

**Invitation to Bid
Wood Chipper – 15” Drum Style w/Winch**

GL-2009-24

TOWN OF GLASTONBURY

INVITATION TO BID

| <u>BID #</u> | <u>ITEM</u> | <u>DATE & TIME REQUIRED</u> |
|--------------|-------------------------------------|---------------------------------|
| GL-2009-24 | 15” Wood Chipper Drum Style w/Winch | December 24, 2008 @ 10:00 a.m. |

Bid forms may be obtained at the Office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, Connecticut 06033 (second level).

The Town reserves the right to waive informalities or reject any part of, or the entire bid, when said action is deemed to be in the best interest of the Town. All sealed bids must be submitted to the Office of the Purchasing Agent no later than the time and date indicated. All bids will be publicly opened and read.

Mary F. Visone
Purchasing Agent

1. Sealed bids (**one original and one copy**) on the attached Bid Forms will be received at the Office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, Connecticut 06033 (second level). At the designated time of opening, they will be publicly opened, read, recorded and placed on file.
2. Whenever it is deemed to be in the best interest of the Town, the Town Manager, Purchasing Agent or designated representative shall waive informalities in any and all bids. The right is reserved to reject any bid, or any part of any bid, when such action is deemed to be in the best interest of the Town of Glastonbury.
3. The award will be made on the basis of lowest base bid price provided that the proposed unit meets and/or exceeds the stated specifications. It is understood that several factors contained in the stated specification are very important to the Town of Glastonbury including chipper size and those associated with operator safety. The determination of whether the equipment offered meets the specifications will be at the sole discretion of the Town.
4. Bids will be carefully evaluated as to conformance with stated specifications.
5. **The envelope enclosing your bid should be clearly marked by bid number, time of bid, opening and date.**
6. Specifications must be submitted complete in every detail, and when requested, samples shall be provided. If a bid involves any exception from stated specifications, they must be clearly noted as exceptions, underlined, and attached to the bid.
7. The Bid Documents contain the provisions required for the requested item. Information obtained from an officer, agent, or employee of the Town or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him/her from fulfilling any of the conditions of the Bid.
8. **NOT APPLICABLE** Each bidder is held responsible for the examination and/or to have acquainted themselves with any conditions at the job site which would affect their work before submitting a bid. Failure to meet this criteria shall not relieve the Bidder of the responsibility of completing the Bid without extra cost to the Town of Glastonbury.
9. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof. Should there be reasons why a Bid cannot be awarded within the specified period, the time may be extended by mutual agreement between the Town and the bidder.

10. Each bid must be accompanied by a bid bond payable to the Town for ten percent (10%) of the total amount of the bid. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a bid bond. The Town of Glastonbury will not be liable for the accrual of any interest on any certified check submitted. Cashier's checks will not be accepted.
11. **THIS ITEM WAIVED:** A 100% Performance and Payment bonds are required of the successful bidder. This bond shall cover all aspects of the specification and shall be delivered to the Purchasing Agent prior to the issuance of a purchase order. The Performance and Payment Bonds will be returned upon the delivery and acceptance of the bid items.
12. The bidder agrees and warrants that in the submission of this sealed bid, they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religion, national origin, sex, or physical disability including, but not limited to blindness, unless it is shown by such bidder that such disability prevents performance of that which must be done to successfully fulfill the terms of this sealed bid or in any manner which is prohibited by the laws of the United States or the State of Connecticut: and further agrees to provide the Human Relations Commission with such information requested by the Commission concerning the employment practices and procedures of the bidder. An Affirmative Action Statement will be required by the successful bidder.
13. Bidder agrees to comply with all of the latest Federal and State Safety Standards and Regulations and certifies that all work required in this bid will conform to and comply with said standards and regulations. Bidder further agrees to indemnify and hold harmless the Town for all damages assessed against the Town as a result of Bidder's failure to comply with said standards and/or regulations.
14. All correspondence regarding any purchase made by the Town of Glastonbury shall reference the Town's purchase order number. Each shipping container shall clearly indicate both Town purchase order number and item number.
15. Bidder is required to review the Town of Glastonbury Code of Ethics adopted July 8th, 2003 and effective August 1, 2003. Bidder shall acknowledge that they have reviewed the document in the area provided on the bid / proposal response page (BP). The selected Bidder will also be required to complete and sign an Acknowledgement Form prior to award. The Code of Ethics and the Consultant Acknowledgement Form can be accessed at the Town of Glastonbury website at www.glastonbury-ct.gov. Upon entering the website click on **Bids & RFPs**, which will bring you to the links for the **Code of Ethics** and the **Consultant Acknowledgement Form**. If the Bidder does not have access to the internet a copy of these documents can be obtained through the Purchasing Department at the address listed within this bid / proposal.

16. Non Resident Contractors (IF APPLICABLE)

The Town is required to report names of nonresident (out of state) Contractors to the State of Connecticut, Department of Revenue Services (DRS) to ensure that Employment Taxes and other applicable taxes are being paid by Contractors. **Upon award, all nonresident contractors must furnish a five percent (5%) sales tax guarantee bond (state form AU-766), or a cash bond for 5% of the total contract price (state form (AU-72) to DRS even though this project is exempt from most sales and use taxes.**

1. General:
 - a. These specifications describe all things necessary, proper for, or incidental to the furnishing and delivery of said unit and associated equipment. All things not expressly mentioned in these specifications, but involved in carrying out their intent, are required by these specifications and the Vendor shall perform the same as though they were specifically mentioned, described, and delineated.
 - b. These specifications cover the furnishing of the latest production model unless otherwise specifically stated.
2. Engineer: The term “Director” or “Engineer shall mean the Director of Parks and Recreation of the Town of Glastonbury acting, either personally or through his duly authorized representative, within the scope of the particular authority vested in them.
3. Compliance with Rules and Regulations: The item furnished shall comply with all provisions, including those of the Occupational Safety and Health Act (OSHA) of 1970 and any amendments thereto, which would be applicable if the Town were a private corporation. The item shall also comply with all Federal and State laws, ordinances, codes, rules, regulations, orders, permits and licenses, except that where the requirements set forth in the specifications exceed such provisions, these specifications shall control.
4. Vendor Requirements: The vendor or manufacturer bidding on these specifications must be able to provide technical service within a maximum of twenty-four (24) hours after a request is made to the vendor or manufacturer.
5. Errors and Omissions: If the vendor discovers any errors or omissions in the specifications or in the work undertaken and executed by him, he shall immediately notify the Director. The Director shall promptly verify the same. If, with the knowledge of such error or omission and prior to the correction thereof, the vendor proceeds with any work affected thereby, he shall do so at his own risk, and the work so done shall not be considered as work done under and in conformance with these specifications, unless and until approved and accepted.
6. Manufacturer’s Specification Sheets: The vendor shall submit with his bid complete manufacturer’s specification sheets for the item offered.
7. Operation Maintenance and Repair Data: The vendor shall forward three (3) sets of operating, and two (2) sets of maintenance, and repair manuals and parts lists as specified below. All manuals shall be in the form of neatly bound books with durable covers, and shall be properly identified with the manufacturer’s name, model, and serial number of the equipment, etc. The operating and maintenance manual shall be the latest manufacturer’s handbook covering in detail the recommended operation, maintenance and service procedures. The manual shall include detail drawings, schematic electric or other diagrams and complete parts lists for all components of the unit and associated equipment furnished. Additionally, two (2) CD Roms or any other computer generated support offered shall be included at no charge.
8. Instructions: The vendor shall suitably and adequately instruct a sufficient number of Town employees in the operation and maintenance of the item and/or equipment furnished. The

instructions shall be provided at the facility and at such time or times as the Engineer may designate, but not later than ten (10) days after receipt of equipment.. This instruction shall include the use of diagnostic tools or instruments that are specific to this equipment. Instruction will also be given in use of computer generated information, such as the service CD Rom. Instruction on the use of any diagnostic hand held computer and any diagnostic hydraulic tools will also be covered. The instruction described herein shall be at no cost to the Town.

