

**TOWN PLAN AND ZONING COMMISSION  
\*DOCUMENTATION FORM**

All proposals which are to be acted upon by the Town Plan and Zoning Commission must initiate with the completion of this Documentation Form to be submitted with eight (8) **FOLDED** sets of appropriate materials.

Please return this form and any enclosures to the Community Development Office, 2155 Main Street, Glastonbury, CT 06033.

Upon receipt, your plans will be distributed to Town Departments for comments. After these comments are received, an Administrative Review Meeting will be scheduled to discuss your proposal.

<b>CHECK LIST</b>	<input type="checkbox"/>	General Map or Charts (8)	<input type="checkbox"/>	Other Documentation (8)
	<input type="checkbox"/>	Site Plan (8)	<input type="checkbox"/>	Architect's Rendering (8)

**\*ONLY ONE COPY OF THIS FORM**

TITLE OF APPLICATION: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ATTORNEY: \_\_\_\_\_

OTHER REPRESENTATIVE(S) \_\_\_\_\_

STATEMENT OF INTENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE