

**TOWN OF GLASTONBURY
SEASONAL AND PART-TIME EMPLOYMENT APPLICATION**

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY

Application for the position (s) of: A. _____ B. _____

NAME: _____

ADDRESS: _____

HOME PHONE _____ CELL PHONE _____ E-MAIL _____

Do you have a valid driver's license? Yes No What Class? _____

Highest level of education completed: _____

Name of School: _____ Location: _____

DATES AND HOURS AVAILABLE FOR WORK: (Indicate dates and check appropriate spaces)

I am available for: Full-time Employment Part-time Employment

	From (Day/Month)	To (Day/Month)				
Spring	_____	_____	<input type="checkbox"/> Days	<input type="checkbox"/> Afternoons	<input type="checkbox"/> Nights	<input type="checkbox"/> Weekends
Summer	_____	_____	<input type="checkbox"/> Days	<input type="checkbox"/> Afternoons	<input type="checkbox"/> Nights	<input type="checkbox"/> Weekends
Fall	_____	_____	<input type="checkbox"/> Days	<input type="checkbox"/> Afternoons	<input type="checkbox"/> Nights	<input type="checkbox"/> Weekends
Winter	_____	_____	<input type="checkbox"/> Days	<input type="checkbox"/> Afternoons	<input type="checkbox"/> Nights	<input type="checkbox"/> Weekends

CERTIFICATION: (Check applicable information)

	Expiration Date	Certifying Agency		Expiration Date	Certifying Agency
<input type="checkbox"/> Lifeguard Training	_____	_____	<input type="checkbox"/> WSI	_____	_____
<input type="checkbox"/> First Aid	_____	_____	<input type="checkbox"/> BLS-CPR	_____	_____
<input type="checkbox"/> Other (Specify)	_____	_____	<input type="checkbox"/> Other CPR	_____	_____

REMARKS: Use this space for any additional information which would be of value for the job for which you are applying. _____

EMPLOYMENT RECORD: (List your most recent first)

1. Employer: _____ Position: _____
Address: _____ Salary: _____
Dates of Employment: From _____ To _____ Full-Time Part-Time
Brief Description of Duties: _____

Reason for Leaving: _____

2. Employer: _____ Position: _____
Address: _____ Salary: _____
Dates of Employment: From _____ To _____ Full-Time Part-Time
Brief Description of Duties: _____

Reason for Leaving: _____

REFERENCES: Please give the name, relationship and phone numbers of two people who are familiar with your work (teachers, people for whom you baby-sit, neighbor, former employer, etc.).

Two (2) written employment reference forms will be REQUIRED.

1. Name: _____ Phone Number: _____
Relationship: _____
2. Name: _____ Phone Number: _____
Relationship: _____

CERTIFICATION:

I certify that there are no misrepresentations, omissions or falsifications in the foregoing statements and answers, and that the entries above made by me are true, complete and correct to the best of my knowledge and belief. Any misrepresentation, omission or falsification may be grounds for dismissal.

In the event that I am employed by this town, I agree to comply with all of its orders, rules, and regulations. The Town of Glastonbury makes no guarantee of continued employment. Only the Town Council and Town Manager may enter into an employment contract and then, only in a written agreement signed by all parties.

Failure to follow directions and complete all sections of this application is grounds for immediate dismissal from the recruitment process.

Signature of Applicant

Date

Please indicate where you learned about this position:

Newspaper (Name) _____
 Professional Association (Name) _____

Website (Name) _____
 Other _____