9. Where components or equipment of several manufacturer's have been used in assembling the unit. The manuals shall include operating, maintenance, and repair manuals and parts lists of all manufacturers covering all of the components used.
10. Where the vendor or manufacturer uses components manufactured by others in building equipment which he sells under his own trade name, he shall furnish the part numbers and full data of the original manufacturers of all components used, as well as, the part numbers he may assign to these components as being parts of his product.
11. In addition to the manuals specified above, the vendor shall furnish an equal number of condensed preventive maintenance instructions for each type of item. These instructions shall consist of the manufacturer's recommendations for periodic lubrication, cleaning, and other preventive maintenance and shall be made up in a compact form to cover the particular item delivered. Two (2) manuals are required.
12. Inspection of workmanship, materials, designs and performance of the item may be made at the vendor's factory at the sole discretion of the Director. The Town will pay all expenses of its inspectors. However, the item specified shall be subject to final inspection and acceptance by the Director upon delivery at the Town facility designated on the purchase order. The completed item will be required to undergo a performance test before acceptance. Any defect or failure to comply with any requirements of these specifications shall be immediately remedied by the vendor at his own expense.
13. Prior to delivery, the unit shall be completely serviced by the vendor in his own shop, including engine tune-ups, wheel alignment, etc. Equipment with water-cooled engines shall be protected to at least 25°F below zero with permanent-type antifreeze. All tanks shall be filled to capacity.
14. All operating controls, light switches, and controls for auxiliary equipment that may be installed in the cab or at any other locations on the unit shall be clearly and permanently marked and identified by means of metal identification plates with stamped recessed lettering filled with a contrasting color paint. The lettering for the instrument panel controls shall be approximately one-half (½) inch high and approximately one (1) inch high for all other locations. The preceding shall apply to all valves.
15. All design, materials, and workmanship shall in every respect be in accordance with the best current practices in the industry and all materials used shall be new unless otherwise specified. All design workmanship, and materials shall at all times and places be subject to inspection of the Director. Should they fail to meet his approval, they shall be forthwith made good, replaced or corrected as the case may be, by the vendor at his own expense.

**Detailed Specifications
Wood Chipper – 15” Drum Style w/Winch**

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VENDOR’S NAME: _____

NOTICE: THESE DETAILED SPECIFICATIONS MUST BE COMPLETED BY THE BIDDER AND RETURNED WITH THE BID PROPOSAL. THE BIDDER SHALL INDICATE IN THE “BIDDER PROPOSES”: THE MANNER IN WHICH HE IS COMPLYING WITH THE SPECIFICATIONS—SUCH AS THE MANUFACTURER’S NAME AND MODEL NUMBER; SPECIFICATION FACTS, DEVIATIONS FROM THESE SPECIFICATIONS, OR THAT THE BID IS IN COMPLIANCE AS SPECIFIED. THE BIDDER MUST RESPOND TO EACH ITEM.

THESE SPECIFICATIONS ARE TO BE CONSIDERED AS MINIMUM UNLESS OTHERWISE STATED.

REQUIRED SPECIFICATION

- 1. Manufacturer’s Name _____
- 2. Model Identification _____
- 3. Year Built _____

4.0 INTENT

- 4.1 The purpose and intent of these specifications is to describe and obtain one (1) wood chipper capable of chipping wood up to 15” in diameter. The machine must, at a minimum, meet the specifications of the Vermeer BC 1500, or approved equal, with a drum style chipping mechanism, automatic feed with speed control adjusted automatically by engine rpm's, including automatically reversing the rollers when jammed, and safety mechanisms to protect the operator in emergencies and a winch.
- 4.2 The wood chipper shall be a 15” drum style 125 hp. diesel, liquid cooled John Deere engine wood chipper with a winch and safety shields and guards including a bottom feed stop bar and a monitoring system that senses the speed of the engine and automatically reduces the feed roller speed when the engine slows. The unit shall also address operator safety issues including noise attenuation. It shall be the manufacturer’s latest model and shall be furnished and delivered new, complete and ready for use. All parts not specifically mentioned, but which are necessary for the complete unit, shall be supplied and installed by the vendor, even though such work or material is not specifically outlined and shall conform in strength, quality of material, and workmanship to be the best practice known to the industry.

