OF GLASTONBURY, CONNECTICUT

## PRINCIPAL TAXPAYERS

## CURRENT YEAR AND NINE YEARS AGO

	2008			1999		
	Taxable Assessed Value	Rank	Percentage of Net Taxable Assessed Grand List <sup>1</sup>	Taxable Assessed Value	Rank	Percentage of Net Taxable Assessed Grand List <sup>2</sup>
Connecticut Light & Power	\$ 26,509,240	1	0.66 %	\$ 14,250,350	2	0.73 %
Flanders Somerset LLC et al	24,704,400	2	0.61			
Connecticut Mutual Life Ins.Co.	19,643,500	3	0.49	5,613,820	8	0.29
Alecta Pensionsförsäkring ömseidig Co.	16,522,000	4	0.41			
Grunberg 628 Hebron LLC	14,329,470	5	0.35			
BCIA 95 Glastonbury Blvd. LLC	13,160,100	6	0.33			
PRA Suites at Glastonbury LLC	12,089,300	7	0.30			
PRA Glastonbury LLC	12,054,500	8	0.30			
Winding Brook LLC	9,905,850	9	0.24			
CE Glastonbury LLC	9,026,200	10	0.22			
Connecticut General Life Insurance Co.				14,520,100	1	0.74
TR 628 Hebron LTD				9,349,550	3	0.48
Somerset Square Limited Partnership				7,934,980	4	0.41
SPP Real Estate				7,671,580	5	0.39
Glastonbury Tech. Center				5,996,620	6	0.31
Fleet Bank CT N/A/Trustee				5,596,040	7	0.29
Connecticut Natural Gas				5,612,990	9	0.29
Woodgreen Glastonbury LP				4,352,110	10	0.22
	<u>\$ 157,944,560</u>		<u>3.91 %</u>	<u>\$ 80,898,140</u>		<u>4.15 %</u>

Source: Town Assessor's office

<sup>1</sup> Net Taxable Grand List October 1, 2007 - \$4,043,826,764<sup>2</sup> Net Taxable Grand List, October 1, 1998 - \$1,953,690,764

**TOWN OF GLASTONBURY, CONNECTICUT**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Taxes Levied for the Fiscal Year</b>	<b>Collected within the Fiscal Year of the Levy</b>		<b>Percentage of Levy</b>	<b>Collections in Subsequent Years</b>	<b>Total Collections to Date</b>	
		<b>Amount</b>	<b>Percentage of Levy</b>			<b>Amount</b>	<b>Percentage of Levy</b>
1999	\$ 57,221,294	\$ 56,860,520	99.20	% \$ 361,504	\$ 57,222,024	100.00	%
2000	62,723,192	62,401,788	99.49	321,404	62,723,192	100.00	
2001	67,436,180	67,055,551	99.44	357,219	67,412,770	99.97	
2002	72,918,498	72,662,337	99.65	256,050	72,918,387	100.00	
2003	79,269,128	78,778,105	99.38	340,471	79,118,576	99.81	
2004	83,205,436	82,794,126	99.40	413,077	83,207,203	100.00	
2005	90,128,735	89,704,221	99.30	345,442	90,049,663	99.91	
2006	95,985,200	95,552,148	99.55	329,634	95,881,782	99.89	
2007	103,739,735	103,294,543	99.57	235,073	103,529,616	99.80	
2008	111,163,102	110,641,815	99.53	-	110,641,815	99.53	

Source: Town Revenue Collection office and Finance office

## TOWN OF GLASTONBURY, CONNECTICUT

RATIO OF NET GENERAL BONDED DEBT TO  
ASSESSED VALUE AND NET GENERAL BONDED DEBT PER CAPITA

## LAST TEN FISCAL YEARS

<b>Fiscal Year</b>	<b>General Obligation Bonds (in 000's) <sup>1</sup></b>	<b>Percentage of Actual Taxable Value of Property <sup>2</sup></b>	<b>Debt Per Capita</b>	<b>Percentage of Personal Income <sup>3</sup></b>
1999	\$ 54,145	1.89	\$ 1,878	N/A
2000	51,260	1.64	1,760	7.36
2001	47,775	1.36	1,499	N/A
2002	49,995	1.27	1,568	N/A
2003	46,175	1.10	1,417	N/A
2004	62,355	1.51	1,902	N/A
2005	75,875	1.49	2,310	N/A
2006	91,025	1.61	2,751	N/A
2007	95,665	1.66	2,869	N/A
2008	89,020	1.46	2,684	N/A

<sup>1</sup> Town only issues general obligation bonds and has no overlapping debt.

<sup>2</sup> See Table 5 for taxable property value data

<sup>3</sup> See Table 11 for personal income and population data based on U.S. Department of Commerce, Bureau of Census (2000).

N/A - Information not available



## TOWN OF GLASTONBURY, CONNECTICUT

## SCHEDULE OF DEBT LIMITATION

JUNE 30, 2008

Total tax collections (including interest and lien fees) received by Treasurer for current fiscal year				\$ 111,269,404	
Reimbursement for revenue loss from: Property tax relief				<u>128,603</u>	
<b>BASE</b>				<u>\$ 111,398,007</u>	
Debt Limitation	<u>General Purpose</u>	<u>Schools</u>	<u>Sewer</u>	<u>Urban Renewal</u>	<u>Pension Deficit</u>
2-1/4 times base	\$ 250,645,516	\$	\$	\$	\$
4-1/2 times base		501,291,032			
3-3/4 times base			417,742,526		
3-1/4 times base				362,043,523	
3 times base					334,194,021
Total debt limitation	<u>250,645,516</u>	<u>501,291,032</u>	<u>417,742,526</u>	<u>362,043,523</u>	<u>334,194,021</u>
Indebtedness:					
Bonds payable	22,040,418	66,979,582			
Bonds authorized and unissued	4,973,320	4,573,554	20,788,724		
Bond anticipation notes	3,000,000	1,400,000	6,111,276		
Construction grants		(1,572,838)			
Total indebtedness	<u>30,013,738</u>	<u>71,380,298</u>	<u>26,900,000</u>	<u>-</u>	<u>-</u>
<b>Debt Limitation in Excess of Outstanding and Authorized Debt</b>	<u>\$ 220,631,778</u>	<u>\$ 429,910,734</u>	<u>\$ 390,842,526</u>	<u>\$ 362,043,523</u>	<u>\$ 334,194,021</u>

Note 1: State statutes limit total debt not to exceed seven times annual receipts from taxation. The maximum permitted under this formula would be \$779,786,049

See Notes to the Financial Statements for further information and explanation on the Town's indebtedness at June 30, 2008.

**TOWN OF GLASTONBURY, CONNECTICUT**

**LEGAL DEBT MARGIN INFORMATION**

**LAST TEN FISCAL YEARS**

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Debt limit	\$ 404,705,014	\$ 442,965,880	\$ 474,140,933	\$ 513,818,039
Total net debt applicable to limit	<u>67,831,269</u>	<u>58,599,385</u>	<u>68,609,677</u>	<u>51,827,031</u>
Legal Debt Margin	\$ <u>336,873,745</u>	\$ <u>384,366,495</u>	\$ <u>405,531,256</u>	\$ <u>461,991,008</u>
Total net debt applicable to the limit as a percentage of debt limit	16.76%	13.23%	14.47%	10.09%

Note: The State of Connecticut General Statutes require that in no event shall the total debt of the Town exceed seven (7) times the annual receipts from taxation.

TABLE 10

<b>FISCAL YEAR</b>					
<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
\$ 555,785,951	\$ 592,202,471	\$ 630,234,465	\$ 675,736,383	\$ 729,820,301	\$ 779,786,049
<u>119,065,300</u>	<u>101,691,354</u>	<u>146,903,110</u>	<u>148,075,210</u>	<u>136,868,614</u>	<u>128,294,036</u>
<u>\$ 436,720,651</u>	<u>\$ 490,511,117</u>	<u>\$ 483,331,355</u>	<u>\$ 527,661,173</u>	<u>\$ 592,951,687</u>	<u>\$ 651,492,013</u>
21.42%	17.17%	23.31%	21.91%	18.75%	16.45%

**TOWN OF GLASTONBURY, CONNECTICUT**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**

**LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Population</b>	<b>Personal Income (thousands of dollars) <sup>1</sup></b>	<b>Per Capita Personal Income <sup>2</sup></b>	<b>Median Age <sup>2</sup></b>
1999	28,832	N/A	N/A	N/A
2000	29,125	\$ 696,715,760	\$ 40,820	39.8
2001	31,876	N/A	N/A	N/A
2002	31,876	N/A	N/A	N/A
2003	32,575	N/A	N/A	N/A
2004	32,789	N/A	N/A	N/A
2005	32,852	N/A	N/A	N/A
2006	33,089	N/A	N/A	N/A
2007	33,350	N/A	N/A	N/A
2008	33,169	N/A	N/A	N/A

Sources:

<sup>1</sup> Personal Income based on U.S. Department of Commerce, Bureau of Census, 2000 Labor Force and Per Capita Income.

<sup>2</sup> U.S. Department of Commerce, Bureau of Census, 2000

<sup>3</sup> Town of Glastonbury Board of Education.

<sup>4</sup> State of Connecticut, Department of Labor.

TABLE 11

<b>Educational Attainment</b>		<b>School Enrollment <sup>3</sup></b>	<b>Unemployment Rate <sup>4</sup></b>
<b>High School +</b>	<b>Bachelors Degree ++</b>		
N/A	N/A	5,848	2.4 %
93.7%	55.0%	6,005	1.5
N/A	N/A	6,213	2.1
N/A	N/A	6,407	2.4
N/A	N/A	6,550	3.8
N/A	N/A	6,892	2.8
N/A	N/A	6,964	4.0
N/A	N/A	6,985	3.2
N/A	N/A	7,045	3.2
N/A	N/A	7,094	4.3

## TOWN OF GLASTONBURY, CONNECTICUT

## PRINCIPAL EMPLOYERS

## CURRENT YEAR AND NINE YEARS AGO

	2008			1999		
	Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment*
Town of Glastonbury	1,102	1	7.23	865	1	
Ikon/Office Solutions	420	2	2.75	250	2	
Open Solutions	420	3	2.75	151	5	
Stop & Shop (2 locations)	290	4	1.90	113	7	
Salmon Brook Nursing & Rehab	200	5	1.31			
CIGNA Insurance Company	150	6	0.98			
Bank of American Business Capital	130	7	0.85			
AMICA	124	8	0.81	191	4	
Nabisco/Kraft	100	9	0.66			
Aero-MED	70	10	0.46			
Allmerica Financial - Connecticut				200	3	
Arbor Acres				130	6	
Liberty Mutual				110	8	
Hewlett Packard				100	9	
The Allied Group				75	10	
	<u>3,006</u>		<u>19.71%</u>	<u>2,185</u>		<u>N/A</u>
Total Town Employment		est.	<u>15,250</u>			

Source: Community Development Department and Bond Official Statement Telephone Survey

\* For 1999 total Town employment is unknown.

## TOWN OF GLASTONBURY, CONNECTICUT

## FULL TIME EQUIVALENT GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM

## LAST THREE FISCAL YEARS\*

	<u>2008</u>	<u>2007</u>	<u>2006</u>
<b>GENERAL GOVERNMENT</b>			
Town Manager	2.3	2.0	2.5
Human Resources	4.0	4.0	4.0
Facilities Maintenance	16.7	16.7	16.9
<b>COMMUNITY DEVELOPMENT</b>			
Community Development	6.0	6.0	6.0
Building Inspection	5.0	5.0	5.0
Fire Marshal	2.5	2.5	2.5
Health	5.5	5.5	5.5
<b>ADMINISTRATIVE SERVICES</b>			
Financial Administration	7.6	7.6	8.6
Accounting	4.0	4.0	4.0
Property Assessment	5.5	5.5	5.5
Revenue Collection	4.0	4.0	5.0
Town Clerk	4.8	4.8	4.8
Registrar of Voters	2.3	2.3	1.3
<b>PUBLIC SAFETY</b>			
Police	76.6	76.6	77.2
Fire	2.0	2.0	2.0
<b>PHYSICAL SERVICES</b>			
Engineering	12.5	12.5	12.5
Highway	22.5	22.5	22.5
Fleet Maintenance	13.5	13.5	12.9
<b>SANITATION</b>			
Water Pollution	8.0	8.0	8.0
Refuse Disposal	4.0	4.0	6.5
<b>HUMAN SERVICES</b>			
Youth & Family Services	15.5	15.5	12.5
Senior & Community Services	18.9	18.9	15.7
<b>LEISURE/CULTURE</b>			
Parks & Recreation	26.1	26.1	25.6
Welles-Turner Library	19.7	19.9	17.7
<b>EDUCATION</b>	<u>813.4</u>	<u>796.3</u>	<u>778.0</u>
<b>TOTAL TOWN &amp; EDUCATION</b>	<u><u>1,102.9</u></u>	<u><u>1,085.7</u></u>	<u><u>1,062.7</u></u>

Source: Town and Board of Education payroll and personnel records.

Note: Full-time equivalents do not include seasonal employees.

\* Information prior to 2006 is not available.

**TOWN OF GLASTONBURY, CONNECTICUT**

**OPERATING INDICATORS BY FUNCTION/PROGRAM**

**LAST THREE FISCAL YEARS\***

	<u>2008</u>	<u>2007</u>	<u>2006</u>
<b>Community Development</b>			
New residential dwellings	57	128	115
Alterations - residential/commercial	617	690	891
Number of subdivisions approved	6	8	15
<b>Building Inspection</b>			
Single-family resid bldg permits issued	57	128	100
Commercial buildings	4	4	1
<b>Fire Marshal</b>			
Fire investigations completed	120	93	61
Assembly occupancy inspections	266	122	99
<b>Health</b>			
Routine inspections	1,026	1,007	2,220
Complaint inspections	201	164	158
<b>Financial Administration</b>			
Percent of taxes to total revenue	85.88%	86.74%	85.10%
<b>Property Assessment</b>			
Grand list accounts	52,087	52,181	52,200
Adjusted grand list accounts	2,487	2,482	2,900
<b>Revenue Collection</b>			
Collection rate	99.53%	99.57%	99.55%
# of real estate tax bills	13,883	13,750	13,534
# of motor vehicle tax bills	31,372	31,056	30,835
# of personal property tax bills	2,118	2,094	1,952
# of supplemental motor vehicle bills	5,083	5,092	5,281
<b>Police</b>			
Uniform strength	56	59	59
Dispatches for service	20,417	19,846	16,826
Emergency time response	3.01 min.	2.59 min.	4.34 min.
Average police response time (all calls)	6.23 min.	6.10 min.	5.2 min.
Total crimes/FBI uniform crime index	449	463	449
Total medical calls	1,654	1,547	1,311
Total animal control calls	984	1039	961
Total motor vehicle accidents	854	859	847
Physical arrests	630	623	551
Parking violations	229	275	214
Traffic violations	1,797	1,569	868

Source(s): Various Town Departments

\* Information prior to 2006 is not available.



TABLE 14

	<u>2008</u>	<u>2007</u>	<u>2006</u>
<b>Fire</b>			
Uniform strength	124	132	132
Full time	2	2	2
Emergency incidents	912	955	989
Structure fires	134	128	112
Fire training hours	7,366	6,799	7,541
<b>Engineering</b>			
Right of way permits	313	305	275
Sanitation sewer permits	69	116	90
<b>Highway</b>			
Snow routes	21	21	21
Road miles plowed	4560	4,536	4,500
Lane miles paved/street resurfacing	18	22	30
Catch basins cleaned	3,000	3,000	3,000
<b>Water Pollution Control</b>			
Average daily treatment flow (gal/day)	2.21 million	2.4 million	2.34 million
Gallons of sludge disposed	3,500,784	3,307,000	3,350,000
<b>Refuse Disposal</b>			
Annual tons of solid waste collected	2,388	3,171	3,000
Vehicles at hazard waste collection	603	583	740
Permits issued	6,239	6,954	6,275
<b>Senior &amp; Community Services</b>			
Senior center participation	38,037	36,581	32,000
Outreach clients	1,048	1,089	1,150
Dial-A-Ride participation	23,962	21,997	19,000
<b>Youth &amp; Family Services</b>			
Clinical clients	921	929	900
Youth program participation	11,036	8,468	4,500
<b>Parks</b>			
Program participation registrations	93,981	93,405	120,000
Fields maintained	53	53	48
Rounds of golf played	13,006	13,409	18,500
Hours of athletic field use	39,277	34,014	27,700
<b>Library</b>			
Library transactions	567,145	563,176	573,919
Self check library transactions	37,316	28,158	28,696

**TOWN OF GLASTONBURY, CONNECTICUT**  
**CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**  
**LAST THREE FISCAL YEARS\***

	<u>2008</u>	<u>2007</u>	<u>2006</u>
<b>Police</b>			
Stations	1	1	4
Zone offices	4	4	4
<b>Fire</b>			
Stations	4	4	4
Front-line equipment	23	23	23
Fire hydrants	706	706	706
<b>Highway</b>			
Storm drains	6,500	5,600	5,000
Street miles - center line	223	218	217
Expressways (miles)	13	13	13
Residential streets (miles)	193	168	167
Total street lights	1,003	1,003	1,003
Traffic signals	17	17	17
Bridges	15	15	15
<b>Water Pollution</b>			
Number of sanitary sewer miles	101	101	99
<b>Senior &amp; Community Services</b>			
Community center	1	1	1
<b>Dial A Ride Buses</b>			
Vans	5	5	5
Hybrid	1	-	-
<b>Parks &amp; Recreation</b>			
Number of golf holes	9	9	9
Parks	12	12	10
Athletic fields	53	53	47
Swimming pools	3	3	3
<b>Welles-Turner Library</b>			
Libraries	3	3	3

Source(s): Various Town Departments

\* Information prior to 2006 is not available.