



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CONNECTICUT 06033-6523

March 11, 2015

Dear Food Service Provider:

The Glastonbury Water Pollution Control Authority (WPCA) would like to remind all food service providers of their maintenance responsibilities for the equipment required to intercept fats, oils and grease in accordance with the General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.

Fats, oils and grease can be intercepted either inside the facility through an Automatic Grease Recovery Unit (AGRU) or outside the facility in an underground grease tank. A grease trap/interceptor is any equipment designed to separate fats, oils and grease from wastewater.

An outdoor grease tank shall be completely emptied by a grease tank cleaner whenever 25% of the depth of the grease tank is occupied by fats, oils and grease and settled solids, or at least once every three (3) months, whichever is more frequent. The permittee is responsible to inspect or retain a designated person to inspect grease tanks to ensure they are operating properly. **The permittee shall maintain a written log on site documenting grease tank cleaning and maintenance**, shall maintain a copy of the grease tank cleaner's receipts, and shall maintain a copy of such records for five (5) years.

All AGRU's shall be maintained in accordance with the manufacturer's recommendations. **At a minimum, the permittee shall perform and document quarterly inspections of all AGRU's.**

In Connecticut, disposal of the contents from all grease trap/interceptors shall be disposed of at a regional collection/transfer/disposal site.

Renderable fats, oils and grease, however, shall only be disposed of in separate storage containers for recycling by a renderer, and not into grease trap/interceptors, sanitary sewers, dumpsters, or storm sewers.

A written log of all inspections required shall be maintained for each discharge authorized by this General Permit. The log shall document:

- The date of the inspection.
- The inspector's name, title, and signature.
- The depth, as measured at the time of the inspection, of fats, oils, grease and food waste located within the grease trap/interceptor.
- Any maintenance work or changes in equipment associated with such discharge that has taken place at the site since the last inspection.

Enclosed you will find log sheets for your use that will meet the above requirements.

The permittee shall retain at the establishment for a period of five (5) years, all inspections, cleaning and maintenance logs, and analytical results from any monitoring elected to be done by the permittee.

During your food service inspection by the Glastonbury Health Department, the inspector may request the maintenance logs and any additional information relative to disposal of fats, oils and grease. If it is found that your operation is not compliant with the General Permit, the inspector would refer that information to the WPCA. As the "Authorized Agent" of the General Permit, the WPCA would review and take action regarding non-compliance. **Documentation of grease cleaning in compliance with General Permit requirements will be necessary for the upcoming food service relicensure.**

The liaison to the WPCA is Robert Shirshac, Senior Engineering Technician. Mr. Shirshac can be contacted at (860) 652-7742 or by email at [robert.shirshac@glastonbury-ct.gov](mailto:robert.shirshac@glastonbury-ct.gov) if you have any questions or comments.

Additional information about the General Permit requirements can be found at the State of Connecticut Department of Energy and Environmental Protection (DEEP) web page, [www.ct.gov/deep/site/default.asp](http://www.ct.gov/deep/site/default.asp). When you are on the web page, click on "about us"; then click on "Permits and Licenses"; then click on "water discharge" – Forms, Instructions, Guidance. At the top of the page, click on "General Permits"; scroll down to Food Preparation Establishment Wastewater; click on "PDF 17 pgs." You may obtain Additional General Information relative to the General Permit if you Google "Connecticut FOG Program".

Sincerely,

TOWN OF GLASTONBURY  
WATER POLLUTION CONTROL AUTHORITY

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Enclosures