BIDDER PROPOSES: (please initial to indicate compliance or note exceptions)

Initial _____

5.0 TYPE OF SERVICE

5.1 The Department of Parks and Recreation will use this wood chipper to maintain municipal properties including school grounds, parks, buildings, open space and street trees. It will be used in all weather conditions cold, hot, wet and dry on both paved and unpaved surfaces, smooth and uneven as well. Conditions will vary from soft, wet and muddy to hard, dry and dusty. It will be trailered and may be used a minimum of 7 hours per day Monday through Friday year round.

BIDDER ACKNOWLEDGES THAT THE EQUIPMENT IS BUILT TO MEET THESE EXPECTATIONS AND DEMANDS: (Please initial to indicate compliance or note exceptions)

Initial _____

VENDOR’S NAME

6.0 GENERAL CONSTRUCTION & NOISE ATTENUATION

- 6.1 The unit shall have appropriate guards and covers so as to prevent inadvertent contact with moving parts other than the feed system.
- 6.2 Covers shall be in place to reduce excessive noise to the operator. Bidders may be required to produce documentation of decibel level ratings. Please include levels for operator station and for 50’ away from operator system.

BIDDER PROPOSES: (please initial to indicate compliance or note exceptions)

Initial _____

Db Operator Station _____ Db @ 50’ from Operator Station _____

7.0 ENGINE

- 7.1 4-cylinder, heavy duty diesel engine with a minimum of 125 horse power with a maximum displacement of 275 cu. In. (4.5L).
- 7.2 Cooling: liquid cooled
- 7.3 Fuel Capacity: minimum 45 gallons
- 7.4 Oil: shall have a spin-on replaceable oil filter.

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Wood Chipper – 15” Drum Style w/Winch

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- 7.5 There shall be an hour meter mounted on the dash to record engine hours.
- 7.6 The air filter shall be a 2 stage dry filter with a safety element.
- 7.7 Shall have “Smart Feed” speed control to govern speed as the feed rollers feed in relation to engine RPM.
- 7.8 Feed rollers shall have the ability to reverse material automatically and restart feeding process without any operator interface once the engine returns to full RPM.
- 7.9 Fuel gauge.
- 7.10 High coolant temperature indicator light.
- 7.11 Low oil pressure indicator light.
- 7.12 Shall have automatic engine shutdown for high coolant temp or low oil pressure.
- 7.13 Shall have lockable battery box.
- 7.14 Shall have lockable toolbox.
- 7.15 Shall have lockable fuel tank.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

8.0 IGNITION AND ELECTRICAL SYSTEM

- 8.1 Battery: 12 volt 950 CCA
- 8.2 Alternator 65 amp capacity
- 8.3 Starting: Electric Key start with **THREE** keys.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

9.0 CLUTCH

- 9.1 13 inch (33 cm) automatic self adjusting clutch.

- 9.2 Clutch engagement linkage shall be incorporated into the throttle system so that the clutch may only be engaged at a low engine idle.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

10.0 HYDRAULICS

- 10.1 Shall be “live” hydraulics (running directly from engine).
- 10.2 Shall be open system with return type filtration system.
- 10.3 Return shall have a suction strainer in the hydraulic tank.
- 10.4 Pump shall have a minimum capacity of 5.5 gpm at maximum rpm with a relief pressure of 2800 psi.
- 10.5 Shall have a 12.5 gallon minimum hydraulic tank capacity.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

11.0 EQUIPMENT DIMENSIONS

- 11.1 Frame shall be of .25 in Z channel.
- 11.2 Dimensions:
 - (1) Transport length shall not exceed 207”
 - (2) Width shall not exceed 86”
 - (3) Height shall not exceed 104”
- 11.3 Suspension shall be rubber torsion type with a minimum 7,000 lb. rating.
- 11.4 Wheels shall be 16.0 x 6 inch with 8 bolts on 6.5 in circle.
- 11.5 Tires shall be equal to ST 235/80R16 Load/ Range E.
- 11.6 Hitch shall adjust up and down 8 inches.

- 11.7 Electric brakes shall be standard equipment and break away actuator.
- 11.8 Shall have 2 safety tow chains with safety chain hooks and lock clips a minimum thickness of .3125 inches.
- 11.9 Trailer shall be equipped with a jack with a minimum capacity of 3500 lbs.
- 11.10 Shall have a 2-1/2” Pintle Hitch.
- 11.11 Weight: Shall not exceed 7250 lbs.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

12.0 CUTTING SYSTEM

- 12.1 Drum style with minimum drum size of 22.5 inches in diameter and 22 inches in width.
- 12.2 Drum shall have 2 safety lock positions for changing drum knives.
- 12.3 Drums shall have 2 knives bolted in place with a minimum of 3 bolts per knife.
- 12.4 Knives shall be double edged and made of A8 chipper steel.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

13.0 FEED SYSTEM

- 13.1 Shall have hydraulic in feed system.
- 13.2 Two vertical feed rollers with a helical knife pattern, with a minimum diameter of 20.9 inches and a minimum height of 20 inches each.
- 13.3 Rollers shall be powered with 2 hydraulic motors with a minimum displacement of 28.3 cu. in.
- 13.4 Unit shall have adjustable feed rate with a maximum feed speed rate of 122 feet per minute.

- 13.5 Feed table shall have a minimum length of 67.4 inches from feed roller nip point to end of table.
- 13.6 Feed table shall be a minimum of 27 inches above ground.
- 13.7 Unit shall have a system that adjusts feed speed to engine speed as described in 7.7 and 7.8 of this document.
- 13.8 Unit shall have a bottom feed stop bar which will provide a means to quickly stop the feed rollers if snagged by a branch and pulled towards the machine. It shall be located so that the operator will strike the bar and shut off the feed intentionally or automatically in an emergency.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

14.0 WINCH

- 14.1 Shall be rated for 10,000 lb. minimum
- 14.2 Shall have 150 feet of 7/16” “rope”.
- 14.3 Shall have a 1/4” choker chain.
- 14.4 Flow shall be 5.5 gpm with relief pressure of 2500 psi.
- 14.5 Drum shall be 5” diameter x 9” long with a 1.5” shaft.
- 14.6 Input speed shall be 51 rpm.
- 14.7 Shall have forward, reverse and free spool controls with a mechanical clutch.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial _____

15.0 WARRANTY

- 15.1 Provide copy of written warranty with bid proposal.
- 15.2 Minimum one (1) year required.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

16.0 TESTING EQUIPMENT (OPTIONAL)

16.1 Diagnostic testing equipment for the hydraulic system shall be included. Training in the use of the diagnostic equipment for the Town’s staff at the Town’s facility will be included.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

17.0 SPARE PARTS (OPTIONAL)

17.1 A spare set of chipper blades shall be priced as an option.

17.2 A spare set of filters including air, oil and hydraulic shall be priced as an option.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

18.0 DELIVERY

18.1 Vendor is to state proposed delivery time after receipt of order in number of days. No. of Days _____.

18.2 Vendor is to provide up to two (2) hours of on-site training for equipment operation, hydraulic diagnostics, and computer diagnostics (where applicable) for Department staff on delivery at no additional cost to the Town. The training will take place at the Town’s facility.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

19.0 SUBMITTALS

- 19.1 The following items must be submitted with the bid proposal:
- 19.2 Complete specifications for unit proposed. Specifications to demonstrate that the unit either meets or exceeds stated specifications. Any exception must be highlighted.
- 19.3 Complete copy of manufacturer’s written warranty.
- 19.4 Documentation of decibel level ratings at operator station and 50’ back from operator’s station.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

20.0 GENERAL

- 20.1 Two (2) complete sets of parts, service manuals, and service CD ROM’s (where available) will be delivered with the chipper. NO EXCEPTIONS.
- 20.2 Three (3) sets of operator’s manuals must be supplied.
- 20.3 ALL MANUFACTURERS STANDARD EQUIPMENT WILL BE PROVIDED WITH THIS UNIT. NO DELETIONS WILL BE ALLOWED.
- 20.4 All pre-delivery work shall be done by the bidder at the vendor’s place of business, and the bidder will assume full responsibility for same.
- 20.5 The Service Policy with the Manufacturer’s Warranty and Certificate of Origin shall be filled out completely by the vendor and delivered with the unit.
- 20.6 All units must be inspected at the successful vendor’s place of business for final check by the Town of Glastonbury.
- 20.7 All units, when delivered, shall be clean inside and out with manufacturing stickers removed.

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- 20.8 All specifications contained herein pertain to the unit to be delivered to the Department of Parks and Recreation.
- 20.9 For any further information concerning these specifications, contact Gregory A. Foran, Parks Superintendent, Parks and Recreation Department, 1086 New London Turnpike, Glastonbury, CT 06033. Telephone No. (860) 652-7686.
- 20.10 Unit shall be manufacturer’s latest production model, fully tested, serviced, cleaned and polished inside and out and thoroughly inspected by the vendor, ready to operate and in complete accordance with the specifications and satisfactory to the Town of Glastonbury.
- 20.11 Must meet all State regulations and Federal Department of Labor, Safety, Health and Transportation standards.
- 20.12 Local vendor is not permitted to either paint or mount dealer identification to unit.

BIDDER PROPOSES: (Please initial to indicate compliance or note exceptions)

Initial_____

BID PROPOSAL

Proposal of _____(hereinafter called “bidder”),
organized and existing under the laws of the State of _____ , doing business as

To the Town of Glastonbury (hereinafter called “Town”).

In compliance with your invitation to Bid the Bidder hereby proposes to furnish materials and/or services as per Bid Number GL-2009-24 in strict accordance with the Bid Documents, within the time set forth therein, and at the prices stated below.

By submission to this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to their organization that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

The Respondent acknowledges receipt of the following:

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____

Bid Proposal
Wood Chipper – 15” Drum Style w/Winch

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| <u>ITEM #</u> | <u>QTY</u> | <u>PRICE</u> |
|----------------------------------------------|------------|--------------|
| 1. A 15” drum style wood chipper with winch. | 1 | \$ _____ |
| TOTAL BASE BID | | \$ _____ |
| WRITTEN AMOUNT \$ | _____ | |

2. ADDITIONAL OPTIONAL SPARE PARTS:

- Spare set of chipper blades per Section 17.0 \$ _____
- Spare filter set to include air, oil & hydraulic filters per Section 17.0 \$ _____

3. ADDITIONAL OPTIONAL EQUIPMENT

- Diagnostic testing equipment hydraulics per Section 16.0 \$ _____

4. Submittals Required with Bid Proposal

Complete product specifications (check if included) _____

Complete copy of manufacturer’s written warranty per Section 15.0
(check if included) _____

Manufacturer’s decibel level data as described herein _____

Ethics Code acknowledgement per Section 15 of Information for Bidders
(page 1B-2) _____

10% Bid Bond

Bid Response Pages (completed) DS-1- DS-9, BP-1 – BP-3 _____

Respectfully submitted:

Signature

Company Name

Title

Address

Date

Telephone Number

E-mail Address

Fax Number

(Seal – If bid is by a Corporation)

Attest



TOWN _____ **OF** _____ **GL #** _____
GLASTONBURY
BID / PROPOSAL _____ **RPGL #** _____
DATE ADVERTISED _____ **DATE / TIME DUE** _____

NAME OF PROJECT _____

CODE OF ETHICS:

I / We have reviewed a copy of the Town of Glastonbury’s Code of Ethics and agree to submit a Consultant Acknowledgement Form if I / We are selected. Yes _____ No _____ *

*Bidder is advised that effective August 1, 2003, the Town of Glastonbury cannot consider any bid or proposal where the bidder has not agreed to the above statement.

| | |
|-----------------------------------------|---------------------------------------|
| _____ | _____ |
| Type or Print Name of Individual | Doing Business as (Trade Name) |
| _____ | _____ |
| Signature of Individual | Street Address |
| _____ | _____ |
| Title | City, State, Zip Code |
| _____ | _____ |
| Date | Telephone Number / Fax Number |
| _____ | _____ |
| E:mail Address | SS # or TIN# |